

# DDA

DOWNTOWN DEVELOPMENT AUTHORITY  
202 Railroad Avenue - P.O. Box 1908 - Rifle, CO 81650  
Phone (970) 625-2121

## MINUTES OF October 1, 2008

- 1. CALL TO ORDER:** Chairman, Gil Frontella, called the meeting to order at 7:04 a.m.  
**Members Present:** Randy Winkler, Gil Frontella, Michael Langhorne, Jeanice Freeman, Andrew Legg, Tom Stuver, and Sally Brands.  
**Members Absent:** Jim Voorheis, Jennifer Sanborn, Jay Rickstrew, Garrick Frontella.  
**DDA Manager Present:** Helen Rogers  
**Guests Present:** Rifle City Mayor; Keith Lambert, Rifle Area Chamber of Commerce Executive Director; Annick Pruitt, Assist. City Manager, Matt Sturgeon, and Aleks Briedis, Recreation Director.
- 2. APPROVAL OF MINUTES:** A motion to approve the minutes of September 3, 2008 was made by Langhorne, seconded by Winkler and approved unanimously.
- 3. FINANCIAL REPORT:** The July 2008 financial report was available. A motion to approve the financial report was made by Stuver, seconded by Freeman and the motion carried unanimously.
- 4. BILLS TO BE APPROVED:** Gil Frontella moved for payment of bills.1) Mr. Power S, Watering East and West 3<sup>rd</sup> St. planters and power washing the DDA area sidewalks: \$1150.00. 2) Citizen Telegram: Farmer's Market Ads: \$361.00 for August and \$361.96 for Sept. 3) Helen Rogers's reimbursement: \$30.06 for a trash can and \$87.52 for Budget Luncheon. 4) Shari Fruetel, Downtown Weeding: \$400.00. Also approved was \$1850.00 to All Valley Painting, Rob Blotske, for painting the 3<sup>rd</sup> St. Bridge Pillars. A motion to approve the bills was made by Langhorne, seconded by Brands. The motion carried unanimously.
- 5. CHAMBER UPDATE:** Chamber Executive Director, Annick Pruet, presented the Chamber news for October. Business of the Month is Rifle Recreation. The Business -4-Lunch meeting will be held Oct. 23<sup>rd</sup>. The speaker will be Amelia Shelly with Garfield County Library District. The 29<sup>th</sup> Annual Chili Cook-Off will be Oct. 16<sup>th</sup> at the Garfield County Fairgrounds. The Commissioner Candidate Forum will be held October 7<sup>th</sup> at Rifle City Hall.
- 6. NEW BUSINESS:**

  - A. Budget for 2009  
The 2009 Budget was discussed. After review, questions regarding the Farmer's Market were addressed. Brands and Gil Frontella will meet with Charles in Finance to make changes.
  - B. Centennial Park – Alex Briedis – (Not On Agenda)  
Alex presented an update on the park. Design Development of Waysides #1-5 were discussed. The consensus was favorable. Construction Documents are due in December with bids going out in January. Start of construction will begin in March of '09.

C. Sandwich Signs (A – Frame Sign Code Standards) P & Z

The sandwich sign issue came before Planning and Zoning, Sept. 30th. Rogers and Winkler were present at the workshop before the meeting. The majority of P&Z members indorsed the idea of allowing A-Frames with specific sizes, but would also like to permit the signs in order to help regulate them. Staff will review and present back to P&Z.

D. Parking Availability Study

Langhorne, Winkler, Rickstrew, Legg and Rogers met Sept.29<sup>th</sup> and walked around the DDA District to look at possible sites for parking. The most favorable site was on West 2<sup>nd</sup> St. where it could immediately accommodate diagonal parking with stripes and/or concrete curb bumps. Also Howard Ave., north of West 5<sup>th</sup> St. was a favored site because of it's proximity to Centennial Park. Michael Langhorne will continue to survey these sites and present them in a more formalized way at the next meeting.

E. Signage

No new signage reimbursement was presented.

F. Benches

Rogers presented a cost estimate on benches and trash receptacles for the DDA area. The cost came in at \$54,342.50. This discussion originated out of the Lodging Tax Board as a revenue source. John Heir will discuss with City Council during budget sessions where some of the funding could come from. Board members asked if the designers from the Centennial Park project would have comment on what these looked like. Rogers will further discuss with Alex Briedis from Recreation.

G. 3<sup>rd</sup> St. Parking Issues

Sanborn reported she had spoken with the Rifle Police Dept. Officer in charge of code enforcement regarding codes dealing with large trucks and pollution. They are continuing to research this and will be addressed at the next meeting. Stuver pointed out that idling trucks are already in the state statutes and are enforceable. However, Rifle doesn't seem to have the man power to enforce the codes at this time.

**7. PROJECTS:**

A. Rifle Creek Theater / Ute Theater

Rogers reports she received an email stating the grant should be under contract and should receive written confirmation soon. Rogers will present it to City Council at tonight's meeting.

B. Pedestrian Crossing on Railroad Ave.

Rogers reports she spoke with the new Public Works Director. He stated he expects the bids to be in by the end of the month and construction should start by the first of November.

C. Building Facade Improvements – (Not on Agenda)

Moose Lodge – Randy Winkler will try to make contact with current members. Two meetings ago, discussion centered on how to provide funding for a building such as this by offering a grant process, promoted by the DDA.

**8. MAINTENANCE:**

- A. Traffic / Pedestrian Issues: Continues.....
- B. Curb Extensions – Planters, Weeds
- C. Parking Lots: The museum lot was weeded.
- D. Alleys: Nothing new reported
- E. Street Lights: The City is applying for a grant from the Governor's Energy Office as well as DOLA for new energy efficient lighting for the existing light poles throughout town.
- F. Trees: Frontella reports one more tree needs to be replaced. New trees will be planted in October.

9. **ADJOURN:** The meeting adjourned at 9:15am

Respectfully submitted,

Helen Rogers  
DDA Manager