



Randy Winkler, Mayor
Jay Miller, Mayor Pro Tem
Richard Carter, Councilor
Barbara Clifton, Councilor
Dirk Myers, Councilor
Hans Parkinson, Councilor
Jonathan Rice, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

Cablecast Live on
Comcast Channel 10

Streamed Live at RifleNOW.org

The City of Rifle will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 665-6405 for assistance.

**REGULAR MEETING
August 20, 2014**

**WORKSHOP 6:00 P.M.
COUNCIL CHAMBERS**

- 6:00 P.M. Discuss wayfinding signage and Ute patio (Nathan Lindquist)
- 6:30 P.M. Discuss staff appointments to Boards (Matt Sturgeon)
- 6:50 P.M. Schedule October budget workshops (Matt Sturgeon)

**REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS**

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

- 7:00 p.m. 1. Regular Meeting Call to Order and Roll Call
- 7:03 p.m. 2. Consent Agenda – consider approving the following items:
- A. Minutes from the August 6, 2014 regular meeting
 - B. Liquor License Renewals: Moose Lodge
 - C. Set public hearing on application for liquor license at Ute Events Center at 132 East 4th Street by City of Rifle
 - D. Special Event Liquor Permit: Grand River Hospital District Volunteer Association for September 18, 2014 (approve permit; cancel public hearing listed in Item 8 below)
 - E. Special Event Liquor Permit: Rifle Area Chamber of Commerce for October 2, 2014 (approve permit; cancel public hearing listed in Item 9 below)
 - F. Intergovernmental Agreement with County Clerk for November 2014 Election
 - G. Accounts Payable

- 7:08 p.m. 3. Citizen Comments
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)
- 7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Winkler)
- 7:25 p.m. 5. Receive update from Colorado River Fire Rescue (Mike Morgan)
- 7:35 p.m. 6. Receive Garfield Clean Energy 2015 budget request (Nancy Genova and Shelley Kaup)
- 7:45 p.m. 7. Public Hearing – Consider Special Event Liquor Permit Application – Grand River Hospital District Volunteer Association for September 18, 2014 (Lisa Hamilton) – Council will cancel this hearing if it approves the permit in Consent Agenda Item D above
- 7:55 p.m. 8. Public Hearing – Consider Special Event Liquor Permit Application – Rifle Area Chamber of Commerce for October 2, 2014 (Lisa Hamilton) – Council will cancel this hearing if it approves the permit in Consent Agenda Item E above
- 8:05 p.m. 9. Consider Ballot Question Taxing Retail Marijuana Cultivation – Ordinance No. 12, Series of 2014 – second reading (Jim Neu)
- 8:15 p.m. 10. Consider awarding contract to Arcadis for design of Rifle Regional Water Treatment Plant (Dick Deussen)
- 8:40 p.m. 11. Administrative Reports
- 8:50 p.m. 12. Comments from Mayor and Council

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Meeting of Council: September 3, 2014 at 7:00 p.m.



RIFLE CITY COUNCIL MEETING

Wednesday, August 6, 2014

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Randy Winkler.

PRESENT ON ROLL CALL: Councilors Rich Carter, Barb Clifton, Jay Miller, Hans Parkinson, and Mayor Randy Winkler.

Councilor Parkinson moved to excuse Councilors Dirk Myers and Jonathan Rice from tonight's meeting; seconded by Councilor Miller. Roll Call: Yes – Carter, Clifton, Miller, Parkinson, Winkler

OTHERS PRESENT: Matt Sturgeon, City Manager; Lisa Hamilton, City Clerk; Jim Neu, City Attorney; Jim Bell, Rifle Community Television Manager; Michael Churchill, Rifle Community Television Assistant Manager; Kristy Christensen, Deputy City Clerk; Dick Deussen, Utilities Director; John Dyer, Police Chief; Jim Miller, Resident Engineer; Tom Whitmore, Parks and Recreation Director; Ava Bowles; Tony Mendez; Jan Radeug; and Cecil Waldron.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

- A. Minutes from the July 16, 2014 regular meeting
- B. Rezone the Rifle Regional Water Purification Facility Property from Developing Resource (DR) to Public (PZ) Zone District – Ordinance No. 9, Series of 2014 – second reading
- C. Rezone a tract of land located at 2090 Whiteriver Avenue from Light Industrial (LI) to Medium Density Residential (MDR) Zone District – Ordinance No. 10, Series of 2014 – second reading
- D. Amend Section 4-3-130 of the Rifle Municipal Code Regarding the Sale of City Owned Personal Property – Ordinance No. 11, Series of 2014 – second reading
- E. First Amendment to License Agreement with Encana
- F. North Pasture Acknowledgement and Agreement regarding continuing 16th Street obligations
- G. Adopt City of Rifle Open Records Policy and Procedures – Resolution No. 15, Series of 2014
- H. Special Event Liquor Permit: Roaring Fork Rotary Club Foundation Inc. for August 10, 2014 (approve permit; cancel public hearing)
- I. Transfer Liquor License from Arturo Saucedo to Gustavo Casanova d/b/a El Kora Mexican Restaurant at 160 East 26th Street
- J. Liquor Licensee Manager Report: City Market
- K. Liquor License Renewals: City Market; Plaza Liquors
- L. June 2014 Sales Tax Report
- M. June 2014 Financial Report
- N. Accounts Payable

Councilor Miller moved to approve Consent Agenda Items A, B, C, D, E, F, G, H, I, J, K, L, M, and N; seconded by Councilor Carter. Roll Call: Yes – Carter, Clifton, Miller, Myers, Parkinson, Rice, Winkler

CITIZEN COMMENTS

Ava Bowles opposed the City’s applying for a liquor license for the Ute Events Center.

Cecil Waldron, Rifle Creek Museum, asked Council to consider the expenditure of \$1514, half the cost to replace lights at the museum. Clean Energy Economy for the Region (CLEER) would fund the other half of the cost. Council had no objection to doing so.

There were no other citizen comments.

CONSIDER APPOINTING MEMBERS OF PARKS AND RECREATION ADVISORY BOARD

Parks and Recreation Director Tom Whitmore informed Council that 6 citizens had applied for 5 positions on the Parks and Recreation Advisory Board.

Councilors cast ballots as follows:

Chris Bornholdt	Carter, Clifton, Miller, Parkinson, Winkler
Milton Rodas	Carter, Clifton, Miller, Parkinson, Winkler
Trudy Lowery	Carter, Clifton, Miller, Parkinson, Winkler
Vanessa Ivy	Carter, Clifton, Miller, Parkinson
John Dyer	Clifton, Parkinson, Winkler
Dustin Marantino	Carter, Miller, Winkler

Councilor Miller moved to appoint Chris Bornholdt and Milton Rodas to the Parks and Recreation Advisory Board, each for a 3-year term ending in 2017; seconded by Councilor Clifton. Roll Call: Yes – Carter, Clifton, Miller, Parkinson, Winkler.

Councilor Parkinson moved to appoint Trudy Lowery and Vanessa Ivy to the Parks and Recreation Advisory Board, each for a 1-year term ending in 2015; seconded by Councilor Miller. Roll Call: Yes – Carter, Clifton, Miller, Parkinson, Winkler.

Councilor Parkinson moved to appoint John Dyer as an alternate member of the Parks and Recreation Advisory Board for a 3-year term ending in 2017; seconded by Councilor Clifton. Roll Call: Yes – Carter, Clifton, Miller, Parkinson, Winkler.

RECEIVE UPDATE ON RIFLE REGIONAL WATER PURIFICATION FACILITY

Utilities Director Dick Deussen and Resident Engineer Jim Miller provided an update on the Rifle Regional Water Purification Facility.

CONSIDER APPROVING DEERFIELD REGIONAL PARK PHASE 1 NORTH PLAZA ADD ALTERNATE

Mr. Whitmore reminded Council that it had authorized expenditure of up to \$125,000 to fund aspects of Deerfield Regional Park-Phase 1. He requested use of up to \$28,536 of this amount for Add Alternate #1, North Plaza. This alternate is located directly behind the concession/restroom building and serves as the connection between Cooper Baseball Field and Anvil Points Soccer Field. Currently the base bid includes only landscape voids and concrete flatwork in this area. Alternate # 1 would enhance the area, by including concrete seat walls, remaining decorative concrete baseball and soccer ball bollards, some stone mulch, and crusher fines.

Councilor Carter moved to authorize the expenditure of up to \$28,536 for Deerfield Regional Park Phase 1 North Plaza Add Alternate #1; seconded by Councilor Parkinson. Roll Call: Yes – Carter, Clifton, Miller, Parkinson, Winkler

CONSIDER INTERGOVERNMENTAL AGREEMENT WITH FIRE DISTRICT FOR USE OF BAY SPACE AT OPERATIONS & MAINTENANCE BUILDING

City Manager Matt Sturgeon explained that Colorado River Fire Rescue would like to lease shop, office, and storage space at the City Operations and Maintenance Facility.

Councilor Miller moved to approve the City of Rifle-Colorado River Fire Protection District Intergovernmental Agreement and Nonresidential Lease; seconded by Councilor Carter. Roll Call: Yes – Carter, Clifton, Miller, Parkinson, Winkler

CONSIDER BALLOT QUESTION TAXING RETAIL MARIJUANA CULTIVATION – ORDINANCE NO. 12, SERIES OF 2014 – FIRST READING

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, SUBMITTING TO THE REGISTERED ELECTORS OF THE CITY OF RIFLE, COLORADO, AT THE GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014, THE ISSUE OF WHETHER THE CITY OF RIFLE SHOULD IMPOSE AN EXCISE TAX OF 5% ON THE SALE OR TRANSFER OF RETAIL MARIJUANA FROM A RETAIL MARIJUANA CULTIVATION FACILITY IN THE CITY

City Attorney Jim Neu explained that proposed Ordinance No. 12, Series of 2014 submits a ballot question to the Rifle electorate on whether a 5% excise tax should be imposed on the sale or transfer of retail marijuana from a Retail Marijuana Cultivation Facility in the City. Approval of the ordinance would place the question on the November 4, 2014 general election ballot.

Councilor Miller moved to approve Ordinance No. 12, Series of 2014, on first reading, as presented, and to order it to be published as required by Charter; seconded by Councilor Clifton. Roll Call: Yes – Carter, Clifton, Miller, Parkinson, Winkler

ADMINISTRATIVE REPORTS

Mr. Sturgeon reported on the following items: street projects; water break; and 2015 budget preparation.

Police Chief John Dyer reported on the Detective Sergeant position and the Police Community Advisory Board.

COMMENTS FROM MAYOR AND COUNCIL

Councilor Clifton encouraged citizens to attend the Garfield County Fair.

Councilor Miller reported on these issues discussed at the July 2014 meeting of the Associated Governments of Northwest Colorado: withdrawal of the proposal to declare Vermillion Basin a National Monument; and the need for communities to be held harmless if federal oil and gas leases are cancelled, with consequent loss of revenues in those communities.

Meeting adjourned at 8:13 p.m.

Lisa K. Hamilton
City Clerk

Randy Winkler
Mayor



To: Mayor and City Council; Matt Sturgeon, City Manager

From: Lisa Hamilton, City Clerk

Date: Thursday, August 14, 2014

Subject: Liquor License Renewal

THIS BUSINESS HAS FILED ITS LIQUOR LICENSE RENEWAL APPLICATION:

<u>Business Name/Address</u>	<u>Type of License</u>
Loyal Order of Moose Lodge No. 1345 133 East 3 rd Street	Club

These criteria have been met by this business:

- The application is complete.
- The fees have been paid.

I recommend approval of this renewal application.

LIQUOR OR 3.2 BEER LICENSE RENEWAL APPLICATION

LOYAL ORDER OF MOOSE LODGE NO 1345
 133 E 3RD ST
 RIFLE CO 81650-2317

Fees Due	
Renewal Fee	\$308.75
Storage Permit \$100 x _____	<u>0</u>
Optional Premise \$100 x _____	<u>0</u>
Related Resort \$75 x _____	<u>0</u>
Amount Due/Paid <u>308.75</u>	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name LOYAL ORDER OF MOOSE LODGE NO 1345		DBA LOYAL ORDER OF MOOSE LODGE NO 1345		
Liquor License # 04195520001	License Type Club License (city)	Sales Tax License # 04195520001	Expiration Date 9/24/2014	Due Date 8/10/2014
Street Address 133 E 3RD ST RIFLE CO 81650-2317				Phone Number (303) 625 5508
Mailing Address 133 E 3RD ST RIFLE CO 81650-2317				
Operating Manager DAVID KEITHLEY	Date of Birth _____	Home Address _____	Phone Number _____	

1. Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____
2. Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
3. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
4. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
6. **SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business DAVID KEITHLEY	Title ADMINISTRATOR
Signature <i>David Keithley</i>	Date 07-31-2014

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For		Date
Signature	Title	Attest



To: Mayor and City Council; Matt Sturgeon, City Manager
From: Lisa Hamilton, City Clerk
Date: Friday, August 15, 2014
Subject: Setting a Hearing to Review an Application for a New Liquor License

The City of Rifle has filed an application for a new Arts liquor license for the Ute Events Center at 132 East 4th Street

A hearing date needs to be set to review the application, which was submitted on August 14, 2014.

Staff recommends that Council hold this hearing at its meeting on September 17, 2014.

Thank you.



To: Mayor and City Council; Matt Sturgeon, City Manager

From: Lisa Hamilton, City Clerk

Date: Thursday, August 14, 2014

Subject: Special Event Liquor Permit: Grand River Hospital District Volunteer Association – Grand Wine Affair

Grand River Hospital District Volunteer Association has applied for a Special Event Permit to serve liquor during the Grand Wine Affair at Grand River Hospital at 501 Airport Road from 1:00 p.m. to 10:00 p.m. on September 18, 2014.

The following criteria have been met by the applicant:

- The fees have been paid.
- The application is complete.
- The applicant has not exceeded 15 permit days in 2014.

The City did not receive any protest about the application within 10 days after notice of the application was posted. Staff does not object to Council's approving the permit.

Staff recommends that Council:

- 1) Cancel the public hearing scheduled on its August 20, 2014 agenda on this application; and
- 2) Approve a Special Event Permit for Grand River Hospital District Volunteer Association to serve liquor at 501 Airport Road on September 18, 2014 from 1:00 p.m. to 10:00 p.m.

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|------------------------------------|--|---|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input checked="" type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB	TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	
2110	<input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR	\$25.00 PER DAY
2170	<input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer)	\$10.00 PER DAY

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE Grand River Hospital District Volunteer Association	State Sales Tax Number (Required) 20121141678
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2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)

**PO Box 912
 Rifle, CO 81650**

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)

**501 Airport Road
 Rifle, CO 81650**

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Larry Sweeney			
5. EVENT MANAGER Lynne Miller			

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
 NO YES HOW MANY DAYS? **4**

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
 NO YES TO WHOM? _____

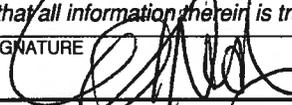
8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
9-18-14				
Hours From 1:00 p.m. To 10:00 p.m.	Hours From .m. To .m.			

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE 	TITLE V Prep	DATE 09/18/2014
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REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

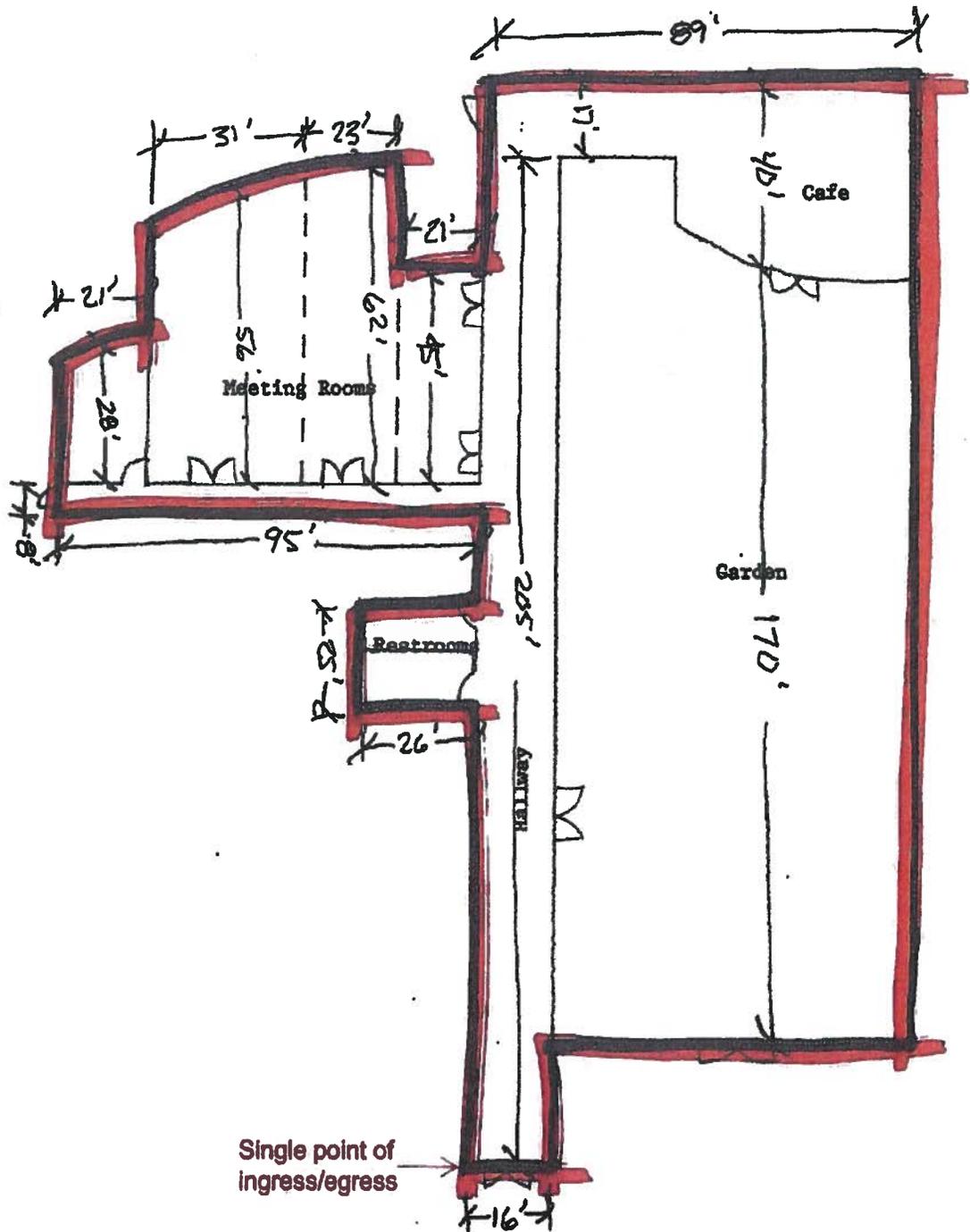
THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$.

Grand River Hospital District





HOSPITAL SERVICES | FAMILY MEDICINE | WOMEN'S HEALTH | INTERNAL MEDICINE | SPECIALTY SERVICES
LONG TERM CARE | OCCUPATIONAL HEALTH SERVICES | SCHOOL BASED HEALTH

August 4, 2014

To Whom It May Concern:

Permission is granted for the Grand River Hospital District Volunteers Association to have a Special Events Permit for alcoholic beverages during the Grand Wine Affair event to be held on Grand River Hospital District's premises on Thursday, September 18, 2014.

Please contact me if you have any questions or need further information.

Sincerely,

A handwritten signature in blue ink, appearing to read "James C. Coombs, Jr.", written in a cursive style.

James C. Coombs, Jr., CEO
Grand River Hospital District



OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE

I, Scott Gessler, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Grand River Hospital District Volunteers Association

is a **Nonprofit Corporation** formed or registered on 03/05/2012 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20121141678.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 08/01/2014 that have been posted, and by documents delivered to this office electronically through 08/04/2014 @ 11:20:28.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 08/04/2014 @ 11:20:28 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 8918785.



A handwritten signature in black ink, reading "Scott Gessler", is written over a horizontal line.

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/bi-/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."

City of Rifle
Special Event Liquor Permit Application

Name of Applicant / Organization: **Grand River Hospital District Volunteer Association**

Thank you for your interest in a Special Event in the City of Rifle. In addition to the State Application (Form #DR 8439), the following information must be provided in order for your application to be considered. Incomplete applications will be rejected. Attach separate sheets if necessary to provide complete answers to all questions. Please do not hesitate to contact the City Clerk with questions at (970) 665-6405.

1. The City requires that a Special Event Liquor Permit application be received no later than 45 days prior to the event. What is the date(s) of your event? **September 18, 2014**
2. Describe your event.
Wine tasting and silent auction to benefit the Grand River Hospital District Volunteer Association.
3. Explain the nature of your organization, its function, and who or what benefits from its operations.
The mission is to increase the health and well being of the communities within Grand River Hospital District.
4. Who or what organization will be the recipient of funds derived from this event?
Grand River Hospital District Volunteer Association
5. How many attendees do you expect at this event? **150**
6. Describe the premises at which this event will take place.
Grand River Health's conference center
7. What security measures will you take to ensure your event will be safe for all participants?
HSS Security is on duty
8. How many security personnel will be on hand? **1**
9. How will security personnel be identified?
Uniforms and badge
10. If this event is being held outdoors, how will the exterior boundaries of the premises be marked?
NA

11. What type of entertainment will be provided, if any, for this event?

Piano

12. What method will be used to check identification for proper age of attendees (i.e., at the door, at the bar, etc.) and how will underage patrons be identified so as not to be served alcohol beverages?

Wrist bands will be handed out with the verification of age and no minors will be allowed on the premises.

13. How will the conduct and level of intoxication of attendees be monitored and by whom?

The serving staff is trained to monitor intoxication levels under the supervision of Lynne Miller.

14. Rifle Municipal Code Sec. 6-5-170(a)(3) requires that at least one server, manager, or owner/operator, including volunteers, who has successfully completed an approved educational liquor serving seminar, be present at all times and supervise the dispensing of alcoholic beverages. What is/are the name(s) of the person(s) who has/have this certification and will be on the premises the entire time of your event? **Please attach a copy of the certification(s) of this/these person(s).**

15. What types of alternate beverages and food/snacks will be available?

Water, tea, coffee and lemonade will be available as well as a variety of hor' dourves

16. Explain how this event will be marketed, describing what kinds of advertising material will be distributed and the targeted recipients of such material.

Fliers and invitations to the community

17. Have you included the appropriate fees with your application?

Fees: For Malt, Vinous, and Spirituous Liquor or for Fermented Malt Beverage (3.2% Beer)

Check payable to the *City of Rifle* for \$100.00 per event

18. Does your diagram of the intended licensed premises include:

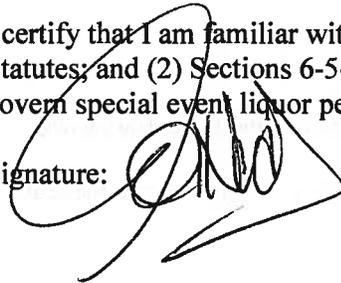
Measurements/dimensions of the area to be licensed?

Points of ingress/egress?

An outline *in red* of the area to be licensed?

I certify that I am familiar with the provisions of: (1) Title 12, Article 48 of the Colorado Revised Statutes; and (2) Sections 6-5-120, 6-5-170, 10-8-70, and 10-8-80 of the Rifle Municipal Code, which govern special event liquor permits.

Signature:



Date:

08/04/2014

Certificate of Completion

This is to certify that

frances miller

has completed

Learn2Serve On-Premises Alcohol Seller/Server

Completion Date 08/08/2013

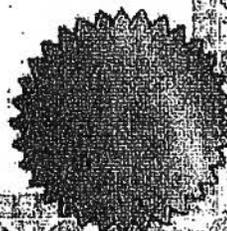
Course Duration 3.00

Bryan Seepersud



360training.com™

360training.com ♦ 13801 Burnet Rd., Suite 100 ♦ Austin, TX 78727 ♦ 800-442-1149 ♦ www.360trainingsupport.com



SELLER / SERVER CERTIFICATION

Trainee Name: james c bricker

Date of Completion: 09/22/2011 15:08 CST

School Name: Learn2Serve

Certification #: 2091150



I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This certificate expires 3 years after the completion date unless otherwise mandated. Please forward all questions to support@360training.com.



Corporate Training Centers
360 Training, Suite 100
15715 E. 80th Avenue
Denver, CO 80231



To: Mayor and City Council; Matt Sturgeon, City Manager

From: Lisa Hamilton, City Clerk

Date: Thursday, August 14, 2014

Subject: Special Event Liquor Permit: Rifle Area Chamber of Commerce – Chili Cookoff

Rifle Area Chamber of Commerce has applied for a Special Event Permit to serve liquor during the Chili Cookoff at the Garfield County Fairgrounds at 1001 Railroad Avenue from 5:00 p.m. to 9:00 p.m. on October 2, 2014.

The following criteria have been met by the applicant:

- The fees have been paid.
- The application is complete.
- The applicant has not exceeded 15 permit days in 2014.

The City did not receive any protest about the application within 10 days after notice of the application was posted. Staff does not object to Council's approving the permit.

Staff recommends that Council:

- 1) Cancel the public hearing scheduled on its August 20, 2014 agenda on this application; and
- 2) Approve a Special Event Permit for Rifle Area Chamber of Commerce to serve liquor at 1001 Railroad Avenue from 5:00 p.m. to 9:00 p.m. on October 2, 2014.

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB	TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
2110 <input checked="" type="checkbox"/>	MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
2170 <input type="checkbox"/>	FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE Rifle Area Chamber of Commerce	State Sales Tax Number (Required) 84-0431584
--	---

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE
(include street, city/town and ZIP)

200 Lions Park Circle
Rifle, CO 81650

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT
(include street, city/town and ZIP)

1001 Railroad Ave.
Rifle, CO 81650

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Frank Ladd			
5. EVENT MANAGER Gina Reece-Long			

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
 NO YES HOW MANY DAYS? 1

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
 NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
Hours From	Hours From	Hours From	Hours From	Hours From
10/02/14				
From 5:00 p .m.	From .m.	From .m.	From .m.	From .m.
To 9:00 p .m.	To .m.	To .m.	To .m.	To .m.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE 	TITLE Event Coordinator	DATE 8/5/14
---------------	----------------------------	----------------

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
--	--	---------------------------------------

SIGNATURE	TITLE	DATE
-----------	-------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$.

Liquor will only be allowed within the indicated Indoor Arena boundaries.

No outside alcohol will be permitted on premises

Appropriate signage will be posted inside and outside the event area.

Fencing

Outlets

Power Boxes

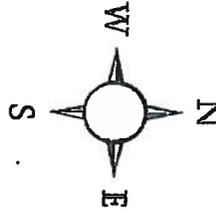
Doors

Garage Doors

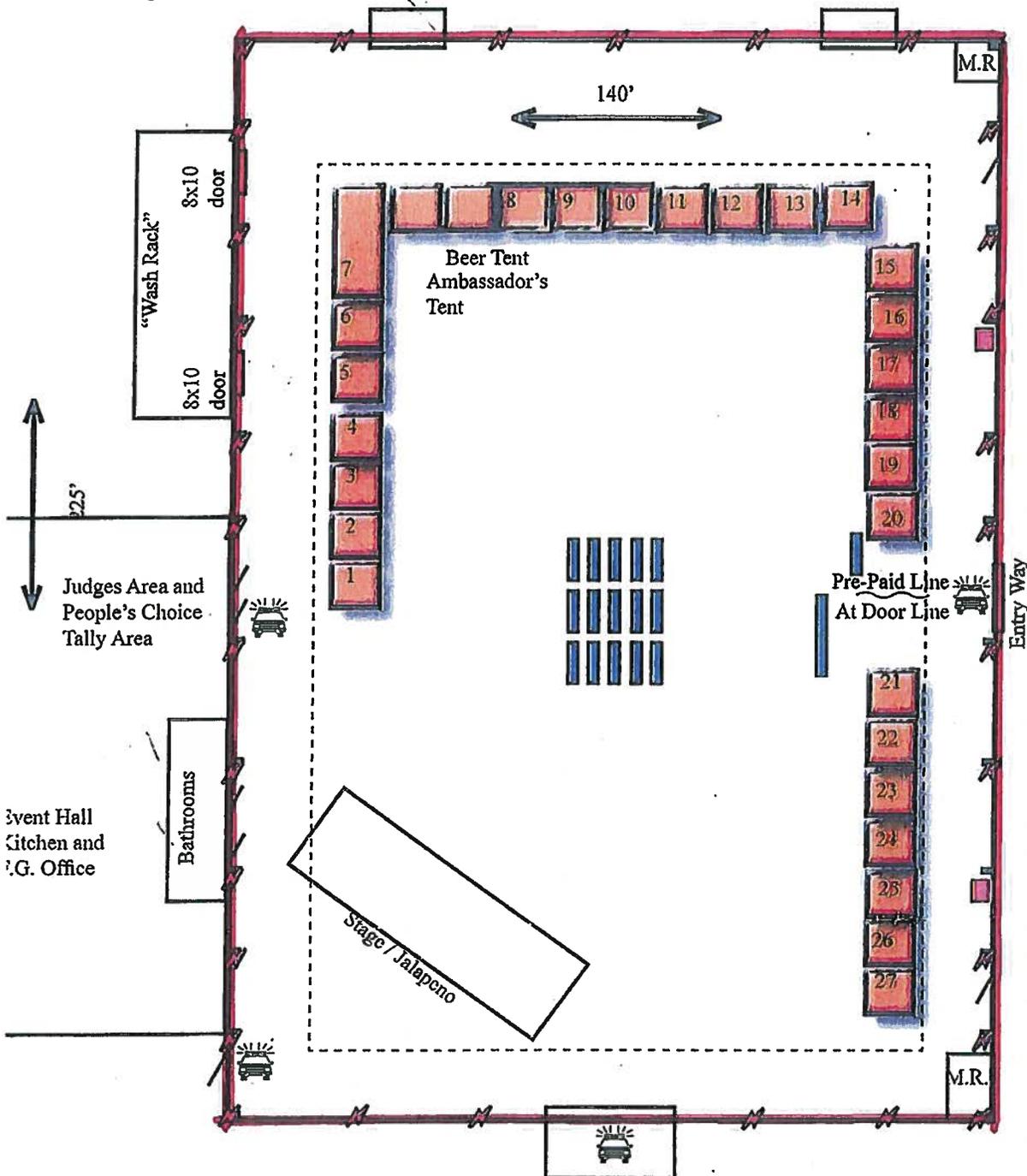
Entrant Tables

10x10 Entry spots

Indoor Arena
where liquor will
be permitted



25 entrants represented



35th Annual Chili Cook-Off

08/06/2014

To Whom It May Concern,

I, Dave Ebeler, Manager of the Garfield County Fairgrounds, grant permission to Rifle Chamber of Commerce to serve alcoholic beverages at the fairgrounds, October 2, 2014 during the Chili Cookoff.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Ebeler", followed by a long horizontal line extending to the right.

Dave Ebeler

Garfield County Fairgrounds Manager

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE

I, Scott Gessler, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

RIFLE CHAMBER OF COMMERCE

is a **Nonprofit Corporation** formed or registered on 07/16/1954 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871126319.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/31/2014 that have been posted, and by documents delivered to this office electronically through 02/03/2014 @ 11:23:55.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 02/03/2014 @ 11:23:55 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 8753686.



A handwritten signature in blue ink, reading "Scott Gessler", is written over a horizontal line.

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."

City of Rifle

Special Event Liquor Permit Application

Name of Applicant / Organization: Rifle Area Chamber of Commerce

Thank you for your interest in a Special Event in the City of Rifle. In addition to the State Application (Form #DR 8439), the following information must be provided in order for your application to be considered. Incomplete applications will be rejected. Attach separate sheets if necessary to provide complete answers to all questions. Please do not hesitate to contact the City Clerk with questions at (970) 665-6405.

1. The City requires that a Special Event Liquor Permit application be received no later than 45 days prior to the event. What is the date(s) of your event? Thursday, October 2, 2014
2. Describe your event.
Chili Cook-Off & Fundraiser for the Chamber
3. Explain the nature of your organization, its function, and who or what benefits from its operations.
A not-for-profit organization that helps area business grow their business, offer educational seminars for local business, offers events that promote local business, and work with other government/developmental programs in the area to grow Rifle and the surrounding areas.
4. Who or what organization will be the recipient of funds derived from this event?
Rifle Area Chamber of Commerce
5. How many attendees do you expect at this event? 350-400
6. Describe the premises at which this event will take place.
The indoor arena at the Garfield County Fairgrounds
7. What security measures will you take to ensure your event will be safe for all participants?
Citadel Security will be present at the doors, as well as TIPS trained bartenders at the beer/wine tent.
8. How many security personnel will be on hand? 4 or 5
9. How will security personnel be identified?
They will be in uniform
10. If this event is being held outdoors, how will the exterior boundaries of the premises be marked?
n/a

11. What type of entertainment will be provided, if any, for this event?

Possible DJ

12. What method will be used to check identification for proper age of attendees (i.e., at the door, at the bar, etc.) and how will underage patrons be identified so as not to be served alcohol beverages?

We will check ID at the beer/wine tent and wristband individuals 21 & over.

13. How will the conduct and level of intoxication of attendees be monitored and by whom?

It will be monitored by our TIPS trained staff & volunteers.

14. Rifle Municipal Code Sec. 6-5-170(a)(3) requires that at least one server, manager, or owner/operator, including volunteers, who has successfully completed an approved educational liquor serving seminar, be present at all times and supervise the dispensing of alcoholic beverages. What is/are the name(s) of the person(s) who has/have this certification and will be on the premises the entire time of your event? **Please attach a copy of the certification(s) of this/these person(s).**

Gina Reece-Long

15. What types of alternate beverages and food/snacks will be available?

We will also serve soda & water.

16. Explain how this event will be marketed, describing what kinds of advertising material will be distributed and the targeted recipients of such material.

We will promote this event on the radio, newspaper, posters, email, internet, website, & the Fairgrounds marquis.

17. Have you included the appropriate fees with your application?

Fees: For Malt, Vinous, and Spirituous Liquor or for Fermented Malt Beverage (3.2% Beer)

Check payable to the *City of Rifle* for \$100.00 per event

18. Does your diagram of the intended licensed premises include:

Measurements/dimensions of the area to be licensed?

Points of ingress/egress?

An outline *in red* of the area to be licensed?

I certify that I am familiar with the provisions of: (1) Title 12, Article 48 of the Colorado Revised Statutes; and (2) Sections 6-5-120, 6-5-170, 10-8-70, and 10-8-80 of the Rifle Municipal Code, which govern special event liquor permits.

Signature:



Date: 8/5/14



On Premise

SSN: XXX-XX-XXXX

Issued: 10/15/2013

Expires: 9/24/2016

ID#: 3589237

D.O.B.: XXXXXXXX

GINA M REECE-LONG
129 Lakspur Ct
Silt, CO 81652-9802

For service visit us online at www.gettips.com
Kristy Christensen, 54036



To: Mayor and City Council; Matt Sturgeon, City Manager

From: Lisa Hamilton, City Clerk

Date: Friday, August 15, 2014

Subject: Intergovernmental Agreement Concerning 2014 General Election

Attached is a proposed Intergovernmental Agreement (IGA) between the City of Rifle and the Garfield County Clerk and Recorder related to the 2014 General Election. The Uniform Election Code requires this IGA because the City intends to place a question about an excise tax on marijuana on the November 4, 2014 General Election ballot. The IGA describes the duties of the County Clerk and the duties of the City. City Attorney Jim Neu and I have reviewed the IGA and recommend that Council approve it.

INTERGOVERNMENTAL AGREEMENT CONCERNING 2014 GENERAL ELECTION

THIS AGREEMENT is made effective this ____ day of _____, 2014, between the Garfield County Clerk and Recorder ("**Clerk**") and _____ ("**Political Subdivision**"), jointly the "Parties."

WHEREAS, Political Subdivision desires to refer one or more candidates, contests, issues or questions on the Garfield County Ballot for the November 4, 2014 General Election (the "Election"), in accordance with the Uniform Election Code of 1992, as amended from time to time, § 1-1-101 *et seq.*, C.R.S.; and

WHEREAS, § 1-7-116(1), C.R.S., as amended, requires Clerk to act as the coordinated election official and conduct the Election on behalf of Political Subdivision and similarly situated participating entities, and;

WHEREAS, § 1-7-116(2), C.R.S., as amended, requires Clerk and Political Subdivision to enter into an agreement concerning the conduct of the Election, which agreement must be signed no later than seventy (70) days prior to the Election; and

WHEREAS, Clerk agrees to perform the services specified below in connection with the Election in consideration of Political Subdivision's timely payment of costs and performance of its other obligations as set forth herein.

NOW, THEREFORE, in consideration of the mutual promises and undertakings set forth herein, the Parties agree as follows:

I. Duties of the Clerk

Clerk shall perform the following duties in connection with the preparation for and conduct of the Election, and such other duties as the parties may hereafter mutually agree in writing:

A. Contact Officer

Jean Alberico, Garfield County Clerk & Recorder (Tel: (970) 384-3700 ext. 1820); Email: jalberico@garfield-county.com, is the "Contact Officer" to act as primary liaison with Political Subdivision for all purposes relating to the Election.

B. Preparation for Election

1. Clerk shall manage all voter registration records and correspondence in substantial compliance with the Election Code of 1992, §§ 1-1-101 to 1-13-803, C.R.S., as amended ("Election Code"); the Election Rules promulgated by the Colorado Secretary of State, as amended; and policy directives of the Colorado Secretary of State, if applicable.
2. Clerk shall supply, deliver and set up all voting equipment and other items necessary to conduct the Election, in substantial compliance with applicable provisions of the Election Code and the Election Rules.

3. Clerk shall appoint eligible electors as election judges, arrange for their compensation and provide any necessary election judge training in advance of the Election, all in substantial compliance with applicable provisions of the Election Code and Election Rules;
4. Clerk shall include on the ballot all content timely certified by Political Subdivision in accordance with law; contract for the printing of ballots, ballot envelopes and other printed materials reasonably necessary to conduct the Election; and arrange for payment to the printing vendor(s).
5. Clerk shall publish notice of a Voter service and polling center election no later than twenty days before the Election, pursuant to § 1-5-205(1), C.R.S., as amended, which notice shall satisfy the publication requirement for all political subdivisions participating in the Election pursuant to § 1-5-205(1.4), C.R.S., as amended.
6. Clerk shall perform all required acceptance testing, hardware diagnostic testing and logic and accuracy testing of Garfield County's voting system and components in substantial compliance with applicable provisions of the Election Code, the Election Rules, and the Conditions for Use applicable to Garfield County's voting system as certified by the Secretary of State.

C. Conduct of Election

1. Clerk shall designate the proper number and locations of Voter service and polling centers, early voting centers, and mail ballot drop offs. All voting locations will be accessible to electors with disabilities, in substantial compliance with applicable provisions of the Election Code and Election Rules.
2. Clerk shall provide for the security and processing of all mail ballots, and for the verification of electors' signatures on the self-affirmation forms printed on the mail ballot return envelopes, in substantial compliance with applicable provisions of the Election Code and Election Rules.
3. Clerk shall issue mail ballots to and accept voted mail ballots from military and overseas voters in substantial compliance with the deadlines and delivery methods mandated by applicable provisions of federal and state law, including the Election Code, the Election Rules and the Uniformed and Overseas Citizens Absentee Voting Act, all as amended.
4. Clerk shall provide for the security and reconciliation of official ballots supplied for or cast during early voting and at the mail ballot processing center and Voter service and polling centers, in substantial compliance with applicable provisions of the Election Code and Election Rules.
5. Clerk shall provide provisional ballots for use by electors eligible for issuance of the same pursuant to § 1-8.5-101, C.R.S., as amended; provide for the security, timely verification and

counting of verified provisional ballots; and provide a telephone number or website address for the use of electors casting provisional ballots to determine whether their provisional ballot was counted; all in substantial compliance with applicable provisions of the Election Code and Election Rules.

6. Clerk shall provide properly trained members of election staff to prepare for, conduct and assist with the reconciliation and canvass of the Election in substantial compliance with applicable provisions of the Election Code and Election Rules.
7. Clerk shall conduct any required post-election audit in substantial compliance with applicable provisions of the Election Code and Election Rules.
8. Clerk shall conduct any mandatory or permissive recount in substantial compliance with applicable provisions of the Election Code and the Election Rules.
9. Clerk shall appoint canvass board members, oversee the conduct of the canvass and certify official results of the Election in substantial compliance with applicable provisions of the Election Code and Election Rules.
10. Clerk shall preserve all election records relating to the Election for at least twenty-five months, in substantial compliance with the Election Code and the Election Rules.

D. Election Costs

1. Clerk shall keep accurate accounts of all costs incurred to prepare for and conduct the Election, including but not limited to costs incurred for supplies, printing, ballot insertion and mailing, legal and other notices, temporary labor, compensation of election judges, and other expenses attributable to Clerk's conduct of the Election on behalf of Political Subdivision.
2. Clerk shall charge and allocate to Political Subdivision its pro rata share of the direct costs of the Election, and all direct and indirect costs and expenses that are directly attributable to Political Subdivision's failure or omission to timely perform any of its obligations under this Agreement, without regard to whether Political Subdivision rescinds its intent to participate in the Election, as more particularly set forth in section II.C of this Agreement.
3. In the event an interested party is not liable for payment of costs incurred in connection with a mandatory or permissive recount of, or election contest relating to, one or more candidate contests, ballot issues or ballot questions certified by Political Subdivision, Clerk shall charge any and all direct and indirect costs and expenses reasonably incurred by Clerk to conduct or participate in any such recount or ballot contest. If more than one political subdivision participating in the Election is involved in any such recount or election contest, the costs thereof shall be prorated between Political Subdivision and such other participating entities.

4. Clerk shall submit to Political Subdivision an invoice for Political Subdivision's pro rata share of direct and indirect costs incurred in connection with Political Subdivision's participation in the Election within ninety days after the Election.

E. Ballot Issue Notice

1. Clerk shall prepare and mail a combined ballot issue notice in substantial compliance with Article X, Section 20 of the Colorado Constitution ("TABOR"), applicable provisions of the Election Code and Election Rules, and **Attachment 1** to this Agreement.

II. Duties of the Political Subdivision

The Political Subdivision has designated _____,
whose mailing address is _____,
and whose phone number is _____,
and whose fax number is _____,
and whose email address is _____,
as its Designated Election Official ("DEO") for purposes of the Election, pursuant to C.R.S. §1-1-104(8).
The DEO shall act as the primary liaison between the Political Subdivision and Clerk.

If the Political Subdivision encompasses territory within other counties, this Agreement shall apply only to that portion of the Political Subdivision situated within Garfield County.

The Political Subdivision shall perform the following duties in connection with the Election:

A. Preparation for Election

1. Except for legal notices that Clerk is required by specific provision of this Agreement to post or publish, or both, Political Subdivision shall be solely responsible for posting or publishing, or both, any other legal notices required of Political Subdivision pursuant to relevant provisions of state law, including without limitation any applicable provisions of the Uniform Election Code of 1992, C.R.S. §§ 1-1-101, *et seq.*, as amended; the Colorado Municipal Code of 1965, §§ 31-10-101, *et seq.*, as amended; the Special District Act, C.R.S. §§ 32 -1-101 *et seq.*, as amended; the School District Organization Act of 1992, C.R.S. §§ 22-30-101 *et seq.*, as amended; or the Community College and Occupational Education Act of 1967, C.R.S. §§ 23-60-101, *et seq.*, as amended.
2. Political Subdivision shall be solely responsible for determining whether a ballot issue, ballot question, candidate contest or candidate is eligible or properly certified for the ballot.
3. On or before the 70th day before the election, August 26, 2014 at 5:00 p.m., Political Subdivision shall deliver to Clerk a certified copy of the ordinance or resolution enacted or adopted by its governing board authorizing Political Subdivision to participate in the Election according to the terms and conditions of this Agreement and identifying the person(s)

authorized to execute this Agreement on its behalf, and a counterpart original of this Agreement, completed and executed by Political Subdivision's authorized representative.

4. If applicable, Political Subdivision shall notify and provide information to owners of property within Political Subdivision who are eligible to vote on ballot issues referred by Political Subdivision that they may apply to Clerk for issuance of a mail ballot specific to Political Subdivision, pursuant to §§ 1-7-104 and 1-8-104(3), C.R.S., as amended. If Political Subdivision allows eligible property owners to vote, Political Subdivision shall acquire the property ownership list referred to in § 1-5-304 C.R.S. as amended from the Assessor. The cost of the list is provided by statute and shall be paid directly to the Assessor by Political Subdivision. Political Subdivision's staff shall be solely responsible for building a list of eligible property owners and provide that list to the Clerk by September 17, 2014 for any eligible UOCAVA voters and by October 6, 2014 for all other eligible electors. Political Subdivision may contact the Clerk if access to voter registrations records is required.
5. In accordance with Colorado law, Political Subdivision shall provide a certified copy to Clerk of all ballot content (candidate contests, ballot issues and ballot questions) referred by Political Subdivision for the Election in its exact and final form. Such certified ballot content shall be delivered to Clerk as an email attachment **in Notepad format** to jalberico@garfield-county.com as well as on hard copy (paper), or in such other manner as the Parties may agree in writing, at the earliest possible time and in no event later than sixty days before the Election, or on or before the 60th day before the election September 5, 2014 at 5:00 p.m., pursuant to § 1-5-203(3)(a), C.R.S., as amended. Please contact Edna Place at (970) 384-3700 ext 1804 or eplace@garfield-county.com with any questions concerning this requirement. If ballot content is submitted in a format other than Notepad, Clerk will charge Political Subdivision in addition to any other costs set forth in this agreement for costs associated with Clerk's election staff to retype in Notepad format. All ballot content certified by Political Subdivision shall utilize the exact language and order as such ballot content is to appear on the printed official and sample ballots for the Election. Political Subdivision's certified ballot content shall be final upon transmission to and receipt by Clerk, and Clerk will not be responsible for making any changes after Political Subdivision's certification of its ballot content. Political Subdivision is encouraged to name a person willing to participate in the logic and accuracy testing required before ballot proofs can be sent to the printer.
6. Political Subdivisions shall designate a representative or agent to proofread and approve ballot content certified by Political Subdivision as it appears on ballot artwork before printing within one business day after receipt of ballot artwork from Clerk. Due to time constraints, the representative or agent designated by Political Subdivision must be available from 8:00 a.m. to 5:00 p.m. on weekdays (excluding legal holidays) from the 57th day before the election until 47th day before the election, or until Political Subdivision has submitted to Clerk its final approval of such preliminary ballot artwork, whichever shall first occur.

Political Subdivision hereby designates _____,
whose phone number is _____,
and fax number is _____.

and email address is _____,
as its representative or agent responsible for proofreading and finally approving the preliminary ballot artwork on behalf of the Political Subdivision.

7. If requested by Clerk, Political Subdivision shall designate eligible electors of Garfield County to participate in ballot counting, recounts, testing and auditing of voting equipment used in the Election, and the canvass, and to serve as election judges and on various boards and panels convened to oversee the Election. In the event Clerk does not request the Political Subdivision to designate eligible electors under this section, all election judges, boards and panels will be comprised of registered electors affiliated with the major political parties and nominated by the county chairpersons thereof; provided, however, that Clerk reserves the right to appoint unaffiliated electors or electors affiliated with minor political parties if the county chairpersons of the major political parties are unable or fail to nominate a sufficient number of registered electors affiliated with the major political parties.
8. If a new special district, Political Subdivision shall comply with § 32-1-306, C.R.S., including transmittal to the Clerk and Recorder in each county in which Political Subdivision is wholly or partially situated, certified copies of the findings of fact and conclusions of law, or other judicial decree or order, of the court exercising jurisdiction in the proceedings to organize and establish such special district, within thirty days after entry of the decree or order organizing and establishing such special district.
9. In the event that Political Subdivision cancels its Election or resolves not to participate in the Election, Political Subdivision shall give notice of such cancelation or resolution to Clerk immediately. Political Subdivision shall pay Clerk all amounts due hereunder, including without limitation production and mailing costs, incurred both before and after Clerk's receipt of such notice. The Political Subdivision shall provide notice by publication of the cancellation of its election, and a copy of the notice shall be posted in the office of Clerk, in the office of the Designated Election Official and, if the Political Subdivision is a special district, in the office of the Division of Local Government. Except for initiative, recall and non-coordinated elections, the Political Subdivision shall not cancel its participation in the Election after the twenty-fifth day prior to the election, pursuant to § 1-5-208(2), C.R.S., as amended.

B. Conduct of Election

1. Political Subdivision shall immediately notify Clerk of any election contest that is initiated with respect to any ballot content certified by Political Subdivision for the Election, and shall keep Clerk apprised of the need to retain election records for use in any such election contest.

C. Election Costs

1. Political Subdivision shall pay to Clerk its pro rata share of the direct costs and expenses actually incurred and paid by Clerk in order to prepare for and conduct the Election,

including without limitation post-election activities such as the post-election audit, canvass and certification of official results. Political Subdivision's prorated share of such costs and expenses, and the proportional shares of other participating entities, shall be based on the total number of registered electors residing within the Political Subdivision, as reflected by the voter registration records of Clerk as of the voter registration deadline for the Election after all such voter registration data has been processed; and the total number of voted ballots returned for each participating political subdivision and undeliverable ballots returned for each participating entity.

2. In addition, Political Subdivision shall pay to Clerk all direct and indirect costs and expenses incurred by Clerk to remedy, resolve or reconcile Political Subdivision's failure or omission to timely perform one or more of its obligations under this Agreement, including without limitation costs and expenses arising from delays or cancellations caused by the Political Subdivision, and time devoted by Clerk or members of Clerk's staff to resolve or reconcile any deficiencies of or other issues relating to Political Subdivision's ballot content or address library report. For purposes of this subsection, all staff time of Clerk shall be billed at the applicable employee's actual hourly rate, plus the cost of all employee benefits accrued with respect to such work, if any.
3. Political Subdivision represents and warrants that it has sufficient funds available in its approved budget to pay all amounts required by this section.
4. Political Subdivision shall pay to Clerk all amounts required by this section not later than thirty days after receipt of Clerk's invoice therefor.

D. TABOR Notice

1. Political Subdivision shall provide to the Clerk all required Amendment 1 Notices concerning the Political Subdivision's ballot issues and questions in the manner according to the Election Code, **Attachment 1** to this Agreement, and the requirements of the Colorado Constitution.
2. The Clerk shall produce a mailed Notice of the Ballot issues and/or questions (Amendment 1 Notice) required by the Colorado Constitution, Article X, Section 20 in accordance with **Attachment 1**. The Clerk will mail this notice to eligible property owners if a certified list has been provided to the Clerk by the Special District DEO at least three days prior to the mailing deadline of October 3, 2014. Otherwise the Clerk will provide the Special District with copies of the required notice and allow the District to mail such notice to eligible property owner households.

III. Additional Agreements

1. In the event a court of competent jurisdiction finds the Election for the Political Subdivision was void or otherwise fatally defective as the sole result of a failure of Clerk to perform in accordance with this Agreement or laws applicable to the Election, the Political Subdivision shall be entitled to recover expenses or losses caused by such breach or failure up to the maximum

amount paid by the Political Subdivision to Clerk under this Agreement. In no event shall Clerk be liable for any expenses, damages or losses in excess of the amounts paid by Political Subdivision under this Agreement. This remedy shall be the sole and exclusive remedy for the breach available to the Political Subdivision under this Agreement.

2. No portion of this Agreement shall be deemed to create a cause of action with respect to anyone not a party to this Agreement, nor is this Agreement intended to waive any privileges or immunities otherwise possessed or enjoyed by the parties to this Agreement, or their officers, agents, representatives or employees, except as otherwise expressly stated in this Agreement.
3. Time is of the essence under this Agreement. The statutory time frames or requirements of the Code, TABOR, and the Rules shall apply to the completion of any duties or tasks required under this Agreement. An Election Calendar with specific dates, which will be considered binding, is attached hereto as **Attachment 2** and incorporated herein by reference.
4. This Agreement shall be effective and binding for the November 4 2014 General Election and is intended to be effective through December 31, 2014 or to the conclusion of any appeal or contest of the Election of November 4, 2014, whichever is longer.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective upon the date first above written.

**CLERK AND RECORDER OF
GARFIELD COUNTY, COLORADO**

Jean M. Alberico

Date

POLITICAL SUBDIVISION:

Print or type name of Political Subdivision

By: _____

Date

Title: _____

ATTACHMENT 1

PRODUCTION OF "AMENDMENT 1 NOTICE" (TABOR NOTICE)
FOR 2014 COORDINATED GENERAL ELECTION IGA

WHEREAS, the County Clerk and Recorder of Garfield County, Colorado ("County Clerk") and _____ ("Political Subdivision"), (collectively, the "Parties"), have entered into an intergovernmental agreement to cooperate and contract for the purpose of conducting a coordinated election; and

WHEREAS, Const. Colo. Art. X, Sec. 20 ("TABOR") requires the production of a mailed notice of the ballot issues to be determined for the Political Subdivision that are subject to the requirements of said constitutional section ("TABOR Notice"); and

WHEREAS, the TABOR Notices of several jurisdictions are to be sent as a package where jurisdictions overlap ("TABOR Notice Package"); and

WHEREAS, the need to produce the TABOR Notice Package requires that there be countywide coordination of its production and mailing to effectuate the purposes of said constitutional section; and

WHEREAS, the Parties desire to set forth their respective responsibilities in the production and mailing of the TABOR Notice Package.

NOW THEREFORE, the Parties agree as follows:

1. The County Clerk shall perform the following services and activities for the Political Subdivision's election:

a. Determine the "least cost" method for mailing the TABOR Notice Package and determine the Political Subdivision's proportional share of the total cost.

b. Combine the text of the TABOR Notice produced by the Political Subdivision with those of other districts to produce the TABOR Notice Package.

c. Address the package to "All Registered Voters" at each address of one or more active registered electors residing within the Political Subdivision boundaries or to each postal patron. Nothing herein shall preclude the County Clerk from sending the TABOR Notice of the Political Subdivision to persons other than electors of the Political Subdivision if doing so arises from the County Clerk's efforts to mail the TABOR Notice Package at "least cost".

d. Determine the order in which the TABOR Notice submittal of the Political Subdivision and those of other jurisdictions, if any, shall be placed in the TABOR Notice Package, provided, however, that the materials supplied by the Political Subdivision shall be kept together as a group and in the order supplied by the Political Subdivision.

e. Mail the TABOR Notice Package, addressed as required by law, at least 30 days before the election to registered electors residing within the Political Subdivision boundaries.

f. Provide copies of the TABOR Notice Package to the Political Subdivision to mail to registered electors residing outside of the Political Subdivision who own property within the Political Subdivision boundaries.

Attachment 1 - TABOR NOTICE - Page 2 of 3

g. Refer inquiries, correspondence, and calls concerning the substance of the ballot issues and ballot questions or the operations of the Political Subdivision to such person designated as the Election Officer by the Political Subdivision.

h. Write, print, and incorporate any notice to be included in the TABOR Notice Package that may inform the elector of available voter service and polling centers or that may provide other information as may be required by law.

i. Provide the Political Subdivision an itemized statement of the costs of performing the tasks performed by the County Clerk hereunder.

2. The Political Subdivision shall perform the following services and activities for the Political Subdivision's election:

a. Designate an "Election Officer" to act as liaison between the Political Subdivision and the County Clerk.

b. Determine the ballot issues to be voted upon at the election.

c. Include, within its TABOR Notice, ballot titles in this order of preference: "NOTICE OF ELECTION TO INCREASE TAXES/TO INCREASE DEBT/ON A CITIZEN PETITION/ON A REFERRED MEASURE."

d. Inform the County Clerk of any voter-approved additions to the TABOR Notice for the Political Subdivision and incorporate such additions into the TABOR Notice supplied to the County Clerk.

e. Designate a person ("Election Officer") to be available to respond to inquiries, correspondence, and calls concerning the substance of the ballot issues or the operations of the Political Subdivision. The Political Subdivision shall communicate this designation to the County Clerk at the time of certification of the ballot content. The Election Officer shall be reasonably available to the County Clerk and shall within a reasonable time reply to the originator of all such inquiries, correspondence, and calls.

f. Determine the ballot title and text in accord with TABOR.

g. Prepare the layout of the TABOR Notice for the Political Subdivision in accord with TABOR.

h. Summarize written comments concerning ballot issues following receipt of such comments received from the public and provide summaries for use in the TABOR Notice as required by TABOR.

i. Provide the Political Subdivision's completed TABOR Notice to the County Clerk on or before the 42nd day preceding the election and provide the number of eligible electors outside of the Political Subdivision boundaries.

j. For Title 32 Districts, mail the TABOR Notice by the notice deadline to each address of one or more active registered electors who reside outside of the Political Subdivision.

If the district has provided this certified list to the Clerk by September 29, 2014 the Clerk will mail

Attachment 1 - TABOR NOTICE - Page 3 of 3

Tabor notices to eligible electors residing outside the district. Otherwise the Clerk will supply copies of the Tabor Notice to the DEO for mailing to these eligible electors.

k. Perform such acts as may be required by law, including circulation, approval, review, and all other activities, relating to any petition that may concern the Political Subdivision. The Election Officer shall interact with any Political Subdivision petition representatives, including but not limited to, working to ensure that the Election Officer receives the summary of written comments for their petition within the time required by law.

l. Pay the costs shown in the itemized statement provided by the County Clerk either directly to the County Clerk or to such vendors or subcontractors as the County Clerk may designate.

IN WITNESS WHEREOF, the Parties hereto have executed this Attachment 1 to be effective the _____ day of _____, 4

POLITICAL SUBDIVISION:

GARFIELD COUNTY CLERK

Authorized Signature, Title

Jean M. Alberico, County Clerk

ATTEST:

Secretary

t:\myfiles\clerkandrecorder\election\2013\attachment1 - tabor notice 2013 final

2014 Election Calendar

14-July (Monday)	Last day for electors to circulate or file a recall petition against the Governor or any other election official whose term of office ends on 1/13/2015.	Art IV, Sect. 1 1-12-102(4)
14-July (Monday)	Last day for electors to circulate or file a recall petition against a member of the General Assembly whose term of office ends on 1/14/2015.	Art V, Sect. 7 1-12-102(4)
14-July (Monday)	Last day for the Secretary of State to compile the returns and order appropriate recounts of the Primary Election. (No later than the 20th day after the Primary Election)	1-10-103(2) Rule 10
15-July (Tuesday)	Last day for interested parties to request a recount of the Primary Election at their own expense. (Within 21 days after the Primary Election)	1-10.5-106(2) Rule 10.15
17-July (Thursday)	Last day for a write-in candidate to file an Affidavit of Intent for the General Election. (By the close of business on the 110th day before the General Election)	1-4-1102(1)
24-July (Thursday)	Last day to complete a statutory or requested recount of the Primary Election. (No later than the 30th day after the Primary Election)	1-10.5-102(2) 1-10.5-106(2)
25-July (Friday)	Last day for the Secretary of State to prepare an election notice to be used in conjunction with a federal write-in absentee ballot. (At least 100 days before a regularly schedule election)	1-8.3-116 1-1-106(5)
25-July (Friday)	Last day for a political subdivision to notify the county clerk in writing that it has taken formal action to participate in the General Election. (100 days before the General Election)	1-7-116(5) 1-1-106(5)
31-July (Thursday)	Last day for the designated election official to provide a notice of sufficiency/insufficiency regarding unaffiliated candidate nomination petitions. (No later than 96 days before the General Election)	1-4-908(3)
August, 2014		
4-August (Monday)	Last day to file an initiative petition with the Secretary of State for the 2014 General Election, no later than 3:00 p.m. (At least 3 months before the election)	Art V, Sect. 1(2)
4-August (Monday)	Last day for judicial candidates to file a Declaration of Intent to run for another term. (Not less than 3 months before the General Election)	Art. VI, Sect. 25
6-August (Wednesday)	Last day for the county clerk to submit a mail ballot plan to the Secretary of State. (No later than 90 days before every election)	1-7.5-105(1) Rule 7.1.1
6-August (Wednesday)	Last day for county clerk to designate drop-off locations and Voter Service and Polling Centers. Clerks must also complete an accessibility survey for all locations annually before designation. (No later than 90 days before the election)	Rule 7.9
11-August (Monday)	Last day to amend an unaffiliated candidate nomination petition. (No later than 3:00 p.m. on the 85th day before the General Election)	1-4-912
21-August (Thursday)	Last day for the designated election official to notify an unaffiliated candidate of whether the amended nominating petition is sufficient/insufficient. (No later than the 75th day before the General Election)	1-4-912
26-August (Tuesday)	Last day for intergovernmental agreements to be signed by county clerks and political subdivisions. (No later than 70 days before the General Election)	1-7-116(2)
September, 2014		
3-September (Wednesday)	Last day for the Secretary of State to examine submitted initiative petitions and issue a statement of sufficiency or insufficiency. (No more than 30 calendar days after the petition is filed)	1-40-116(2)
5-September (Friday)	Last day for the designated election official of each political subdivision to certify the ballot order and content. Each DEO must also deliver the certification to the county clerk for the coordinated election. (No later than 60 days before the General Election)	1-5-203(3)(a)
5-September (Friday)	Last day for designated election officials to submit security and contingency plans to the Secretary of State. (No later than 60 days before the first election in which the procedures will be used)	1-5-616(5)(b) Rule 20.1
5-September (Friday)	Last day for counties to begin video surveillance recordings of areas specified in Rule 20.7.3. (Beginning at least 60 days before the election and continuing through at least 30 days after the election).	Rule 20.7.2

2014 Election Calendar

8-September (Monday)	Last day for the Secretary of State to deliver the certification of ballot order and content to each county. (No later than 57 days before the General Election)	1-5-203(1)
19-September (Friday)	Last day to file written comments concerning local ballot issues with the designated election official in order to be included in the ballot issue notice. (Friday before the 45th day before the election)	Art. X, Sect. 20(3)(b)(v) 1-7-901(4)
20-September (Saturday)	Last day to transmit ballots and ballot materials to overseas military voters. (No later than 45 days before the election)	1-8.3-110(1) Rule 16
20-September (Saturday)	Last day the county clerk must report to the Secretary of State the number of ballots transmitted to military and overseas electors by the 45-day deadline:	Rule 16.1.9
20-September (Saturday)	First day the county clerk or designated election official may hold election judge training. (Not more than 45 days before the election)	1-6-101(5)
22-September (Monday)	Last day for a petition's representatives to submit favorable comments for the ballot issue notice. Comments must be submitted to the designated election official. (No later than 43 days before the election).	1-7-903(3)
23-September (Tuesday)	Last day for the designated election official to deliver the full text of any required ballot issue notices to the county clerk. (No later than 42 days before the election)	1-7-904
October, 2014		
3-October (Friday)	Last day for official ballots to be printed and in the possession of the county clerk. (No later than 32 days before the General Election)	1-5-402(1)
3-October (Friday)	Last day to mail notice of a ballot issue election. (At least 30 days before a ballot issue election)	Art. X, § 20(3)(b) 1-1-106(5)
14-October (Tuesday)	First day that mail ballots may be mailed to voters, except for UOCAVA voters. (Not sooner than 22 days before the General Election)	1-7.5-107(3)(a)(I) Rule 7.2.3
14-October (Tuesday)	Last day to submit an application to register to vote through a voter registration drive. (No later than 22 days before the election)	1-2-201(3)(b)(I)
15-October (Wednesday)	Last day to post polling place signs for the General Election. (At least 20 days before the election)	1-5-106(1)
15-October (Wednesday)	Last day for the county clerk or designated election official to provide notice by publication that the General Election will be conducted by mail ballot. (No later than 20 days before the General Election)	1-7.5-107(2.5)(a)(I)
17-October (Friday)	Last day to send mail ballots to voters for the General Election, except for UOCAVA voters. (No later than 18 days before the General Election)	1-7.5-107(3)(a)(I) Rule 7.2.4
20-October to 4-November	The minimum number of required voter service and polling centers must be open for the General Election. (Beginning at least 15 days before and on election day, except Sundays)	1-5-102.9(2) Rule 7.8
20-October (Monday)	Last day for major political parties to appoint members to the Canvass Board for the General Election. (At least 15 days before the General Election)	1-10-101(1)(a) Rule 10
20-October (Monday)	First day to begin counting General Election ballots. No results may be disclosed until after 7:00 p.m. on election day. (15 days before the election)	1-7.5-107.5
20-October (Monday)	Last day for the county clerk to submit election setup records to the Secretary of State by regular mail. (No later than 5:00 PM on the 15th day before election day).	Rule 11.5
25-October (Saturday)	Last day for the county clerk to file the voting system inventory with the Secretary of State. (No later than 10 days before the election for use in the Logic and Accuracy Test and the Post-Election Audit Test)	Rule 11.3.3
27-October (Monday)	Last day for an individual to submit a voter registration application and still receive a ballot in the mail. (Through the 8th day before an election)	1-2-201(3)(b)(III)
*	If the county clerk receives a voter registration application within the 8 days before the election, the clerk must process the application and inform the applicant that he or she will not receive a mail ballot. To receive a ballot, the applicant must visit a Voter Service and Polling Center.	1-2-201(4) 1-2-217.7(3.5) 1-2-508(3)

2014 Election Calendar

27-October (Monday)	Last day for a county to send its Election Night Reporting (ENR) "zero file" or list of ballot content to the Secretary of State. (No later than 8 days before the election)	Rule 11.11.2
28-October (Tuesday)	Last day to file an absentee ballot application to receive the absentee ballot by mail. (No later than the close of business on the 7th day before the election)	1-7.5-116(3)
31-October (Friday)	Last day to request an in-person absentee ballot. (Before the close of business on the Friday immediately preceding the election)	1-7.5-116(3)
November, 2014		
1-November (Saturday)	First day counties with more than 25,000 active electors are required to provide stand along drop-off locations.	1-5-102.9(b)(1)(B)
4-November (Tuesday)	General Election (Polls open 7:00 a.m. to 7:00 p.m.)	1-1-104(17) 1-4-201 Rule 7.8.1(b)
4-November (Tuesday)	All ballots must be received by the county clerk by 7:00 p.m. Ballots cast by military and overseas voters must be sent no later than 7:00 p.m. MT and received by the close of business on the 8th day after the election.	1-7.5-107(4)(b)(II) 1-8.3-111 1-8.3-113 Rule 16
6-November (Thursday)	Deadline for the county clerk to send missing signature, signature verification, and missing ID letters. (Within 3 days after receipt of ballot missing ID/confirmation of signature deficiency, but no later than 2 days after election day)	1-7.5-107(3.5)(d) 1-7.5-107.3(2)(a) 1-8.5-105(3)(a) Rules 7.6.1, 7.7.4
6-November (Thursday)	Deadline for the Secretary of State to notify the designated election official which voting devices and which race or races on the ballot will be audited. (No later than 48 hours after the close of the polls)	Rule 11.3.3(a)
12-November (Wednesday)	Last day for ballots cast by military and overseas electors to be received by the county clerk in order to be counted. (No later than the 8th day after election day)	1-8.3-111 1-8.3-113 Rule 16.1.6
12-November (Wednesday)	Last day for elector to cure signature discrepancy or missing signature, or to provide missing ID for mail and provisional ballot to be counted. (Within 8 days after election day)	1-7.5-107(3.5)(d) 1-7.5-107.3(2)(a) 1-8.5-105(3)(a) Rule 7.6.2
18-November (Tuesday)	Last day for verification and counting of provisional ballots. (Within 14 days after the General Election)	1-8.5-105(5) Rule 17
21-November (Friday)	Last day to complete the canvass for the General Election. (No later than the 17th day after the election)	1-10-102(1) Rule 10
21-November (Friday)	Last day for the designated election official to report the results of the post-election audit to the Secretary of State. (By 5:00 PM on the last day to canvass)	Rule 11.3.3(m)
24-November (Monday)	Last day to submit the official Abstract of Votes cast for the General Election to the Secretary of State. (No later than the 18th day after the election)	1-10-103(1) 1-1-106(4)
December, 2014		
4-December (Thursday)	Last day for the Secretary of State to compile and total returns from all counties and order appropriate recounts, if any. (No later than the 30th day after the General Election)	1-10-103(2) 1-10.5-102(2)
5-December (Friday)	Last day for an interested party to request a recount of the results of the General Election at their own expense. (Within 31 days after the General Election)	1-10.5-106(2)
11-December (Thursday)	Last day to complete a recount requested by an interested party. (No later than the 37th day after the General Election)	1-10.5-106(2)

2014 Election Calendar

Computation of Time Note		
	If the last day for any act to be done or the last day of any period is a Saturday, Sunday, or legal holiday . . . the period is extended to include the next day which is not a Saturday, Sunday, or legal holiday.	1-1-106(4)
	If a state statute requires doing an act in "not less than," "no later than," "at least" a certain number of days, "prior to" a certain number of days, or a certain number of months "before" the date of an election (or any phrase that suggests a similar meaning), the period is shortened to and ends on the prior business day that is not a Saturday, Sunday, or legal holiday.	1-1-106(5)

Report Criteria:

Summary report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1003						
Action Shop Services, Inc						
	RI40478	ROTARY HAMMER DRILL	06/10/2014	60.00	60.00	08/08/2014
	RI40996	DINGOW/TRENCHER	08/06/2014	105.00	.00	
	SI80441	ENGINE OIL	07/31/2014	47.94	.00	
	SI80515	NYLOCK NUT	08/04/2014	153.96	.00	
	SI80538	POLYCUT BLADES BAGGED	08/05/2014	39.96	.00	
	SI80586	ENGINE OIL	08/07/2014	14.94	.00	
	SI80593	BRUSH KNIFE	08/07/2014	39.14	.00	
Total 1003:				460.94	60.00	
1009						
B & B Plumbing, Inc						
	42454	REPLACED BOILER DRAIN	08/08/2014	113.20	.00	
	42455	REPAIRED WELD ON STRAINE	08/08/2014	273.50	.00	
Total 1009:				386.70	.00	
1018						
Valley Lumber						
	97177	AVANTE SAFETY GLASSES	07/21/2014	12.99	.00	
	97569	CONSTRUCTION FIR	07/29/2014	78.30	.00	
	97634	WASHER	07/30/2014	82.89	.00	
	97695	SELFDRIILL SCREW	07/31/2014	3.47	.00	
	97733	WIRE BRUSH	07/31/2014	3.99	.00	
	97735	SAFETY YELLOW	07/31/2014	9.98	.00	
	97857	DRYWAL SCREW FINE	08/04/2014	42.99	.00	
	97895	GFCI SMARTLOCK 20 A IVORY	08/05/2014	16.99	.00	
	97933	CARRIAGE	08/06/2014	13.74	.00	
	97934	BALL VALVE	08/06/2014	22.98	.00	
	98020	RUBBER MALLET	08/07/2014	13.98	.00	
	98031	PLUG TRHEADED	08/07/2014	91.28	.00	
	98073	BRASS COUPLING	08/08/2014	51.84	.00	
	98169	STEP TWIST WEED POPPER	08/12/2014	23.99	.00	
Total 1018:				469.41	.00	
1022						
Central Distributing Co						
	992531	SUPPLES	06/26/2014	178.46-	.00	
	993090	SUPPLES	07/02/2014	197.14	.00	
	994636	SUPPLES	07/16/2014	682.24	.00	
	996229	SUPPLES	07/30/2014	264.12	.00	
	996232	SUPPLES	07/30/2014	50.02	.00	
	997157	SUPPLES	08/06/2014	399.70	.00	
	997160	SUPPLES	08/06/2014	53.48	.00	
	997161	SUPPLES	08/06/2014	121.64	.00	
	997997	SUPPLES	08/13/2014	505.32	.00	
Total 1022:				2,095.20	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1023						
Chelewski Pipe & Supply						
	142412	PIPE & FITTINGS	07/01/2014	65.25	.00	
	142421	PIPE & FITTINGS	07/02/2014	28.62	.00	
	142439	PIPE & FITTINGS	07/03/2014	99.95	.00	
	142475	PIPE & FITTINGS	07/08/2014	60.70	.00	
	142504	PIPE & FITTINGS	07/10/2014	38.16	.00	
	142519	PIPE & FITTINGS	07/11/2014	41.22	.00	
	142582	PIPE & FITTINGS	07/15/2014	19.17	.00	
	142608	PIPE & FITTINGS	07/17/2014	155.79	.00	
	142628	PIPE & FITTINGS	07/18/2014	112.32	.00	
	142695	PIPE & FITTINGS	07/22/2014	64.36	.00	
	142704	PIPE & FITTINGS	07/24/2014	34.37	.00	
	142707	PIPE & FITTINGS	07/24/2014	118.66	.00	
	142765	PIPE & FITTINGS	07/28/2014	6.00	.00	
	142767	PIPE & FITTINGS	07/29/2014	4.45	.00	
Total 1023:				849.02	.00	
1041						
Colo Dept Of Public Hlth & Env						
	WW1003271	PERMIT COG641107	07/23/2014	715.00	715.00	08/08/2014
	WW1003272	PERMIT COG641108	07/23/2014	715.00	715.00	08/08/2014
Total 1041:				1,430.00	1,430.00	
1059						
Consolidated Electrical Distr						
	4983-554365	COMPACT FLIUR 13W QUAD	07/08/2014	5.97	.00	
	4983-554380	HID LAM METAL HALIDE	07/16/2014	310.77	.00	
	4983-554491	TYPE LB COND FTG	07/10/2014	41.22	.00	
	4983-554591	FLOODLIGHT	07/14/2014	35.99	.00	
	4983-554680	BATTTERY BACKUP	07/16/2014	92.85	.00	
	4983-554714	32 w tb 4100k	07/16/2014	100.50	.00	
	4983-555242	PHOTO CONTROL SWIVEL	07/29/2014	12.90	.00	
Total 1059:				600.20	.00	
1076						
Garfield County Treasurer						
	073114	Landfill	07/31/2014	5,539.38	.00	
Total 1076:				5,539.38	.00	
1087						
Grainger						
	9495801913	PAPER TOWEL ROLL	07/21/2014	44.96	.00	
	9496575227	TOGGLE SWITCH	07/22/2014	18.70	.00	
	9496685976	BALL VALVE LOCKOUT RED	07/22/2014	21.25	.00	
	9505317751	PUMP	07/31/2014	286.76	.00	
	9507808872	HIGH CAP PLEATED FILTER	08/04/2014	576.32	.00	
	9509391778	MOLY/CHAIN/PIN BUSHING	08/05/2014	53.64	.00	
Total 1087:				1,001.63	.00	
1100						
Karp, Neu, Hanlon P.c.						
	18409	GENERAL NON PLANNING	07/31/2014	12,448.45	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	18410	AIRPORT PTNR	07/31/2014	322.50	.00	
	18411	WATER RIGHTS	07/31/2014	5,678.76	.00	
	18412	GENERAL PLANNING	07/31/2014	1,448.70	.00	
	18413	ECANA	07/31/2014	683.00	.00	
	18417	WPX WATERSHED PERMIT	07/31/2014	258.00	.00	
	18419	AIRPORT R29A	07/31/2014	418.00	.00	
	18420	NORTH PASTURE COMMERCIA	07/31/2014	442.50	.00	
	18421	RIFLE remedies	07/31/2014	86.00	.00	
Total 1100:				21,785.91	.00	
1105						
Meadow Gold Dairies						
	50219160	DAIRY PRODUCTS/SENIOR CT	07/17/2014	167.24	.00	
	50219244	DAIRY PRODUCTS/SENIOR CT	07/24/2014	83.51	.00	
	50219321	DAIRY PRODUCTS/SENIOR CT	07/31/2014	80.26	.00	
	50219356	DAIRY PRODUCTS/POOL	08/01/2014	215.14	.00	
	50219391	DAIRY PRODUCTS/POOL	08/05/2014	161.42	.00	
	50219403	DAIRY PRODUCTS/SENIOR CT	08/07/2014	158.77	.00	
Total 1105:				866.34	.00	
1110						
Napa Auto Parts						
	346342	TAILGATE HANDLE	08/07/2014	28.49	.00	
	346562	HANDPUMP	08/08/2014	20.46	.00	
	346913	TRUFLEX	08/11/2014	20.44	.00	
Total 1110:				69.39	.00	
1117						
Otis Elevator Company						
	TLV38456001	REPAIR	07/31/2014	407.44	.00	
Total 1117:				407.44	.00	
1120						
Xcel Energy Inc						
	420976554 072	1221 E CENTENNIAL	07/24/2014	15.80	15.80	08/01/2014
	421626391	250 E 16TH ST	07/29/2014	13.57	13.57	08/08/2014
	421953246	PUMP 27346 HWU 6/24 PUMP	07/31/2014	5,637.43	5,637.43	08/08/2014
	422011972	TRAFFIC LIGHTS	08/01/2014	81.58	81.58	08/08/2014
	422012732	2575 W CENTENNIAL PKWY	08/01/2014	24.56	24.56	08/08/2014
	422012855	SPRINKLER/FLASHER	08/01/2014	21.73	21.73	08/08/2014
	422013336	CLOCK	08/01/2014	6.69	6.69	08/08/2014
	422020765 080	AREA LIGHTS	08/01/2014	27,841.41	.00	
	422135401	2515 W CENTENNIAL PKWY BL	08/01/2014	38.41	38.41	08/08/2014
	4221374902	2515 W CENTENNIAL PKWY/	08/01/2014	34.63	34.63	08/08/2014
Total 1120:				33,715.81	5,874.40	
1125						
Rifle Chamber Of Commerce						
	5182	25384.003 3RD QUARTER VIC	07/01/2014	25,384.00	25,384.00	08/08/2014
Total 1125:				25,384.00	25,384.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1132						
Rifle Lock & Safe						
	33103	DUP KEYS	05/30/2014	3.50	3.50	08/08/2014
Total 1132:				3.50	3.50	
1143						
Swallow Oil Company						
	1816 073114	DIESEL	07/31/2014	7,537.32	.00	
	1835 073114	car wash/	07/31/2014	15.50	.00	
Total 1143:				7,552.82	.00	
1188						
Jean's Printing						
	042314	SUPPLIES	04/23/2014	5.90	5.90	08/08/2014
Total 1188:				5.90	5.90	
1191						
Lewan & Associates, Inc						
	536191	B&W METER	07/24/2014	396.89	.00	
	541536	B&W METER	08/01/2014	2.47	.00	
Total 1191:				399.36	.00	
1235						
Pina, Diego R						
	071414	REIMBURSEMENT EARPIECE	07/14/2014	105.44	105.44	08/08/2014
Total 1235:				105.44	105.44	
1256						
Resource Engineering, Inc						
	13885	341-10.4 WPX ENERGY	07/31/2014	498.59	.00	
	14012	341-10 WATERSHED ORDINAN	07/31/2014	188.75	.00	
	14013	341-10.15 URSA RESOURCES	07/31/2014	75.50	.00	
	14015	341-9.5 RUEDI ROUND II SALES	07/31/2014	472.89	.00	
Total 1256:				1,235.73	.00	
1258						
Hach Company						
	8955452	STABLCAL STD	07/30/2014	246.00	.00	
	8961522	FILTER	08/04/2014	351.47	.00	
Total 1258:				597.47	.00	
1339						
Grand Junction Pipe & Supply						
	3186942	CAMLOCK MALE CAM	07/31/2014	181.61	.00	
Total 1339:				181.61	.00	
1343						
Pitney Bowes - Purchase Power						
	080514	POSTAGE	08/05/2014	755.63	755.63	08/08/2014

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1343:				755.63	755.63	
1407						
Usa Blue Book						
	404019	BRASS TAGS	07/23/2014	60.95	.00	
	413711	FREIGHT-404019	08/01/2014	22.77	.00	
Total 1407:				83.72	.00	
1505						
Markertek Video Supply						
	1156662	DIGITAL COAXIA	08/04/2014	292.25	.00	
Total 1505:				292.25	.00	
1653						
Millers Dry Goods						
	19536	STORE RENOVATION	08/01/2014	176.22	176.22	08/08/2014
Total 1653:				176.22	176.22	
1727						
Canyon Systems Inc						
	11956	WEAR PLATE	06/25/2014	2,043.70	.00	
Total 1727:				2,043.70	.00	
1734						
United Companies/Oldcastle SW Group Inc						
	1010416	READY MIX	07/15/2014	692.32	.00	
	1011376	READY MIX	07/21/2014	504.00	.00	
Total 1734:				1,196.32	.00	
1830						
Grand Valley Foods						
	131796	FOOD PRODUCT/SR CENTER	07/18/2014	898.12	.00	
	131891	FOOD PRODUCT/SR CENTER	07/25/2014	802.42	.00	
	131958	FOOD PRODUCT/SR CENTER	08/01/2014	61.09	.00	
	132042	FOOD PRODUCT/SR CENTER	08/08/2014	1,443.12	.00	
Total 1830:				3,204.75	.00	
2021						
Gmco Corporation						
	32783	SUPERSTRETCH CRACK SEAL	07/28/2014	1,755.00	.00	
Total 2021:				1,755.00	.00	
2122						
Utility Notification Center Co						
	21407664	RTL TRANSMISSIONS	07/31/2014	96.39	.00	
Total 2122:				96.39	.00	
2169						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Information Systems Consulting						
	SIN006347	SUPPORT SERVICES	05/27/2014	462.50	462.50	08/08/2014
	SIN006940	PD Storage and Switch for Virtuali	07/08/2014	14,100.00	.00	
	SIN006999	CISCO VIC 1125 DUAL PORT	07/11/2014	1,094.32	.00	
Total 2169:				15,656.82	462.50	
2208						
Amerigas						
	3031521051	TANK RENT CEMETERY	07/31/2014	55.00	.00	
	3031548209	PROPANE	07/31/2014	267.28	.00	
Total 2208:				322.28	.00	
2393						
USDA Forest Service						
	071814	SPECIAL PERMIT	07/18/2014	136.69	136.69	08/01/2014
Total 2393:				136.69	136.69	
2540						
Walker Electric						
	5094	INSTALL motor starter	07/28/2014	858.50	.00	
Total 2540:				858.50	.00	
2573						
Mountain West Office Products						
	0564375-001	SUPPLES	05/22/2014	118.77	118.77	08/08/2014
	0565091-001	SUPPLES	06/11/2014	29.35	29.35	08/08/2014
	0567040-001	SUPPLES	08/06/2014	36.94	.00	
Total 2573:				185.06	148.12	
2622						
Edgeton, Wayne						
	080114	REIMBURSE EXPENSES	08/01/2014	219.80	219.80	08/01/2014
Total 2622:				219.80	219.80	
2803						
ALL TEMP SERVICES						
	16706RBT	LABOR	07/23/2014	117.75	117.75	08/01/2014
Total 2803:				117.75	117.75	
2846						
Colo Mtn News Media						
	10386747A 07	AD	07/24/2014	16.19	16.19	08/01/2014
	10386819A 07	AD	07/30/2014	15.18	15.18	08/01/2014
	10386855A 07	AD	07/30/2014	15.18	15.18	08/01/2014
	10386963A 07	AD	07/30/2014	15.69	15.69	08/01/2014
	10404894A 07	AD	07/31/2014	33.40	33.40	08/01/2014
	10407794A 07	AD	07/26/2014	8.60	8.60	08/01/2014
Total 2846:				104.24	104.24	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2960						
Walmart Community						
	001581	FOOD SUPPLIES	08/01/2014	146.26	146.26	08/08/2014
	004166	FOOD SUPPLIES	08/04/2014	65.98	65.98	08/08/2014
	008839	supplies	07/08/2014	194.61	194.61	08/08/2014
	011008	supplies	07/11/2014	179.94	179.94	08/08/2014
	014506	FOOD SUPPLIES	07/14/2014	81.71	81.71	08/01/2014
	017780	supplies	07/17/2014	68.97	68.97	08/01/2014
	022554	YOUTH PROGRAM SUPPLIES	07/22/2014	55.83	55.83	08/01/2014
	024191	SWIM PANTS	07/24/2014	17.94	17.94	08/01/2014
	028877	supplies	07/28/2014	39.32	39.32	08/08/2014
	031538	FOOD SUPPLIES	07/31/2014	251.73	251.73	08/01/2014
Total 2960:				1,102.29	1,102.29	
3015						
Kroger/King Sooper Cust Charge						
	009712	FOOD SUPPLIES	07/28/2014	69.86	69.86	08/01/2014
	028613 071414	FOOD SUPPLIES	07/14/2014	112.39	112.39	08/01/2014
	033118 072814	FOOD SUPPLIES	07/28/2014	92.09	92.09	08/01/2014
	055713 072214	FOOD SUPPLIES	07/22/2014	73.64	73.64	08/01/2014
	055879 072214	FOOD SUPPLIES	07/22/2014	8.64	8.64	08/01/2014
	071414	FOOD SUPPLIES	07/14/2014	4.58	4.58	08/01/2014
	085245	FOOD SUPPLIES	08/05/2014	7.96	7.96	08/08/2014
	094858	COUNCIL MEETING	08/01/2014	65.58	65.58	08/08/2014
	101403 073014	FOOD SUPPLIES	07/30/2014	61.67	61.67	08/01/2014
	105127	FOOD SUPPLIES	07/16/2014	41.93	41.93	08/01/2014
	123408 072314	FOOD SUPPLIES	07/23/2014	41.02	41.02	08/01/2014
	156351	FOOD SUPPLIES	07/17/2014	119.57	119.57	08/01/2014
	161149	FOOD SUPPLIES	08/07/2014	8.94	8.94	08/08/2014
	184431 072413	BIRTHDAY CAKE	07/24/2013	14.99	14.99	08/01/2014
	231052 072514	FOOD SUPPLIES	07/25/2014	367.34	367.34	08/01/2014
Total 3015:				1,081.04	1,081.04	
3083						
ALSCO						
	1497707	SUPPLIES	07/15/2014	44.89	.00	
	1500635	SUPPLIES	07/22/2014	13.98	.00	
	1500666	SUPPLIES	07/22/2014	51.84	.00	
	1503681	SUPPLIES	07/29/2014	55.07	.00	
	1506721	SUPPLIES	08/05/2014	25.00	.00	
	1506722	SUPPLIES	08/05/2014	58.22	.00	
	1509725	SUPPLIES	08/12/2014	51.63	.00	
Total 3083:				300.63	.00	
3251						
Mountain Communications And EI						
	213815	GRASS MESA RENTAL	08/01/2014	250.00	.00	
Total 3251:				250.00	.00	
3347						
V.I.P. Trash Services LLC						
	58592	DDA Trash Services	08/01/2014	145.00	145.00	08/08/2014

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3347:				145.00	145.00	
3389						
Sandy's Office Supply Inc						
	094351	SUPPLES	07/24/2014	27.02	.00	
	096637	SUPPLES	08/08/2014	125.62	.00	
	096906	SUPPLES	08/11/2014	125.62	.00	
Total 3389:				278.26	.00	
3723						
Flint Trading Inc						
	172258	PM90WH Q2	07/24/2014	1,201.08	.00	
Total 3723:				1,201.08	.00	
4055						
UPS/United Parcel Service						
	63E14A274	SHIPPING	07/05/2014	32.54	32.54	08/01/2014
Total 4055:				32.54	32.54	
4141						
True Brew Coffee Service						
	158739	COFFEE	08/01/2014	24.25	.00	
	158740	COFFEE	08/01/2014	84.08	.00	
Total 4141:				108.33	.00	
4345						
Helen Artist-Rogers/HR Design						
	080114	DDA MANAGEMENT	08/01/2014	2,500.00	2,500.00	08/01/2014
Total 4345:				2,500.00	2,500.00	
4381						
Ryan, Dewey						
	072314	REIMBURSEMENT BOOTS	07/23/2014	100.00	100.00	08/01/2014
Total 4381:				100.00	100.00	
4406						
Rifle Creek Stone Inc						
	34742	SCREEND	07/24/2014	17.42	.00	
Total 4406:				17.42	.00	
4701						
Tri County Fire Protection						
	113319	ANNUAL MAIN INSPECTION	08/07/2014	48.00	.00	
	117572	ANNUAL MAIN INSPECTION	07/29/2014	852.00	.00	
Total 4701:				900.00	.00	
4771						
Walker Jan						
	50	PIANO PLAYING	07/10/2014	50.00	50.00	08/01/2014

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4771:				50.00	50.00	
4811						
United Site Services Inc						
	114-2129845	ROLL OFF	06/30/2014	10,085.30	.00	
Total 4811:				10,085.30	.00	
4989						
Mr Power S/Sandor Drucker						
	283	SIDEWALK CLEANING/DDA	08/04/2014	2,055.00	2,055.00	08/08/2014
Total 4989:				2,055.00	2,055.00	
5023						
CASELLE INC						
	59377	CONTRACT SUPPORT/FINANC	08/01/2014	1,214.00	.00	
Total 5023:				1,214.00	.00	
5192						
PECZUH PRINTING COMPANY						
	222193	BUSINESS CARDS	07/16/2014	34.00	.00	
Total 5192:				34.00	.00	
5234						
SUMMIT SWEEPING SERVICE, LLC						
	5943	SWEEPING PARKING LOT	08/01/2014	210.00	.00	
Total 5234:				210.00	.00	
5253						
FASTENAL						
	64434	BOTTLED WATER	07/21/2014	10.00	.00	
	64460	ANTISEIZESLVRGRD	07/22/2014	99.30	.00	
	64506	PARTS radiator screen	07/25/2014	6.96	.00	
	64588	CAM TD 4CT	07/29/2014	17.13	.00	
Total 5253:				133.39	.00	
5473						
McAfee						
	97468654	MONTHLY SERVICE	07/01/2014	225.60	.00	
Total 5473:				225.60	.00	
5518						
CURRENT SOLUTIONS						
	5517	REPAIR SOLAR PANELS	07/17/2014	195.00	.00	
Total 5518:				195.00	.00	
5564						
MAURER, AMANDA						
	9	SERVING AS ASSOCIATE MUNI	08/04/2014	400.00	400.00	08/08/2014

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5564:				400.00	400.00	
5595						
All About Sprinklers						
	2912	BUBBLER	07/29/2014	196.10	196.10	08/08/2014
Total 5595:				196.10	196.10	
5643						
Tally Ho Construction						
	140804	CITY MARKET FUEL STATION P	08/11/2014	4,500.00	.00	
Total 5643:				4,500.00	.00	
5648						
REDI SERVICES, LLC						
	47256	PORTABLE RESTROOMS	06/30/2014	50.00	.00	
Total 5648:				50.00	.00	
5696						
LONG BUILDING TECHNOLOGIES						
	BE00086093	CTS-1401901-001	07/28/2014	198.00	.00	
Total 5696:				198.00	.00	
5752						
Accutest Mountain States						
	D7-51329	WEEKLY COPPER PD	07/08/2014	75.00	.00	
	D7-51341	WEEKLY COPPER PD	07/11/2014	75.00	.00	
	D7-51548	WEEKLY COPPER PD	07/16/2014	75.00	.00	
	D7-51917	METALS SAMPLING PROGRAM	07/29/2014	301.00	.00	
	D7-52081	WEEKLY COPPER PD	07/27/2014	75.00	.00	
Total 5752:				601.00	.00	
5776						
MULLENAX CONSTRUCTION						
	742	SIDING REPAIRS	07/11/2014	179.00	179.00	08/01/2014
Total 5776:				179.00	179.00	
5846						
Mesa County Health Department						
	2273-14	Water Testing	08/05/2014	20.00	20.00	08/08/2014
	2274-14	Water Testing	08/05/2014	20.00	20.00	08/08/2014
	2275-14	Water Testing	08/05/2014	20.00	20.00	08/08/2014
	2276-14	Water Testing	08/05/2014	20.00	20.00	08/08/2014
	2277-14	Water Testing	08/05/2014	20.00	20.00	08/08/2014
Total 5846:				100.00	100.00	
5958						
Utility Refund						
	2598104	REFUND 236 CREEK CT	07/30/2014	180.86	180.86	08/08/2014

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5958:				180.86	180.86	
5960						
Recreation Fee Refunds						
	2001057002	REC FEE REFUND	07/30/2014	50.00	50.00	08/01/2014
Total 5960:				50.00	50.00	
5984						
JIM DIBLE OIL CO						
	16755	VACUALINE	08/07/2014	524.25	.00	
Total 5984:				524.25	.00	
6040						
AIS Industrial & Construction Supply						
	545973-00	FLAG WHISKER STAKE CHASE	07/31/2014	12.20	.00	
Total 6040:				12.20	.00	
6043						
Wilkins Angie						
	073114	REIMBURSEMENT MILEAGE	07/31/2014	15.40	15.40	08/08/2014
Total 6043:				15.40	15.40	
6047						
Climate Control Company						
	S67637	SERVICE CALL	07/11/2014	98.00	.00	
Total 6047:				98.00	.00	
6052						
Trane U.S. Inc.						
	33781537	REPAIR	07/28/2014	684.00	.00	
	33781550	REPAIR	07/28/2014	878.28	.00	
Total 6052:				1,562.28	.00	
6054						
Colorado Youth Soccer						
	072014	YOUTH SOCCER	07/20/2014	680.00	680.00	08/08/2014
Total 6054:				680.00	680.00	
6067						
Mountain Roll-offs, Inc.						
	252563	PORTABLE RESTROOM	07/30/2014	109.01	.00	
	253735	RECYCLE	07/30/2014	16.20	.00	
	254201	4YD TRASH DUMPSTER	07/30/2014	150.00	.00	
Total 6067:				275.21	.00	
6106						
Colorado Code Publishing Company						
	RF-1402	INTERNET SERVICES	06/20/2014	141.00	141.00	08/01/2014

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6106:				141.00	141.00	
6109						
Aero-Mod, Inc						
	SO25393-1	GATLIN MIXER SEAL ASSEMBL	07/09/2014	299.73	.00	
Total 6109:				299.73	.00	
6137						
Impressions of Aspen						
	20283	SUPPLIES	07/29/2014	225.71	.00	
	20298	SUPPLIES	07/31/2014	97.58	.00	
	20299	SUPPLIES	07/31/2014	41.75	.00	
	20332	SUPPLIES	08/06/2014	40.35	.00	
Total 6137:				405.39	.00	
6144						
COMCAST CABLE						
	071514	XFINITY TV	07/15/2014	5.98	5.98	08/01/2014
Total 6144:				5.98	5.98	
6153						
Symphony in the Valley						
	080114	CENTENNIAL CONCERT SERIE	08/01/2014	1,000.00	1,000.00	08/01/2014
Total 6153:				1,000.00	1,000.00	
6242						
Xerox Corporation						
	075270601	BASE CHARGE	08/01/2014	266.76	.00	
Total 6242:				266.76	.00	
6248						
Colorado River Engineering, Inc.						
	10060	PROFESSIONAL SERVICES	08/04/2014	5,337.50	5,337.50	08/08/2014
	4664	PROFESSIONAL SERVICES	01/14/2014	1,060.00	1,060.00	08/08/2014
	4713	PROFESSIONAL SERVICES	04/14/2014	1,008.75	1,008.75	08/08/2014
Total 6248:				7,406.25	7,406.25	
6262						
Storm King Mechanical LLC						
	3645	AMERICAN STANDARD-KITCHE	04/16/2014	710.62	.00	
Total 6262:				710.62	.00	
6303						
Law Office of Angela Roff, PC						
	1898	CITY PROSECUTOR	07/31/2014	4,166.67	4,166.67	08/08/2014
Total 6303:				4,166.67	4,166.67	
6357						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
FIRST STRING						
	5777	UNIFORMS	06/24/2014	768.00	.00	
	5815	PRINTING	07/15/2014	550.00	.00	
Total 6357:				1,318.00	.00	
6392						
YEH & ASSOCIATES						
	214-072-1	Geotechnical Testing for DRP Ph	06/13/2014	4,213.56	4,213.56	08/01/2014
Total 6392:				4,213.56	4,213.56	
6402						
CENTURY LINK						
	6250108 07221	LONG DISTANCE	07/22/2014	146.47	146.47	08/08/2014
	6254904 07221	LONG DISTANCE	07/22/2014	107.22	107.22	08/01/2014
	6254960 07221	LONG DISTANCE	07/22/2014	116.75	116.75	08/08/2014
	6259179 07221	LONG DISTANCE	07/22/2014	93.52	93.52	08/08/2014
	K-719-1113095	LONG DISTANCE	07/22/2014	1,067.38	1,067.38	08/08/2014
Total 6402:				1,531.34	1,531.34	
6406						
FRONTELLA, GIL						
	009031	WEEDING	07/01/2014	285.00	285.00	08/08/2014
Total 6406:				285.00	285.00	
6484						
MURR WELDING & DESIGN INC						
	1615	HANDRAIL CAP	08/07/2014	513.67	.00	
Total 6484:				513.67	.00	
6485						
Tisco Inc/Energy Equip-GrandJct						
	10624 080414	SUPPLIES	08/04/2014	67.74	.00	
	10625 080414	SUPPLIES	08/04/2014	350.54	.00	
	10626 080414	SUPPLIES	08/04/2014	208.75	.00	
	10628 080414	SUPPLIES	08/04/2014	14.19	.00	
	10630 080414	SUPPLIES	08/04/2014	13.55	.00	
Total 6485:				654.77	.00	
6509						
POLYDYNE INC.						
	898590	CLARIFLOC	07/16/2014	3,294.00	.00	
Total 6509:				3,294.00	.00	
6512						
C.B. WELLS						
	29	OLD TIMERS BAND	07/12/2014	100.00	100.00	08/01/2014
Total 6512:				100.00	100.00	
6568						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MICRO PLASTICS						
	073014	SIGN PERMIT-214-09 1430 RAIL	07/30/2014	80.00	80.00	08/01/2014
	073014.	SIGN PERMIT 2014-07 1733 RAI	07/30/2014	80.00	80.00	08/01/2014
	102269	plastic np	06/23/2014	9.90	.00	
	102749	DERN SOFTBALL TROPHY	07/24/2014	50.15	.00	
Total 6568:				220.05	160.00	
6606						
Western Slope Supplies, Inc.						
	3061660	BOTTLED WATER	07/07/2014	41.60	.00	
	3061846	BOTTLED WATER	07/14/2014	27.90	.00	
	3061848	BOTTLED WATER	07/14/2014	34.75	.00	
	718872	BOTTLED WATER	07/15/2014	15.00	.00	
	719109	BOTTLED WATER	07/15/2014	20.58	.00	
	8223506	BOTTLED WATER	06/30/2014	34.75	.00	
	8223509	BOTTLED WATER	06/30/2014	14.20	.00	
	8223822	BOTTLED WATER	07/21/2014	48.45	.00	
	916049	BOTTLED WATER	07/28/2014	34.75	.00	
	916052	BOTTLED WATER	07/28/2014	21.05	.00	
Total 6606:				293.03	.00	
6612						
CEDAR NETWORKS						
	187075	CITY RIFLE INTERNET	08/01/2014	3,554.00	3,554.00	08/08/2014
Total 6612:				3,554.00	3,554.00	
6650						
StepSaver, Inc.						
	T401789	NSF CERTIFIED BULK SOLAR S	07/30/2014	2,835.86	.00	
Total 6650:				2,835.86	.00	
6655						
SOCIETY FOR HUMAN RESOURCE MGMT						
	ID 01429316	PROFESSIONAL MEMBERSHIP	08/01/2014	185.00	185.00	08/08/2014
Total 6655:				185.00	185.00	
6728						
CB INDUSTRIES-DELTA, INC.						
	073114	BIOSOLIDS DISPOSAL	07/31/2014	5,966.37	.00	
Total 6728:				5,966.37	.00	
6731						
ALL AROUND SWEEPING						
	18738	JULY MAINTENANCE	07/30/2014	3,334.18	.00	
Total 6731:				3,334.18	.00	
6759						
JAMES P FLYNN, CPA, LLC						
	080614	PROFESSIONAL SERVICES	08/06/2014	1,865.82	1,865.82	08/08/2014

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6759:				1,865.82	1,865.82	
6773						
AMERICAN HEALTH HOLDING, INC						
	020114	MEDICAL MANAGEMENT SERVI	02/01/2014	198.00	198.00	08/08/2014
	050114	MEDICAL MANAGEMENT SERVI	05/01/2014	198.00	198.00	08/08/2014
	060114	MEDICAL MANAGEMENT SERVI	06/01/2014	198.00	198.00	08/08/2014
Total 6773:				594.00	594.00	
6777						
MASTER PETROLEUM						
	2017394	DYED COMBUSTABLE LIQUID	07/21/2014	1,089.00	.00	
	2017621	DYED COMBUSTIBLE LIQUID	07/24/2014	909.90-	.00	
Total 6777:				179.10	.00	
6790						
O'REILLY AUTO PARTS						
	3761-332281	INT DR HANDL	07/24/2014	15.27	.00	
	3761-332326	STARTER	07/24/2014	11.54-	.00	
	3761-334136	BODY FASTENR	08/05/2014	7.47	.00	
	3761-334148	BACKUP ALARM	08/05/2014	38.80	.00	
	3761-334159	BACKUP ALARM	08/05/2014	209.93	.00	
	3761-334218	KNIFE SET	08/05/2014	27.97	.00	
	3761-334261	MEGACRIMP	08/06/2014	22.10	.00	
Total 6790:				310.00	.00	
6801						
TRIAD EAP						
	2515	EAP FEES	07/01/2014	520.65	520.65	08/08/2014
Total 6801:				520.65	520.65	
6826						
CALLAWAY PACKING INC						
	25320	FOOD SUPPLIES	07/21/2014	402.16	.00	
	25548	FOOD SUPPLIES	07/25/2014	83.08	.00	
	26006	FOOD SUPPLIES	08/11/2014	454.50	.00	
Total 6826:				939.74	.00	
6831						
CABOT NORIT AMERICAS INC						
	25303684RI	PAC Equipment Lease	07/28/2014	1,825.00	.00	
Total 6831:				1,825.00	.00	
6858						
Merchants Integrity Test LLC						
	TFG0313	INTEGRITY TEST SCORING	06/30/2014	32.00	32.00	08/08/2014
Total 6858:				32.00	32.00	
6868						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
BULLEN, KIMBERLY						
	072814	REIMBURSEMENT MILEAGE	07/28/2014	60.48	60.48	08/08/2014
Total 6868:				60.48	60.48	
6874						
COBALT ELECTRIC CORP						
	391	TROUBLESHOT REPLACED TR	07/29/2014	110.00	.00	
	392	REPLACED TIMECLOCK	07/29/2014	296.24	.00	
	393	TROUBLESHOT BAD WIRING	07/29/2014	96.01	.00	
Total 6874:				502.25	.00	
6953						
UV DOCTOR LAMPS LLC						
	8218	SIEMENS RAIL BALLAST	07/23/2014	1,970.80	.00	
Total 6953:				1,970.80	.00	
6964						
COVENANT TOWING & TRANSPORT						
	060514	REFUND LUA DEPOSIT	06/05/2014	202.00	202.00	08/01/2014
Total 6964:				202.00	202.00	
6966						
All Seasons Hotsy						
	18951	RECIPROCATOR TRIMMER	07/29/2014	689.99	.00	
Total 6966:				689.99	.00	
6998						
MLAM						
	080114	CENTENNIAL CONCERT SERIE	08/01/2014	1,150.00	1,150.00	08/01/2014
Total 6998:				1,150.00	1,150.00	
7036						
FREEMAN SIGNS						
	073014	SIGN PERMIT 2014-6 1405 RAIL	07/30/2014	80.00	80.00	08/01/2014
Total 7036:				80.00	80.00	
7043						
Kumar and Associates						
	167146	Geotechnical/Design work for dryi	08/12/2014	14,928.92	.00	
Total 7043:				14,928.92	.00	
7058						
RIFLE RANGER DISTRICT						
	071814	PERMIT FEE CHEATIN WOODC	07/18/2014	136.69-	.00	
Total 7058:				136.69-	.00	
7065						
RUIZ, ESAU						
	060514	REFUND LUA DEPOSIT	08/01/2014	370.50	370.50	08/01/2014

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 7065:				370.50	370.50	
7066						
SPEVERE, STEVEN						
	073114	REIMBURSEMENT -PAINT	07/31/2014	80.03	80.03	08/01/2014
Total 7066:				80.03	80.03	
7067						
CAPET						
	071714	MEMBERSHIPS DUES	07/17/2014	90.00	90.00	08/01/2014
Total 7067:				90.00	90.00	
7068						
JOHNSON, RICHARD						
	060514	REFUND LUA DEPOSIT	06/05/2014	202.00	202.00	08/01/2014
Total 7068:				202.00	202.00	
7069						
CALEB DEAN BAND						
	080114	CENTENNIAL PARK CONCERT	08/01/2014	1,800.00	1,800.00	08/01/2014
Total 7069:				1,800.00	1,800.00	
7071						
BOLT ACTION						
	101337	SIGNAGE	08/01/2014	322.50	322.50	08/08/2014
Total 7071:				322.50	322.50	
7072						
TWIN GUNS						
	000696	SIGNAGE	06/30/2014	392.70	392.70	08/08/2014
Total 7072:				392.70	392.70	
7073						
BOUNDARIES UNLIMITED INC						
	2058	RIFLE W. 5TH ST	08/04/2014	7,950.00	.00	
Total 7073:				7,950.00	.00	
7074						
MORPHOTRUST USA						
	81586	ANNUAL MAINTENANCE	06/26/2014	1,830.80	.00	
Total 7074:				1,830.80	.00	
7075						
BLUE TARP FINANCIAL INC						
	30997049	LED SOLAR MOTION	07/15/2014	55.72	.00	
Total 7075:				55.72	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Totals:				<u>245,699.04</u>	<u>74,362.90</u>	

Dated: _____

City Finance Director: _____

Report Criteria:

- Summary report.
 - Invoices with totals above \$0 included.
 - Paid and unpaid invoices included.
-

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August 14, 2014

Mayor Randy Winkler
Rifle City Council
P. O. Box 1908
Rifle, Colorado 81650

Re: August 20, 2014 City Council Meeting

Dear Mayor Winkler and Members of the Rifle City Council:

The purpose of this letter is to briefly outline items we worked on for the August 20, 2014 Rifle City Council Meeting.

1. Ordinance No. 12, Series of 2014 (Ballot Question Taxing Retail Marijuana Cultivation). At the City Council's direction, we have drafted the enclosed Ordinance No. 12, Series of 2014 that proposes a ballot question to the Rifle electorate whether a 5% excise tax should be imposed on the sale or transfer of retail marijuana from a Retail Marijuana Cultivation Facility in the City. Approval of the ordinance places the question on the November 4, 2014 general election ballot and does not impose the tax without voter approval. If the voters approve the tax, we will prepare an implementation ordinance for Council's consideration in December. We made a few stylistic amendments to the ballot question following first reading that do not alter the substance of the question.

We recommend approval of Ordinance No 12, Series of 2014, as amended, on second reading.

As always, please feel free to contact us before the meeting if you have any questions.

Very truly yours,
KARP NEU HANLON, P.C.

James S. Neu

Enclosures



Town of Parachute | City of Rifle | Town of Silt
Town of New Castle | City of Glenwood Springs
Town of Carbondale | Garfield County Public Library District
Roaring Fork Transportation Authority
Garfield County | Colorado Mountain College

To: Mayor Winkler and Rifle City Council members
From: Garfield Clean Energy Collaborative Board
Date: August 14, 2014
Re: 2015 Budget Request

In 2015, the Garfield Clean Energy Collaborative will mark its fourth year as Colorado's first intergovernmental clean energy authority, and its sixth year as a countywide partnership.

We greatly appreciate the City of Rifle's active involvement, leadership and investment in GCE since its inception in 2008. This innovative and successful regional partnership would not have been possible without the City of Rifle's leadership.

Moreover, Rifle sets a strong example with its investments in renewable energy. Making the city's buildings and facilities net-zero for electricity seems daunting, yet Rifle achieved this goal and is now inspiring others to employ renewable energy and reach net-zero.

Garfield Clean Energy is currently making plans for a vital year of services for 2015 to help households, businesses and local governments save energy and money through energy efficiency, renewable energy and petroleum independence.

Joining together as a county, we have been able to create programs and services that help create a more resilient and diversified economy. Since GCE started as an intergovernmental partnership in 2009 (the authority was established in 2012), it has helped 262 businesses, 294 households and 55 government buildings make energy upgrades that are saving more than \$659,000 per year. GCE is also working to increase the use of Colorado-produced electricity and natural gas as transportation fuels.

As a countywide joint effort GCE and CLEER have harnessed significant outside funding, including two grants in 2014 from the Colorado Dept. of Public Health and Environment. One of these grants is funding energy efficiency rebates for the people of western Garfield County, the other will fund upgrades for low-income households countywide.

To continue this track record of regional collaboration and success, GCE is requesting that its 10 member governments include funding for the Garfield Clean Energy Collaborative in their 2015 budgets at the same level as 2014. For Rifle, this amount would be \$30,150.

We also recognize that Rifle is experiencing extreme difficulty in funding the construction of its new water treatment plant, and this situation has direct budgetary consequences. Garfield Clean Energy appreciates Council's consideration of funding for 2015 to continue the city's commitment to the mission and services of Garfield Clean Energy Collaborative in the coming year.

The proposed Garfield Clean Energy 2015 scope of work would cover these programs and services:

- Free energy coaching for households and businesses throughout Garfield County, with associated marketing of programs, community outreach and case studies.
- **New: Deep energy efficiency retrofit program for low-income** households.
- Residential Revolving Loan Fund financing for energy and safety upgrades.
- **New: Use of Green MLS** listings and trainings for real estate professionals to drive building efficiency upgrades at point of sale.
- Annual event for contractors: energy incentives workshop and energy technology trade show.
- Active Energy Management consultations with member governments.
- **New: ENERGY STAR benchmarking** of member government buildings.
- Energy data management for 100 facilities on the Garfield Building Energy Navigator.
- **New: Affiliate memberships** for other governmental entities and organizations to support the county wide clean energy effort and take advantage of GCE services.
- Active transportation programs for schools and the broader community.
- Technical assistance and outreach for electric vehicles and public charging stations.
- Hosting the Western Slope CNG Collaborative to provide advocacy and technical assistance for broader adoption of CNG vehicles and public fueling infrastructure.
- Technical assistance for renewable energy installations, including micro-hydro for farm and ranch settings.
- Sponsorship of “Solar Rollers” teams at high schools throughout Garfield County.
- The Garfield Clean Energy website, media releases and social media to support programs and inform the public.
- Facility manager trainings and fact sheets on energy technologies.
- **New: Garfield County Energy Inventory**, updating the 2009 inventory with 2014 energy usage data to measure progress and quantify energy savings needed to reach the 2020 goals.
- Support for the GCE board’s monthly meetings, including strategic planning, grant-writing, quarterly reports, budgeting and accounting, and annual energy reports for member governments.
- State level policy work related to clean energy.

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 12
SERIES OF 2014**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, SUBMITTING TO THE REGISTERED ELECTORS OF THE CITY OF RIFLE, COLORADO, AT THE GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014, THE ISSUE OF WHETHER THE CITY OF RIFLE SHOULD IMPOSE AN EXCISE TAX OF 5% ON THE SALE OR TRANSFER OF RETAIL MARIJUANA FROM A RETAIL MARIJUANA CULTIVATION FACILITY IN THE CITY.

WHEREAS, Section 16 of Article XVIII of the Colorado Constitution and the Colorado Retail Marijuana Code under C.R.S. §§ 12-43.4-101 et seq. authorizes a system of state and local licensing for business engaged in the cultivation, testing, manufacturing, and retail sale of marijuana; and

WHEREAS, the City of Rifle (the “City”) permits and regulates retail marijuana cultivation facilities in Article IX of Chapter 6 of the Rifle Municipal Code; and

WHEREAS, the City Council finds that it is appropriate to propose to the qualified electors of the City at the next general election the question whether to impose an excise tax on the sale or transfer of retail marijuana from a retail marijuana cultivation facility in the City as set forth in the ballot question contained in this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF RIFLE THAT:

1. Recitals. The above recitals are incorporated as findings by the City of Rifle.
2. Purpose. The purpose of this Ordinance is to approve the imposition of an excise tax of 5% of the market rate of retail marijuana sold or transferred by a retail marijuana cultivation facility within the City to a retail marijuana product manufacturing facility, a retail marijuana store, another retail marijuana cultivation facility or any other purchaser or transferee, as further provided in the ballot question set forth below.
3. Ballot Question. The City Clerk shall cause a notice of election for the following ballot question to be published as part of the general election publication published in The Citizen Telegram in substantially the following form at least 30 days prior to the election, on or before October 4, 2014:

NOTICE OF BALLOT QUESTION CONCERNING AN INCREASE IN TAXES BY THE IMPOSITION OF A 5% EXCISE TAX ON THE SALE OR TRANSFER OF RETAIL MARIJUANA FROM A LICENSED MARIJUANA CULTIVATION FACILITY AS FURTHER PROVIDED IN THE BALLOT QUESTION SET OUT BELOW.

NOTICE IS HEREBY GIVEN that an election will be held on Tuesday, November 4, 2014, between the hours of 7:00 a.m. and 7:00 p.m. at the polling places established for Rifle, Colorado. At this election, the following question will be submitted to the registered voters of the City of Rifle:

“SHOULD THE CITY OF RIFLE’S TAXES BE INCREASED BY \$250,000, BEGINNING JANUARY 1, 2015, AND BY SUCH AMOUNTS THAT ARE RAISED ANNUALLY THEREAFTER, BY IMPOSING AN EXCISE TAX IN THE AMOUNT OF 5% ~~ON~~OF THE MARKET RATE OF RETAIL MARIJUANA, UPON THE SALE OR TRANSFER OF RETAIL MARIJUANA FROM A RETAIL MARIJUANA CULTIVATION FACILITY WITHIN THE CITY OF RIFLE TO A RETAIL MARIJUANA PRODUCT MANUFACTURING FACILITY, A RETAIL MARIJUANA STORE, ANOTHER RETAIL MARIJUANA CULTIVATION FACILITY OR ANY OTHER PURCHASER OR TRANSFEREE, WITHIN OR WITHOUT THE CITY OF RIFLE; WITH THE MARKET RATE OF MARIJUANA TO BE EQUIVALENT TO EQUAL, IN ANY EVENT, THE AVERAGE MARKET RATE FOR RETAIL MARIJUANA DETERMINED BY THE COLORADO DEPARTMENT OF REVENUE UNDER C.R.S. § 39-28.8-101, ~~AS IF THAT CODE SECTION~~ MAY BE AMENDED; WITH THE RESULTING TAX REVENUES TO BE COLLECTED BY THE CITY AS A VOTER APPROVED REVENUE CHANGE, NOTWITHSTANDING ANY APPLICABLE REVENUE OR EXPENDITURE LIMITATION IMPOSED BY ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR ANY OTHER LAW?”

4. Implementation Ordinance. If this ordinance is approved by the registered electors of the City voting at the regular election to be held on November 4, 2014, it will become effective January 1, 2015 and incorporated into Chapter 4 of the Rifle Municipal Code, subject to any implementing ordinances that the City Council may enact.

5. Severability. If any clause or provision of this ordinance is held to be invalid or unenforceable, the invalidity or unenforceability of the clause or provisions will not affect the validity of any of the remaining clauses or provisions of this ordinance, which, upon the date that it is to take effect, will become, and remain thereafter, in full force and effect.

6. TABOR Notice. At least 30 days prior to the election, on or before October 4, 2014, the City Clerk shall mail at the least cost, a titled notice or set of notices addressed to “All Registered Voters” at each address of one or more active registered voters concerning the ballot

question referenced in this Ordinance No. 12, Series of 2014. The notice will be entitled “NOTICE OF ELECTION TO INCREASE TAXES.” The notice shall also include all information required by Article X, Section 20 (3)(b) of the Colorado Constitution, also known as “The Taxpayer’s Bill of Rights.”

7. Invalidity. If this ordinance does not for any reason become effective, or is declared invalid by a court, the provisions of this ordinance will have no force or effect, and all other acts, orders, or ordinances of the City will continue to be effective as if this ordinance was never adopted.

INTRODUCED on August 6, 2014, read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on August 20, 2014, passed with~~out~~ amendment, approved, and ordered published in full as required by the Charter.

Dated this ___ day of _____, 2014.

CITY OF RIFLE, COLORADO

BY _____
Mayor

ATTEST:

City Clerk

UTILITY DEPARTMENT
INTEROFFICE MEMO



H2O Water

TO: City Council
FROM: Dick Deussen, Utilities Director
Jim Miller, Resident Engineer
DATE: August 14, 2014
RE: Master Agreement and Task Order #1 for engineering services for a relocated/reduced scope water treatment facility

As the two bids received for the water treatment facility were 32% and 46% higher than the amount of available funds, it is necessary to reduce construction cost substantially by relocating the facility to a new site (thus eliminating several geotechnical concerns) and also reducing the scope (by removing the reverse osmosis and granulated activated carbon [GAC] processes).

It is proposed to use as much of the previous engineering (drawings and specifications) as possible and to separate the Work into several packages in order to start construction sooner. The first construction package would include mass excavation for a level site, a disinfection contact basin and clearwell sized for storage without GAC backwash requirements, a finished water pump station, generator, and recycle basin. In order to maximize the use of the existing designs, it is proposed to use Arcadis to provide the engineering required. If a new engineer were contracted to perform the work proposed herein, it is estimated the cost would be twice the amount and take a much longer period of time.

A second task order to be requested of Arcadis in the future includes design of the remainder of the plant including flocculation, sedimentation, and microfiltration membranes and the raw water pipeline/pump station.

Other construction packages include the construction of the above future second task order, clay lined drying beds constructed by City crews and access road improvements.

The not to exceed engineering cost for Task 1 is estimated at \$729,400, which includes CDPHE requirements (revisions and amendments to the Basis of Design Report, Environmental Assessment and Preliminary Engineering Report for the new site and reduced scope), design phase services coordination with a CM/GC, design of improvements listed above, QA/QC and project management). About 22% of this cost is to meet CDPHE requirements. About \$25,000 is an allowance for incorporating cost reductions proposed by the CM/GC contractor and printing costs.

It is requested that Council approve the master agreement and Task 1 with Arcadis for the engineering services required on a time and expense basis not to exceed \$729,400. Funds are available from the CWRPDA loan.

Attached are the Master Agreement and Task 1 scope of services.

UTILITY DEPARTMENT
INTEROFFICE MEMO



H2O Water

This is a Master Services **Agreement** effective as of _____, 20__ between City of Rifle ["**Client**"], a municipality chartered under the laws of the State of Colorado, having its principal place of business at 202 Railroad Avenue, Rifle Colorado, 81650, and ARCADIS U.S., Inc., ["**ARCADIS**"] a corporation chartered under the laws of the State of Delaware, having its principal place of business at 630 Plaza Drive, Highlands Ranch, Colorado 80129 and an office at 600 South Cherry Street, Suite 600, Denver Colorado 80246.

Client engages ARCADIS to provide professional engineering services for various tasks ["**Services**"] required by Client for its projects of the Rifle Regional Water Purification Facility ["**Project**"] under this Agreement.

The Project will have the following characteristics:

The term "Services" as used in this Agreement shall be interpreted to include the entire scope of services provided by ARCADIS as described in Schedule A and supported by individual Task Orders. On an as-needed basis, Client will request the Services of ARCADIS to be performed as part of the Project. In response to Client's request, ARCADIS will prepare a Task Order which will become part of this Agreement upon execution by both parties. The specific location(s) of the Project shall be identified in Task Orders issued by Client to ARCADIS

In consideration of the mutual promises herein, Client and ARCADIS agree that the terms and conditions of this Agreement are the following:

1 BASIC SERVICES

- 1.1 **Scope.** ARCADIS shall provide the Basic Services generally described in Schedule A and Task Order #1 in accordance with this agreement. A sample Professional Services Task Order form is provided in Schedule B. ARCADIS's obligations under this Agreement are solely for the benefit of Client and no other party is intended to benefit or have rights hereunder.
- 1.2 **Standard of Care.** ARCADIS shall perform the professional engineering services and quality management activities under this Agreement at the level customary for competent and prudent engineers performing such services at the time and place where the Services are provided [**Standard of Care**]. These services will be provided by licensed engineers and other professionals and individuals skilled in other technical disciplines, as appropriate.
- 1.3 **Instruments of Service.** ARCADIS is responsible for the professional quality, technical accuracy, timely completion, and the coordination of all instruments of its services including designs, calculations, drawings, specifications, reports [**Service Instruments**] and other services provided under this Agreement.
- 1.4 **Applicable Codes.** The Service Instruments will conform to the generally accepted codes and regulations previously established for this Project during contract dated April 30, 2009.
- 1.5 **Indemnification.** ARCADIS agrees to indemnify and hold Client harmless from all losses and damages resulting from ARCADIS's failure to meet the Standard of Care.
- 1.6 **Contract Documents.** The Service Instruments shall incorporate ARCADIS's standard construction documents and utilize to the maximum extent applicable existing project Service Instruments [**Contract Documents**]. In any event, ARCADIS shall be an additional insured on all liability and property damage insurance policies which the construction contractor(s) for the Project [**Contractor**] shall be required to provide. All contracts between Client and Contractor for the Project shall require the Contractor to indemnify and hold Client and ARCADIS harmless from any and all legal actions and liabilities arising out of the construction of the Project including, but not limited to, injury to or death of any person or injury or destruction of tangible property, not caused by the sole negligence of the party to be indemnified.
- 1.7 **Subcontractors.** Any subcontractors and outside associates or consultants to be engaged by ARCADIS under this Agreement shall be approved by the Client and are limited to those identified in executed Task Orders.

- 1.8 **Engineering Services During Construction.** ARCADIS shall provide engineering services during construction phase in accordance with Task Order #1 as directed by the Client's representative in accordance with the General and Supplementary Conditions of the Contract Documents as modified by Schedule D.
- 1.8.1 In the event the construction phase services are provided by another party, ARCADIS shall not be responsible for and Client shall indemnify and hold ARCADIS and ARCADIS's consultants harmless from all claims, damages, losses and expenses, including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution, acceptance, shop drawing or sample approval or modifications of such documentation issued or carried out by Client or others or construction observation carried out by others. Nothing contained in this paragraph shall be construed to release ARCADIS or ARCADIS's consultants from liability for failure to perform in accordance with professional standards any duty or responsibility which ARCADIS has undertaken or assumed under this Agreement.
- 1.9 **Title to Hazardous Materials.** Client agrees that title to all types of hazardous or toxic waste, material, or substance originating at or removed from Client's premises will remain in and with Client and that Client will not challenge said title by any means, including actions in state or federal court or any other forum.
- 1.10 **Meetings.** When requested by Client, ARCADIS shall attend the pre-construction conferences, construction progress and other job related meetings, and Substantial Completion and Final Payment inspections. Attendance by teleconference may be authorized by the Resident Engineer.

2 ADDITIONAL SERVICES

- 2.1 **Scope.** ARCADIS will provide the **Additional Services** as generally described in Schedule A when authorized in writing in a Task Order or amendment to a Task Order by Client.

3 CLIENT'S RESPONSIBILITIES

Unless stated otherwise in Section 8 or in individual Task Orders, Client shall do the following in a timely manner:

- 3.1 **Client's Representative.** Designate a representative having authority to give instructions, receive information, define Client's policies, and make decisions with respect to the Project.
- 3.2 **Project Criteria.** Provide all criteria and information as to Client's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, and any budgetary limitations.
- 3.3 **Data.** Provide all available information, including previous reports and any other data in the possession of Client relevant to design or construction of the Project. These data may include (1) data prepared by others including borings, subsurface explorations, hydrographic surveys, and laboratory tests and inspections of samples, materials and equipment, (2) appropriate professional interpretations of such data, (3) environmental assessments and impact statements, (4) property, boundary, easement, right-of-way, topographic and utility surveys, (5) property descriptions, zoning, deed and other land use restrictions, (6) work products generated by the CM/GC during their design phase services and (7) other necessary special data or consultations. ARCADIS may rely on the accuracy and completeness of the supplied data.
- 3.4 **Surveys.** Provide engineering surveys to define construction reference points to enable Contractor to lay out Project construction.
- 3.5 **Access.** Arrange for ARCADIS to enter upon public and private property as necessary.
- 3.6 **Review.** Examine the Service Instruments and obtain the advice of attorneys, insurance counselors or other consultants as Client thinks appropriate. Render written decisions concerning the Service Instruments that have been properly quality managed within a reasonable time.
- 3.7 **Permits.** Furnish approvals and permits from governmental authorities or other entities having jurisdiction over the Project and approvals from others as may be necessary for the timely completion of the Project.
- 3.8 **Expert Advice.** Provide legal, accounting, insurance or other necessary advisory services for the Project. Client expressly acknowledges and agrees that the Services provided do not and shall not include the practice of law or other legal services, nor any form of professional accounting or insurance advisory services.

- 3.9 **Site Representative.** The Client will self- represent themselves at the Site with their internal Resident Engineer. The Resident Engineer has the authority to dictate ARCADIS's duties and responsibilities as indicated in the Task Orders issued under this Agreement.
- 3.10 **Ancillary Costs.** N/A.
- 3.11 **Meetings.** N/A
- 3.12 **Project Developments.** Give prompt written notice to ARCADIS whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of ARCADIS's services, or any defect or non-conformance in the work of any Contractor.

4 PERIODS OF SERVICE

- 4.1 **Time of Performance.** Sections 4 and 5 anticipate the orderly and continuous progress of Task Orders through completion of each Task Order's scope of work in accordance with a mutually agreed upon schedule prepared by CM/GC, and agreed to by Client and ARCADIS.
- 4.2 **Delays.** If a Task Order or CM/GC schedule specifies periods of time for performance of Services or specific dates by which services are to be completed and if such periods or dates are exceeded through no fault of ARCADIS, the compensation specified under Section 5 shall be subject to equitable adjustment.
- 4.3 **Start of Performance.** ARCADIS will start the Services described in each Task Order upon authorization by Client. If Client gives authorization before signing this agreement or Task Order, ARCADIS shall be paid as if the services had been performed after both parties signed the Agreement and Task Order.
- 4.4 **Completion of Performance.** For the purposes of final payment under Section 5, completion of ARCADIS's services will occur as mutually agreed by the Client and ARCADIS.
- 4.5 **Force Majeure.** If a force, event, or circumstance beyond ARCADIS's control interrupts or delays ARCADIS's performance, the time of performance of the Basic or Additional Services shall be equitably adjusted.

5 COMPENSATION

- 5.1 **Basic Services.** Client shall pay ARCADIS the Amount stated in invoices issued for each Task Order in accordance with Schedule C, Method of Payment, the Task Order's pricing schedule for actual work performed and reimbursable expenses incurred on each Task Order during the period covered by the invoice. Invoices are due and payable within 30 days after receipt by Client. Client's payments shall be in the form and shall be sent to the ARCADIS address as described in the invoices.
- 5.2 **Additional Services.** Client shall pay ARCADIS for Additional Services authorized under a Task Order or Amendment to a Task Order and actually performed in accordance with monthly invoices issued in accordance with the Task Order's pricing schedule.
- 5.3 **Litigation Services.** If Client requires ARCADIS' services either as a witness in, or support of, litigation or other dispute resolution procedures between Client and a third party, ARCADIS will provide such services in accordance with a Pricing Schedule for litigation services. In addition Client will promptly reimburse ARCADIS for its reasonable fees and expenses (including without limitation attorney's fees and other legal costs incurred by ARCADIS in response to a subpoena, or request for the production of documents, for any appearance at a deposition, trial or other legal proceeding) – provided ARCADIS is not a named party to such legal proceeding.
- 5.4 **Delay or Termination.**
 - 5.4.1 If Client delays the performance of, or payment for, Services under this Agreement for more than 3 months for a reason(s) other than ARCADIS's fault, ARCADIS may suspend performance until it receives payment in full for Services rendered and expenses incurred to the date of suspension.

- 5.4.2 If Client terminates this Agreement prior to completion of the Services described in executed Task Orders, ARCADIS shall be paid in full for Services rendered and expenses incurred to the date of termination, including reasonable demobilization and termination expenses.
- 5.5 **Disputed Amounts.** Notwithstanding the provisions of Section 7, if Client disputes an item(s) or amount(s) contained in an invoice, Client agrees to pay the balance of the undisputed invoiced amounts to ARCADIS in accordance with the Task Order.
- 5.6 **Collection.** Any reasonable attorney's fees or other reasonable costs incurred by ARCADIS in collection of delinquent amounts shall be paid by Client.

6 OPINIONS OF CONSTRUCTION COST

- 6.1 **Construction Cost.** N/A
- 6.2 **Opinions of Cost.** N/A

7 GENERAL CONSIDERATIONS

- 7.1 **Changes.** By written notice at any time, Client may change Services required by a Task Order, provided such changes are within the general scope of the Services contemplated by this Agreement. In such event, an equitable adjustment both in the compensation for and time of performance of the Agreement shall be made in writing prior to ARCADIS's performing the changed services.
- 7.2 **Confidentiality.** ARCADIS will hold secret and confidential all information designated by Client as confidential [**Confidential Information**]. ARCADIS will not reveal Confidential Information to a third party unless:
 - 7.2.1 Client consents in writing;
 - 7.2.2 the information is or becomes part of the public domain;
 - 7.2.3 ARCADIS lawfully possessed the information before receipt from Client;
 - 7.2.4 applicable law, regulation, court order or an agency of competent jurisdiction requires its disclosure; or
 - 7.2.5 failure to disclose the information would pose an imminent and substantial threat to human health or the environment.
- 7.3 **Professional Service.** The Service Instruments furnished under this Agreement are the tangible results of ARCADIS's professional services for the Project and ARCADIS shall have the right to use or reuse and retain the copyright of the Service Instruments for its purposes and at its sole risk, without liability to Client.
 - 7.3.1 **Reuse.** ARCADIS does not represent the Service Instruments to be suitable for reuse by Client or others for extensions of the Project or on any other project. Any reuse without written verification or adaptation by ARCADIS for the specific purpose intended is at Client's sole risk, without liability to ARCADIS. Any such verification or adaptation will entitle ARCADIS to compensation at rates to be agreed on by Client and ARCADIS.
 - 7.3.2 **CADD.** ARCADIS shall provide drawing information related to the Service Instruments in computer-assisted design and drafting format [**CADD**] to Client. CADD is derived in part from computer software for which ARCADIS is licensed. These licenses are not transferable. Any unlicensed reuse of CADD may subject the user to liabilities to the software licensor.
 - 7.3.3 **Electronic Media.** Either party to this Agreement may rely on the data or information set forth on paper (also known as "hard copies") that the party receives from the sending party by mail, hand delivery, or facsimile as items the sending party intended to send. Data or information sent in electronic media format by one party to the other party are furnished only for the convenience of the receiving party and shall not be relied upon by the receiving party. If there is a discrepancy between the data received in electronic media format and the hard copies, the hard copies govern. Any conclusion or information obtained or derived from the data in electronic media format shall be at the user's sole risk. When transferring documents in electronic media format, the sending party makes no representations as to the long term compatibility, usability, or readability of such documents resulting from the use of software, application packages, operating systems or computer hardware differing from those used by the document's creator.

- 7.3.3.1 All AutoCAD files, software files (MS Word, MS Excel, etc.), calculations and work products shall become the property of the Client when requested or upon completion of the Project. Except for electronically scanned drawings labeled "Final for Construction" electronic signatures and professional engineer seals will be removed by ARCADIS from all electronic files prior to transmittal.
- 7.4 **Disputes.** If any dispute arises out of or relates to this Agreement, or the breach thereof, then in the first instance, representatives of both parties shall endeavor in good faith to negotiate a settlement of the dispute. If such dispute cannot be settled through direct discussions by such representatives of the parties, then higher level representatives of both parties shall endeavor in good faith to negotiate a settlement of such dispute. If such dispute cannot be settled through direct discussion by such higher level representatives of the parties, then the parties agree to submit the matter to mediation before having recourse to a judicial forum. No written or oral representation made during the course of any settlement negotiations or mediation shall be deemed a party admission.
- 7.5 **Insurance.** ARCADIS will maintain **insurance** against the following risks during the term of the Agreement:
- 7.5.1 workers compensation in statutory amounts and employer's liability for ARCADIS's employees' Project-related injuries or disease;
- 7.5.2 general liability and automobile liability each in the amount of \$1,000,000 for personal injury or property damage to third parties which arises from ARCADIS's performance under this Agreement; and
- 7.5.3 professional liability in the amount of \$1,000,000 for legal obligations arising out of ARCADIS's failure to meet the Standard of Care.
- 7.6 **Interpretation.** This Agreement shall be interpreted in accordance with the laws of the State of Colorado.
- 7.7 **Successors.** This Agreement is binding on the successors and assigns of Client and ARCADIS. The Agreement may not be assigned in whole or in part to any third parties without the written consent of both Client and ARCADIS.
- 7.8 **Independent Contractor.** ARCADIS represents that it is an independent contractor and is not an employee of Client.
- 7.9 **Notices.** Written notices may be delivered in person or by certified mail, or by facsimile, or by courier. All notices shall be effective upon the date of receipt by the party. Notices shall be delivered or sent to the designated representative of the other party at the address given on the last page of this Agreement. An address may only be changed by written notice.
- 7.10 **Applicable Law.** If applicable to this Agreement, ARCADIS will comply with the requirements of:
- 7.10.1 the Equal Employment Opportunity clause in Section 202 of Executive Order 11246, as amended,
- 7.10.2 Utilization of Small and Disadvantaged Business Concerns (Public Law 95-507), and
- 7.10.3 all other federal, state and local laws and regulations or orders issued under such laws.
- 7.11 **Entire Agreement.** This Agreement, including any schedules, attachments, Task Orders executed pursuant to this Agreement, and referenced documents, is the entire agreement between Client and the ARCADIS. Any prior or contemporaneous agreements, promises, negotiations or representations not expressly stated herein are of no force and effect. Any changes to this Agreement shall be in writing and signed by Client and ARCADIS.
- 7.12 **Waivers and Severability.** A waiver or breach of any term, condition, or covenant by a party shall not constitute a waiver or breach of any other term, condition or covenant. If any court of competent jurisdiction declares a provision of this Agreement invalid, illegal, or otherwise unenforceable, the remaining provisions of the Agreement shall remain in full force and effect.
- 7.13 **Effective Date.** Unless stated otherwise in Schedule A, this Agreement is effective on the date shown on the cover page.

8 SPECIAL PROVISIONS, EXHIBITS and SCHEDULES

8.1 **Special Provisions.** This Agreement is subject to the following special provisions:

8.1.1 (None)

8.2 **Schedules.** The following **Schedules** are attached to and made a part of this Agreement:

8.2.1 **Schedule A** Scope of Basic and Additional Engineering Services and Related Matters

8.2.2 **Schedule B** Sample Professional Services Task Order form

8.2.3 **Schedule C** Method of Payment

8.2.4 **Schedule D** Engineering Services During Construction

Execution Authority. This Agreement is a valid and authorized undertaking of Client and ARCADIS. The representatives of Client and ARCADIS who have signed below have been authorized to do so.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year shown on the cover page.

CLIENT

ARCADIS, U.S., INC.

By _____

By J. Mark Rubin

Title _____

Title VICE PRESIDENT

Where applicable to the jurisdiction:

Engineer License or Certificate No. _____

State of _____

Date Signed _____

Date Signed August 12, 2014

Witness _____

Witness [Signature]

Address for Giving Notices:

City of Rifle
202 Railroad Avenue
Rifle, Colorado 81650
Attn: Dick Deussen and Jim Miller

Address for Giving Notices:

ARCADIS U.S., Inc.
44 South Broadway, 15th Floor
White Plains, New York, 10601
Attn: Legal Department

Schedule A

Scope of Basic and Additional Engineering Services and Related Matters

A.1 The general scope of basic services¹ consists of this page plus the following documents, attached and made part of this Agreement:

- a. General Scope of Basic Engineering Services, is as retained by the Client to provide professional engineering services in the context of an integrated team with the City, a CM/GC (Contractor), and the Client’s other Consultants for select portions of the re-design of the Rifle Regional Water Purification Facility (RRWPF) with a reduced project scope at a new site located on the adjacent mesa. The re-design effort is necessary as a result of the bids that were unaffordable.
- b. Scope to be provided as part of the basic services includes the following:
 - Assistance with the City’s CM/GC approach and related documents.
 - Assistance with the preparation of revisions and amendments to the Basis of Design Report (BDR), Environmental Assessment (EA) and Preliminary Engineering Report (PER).
 - Incorporation of relevant addenda items from the original design into the Service Instruments.
 - Preparation of Service Instruments associated with GMP Package #1, utilizing the previously developed Service Instruments to the maximum extent applicable.
 - Preparation of Service Instruments associated with GMP Package #2, utilizing the previously developed Service Instruments to the maximum extent applicable.
 - Design coordination with related projects being designed or built by Others.
 - Assistance with the “Green Loan” application modification.
 - Design coordination with Owner-Furnished Pall Microfiltration equipment.
 - Engineering services during construction.

A.2 Additional services are not anticipated but if needed will be provided under an individual Task Order.

A.3 Specific descriptions of scope of Services will be set forth in individual Task Orders.

¹ Construction phase services under this Agreement shall be performed in accordance with Schedule D insofar as applicable and appropriate.

Schedule B

SAMPLE

PROFESSIONAL SERVICES TASK ORDER

SAMPLE

Task Order Number: _____
Task Order Date: _____

Subject to the Master Services Agreement between _____ [Client] and ARCADIS, Inc. [ARCADIS], dated _____, 20__, Client hereby authorizes ARCADIS to perform services as specified in this Task Order and in accordance with the above mentioned Agreement.

1. Project Description: A description of Client's Project for which work is requested is provided in Attachment 1, incorporated into this Task Order.

Client's Project Number: _____
Project Name: _____
Client's Representative: _____

2. Scope of Work: ARCADIS shall perform its services as described in Attachment 1, incorporated into this Task Order.

ARCADIS's Job Number: _____
ARCADIS's Representative: _____

3. Time Schedule: ARCADIS shall use reasonable efforts to complete its work by: _____

4. Compensation: ARCADIS's Compensation authorized under this Task Order, which shall not be exceeded without prior written authorization of Client, is:

\$ _____ [] This Task Order's Method of Payment is incorporated and attached as Attachment 2.

5. Special Conditions: This Task Order is subject to the special provisions as described in Attachment 3, attached and incorporated into this Task Order:

6. Amendment: [] This Task Order amends a previously executed Task Order:
Previous Task Order Number: _____ Previous Task Order Date: _____

ISSUED AND AUTHORIZED BY:
Client

ACCEPTED AND AGREED TO BY:
ARCADIS, INC.

By: _____ (Sample Only) By: _____ (Sample only)
Title: _____ Title: _____

SAMPLE

SAMPLE

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: _____

Attachment 1

Description of Project & Scope of Work

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: _____

Attachment 2

Task Order Payment Terms

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: _____

Attachment 3

Special Conditions

Schedule C
Method of Payment Schedule

C.1 On individual Task Orders, Client shall pay ARCADIS in accordance with the following provisions.

a. **Cost of Services.** For services rendered, Client shall pay the cost of ARCADIS's Services in accordance with each Task Order. Specific payment amounts, methods and terms will be set forth in individual Task Orders in accordance with rates established in the Rate Table of this Agreement.

b. **Non-Labor Expenses.** Except for certain in-house services, project expenses incurred with outside vendors will be invoiced at cost plus 10% to cover handling. These services may include, but are not limited to: shipping charges; printing; supplies; equipment; special insurance; licenses; permits; or subcontracted services.

c. The following in-house services not subject to handling costs are computer usage, transportation and travel expenses, production, Laboratory, and Specialty Equipment.

d. **Sub-consultants.** As needed for completion of Task Orders to be issued under this Agreement, ARCADIS may be required to contract with outside consultants to support this project. Sub-consultants will be invoiced at cost plus 10% to cover handling.

C.2 Terms of Payment

C.2.1 **Invoices.** ARCADIS will submit invoices to Client for each month during which Services were performed. The invoice will include the following information unless stated otherwise in Section 8 of the Agreement:

a. For labor costs: labor classifications, number of hours worked, direct hourly labor rates and applicable indirect cost;

b. For non-labor expenses: description of the item, vendor name, vendor invoice no. (if available), cost to ARCADIS, and handling costs (if any);

c. Carrying charges at 1.5% per month for delinquent payments outstanding over 30 days. Carrying charges are to be waived if invoices are not received by the 20th of each calendar month.

e. Applicable sales or value-added taxes.

C.3 **Payment Due Date.** All invoices are due and payable within 30 days of the date received.

C.4 **Hourly Rates.** Charges for services provided will be in accordance with labor rates per labor category as established per this rate table at the time of Agreement and to be adjusted annually at the start of the Calendar year.

MASTER AGREEMENT FOR PROFESSIONAL SERVICES

Water/Wastewater Study, Design and Construction Phase Task Order Assignments

Between the City of Rifle and ARCADIS U.S., Inc.Project No.: 06594012

Category	Hourly Rate
Design Tech II/Field Technician II	\$69.00
Drafter I/Field Technician III and IV	\$82.00
Drafter II/Field Technician V	\$94.00
Document Tech	\$118.00
Project Assistant I and II	\$132.00
CADD Designer /Field Supervisor	\$182.00
Engineer/Scientist	\$123.00
Staff Engineer/Scientist/Architect	\$138.00
Project Engineer/ Scientist/Architect	\$148.00
Senior Engineer/ Scientist/Architect I	\$153.00
Senior Engineer/Scientist/Architect II	\$183.00
Principal Engineer/Scientist/Architect I	\$230.00
Principal Engineer/Scientist/Architect II	\$263.00
Engineer/Scientist Director	\$279.00

**Schedule D
Special Conditions**

D.1 The Special Conditions consists of this page plus the following documents, attached and made part of this Agreement:

- a. Schedule D-1 Construction Phase Services, Pages D-1.

SCHEDULE D-1 -- ENGINEERING SERVICES DURING CONSTRUCTION

Note: For purposes of this Schedule, the expressions Contract Documents, Shop Drawing, and Change Order shall have the meanings given in the Construction Contract between Client and the Contractor.

1. **General Administration of Construction Contract.** ARCADIS shall consult with and advise Client as provided in this Agreement.

2. **Visits to Site and Observation of Construction.** In connection with observations of the work of Contractor while it is in progress:

2.1 When requested by Client, ARCADIS shall make visits to the site at intervals appropriate to the various stages of construction as ARCADIS deems necessary to observe, as an experienced and qualified design professional, the progress and quality of the Contractor's work (Work). Based on information obtained during such visits and on its observations, ARCADIS shall endeavor to determine whether the Work is proceeding in accordance with the intent of the Contract Documents. ARCADIS shall keep Client informed of the progress of the Work.

2.2 The Resident will be an employee the Client.

2.3 The purpose of ARCADIS's visits to and the site will be to provide for Client a greater degree of confidence that the completed Work will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor.

ARCADIS shall not, during such visits or as a result of observations of the Work in progress, supervise, direct or have control over the Work nor shall ARCADIS have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor furnishing and performing the Work. ARCADIS can neither guarantee the performance of the Work by the Contractor nor assume responsibility for Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.

3. **Defective Work.** During its visits, ARCADIS may disapprove of or reject the Work while it is in progress if ARCADIS believes that the Work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents. ARCADIS will advise the Client in such circumstances and Client will provide communication to the Contractor.

4. **Interpretations and Clarifications.** When requested by the Client, ARCADIS shall issue necessary interpretations and clarifications of the Contract Documents.

5. **Shop Drawings.** When requested by the Client, ARCADIS shall review and approve (or take other appropriate action) Shop Drawings, samples and other data which Contractor is required to submit. Such reviews shall be for conformance with the design concept of the Project as a functioning whole and compliance with the information given in the Contract Documents. Any approvals or other actions associated with the reviews shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

6. **Substitutes.** When requested by the Client, ARCADIS shall evaluate and determine the acceptability of substitute or 'equivalent' materials and equipment proposed by Contractor.

7. Inspections and Tests. ARCADIS, when requested by the Client, shall review all certificates of inspections, testing and approvals required by law or the Contract Documents to determine that both the content of the certificates and the certified inspection test results comply substantially with such requirements.

8. Disputes between Client and Contractor. The Client will be responsible for all interpretations and management of disputes between the Client and Contractor.

9. Applications for Payment. When requested by the Client, ARCADIS shall review applications for payment and the accompanying data and schedules and present findings to the Client. ARCADIS will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations beyond the responsibilities specifically assigned to ARCADIS in this Agreement and the Contract Documents have been made by ARCADIS to check the quality or quantity of the Work as it is furnished and performed. ARCADIS is not responsible to examine how or for what purposes the Contractor has used the moneys paid on account, or to determine that title to any of the Work, materials or equipment has passed to Client free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between Client and Contractor that might affect the amount that should be paid.

10. Contractor's Completion Documents. The Client has sole responsibility for the Contractor's Completion Documents.

11. Inspections. The Client has sole responsibility for substantial and final completion inspections.

12. Limitation of Responsibilities. ARCADIS shall not be responsible for the acts or omissions of the Client, Contractor, or of any subcontractor or supplier, or any of the Contractor's or subcontractor's or supplier's agents or employees or any other persons (except ARCADIS's own employees and agents) at the site or otherwise furnishing or performing any of the Work. However, nothing contained in paragraphs 1 thru 11, shall be construed to release ARCADIS from liability for failure to properly perform the duties and responsibilities assumed by ARCADIS in the Contract Documents.

Rifle Regional Water Purification Facility
Scope of Services to be Provided
Task Order #1 – GMP Package #1

This is an exhibit attached to and made a part of the Master Agreement dated August ____, 20__, between the City of Rifle (Client) and ARCADIS U.S., Inc. (Engineer) for professional engineering services (the Agreement).

1.0 GENERAL

1.1 The Client is retaining ARCADIS to provide professional engineering services in the context of an integrated team with the Client, a CM/GC (Contractor), and the Client's Consultants for select portions of the re-design of the Rifle Regional Water Purification Facility (RRWPF) with a reduced scope at a new site located on the adjacent mesa. The services are necessary as a result of the bids that were unaffordable.

1.2 The Client has requested that ARCADIS provide support on the following related tasks:

- 1) Development of the Client's CM/GC approach and related documents.
- 2) Assistance with the preparation of revisions and amendments to the Basis of Design Report (BDR), Environmental Assessment (EA) and Preliminary Engineering Report (PER).
- 3) Incorporation of relevant addenda items from the original design into the drawings or specifications.
- 4) Design services associated with GMP Package #1.
- 6) Design coordination with related projects being designed or built by Others.
- 7) Assistance with Green Loan application modifications.

1.3 This scope of services addresses engineering services to be provided on the tasks described above. The tasks above are hereinafter referred to as the "Project."

1.4 The Project is a significant portion of the Client's overall Program to build a new water treatment plant and appurtenant and supporting infrastructure.

1.5 The Client is requesting that ARCADIS assist the Client in developing CM/GC documents for use on this project. The Client requests that a separate task manager be assigned for CM/GC document activities.

1.6 It is anticipated that ARCADIS will support the Client's efforts in submitting timely amendments and revisions to the BDR, EA, and PER. The Client will take the lead on such efforts and make the submission to CDPHE and other agencies as required. Such assistance includes the immediate preparation of the following revised drawings:

- Hydraulic Profiles

- Process Flow Diagrams
- Design Criteria Summary
- Process and Instrumentation Drawings
- Sample Line Piping Schematics

The Client requests that a separate task manager be assigned for BDR, EA, and PER activities. See Exhibit C for a detailed breakdown of Scope Items to be provided by ARCADIS for the BDR.

1.7 It is anticipated that ARCADIS will work in conjunction with the Client, the Client's Consultants and a CM/GC for the preparation of the GMP Package #1. The Client requests that a separate task manager be assigned for the design related tasks of conforming documents for addenda, coordination with work designed by Others, and development of the documents for GMP development. Facilities constructed as part of GMP Package #1 will not be placed in service until the completion of construction of GMP Package #2.

1.8 GMP Package #1 will include the following facilities:

- Disinfection Contact Basin (DCB) sized for 4-log virus inactivation by chlorine at multiple conditions (8 mgd @ 3C and 10 mgd @ 10C).
- Finished Water Pump Station (FWPS) (wet well to be part of same structure as DCB). FWPS firm pumping capacity of 8 MGD at a revised TDH condition. Spaces for 3 additional pumps are to be provided. Header and pipeline are to be sized for up to a capacity of 10 MGD.
- FWPS pump header isolation and control valves, instrumentation, controls, inlet, overflow, and buried discharge piping within 30 feet of the pump station.
- Updated Finished Water Line (FWL) hydraulic transient report to include recommendations for protective measures including surge tank based on new conditions.
- Verify Raw Water Line hydraulic transient conditions to confirm previous design of the surge anticipation valve in the RWPS.
- FWPS Building consisting of an electrical room and pump room. Building height shall not exceed 35 feet as measured on the northern side.
- Associated FWPS architectural, electrical, instrumentation, structural, HVAC, and plumbing. Electrical Gear including Finished Water Pump VFDs will be located in the main process building electrical room included in GMP Package #2.
- Recycle Basin and Recycle Pump Station consisting of submersible pumps (3 pumps, capacity TBD) located adjacent to drying beds.
- Electrical Gear including Recycle Pump VFDs will be located in the main process building electrical room included in GMP Package #2. No building will be located at the Recycle Pump Station.
- Recycle PS instrumentation and controls.
- Routing of the Recycle pipeline between the Recycle PS and the raw water line.

- Routing of the pipelines leading into the drying bed area including the Disinfection Contact Basin (DCB) overflow, Flocc/Sed overflow, Sedimentation Basin Blowdown/Drain (SBB/DR), Membrane Filtration Backwash Waste (MF BWW), and Granular Activated Carbon Back Wash Waste (GAC BWW) from a separate facility.
- A natural gas fueled generator within an acoustic enclosure to be mounted on a concrete pad and its associated automatic transfer and bypass isolation switch. Natural Gas Piping alignments to be included in GMP Package #1, with construction to be included in GMP Package #2.
- Site mass excavation and rough grading and drainage for the facilities described above including civil site work and structural engineering associated the generator concrete pad. Coordination with Kumar & Associates regarding limits of design responsibility.
- Erosion control plan.
- Identification of contractor field office and staging area.

1.9 It is assumed that the Client will provide the following to the Engineer:

- Detailed geotechnical report within two weeks of ARCADIS providing Kumar and Associates a drawing indicating main building, clearwell, Recycle PS, and generator placement.
- Site survey (already transmitted).

1.10 Services not included in this scope are as follows:

- Design of clay-lined drying beds.
- Design of RO and GAC facilities.
- Design of the access road to the RRWPF.
- Design of GMP #2 package.
- Site legal description or survey.
- Opinion of probable construction schedule
- Landscape design
- Landscaping irrigation piping within yard.
- Radio path survey or other radio telemetry surveys
- Local permitting (except when explicitly requested)
- Storm Water Pollution Prevention Plan for drying bed and access road areas.
- CDPHE coordination and permitting (except when explicitly requested)
- Permitting with outside agencies on local, state, and federal level.

1.11 Engineer shall serve as the Client's prime design professional and engineering representative for the Project providing professional engineering, consultation and advice with respect thereto. Engineer may employ such subcontractors or subconsultants as accepted and in good standing by the Client. The Client requests that proposed new subcontractors or subconsultants and their project managers be approved by the Client before performing work on the project.

- 1.12 The scope of services, personnel resources, periods of service and compensation have been estimated on the basis of the Client's and the Engineer's understanding of the known Project requirements as of the date of the execution of the Agreement, and in accordance with the milestone schedule for completion of services presented in Section 7.0. The Client and Engineer agree that the Client may request changes that would modify the scope of services or period of performance. The Client and Engineer agree that required changes and/or modifications of the scope of services, period of service and compensation for any project package will be established by amendment to this Agreement.

2.0 MANAGEMENT SERVICES

2.1 Project Management

Engineer will perform the following project management functions:

2.1.1 General Project Management

Engineer will provide general project management throughout the project to include oversight and coordination of all of the Engineer's (and sub-consultants) efforts in executing the tasks described in Section 1. The Engineer's staffing and project management team are listed in the various exhibits and shall remain involved in the Project.

2.1.2 General Sequence of Activities

The Client has requested that activities related to CM/GC document preparation; activities related to assistance on BDR, EA, and PER revisions and amendment preparation; and activities related to the preparation of GMP Package #1 be performed concurrently with different task managers.

The following sequence of activities, milestones and deliverables are consistent with the CM/GC approach being adopted and implemented by the Client:

Sizing and locating clearwell and recycle basin/pump station wet well:

- Coordination with Geotechnical required to complete geotechnical effort.

Development of CM/GC approach and documents:

- Design Phase Services Agreement
- Construction Phase Services Agreement and Related Documents

Assistance on BDR, EA, and PER:

- Development and revisions to process flow diagrams
- Development and revisions to hydraulic profiles.
- Capacity evaluation documentation.
- Process calculations.

- Design criteria summary drawing.
- Development and revisions to P&IDs.
- Assistance with text and graphics (site plans, maps, etc.) when requested.

GMP Package #1:

- Kick off Meeting/Scope Verification
- Design 0% to 60%
- Microfiltration System Coordination and design review meeting at Pall facility in New York.
- QA/QC Review 60%
- QA/QC Resolution 60%
- Issue 60% Documents to CM/GC for Development of Cost Model and Client Review
- Evaluation and findings of CM/GC Cost Estimate at 60%
- Cost Model Review and Workshop/Teleconference/Meeting
- Design 60% to 100%
- QA/QC Review 100%
- QA/QC Resolution 100%
- Issue 100% Stamped and Sealed Documents to CM/GC “Final For Construction GMP Package #1”
- Package #1 GMP Review and Workshop/Teleconference/Meeting
- Assess Document Revisions to Reflect CM/GC Assumptions and Clarifications
- Issue Addendum (if necessary)
- Council Approval/Notice of Award
- Notice to Proceed

The anticipated drawings and the specific specifications sections for each GMP package at various levels of completion are presented in Exhibit A for GMP Package #1. The exact content of the deliverable will vary as scope is re-defined and as a result of the CM/GC process.

2.1.3 ARCADIS Invoicing

The Client requests regular monthly invoicing prepared under the supervision of ARCADIS senior management with the following supporting information necessary for funding agency documentation:

- Hours worked by each individual by task or sub-task.
- Other direct costs (ODC) receipts.
- Travel receipt documentation as required by the funding agencies.
- Copies of subcontractor/subconsultant invoices with the same level of supporting information as needed.
- Copies of subconsultant/subcontractor agreements as needed.

2.1.4 Quality Management

The Client requests a quality management plan be implemented that is consistent with the steps in the recently adopted CM/GC approach and that improves upon past quality, especially with regard to subconsultant work products. The project quality management plan that will be mutually developed, complete with applicable quality management checklists will be provided within 14-calendar days from Notice to Proceed from the Client.

2.1.5 Periodic Meetings

Periodic meetings will be held at the Client or at the offices of the Engineer (Denver or Phoenix) at times that are mutually convenient. The Engineer will typically prepare the agenda and chair the meeting.

For all meetings, the Engineer shall be responsible for the development and distribution of agendas and meeting minutes. The Engineer or Client may attend meetings by teleconference, unless one party requests otherwise. Meeting minutes shall be provided to the Client for review within two (2) business days.

3.0 CM/GC ASSISTANCE

The Engineer shall assist the Client in preparation of a Request for Proposal (RFP), or document of similar purpose, for soliciting the services of a CM/GC contractor. A single RFP (or document) will be utilized to procure a single contractor for both Package #1 and Package #2. The Client will be responsible for soliciting and conducting any pre-proposal meeting with prospective CM/GCs, receiving proposals, and selecting the CM/GC. When requested and to the extent requested, the Engineer shall review the proposals and provide recommendations to the Client, and attend coordination meeting(s) with the Client and the selected CM/GC.

During the Design of Package #1, the Engineer will provide additional services such as reviewing the CMGC Cost Model and GMP. This effort shall not exceed the labor hours denoted in Exhibit D.

4.0 ASSISTANCE ON BASIS OF DESIGN REPORT, ENVIRONMENTAL ASSESSMENT, AND PRELIMINARY ENGINEERING REPORT.

The Client has established the following priorities regarding CDPHE re-approvals:

- 1) Basis of Design Report (BDR)
- 2) Environmental Assessment (EA)
- 3) Preliminary Engineering Report (PER)

The purpose of these documents is now defined by CDPHE and perhaps not as originally intended/provided//organized/labeled. The rationale for the priorities is

as follows. The revisions to the BDR are needed for design team coordination with the re-design effort to commence immediately. The typical purpose of the CDPHE-required PER is for federal funding approval through the Grants and Loan Unit, which has already occurred, and not-design approval (approval to construct) through the Water Quality Control Division. The EA must be submitted with amendments, subject to public comment, and re-approved prior to the start of construction on lands where State Revolving Fund (SRF) work is planned.

The Client has already met with and conversed with CDPHE officials regarding the requirements for this re-design effort as the Client has made the timing of their design reviews a politically sensitive issue. The Client will remain in the lead with respect to communication with CDPHE. In the interim since the previous version of the BDR, CDPHE has changed its forms and submittal requirements which mean that a very different submittal is now possible.

Regarding the BDR, the Client has been informed that it must seek re-approval of only the aspects that have changed since the previous approval. The Client's preference is to also re-identify deviations from CDPHE Design Criteria that are still planned.

Regarding the EA, the Client has been informed that it must amend only those parts of the EA that have changed since the previous approval.

Regarding the PER, the Client has been informed that it must amend only those parts of the PER that have changed since the previous approval.

The Client requests that ARCADIS provide assistance when requested on the BDR, EA, and PER in a manner consistent with the priorities listed above. The Client desires to supplement the minimum BDR content required by CDPHE with additional information appropriate for the circumstances of the re-design and to expedite design re-approval.

A BDR checklist with supporting attachments will be prepared by the Client and ARCADIS (in a supporting role) utilizing the recently adopted CDPHE format. Where possible, information will be pulled from the previous documents. The BDR table of Contents and delineation of responsibilities between the Client and ARCADIS are presented in Exhibit C. The Client is requesting that ARCADIS stamp and seal the BDR table of contents for those items that are ARCADIS work product.

5.0 DESIGN SERVICES

5.1 GMP Package #1

The Engineer will conduct on-site investigations, studies, research, engineering evaluations, calculations and other design activities required to fully develop the Project, assist the Client's Program, and to produce documents in accordance with this Scope of Services.

The Engineer will participate in a design review of the Pall microfiltration equipment for compliance with the project design and intent. This activity will be scheduled early in the project as mutually agreed with the Client. Design review will be at the Pall facility in New York.

The Engineer shall provide the drawings and specifications necessary for the Contractor to create cost models and GMPs as indicated in the attached drawing lists. Addenda items from the previous design package will be incorporated as appropriate into the 60% Design Deliverables. The Engineer shall provide the drawings, specifications sections, and other information as indicated in Exhibit A at the appropriate times and to meet the milestones in Section 7.0.

The drawings, specifications, and other information will be assembled into a single deliverable and made available in printed and electronic (PDF) formats at 60%, 90%, and 100%, as the case may be. A 90% deliverable is not planned for GMP Package #1. All specifications will be electronically book-marked by specification section (no specification sub-sections shall be book marked). Drawings will be produced in both 22" x 34" (full size) and 11" x 17" (half size) formats. The numbers of copies and distribution of documents is summarized in Exhibit G, or as modified and mutually agreed between the Client and ARCADIS.

Design drawings will be developed in accordance with the existing project standards, and will use or reference Client standard details where applicable. To preserve work already completed during previous design phases, building models will be generated using the AutoCAD 2D software, which in turn will be used to create 2D scaled drawings for each discipline for inclusion in the bid documents. Site design, including the pipeline corridor, will be developed using AutoCAD's Civil 3D software.

Technical specifications will be prepared using existing RRWPF specifications and modifying them for a reduced scope. The existing specifications have been prepared in the Construction Specifications Institute (CSI) 48 –Division 2004 Master Format. Front end documents (Divisions 0, 00, 01) will continue to be revised and maintained by the Client on the ARCADIS Share point site.

All document packages will include 2D Drawings and Specifications.

All AutoCAD files, software files (MS Word, MS Excel, etc.), calculations, and work products shall become the property of the City of Rifle when requested or upon completion of the Project. Electronic seals and signatures will be removed

from all electronic files prior to transmittal. Labor effort to copy and transmit files shall be included in the Project fees.

5.2 GMP Package #1 Workshop

The Engineer will conduct a workshop described below to be held at the City. The workshop will be attended by the Engineer (as directed by the Client), Client personnel, CM/GC personnel, and others as appropriate, and will be conducted as a forum for discussion and resolution of issues critical to the success of the Project.

It is intended that the workshop will be conducted after the submission and review of the 60% Design. It is anticipated that the CM/GC will be prepared to share major comments regarding the design to include potential cost savings measures and construction methods. It is anticipated that this workshop will be up to six (6) hours in duration.

As appropriate, the Engineer will prepare additional materials for the Workshop as required for the team to have informed discussion and make decisions. The Engineer will prepare minutes for each of the workshops summarizing and documenting major points of discussion, decisions made, and action items for team members.

6.0 PAYMENT TO ENGINEER

- 6.1 Payment to the Engineer for services described in this Scope of Services shall be on a time and materials plus expenses basis using the "Rates and Fees" summarized in the Schedule C of the Agreement.
- 6.2 The Client agrees to pay the Engineer based on regular monthly invoicing up to a not to exceed value of **\$729,400**. Amounts beyond this limit will require additional written authorization from the City Council. Budget remaining in this not to exceed value may be transferred to subsequent Task Orders upon mutual agreement between the Client and ARCADIS.
- 6.3 The Client agrees to pay accurate invoices regularly presented and correctly substantiated within 30 days.
- 6.4 Services not described in this scope of services may be obtained from the Engineer (or its subcontractors or sub consultants) for additional fee based on the "Rates and Fees" summarized in Schedule C of the Agreement. Written authorization from the Client is required from the Client to initiate services not described herein.
- 6.5 Preparing to serve or serving as a consultant or witness for the Client in any litigation, arbitration or other legal or administrative proceeding involving the Project is excluded from this agreement.

6.6 The Client reserves the right to use other consultants for any portion of its Re-design Program outside of the scope presented herein.

7.0 MILESTONE SCHEDULE

The Client has established the following milestones. The following schedule will be updated as appropriate based on actual program level timelines. All schedule modifications will be coordinated with the Client, Engineer, and CMGC.

Milestone	Description	Date
1	DCB Sizing, Calculations and Preliminary Layout	8/25/2012
2	Recycle Basin Sizing, Calculations, and Preliminary Layout	8/27/2014
3	Confirmation of Relevant Addenda Incorporated	8/27/2014
4	Reconciliation of Terms and Flow Stream Identification	9/12/2014
5	BDR Completion (to CDPHE)	9/12/2014
6	Review of Green Loan Application	9/12/2014
7	GMP Package #1 (60% to CM/GC)	10/15/2014
8	GMP Package #1 (100% Final For Construction to CM/GC)	11/14/2014

8.0 PROJECT SCHEDULE

The anticipated schedule, will be developed in MS Project software, and delivered within 7-calendar days from NTP. The MS Project schedule for the Project be developed with activities and durations reflective of the steps and durations associated with quality reviews, resolution, and communication between the participants.

8.1 Resource Forecasting

The Client requests that ARCADIS prepare and transmit a regular forecast of the personnel resources assigned to complete the scheduled project tasks and sub-tasks. The Client also requests that a narrative description, or bullet list accompany the forecast identifying information needs, coordination items, and issues needing attention to maintain completion of the scheduled activities. The format of the forecast can be a simple regular email with a revised and updated MS Project schedule attached. The Client requests that this resource forecast be provided every two weeks.

The Client requests that the MS Project schedule for the Project be developed with activities and durations reflective of the steps and durations associated with quality reviews, resolution, and communication between the participants. Project schedule will be provided as indicated in Section 8.0.

Exhibit A – Drawing and Specification List for GMP Package #1.

Exhibit B – N/A

Exhibit C – BDR Table of Contents and Delineation of Responsibility

Exhibit D – Redesign Budgetary Hours Breakdown

Exhibit E – N/A

Exhibit F – N/A

Exhibit G—Document Distribution

Exhibit A

Drawing and Specifications List for GMP Package #1

Discipline/ Group	Drawing No.	Drawing Name	Org.	Lead Engineer/Secondary	% Complete	Engineer Hours	60%	GMP 100%	Drafting Hours	Comments
General										
	G-1	Cover Sheet Drawing	Arcadis	Jim Miller	30%	0	•	•	2	Other General Sheets will be in the BDR
	G-2	Index/General Notes	Arcadis	Jim Miller	30%	0	•	•	8	
Civil										
	C-1	Civil Notes, Legend, and Abbreviations	Arcadis	Daniel Applegate	0%	4	•	•	8	
	C-2	Civil Typical Details 1	Arcadis	Daniel Applegate	0%	4	•	•	8	
	C-3	Civil Typical Details 2	Arcadis	Daniel Applegate	0%	4	•	•	8	
	C-4	General Erosion and Sediment Control Details and Notes	Arcadis	Daniel Applegate	0%	4	•	•	8	
	C-5	Site Plan	Arcadis	Daniel Applegate	0%	16	•	•	24	
	C-6	Rough Grading and Drainage Plan North	Arcadis	Daniel Applegate	0%	16	•	•	24	
	C-7	Rough Grading and Drainage Plan South	Arcadis	Daniel Applegate	0%	16	•	•	24	
	C-8	Erosion and Sediment Control Plan	Arcadis	Daniel Applegate	0%	16	•	•	16	
Process										
	P-1	Legends, Symbols, and Abbreviations	Arcadis	Jim Miller/Patrick Haney	30%	4	•	•	8	
	P-2	Process Typical Details 1	Arcadis	Patrick Haney	30%	8	•	•	8	
	P-3	Process Typical Details 2	Arcadis	Patrick Haney	30%	8	•	•	8	
	P-4	Pipe Support Typical Details 1	Arcadis	Patrick Haney	30%	8	•	•	8	
	P-5	FWPS and DCB Floor Plan	Arcadis	Patrick Haney	30%	40	•	•	24	
	P-6	FWPS and DCB Plan at EL XXXX.XX	Arcadis	Patrick Haney	30%	40	•	•	24	
	P-7	DCB Sections and Details	Arcadis	Patrick Haney	30%	40	•	•	24	

Discipline/ Group	Drawing No.	Drawing Name	Org.	Lead Engineer/Secondary	% Complete	Engineer Hours	60%	GMP 100%	Drafting Hours	Comments
	P-8	Enlarged FWPS Clearwell Plan	Arcadis	Patrick Haney	0%	40	•	•	24	
	P-9	Enlarged FWPS Plan at EL XXXX.XX	Arcadis	Patrick Haney	0%	40	•	•	24	
	P-10	FWPS Sections and Details 1	Arcadis	Patrick Haney	0%	40	•	•	24	
	P-11	FWPS Sections and Details 2	Arcadis	Patrick Haney	0%	40	•	•	24	
	P-12	Recycle Basin Upper and Lower Plan	Arcadis	Patrick Haney	0%	40	•	•	24	
	P-13	Recycle Basin Sections and Details	Arcadis	Patrick Haney	0%	40	•	•	24	
Structural										
	S-1	Structural Notes and Abbreviations	Arcadis	Justin Minadeo	0%	8	•	•	2	
	S-2	Typical Details No. 1	Arcadis	Justin Minadeo	0%	10	•	•	4	
	S-3	Typical Details No. 2	Arcadis	Justin Minadeo	0%	10	•	•	4	
	S-4	Typical Details No. 3 DCB and FWPS	Arcadis	Justin Minadeo	0%	10	•	•	4	
	S-5	Foundation and Top Plan	Arcadis	Justin Minadeo	0%	40	•	•	16	
	S-6	DCB and FWPS Sections	Arcadis	Justin Minadeo	0%	40	•	•	16	
	S-7	DCB and FWPS Sections and Details	Arcadis	Justin Minadeo	0%	30	•	•	12	
	S-8	Recycle Pump Station Foundation and Top Plan	Arcadis	Justin Minadeo	0%	40	•	•	16	
	S-9	Recycle Pump Station Plan Section	Arcadis	Justin Minadeo	0%	40	•	•	16	
	S-10	Recycle Pump Station Sections and Details	Arcadis	Justin Minadeo	0%	30	•	•	12	
	S-11	Miscellaneous Sections and Details	Arcadis	Justin Minadeo	0%	30	•	•	12	
	S-12	Pipe Support Details Generator Pad Plan	Arcadis	Justin Minadeo	0%	40	•	•	16	
	S-13	and Sections	Arcadis	Justin Minadeo	0%	40	•	•	16	

Discipline/ Group	Drawing No.	Drawing Name	Org.	Lead Engineer/Secondary	% Complete	Engineer Hours	60%	GMP 100%	Drafting Hours	Comments
Architectural										
	A-1	Abbreviations, Legends, Symbols, and General Notes	Arcadis	Crawford/Hollenbaugh	30%	4	•	•	8	
	A-2	Energy Code Chart	Arcadis	Crawford/Hollenbaugh	30%	8	•	•	8	
	A-3	FWPS Floor Plan	Arcadis	Crawford/Hollenbaugh	0%	16	•	•	24	
	A-4	FWPS Roof Plan	Arcadis	Crawford/Hollenbaugh	0%	16	•	•	16	
	A-5	FWPS Exterior Elevations	Arcadis	Crawford/Hollenbaugh	0%	16	•	•	16	
	A-6	FWPS Building Sections	Arcadis	Crawford/Hollenbaugh	0%	16	•	•	16	
	A-7	FWPS Wall Sections Door, Window , Louver, Room Finish	Arcadis	Crawford/Hollenbaugh	0%	16	•	•	16	
	A-8	Schedule and Details	Arcadis	Crawford/Hollenbaugh	0%	16	•	•	16	Assumes CMU Building
	A-9	Masonry Details	Arcadis	Crawford/Hollenbaugh	0%	8	•	•	16	Assumes CMU Building
Mechanical										
	M-1	Legends and General Notes	AE Associates	Alicia Thorpe	30%	4	•	•	8	
	M-2	Details	AE Associates	Alicia Thorpe	0%	4	•	•	16	
	M-3	Schedules	AE Associates	Alicia Thorpe	0%	16	•	•	16	
	M-4	FWPS HVAC Plan	AE Associates	Alicia Thorpe	0%	16	•	•	16	
	M-5	FWPS Plumbing Plan	AE Associates	Alicia Thorpe	0%	16	•	•	16	
	M-6	FWPS Roof Plan	AE Associates	Alicia Thorpe	0%	16	•	•	16	
I & C										
	I-1	Legends, Symbols, and Abbreviations	Arcadis	Jim Costa/Haney/Miller	30%	4	•	•	8	Other P&IDs will be in the BDR
	I-2	Instrumentation Details	Arcadis	Jim Costa/Haney/Miller	30%	4	•	•	8	
	I-3	P&ID DCB and FWPS	Arcadis	Jim Costa/Haney/Miller	30%	24	•	•	16	

Discipline/ Group	Drawing No.	Drawing Name	Org.	Lead Engineer/Secondary	% Complete	Engineer Hours	60%	GMP 100%	Drafting Hours	Comments
	I-4	P&ID Recycle Pump Station	Arcadis	Jim Costa/Haney/Miller	30%	24	•	•	16	
Electrical										
	E-1	Legend	Arcadis	Jeff Sokol/Emilio Castillo	30%	4	•	•	8	
	E-2	Abbreviations and Schedules	Arcadis	Jeff Sokol/Emilio Castillo	30%	4	•	•	8	
	E-3	Details 1	Arcadis	Jeff Sokol/Emilio Castillo	30%	4	•	•	8	
	E-4	Details 2	Arcadis	Jeff Sokol/Emilio Castillo	30%	4	•	•	8	
	E-5	FWPS Power Plan	Arcadis	Jeff Sokol/Emilio Castillo	0%	24	•	•	28	
	E-6	Recycle Pump Station Power Plan	Arcadis	Jeff Sokol/Emilio Castillo	0%	20	•	•	28	
	E-7	FWPS Lighting and Grounding Plan	Arcadis	Jeff Sokol/Emilio Castillo	0%	16	•	•	16	
	E-8	Recycle Pump Station Lighting and Grounding Plan	Arcadis	Jeff Sokol/Emilio Castillo	0%	16	•	•	16	
	E-9	Generator Power and Grounding Plan	Arcadis	Jeff Sokol/Emilio Castillo	0%	16	•	•	20	
	E-10	Block Diagram 1	Arcadis	Jeff Sokol/Emilio Castillo	0%	20	•	•	20	
	E-11	Block Diagram 2	Arcadis	Jeff Sokol/Emilio Castillo	0%	16	•	•	16	
	E-12	Panelboard Schedules 1	Arcadis	Jeff Sokol/Emilio Castillo	0%	8	•	•	16	
				Subtotals	Eng	1232		CADD	988	

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
Division 0 and 00											
Front End											
-	Covers (Vol 1a, 1b, 1c, 1d)				0%	•	•		4	1	New covers needed.
00 10 00	Table of Contents	Rifle	JMM	DD	0%	•	•		4		
00 51 00	Notice of Award	Rifle	JMM	DD	0%	•	•		4		
00 52 13	Construction Phase Services Agreement	Arcadis	BH	JMM/DD	30%	•	•	8	4		
00 55 00	Notice to Proceed	Rifle	JMM	DD	30%	•	•		4		
00 61 13.13	Performance Bond Form	Rifle	JMM	DD	30%	•	•		4		
00 61 13.16	Payment Bond Form	Rifle	JMM	DD	30%	•	•		4		
00 72 13	General Conditions	Rifle	JMM	DD	100%	•	•		4		
00 73 01	Supplementary Conditions	Rifle	JMM	DD	30%	•	•		4		
Division 01											
General Requirements											
01 11 13	Summary of Work	Rifle	JMM	DD	30%	•	•	1	4		
01 11 15	Resident Engineer, Project Advisor, and Engineer	Rifle	JMM	DD	30%	•	•	0	4		
01 14 16	Coordination with Owners Operation	Rifle	JMM	DD	30%	•	•	4	4	1	
01 22 13	Measurement and Payment	Rifle	JMM	DD	30%	•	•	1	4	1	
01 25 00	Substitution Procedures	Rifle	JMM	DD	30%	•	•	0	4		
01 26 00	Contract Modification	Rifle	JMM	DD	30%	•	•	1	4		
01 29 73	Procedures	Rifle	JMM	DD	30%	•	•	0	1		
01 29 76	Schedule of Values Progress Payment	Rifle	JMM	DD	30%	•	•	1	1		
01 31 13	Procedures	Rifle	JMM	DD	30%	•	•	0	1		
01 31 19.13	Project Coordination Pre-Construction Conference	Rifle	JMM	DD	30%	•	•	1	1		

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
01 31 19.23	Progress and Other Meetings	Rifle	JMM	DD	30%	•	•	0	1		
01 32 16	Progress Schedule	Rifle	JMM	DD	30%	•	•	1	1		
01 32 33	Photographic Documentation	Rifle	JMM	DD	30%	•	•	0	1		
01 33 00	Submittal Procedures	Rifle	JMM	DD	30%	•	•	1	1		Decision to keep/delete at 60%
01 35 44	Spill Prevention and Countermeasures Plan	Rifle	JMM	DD	30%	•	•	0	1		
01 42 00	References	Rifle	JMM	DD	30%	•	•	1	1		
01 45 16	Field Quality Control-General Requirements	Rifle	JMM	DD	30%	•	•	0	1		
01 45 29.13	Testing Laboratory Services Furnished by Contractor	Rifle	JMM	DD	30%	•	•	1	1		
01 45 29.23	Testing Laboratory Services Furnished by Owner	Rifle	JMM	DD	30%	•	•	0	1		
01 45 33	Code Required Special Inspections and Procedures	Rifle	JMM	DD	30%	•	•	1	1		Decision to keep/delete at 60%
01 45 53	Cleaning, Testing, and Disinfecting Hydraulic Structures	Rifle	JMM	DD	30%	•	•	0	1		
01 51 05	Temporary Utilities/Facilities	Rifle	JMM	DD	30%	•	•	1	1		
01 52 11	Engineer's Field Office	Rifle	JMM	DD	30%	•	•	0	1		
01 52 13	Contractor's Field Office and Sheds	Rifle	JMM	DD	30%	•	•	1	1		
01 57 05	Temporary Controls	Rifle	JMM	DD	30%	•	•	0	1		
01 57 33	Security	Rifle	JMM	DD	30%	•	•	1	1		
01 58 00	Project Identification Signs	Rifle	JMM	DD	30%	•	•	0	1		
01 61 00	Common Product Requirements	Rifle	JMM	DD	30%	•	•	1	1		

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
01 62 00	Product Options	Rifle	JMM	DD	30%	•	•	0	1		Decision to Keep/delete Needed
01 65 00	Product Delivery Requirements	Rifle	JMM	DD	30%	•	•	1	1		
01 66 00	Product Storage and Handling Requirements	Rifle	JMM	DD	30%	•	•	0	1		
01 71 23	Field Engineering	Rifle	JMM	DD	30%	•	•	1	1		
01 71 33	Protection of Work and Property	Rifle	JMM	DD	30%	•	•	0	1		
01 73 29	Cutting and Patching	Rifle	JMM	DD	30%	•	•	0	1		
01 74 05	Cleaning, Testing, and Disinfecting	Rifle	JMM	DD	30%	•	•	0	1		
01 74 05	Hydraulic Structures Commissioning and Start-up Procedures	Rifle	JMM	DD	30%	•	•	0	1		
01 75 11	Closeout	Rifle	JMM	DD	30%	•	•	0	1		
01 77 19	Requirements	Rifle	JMM	DD	30%	•	•	0	1	1	
01 78 23	Operations and Maintenance Data	Rifle	JMM	DD	30%	•	•	0	1		
01 78 39	Project Record Documents	Rifle	JMM	DD	30%	•	•	0	1		
01 78 43	Spare Parts and Extra Materials	Rifle	JMM	DD	30%	•	•	0	1		
Division 02	Existing Conditions										
Division 03	Concrete										
03 01 30	Repair and Rehabilitation of Cast-In-Place Concrete	Arcadis	Justin Minadeo	JMM/DD/PV	0%	•	•	2	1	3,5	Review United's comments and addenda responses. Review United's comments and addenda responses. Review United's comments and addenda responses.
03 11 00	Concrete Forming	Arcadis	Justin Minadeo	JMM/DD/PV	0%	•	•	2	1	3,5	
03 15 00	Concrete Accessories	Arcadis	Justin Minadeo	JMM/DD/PV	0%	•	•	2	1	3,5	

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
03 20 00	Concrete Reinforcing	Arcadis	Justin Minadeo	JMM/DD/PV	0%	•	•	2	1	3,5	Review United's comments and addenda responses.
03 30 00	Cast-in-Place Concrete	Arcadis	Justin Minadeo	JMM/DD/PV	0%	•	•	2	1	3,5	Review United's comments and addenda responses.
03 60 00	Grouting	Arcadis	Justin Minadeo	JMM/DD/PV	0%	•	•	2	1	3,5	Review United's comments and addenda responses.
Division 04 Masonry											
04 05 05	Unit Masonry Construction	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
04 05 11	Masonry Mortaring and Grouting	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
04 05 19	Masonry Anchorage and Reinforcing	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
04 22 00	Concrete Unit Masonry	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
Division 05 Metals											
05 05 33	Anchor Systems	Arcadis	Justin Minadeo	B. Bubela	30%	•	•	2	1		
05 12 00	Structural Steel Framing	Arcadis	Justin Minadeo	B. Bubela	30%	•	•	2	1	3	
05 50 13	Miscellaneous Metal Fabrications	Arcadis	Justin Minadeo	B. Bubela	30%	•	•	2	1		
05 54 63	Floor Access Hatch Covers	Arcadis	Justin Minadeo	B. Bubela	30%	•	•	2	1		
05 56 00	Metal Castings	Arcadis	Justin Minadeo	B. Bubela	30%	•	•	2	1		
Division 06 Wood, Plastics, and Composites											
06 10 53	Miscellaneous Rough Carpentry	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
Division 07 Thermal and Moisture Protection											
07 19 16	Silate Water Repellents	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
07 21 05	Building Insulation	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
07 61 70	Flexible Masonry Flashing	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
07 62 00	Sheet Metal Flashing and Trim	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
07 71 00	Roof Specialties	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
07 72 33	Roof Hatches	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
07 92 00	Joint Sealants	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Assumes CMU Building/Pre-engineered Bldg.
Division 08 Openings											
08 11 13	Hollow Metal Doors and Frames	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Significant Addenda Comments
08 33 23	Overhead Coiling Doors	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4	3	
08 71 00	Door Hardware	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		
08 90 00	Louvers and Vents	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		
Division 09 Finishes											
09 61 13	Concrete Hardener	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		Jim Miller previously modified Arcadis template
09 91 00	Painting	Arcadis	---/JMM	B. Bubela	30%	•	•	8	4		

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
Division 10		Specialties									
10 14 00	Signage	Arcadis	Jim Miller/DC/MH	B. Bubela	30%	•	•	8	4		Jim Miller previously modified Arcadis template
10 44 00	Fire Protection Specialties	Arcadis	DC/MH	B. Bubela	30%	•	•	8	4		
Division 11		Equipment									
Division 12		Furnishings									
Division 13		Special Construction									
13 12 50	Metal Building	Arcadis	Dave Crawford	B. Bubela	30%	•	•	16	4	2,4	
Division 14		Conveying Equipment									
Division 21		Fire Suppression									
Division 22		Plumbing									
22 05 53	Identification for Plumbing and HVAC Piping and Equipment	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		
22 13 16	Sanitary Waste and Vent Piping	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		Drains in the FWPS routed to SS
22 13 19	Sanitary Waste Piping Specialties	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		Drains in the FWPS routed to SS
22 14 13	Storm Drainage Piping	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		Assume internal drains for now
22 14 23	Storm Drainage Piping Specialties	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		Assume internal drains for now

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
Division 23 Heating Ventilation and Air Conditioning											
23 05 00	Common Work Results for HVAC, Plumbing and Fire Protection	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		
23 05 13	Common Motor Requirements For HVAC and Plumbing Equipment	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		
23 05 29	Hangers and Supports for HVAC Plumbing and Fire Protection	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		
23 05 93	Piping and Equipment Testing Adjusting and Balancing for HVAC	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		Delete at 60% if not used
23 07 00	HVAC Insulation	AE Associates	A Thorpe	B. Bubela	30%			4	4		Delete at 60% if not used
23 09 00	Instrumentation and Control for HVAC	AE Associates	A Thorpe	B. Bubela	0%		•	4	4		
23 11 23	Facility Natural Gas Piping	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		
23 31 13	Metal Ductwork	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		Delete at 60% if not used
23 33 00	Air Duct Accessories	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		Delete at 60% if not used
23 34 13	HVAC Fans	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		
23 37 13	Diffusers, Registers and Grilles	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		Delete at 60% if not used
23 55 33	Fuel Fired Unit Heaters	AE Associates	A Thorpe	B. Bubela	30%	•	•	4	4		
Division 25 Integrated Automation											

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
Division 26	Electrical										
26 05 05	General Provisions for Electrical Systems Low Voltage	Arcadis	J. Sokol/E. Castillo	B. Bubela	0%	•	•	32	4		
26 05 19	Electrical Power Conductors and Cables	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4		
26 05 23	Instrumentation and Communication Cables	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4		
26 05 26	Grounding and Bonding for Electrical Systems	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4		
26 05 29	Hangers and Supports for Electrical Systems	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 05 33.13	Rigid Conduits	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4		
26 05 33.16	Flexible Conduits	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 05 33.26	Expansion/Deflection Fittings	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 05 33.33	Pull, Junction, and Terminal Boxes	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 05 33.36	Outlet Boxes	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 05 43.13	Underground Ductbanks for Electrical Systems	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 05 43.23	Manholes and Handholes for Electrical Systems	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 05 53	Identification for Electrical Systems	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 22 14	Dry-Type Low Voltage Distribution Transformers	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 24 16	Panelboards	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4		

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
26 27 26.13	Low Voltage Receptacles	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 27 26.23	Snap Switches	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4		
26 28 16.33	Disconnect Switches	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	4	4		
26 29 33	Control Stations	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4		
	Generators-Natural Gas Fueled Non-Emergency Service and Automatic Transfer Switch	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4	2	
26 41 13	Lightning Protection For Structures	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4		
26 50 00	Lighting	Arcadis	J. Sokol/E. Castillo	B. Bubela	30%	•	•	8	4		
26 90 00	Conduit Schedule	Arcadis	J. Sokol/E. Castillo	B. Bubela	0%	•	•	32	4		New Section
Division 27	Communication										
Division 28	Electronic Safety and Security										
Division 31	Earthwork										
31 05 19	Geotextile Fabric Clearing and	Arcadis	Daniel Applegate	B. Bubela	30%	•	•	8	4		Decision at 60% to delete/keep
31 11 00	Grubbing	Arcadis	Daniel Applegate	B. Bubela	30%	•	•	4	4		
31 20 00	Earth Moving	Arcadis	Daniel Applegate	B. Bubela	30%	•	•	4	4	3	
31 23 19	Dewatering Controlled Low Strength Material	Arcadis	Daniel Applegate	B. Bubela	30%	•	•	8	4		Decision at 60% to delete/keep
31 23 23.33	(CLSM (Flow Fill))	Arcadis	Daniel Applegate	B. Bubela	30%	•	•	4	4		Decision at 60% to delete/keep

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
31 41 00	Utility Trench Backfill Temporary Excavation Support and Protection	Arcadis	Daniel Applegate	B. Bubela	30%	•	•	4	4		Talk to Jim Miller before utilizing something different
Division 32	Exterior Improvements										
Division 33	Utilities										
33 05 05	Buried Piping Installation	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4		
33 16 25	Modular Mechanical Pipe Seals	Arcadis	Patrick Haney	B. Bubela	30%	•	•	4	4		
33 46 16	Pipe Underdrains	Arcadis	P. Haney/A. Thorpe	B. Bubela	30%	•	•	8	4		AE Associates - Perimeter Drains
Division 34	Transportation										
Division 35	Waterway and Marine Construction										
Division 40	Process Integration										
40 05 05	Exposed Piping Installation	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4		
40 05 06	Couplings, Adapters, and Specials for Process Piping	Arcadis	Patrick Haney	B. Bubela	30%	•	•	4	4		
40 05 07	Pipe Hangers and Supports	Arcadis	Patrick Haney	B. Bubela	30%	•	•	4	4		
40 05 08	Wall Pipes, Floor Pipes and Pipe Sleeves	Arcadis	Patrick Haney	B. Bubela	30%	•	•	4	4		
40 05 19	Ductile Iron Process Pipe	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4		
40 05 31	Thermoplastic Process Pipe	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4		

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
40 05 53	Process Valves Four-Inch Diameter and Larger	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4	2	
40 05 56	Process Valves Smaller than Four-Inch Diameter	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4		
40 05 86	Air Valves for Water and Wastewater Service	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4		
40 05 93	Common Motor Requirements for Process Equipment	Arcadis	J Sokol	B. Bubela	30%	•	•	8	4		
40 42 00	Insulation of Process Piping and Equipment	Arcadis	Patrick Haney	B. Bubela	30%	•	•	4	4		Delete at 60% if not needed.
40 61 13	Process Control Systems General Provisions	Arcadis	J Sokol/Jim Costa	B. Bubela	30%	•	•	8	4		
40 70 05	Primary Sensors and Field Instruments	Arcadis	J Sokol/Jim Costa	B. Bubela	30%	•	•	8	4		
Division 41	Material Processing and Handling Equipment										
41 22 33	Hoists	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4		
Division 42	Process Heating, Cooling, and Drying Equipment										
Division 43	Process Gas and Liquid Handling, Purification and Storage Equipment										
43 21 13.13	Centrifugal End Suction Pumps Wet Pit	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4		Verify Title - Submersible pumps
43 21 13.33	Centrifugal Vertical Lineshaft Pumps	Arcadis	Patrick Haney	B. Bubela	30%	•	•	16	4	2	
43 42 41	Welded Steel Pressure Tanks	Arcadis	Patrick Haney	B. Bubela	30%	•	•	8	4	2	Surge Tank

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
Division 46	Water and Wastewater Equipment										
Volume 3	Permits and Information										
	UPRR Crossing Agreement (Dry Boring and Jacking) City of Rifle - Building Dept (Building Permit/Inspection List)	Rifle	Jim Miller	B. Bubela	0%			1			The City will manage Volume 3 Content with covers made by Arcadis
	State Electrical Board - State Electrical Inspection Permit	Rifle	Jim Miller	B. Bubela	0%			1			The City will manage Volume 3 Content with covers made by Arcadis
	Pall Scope of Supply/Proposal CDOT - State Highways Access Permit #310130 - NTP Permanent Access (Driveway) CDOT - State Highways Access Permit #313006 - Temporary Access (Hauling Dirt Away) CDOT - State Highways Access Permit #313007 - Temporary Access (Hauling Dirt to NWWTP)	Rifle	Jim Miller	B. Bubela	0%	•	•	1			The City will manage Volume 3 Content with covers made by Arcadis
	CDOT - State Highways Access Permit #310130 - NTP Permanent Access (Driveway) CDOT - State Highways Access Permit #313006 - Temporary Access (Hauling Dirt Away) CDOT - State Highways Access Permit #313007 - Temporary Access (Hauling Dirt to NWWTP)	Rifle	Jim Miller	B. Bubela	0%	TBD	TBD	1			The City will manage Volume 3 Content with covers made by Arcadis
	CDOT - State Highways Access Permit #310130 - NTP Permanent Access (Driveway) CDOT - State Highways Access Permit #313006 - Temporary Access (Hauling Dirt Away) CDOT - State Highways Access Permit #313007 - Temporary Access (Hauling Dirt to NWWTP)	Rifle	Jim Miller	B. Bubela	0%	TBD	TBD	1			The City will manage Volume 3 Content with covers made by Arcadis
	CDOT - State Highways Access Permit #310130 - NTP Permanent Access (Driveway) CDOT - State Highways Access Permit #313006 - Temporary Access (Hauling Dirt Away) CDOT - State Highways Access Permit #313007 - Temporary Access (Hauling Dirt to NWWTP)	Rifle	Jim Miller	B. Bubela	0%	TBD	TBD	1			The City will manage Volume 3 Content with covers made by Arcadis

Specification Section No.	Specification Section Name	Organization	Lead Engineer/ Developer	QA/QC Reviewers	% Complete	60%	GMP 100%	Eng Hours	Admin Hours	Addendum #	Comments
	Conditional Use Permit	Rifle	Jim Miller	B. Bubela	0%						The City will manage Volume 3 Content with covers made by Arcadis
	Stormwater Management Plan	Rifle	Jim Miller	B. Bubela	0%	•	•				The City will manage Volume 3 Content with covers made by Arcadis
Volume 4	Information Not in Contract										
	Geotechnical Information - Kumar Report August 2014	Rifle	Jim Miller	B. Bubela	0%	•	•		2		The City will manage Volume 4 Content with covers made by Arcadis

Exhibit C

BDR Table of Contents and Delineation of Responsibility

- Cover (ARCADIS)
- Table of Contents (ARCADIS)
- Section 1 Divider Sheet (ARCADIS)
 - 1.0 Basic Project Information (Rifle)
 - 1.1 Background on Bid and New Site (Rifle)
 - 1.2 CDPHE Submittal Checklist/Template (Rifle)
 - 1.3 Requested Deviations (Rifle)
 - 1.4 Table Previously Approved” vs. “Reduced Scope Project” (Rifle)
 - 1.5 Suggested Modifications to Design Approval Letter (Rifle)
- Section 2 Divider Sheet (ARCADIS)
 - 2.0 Sources of Potential Contamination (Previously Submitted) (ARCADIS)
- Section 3 Divider Sheet (ARCADIS)
 - 3.0 Water Quality Data (Previously Submitted) (Rifle)
- Section 4 Divider Sheet (ARCADIS)
 - 4.0 Process Flow Diagrams/Hydraulic Profiles (ARCADIS)
 - 4.1 Hydraulic Profile – Process (ARCADIS)
 - 4.2 Hydraulic Profile Residuals (ARCADIS)
 - 4.3 Process Flow Schematic (ARCADIS)
 - 4.4 Drying Bed Schematic (ARCADIS)
- Section 5 Divider Sheet (ARCADIS)
 - 5.0 Capacity Evaluation and Design Calculations (ARCADIS)
 - 5.1 Process Calculations (ARCADIS)
 - 5.1.a Raw Water Pumping
 - 5.1.b Flash Mix
 - 5.1.c Flocculation
 - 5.1.d Sedimentation
 - 5.1.e Microfiltration [Pall]
 - 5.1.f NaOCL Disinfection [Virus Inactivation]
 - 5.1.g Finished Water Pumping
 - 5.1.h Service Water
 - 5.1.i Recycle Pumping
 - 5.1.j Sanitary Sewer Pump Station
 - 5.2 Chemical System Calculations (ARCADIS)
 - 5.2.a Coagulant (48.5% Aluminum Sulfate)
 - 5.2.b Chlorine Dioxide Generation
 - 5.2.c Sodium Chlorite (25%)
 - 5.2.d Hydrochloric Acid (15%)
 - 5.2.e Sodium Hypochlorite (12.5%)
 - 5.2.f Sodium Hydroxide (50%)
 - 5.2.g Sodium Bisulfite (38%)
 - 5.2.h Citric Acid (50%)
 - 5.3 Design Criteria Summary (Drawing)
- Section 6 Divider Sheet (ARCADIS)
 - 6.0 Monitoring and Sampling Evaluation

- 6.1 Introductory Text/Legend/T.O.C (Rifle)
- 6.2 Drawings: (ARCADIS)
 - I1-1
 - I1-2
 - I1-6
 - I1-7
 - I1-8
 - I1-9
 - I1-10
 - I1-12
 - I1-14
 - I1-15
 - I1-16
 - I2-1
 - G-9
 - G-10
- Section 7 Divider Sheet (ARCADIS)
- 7.0 Geotechnical (Rifle/Kumar)
 - 7.1 Introductory Text (Rifle)
 - 7.2 Geotechnical Report (Kumar)
- Section 8 Divider Sheet (ARCADIS)
- 8.0 Residuals Handling (Rifle)
 - 8.1 Introductory Text (Rifle)
 - 8.2 Residuals Management Plan (Rifle)
 - 8.3 Drying Bed Sizing Calculations (Rifle)
- Section 9 Divider Sheet (ARCADIS)
- 9.0 Preliminary Plan of Operation (Rifle/ARCADIS)
 - 9.1 Text with Reference to 40 61 96) (ARCADIS)
- Section 10 Divider Sheet (ARCADIS)
- 10.0 Supplemental Information (ARCADIS/Rifle)
 - 10.1 Maps (ARCADIS/Rifle)
 - 10.2 Specification Section 40 61 96 (Process Control Description) (ARCADIS)

Exhibit D

Redesign Budgetary Hours Breakdown

Labor hours have been developed to establish budgets for the major tasks of the project and in accordance with Section 6.0. The budgets established here are to the best of our knowledge reasonable but may be adjusted when mutually agreed by the Client and ARCADIS. The redesign budgetary hour's breakdown is as follows:

- Project Management: 400 hours
- CM/GC Approach Development and Support: 200 hours
- Basis of Design Report, Environmental Assessment and Preliminary Engineering Report: 240 hours
- Quality Control Program: 140 hours
- Design Services GMP Package #1: 3300 hours
- Value Engineering Design Allowance: 80 hours
- Reproduction Allowance: \$10,000

Assumptions:

- Project management, for a duration of 5-months for GMP Package #1 only.
- For BDR hours includes one iteration to finalization and acceptance by CDPHE.
- For Design Services GMP Package #1, hours are as mutually agreed between Client and ARCADIS
- The not to exceed value in Section 6.0 is developed based on hours above and a projected composite labor rate of \$165.00 per labor hours.

Exhibit G
Document Distribution

	Completion Level	Participant	SharePoint Site	PDF's on CD	11 x 17	22 x 34
GMP #1						
	60%	QA/QC Reviewers ARCADIS Project Mgr. City ARCADIS Staff CM/GC	X			
	100%	QA/QC Reviewers ARCADIS Project Mgr. Client ARCADIS Staff CM/GC	X	One copy to Client, one copy to CM/GC	Five copies to Client, Four copies to Arcadis	Three copies to Client

Note: Table above is the basis for the development of the Reproduction Allowance. Actual charges will vary and be at the direction of the Client.

City of Rifle Utility Department News For Council

Rock Bar

A rock bar that developed in the Colorado River several years ago in front of our raw water intake is becoming longer and may eventually block water from entering our raw water pond. It is becoming apparent that we need to remove a portion (or all) to maintain our supply to the pond from the river. We will be investigating several options over the next few weeks.

Promotions and New Staff

To replace Brian Ulve, we promoted Jesse Flowers to an Operator at the Water Treatment Plant from a Collection and Distribution Technician. We know he will do an outstanding job. To replace Jesse, we hired Spence Hatch as an C&D Technician to work with Casey Boren and his staff.. Welcome aboard, Spence.

Grease Effects

As grease floats on top of sewage delivered to the wastewater treatment plant, it accumulates in the wet well. The pumps, which turn on and off depending upon the level in the wet well, send sewage to the oxidation tanks to begin the treatment process. The level is presently measured by a level sensor mounted above the wet well. When grease accumulates, the level device sends a signal causing the pumps to run erratically which alerts the operator (who may be at home during the night or on weekends) with a false alarm or deviation alert. If grease is pumped to the oxidation tanks it interferes with biological activity within the process, causes foam which overflows the tanks and is blown to adjacent properties. A new submersible level control device is to be installed to resolve this problem. However, the instrument and installation are costly.

South Wastewater Treatment Plant Biosolids

We were approved by EPA to incorporate biosolids from the lagoons at the SWWTP into the soil at the plant site. The material was removed from the lagoons and placed into geotubes where it has been drying for the past year. The City construction crew will be performing this work during August. By incorporating the biosolids into the soil and not hauling to a disposal site will save the City about \$100,000 in tipping fees. The SWWTP will then be officially closed and the property available for another use.

Water Production

Water production at the Beaver Creek treatment plant increased during the first 6 months of 2014 by over 6,000,000 gallons (16%) over the amount produced in the same time period of 2013. BCWTP was out of service for a period during 2013 which caused some of the difference. Total water production of both BCWTP and GMWTP decreased over the same period by 13% (38,000,000 gallons).

July 28 2014
Dick Deussen, Utilities Director

1123 Whiteriver Avenue
Rifle, Colorado
July 23, 2014 81650

Nathan Lindquist, City Planner
City of Rifle
202 Railroad Avenue
Rifle, Colorado 81650

Dear Mr. Lindquist:

I am a participant on the *Engage Rifle* web site, and I really appreciate the City making the effort to solicit input from its citizens in order to establish priorities for future projects.

I note that in two of the recent surveys, completion of the Rifle Bicycle Trail has emerged as a top priority. Firstly, in the survey of biking projects being considered by the City, completion of the trail not only emerged as the top priority, but received twice as many votes as its nearest competitor. Secondly, in the latest survey of overall road improvement projects, once again completion of the trail received the most votes.

I would like to reinforce what my neighbors are telling you. The Bicycle Trail is more than a “nice recreational opportunity” for the community; it is a vital element in making the community a healthier and safer place for its citizens. As it stands now, the fragmented trail system is just that. Completion of the trail will provide an essential north-south avenue for cyclists and pedestrians which will encourage citizens to run errands, do their shopping, visit restaurants, and access entertainment venues such as the Ute Center and movie theater complex, all the while staying safely away from the roadways shared with autos. Research has shown that such separate biking/walking avenues are safer than bike lanes on city streets, and far safer than sharing those same streets with vehicles. In addition, in encouraging its citizens to walk and ride bicycles for short trips, you will also improve the overall health of the community, which will, in turn, lower health care costs in the long run.

I urge you to listen to what my neighbors and I are telling you; please complete the Bike Trail as quickly as possible for the benefit of the citizens of this fair City.

Thank you.

Sincerely yours,



Stephen Comer