

# DDA

Downtown Development Authority  
Rifle, Colorado

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## MEETING MINUTES Wednesday, February 5, 2014 Rifle City Hall

### **1. CALL TO ORDER:**

Chairman, Jay Rickstrew called the meeting to order at 7:00 a.m.  
Members Present; Michael Langhorne, Gil Frontella, Randy Winkler, Sally Brands, Tom Stuver, Wilma Paddock and Nella Barker.

Members Absent: none

DDA Manager, Helen Rogers, was at the Colorado Preservation Conference in Denver.  
Guests Present: Nathan Lindquist; City of Rifle Planning Director, Ed Arnold, Property Owner.

**Minutes were taken by Nella Barker.**

### **2. APPROVAL OF MINUTES:**

A motion was made by Paddock, seconded by Langhorne, to approve the minutes of January 8th, approving unanimously.

### **4. FINANCIAL REPORT:**

The Financial Reports were presented for review. A motion was made by Langhorne, seconded by Barker to accept the financial reports as presented. The motion passed unanimously.

### **4. BILLS TO BE APPROVED:**

1) Rifle Equipment, Inc., for Scissor Lift for mural install on Parking Garage; \$235.50. 2) VIP Trash Services, \$150. 3) Mr. Power S, Labor for Holiday tree lights removal, \$160. 4) Mr. Power S, Graffiti Removal,\$1080.00 5) Tom Caquelin, snow removal, \$150. A motion was made by Langhorne, seconded by Paddock, approving unanimously.

### **5. MANAGER'S REPORT:**

**DDA Administration – 80.5 hrs. (Main Street – 30 hrs.)**

- Main Street Promotions and meetings continued for January. The First Friday event occurred Friday, Jan. 3rd, with an emphasis on Salons, Yoga, and Spas. Solicitation of businesses and distribution of flyers took place that first week.
- The Christmas tree decorations on the 2<sup>nd</sup> St. Lot needed to come down before the Parks Dept. could pick up the trees.
- Completed the Main Street 4<sup>th</sup> Quarter Statistics Report for DOLA which includes business start-ups and closings, numbers of people employed, volunteer hours of board members, and on-going projects from each of the Four Points.

- The Farmer's Market Committee continues to meet weekly, development of the application, marketing strategies and budget details are getting finalized. The market is schedule from June 27<sup>th</sup> through Sept. 26<sup>th</sup> on the 2<sup>nd</sup> St. Lot.
- Met with Rifle Police Chief, John Dyer, regarding Graffiti Removal Strategies. Initially thought Rifle Honor Camp could help out, however, the need to remove the graffiti in a timely manner became apparent. Hired Sandor Drucker, as he had the equipment and time to do the removal. It occurred over a two day period when the weather was warm enough to keep the water and chemicals from freezing. Release Forms were obtained. Most everyone would like to join in a civil suit if that is an option.
- The Holiday Lights on 3<sup>rd</sup> Street were taken down.
- Spoke with the owners of the Gateway Lodge about placement of the Middle School Mural on their west wall along Railroad Ave. Took the mural out to the Parks Dept. to have the P-27 UV Filter applied.
- Includes daily emails and communication with City Staff and others, prep for DDA Meeting, DDA Meeting and Minutes, Regular Budget Report, and Manager's Report.

#### **UTE Event Center Update**

- Furniture bids were accepted, to include auditorium seating and tables. Council will likely approve the low bid (ProSpace from Grand Junction/Delta) at the Feb. 5<sup>th</sup> meeting.
- Grand Opening Celebration likely will occur in April.
- Muralist to start mid-February.

#### **Visitor Improvement Fund – 12 hrs.**

- Several meetings have occurred with City staff, Colorado Parks and Wildlife staff and I to finalize the Fishing is Fun Grant, due March 5<sup>th</sup> for the proposed Rifle Boat Ramp Relocation. Site photos were taken of the area as well.
- Steve Dahmer, Environmental Solutions, is working on the 404 Permit for the U.S.Army Corps of Engineers.
- Tim Woodmansee, returned CDOT Right of Way coordinator, is fielding questions he had already answered 3 and 4 years ago with the Federal Highways Commission and hopes to get the signed lease agreement complete by the time the grant is submitted.

#### **6. CHAMBER UPDATE:**

Frank Ladd reported the Silt Chamber joined the Rifle Chamber as of January 1<sup>st</sup>. The State of the Community is Thursday, Feb. 6<sup>th</sup>. The energy Briefing was postponed until Feb. 11<sup>th</sup> due to weather. A video is also available on the Chamber's web site of the meeting. Chamber after Hours will be Feb. 25<sup>th</sup> at Rib City Grill.

## **7. NEW BUSINESS:**

### **A. Main Street Program**

DDA President, Jay Rickstrew, thanked Helen for all she has done to pitch in through their deliberating on how to fill Dana's place yet find the right person to handle all the pieces from the different groups.

### **B. RREDC Update**

The City Market Filling Station on 14<sup>th</sup> and Railroad started construction. Langhorne indicated there were other projects in the works, but was unable to publicly talk about them.

### **C. Centennial Parkway Streetscape Design Improvements**

Nathan Lindquist, City Planning Director, showed the different plans for Hwy 6 from Railroad Ave. west to the bridge. He also talked about the CDOT Grant for a bit. He also talked about the route through town for the Kids' Bike gathering on Memorial Day Weekend.

### **D. Signage Reimbursements**

The reimbursement to Real Estate Out West for \$244.20 (2/3 of \$400.16) was approved after a motion by Stuver with a second by Brands, approving unanimously.

### **E. Extend DDA Manager's Contract to end of 2014**

The vote was unanimously approved to extend Helen's contract through 2014 after a motion by Stuver with a seconded by Langhorne.

## **8. PROJECTS**

### **A. UTE Event Center Celebration**

### **B. Rifle Boat Ramp Relocation**

There was some discussion on the boat ramp that it wouldn't be completed this year with concern about future mishaps/deaths at the existing boat ramp.

### **C. Rifle Farmer's Market Downtown**

Discussion on having the Farmer's Market under the solar panels on the upper level of the parking garage.

## **9. MAINTENANCE**

### **A. Snow Removal**

Discussion on the good job being done with snow removal.

## **10. ADJOURN**

The meeting adjourned at 8:08 am.

Respectfully Submitted,

Helen Rogers  
DDA Manager

