

**AGENDA**  
**CITY OF RIFLE**  
**Strategic Planning Retreat**  
**City Council and Staff**  
**Grand River Hospital District**  
**January 31 and February 1, 2014**

*\*Breaks will be taken as needed*

**Theme: Keeping Rifle on Top**

*Objectives for the Retreat:*

- *Review and celebrate accomplishments*
- *Discuss role, responsibilities and protocol*
- *Review of Vision, Mission Statements, and Policy Goals*
- *Discuss important topics and issues*
- *Teambuilding - get to know each other better*
- *Develop strategies that align with updated goals*
- *Eat well and enjoy each other's company*

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**FRIDAY, January 31**  
**(City Council and Invited Staff Only)**

**4:30 p.m.** Welcome – Gather – Enjoy Light Snacks

**4:45 p.m.** Affirm Retreat Objectives - Introductions

**5:30 p.m.** Agree to Topics for Council Discussion (some examples are listed below)

- What's next after Rec. Center defeat
- Overall financial picture
- Outside partnerships and other boards discuss functions of, and relationships with their appointed boards (DDA, P&Z, and VIF) and partnering boards (Chamber, RREDC, etc.).
- Staff discussion
- Planning for the future
- Other issues identified by Council

**6:00 p.m.** Dinner

**6:45 p.m.** Roles & Responsibilities – Mayor, Council and Staff

**7:15 p.m.** Council Protocol, etc. (workshops, call-in, 2<sup>nd</sup> Wednesdays, etc.) Aim for consensus on formats, needs, and wants.

- 8:00 p.m.** Review Vision and Mission Statements
- 8:30 p.m.** Begin Discussion of Listed Topics (time permitting)
- 9:00 p.m.** Adjourn

**SATURDAY, February 1  
(Staff to Attend)**

- 8:00 a.m.** Welcome – Gather – Enjoy Breakfast
- 8:30 a.m.** Affirm The Day's Objectives
- 8:45 a.m.** Review and Celebrate Accomplishments – Brief reports from each Department – Identify factors affecting the City's future
- 9:15 a.m.** Affirm Vision and Mission Statements
- 9:30 a.m.** Review 2013-14 Goals – How are we doing?
- 10:30 a.m.** Project/Topic Discussions (from list)

**12:00 – 1:00 P.M. Lunch**

- 1:00 p.m.** Teambuilding Exercise
- 1:30 p.m.** Continue Project/Topic Discussions
- 3:00 p.m.** Establish Priorities for Coming Year and Update Goals for 2014-15
- 3:30 p.m.** Discuss/Refine Action Steps
- 4:00 p.m.** Other Discussion Topics
- 4:20 p.m.** Wrap-Up & Final Comments – Plans for Next year?
- 4:30 p.m.** Adjourn

## **Regarding the Theme**

“Keeping Rifle on Top” is a positive acknowledgment that Rifle has become a municipal leader. This theme leads us to the question of WHY? Our ability to work together internally (staff/staff and staff/council) as well as grow and sustain partnerships externally. Sounds easy, but it requires work and commitment. It requires us to revisit roles as we’ve had change in senior staff and council.

Matt Sturgeon