



Richard Carter, Councilor
Barbara Clifton, Councilor
Jay Miller, Councilor
Dirk Myers, Councilor
Hans Parkinson, Councilor
Jonathan Rice, Councilor
Randy Winkler, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

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**REGULAR MEETING
September 18, 2013**

**WORKSHOP 6:00 P.M.
COUNCIL CHAMBERS**

6:00 P.M. Discuss Amendment 64

**REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS**

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

- 7:00 p.m. 1. Regular Meeting Call to Order and Roll Call
- 7:03 p.m. 2. Consent Agenda – consider approving the following items:
- A. Minutes from the September 4, 2013 Regular Meeting
 - B. Special Event Liquor Permit: Rifle Area Chamber of Commerce for October 10, 2013 (approve permit; cancel public hearing listed in Item 5 below)
 - C. Liquor License Renewal: Rifle Brewing Company
 - D. Set public hearing for new liquor license application for Alma Ruiz d/b/a De Marco's Fettucine
 - E. July 2013 Sales Tax Report
 - F. July 2013 Financial Report
 - G. Amend Personnel Manual regarding floating holidays for Police Officers – Resolution No. 17, Series of 2013
 - H. Accounts Payable

- 7:08 p.m. 3. Citizen Comments and Live Call-In ((970) 665-6406)
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)
- 7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Miller)
- 7:15 p.m. 5. Public Hearing – Consider Special Event Liquor Permit Application – Rifle Area Chamber of Commerce for October 10, 2013 (Lisa Cain) – Council will cancel this hearing if it approves the permit in Consent Agenda Item B above
- 7:20 p.m. 6. Receive budget presentation from Garfield Clean Energy Collaborative (Heather McGregor)
- 7:35 p.m. 7. Consider Elm Avenue street replacement (Dick Deussen)
- 7:45 p.m. 8. Administrative Reports
- 7:55 p.m. 9. Comments from Mayor and Council

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Meeting of Council: October 2, 2013 at 7:00 p.m.



September 12, 2013

TO: Rifle City Council
FROM: Karp Neu Hanlon, P.C.
RE: Retail Marijuana Regulations

BACKGROUND

As you know, the Colorado electorate passed Amendment 64 last November which amended Article XVIII of the Colorado Constitution by the addition of a new section 16 regarding the personal use and regulation of marijuana. Several deadlines were contained in Amendment 64 regarding licensure and the adoption of state and local jurisdiction regulations. pursuant to Article XVIII, § 16(5)(f) of the Colorado Constitution, the City may “prohibit the operation of marijuana cultivation facilities, marijuana product manufacturing facilities, marijuana testing facilities, or retail marijuana stores through the enactment of an ordinance.” By Ordinance No. 18, Series of 2013, the City Council adopted a temporary ban on any marijuana establishments through December 31, 2013. Pursuant to rules adopted by the State of Colorado, existing medical marijuana licensees can apply for a marijuana establishment license on October 1, 2013; however, the City Council did not want to allow applications to be submitted until the new City Council has an opportunity to become familiar with the issues and either prohibit retail marijuana establishments permanently or adopt appropriate regulations. At the urging of local medical marijuana licensees, Ordinance No. 18 was amended on second reading to establish a timeframe for this decision and it reads: “No applications for marijuana establishments shall be accepted by the City until November 7, 2013 unless otherwise amended by the City Council or a permanent prohibition of marijuana establishments is enacted.” Emphasis added. This memorandum is intended to assist Council’s analysis of the alternatives available and provide a roadmap to give staff direction on how to proceed. Please note it is broad in nature because we do not yet know Council’s position or specific concerns to thoroughly flush out detailed approaches.

PROHIBITION VS. REGULATION

The first decision the City Council needs to make is whether to allow or prohibit retail marijuana within the City as authorized by Amendment 64. There are four (4) categories of retail marijuana defined under the State’s regulations: retail marijuana stores, marijuana cultivation facilities, marijuana product manufacturing facilities, and marijuana testing facilities. Chief John Dyer will be addressing this fundamental decision from his perspective and there may be local medical marijuana licensees at your workshop that would like to voice their thoughts. In addition, because marijuana is illegal at the federal level, we included the August 29, 2013 Memorandum from United States Attorney General setting forth its position on this matter. It states that no

preemption of Amendment 64 is imminent, but the federal government remains committed to enforcing eight (8) priorities of federal concern as stated on Page 1 and 2 of that memorandum.

MEDICAL MARIJUANA

The City currently has five (5) medical marijuana centers (retail shops) and two (2) medical marijuana cultivation operations that are not part of this pending analysis. However, because these licensees have first opportunity to apply for retail licenses and the City's regulation of medical marijuana may be a model for retail marijuana establishments if Council determines to allow them, we are enclosing Rifle Municipal Code Article VIII of Title 7 so you have that background. To summarize those regulations, the City Manager is the local licensing authority and any denial or conditional approval may be appealed to the City Council. The Code restricts the location of cultivation facilities to light industrial zoned properties and they are prohibited in all other zone districts. A conditional use permit must be obtained from the Planning Commission as a prerequisite to the approval of a cultivation license. Medical marijuana centers may only be located in commercial zone districts (CBD, CS and TC) and there may only be four (4) in ground level street front locations in the downtown (CBD), which exist currently. Further, except in the downtown, a medical marijuana center must be at least 500 feet from another center and all categories of medical marijuana establishments must be 1,000 feet from a school, alcohol or drug treatment facility or residential child care facility. The State enacted comprehensive licensing and operation requirements that are included in the City's Medical Marijuana Code by reference, so the City did not have to enact those detailed regulations.

REGULATION ALTERNATIVES

Many of the regulations for medical marijuana at the state level have been revised and adopted for retail marijuana and the Colorado Legislature adopted the Colorado Retail Marijuana Code in Article 43.4 of Title 12, C.R.S. during its last session. The Colorado Department of Revenue recently adopted its final rules on September 9, 2013. All of these rules and requirements would also be part of the City's regulation of retail marijuana. Those rules are incredibly thorough and if Council has interest in those specific regulations, we can forward copies or create a summary for you. There have been questions regarding the State having adequate resources to enforce its regulations, however, and Chief Dyer has some thoughts on local enforcement efforts if the City chooses to go down this path.

If a local jurisdiction has not prohibited retail marijuana establishments and it has adopted regulations, the State has set up a dual regulatory process where an applicant must receive both a state and local license. A conditional State approval must be acquired first signaling the applicant has met the State's regulations before the local licensing authority considers the application. The City's regulations will focus more on the local level and the following are some decisions that will need to be made to start flushing out some proposed details.

- Which of the four (4) categories of retail marijuana defined under the State's regulations does the City want to allow?

1. retail marijuana stores
 2. marijuana cultivation facilities
 3. marijuana product manufacturing facilities
 4. marijuana testing facilities
- If allowed, how does the City want to transition to retail marijuana establishments?
 - Only allow the existing five (5) medical marijuana centers to apply for retail store licenses and prohibit any others?
 - Same questions with the two (2) cultivation facilities?
 - Only have this limit for a period of time and then allow other applicants or have a permanent cap at five (5) stores and two (2) cultivation facilities?
 - Apply a different number of establishments allowed or have no restriction on the number of establishments?
 - Allow medical marijuana business to operate side by side with the retail store or should co-location be prohibited?
 - Allow a change of location of a licensed establishment?
 - What should the scope of the regulations be?
 - Should they be similar to the City's Medical Marijuana provisions?
 - Should there be additional restrictions on location or spacing?
 - Does City Council want a hearing procedure and approval criteria to go before the Council or keep it at the staff level?
 - Should the hearing process only be for retail marijuana stores, or for other classes of State licensing as well (cultivation, manufacturing, testing facilities)?
 - How should the City structure its fee schedule?
 - Under the State's rules, the City will receive 50% of application fees that the State receives which is set at \$5,000 for new applications and \$500 for existing medical marijuana facilities converting to retail. The City may impose an annual "operating fee" to cover inspection, administration, and enforcement of retail marijuana. The City may also charge a fee for transfer of ownership or location, modification of premises and annual license fee.
 - Does the City want to consider placing a tax measure on the November 2014 ballot?

Answering the above questions will bring another set of questions or alternatives to consider, but this is a starting point for Council and staff to tackle this issue that most other local jurisdictions in Colorado are grappling with. We need to keep in mind that the City of Rifle has limited resources and as we analyze alternatives, we need to be realistic about its ability to enforce any complicated or time consuming restrictions and procedures. We look forward to discussing this with you at your workshop.

ATTACHMENTS:

Rifle Municipal Code Article VIII of Title 7, Medical Marijuana
August 29, 2013 Memorandum from United States Attorney General



RIFLE POLICE DEPARTMENT

201 East 18th Street • Rifle, CO 81650-3237

Recreational Sales of Marijuana in Rifle

John Dyer
Chief of Police
Rifle Police Department
201 E. 18th Street
Rifle co 81650

September 12, 2013

INTRODUCTION

Last year, Colorado voters passed Amendment 64, allowing for the personal use of marijuana, a federally controlled schedule 1 substance. During the 2013, Colorado Legislative Session, state law makers passed legislation (HB 1317 and HB 1318), which provides the state and municipalities some direction on the implementation of Amendment 64. The November 2012 vote on Amendment 64 in Rifle had the following results:

Yes	1515	49.85%
No	1524	50.15%

The city council, earlier this year, placed a moratorium on retail sales, while the state worked out what the regulations would be. On the August 7th meeting they extended the moratorium until November 6th, to give the new council the opportunity to weigh in on this important decision.

Other Jurisdictions - The Colorado Municipal League (CML) (Ingold, 2013) has proven to be an excellent resource when reviewing the legislation and has compiled information about how other municipalities and county governments are addressing this topic. A publication was put out in May, 2013 which breaks down Amendment 64 implementation in the most informative way. You can find the publication here: ([Allen, 2013](#))

QUESTION FOR TONIGHT

The decision before the council is two-fold:

1. Should the city of Rifle allow recreational sales of marijuana?
2. If we do, what regulations should be set in place?

CONCERNS FROM A PUBLIC SAFETY PERSPECTIVE

As the Chief of Police and the person charged with community Public Safety, I have real concerns with the recreation sales of marijuana in Rifle. Since I have been Chief of Police (since august of 2012) I have seen that there is a significant drug subculture in the Rifle area, which has a real and significant impact on the community. This past week, a large operation was culminated with two search warrants and 15 arrest warrants. The people involved in this had a combined past arrest record of over 80 arrest, over 70 being non drug related. Just recently, and tragically, a Rifle man passed away on Railroad Avenue from what has been ruled a Methamphetamine overdose by the County Coroner. Added to this was an earlier regional operation that was centered in Rifle, which supplied drugs throughout the western slope. When we look at issues ranging from crimes, domestic violence, child neglect and abuse, health issues, educational issues, and accidents, the use of drugs plays a significant role.

My concerns are centered on several areas:

Increased use

It is my experience, based on 30 years as a police officer, that increased use of any substance is predicated by:

- **Increased Accessibility** – As any drug becomes more accessible to the general public, use will go up. Especially when we talk about use among children, drugs that are easily accessible around the home are the drugs most often abused.
- **Increased acceptability** – As any substance become more acceptable to the general public, the use will go up. Alcohol use, which is very acceptable in the general public, is also a drug which is one of the most widely abused
- **Decreased perception of risk** – This is closely related to acceptability. As the perceived risk goes down, use rises. In this case, just the fact that it is now legal will result in more people trying it.

In my opinion, if the city allows the recreational sales of marijuana, it will have the effect of:

- Increasing accessibility, to both adults and children
- Increase acceptability, as a city sanctioned sales item
- Decrease the perceived risk through open sales

This increased use will have an impact on the city of Rifle. While it is difficult to point to exact figures, I refer to a HIDTA report (*Impact of marijuana*, 2013). It pointed out the impacts of medical marijuana legalization in Colorado:

- **Colorado Driving Fatalities:** From 2006 to 2011, traffic fatalities decreased in Colorado 16 percent, but fatalities involving drivers testing positive for marijuana increased 114 percent.
- **Colorado Youth Marijuana Use:** In 2011, the national average for youth 12 to 17 years old considered “current” marijuana users was 7.64 percent which was the highest average since 1981. The Colorado average percent was 10.72.
- **Colorado Adult Marijuana Use:** In 2011, the national average for young adults ages 18 to 25 considered current marijuana users was at 18.7 percent. The Colorado average was 27.26 percent.
- **Colorado Emergency Room – Marijuana Admissions:** From 2005 through 2008 there was an average of 741 visits per year to the emergency room in Colorado for marijuana-related incidents involving youth. That number increased to 800 visits per year between 2009 and 2011.
- **Colorado Marijuana-Related Exposure Cases:** From 2005 through 2008, the yearly average number of marijuana-related exposures for children ages 0 to 5 years was 4. For 2009 through 2012, that number increased 200 percent to an average of 12 per year.
- **Diversion of Colorado Marijuana (General):** From 2005 to 2008, compared to 2009 to 2012, interdiction seizures involving Colorado marijuana quadrupled from an average per year of 52 to 242. During the same period, the average number of pounds of Colorado marijuana seized per year increased 77 percent from an average of 2,220 to 3,937 pounds. A total of 7,008 pounds was seized in 2012.

- This was reinforced with Kansas and Wyoming officials, who cited the increase in marijuana seizures coming from Colorado (Neary, 2013)
 - “Do I think people may decide to drive to Colorado, and somehow get more than an ounce and bring it back? Absolutely, because we see it every day.” Bannister said, citing numerous cases in which hundreds of pounds of pot are smuggled into Kansas from Colorado, which has long permitted medical marijuana

Lax regulations

In addition to what I believe will be increased use will be inadequate regulatory control from the state, leaving Rifle on its own. I base this on the fact that the state has done a totally inadequate job of regulating medical marijuana. In March, an audit of the states regulation of medical marijuana (*Regulatory System*, 2013) was released. Quoting a Denver Post article about the audit ("Audit," 2013)

State regulators charged with watching over Colorado's medical marijuana industry have fallen short on everything from tracking inventory and managing their budget to keeping potential bad actors out of the business, [a state audit released Tuesday found](#). The findings are a blow to the state Medical Marijuana Enforcement Division as it prepares to take on the additional task of regulating recreational marijuana legalized by Amendment 64

Another concern in reference the state actions on the legalization of marijuana relates to the costs of the impacts related to legalization. A Denver Post article (Ingold, 2013) summarized the University of Colorado's Future Center April 24th 2013 study (Brown & Resnick, 2013)

The Colorado Futures Center concludes in its report that the costs of regulating recreational marijuana — plus possible extra costs for law enforcement, public health and human services — may exceed the tax revenue from the recreational marijuana industry. The center also estimates that tax revenue from the industry will level off or fall, "as the 'wow' factor erodes over time and any marijuana tourism begins to decline, particularly if other states follow Colorado and Washington and legalize marijuana.

I believe that this will also be true for Rifle. While there will be an increase in sales tax due to the retail sale of recreational marijuana, I do not believe that the additional money will cover the cost to law enforcement, social services, the school district, and public health.

MISCONCEPTIONS

Not allowing recreational sales will drive use underground – Other jurisdictions in the area will likely allow recreation sales. Both Carbondale and Glenwood Springs are leaning in that direction. In any event, people will be able to buy recreational marijuana in other places. It might not be 100% convenient, but there are many items that we have to travel to get. If we do not allow sales, it will still be legally available.

All criminal activity surrounding marijuana will go away – I believe it is naive to believe that people who have made money from the illegal sales of marijuana will suddenly decide to stop criminal activity to make money. There has already been an increase in moving the criminal activity to the remaining illegal markets, which would be the out of state market (as cited earlier) and the under 21 years of age market. Just as with alcohol, tobacco, and other legal drugs (prescription), the illegal activity will change, but still go on.

Youth will not increase their use – While this is related to the above, it is specific to our youth. As accessibility and acceptability go up, the use among Rifle's youth will also rise, citing an EdNews Colorado special edition ("Drug Violations Spike," 2012) which correlated the legalization of medical marijuana to use among youth:

Suspensions for drug violations in Colorado schools rose 45 percent between 2007-08 and 2010-11 while expulsions for drug violations increased 35 percent and referrals to police increased 17 percent. In contrast, the overall suspension rate for all other violations was down 11 percent while expulsions and police referrals for other violations dropped 25 percent.

The will of the people – In voting for Initiative 64, the voters indicated 2 things:

1. We want marijuana to be legal for recreational use.
2. We want local governments to be able to decide if they want to allow sales.

Marijuana is now legal recreationally in Colorado, and Rifle is deciding if they want to allow recreational sales, so in both cases the will of the state voters has been met. Rifle voters, by a small number, voted against Initiative 64

Marijuana is not dangerous – Marijuana is not a benign substance. Like any other drug, it has the potential to have negative effects. It is often compared to alcohol, which is a widely abused drug, with many negative consequences to individuals and communities.

CONCLUSION

Rifle faces an active drug subculture. This drug subculture ranges from destructive alcohol use, prescription drug use, and illegal drug use. This drug subculture ranges from young children to adults. This drug subculture has a real and negative impact on this community. If you ask Police Officers, emergency room personnel, social workers, educators, families, and business owners, they would all be able to point out the destructive consequences that drugs have on our community. If we allow recreational sales, it will increase the accessibility, acceptance, and less perceived risk. This will cause marijuana use to rise, among both out adult and youth populations. A portion of that use will result in negative consequences, in and of itself, as well as an increase in the drug subculture in Rifle.

RECOMMEDATION

My recommendation, based on a public safety standpoint, is to prohibit the sales and manufacturing of recreational marijuana in Rifle.

References

- Allen, R. (2013). *Marijuana Legislation Implimentation*. Retrieved from http://www.cml.org/uploadedFiles/CML_Site_Map/_Global/Information/now_marijuana.pdf
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- Medical Marijuana Regulatory System*. (2013). Retrieved from [http://www.leg.state.co.us/OSA/coauditor1.nsf/All/1BB1CBF38E313A1587257B320079E543/\\$FILE/2194A%20MedicalMarijuanaRegSys%20031813.pdf](http://www.leg.state.co.us/OSA/coauditor1.nsf/All/1BB1CBF38E313A1587257B320079E543/$FILE/2194A%20MedicalMarijuanaRegSys%20031813.pdf)
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- School officials, others cite prevalence of medical marijuana as drug violations spike on K-12 campuses [Special section]. (2012). *EdNews Colorado*. Retrieved from www.ednewscolorado.org

The Legalization of Marijuana in Colorado: The impact. (2013). Retrieved from

<http://www.rmhidta.org/html/FINAL%20Legalization%20of%20MJ%20in%20Colorado%20The%20Impact.pdf>

(3) An owner of any single-family residence or multi-family residential buildings containing seven (7) or fewer units may elect to utilize an alternative refuse collection service, including City service and any private entity which lawfully provides waste services within the City by notifying the City Manager at least ninety (90) days before the beginning of the quarter in which the owner intends to utilize the alternative refuse collection service. Should the owner elect to terminate use of the City refuse collection service, the owner shall provide the City Manager with a valid contract for refuse collection service with a private entity which lawfully provides waste services within the City no later than ninety (90) days prior to the beginning of the quarter in which the owner intends to cease using the City service. Failure of the owner to file the contract shall make the customer responsible for payment of the refuse removal fees set forth in Section 6-7-50 of this Article.

(c) The intent of this Section is to comply with the statutory provisions identified in Section 30-15-401(7.5), C.R.S., which concerns municipal impositions of use requirements or fees for residential waste services in municipal areas annexed after April 19, 1994. (Prior code 6.04.140; Ord. 4 §1, 2005)

Sec. 6-7-190. Recyclables.

(a) As part of its refuse collection services, the City or its contractor agrees to provide recycling services to its refuse collection customers.

(b) All recyclables shall be drained of liquid before being deposited for collection.

(c) Recycling containers for those persons subject to the City's recycling services shall be provided by the City or its contractor as described in Section 6-7-120 of this Article. Such containers shall be used only for the collection of materials deemed as recyclable through a recycling system by the City's designated recycling facility.

(d) No person shall place, leave, deposit or dispose of any recyclables on any street, alley or other public place, or on any private property, unless the recyclables are wholly contained within a single-stream recycling container. Any accumulation of recyclables in violation of this Article is declared to be a nuisance and is prohibited. (Ord. 13 §10, 2011)

ARTICLE VIII

Medical Marijuana

Sec. 6-8-10. Definitions.

(a) Definitions relevant to this Article are incorporated herein as follows:

Amendment 20 means a voter-initiated amendment to the Colorado Constitution adopted November 7, 2000, adding §14 of Article 18 to the Colorado Constitution.

Colorado Medical Marijuana Code means Article 43.3 of Title 12, C.R.S.

Cultivation means the process by which a person promotes the germination and growth of a seed to a mature marijuana plant.

Good cause (for the purpose of refusing or denying a license renewal under this Article) means:

a. The licensee has violated, does not meet or has failed to comply with any of the terms, conditions or provisions of this Article and any rule and regulation promulgated pursuant to this Article;

b. The licensee has failed to comply with any special terms or conditions that were placed on its license at the time the license was issued or that were placed on its license in prior disciplinary proceedings or that arose in the context of potential disciplinary proceedings; or

c. The licensee's medical marijuana center, cultivation operation or infused products manufacturer premises has been operated in a manner that adversely affects the public health, welfare or safety of the immediate neighborhood in which the medical marijuana center, cultivation operation or infused products manufacturer premises is located.

Evidence to support a finding of good cause may include:

a. A continuing pattern of offenses against the public peace, as defined in Chapter 10 of this Code;

b. A continuing pattern of drug-related criminal conduct within the premises of the medical marijuana center, cultivation operation or infused products manufacturer or in the immediate area surrounding the medical marijuana center, cultivation operation or infused products manufacturer; or

c. A continuing pattern of criminal conduct directly related to or arising from the operation of the medical marijuana center, cultivation operation or infused products manufacturer.

Licensee means a person licensed pursuant to this Article.

Local license means a license granted by the Local Licensing Authority pursuant to this Article and in accordance with state law.

Local Licensing Authority means the City Manager.

Marijuana shall have the same meaning as "usable form of marijuana" as set forth in Amendment 20, or as may be more fully defined in any applicable law or regulation.

Medical marijuana center shall have the same meaning as set forth at Section 12-43.3-104(8), C.R.S.

Medical marijuana-infused products shall have the same meaning as set forth at Section 12-43.3-104(9), C.R.S.

Medical marijuana-infused products manufacturer shall have the same meaning as set forth at Section 12-43.3-104(10), C.R.S., for medical marijuana-infused products manufacturer.

Medical use shall have the same meaning as set forth in Article XVIII, §14(1)(b) of the Colorado Constitution, or as may be more fully defined in any applicable state law or regulation.

Optional premises shall have the same meaning as set forth at Section 12-43.3-104(11), C.R.S.

Optional premises cultivation operation or *cultivation operation* shall have the same meaning as set forth at Section 12-43.3-104(12), C.R.S.

Patient has the meaning provided in Amendment 20, or as may be more fully defined in any applicable state law or regulation.

Primary caregiver has the meaning provided in Amendment 20, or as may be more fully defined in any applicable state law or regulation.

(b) In addition to the definitions provided in Subsection (a) above, the other defined terms in Amendment 20 and Section 12-43.3-104, C.R.S., are incorporated into this Article by reference. (Ord. 33 §2, 2009; Ord. 9 §2, 2010; Ord. 3 §2, 2011)

Sec. 6-8-20. Applicability of provisions.

In addition to any other rules or laws which may be applicable, this Article shall govern all licensing proceedings before the Medical Marijuana Enforcement Division. Unless superseded by this Article, the provisions of Sections 12-43.3-101, et seq., 25-1.5-106, 25-5-403, 16-2.5-121, 16-2.5-124.5, 24-72-202(6)(b) and 39-26-726, C.R.S., and 1 C.C.R. § 212, as may be amended, shall apply to medical marijuana licenses. A violation of any of the state regulations incorporated herein shall be deemed a violation of this Article subject to the penalty provisions of Section 6-8-180 of this Code. (Ord. 33 §2, 2009; Ord. 9 §3, 2010; Ord. 3 §2, 2011)

Sec. 6-8-30. Designation of Local Licensing Authority.

(a) For purposes of this Article, the Local Licensing Authority for the City shall be the City Manager.

(b) The City Clerk shall assist the Local Licensing Authority by receiving all applications, coordinating with other City officers and departments when relevant, scheduling required public hearings and exercising his or her discretion in forwarding renewals, change of ownership and employment notices and other licensing-related requests to the Local Licensing Authority. (Ord. 3 §2, 2011)

Sec. 6-8-40. Application for license.

(a) A person seeking to obtain a license pursuant to this Article shall file an application with the Local Licensing Authority. The form of the application shall be provided by the Local Licensing Authority.

(b) An application for a local license under this Article shall contain the following information:

(1) The names, addresses, telephone numbers, dates of birth and social security numbers of all owners of the medical marijuana center, optional premises cultivation operation or infused products manufacturer, or, if it is a business entity, the name of each natural person who owns any ownership interest in the entity;

(2) The street address, and unit number if applicable, of the proposed medical marijuana center, optional premises cultivation operation or infused products manufacturer and a complete description, including sketch diagram, of the site for which the license is being obtained;

(3) If the applicant is not the owner of the proposed location of the medical marijuana center, optional premises cultivation operation or infused products manufacturer, a statement from the owner of such property on a City-approved form authorizing the submission of the application;

(4) A completed set of the applicant's fingerprints;

(5) A statement, to be initialed by the applicant, that the City accepts no legal liability in connection with the approval and subsequent operation of the medical marijuana center, optional premises cultivation operation or infused products manufacturer;

(6) A consent and acknowledgment that the City will conduct a background investigation of each owner;

(7) For an optional premises cultivation operation, the applicant must provide evidence that the structure has an adequate electrical supply safely installed for the operation certified by a Colorado-licensed electrician, proper filtered ventilation and odor-control measures installed so that no odors leave the premises, irrigation and plumbing plan, chemical storage and disposal plan, mitigation measures for airborne fungi and related pests; and

(8) Any additional information that the Local Licensing Authority reasonably determines to be necessary in connection with the investigation and review of the application.

(c) Applications deemed complete shall be processed by the Local Licensing Authority in order of receipt, and incomplete applications will be rejected. (Ord. 33 §2, 2009; Ord. 9 §4, 2010; Ord. 3 §2, 2011)

Sec. 6-8-50. Application fee.

An applicant shall pay to the City a nonrefundable application fee to pick up an application and to file the application, to cover the administrative costs of producing and processing the application. The amount of the application fees is set forth in Appendix A to this Code and may be amended by resolution of the City Council. An applicant shall further pay for the required background investigation as set forth in Appendix A and the actual cost of being fingerprinted and any outside professional costs incurred by the City related to the application. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-60. Location requirements.

No medical marijuana center, optional premises optional cultivation operation or infused products manufacturer shall be established except in accordance with the following location requirements:

(1) Each medical marijuana center shall be operated from a permanent and fixed location. No medical marijuana center shall be located in a movable, mobile or transitory location. Nothing herein shall prevent the physical delivery of medical marijuana to a patient or the patient's primary caregiver at a location off of the premises of the licensee's medical marijuana center.

(2) A medical marijuana center may only be located within the Central Business District, Community Service Business District or the Tourist Commercial District and is prohibited in all other zone districts. Medical marijuana centers shall not be operated as a home occupation as set forth in Section 16-3-280 of this Code.

(3) To preserve the economic diversity and character of the downtown and to prevent an over-concentration of centers, no more than four (4) medical marijuana centers may be located in ground level street front locations in the Central Business District on a first-come, first-served basis.

(4) Except in the Central Business District, no medical marijuana center shall be located within five hundred (500) feet of another medical marijuana center. Distance shall be calculated using the standard established in the Colorado Medical Marijuana Code.

(5) An optional premises cultivation operation or infused products manufacturer may only be located in the Light Industrial Zone district and is prohibited in all other zone districts. Prior to receiving a license pursuant to this Article, an optional premises cultivation operation or infused products manufacturer must receive a conditional use permit from the City pursuant to Section 16-3-80 of this Code for the proposed location.

(6) No medical marijuana center, optional premises cultivation operation or infused products manufacturer shall be located within one thousand (1,000) feet of a school, an alcohol or drug treatment facility or a residential child care facility. Distance shall be calculated using the standard established in the Colorado Medical Marijuana Code. The provisions of this Paragraph shall not affect the renewal or re-issuance of a license once granted. (Ord. 33 §2, 2009; Ord. 9 §5, 2010; Ord. 3 §2, 2011)

Sec. 6-8-70. Denial of license.

(a) The Local Licensing Authority shall deny an application for a license under this Article if the Local Licensing Authority determines that:

(1) Information contained in the application or supplemental information requested from the applicant is found to be false in any material respect; or

(2) The application fails to meet any of the standards set forth in Section 6-8-60 above.

(b) The Local Licensing Authority may deny an application if the applicant or any owner of an applicant business has previously been convicted of a felony violation within the past five (5) years.

(c) If an application is denied, the application fee shall not be refunded. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-80. Decision by Local Licensing Authority.

(a) The Local Licensing Authority shall approve, deny or conditionally approve an application within forty-five (45) days of the receipt of the completed application unless, by written notice to the applicant, the decision period is extended for an additional ten (10) days if necessary for the Local Licensing

Authority to complete the review of the application or other such time to complete the background investigation.

(b) If an applicant is denied, the Local Licensing Authority shall clearly set forth in writing the grounds for denial.

(c) The Local Licensing Authority shall have the authority to impose such reasonable terms and conditions on a license as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this Article and applicable law. In the event an application is conditionally approved, the Local Licensing Authority shall clearly set forth in writing the conditions of approval. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-90. Notice of decision.

The Local Licensing Authority shall notify the applicant of the decision on the application by mailing a copy of the Local Licensing Authority's decision to the applicant by regular mail, postage prepaid, at the address shown in the application. Notice is deemed to have been properly given upon mailing. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-100. Appeal of license decision.

(a) An applicant has the right to appeal the Local Licensing Authority's denial or conditional approval of an application to the City Council by filing a written request with the City Clerk within twenty (20) days of the date of the notice of the decision described in Section 6-8-90 above. An appealing applicant shall pay the appeal fee set forth in Appendix A and reimburse the City for any outside professional costs incurred by the City related to the appeal.

(b) The applicant shall be provided with not less than ten (10) days' prior written notice of an appeal hearing to be held by the City Council.

(c) The burden of proof in an appeal filed under this Section shall be on the applicant.

(d) Any decision made by the City Council pursuant to this Section shall be a final decision and may be appealed to the District Court pursuant to Rule 106(a)(4) of the Colorado Rules of Civil Procedure. The applicant's failure to timely appeal the decision shall be a waiver of the applicant's right to contest the denial or conditional approval of the application. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-110. License.

(a) A license shall contain the following information:

(1) The name of the licensee;

(2) The date of the issuance of the license;

(3) The address at which the licensee is authorized to operate the medical marijuana center, optional premises cultivation operation or infused products manufacturer;

(4) Any special conditions of approval imposed upon the license by the Local Licensing Authority, pursuant to Section 6-8-80 above; and

(5) The date of the expiration of the license.

(b) A license must be signed by both the applicant and the Local Licensing Authority to be valid.

(c) A license is nonassignable, and any attempt to assign a license voids the license.

(d) A license may only be transferred to a different location following the payment of the license transfer fee set forth in Appendix A, submitting the application materials and complying with the requirements relevant to location and structures contained in this Article, and approval of the license transfer by the Local Licensing Authority following the application process set forth in this Article.

(e) A license shall be continuously posted in a conspicuous location at the medical marijuana center, optional premises cultivation operation or infused products manufacturer. (Ord. 33 §2, 2009; Ord. 9 §6, 2010; Ord. 3 §2, 2011)

Sec. 6-8-120. Duration of license; renewal.

(a) Each license issued pursuant to this Article shall be valid for one (1) year from the date of issuance and may be renewed as provided in this Section.

(b) An application for the renewal of an existing license shall be made to the Local Licensing Authority not less than forty-five (45) days prior to the date of expiration. No application for renewal shall be accepted by the Local Licensing Authority after such date.

(c) The provisions of Sections 6-8-40 through 6-8-100, inclusive, shall apply to the processing of an application to renew a license unless specifically waived by the Local Licensing Authority based upon no changed circumstances. The timely filing of a renewal application shall extend the current license until a final decision is made on the renewal application, including any appeal of the Local Licensing Authority's decision to the City Council.

(d) The applicant shall, at the time of an application to renew a license, not be delinquent on any applicable City fees or taxes.

(e) At the time of the filing of an application for the renewal of an existing license, the applicant shall pay a renewal fee in an amount set forth in Appendix A, which may be amended by resolution of the City Council.

(f) If an applicant holding a valid license in the Central Business District wishing to renew the license submits a timely renewal application, that applicant shall receive first review and approval priority regardless of other submitted applications for that district under the limitations set forth in Paragraph 6-8-60(3). If the applicant allows the license to expire before submitting a renewal application or the renewal application is denied, that license shall be open to new applicants on a first-come, first-served basis.

(g) The Local Licensing Authority may refuse to renew a license for good cause. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-130. Duties of licensee.

It is the duty and obligation of each licensee to do the following:

- (1) Comply with all of the terms and conditions of the license and any special conditions on the license imposed by the Local Licensing Authority, pursuant to Section 6-8-80.
- (2) Comply with all of the requirements of this Article.
- (3) Comply with all other applicable City ordinances.
- (4) Comply with all state laws and administrative regulations pertaining to the medical use of marijuana, including but not limited to Amendment 20; Section 18-18-406.3, C.R.S.; and the administrative regulations issued by the Colorado Department of Public Health and Environment found at 5 C.C.R. 1006-2, all as amended from time to time.
- (5) Permit inspection of its records and operation by the Local Licensing Authority for the purpose of determining the licensee's compliance with the terms and conditions of the license and this Article; provided, however, that confidentiality of patient records shall be maintained pursuant to state law. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-140. Suspension or revocation of license.

(a) A license issued pursuant to this Article may be suspended or revoked by the Local Licensing Authority for the following reasons:

- (1) Fraud, misrepresentation or a false statement of material fact contained in the license application;
- (2) A violation of any City, state or federal law or regulation, other than a federal law or regulation concerning the possession, sale or distribution of marijuana that conflicts with Amendment 20;
- (3) A violation of any of the terms and conditions of the license, including any special conditions of approval imposed upon the license by the Local Licensing Authority pursuant to Section 6-8-80;
- (4) A violation of any of the provisions of this Article;
- (5) Operations have ceased at the medical marijuana center, optional premises cultivation operation or infused products manufacturer for more than thirty (30) days, including during a change of ownership of the center, optional premises cultivation operation or infused products manufacturer; or
- (6) Ownership of the medical marijuana center, optional premises cultivation operation or infused products manufacturer has been transferred without the new owner obtaining a license pursuant to this Article.

(b) In connection with the suspension of a license, the Local Licensing Authority may impose reasonable conditions.

(c) The Local Licensing Authority shall notify the licensee of the decision to suspend or revoke the license within three (3) business days of rendering the decision. Notice shall be given pursuant to the procedure established in Section 6-8-90.

(d) No suspension or revocation shall be final until the licensee has been given the opportunity for a hearing to address the suspension or revocation. The licensee has the right to appeal the Local Licensing Authority's suspension or revocation to the City Council by filing a written request with the Local Licensing Authority within twenty (20) days of the date of the Notice of Decision issued by the Local Licensing Authority, as described in Section 6-8-90 above. The process for appeal of a suspension or revocation shall be as set forth in Section 6-8-100 of this Article. (Ord. 33 §2, 2009; Ord. 9 §7, 2010; Ord. 3 §2, 2011)

Sec. 6-8-150. Operation of medical marijuana center.

(a) No marijuana may be sold, given away or transferred at a medical marijuana center, except to patients and to primary caregivers.

(b) A medical marijuana center may open no earlier than 7:00 a.m. and shall close no later than 7:00 p.m. the same day. A medical marijuana center may be open seven (7) days a week.

(c) All signage for a medical marijuana center shall comply with the requirements of Chapter 16, Article VIII of this Code. No signage associated with medical marijuana centers shall use the words "marijuana," "cannabis" or any other word or phrase commonly understood to refer to marijuana unless such word or phrase is immediately preceded by the word "medical."

(d) The growing, cultivating or processing of marijuana on or within the premises of a medical marijuana center is prohibited.

(e) The sale or consumption of an alcoholic beverage within a medical marijuana center is prohibited.

(f) No person under the age of eighteen (18) shall be allowed in any portion of a medical marijuana center.

(g) Each licensee shall maintain an accurate and complete record of all marijuana sold or dispensed at the medical marijuana center with the following information, which shall be made available to the City upon demand:

- (1) The quantity of medical marijuana dispensed in each transaction;
- (2) The date and time the marijuana was sold or dispensed; and
- (3) The total amount paid per transaction for all goods and services provided.

(h) A licensee shall provide adequate security on the premises of a medical marijuana center, including but not limited to the following:

- (1) A locking safe or secure vault permanently affixed to or built into the premises that is suitable for storage of all of the saleable inventory of marijuana;

(2) Security surveillance cameras with back-up power operating at all times installed to monitor the main entrance to discourage and to facilitate the reporting of criminal acts and nuisance activities occurring at the premises;

(3) Burglar alarm systems professionally monitored and maintained in good working condition.

(i) The medical marijuana center premises shall be adequately ventilated so that adjacent properties are not impacted by odors.

(j) No vending machines, drive-ups or unsupervised sales shall be permitted on the premises.

(k) No onsite consumption of marijuana shall be permitted on the premises.

(l) Only merchandise related to the medical marijuana center and the provision of care to patients is allowed to be sold in a medical marijuana center. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-160. Operation of medical marijuana optional premises cultivation operation.

(a) No retail sale of marijuana may occur at a medical marijuana optional premises cultivation operation.

(b) Any signage for a medical marijuana optional premises cultivation operation shall comply with the requirements of Chapter 16, Article VIII of this Code. No signage shall use the words "marijuana," "cannabis" or any other word or phrase commonly understood to refer to marijuana unless such word or phrase is immediately preceded by the word "medical." In addition, no sign shall contain a graphic or image of any portion of a marijuana plant.

(c) A medical marijuana optional premises cultivation operation must occur indoors and be equipped with a proper ventilation system that filters out the odor of marijuana so that the odor is not capable of being detected by a person with a normal sense of smell at the exterior of the optional premises cultivation operation or any adjoining business, parcel or tract of real property.

(d) A medical marijuana optional premises cultivation operation shall be required to have waste, chemical and bioproduct storage and disposal measures as determined reasonably necessary by the Local Licensing Authority. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-170. Taxes.

Each licensee shall comply in full with the payment of City sales tax pursuant to Chapter 4 of this Code. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-180. Penalties; injunctive relief.

(a) It is a Class A misdemeanor offense for any person to violate any provision of this Article. Any person convicted of having violated any provision of this Article shall be punished as set forth in Chapter 1, Article IV of this Code.

(b) The operation of a medical marijuana center, optional premises cultivation operation or infused products manufacturer without a valid license issued pursuant to this Article may be enjoined by the City

in an action brought in a court of competent jurisdiction. In any case in which the City prevails in a civil action initiated pursuant to this Section, the City may recover its reasonable attorney fees plus costs of the proceeding.

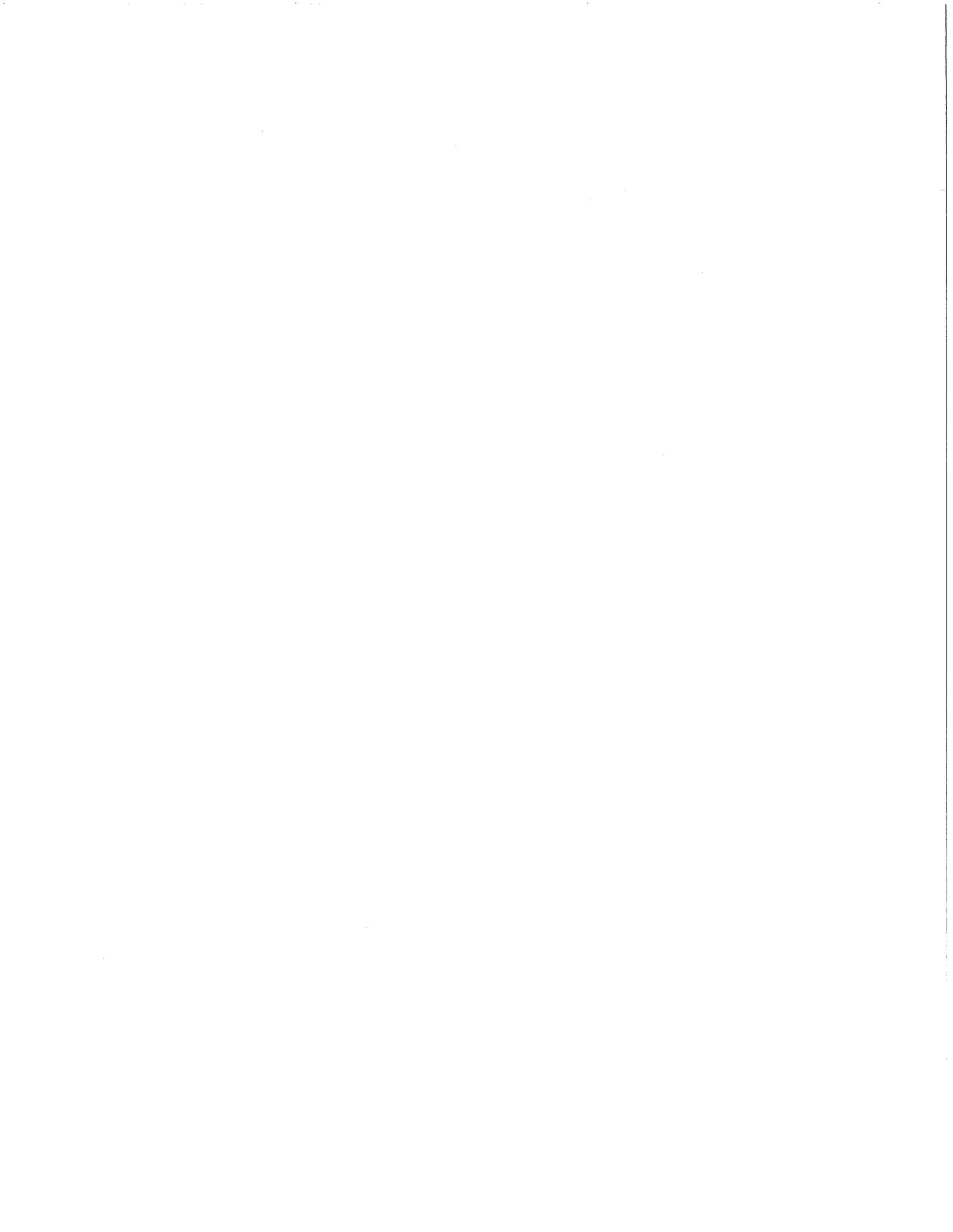
(c) The remedies provided in this Article VIII are in addition to any other remedy provided by applicable law. (Ord. 33 §2, 2009; Ord. 9 §8, 2010; Ord. 3 §2, 2011)

Sec. 6-8-190. Rules and regulations.

The Local Licensing Authority shall have the authority from time to time to adopt, amend, alter and repeal administrative rules and regulations as may be necessary for the proper administration of this Article. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)

Sec. 6-8-200. Existing medical marijuana centers.

Any medical marijuana center having filed for an application for and received a business license and sales tax license as of November 4, 2009, shall be exempt from the location limitations in Section 6-8-60, but shall otherwise comply with all provisions of this Article. (Ord. 33 §2, 2009; Ord. 3 §2, 2011)





The Deputy Attorney General

Washington, D.C. 20530

August 29, 2013

MEMORANDUM FOR ALL UNITED STATES ATTORNEYS

FROM: James M. Cole 
Deputy Attorney General

SUBJECT: Guidance Regarding Marijuana Enforcement

In October 2009 and June 2011, the Department issued guidance to federal prosecutors concerning marijuana enforcement under the Controlled Substances Act (CSA). This memorandum updates that guidance in light of state ballot initiatives that legalize under state law the possession of small amounts of marijuana and provide for the regulation of marijuana production, processing, and sale. The guidance set forth herein applies to all federal enforcement activity, including civil enforcement and criminal investigations and prosecutions, concerning marijuana in all states.

As the Department noted in its previous guidance, Congress has determined that marijuana is a dangerous drug and that the illegal distribution and sale of marijuana is a serious crime that provides a significant source of revenue to large-scale criminal enterprises, gangs, and cartels. The Department of Justice is committed to enforcement of the CSA consistent with those determinations. The Department is also committed to using its limited investigative and prosecutorial resources to address the most significant threats in the most effective, consistent, and rational way. In furtherance of those objectives, as several states enacted laws relating to the use of marijuana for medical purposes, the Department in recent years has focused its efforts on certain enforcement priorities that are particularly important to the federal government:

- Preventing the distribution of marijuana to minors;
- Preventing revenue from the sale of marijuana from going to criminal enterprises, gangs, and cartels;
- Preventing the diversion of marijuana from states where it is legal under state law in some form to other states;
- Preventing state-authorized marijuana activity from being used as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;

- Preventing violence and the use of firearms in the cultivation and distribution of marijuana;
- Preventing drugged driving and the exacerbation of other adverse public health consequences associated with marijuana use;
- Preventing the growing of marijuana on public lands and the attendant public safety and environmental dangers posed by marijuana production on public lands; and
- Preventing marijuana possession or use on federal property.

These priorities will continue to guide the Department's enforcement of the CSA against marijuana-related conduct. Thus, this memorandum serves as guidance to Department attorneys and law enforcement to focus their enforcement resources and efforts, including prosecution, on persons or organizations whose conduct interferes with any one or more of these priorities, regardless of state law.¹

Outside of these enforcement priorities, the federal government has traditionally relied on states and local law enforcement agencies to address marijuana activity through enforcement of their own narcotics laws. For example, the Department of Justice has not historically devoted resources to prosecuting individuals whose conduct is limited to possession of small amounts of marijuana for personal use on private property. Instead, the Department has left such lower-level or localized activity to state and local authorities and has stepped in to enforce the CSA only when the use, possession, cultivation, or distribution of marijuana has threatened to cause one of the harms identified above.

The enactment of state laws that endeavor to authorize marijuana production, distribution, and possession by establishing a regulatory scheme for these purposes affects this traditional joint federal-state approach to narcotics enforcement. The Department's guidance in this memorandum rests on its expectation that states and local governments that have enacted laws authorizing marijuana-related conduct will implement strong and effective regulatory and enforcement systems that will address the threat those state laws could pose to public safety, public health, and other law enforcement interests. A system adequate to that task must not only contain robust controls and procedures on paper; it must also be effective in practice. Jurisdictions that have implemented systems that provide for regulation of marijuana activity

¹ These enforcement priorities are listed in general terms; each encompasses a variety of conduct that may merit civil or criminal enforcement of the CSA. By way of example only, the Department's interest in preventing the distribution of marijuana to minors would call for enforcement not just when an individual or entity sells or transfers marijuana to a minor, but also when marijuana trafficking takes place near an area associated with minors; when marijuana or marijuana-infused products are marketed in a manner to appeal to minors; or when marijuana is being diverted, directly or indirectly, and purposefully or otherwise, to minors.

must provide the necessary resources and demonstrate the willingness to enforce their laws and regulations in a manner that ensures they do not undermine federal enforcement priorities.

In jurisdictions that have enacted laws legalizing marijuana in some form and that have also implemented strong and effective regulatory and enforcement systems to control the cultivation, distribution, sale, and possession of marijuana, conduct in compliance with those laws and regulations is less likely to threaten the federal priorities set forth above. Indeed, a robust system may affirmatively address those priorities by, for example, implementing effective measures to prevent diversion of marijuana outside of the regulated system and to other states, prohibiting access to marijuana by minors, and replacing an illicit marijuana trade that funds criminal enterprises with a tightly regulated market in which revenues are tracked and accounted for. In those circumstances, consistent with the traditional allocation of federal-state efforts in this area, enforcement of state law by state and local law enforcement and regulatory bodies should remain the primary means of addressing marijuana-related activity. If state enforcement efforts are not sufficiently robust to protect against the harms set forth above, the federal government may seek to challenge the regulatory structure itself in addition to continuing to bring individual enforcement actions, including criminal prosecutions, focused on those harms.

The Department's previous memoranda specifically addressed the exercise of prosecutorial discretion in states with laws authorizing marijuana cultivation and distribution for medical use. In those contexts, the Department advised that it likely was not an efficient use of federal resources to focus enforcement efforts on seriously ill individuals, or on their individual caregivers. In doing so, the previous guidance drew a distinction between the seriously ill and their caregivers, on the one hand, and large-scale, for-profit commercial enterprises, on the other, and advised that the latter continued to be appropriate targets for federal enforcement and prosecution. In drawing this distinction, the Department relied on the common-sense judgment that the size of a marijuana operation was a reasonable proxy for assessing whether marijuana trafficking implicates the federal enforcement priorities set forth above.

As explained above, however, both the existence of a strong and effective state regulatory system, and an operation's compliance with such a system, may allay the threat that an operation's size poses to federal enforcement interests. Accordingly, in exercising prosecutorial discretion, prosecutors should not consider the size or commercial nature of a marijuana operation alone as a proxy for assessing whether marijuana trafficking implicates the Department's enforcement priorities listed above. Rather, prosecutors should continue to review marijuana cases on a case-by-case basis and weigh all available information and evidence, including, but not limited to, whether the operation is demonstrably in compliance with a strong and effective state regulatory system. A marijuana operation's large scale or for-profit nature may be a relevant consideration for assessing the extent to which it undermines a particular federal enforcement priority. The primary question in all cases – and in all jurisdictions – should be whether the conduct at issue implicates one or more of the enforcement priorities listed above.

As with the Department's previous statements on this subject, this memorandum is intended solely as a guide to the exercise of investigative and prosecutorial discretion. This memorandum does not alter in any way the Department's authority to enforce federal law, including federal laws relating to marijuana, regardless of state law. Neither the guidance herein nor any state or local law provides a legal defense to a violation of federal law, including any civil or criminal violation of the CSA. Even in jurisdictions with strong and effective regulatory systems, evidence that particular conduct threatens federal priorities will subject that person or entity to federal enforcement action, based on the circumstances. This memorandum is not intended to, does not, and may not be relied upon to create any rights, substantive or procedural, enforceable at law by any party in any matter civil or criminal. It applies prospectively to the exercise of prosecutorial discretion in future cases and does not provide defendants or subjects of enforcement action with a basis for reconsideration of any pending civil action or criminal prosecution. Finally, nothing herein precludes investigation or prosecution, even in the absence of any one of the factors listed above, in particular circumstances where investigation and prosecution otherwise serves an important federal interest.

cc: Mythili Raman
Acting Assistant Attorney General, Criminal Division

Loretta E. Lynch
United States Attorney
Eastern District of New York
Chair, Attorney General's Advisory Committee

Michele M. Leonhart
Administrator
Drug Enforcement Administration

H. Marshall Jarrett
Director
Executive Office for United States Attorneys

Ronald T. Hosko
Assistant Director
Criminal Investigative Division
Federal Bureau of Investigation



Richard Carter, Councilor
Barbara Clifton, Councilor
Jay Miller, Councilor
Dirk Myers, Councilor
Hans Parkinson, Councilor
Jonathan Rice, Councilor
Randy Winkler, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

Cablecast Live on
Comcast Channel 10

Streamed Live at RifleNOW.org

The City of Rifle will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 665-6405 for assistance.

**REGULAR MEETING
September 18, 2013**

**WORKSHOP 6:00 P.M.
COUNCIL CHAMBERS**

6:00 P.M. Discuss Amendment 64

**REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS**

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

- 7:00 p.m. 1. Regular Meeting Call to Order and Roll Call
- 7:03 p.m. 2. Consent Agenda – consider approving the following items:
- A. Minutes from the September 4, 2013 Regular Meeting
 - B. Special Event Liquor Permit: Rifle Area Chamber of Commerce for October 10, 2013 (approve permit; cancel public hearing listed in Item 5 below)
 - C. Liquor License Renewal: Rifle Brewing Company
 - D. Set public hearing for new liquor license application for Alma Ruiz d/b/a De Marco's Fettucine
 - E. July 2013 Sales Tax Report
 - F. July 2013 Financial Report
 - G. Amend Personnel Manual regarding floating holidays for Police Officers – Resolution No. 17, Series of 2013
 - H. Accounts Payable

- 7:08 p.m. 3. Citizen Comments and Live Call-In ((970) 665-6406)
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)
- 7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Miller)
- 7:15 p.m. 5. Public Hearing – Consider Special Event Liquor Permit Application – Rifle Area Chamber of Commerce for October 10, 2013 (Lisa Cain) – Council will cancel this hearing if it approves the permit in Consent Agenda Item B above
- 7:20 p.m. 6. Receive budget presentation from Garfield Clean Energy Collaborative (Heather McGregor)
- 7:35 p.m. 7. Consider Elm Avenue street replacement (Dick Deussen)
- 7:45 p.m. 8. Administrative Reports
- 7:55 p.m. 9. Comments from Mayor and Council

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Meeting of Council: October 2, 2013 at 7:00 p.m.



RIFLE CITY COUNCIL MEETING

Wednesday, September 4, 2013

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Jay Miller.

PRESENT ON ROLL CALL: Councilors Rich Carter, Alan Lambert, Keith Lambert, Jonathan Rice, Jen Sanborn, Randy Winkler, and Mayor Jay Miller.

OTHERS PRESENT: Matt Sturgeon, City Manager; Lisa Cain, City Clerk; Jim Neu, City Attorney; Jim Bell, Channel 10 Manager; Michael Churchill, Channel 10 Assistant Manager; Kimberly Bullen, Government Affairs Coordinator; Kristy Christensen, Deputy City Clerk; John Dyer, Police Chief; Nathan Lindquist, Planning Director; Tom Whitmore, Parks and Recreation Director; Shelley Aibner; Sara Brainard; Barb Clifton; Cindy Dempsey; Gil Frontella; Steve Fuller; Sarah Lambert; Mike McKibbin; Daryl Meisner; Dirk Myers; Wilma Paddock; Hans Parkinson; and Helen Rogers.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

- A. Minutes from the August 21, 2013 Regular Meeting
- B. Liquor License Renewal: Wal-Mart
- C. Intergovernmental Agreement with Garfield County Clerk for support services for City election
- D. Accounts Payable
- E. Resolution of Substantial Compliance for Rudd Annexation - Resolution No. 16, Series of 2013

Councilor A. Lambert moved to approve Consent Agenda Items A, B, C, D, and E; seconded by Councilor Rice. Roll Call: Yes – Carter (abstaining as to Item A), Rice (abstaining as to Item A), A. Lambert, K. Lambert, Sanborn, Winkler, Miller.

CITIZEN COMMENTS AND LIVE CALL-IN

There were no citizen comments or live call-ins.

PRESENTATION TO RETIRING COUNCILORS JEN SANBORN, ALAN LAMBERT, AND KEITH LAMBERT

Mayor Miller presented plaques to retiring Councilors Jen Sanborn, Alan Lambert, and Keith Lambert.

Mayor Miller read aloud proclamations honoring Councilors Jen Sanborn, Alan Lambert, and Keith Lambert for their many years of service to the City of Rifle and its citizens.

PUBLIC HEARING – CONSIDER SPECIAL EVENT LIQUOR PERMIT: NEW UTE THEATRE SOCIETY, INC. FOR BOOKCLIFFS ART CENTER BENEFIT ON SEPTEMBER 14, 2013

Mayor Miller opened the public hearing and swore in New Ute Theatre Society, Inc. (NUTS) President Helen Rogers; NUTS Volunteer, Event, and Marketing Coordinator Shelley Aibner; and Bookcliffs Art Center Vice President Cindy Dempsey. Ms. Dempsey, Ms. Rogers, and Ms. Aibner presented NUTS' application for a special event permit to provide liquor service at the Bookcliffs Art Center Benefit at 1100 East 16th Street on September 14, 2013, from 3:00 p.m. to 9:00 p.m. City Clerk Lisa Cain stated that the hearing was properly noticed, the application is complete, and the fees have been paid.

Councilor Carter moved to approve the Special Event Liquor Permit for New Ute Theatre Society, Inc. on September 14, 2013, from 3:00 p.m. to 9:00 p.m. at 1100 East 16th Street; seconded by Councilor A. Lambert. Roll Call: Yes - Carter, A. Lambert, K. Lambert, Rice, Sanborn, Winkler, Miller

CONSIDER AUTHORIZING USE OF XCEL UNDERGROUND FUND

City Manager Matt Sturgeon requested Council to authorize the use of the City's 1% Underground Fund held by Xcel Energy to bury power lines along the north side of West 14th Street from Railroad Avenue to Howard Avenue. This would improve the aesthetics of this corridor and prepare the corridor for future pedestrian improvements to the Park Avenue neighborhood and informal trail used by high school students. It might also assist in attracting development activity to the property located on the northwest corner of Railroad Avenue and West 14th Street. Xcel's estimate to underground this corridor is \$65,000. The City currently maintains a \$338,467 balance in the Underground Fund. Xcel Energy will contribute additional improvements with a value of \$44,756 and be responsible for the work.

Councilor Rice moved to authorize the use of the City's 1% Underground Fund held by Xcel Energy to bury power lines along the north side of West 14th Street from Railroad Avenue to Howard Avenue; seconded by Councilor Winkler. Roll Call: Yes - Carter, A. Lambert, K. Lambert, Rice, Sanborn, Winkler, Miller

ADMINISTRATIVE REPORTS

Mr. Sturgeon reported to Council on wastewater lagoon remediation, street crack sealing, Beaver Creek plant water leak, and 2014 budget.

Ms. Cain reported to Council on election issues.

Staff members thanked the retiring Councilors for their service.

COMMENTS FROM MAYOR AND COUNCIL

Councilors Sanborn, A. Lambert, and K. Lambert provided advice to the Council candidates. They thanked the community for giving them the opportunity to serve.

Councilors Winkler, Rice, and Carter, and Mayor Miller expressed their appreciation to Councilors Sanborn, A. Lambert, and K. Lambert for their service to the community

Meeting adjourned at 7:50 p.m.

Lisa H. Cain
City Clerk

Jay D. Miller
Mayor



To: Mayor and City Council; Matt Sturgeon, City Manager

From: Lisa Cain, City Clerk

Date: Thursday, September 12, 2013

Subject: Special Event Liquor Permit: Rifle Area Chamber of Commerce – Chili Cook-Off

Rifle Area Chamber of Commerce has applied for a Special Event Permit to serve liquor at the Chili Cook-Off at the Garfield County Fairgrounds at 1001 Railroad Avenue on October 10, 2013 from 5:00 p.m. to 9:00 p.m.

The following criteria have been met by the applicant:

- The fees have been paid.
- The application is complete.
- The applicant has not exceeded 15 permit days in 2013.

The City did not receive any protest about the application within 10 days after notice of the application was posted. Staff does not object to Council's approving the permit.

Staff recommends that Council:

- 1) Cancel the public hearing scheduled on its September 18, 2013 agenda on this application; and
- 2) Approve a Special Event Permit for Rifle Area Chamber of Commerce to serve liquor at the Chili Cook-Off at the Garfield County Fairgrounds at 1001 Railroad Avenue on October 10, 2013 from 5:00 p.m. to 9:00 p.m.

DR 8439 (08/28/08)
 COLORADO DEPARTMENT OF REVENUE
 LIQUOR ENFORCEMENT DIVISION
 1375 SHERMAN STREET
 DENVER CO 80261
 (303) 205-2300

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT
 AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB	TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
2110 <input checked="" type="checkbox"/>	MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00-PER-DAY
2170 <input type="checkbox"/>	FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00-PER-DAY

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE Rifle Area Chamber of Commerce	State Sales Tax Number (Required) 84-0431584
--	---

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE
 (include street, city/town and ZIP)

200 Lions Park Circle
 Rifle, CO 81650

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT
 (include street, city/town and ZIP)

1001 Railroad Ave.
 Rifle, CO 81650

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
------	---------------	---	--------------

4. PRES./SECY OF ORG. or POLITICAL CANDIDATE
 Frank Ladd

5. EVENT MANAGER
 Gina Reece-Long

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN
 ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

NO YES HOW MANY DAYS? 1 _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
Hours From .m.				
10-10-2013				
From 5:00 p.m.				
To 9:00 p.m.				

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE	TITLE Event Coordinator	DATE 6-18-13
-----------	----------------------------	-----------------

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
--	--	---------------------------------------

SIGNATURE	TITLE	DATE
-----------	-------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

(Instructions on Reverse Side)

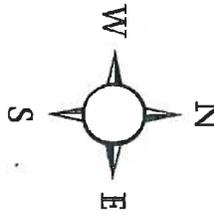
Liquor will only be allowed within the indicated Indoor Arena boundaries.

No outside alcohol will be permitted on premises

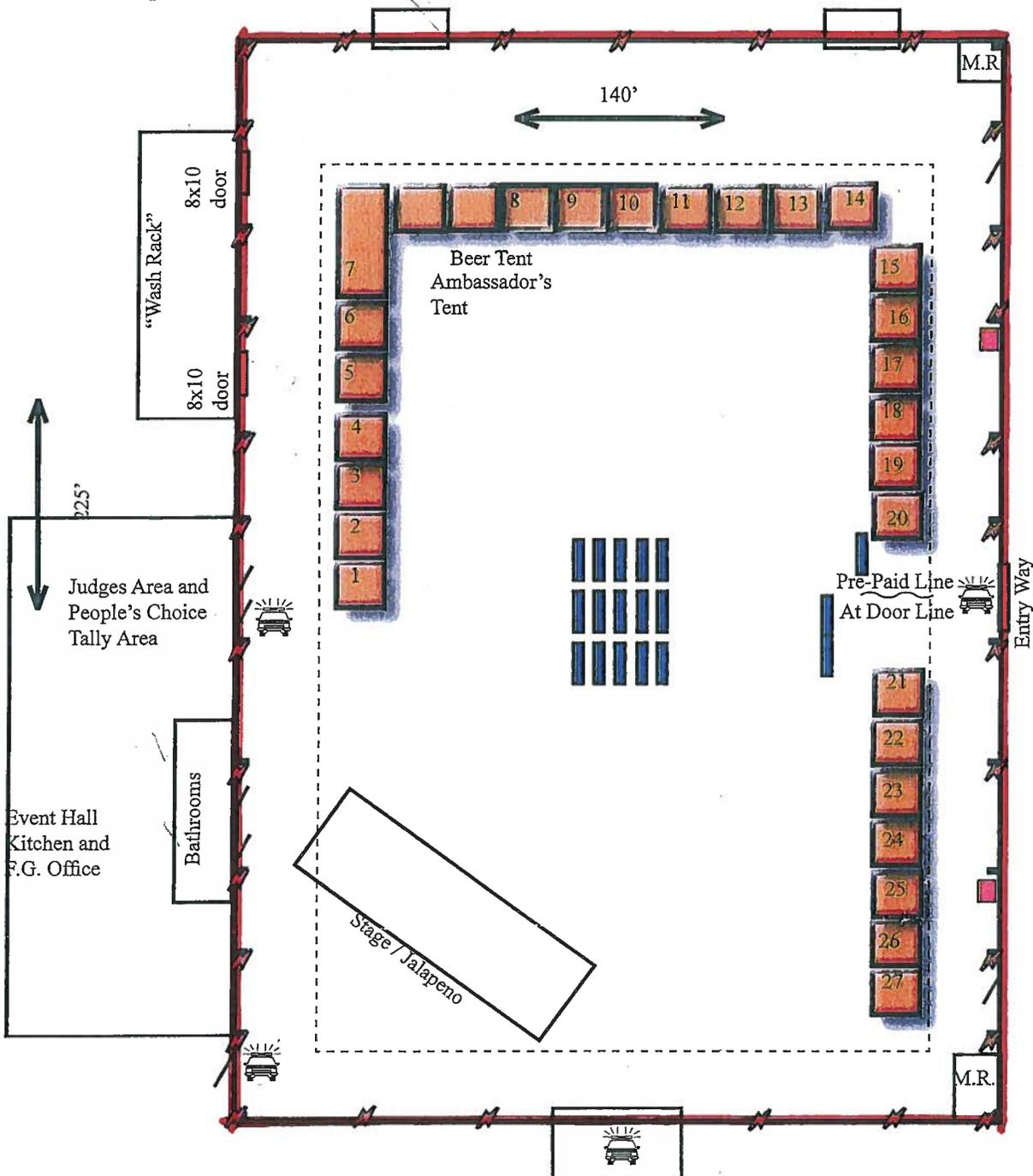
Appropriate signage will be posted inside and outside the event area.

-  Fencing
-  Outlets
-  Power Boxes
-  Doors
-  Garage Doors
-  Entrant Tables
-  10x10 Entry spots

Indoor Arena
where liquor will
be permitted



25 entrants represented



34th Annual Chili Cook-Off

07/09/2013

To Whom It May Concern,

I, Dave Ebeler, Manager of the Garfield County Fairgrounds, grant permission to Rifle Chamber of Commerce to serve alcoholic beverages in the Indoor Arena at the fairgrounds, October 10, 2013 from 6-8pm during the Chili Cookoff.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Ebeler", with a long, sweeping flourish extending to the right.

Dave Ebeler

Garfield County Fairgrounds Manager

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE

I, Scott Gessler, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

RIFLE CHAMBER OF COMMERCE

is a **Nonprofit Corporation** formed or registered on 07/16/1954 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871126319.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/04/2013 that have been posted, and by documents delivered to this office electronically through 01/08/2013 @ 16:35:07.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 01/08/2013 @ 16:35:07 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 8428310.



A handwritten signature in black ink, reading "Scott Gessler", is written over a horizontal line.

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."

City of Rifle Special Event Liquor Permit Application

Name of Applicant / Organization: The Rifle Area Chamber of Commerce

Thank you for your interest in a Special Event in the City of Rifle. In addition to the State Application (Form #DR 8439), the following information must be provided in order for your application to be considered. Incomplete applications will be rejected. Attach separate sheets if necessary to provide complete answers to all questions. Please do not hesitate to contact the City Clerk with questions at (970) 665-6405.

1. The City requires that a Special Event Liquor Permit application be received no later than 45 days prior to the event. What is the date(s) of your event? **October 10th, 2013**
2. Describe your event.
Chili Cook-Off
3. Explain the nature of your organization, its function, and who or what benefits from its operations.
A not-for-profit organization that helps area businesses grow their business, offer educational seminars for local business, offers events that promote local business, and work with other government/developmental programs in the area to grow Rifle & the surrounding areas.
4. Who or what organization will be the recipient of funds derived from this event?
The Rifle Area Chamber of Commerce
5. How many attendees do you expect at this event? **350**
6. Describe the premises at which this event will take place.
The Indoor Arena at the Garfield County Fairgrounds.
7. What security measures will you take to ensure your event will be safe for all participants?
Citidel Security will be present at the doors, as well as TIPS trained bartenders at the beer/wine tent.
8. How many security personnel will be on hand? **4 or 5**
9. How will security personnel be identified?
They will be in uniform.
10. If this event is being held outdoors, how will the exterior boundaries of the premises be marked?
n/a

11. What type of entertainment will be provided, if any, for this event?

None

12. What method will be used to check identification for proper age of attendees (i.e., at the door, at the bar, etc.) and how will underage patrons be identified so as not to be served alcohol beverages?

We will check ID at the beer/wine tent and issue a wristband to adults over 21 yrs.

13. How will the conduct and level of intoxication of attendees be monitored and by whom?

It will be monitored by our TIPS trained staff & volunteers which will be Gina Reece-Long and Kathi Clark.

14. Rifle Municipal Code Sec. 6-5-170(a)(3) requires that at least one server, manager, or owner/operator, including volunteers, who has successfully completed an approved educational liquor serving seminar, be present at all times and supervise the dispensing of alcoholic beverages. What is/are the name(s) of the person(s) who has/have this certification and will be on the premises the entire time of your event? **Please attach a copy of the certification(s) of this/these person(s).**

Gina Reece-Long & Kathi Clark

15. What types of alternate beverages and food/snacks will be available?

We will also serve soda's & water.

16. Explain how this event will be marketed, describing what kinds of advertising material will be distributed and the targeted recipients of such material.

We will promote this event on KREX TV, 95.5 The River & Drive 105 radio stations, newspaper, posters hung around the area, our website, facebook, and our newsletter & weekly emails to our members.

17. Have you included the appropriate fees with your application?

Fees: For Malt, Vinous, and Spirituous Liquor or for Fermented Malt Beverage (3.2% Beer)

Check payable to the *City of Rifle* for \$100.00 per event

18. Does your diagram of the intended licensed premises include:

Measurements/dimensions of the area to be licensed?

Points of ingress/egress?

An outline *in red* of the area to be licensed?

I certify that I am familiar with the provisions of: (1) Title 12, Article 48 of the Colorado Revised Statutes; and (2) Sections 6-5-120, 6-5-170, 10-8-70, and 10-8-80 of the Rifle Municipal Code, which govern special event liquor permits.

Signature: 

Date: 8/27/13



GetTIPS On Premise 2.0 SSN: XXX-XX-XXXX

Issued: 5/29/2011 Expires: 5/29/2014

ID#: 3010078 D.O.B.: XX/XX/XXXX

Kathi Clark
Battlement Mesa Golf Club Snack Bar
3930 W Battlement Pkwy
Parachute, CO 81635-9312

For service visit us online at www.gettips.com



To: Mayor and City Council; Matt Sturgeon, City Manager

From: Lisa Cain, City Clerk

Date: Thursday, September 12, 2013

Subject: Liquor License Renewal

THIS BUSINESS HAS FILED A LIQUOR LICENSE RENEWAL APPLICATION:

<u>Business Name/Address</u>	<u>Type of License</u>
Doc's Brewing Company, Inc. d/b/a Rifle Brewing Company 412 Park Avenue	Brew Pub

These criteria have been met by this business:

- The application is complete.
- The fees have been paid.

I recommend approval of this renewal application.

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

Fees Due	
Renewal Fee	\$750.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

RIFLE BREWING COMPANY
 P O BOX 733
 RIFLE CO 81650-0733

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name DOC?S BREWING COMPANY INC		DBA RIFLE BREWING COMPANY		
Liquor License # 42511870000	Licensee Type Brew Pub (city)	Sales Tax License # 42511870000	Expiration Date 10/12/2013	Due Date 8/28/2013
Street Address 412 PARK AVENUE RIFLE CO 81650-3420				Phone Number (970) 625 8008
Mailing Address P O BOX 733 RIFLE CO 81650-0733				
Operating Manager Daniel J. Currie	Date of Birth	Home Address	Phone Number	

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented *If rented, expiration date of lease _____
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Daniel J. Currie	Title General Manager
Signature Daniel J. Currie	Date 07-22-13

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest



To: Mayor and City Council; Matt Sturgeon, City Manager
From: Lisa Cain, City Clerk
Date: Friday, September 13, 2013
Subject: Setting a Hearing to Review an Application for a New Liquor License

Alma Ruiz d/b/a De Marco's Fettucine has filed an application for a new Hotel and Restaurant liquor license for premises located at 119 West 3rd Street.

A hearing date needs to be set to review the application, which was submitted on September 12, 2013.

Staff recommends that we hold this hearing at the Council meeting on October 16, 2013.

Thank you.



MEMORANDUM

To: Matt Sturgeon, City Manager
 From: Charles Kelty, Finance Director
 Date: September 11, 2013
 Subject: July 2013 Sales, Use, and Lodging Tax Report

Total Sales, Use, and Lodging Tax revenues, for the seven months, ending July 31, 2013, is \$4,680,889, a 12% increase from the previous year's \$4,163,472.

Sales tax revenues are \$4,228,288 and 12% increase from the previous year's \$3,765,201. Building and Motor Vehicle Use Tax revenues are \$383,544, a 15% increase from the previous year's \$334,242. Lodging Taxes revenues are \$69,057 and 8% increase from the previous year's \$64,029.

**Sales Tax Report
 Prior Year Comparison
 For Sales in July**

Business Category	For Sales in July			Year-to-Date		
	2012	2013	% Change	2012	2013	% Change
Bars and Restaurants	\$ 58,804	\$ 75,502	28%	\$ 384,599	\$ 450,499	17%
Car Parts and Sales	32,079	44,547	39%	265,709	321,095	21%
Food	74,178	92,274	24%	498,507	613,557	23%
General Retail	201,812	238,768	18%	1,424,667	1,687,166	18%
Hardware	14,893	20,246	36%	170,978	201,424	18%
Liquor Stores	16,908	18,449	9%	108,350	123,430	14%
Motels	20,822	22,684	9%	97,960	118,472	21%
Oil & Gas	46,652	26,928	-42%	412,189	238,678	-42%
Leasing/Misc	8,952	17,428	95%	93,748	117,753	26%
Utilities	43,425	47,828	10%	308,494	356,214	15%
Total	\$ 518,526	\$ 604,654	17%	\$ 3,765,201	\$ 4,228,288	12%
Allocation to Funds:						
General Fund	\$284,063	\$272,791	-4%	\$2,062,684	\$1,907,605	-8%
Street Improvement	74,075	71,136	-4%	537,886	497,446	-8%
Rifle Information Center	12,237	11,752	-4%	88,859	82,178	-8%
Parks & Recreation	148,150	142,271	-4%	1,075,772	994,891	-8%
Water Fund	0	106,704	100%	0	746,169	100%
	\$518,526	\$604,654	17%	\$3,765,201	\$4,228,288	12%



**Building and Motor Vehicle Use Taxes
Prior Year Comparison**

Business Category	For Sales in July			Year-to-Date		
	2012	2013	% Change	2012	2013	% Change
Building Use Taxes	\$509	\$30,755	5943%	\$63,120	\$80,137	27%
Motor Vehicle Use Tax	26,729	48,766	82%	271,122	303,407	12%
Total Use Tax	\$ 27,238	\$ 79,521	192%	\$ 334,242	\$ 383,544	15%
Fund Allocation:						
General Fund	\$12,289	\$35,876	192%	\$183,107	\$173,037	-5%
Street Improvement	3,205	9,355	192%	47,749	45,123	-5%
Rifle Information Center	529	1,546	192%	7,888	7,454	-5%
Parks & Recreation	6,409	18,711	192%	95,498	90,246	-5%
Water Fund	0	14,033	100%	0	67,684	100%
Total USE Tax	\$22,432	\$79,521	255%	\$334,242	\$383,544	15%

**Lodging Taxes
Prior Year Comparison**

Business Category	For Sales in July			Year-to-Date		
	2012	2013	% Change	2012	2013	% Change
Lodging Taxes	\$12,456	\$13,397	8%	\$64,029	\$69,057	8%
Total Lodging Tax	\$ 12,456	\$ 13,397	8%	\$ 64,029	\$ 69,057	8%

Total Sales, Use, Lodg	\$ 558,221	\$ 697,572	25%	\$ 4,163,472	\$ 4,680,889	12%
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MEMORANDUM

To: Matt Sturgeon, City Manager
From: Charles Kelty, Finance Director
Date: September 12, 2013
Subject: July 2013 Financial Reports

Attached are the Financial Reports for the seven months ending July 31, 2013. Below are a few comments:

Page 1 **General Fund Revenues** – Total revenues are \$4,054,697, which compared to the prior year's \$4,343,623 is \$288,926 and 7% less. Sales Taxes collected year-to-date are \$2,062,684, which compared to the prior year's \$1,907,605 is \$155,079 and 8% less.

General Fund Expenditures – Total expenditures are \$4,430,635, which compared to the prior year's \$4,963,252 is \$532,617 and 11% less.

Page 2 **Visitor Improvement Fund** – Total revenues are \$72,214, which compared to the prior year's \$63,379 is \$8,835 and 14% higher. Total expenditures are \$86,065, which compared to the prior year's \$79,892 is \$6,173 and 8% higher.

Page 3 **Parks & Recreation Fund Revenues** – Total revenues are \$2,051,966, which compared to the prior year's \$1,467,538 is \$584,428 and 40% higher. Sales Taxes collected year-to-date is \$994,891, which compared to the prior year's amount of \$1,075,772 is \$80,881 and 8% less

Parks & Recreation Fund Expenditures – Expenditures are \$1,407,018, which compared to the prior year's \$1,486,370 is \$79,352 and 5% less.

Page 4 **Water Fund Revenues** – Overall, revenues are \$2,604,459, which compared to the prior year's \$1,559,217 is \$1,045,242 and 67% higher. The main reason for the revenue increase is the ¾% Sales and Use Tax effective January 1. Revenues from sales taxes for the water treatment plant collected were \$746,169.

Water Fund Expenses – Overall, total expenses are \$1,957,541, which compared to the prior year's \$1,700,622 is \$256,919 and 15% higher. Operating and Maintenance expenses are 18% higher than last year. Water rights expenses are 37% less than last year. Water System Improvements (Capital) expenses is 19% higher than last year.

Page 5 **Wastewater Fund Revenue** – Total revenues are \$1,479,871, which compared to the prior year's \$1,744,779 is \$264,908 and 15% less. Operating and Maintenance revenues were 3% less than the previous year. Capital revenues were \$219,486 less than last year.

Wastewater Expenses – Total expenses were \$2,006,510, which compared to the prior year's \$2,226,183 is \$219,673 and 10% less.



Sanitation Fund Revenues – Total revenues are \$279,270, which compared to the prior year's \$281,665 is \$2,395 and 0.8% less.

Sanitation Fund Expenses – Total expenses are \$321,754, which compared to the prior year's \$307,927 is \$13,827 and 4% higher.

CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 7 MONTHS ENDING JULY 31, 2013

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
GENERAL REVENUES	7,522,828.00	506,727.46	4,054,697.06	3,468,130.94	4,343,623.30
	<u>7,522,828.00</u>	<u>506,727.46</u>	<u>4,054,697.06</u>	<u>3,468,130.94</u>	<u>4,343,623.30</u>
<u>EXPENDITURES</u>					
MAYOR/COUNCIL	80,164.00	4,383.48	39,196.89	40,967.11	40,687.50
CITY CLERK	174,430.00	13,643.42	89,594.90	84,835.10	88,807.52
MUNICIPAL COURT	229,109.00	11,253.39	97,338.65	131,770.35	100,137.96
CITY MANAGER	177,033.00	20,660.74	130,919.33	46,113.67	103,369.00
GOVERNMENT AFFAIRS	167,347.00	10,712.40	30,005.58	137,341.42	72,342.98
FINANCE	473,186.00	34,202.19	287,792.78	185,393.22	278,691.43
ATTORNEY	231,000.00	16,969.63	118,751.49	112,248.51	143,131.46
PLANNING/ZONNING	770,087.00	39,722.42	317,103.70	452,983.30	469,226.60
CITY HALL	167,947.00	16,419.16	103,561.28	64,385.72	91,570.98
GROUNDS AND FACILITY MAINT.	77,794.00	6,006.21	38,737.51	39,056.49	26,676.75
COMMUNITY ACCESS TV	137,629.00	12,617.91	83,336.85	54,292.15	67,023.71
POLICE	2,308,241.00	181,089.00	1,296,131.67	1,012,109.33	1,281,172.30
JUSTICE CENTER BLDG. OPERATION	96,700.00	10,580.81	55,063.62	41,636.38	186,023.51
BUILDING INSPECTIONS	145,985.00	10,147.34	80,492.02	65,492.98	82,847.71
STREETS	1,025,816.00	65,490.47	570,916.47	454,899.53	773,289.95
CONSTRUCTION CREW - INHOUSE	222,911.00	7,787.62	67,388.28	155,522.72	133,893.27
PW - ENGINEERING	219,288.00	20,617.40	155,301.89	63,986.11	119,635.81
ANIMAL SHELTER	85,723.00	20,930.75	62,792.25	22,930.75	66,231.10
CEMETERY O & H	75,167.00	4,532.42	29,892.45	45,274.55	34,350.46
SENIOR CENTER	527,520.00	24,823.43	291,128.26	236,391.74	225,943.61
NON DEPARTMENTAL	837,149.00	58,051.04	325,189.18	511,959.82	288,198.24
OPERATING TRANSFERS OUT	160,000.00	.00	160,000.00	.00	290,000.00
	<u>8,390,226.00</u>	<u>590,641.23</u>	<u>4,430,635.05</u>	<u>3,959,590.95</u>	<u>4,963,251.85</u>
	(867,398.00)	(83,913.77)	(375,937.99)	(491,460.01)	(619,628.55)

CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 7 MONTHS ENDING JULY 31, 2013

VISITOR IMPROVEMENT FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
VISITOR IMPROVEMENT	114,715.00	11,687.26	72,213.53	42,501.47	63,379.38
	114,715.00	11,687.26	72,213.53	42,501.47	63,379.38
<u>EXPENDITURES</u>					
VISITOR IMPROVEMENT	131,365.00	(3,769.89)	86,064.93	45,300.07	79,892.09
	131,365.00	(3,769.89)	86,064.93	45,300.07	79,892.09
	(16,650.00)	15,457.15	(13,851.40)	(2,798.60)	(16,512.71)

CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 7 MONTHS ENDING JULY 31, 2013

PARKS & RECREATION

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
PARKS AND REC REVENUE	3,580,638.00	523,017.31	2,051,966.22	1,528,671.78	1,467,537.99
	3,580,638.00	523,017.31	2,051,966.22	1,528,671.78	1,467,537.99
<u>EXPENDITURES</u>					
RECREATION	495,879.00	37,747.63	275,198.60	220,680.40	295,973.08
POOL	188,053.00	63,354.88	132,036.02	56,016.98	146,790.70
RIFLE FITNESS CENTER	302,198.00	24,620.92	157,127.25	145,070.75	168,457.98
COMMUNITY EVENTS	102,110.00	7,828.90	48,307.18	53,802.82	54,694.20
PARK MAINTENANCE	1,035,104.00	106,199.82	515,563.32	519,540.68	561,648.91
PARKS CAPITAL	1,622,327.00	763.51	170,150.86	1,452,176.14	161,966.44
NON-DEPARTMENTAL	104,246.00	1,775.47	64,600.19	39,645.81	52,804.11
OPERATING TRANSFER OUT	71,917.00	5,576.42	44,034.94	27,882.06	44,034.94
	3,921,834.00	247,867.55	1,407,018.36	2,514,815.64	1,486,370.36
	(341,196.00)	275,149.76	644,947.86	(986,143.86)	(18,832.37)

CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 7 MONTHS ENDING JULY 31, 2013

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
WATER REVENUE	4,415,849.00	564,091.00	2,553,798.15	1,862,050.85	1,457,882.23
WATER RIGHTS REVENUE	43,700.00	908.06	7,106.98	36,593.02	26,479.95
CAPITAL REVENUE	1,521,500.00	21,297.64	43,553.68	1,477,946.32	74,855.15
	<u>5,981,049.00</u>	<u>586,296.70</u>	<u>2,604,458.81</u>	<u>3,376,590.19</u>	<u>1,559,217.33</u>
<u>EXPENDITURES</u>					
WATER O&H	3,590,176.00	443,148.71	1,475,889.08	2,114,286.92	1,242,850.31
WATER RIGHTS	123,000.00	799.00	72,807.18	50,192.82	115,343.41
WATER SYSTEM IMPROVEMENTS	13,602,795.00	93,722.27	408,844.85	13,193,950.15	342,428.39
	<u>17,315,971.00</u>	<u>537,669.98</u>	<u>1,957,541.11</u>	<u>15,358,429.89</u>	<u>1,700,622.11</u>
	<u>(11,334,922.00)</u>	<u>48,626.72</u>	<u>646,917.70</u>	<u>(11,981,839.70)</u>	<u>(141,404.78)</u>

CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 7 MONTHS ENDING JULY 31, 2013

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
WASTE WATER REVENUE	2,665,837.00	209,132.35	1,452,004.53	1,213,832.47	1,497,427.07
WASTE WATER REVENUE	20,000.00	23,225.86	27,866.31	(7,866.31)	247,352.18
	<u>2,685,837.00</u>	<u>232,358.21</u>	<u>1,479,870.84</u>	<u>1,205,966.16</u>	<u>1,744,779.25</u>
<u>EXPENDITURES</u>					
SEWER O&H	2,914,212.00	133,155.53	1,278,451.48	1,635,760.52	2,136,781.99
SEWER SYSTEM IMPROVEMENTS	185,000.00	682,962.93	728,058.15	(543,058.15)	89,401.00
	<u>3,099,212.00</u>	<u>816,118.46</u>	<u>2,006,509.63</u>	<u>1,092,702.37</u>	<u>2,226,182.99</u>
	<u>(413,375.00)</u>	<u>(583,760.25)</u>	<u>(526,638.79)</u>	<u>113,263.79</u>	<u>(481,403.74)</u>

CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 7 MONTHS ENDING JULY 31, 2013

SANITATION FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
SANITATION FUND	487,703.00	40,529.54	279,269.66	208,433.34	281,665.09
	487,703.00	40,529.54	279,269.66	208,433.34	281,665.09
<u>EXPENDITURES</u>					
SANITATION	483,498.00	74,421.80	321,754.47	161,743.53	307,926.54
	483,498.00	74,421.80	321,754.47	161,743.53	307,926.54
	4,205.00	(33,892.26)	(42,484.81)	46,689.81	(26,261.45)

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 17
SERIES OF 2013**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, AMENDING SECTION 6.1 OF THE CITY'S PERSONNEL
MANUAL REGARDING FLOATING HOLIDAYS FOR POLICE OFFICERS.

WHEREAS, by Resolution No. 55, Series of 2006, the City of Rifle adopted a new Rifle Personnel Manual (the "Manual"), as it has been amended since its adoption; and

WHEREAS, the Personnel Manual is subject to ongoing review by Rifle staff and the City Council to ensure that it reflects best management practices, remains competitive with other employee regulations, and provides a clear and efficient guide for employer and employee conduct; and

WHEREAS, Section 6.1 of the Manual, Holidays, currently defines official holidays for all Police Department Sworn Non-Exempt employees as ten (10) floating ten (10) hour holidays per year; and

WHEREAS, because police officers work twelve (12) hour shifts, the computation of holidays in ten (10) hour increments creates a conflict with the Manual; and

WHEREAS, to resolve the floating holiday conflict with the Manual for police officers without increasing benefits, the Rifle City Council finds that the best interests of the citizens of Rifle will be served by amending the Manual to adopt the revised language set forth below.

NOW, THEREFORE, be it resolved by the City Council of the City of Rifle, Colorado, that:

Section 1. The City incorporates the foregoing recitals as findings by the City Council.

Section 2. Section 6.1 of the Rifle Personnel Manual is hereby amended to read as follows with **double underlined bold text as additions** and **~~strikethrough~~** as deletions.

All Police Department Sworn Non-Exempt employees shall be provided with **100** Floating ~~ten (10) hour~~ Holidays **hours** per year. Employees in this category shall receive no fixed holiday leave. This Floating holiday leave will accrue on a **bisemi**-annual basis beginning on January 1, 2010, at the rate of 50 hours per six month period.

Floating holiday leave that is unused may not be carried over to the following calendar year, and may not be exchanged for pay.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this September 18, 2013.

CITY OF RIFLE, COLORADO

By

Mayor

ATTEST:

City Clerk

Report Criteria:

Summary report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1003						
Action Shop Services, Inc						
	RI37281	LIGHT TOWER MULTIQUIP	08/01/2013	150.00	150.00	08/30/2013
	SI74501	POLY CUT 20 HEAD STIHL BLIS	08/08/2013	43.98	.00	
	SI74942	MUFFLER	08/30/2013	49.04	.00	
Total 1003:				243.02	150.00	
1004						
Verizon Wireless						
	071813	CELL PHONES-CITY EMPLOYE	07/18/2013	4,906.18	4,906.18	09/06/2013
	081813	CITY OF RIFLE-CELL PHONES	08/18/2013	4,659.11	4,659.11	09/06/2013
Total 1004:				9,565.29	9,565.29	
1009						
B & B Plumbing, Inc						
	39780..	PVC	08/19/2013	2.00	.00	
	39780/	COUPLINGS	08/19/2013	302.75	.00	
Total 1009:				304.75	.00	
1018						
Valley Lumber						
	84092	Supplies	08/23/2013	29.53	.00	
	84108	WATER SEAL	08/23/2013	9.99	.00	
	84235	LATEX WHITE	08/27/2013	28.99	.00	
	84291	Supplies	08/28/2013	101.44	.00	
	84299	GLOVE	08/28/2013	19.47	.00	
	84351	Supplies	08/29/2013	60.89	.00	
	84484	Supplies	09/03/2013	58.78	.00	
	84498	CEDAR FENCING	09/03/2013	5.90	.00	
	84499	GLOVE	09/03/2013	7.99	.00	
	84521	PLASTIC INSERT COUPLING	09/03/2013	3.92	.00	
	84535	SuppLES	09/04/2013	11.98	.00	
	84571	SUPPLIES	09/04/2013	41.85	.00	
	84656	SuppLES	09/06/2013	8.80	.00	
Total 1018:				389.53	.00	
1022						
Central Distributing Co						
	953730	SUPPLIES	07/17/2013	228.59	228.59	09/06/2013
	958760	SUPPLIES	08/28/2013	405.08	.00	
	959607	SUPPLIES	09/05/2013	191.35	.00	
	960309	SUPPLIES	09/11/2013	213.88	.00	
Total 1022:				1,038.90	228.59	
1023						
Chelewski Pipe & Supply						
	081313	PIPE & FITTINGS	08/13/2013	307.95	.00	
	139679	PIPE & FITTINGS	08/07/2013	60.89	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	139748	PIPE & FITTINGS	08/14/2013	15.18	.00	
	139806	PIPE & FITTINGS	08/21/2013	60.59	.00	
Total 1023:				444.61	.00	
1059						
Consolidated Electrical Distr						
	4983-54288	SPLICING TAPE	08/22/2013	588.75	.00	
Total 1059:				588.75	.00	
1062						
Dana Kepner Company						
	1378000-00	Meters and meter repair parts	07/23/2013	9,516.20	.00	
Total 1062:				9,516.20	.00	
1076						
Garfield County Treasurer						
	083113	Landfill	08/31/2013	23,982.02	.00	
Total 1076:				23,982.02	.00	
1087						
Grainger						
	9225603076	MALE ADAPTER	08/22/2013	12.87	.00	
Total 1087:				12.87	.00	
1094						
Hy-way Feed & Ranch Supply						
	561426	ROUND UP	09/09/2013	169.20	.00	
	561494	WHEEL BARREL WHEELS	09/09/2013	255.96	.00	
Total 1094:				425.16	.00	
1100						
Karp, Neu, Hanlon P.c.						
	083113	BLACK DIAMOND WATERSHED	08/31/2013	15,987.40	.00	
Total 1100:				15,987.40	.00	
1105						
Meadow Gold Dairies						
	50215090	DAIRY PRODUCTS/SENIOR CT	08/27/2013	101.34	.00	
Total 1105:				101.34	.00	
1110						
Napa Auto Parts						
	298544	OIL FILTER	08/27/2013	33.60	.00	
	298776	NEMESIS BLUE SAFETY	08/28/2013	7.88	.00	
	299070	SEAT COVER	08/30/2013	46.65	.00	
	299077	COUPLER	08/30/2013	9.98	.00	
	299127	PRIMER BULB	08/30/2013	7.98	.00	
	299393	FUEL FILTER	09/03/2013	288.30	.00	
	299902	CORE DEPOSIT	09/06/2013	15.00-	.00	
	300512	SUPPLIES	09/10/2013	49.63	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1110:				429.02	.00	
1118						
Parts House						
	5613-27848	COM TRACTOR BAT	09/05/2013	876.53	.00	
	5613-27856	CORE RETURN	09/05/2013	172.00-	.00	
Total 1118:				704.53	.00	
1120						
Xcel Energy Inc						
	0484982526	1221 E CENTENNIAL PKWY	08/21/2013	15.07	15.07	08/30/2013
	0485872296	250 E 16TH ST	08/27/2013	13.52	13.52	09/06/2013
	082813	2575 W CENTENNIALPKWY	08/28/2013	23.29	23.29	09/06/2013
	381556144	2515 CENTENNIAL	08/29/2013	31,186.96	31,186.96	09/06/2013
	381556165	AREA LIGHTS	08/29/2013	9,147.53	9,147.53	09/06/2013
Total 1120:				40,386.37	40,386.37	
1125						
Rifle Chamber Of Commerce						
	091013	4TH QTR PAYMENT	09/10/2013	24,825.00	.00	
Total 1125:				24,825.00	.00	
1138						
Schmueser/Gordon/Meyer, Inc						
	99055N-18	RIFLE WATER CONSERVATION	08/30/2013	250.00	.00	
Total 1138:				250.00	.00	
1143						
Swallow Oil Company						
	083013	UNLEAD	08/30/2013	4,384.57	.00	
	083013.	RGD NON DETERGENT	08/30/2013	26.50	.00	
Total 1143:				4,411.07	.00	
1181						
Garfield Steel & Machine, Inc						
	00085575	SPECIAL TOOLING	08/01/2013	65.00	65.00	08/30/2013
	00085579	GRATE BAR	08/01/2013	68.94	68.94	08/30/2013
Total 1181:				133.94	133.94	
1191						
Lewan & Associates, Inc						
	360152	B&W METER	09/03/2013	30.09	.00	
Total 1191:				30.09	.00	
1256						
Resource Engineering, Inc						
	12698	341-10.22 BLACK DIAMOND MIN	07/31/2013	73.00	.00	
Total 1256:				73.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1312						
Honnen Equipment Co.						
	506050	FILTER ELEME	09/03/2013	303.97	.00	
Total 1312:				303.97	.00	
1339						
Grand Junction Pipe & Supply						
	3081451	HUNTER ROTOR	08/27/2013	394.50	.00	
Total 1339:				394.50	.00	
1343						
Pitney Bowes - Purchase Power						
	082813	POSTAGE	08/28/2013	793.71	793.71	08/30/2013
Total 1343:				793.71	793.71	
1381						
Zee Medical, Inc						
	0011074037	CABINET	03/05/2013	199.99	199.99	08/30/2013
	0011079069	FIRST AID SUPPLIES	09/05/2013	58.10	.00	
	0011079070	FIRST AID SUPPLIES	09/05/2013	46.95	.00	
	D5487901	CABINET	03/05/2013	199.99	199.99	08/30/2013
Total 1381:				505.03	399.98	
1575						
International Inst Municipal						
	082613	APPLICATION FEE	08/26/2013	50.00	50.00	08/30/2013
	082613.	APPLICATION FEE	08/26/2013	35.00	35.00	08/30/2013
Total 1575:				85.00	85.00	
1671						
ROTO-ROOTER PLUMBERS						
	361277	SCHEDULED MAINTENANCE	08/13/2013	7,214.00	.00	
Total 1671:				7,214.00	.00	
1692						
A-1 Traffic Control						
	30532	SIGN RENTAL	08/31/2013	93.00	.00	
Total 1692:				93.00	.00	
1734						
United Companies/Oldcastle SW Group Inc						
	845422	ROAD BASE	08/28/2013	587.85	.00	
	942135	ROAD BASE	08/15/2013	149.24	.00	
	943778	ROAD BASE	08/20/2013	460.13	.00	
Total 1734:				1,197.22	.00	
1768						
Faris Machinery Company						
	PS0008867-1	SLIDE RAIL	08/20/2013	425.09	.00	
	RSA000596 5	HOSE .	08/27/2013	685.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1768:				1,110.09	.00	
1830						
Grand Valley Foods						
	127883	FOOD PRODUCT/SR CENTER	08/23/2013	698.91	.00	
Total 1830:				698.91	.00	
1990						
Bookcliff Survey Services, Inc						
	9110	UTILITY TRASH EASEMENT-UT	08/23/2013	200.00	200.00	08/30/2013
Total 1990:				200.00	200.00	
2122						
Utility Notification Center Co						
	21308651	RTL TRANSMISSION/WATER &	08/31/2013	117.36	.00	
Total 2122:				117.36	.00	
2181						
Nalco Chemical Company						
	97736053	POLYMERS, COAGULANTS, and	08/23/2013	2,158.80	.00	
Total 2181:				2,158.80	.00	
2208						
Amerigas						
	3020620138	TANK RENT CEMETERY	08/31/2013	40.00	.00	
Total 2208:				40.00	.00	
2235						
Acme Alarm Company Inc						
	7848MON	4TH QTR MONITORING-2013	09/01/2013	90.00	.00	
	7982MON	4TH QTR MONITORING-2013	09/01/2013	180.00	.00	
	7985MON	4TH QTR MONITORING-2013	09/01/2013	105.00	.00	
	7986MON	4TH QTR MONITORING-2013	09/01/2013	90.00	.00	
Total 2235:				465.00	.00	
2255						
California Contractors Supply						
	JJ82221	ADUSTABLE WRENCH	08/16/2013	652.04	.00	
Total 2255:				652.04	.00	
2412						
B&H Photo - Video, Inc						
	74719599	MANFROTTO BALL LEVELLER	08/28/2013	92.74	.00	
Total 2412:				92.74	.00	
2467						
Samuelson Pump Co., Inc.						
	9796	REMOVED LINE SHAFT	08/30/2013	4,127.45	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 2467:				4,127.45	.00	
2479						
Frontella Rentals						
	97848	PAINT LETTERED LOGO SIGN	08/22/2013	176.47	176.47	09/06/2013
	97886	PAINT LETTERED LOGO SIGN	08/23/2013	176.47	176.47	09/06/2013
Total 2479:				352.94	352.94	
2573						
Mountain West Office Products						
	295470	TONER	08/30/2013	539.98	.00	
	295583	SUPPLES	09/04/2013	51.98	.00	
	295929	supplies	09/11/2013	28.98	.00	
Total 2573:				620.94	.00	
2835						
L.L. Johnson Distributing Co						
	1637407-00	V-BELT	08/19/2013	69.08	.00	
Total 2835:				69.08	.00	
2846						
Colo Mtn News Media						
	9139315R 072	AD	07/27/2013	63.00	63.00	08/30/2013
Total 2846:				63.00	63.00	
2960						
Walmart Community						
	019001	supplies	08/19/2013	36.88	36.88	08/30/2013
Total 2960:				36.88	36.88	
3015						
Kroger/King Sooper Cust Charge						
	082313.	CREDIT	08/23/2013	2.99-	2.99-	08/30/2013
	138454	FOOD SUPPLIES	08/28/2013	95.34	95.34	08/30/2013
	223850	FOOD SUPPLIES	08/23/2013	17.91	17.91	08/30/2013
	243540	FOOD -FOOTBALL CREW\	08/30/2013	14.36	14.36	08/30/2013
	243907	COMPANY PICNIC	08/23/2013	47.36	47.36	08/30/2013
Total 3015:				171.98	171.98	
3083						
ALSCO						
	1362224	SUPPLIES	08/27/2013	25.00	.00	
	1362225	LAUNDRY/senior center	08/27/2013	74.96	.00	
	1365235	SUPPLIES	09/03/2013	25.00	.00	
Total 3083:				124.96	.00	
3156						
Superwash Of Rifle						
	2008 081413	CAR WASH	08/14/2013	25.61	25.61	08/30/2013
	2025 081413	CAR WASH	08/14/2013	165.60	165.60	08/30/2013

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3156:				191.21	191.21	
3195						
Frontier Paving Inc						
	36094	ASPHALT	08/01/2013	4,276.50	.00	
Total 3195:				4,276.50	.00	
3394						
Fire Sprinkler Services Inc						
	RF82913	ANNUAL SPRINKLER TES/CITY	08/29/2013	465.00	.00	
Total 3394:				465.00	.00	
3697						
Department Of Local Affairs						
	083013	EIAF#4749-RIFLE SEWER IMP L	08/30/2013	64,480.09	64,480.09	08/30/2013
Total 3697:				64,480.09	64,480.09	
4055						
UPS/United Parcel Service						
	Y2097W313	SHIPPING	08/03/2013	16.66	16.66	08/30/2013
	Y2097W323	SHIPPING	08/10/2013	33.56	33.56	08/30/2013
Total 4055:				50.22	50.22	
4141						
True Brew Coffee Service						
	152232	COFFEE/CITY HALL	09/06/2013	171.11	.00	
Total 4141:				171.11	.00	
4207						
Radio Shack						
	10158855	AUVIO IPOD	08/26/2013	14.99	.00	
	10159077	IPHONE BALLISTIC	09/04/2013	57.93	.00	
Total 4207:				72.92	.00	
4215						
Ziegler, James						
	083013210	JACK	08/30/2013	1,400.00	.00	
	083013211	TOOLS	08/30/2013	1,000.00	.00	
	083013212	MANUALS	08/30/2013	1,500.00	.00	
	083013213	CART	08/30/2013	620.13	.00	
Total 4215:				4,520.13	.00	
4240						
Platinum Plus For Business						
	BRIEDIS 0811	TIMECLOCK	08/11/2013	110.98	110.98	08/30/2013
	CAIN 081113	LUNCH/	08/11/2013	95.71	95.71	08/30/2013
	RYAN 081113	LUNCH/	08/11/2013	36.95	36.95	08/30/2013
	WHITMORE 08	LUNCH CLIMBER EVENT RMP	08/11/2013	104.72	104.72	08/30/2013
	WILSON 08111	TRAINING LPO SCHOOL	08/11/2013	539.33	539.33	08/30/2013

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4240:				887.69	887.69	
4288						
Native American Crane Svs Inc						
	13-149	REPAIR SKATE PARK	08/29/2013	1,050.00	.00	
Total 4288:				1,050.00	.00	
4345						
Helen Artist-Rogers/HR Design						
	083013	DDA MANAGEMENT	08/30/2013	2,500.00	2,500.00	08/30/2013
Total 4345:				2,500.00	2,500.00	
4459						
Ground Engineering Consultants						
	136565.0-1	FEES MATERIALS TESTING SE	08/22/2013	1,105.00	.00	
Total 4459:				1,105.00	.00	
4507						
Neopost Inc/Neofunds						
	080113	postage	08/01/2013	85.56	85.56	08/30/2013
Total 4507:				85.56	85.56	
4522						
Lifeguard Store Inc The						
	162918	POOL CLEANER	08/23/2013	2,720.00	.00	
Total 4522:				2,720.00	.00	
4652						
SCHWAN'S HOME SERVICE						
	02810902463	DAIRY PRODUCTS FOR RESAL	06/24/2013	70.59	70.59	09/06/2013
Total 4652:				70.59	70.59	
4701						
Tri County Fire Protection						
	104706	ANNUAL MAIN INSPECTION	08/28/2013	746.00	.00	
Total 4701:				746.00	.00	
4989						
Mr Power S/Sandor Drucker						
	237	SIDEWALK CLEANING/DDA	08/31/2013	2,060.00	2,060.00	09/06/2013
Total 4989:				2,060.00	2,060.00	
5023						
CASELLE INC						
	52036	CONTRACT SUPPORT/FINANC	09/01/2013	1,214.00	.00	
Total 5023:				1,214.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5192						
PECZUH PRINTING COMPANY						
	198993	BUSINESS CARDS	08/20/2013	621.00	.00	
Total 5192:				621.00	.00	
5234						
SUMMIT SWEEPING SERVICE, LLC						
	5531	SWEEPING PARKING LOT	09/04/2013	210.00	.00	
Total 5234:				210.00	.00	
5253						
FASTENAL						
	58462	CLAMPS	08/21/2013	12.05	.00	
	58481	V-GARD HAT	08/22/2013	23.20	.00	
	58498	HARD HAT RACK	08/22/2013	146.38	.00	
Total 5253:				181.63	.00	
5384						
MOUNTAIN HIGH PAINT						
	3850	PAINT AND PAINT SUPPLIES	08/27/2013	78.57	.00	
	3866	PAINT AND PAINT SUPPLIES	08/29/2013	55.54	.00	
Total 5384:				134.11	.00	
5503						
JAY-MAX SALES						
	232233-01	SUPPLIES	08/28/2013	185.45	.00	
	232235-00	COTTON RAGS	08/21/2013	36.00	.00	
Total 5503:				221.45	.00	
5541						
FIRST IMPRESSION/Reeve, Darryl						
	09302	WINDOW CLEANING/PARK MAI	08/29/2013	380.00	.00	
	09304	WINDOW CLEANING/CITY HALL	08/29/2013	338.00	.00	
Total 5541:				718.00	.00	
5548						
Power Equipment Company						
	D309160281	PARABOLIC LONG TOOTH	09/04/2013	53.43	.00	
Total 5548:				53.43	.00	
5748						
CTL THOMPSON						
	351542	RIFLE REGIONAL WATER PURI	08/31/2013	675.00	.00	
Total 5748:				675.00	.00	
5752						
Accutest Mountain States						
	D8-40875	METALS SAMPLING PROGRAM	08/27/2013	357.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5752:				357.00	.00	
5810						
HARRINGTON INDUSTRIAL PLASTICS						
	008C7246	SOLVENT CEMENT	08/28/2013	71.71	.00	
Total 5810:				71.71	.00	
5926						
Law Enforcement Alliance for Defense						
	13088 082113	LEGAL DEFENSE FUND	08/21/2013	154.00	154.00	08/30/2013
Total 5926:				154.00	154.00	
5960						
Recreation Fee Refunds						
	2000934002	REC FEE REFUND	08/26/2013	75.00	75.00	08/30/2013
	2000937002	REC FEE REFUND	08/30/2013	20.00	20.00	09/06/2013
Total 5960:				95.00	95.00	
6043						
Wilkins Angie						
	083013	REIMBURSEMENT MILAGE	08/30/2013	65.54	65.54	08/30/2013
Total 6043:				65.54	65.54	
6067						
Mountain Roll-offs, Inc.						
	3233.	MONTHLY FEE	09/19/2013	36,026.51	.00	
Total 6067:				36,026.51	.00	
6069						
CPRA						
	6335133	REGISTRATION	09/09/2013	339.00	.00	
Total 6069:				339.00	.00	
6093						
Rifle Postal Service						
	083013	STANDARD MAIL POSTAGE PE	08/30/2013	200.00	200.00	08/30/2013
Total 6093:				200.00	200.00	
6137						
Impressions of Aspen						
	18362	SUPPLIES	08/06/2013	54.12	.00	
	18388	SUPPLIES	08/09/2013	16.95	.00	
	18415	SUPPLIES	08/14/2013	100.13	.00	
	18500	SUPPLIES	08/29/2013	98.49	.00	
	18519	SUPPLIES	09/03/2013	41.06	.00	
	18520	SUPPLIES	09/03/2013	130.42	.00	
	3509CM	SUPPLIES	08/21/2013	4.48	.00	
Total 6137:				436.69	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6144						
COMCAST CABLE						
	081513	XFINITY TV	08/15/2013	5.98	5.98	08/30/2013
Total 6144:				5.98	5.98	
6161						
Ewing Irrigation Products						
	6942267	WHITE PAINT	08/30/2013	550.84	.00	
Total 6161:				550.84	.00	
6242						
Xerox Corporation						
	069886440	BASE CHARGE	09/01/2013	275.56	.00	
Total 6242:				275.56	.00	
6248						
Colorado River Engineering, Inc.						
	4467	North Roundabout Engineering to	09/06/2013	10,316.25	.00	
Total 6248:				10,316.25	.00	
6273						
Niemann's Gardens						
	017507	LATTICE POT ROMA	08/22/2013	113.90	113.90	09/06/2013
Total 6273:				113.90	113.90	
6280						
NEOPOST USA						
	50655362	RENTAL	08/11/2013	194.85	194.85	08/30/2013
Total 6280:				194.85	194.85	
6311						
DEPARTMENT OF LABOR AND EMPLOYMENT						
	560543	BOILER INSPECTION	09/05/2013	160.00	.00	
Total 6311:				160.00	.00	
6318						
Oasis Irrigation Company						
	6923	WATER AUDIT ELK MEDIAN	08/27/2013	134.00	.00	
	6924	WATER AUDIT ROUNDABOUTS	08/27/2013	218.00	.00	
	6925	WATER AUDIT CIVIC CENTER	08/27/2013	194.00	.00	
	6926	WATER AUDIT HEINZE PARK	08/27/2013	134.00	.00	
	6927	WATER AUDIT WATER SALES	08/27/2013	134.00	.00	
	6928	WATER AUDIT FAIRGROUNDS	08/27/2013	148.00	.00	
	6929	WATER AUDIT METRO PARK	08/27/2013	162.00	.00	
	6930	WATER AUDIT PALOMINO PAR	08/27/2013	134.00	.00	
	6931	WATER AUDIT JUSTICE CENT	08/27/2013	162.00	.00	
	6960	IRRIGATION REPAIR METRO P	09/09/2013	724.48	.00	
	6961	IRRIGATION PALOMINO PARK	09/09/2013	839.02	.00	
	6962	IRRIGATION REPAIR JUSTICE	09/09/2013	526.50	.00	
	6963	IRRIGATION SITE REPAIRS	09/09/2013	145.51	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6318:				3,655.51	.00	
6320						
Lake Pat						
	090413	CERTIFICATION TEST -EXPENS	09/04/2013	191.28	191.28	09/06/2013
Total 6320:				191.28	191.28	
6330						
COUNTY HEALTH POOL						
	090113	COBRA	09/01/2013	2,710.19	2,710.19	09/06/2013
	090613	IT	09/06/2013	102,716.80	102,716.80	09/06/2013
Total 6330:				105,426.99	105,426.99	
6335						
FitnessTech						
	19504	LAT PULL DOWN CABLES	08/01/2013	470.00	.00	
Total 6335:				470.00	.00	
6346						
D.L. ADAMS ASSOCIATES, INC						
	20711	NEW UTE THEATRE PROJECT	09/04/2013	370.00	370.00	09/06/2013
Total 6346:				370.00	370.00	
6354						
ALL SEASONS LAUNDRY						
	25005	GYM TOWELS	08/31/2013	133.03	.00	
Total 6354:				133.03	.00	
6357						
FIRST STRING						
	5030	COTTON T-SHIRTS	08/01/2013	264.00	.00	
	5088	UNIFORMS	09/01/2013	776.25	.00	
Total 6357:				1,040.25	.00	
6383						
CENTURY LINK						
	6250108 08221	MONTHLY FEE	08/22/2013	145.82	145.82	09/06/2013
	6254904 08221	MONTHLY FEE	08/22/2013	106.12	106.12	09/06/2013
	6254960 08221	MONTHLY FEE	08/22/2013	115.35	115.35	09/06/2013
	6257330 08221	MONTHLY FEE	08/22/2013	447.54	447.54	09/06/2013
	6259179 08221	MONTHLY FEE	08/22/2013	92.26	92.26	09/06/2013
	7191113095 08	MONTHLY FEE	08/22/2013	982.85	982.85	09/06/2013
Total 6383:				1,889.94	1,889.94	
6384						
Professional Services Employers Trust						
	082013	INSURANCE	08/20/2013	235.50	235.50	08/30/2013
Total 6384:				235.50	235.50	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6401						
Synergy Gymnastics Academy, LLC						
	090113	COLLECTED FEES GYMNASTIC	09/01/2013	8,952.00	8,952.00	09/06/2013
Total 6401:				8,952.00	8,952.00	
6406						
FRONTELLA, GIL						
	108661	WEEDING	07/22/2013	388.00	388.00	09/06/2013
Total 6406:				388.00	388.00	
6485						
Tisco Inc/Energy Equip-GrandJct						
	10625 082813	SUPPLIES	08/28/2013	112.19	.00	
	10626 082813	SUPPLIES	08/28/2013	74.59	.00	
Total 6485:				186.78	.00	
6509						
POLYDYNE INC.						
	826932	CLARIFLOC	08/29/2013	1,098.00	.00	
	827424	CLARIFLOC	09/03/2013	1,098.00-	.00	
Total 6509:				.00	.00	
6553						
CHARLIER ASSOCIATES, INC						
	1079	HUD	07/12/2013	15,434.20	15,434.20	08/30/2013
Total 6553:				15,434.20	15,434.20	
6568						
MICRO PLASTICS						
	97831	ENGRAVING	08/21/2013	10.50	.00	
	98026	LETTERING	09/04/2013	395.00	.00	
Total 6568:				405.50	.00	
6606						
Western Slope Supplies, Inc.						
	4111253	BOTTLED WATER	08/12/2013	27.90	.00	
	4111262	BOTTLED WATER	08/12/2013	26.20	.00	
	4111271	BOTTLED WATER	08/12/2013	41.60	.00	
	4111385	BOTTLED WATER	08/19/2013	7.35	.00	
	4111386	BOTTLED WATER	08/19/2013	34.75	.00	
	4111473	BOTTLED WATER	08/26/2013	21.05	.00	
	4111491	BOTTLED WATER	08/26/2013	7.35	.00	
	4111492	BOTTLED WATER	08/26/2013	41.60	.00	
	4111584	BOTTLED WATER	09/03/2013	7.35	.00	
	4111585	BOTTLED WATER	09/03/2013	34.75	.00	
	697492	BOTTLED WATER	08/15/2013	15.00	.00	
	697734	BOTTLED WATER	08/15/2013	20.58	.00	
	8221311	BOTTLED WATER	07/25/2013	21.05	.00	
	8221379	BOTTLED WATER	07/29/2013	21.05	.00	
	8221386	BOTTLED WATER	07/29/2013	14.20	.00	
	8221476	BOTTLED WATER	08/01/2013	27.90	.00	
	8221511	BOTTLED WATER	08/05/2013	14.20	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	8221592	BOTTLED WATER	08/08/2013	14.20	.00	
Total 6606:				398.08	.00	
6650						
StepSaver, Inc.						
	T411398	SOLAR SALT	08/21/2013	2,769.53	.00	
Total 6650:				2,769.53	.00	
6675						
PARKSON CORPORATION						
	AR1/51005025	PIPE	08/23/2013	280.56	.00	
Total 6675:				280.56	.00	
6702						
WaterSolve LLC						
	4888	POLYMER UNIT	08/21/2013	440.00	.00	
Total 6702:				440.00	.00	
6718						
HAPPY FEET FLOORS INC						
	360	JUSTICE CENTER UTILITY CLO	08/28/2013	62.50	.00	
	361	JUSTICE CENTER UTILITY CLO	08/28/2013	109.00	.00	
	362	JUSTICE CENTER WHITE BOAR	08/28/2013	161.06	.00	
Total 6718:				332.56	.00	
6731						
ALL AROUND SWEEPING						
	1711	AUG LANDSCAPE MAINTENAN	09/02/2013	1,692.00	.00	
Total 6731:				1,692.00	.00	
6732						
TIRE TECH, LLC						
	12-7381	SERVICE CALL	08/21/2013	139.50	.00	
Total 6732:				139.50	.00	
6744						
LSC Transportation Consultants						
	47244	RIFLE UPDATED ROUNDABOU	09/06/2013	229.70	.00	
Total 6744:				229.70	.00	
6777						
MASTER PETROLEUM						
	2005030	DIESEL	08/26/2013	1,384.00	.00	
Total 6777:				1,384.00	.00	
6783						
SCHAEFFER MFG CO						
	TXB1066-INV1	OIL	08/22/2013	87.99	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6783:				87.99	.00	
6790						
O'REILLY AUTO PARTS						
	3761-285312	AIR FILTER	08/19/2013	25.09	.00	
	3761-285449	DISC PAD SET	08/20/2013	47.41	.00	
	3761-285488	DISC PAD SET	08/20/2013	69.11-	.00	
	3761-287757	ABSORBENT	09/05/2013	9.39	.00	
Total 6790:				12.78	.00	
6826						
CALLAWAY PACKING INC						
	16214	FOOD SUPPLIES	08/22/2013	16.48	.00	
	16344	FOOD SUPPLES	08/27/2013	265.95	.00	
Total 6826:				282.43	.00	
6829						
BELL CONSULTING, LLC						
	226	FINAL PLAN MEETINGS	08/05/2013	750.00	.00	
Total 6829:				750.00	.00	
6831						
CABOT NORIT AMERICAS INC						
	528674	HYDRODARCO B	08/23/2013	18,792.00	.00	
Total 6831:				18,792.00	.00	
6852						
DHM DESIGN						
	26883	RIFLE WAYFINDING	07/29/2013	270.00	270.00	09/06/2013
Total 6852:				270.00	270.00	
6859						
THE PREMIER COMPANY						
	158600	INVESTIGATIONS	08/31/2013	92.10	92.10	09/06/2013
Total 6859:				92.10	92.10	
6863						
CONSERVANCY OIL CO						
	0063243	PRO HYDRAULIC	08/20/2013	309.51	.00	
Total 6863:				309.51	.00	
6868						
BULLEN, KIMBERLY						
	082013	LGD TRAINING	08/20/2013	227.92	227.92	08/30/2013
	082813	REIMBURSEMENT MILEAGE	08/28/2013	32.77	32.77	08/30/2013
Total 6868:				260.69	260.69	
6869						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOCIALMENTUM, LLC						
	233-0001-04	MONTHLY SITE MAINTENANCE	09/01/2013	299.00	.00	
Total 6869:				299.00	.00	
6887						
Oddo Engineering						
	18806	Enclosure desing around RRWW	08/29/2013	2,082.50	.00	
Total 6887:				2,082.50	.00	
6892						
SHOOTERS GRILL OF RIFLE						
	96384	VINYL SIGN	09/06/2013	330.61	330.61	09/06/2013
Total 6892:				330.61	330.61	
6893						
TRADE CENTER AUTO RECYCLERS, INC.						
	6255753	TEMP CONTROL	09/05/2013	15.00	.00	
Total 6893:				15.00	.00	
6894						
KIRBY BUILT QUALITY PRODUCTS						
	K13083016	TABLE REPAIRS KIT RMP	08/27/2013	567.32	.00	
Total 6894:				567.32	.00	
6895						
ALAN DUNCAN ROOFING						
	2013.0057	INSTALLED GUTTER	08/01/2013	575.00	.00	
Total 6895:				575.00	.00	
6896						
FARMTEK						
	5535537-01	RAISED BED KIT	08/23/2013	3,231.11	.00	
Total 6896:				3,231.11	.00	
Grand Totals:				468,777.88	257,563.62	

Dated: _____

City Finance Director: _____

Report Criteria:

- Summary report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

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September 12, 2013

Rifle City Council
P. O. Box 1908
Rifle, Colorado 81650

Re: September 18, 2013 City Council Meeting

Dear Members of the Rifle City Council:

Welcome new City Council Members! The purpose of this letter is to briefly outline items we worked on for the September 18, 2013 Rifle City Council Meeting.

1. Retail Marijuana Regulations. Please see our separate memorandum on retail marijuana regulations for discussion at your workshop.

2. Resolution No. 17, Series of 2013 (Amendments to Personnel Manual). The City's Personnel Manual is subject to ongoing review by Rifle staff to ensure that it reflects best management practices, remains competitive with other employee regulations, and provides a clear and efficient guide for employer and employee conduct. Police Chief John Dyer realized that an inconsistency existed between the Manual and the Police Department's new scheduling of 12 hour shifts. The Manual sets forth floating holidays in 10 hour increments but that does not fit with the new 12 hour shifts when an officer takes a floating holiday. To reconcile this conflict, Resolution No. 17, Series of 2013 amends the Manual to provide 100 hours of floating holidays, which does not increase the benefits that the City currently provides, but not in separate 10 hour increments.

We recommend approval of Resolution No. 17, Series of 2013.

As always, please feel free to contact us before the meeting if you have any questions.

Very truly yours,

KARP NEU HANLON, P.C.

James S. Neu

JSN/
Enclosures



Town of Parachute | City of Rifle | Town of Silt
Town of New Castle | City of Glenwood Springs
Town of Carbondale | Garfield County Public Library District
Roaring Fork Transportation Authority
Garfield County | Colorado Mountain College

Memo to: Rifle City Council
From: Garfield Clean Energy Collaborative Board
Date: Aug. 9, 2013
Re: 2014 Budget Request

In 2014, the Garfield Clean Energy Collaborative will enter its third year as the state's first intergovernmental clean energy authority. The board and staff are making plans for another year of services and programs to help households, businesses and local governments save energy and money through energy efficiency and renewable energy.

Since GCE started as an intergovernmental agreement in 2009, it has helped 150 businesses, 230 households and 55 government buildings make energy upgrades that are saving more than \$450,000 per year and building business for contractors and suppliers.

We are working to identify other means of funding Garfield Clean Energy in the future. Meanwhile, the state and federal grants that provided program funding and rebates will have all expired by this fall.

As a result, we are asking the 10 member governments to support Garfield Clean Energy in their 2014 budgets. We greatly appreciate the support provided by the City of Rifle dating back to 2008, and request that the city continue its support in 2014. **We are requesting \$45,000 in base budget support and if possible, an additional \$17,250 to fill out the supplemental budget.**

We recognize budgets are tight for our member governments. In response, GCE proposes a two-tier plan for 2014 revenues and expenses: a base budget of \$375,000 and if possible, a supplemental budget of \$150,000, for a total of \$525,000.

For comparison, the 2013 budget is \$535,000, which included \$203,500 in challenge grant funding from Garfield County, the Town of Carbondale, Encana Oil and Gas and two local education foundations.

The proposed 2014 base budget asks GCE's members to contribute the same or slightly higher amounts as were contributed in 2013, for a total of \$350,000, plus \$25,000 in funding from other partners. The supplemental budget proposes a theoretical \$75,000 from Garfield County, to be matched 100% by the other nine partners for a total of \$150,000. The supplemental budget will allow Garfield Clean Energy to provide extra services and a more complete program.

The draft 2014 budget and a narrative description of services to be provided within the base budget and supplemental budget follow.

Garfield Clean Energy Collaborative

2014 expenditures description, by budget section

Energy Efficiency for Economic Development Program – Budget areas 10000 & 20000

Total Commercial & Residential Base budget: \$103,000 proposed

Total Commercial & Residential Supplemental budget: \$45,000 proposed

10000 COMMERCIAL SECTOR

Base budget: \$58,000 proposed

- **Commercial Energy Coaching:** Provide Energy Coaching services to at least 72 commercial properties, and more intensive coaching to 50 properties that pursue efficiency measures.
- **Commercial support** (program reporting & coordination): Report on program results for 4 quarterly reports and custom reports to member governments; enter data for all participants to track energy savings and program effectiveness; analyze advertising strategy and place ads in local media; write and publish at least 6 commercial case studies.
- **Commercial support** (marketing, outreach, education, training): Maintain up-to-date lists of utility rebates and DSM programs for commercial customers and post to GCE website. Update efficiency contractors on new or changed rebate offers and financing programs through 1 contractor workshop and ongoing email messages.

Supplemental budget: \$22,000 proposed

- **Energy Coaching:** Provide Energy Coaching services for an additional 32 commercial properties.
- **Support:** Additional data entry for participating properties.

20000 RESIDENTIAL SECTOR

Base budget: \$45,000 proposed

- **Residential Energy Coaching:** Provide Energy Coaching services to at least 84 households, and more intensive coaching to 55 households that pursue efficiency measures.
- **Residential support** (program reporting & coordination, marketing, outreach, education, training): Report on program results for 4 quarterly reports and custom reports to member governments; enter data for all participants to track energy savings and program effectiveness; analyze advertising strategy and place ads in local media; write and publish at least 6 residential case studies.

Supplemental budget: \$23,000 proposed

- **Energy Coaching:** Provide Energy Coaching services for an additional 32 households.
- **Support:** Additional data entry for participating households; collaborate with utilities to host at least 2 Neighborhood Efficiency Parties to boost participation.

Garfield Clean Energy Collaborative

2014 expenditures description, by budget section

Petroleum Independence Project / Transportation - Budget area 30000

Base budget: \$47,000 proposed

- **Active transportation:** Participate in 2014 Garfield-Pitkin Regional Bike-Pedestrian planning process; participate in LiveWell Garfield County efforts to promote active transportation.
- **West Slope CNG Collaborative:** Serve as lead staff for the Western Slope CNG Collaborative; bring public and private sector interests together to accelerate wider use of CNG as a vehicle fuel through monthly meetings; organize and host at least 1 regional tour or workshop to increase awareness of CNG fueling options and encourage CNG vehicle purchases in the region.
- **Marketing/outreach:** Choose one of three projects: Develop and launch an advertising campaign, write case studies, or host a local educational event in support of active transportation, alternative fuels and/or petroleum independence.

Supplemental budget: \$21,000 proposed

- **Active transportation:** Manage a three-day Bike and Walk to School Challenge involving at least 10 schools in all three public school districts in Garfield County; raise at least \$3,000 in prize money from one or more private sector donors; hold an awards event for winning schools.
- **Efficient vehicles & fleets:** Add annual fuel cost data for all GCE partners to Energy Navigator website; consult with each GCE partner to employ best management practices for fleet efficiency.

Energy Portfolio Diversification & Renewables – Budget area 40000

Base budget: \$10,000 proposed

- **Technical assistance / project implementation:** Provide technical support to GCE partners for renewable energy installations; track and report electrical generation from solar collectors for GCE partner buildings equipped with Energy Navigator data loggers.
- **Education / SEI Solar in the Schools:** Sponsor 7 elementary school classes to receive a one-week solar education unit with solar ovens; sponsor a Garfield County Solar Roller team, including a team demonstration at an event in Garfield County.

Supplemental budget: \$16,000 proposed

- **Technical assistance / project implementation:** Collaborate with COSEIA and other partners to identify optimal locations for new solar installations in Garfield County through 1 Million Solar Roofs campaign. Reach out to high-potential property owners to discuss solar options.
- **Education / SEI Solar in the Schools:** Sponsor 10 additional elementary school classes to receive a one-week solar education unit with solar ovens.

Garfield Clean Energy Collaborative
2014 expenditures description, by budget section

Government Facilities Energy Cost Savings Program – Budget area 50000

Base budget: \$108,000 proposed

- **Energy Data Management:** Collect and upload building utility data to the Energy Navigator website every month. Ensure data is up-to-date and reliable. Monitor data for unusual or energy-wasting trends.
- **Active Energy Management:** Consult with facility managers and monitor Energy Navigator data to cut 2014 energy use in at least 10 GCE partner buildings by at least 10% from 2012/2013 use levels.

Supplemental budget: \$32,000 proposed

- **Active Energy Management:** Provide 8 trainings or roundtable meetings for facility managers and their staff. Consult with facility managers and monitor Energy Navigator data to cut 2014 energy use in another 2 GCE partner buildings.
- **Building Hardware:** Install data logger systems on three GCE partner buildings, using a shared-cost approach.

GCE Partnership Services – Budget area 90000

Base budget: \$107,000 proposed

- **Administration, coordination, planning, meetings, funding:** Manage GCE programs, services, budget and expenses; maintain and submit documents to ensure GCE's good standing as an intergovernmental authority; provide support for monthly board meetings; develop 2015 budget and secure funding pledges; provide quarterly progress reports.
- **Legal and accounting services:** Legal counsel provided by Karp, Neu, Hanlon and accounting and bookkeeping services provided by Obeji Accounting.
- **Website, public information, printing:** Maintain GCE website with up-to-date information, publicize GCE programs and achievements, maintain database of contractors and program participants, publish printed materials to support programs and outreach.

Supplemental budget: \$36,000 proposed

- **Administration, coordination, planning, meetings, funding:** Make in-person presentations to member boards; participate in state-level efforts to develop clean energy funding sources for community organizations.

Garfield Clean Energy Collaborative

2014 Budget

DRAFT v.3

Acct No.		2014 budget	2014 supplemental	2013 budget
	2014 Income			
3000	Partnership Funding			
3100	Garfield County	\$155,000	\$75,000	\$255,000
3200	Parachute	\$1,000	\$375	\$1,000
3300	Rifle	\$45,000	\$17,250	\$38,000
3400	Silt	\$3,000	\$1,125	\$2,500
3500	New Castle	\$13,000	\$5,000	\$13,000
3600	Glenwood Springs	\$45,000	\$17,250	\$43,000
3700	Carbondale	\$30,000	\$11,750	\$100,000
4100	Library District	\$8,000	\$3,000	\$5,000
4200	RFTA	\$20,000	\$7,500	\$20,000
5100	Colorado Mountain College	\$30,000	\$11,750	\$29,000
	Partnership Funding subtotal	\$350,000	\$150,000	\$506,500
	Contributions from others			
	Desired total amount	\$25,000		
		\$0		
		\$0		
		\$0		
	Contributions from others subtotal	\$25,000		\$28,500
	TOTAL INCOME	\$375,000	\$150,000	\$535,000
	2014 Expenses	2014 budget	2014 supplemental	2013 budget
10000	Energy Efficiency for Economic Development Program			
	Commercial sector			
11000	Energy Coaching / Technical assistance	\$35,000	\$15,000	\$50,000
	Program reporting & coordination	\$8,000	\$2,000	
12000	Marketing/Outreach/Education/Training	\$15,000	\$5,000	\$8,750
	Rebates	\$0	\$0	
	Commercial subtotal	\$58,000	\$22,000	\$58,750
20000	Residential sector			
21000	Energy Coaching / Technical assistance	\$27,000	\$13,000	\$32,500
	Program reporting & coordination	\$8,000	\$3,000	
22000	Marketing/Outreach/Education/Training	\$10,000	\$7,000	\$13,750
	Rebates	\$0	\$0	
	Residential subtotal	\$45,000	\$23,000	\$46,250
	Energy Efficiency subtotal	\$103,000	\$45,000	\$105,000

			2014 budget	2014 supplemental	2013 budget
30000	Petroleum Independence Project / Transportation				
31000		Active transportation, Safe Routes	\$16,000	\$16,000	\$21,000
32000		Efficient Vehicles/Fleets	\$0	\$5,000	\$0
33000		Alternative Fuels			
33100		WS CNG Collaborative coordination, support	\$25,000	\$0	\$24,000
34000		Marketing / Outreach / Workshops / Trainings	\$6,000	\$0	\$3,600
	Petroleum Independence / Transportation subtotal		\$47,000	\$21,000	\$48,600
40000	Energy Portfolio Diversification & Renewables				
41000		Technical assistance / project implementation	\$5,000	\$12,000	\$14,500
44000		Renewables development / financing	\$0	\$0	\$5,000
45000		Education - Solar in the Schools	\$5,000	\$4,000	\$9,000
	Energy Portfolio & Renewables subtotal		\$10,000	\$16,000	\$28,500
50000	Government Facilities Energy Cost Savings Program				
51000		Energy Data Mgt / Energy Navigator	\$68,000	\$0	\$67,900
52000		Active Energy Management, technical assistance	\$40,000	\$20,000	\$50,000
53000		Building hardware	\$0	\$12,000	\$7,500
	Government Facilities Energy Cost Savings subtotal		\$108,000	\$32,000	\$125,400
90000	GCE Partnership Services				
91000		Administration, coordination, strategic planning, mtgs with GCE partners, funding development	\$75,000	\$16,000	\$75,000
92000		Legal services	\$5,000	\$0	\$5,000
93000		Accounting / bookkeeping services	\$7,000	\$0	\$10,000
94000		Website, public information, printing	\$20,000	\$0	\$50,000
95000		General education, training, special events	\$0	\$20,000	\$12,500
	GCE Partnership Services subtotal		\$107,000	\$36,000	\$152,500
		Carbondale special match			\$75,000
	TOTAL EXPENSES		\$375,000	\$150,000	\$535,000
		Total with supplemental	\$525,000		

UTILITY DEPARTMENT
INTEROFFICE MEMO



H2O Wastewater

TO: City Council

FROM: Dick Deussen, Director of Utilities

DATE: September 12, 2013

RE: Elm Avenue Sewer

Replacement of the Elm Avenue sewer from 3rd Street to 5th Street has been included in the budget for several years. The 6" clay pipe sewer line is old and plugs up often with roots and solids. Staff has continued to clean the main every 6 months and it has operated satisfactorily but has been a maintenance headache. It was intended to have the City construction crew replace this pipeline but they have had other priorities or water main break repairs.

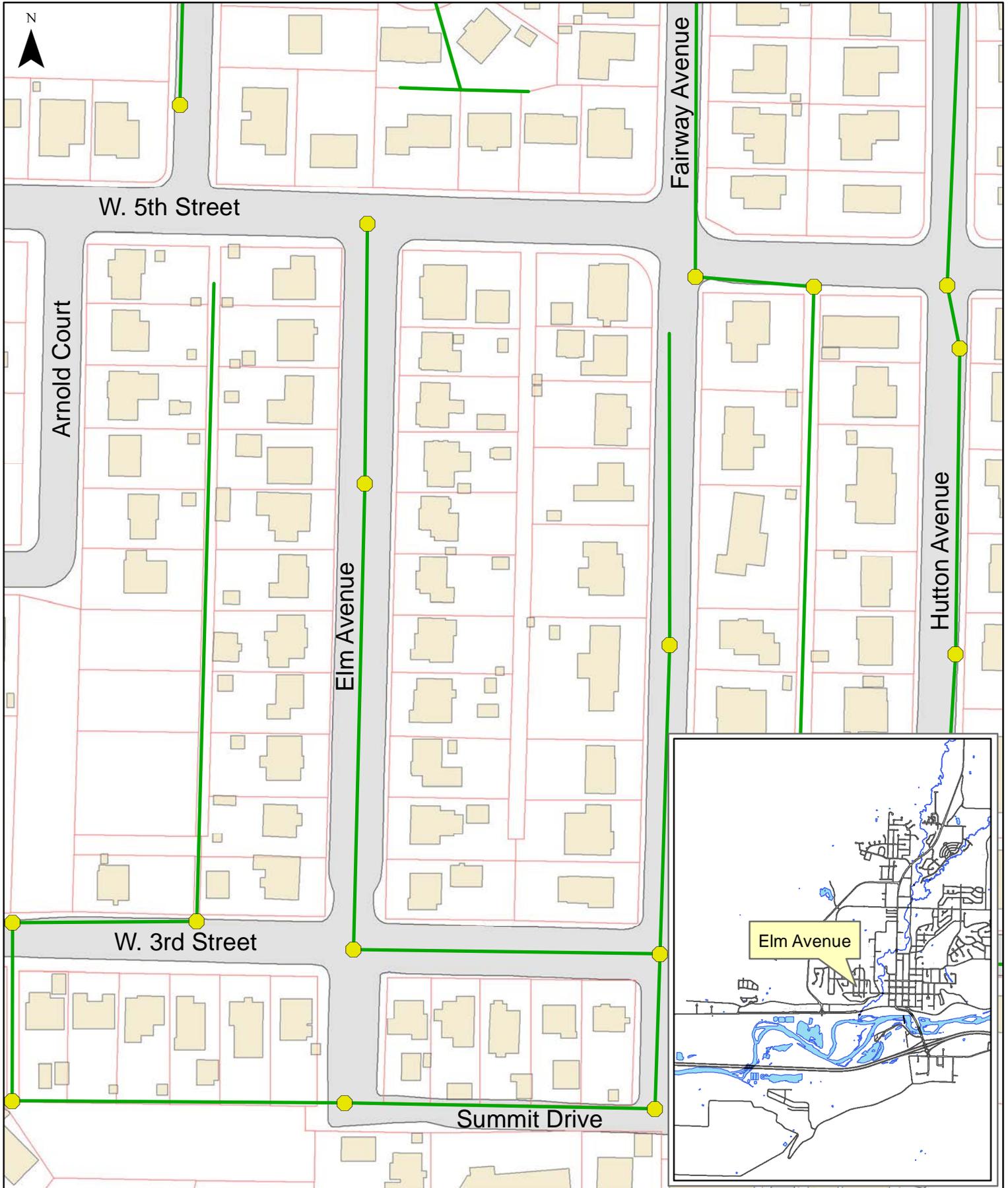
Recently, we had the sewer televised (the pipe is broken in several areas) and it was determined the entire length needed to be replaced, along with two manholes. The construction crew estimated the cost at \$50,000. However, the budget amount is \$20,000 (estimated originally for one-half of the length).

This work needs to be performed this year and time is running out for asphalt replacement. Weather conditions may make it necessary to provide temporary pavement until next year.

It is recommended that Council approve the replacement of Elm Avenue sewer for an amount not to exceed \$50,000. Some of the cost (\$20,000) will be from the Wastewater Fund, item 320-4325-400-734 (line replacements) and the remainder from 320-4325-400-900 (contingency).

A map is attached showing the location of the sewer replacement.

Elm Avenue Sewer Line Replacement



Manager's Report

For September 18, 2013

SEPTEMBER 6 & 7 WATER MAIN BREAKS

The City enjoyed a repeat of the July water break events that occurred in north Rifle. We experienced the exact same set of events at the same locations within feet of where the July leaks occurred; these were new leaks, however. Staff is gathering costs to model alternatives to replace the line and identify an appropriate design approach as well as design costs for a new line. The rapid, repeating failure of this central main will necessitate making it a capital replacement priority. Staff will be bringing options to Council in the near future for its consideration.

In the interim, a new valve will be set to further isolate the outages when breaks occur on this line. The by-pass line installed from Whiteriver Ave to Acacia together with this valve will allow staff to reduce the number of customers impacted by a break and better protect flows and storage levels throughout the City.

ELECTRIC VEHICLE RECALL

The City received notice that the Zap electric vehicles (1 car and 2 trucks) have been recalled. The City received these vehicles as part of a grant from the State three years ago. The company is offering \$3,100 per vehicle (approx. 25% of the purchase price) and no repairs to the vehicles will be offered; the vehicles have been taken out of the fleet as the part failures have to do with the breaking system. The loss of the two trucks have the greatest impact, because they were heavily used by Parks Maintenance crews.

When the recall payments are received, staff will make a recommendation to Council. The Fleet Mechanic is investigating options for consideration.

CML DISTRICT MEETING

Join the Colorado Municipal League (CML) and our District 11 host, the City of Glenwood Springs, on **Monday, Sept. 30**. This would be a great opportunity for new Council members to meet councilors and staff from other jurisdictions and get to know representatives from the Municipal League, the legislative advocacy group for Colorado municipalities. Please let Kimberly Bullen, Rifle Government Affairs Coordinator, know if you're interested and she will RSVP on your behalf.

The business meeting begins at 4 p.m. at the Glenwood Springs Community Center, where you will have the opportunity to hear about CML policy and the 2014 legislative session - and provide your input. You also will be invited to share what is going on in your municipality.

After the meeting, District 11 municipal and associate members will enjoy the special social hour (*sponsored by Mountain States Employers Council and SGM Engineering*), followed by a dinner buffet (catered by Zheng Pan Asian Bistro, cost \$10). The program for the evening features the Colorado Department of Transportation and the Grand Avenue Bridge Replacement Program.

Please call me with questions or comments.

City of Rifle Utility Department News For Council

Biosolids Discharge Enclosure

Design has been initiated for an enclosure around the biosolids discharge at the RRWWRF. This will eliminate freezing of the material as it accumulates in the container as well as leaking water on the surrounding concrete slab during the winter, increasing safety for staff and reducing odors. It is planned to have drive-through doors at each end of the enclosure with lighting, ventilation and heating. A carport type roof is already in place so only the walls need to be built.

F.O.G.

Flyers in English and Spanish on fats, oils and grease (F.O.G.) were mailed out with the water bills to educate the public on problems caused by grease washed down the sewer. Grease sticks to the inside of individual sewer services as well as the main sewer line. Grease also floats on top of the processing basins at the treatment plant and must be removed to maintain treatment capacity. It costs the City approximately \$30,000 per year to remove grease at the treatment plant and additional costs when a blockage occurs in a main sewer line.

Sanitary Sewer Cleaning and Televising Program

The Contractor (TES Inc.) hired for the sewer system cleaning and televising program has completed the work included in this year's budget. The remainder of the City system (about 21 miles of pipe), primarily south of the River, will be bid and completed in the future when funds are available.

Water Improvements at City Parks

Audits have been completed for irrigation systems that use potable water within nine City parks and public areas including Metro, Heinze, Fairgrounds green area along Railroad Avenue, 24th Street green belt, Roundabouts, Elk statue green area, Justice Center, Water Sales, and Civic Center. The work will include new valves, sprinkler heads, nozzles, raise heads and repair leaks. Colorado Water Conservation Board Grant funds will be used for these system improvements.

New Raw Water Pump Replacement

A rebuilt 150 Horsepower motor has been installed at the raw water pump station. Without it, we were unable to provide backup pumping to meet high demands, which occurred last month. A total of four pumps/motors (out of a total of 12 units) have been replaced or added within the water system during this year at various locations.

September 12, 2013

Dick Deussen, Utilities Director