

DDA

DOWNTOWN DEVELOPMENT AUTHORITY
202 Railroad Avenue - P.O. Box 1908 - Rifle, CO 81650
Phone (970) 625-2121

MINUTES OF June 4, 2008

1. CALL TO ORDER: Chairman, Gil Frontella, called the meeting to order at 7:03a.m.

Members Present: Randy Winkler, Tom Stuver, Garrick Frontella, Jim Voorheis, , Sally Brands, and Gil Frontella, Jennifer Sanborn, Michael Langhorne, Andrew Legg, and Jeanice Freeman.

Members Absent: Jay Rickstrew

DDA Manager Present: Helen Rogers

Guests Present: Rifle City Mayor; Keith Lambert, City Manager; John Hier, Assistant City Manager; Matt Sturgeon, Rifle Area Chamber of Commerce Executive Director; Annick Pruitt, Recreation Director; Aleks Breidis, Interim Public Works Director; Cliff Gibbs, and Ed Arnold.

2. APPROVAL OF MINUTES: An amendment was made to the minutes regarding the downtown banner poles. The company interested in helping is Todd's Welding, not Weld-it World Wide. A motion to approve the minutes of May 7, 2008 as amended was made by Winkler, seconded by Voorheis and approved unanimously.

3. FINANCIAL REPORT: The March and April 2008 financial report was available. Under liabilities, a balance of \$42.35 for workmen's' compensation has been outstanding and not paid for several years. Rogers will speak with the finance director about this. A motion to approve was made by Stuver, seconded by Langhorne and the motion carried unanimously.

4. BILLS TO BE APPROVED: Gil Frontella moved for payment of bills.1) Mr. Power S, Watering 3rd St.: \$300.00 2) Gil Frontella for Francis Martinez, planting on 4th St., \$70.00, Irrigation pipe and supply: \$22.52, and \$137.13. Total: \$229.65. 3) Mountain View Tree Farm & Nursery: \$310.00. 4) Citizen Telegram: \$384.30. Garrick Frontella made a motion to approve the bills, seconded by Langhorne. The motion carried unanimously.

5. CHAMBER UPDATE: Chamber Executive Director, Annick Pruett, presented the Chamber news for June. Business of the Month is HR Interior Design + Consulting. The 29th Annual Vivian Raymond Memorial Rifle Chamber Golf Tournament went well. Other news included, Women In Business Lunch, Tuesday, June 17th, featuring Sunsense, Inc, "Solar Electric 101", Business – 4 - Lunch, June 19th Encana Oil & Gas, "Drilling & Well Completions and Mitigating the Impacts", and a Rig Tour, June 18th. The Garfield County Fair Parade will be held August 9th.

6. NEW BUSINESS:

A. Sandwich Signs (A – Frame Sign Code Standards)

Winkler submitted preliminary design criteria and fabrication specifications to the board. It was felt the businesses using these signs must have a city sales tax license, the placement cannot impede public access, they must be taken in every night, one allowed per business, and request enforcement of not compliant. Also maximum height and width of the signs were discussed. Refinement will take place before the next meeting.

B. Pedestrian Crossing on Railroad Ave.

A demonstration of pedestrian crossing lights will be held June 10th, 3pm at City Hall. Rogers presented photos of another type of illuminated pedestrian crossing signs.

C. Third Street Bridge Flags

Rogers presented photos of the new bridge in progress, stating there is a better place for the flag holders to be located. A final decision should occur when the pillars are complete.

D. Store Fronts (not on original agenda)

Brands stated she will obtain the original drawing of the Pruett / Spevere Building (Flintlock Building) where the Ranch House Mercantile is now housed. Discussion centered around a new façade design with each office / store having its own designation or color.

E. Trails Grant (not on original agenda)

Aleks Breidis stated there is an opportunity to apply for a state trails grant of up to \$750,000. He would like endorsement from the DDA for this project as it connects with Centennial Park at 9th St. and will run along Rifle Creek up to 16th St. A motion was made by Brands, seconded by Sanborn, passing unanimously to write a letter endorsing this project.

7. PROJECTS:

A. Farmer's Market

Rogers along with Scott Becker from the Lodging Tax Board went before City Council to request approval of funds for the Farmer's Market. The total estimated cost for the market, including music is \$8,360.00 for 2008, of which the Visitor Improvements Fund Advisory Board (Lodging Tax) will fund half and request the additional funds from the Rifle Foundation as well as the Parks and Recreation Advisory Board. The market starts Friday, June 13th.

B. Rifle Creek Theater / Ute Theater

Rogers reports the Historic Assessment Grant has been submitted and they needed more information. Community interest has increased as news articles have been written in the Citizen Telegram and Post Independent. Also, Aspen Public Radio has interviewed Mayor Lambert and DDA Manager Rogers.

8. MAINTENANCE:

A. Traffic / Pedestrian Issues:

Over layment on Railroad Ave will occur July 22-25 from Centennial to 3rd St. and from 14th St. to 16th St. This will be done at night.

B. Curb Extensions – Planters, Weeds

Gil Frontella reported 15 more plants were planted on 4th St., but irrigation problems still

occur. Mulching still needs to occur on 4th St. and in the Museum parking lot. Another curb extension, created by the new 3rd St. Bridge, will either be filled with stamped concrete or existing red pavers.

New curb cuts on Railroad and 2nd St. and Railroad and 3rd St. will start June 9th. This will occur during the day.

John Heir mentioned a new technique (dry Ice) may be tried to remove the red paint on the curbs.

C. Parking Lots: Western Rockies Credit Union may not build their new building in the near future and has indicated they may just want to extend their drive thru windows. They need to go before P & Z for approval.

D. Alleys: Nothing new reported

E. Street Lights: The lighting on the NE corner of East Ave. and East 3rd St. needs to be rewired.

F. Trees: Alpine Bank has contributed as part of 'Project Clean Sweep' \$300 for a new tree. New trees still need to be planted.

9. ADJOURN: At 8:40am, a motion to adjourn was made by Brands, seconded by Langhorne and passed unanimously.

Respectfully submitted,

Helen Rogers
DDA Manager