

DDA

DOWNTOWN DEVELOPMENT AUTHORITY
202 Railroad Avenue - P.O. Box 1908 - Rifle, CO 81650
Phone (970) 625-2121

MINUTES OF March 4, 2009

1. **CALL TO ORDER:** Chairman, Gil Frontella, called the meeting to order at 7:03 a.m.
Members Present: Randy Winkler, Michael Langhorne, Andrew Legg, Tom Stuver, Garrick Frontella, and Sally Brands.
Members Absent: Jay Rickstrew, Jennifer Sanborn, Jeanice Freeman, and Jim Voorheis.
DDA Manager Present: Helen Rogers
Guests Present: Assist. City Manager; Matt Sturgeon, Rifle Mayor; Keith Lambert, RACC Director, Annick Pruet, and Al Arnold.
2. **APPROVAL OF MINUTES:** A motion to approve the minutes of February 4, 2009, with corrections, was made by Brands, seconded by Langhorne and approved unanimously.
3. **FINANCIAL REPORT:** The December 2008 financial report / end of year report was made available. An updated and more complete version will be made available at the next meeting.
4. **BILLS TO BE APPROVED:** Gil Frontella moved for payment of bills.1) Budget Line Trash; \$140.00 (\$420.00 total balance) A motion to approve the bills was made by Winkler, seconded by Stuver. The motion carried unanimously.
5. **CHAMBER UPDATE:** RACC Director, Annick Pruet, presented the Chamber Updates. The Featured Business of the Month is the Better Business Bureau (Omni Butterfly, Area Director) The annual Chamber Event and Awards Dinner will be held at Fiesta Guadalajara on March 14th. A business networking event is scheduled for March 19th. The Chamber will be organizing a Rifle Clean-up Day, May 2nd. The target area will be Downtown Rifle.
6. **NEW BUSINESS:**
 - A. **Downtown Zoning Progress**

Matt Sturgeon presented a draft rewrite of land use regulations for the Central Business District (CBD). Vandewalle and Associates have been retained to assist with this process. The intent is to ensure land use standards are in place to secure the vision identified in the 2008 Downtown Master Plan adopted last spring by the City. The document identifies six different Sub-Districts, defining site design standards and building design standards. Matt asked the DDA to read the document and return on Thursday, March 19th at 7am to meet with Vandewalle and Associates and discuss the document.
 - B. **Parking Availability Study**

Sally reports speaking with business owners along W. 2nd St. They are in favor of creating diagonal parking along W. 2nd St. but wondered how paint would stick to the gravel which is on top of the original asphalt. Langhorne stated he spoke with staff and they were in favor of the parking plan. Matt suggested a walk through with staff to identify problems.

Estimates need to be obtained to resurface and stripe the DDA lots.

C. Mobile Vending in the CBD

Gil Frontella report obtaining a petition signed by members of the DDA as well as another 55 downtown businesses regarding mobile vending in the Central Business District. The petitions were opposed to the mobile vending unit which was to be placed in the front yard of the Tortillaria on West Ave. and W. 4th St. and was presented to the Rifle Planning & Zoning Commission on Feb. 24th. The P & Z denied the mobile vendors request, sighting community response and parking problems associated with the neighbor next door as well as limited parking in the area.

Mobile vending in the CBD will be addressed in the new CBD Land Use Regulations which are to be adopted soon by the Rifle City Council.

D. Rifle Clean-Up

The Rifle Chamber, Rifle Foundation, Alpine Bank (money left over from last years' clean-up) and the DDA will join forces to hold an annual clean-up in the downtown area to be held Sat., May 2nd, from 8:30 to 12:30. More information will be forthcoming.

E. Signage

No new signage requests were presented.

F. Other Business Brought Before the Board

Mud and Debris Ordinance – This ordinance will be presented to City Council for second reading at tonight's meeting, (March 4th). More clarification on the ordinance needs to be addressed. Waste tobacco products continue to be a problem which flow into our water supply systems.

7. PROJECTS:

A. Rifle Creek Theater / Ute Theater Structural Assessment Grant

Rogers reports sending the rough draft to the State Historical Society, which was rejected due to being incomplete. Rich Carter, architect of record, will continue to work on the HSA and will be meeting with the theater manager on Friday of this week to address ADA issues.

B. Pedestrian Crossing on Railroad Ave.

Frontella reports the city is looking into making the cross walk signage lights brighter. It continues to be a dangerous intersection for pedestrians.

C. CLEER Energy Grant Update (Lighting)

Keith Lambert reports the BOCC (Garfield County) continues to be the fiscal agent for the grant money. No time line has been set for dispersal of the money for the 10 agencies involved.

D. New Benches and Receptacles

Rogers reports the benches and receptacles have been ordered and paid for by the Lodging Tax money. They are due to be shipped, March 20th. They can be staged at the old Valley Lumber site. Rogers will coordinate with the Parks and O & M Dept.

E. Store Front Facade Improvements

Sanborn and Rogers continue to develop the WPA type murals and will obtain pricing.

F. Other Projects

Farmer's Market – Rogers reports the market will move to Metro Park this year as construction will start on the new Library in May or June.

8. MAINTENANCE:

A. Traffic / Pedestrian Issues: Sidewalks need to be power washed. Rogers to contact Mr. Power S.

B. Curb Extensions – Planters, Weeds: Planters need to be refreshed and remulched.

C. Parking Lots: Rogers to obtain bids for sealing and re-striping.

D. Alleys:

E. Street Lights: Frontella to contact Marv's Electric to repair East Ave. Light and another on West 3rd. St.

F. Trees:

10. ADJOURN: The meeting adjourned at 8:35am.

Respectfully submitted,

Helen Rogers
DDA Manager