

**VISITOR IMPROVEMENTS FUND  
ADVISORY BOARD MEETING**

Tuesday, December 8, 2015  
REGULAR MEETING  
Noon \* City Hall Conference Room

A regular meeting of the Rifle Visitor Improvements Fund Advisory Board was called to order at 12:06pm by Chair Kevin Kelley.

**PRESENT AT ROLL CALL:** Board Members Angela Strode, Keith Lambert, Kevin Kelley, Kristine Llacuna, and Tanya Doose.

Board Member Strode moved to excuse Board Members Billings, Brainard, and Gardner from today's meeting; seconded by Board Member Llacuna. Motion passed.

**OTHERS PRESENT:** AmeriCorps Intern Cathleen Anthony; Planning Director Nathan Lindquist; President/CEO Andrea Maddalone and Special Programs Coordinator Gina Reece-Long of the Rifle Area Chamber of Commerce; Downtown Development Authority Manager Helen Rogers.

**APPROVE MINUTES FROM NOVEMBER 10, 2015 REGULAR MEETING**

Board Member Llacuna moved to approve the minutes as presented; seconded by Board Member Doose. Motion passed.

**CONSIDER GRANT APPLICATIONS**

Board Member Strode moved to approve a grant of \$7,500 to the Bookcliffs Council on the Arts and Humanities; seconded by Board Member Lambert. Motion passed.

Board Member Lambert moved to approve a grant of \$13,340.72 to Rifle Area Chamber of Commerce; seconded by Board Member Doose. Motion passed. Request for the Chamber to please present the grant request sooner next year.

Board Member Doose moved to approve a grant of \$500 to Rifle High School Summer Baseball; seconded by Board Member Llacuna. Motion passed.

**PLANNING DIRECTOR NATHAN LINDQUIST PROVIDED THE BOARD WITH AN UPDATE ON THE ACTUAL BUDGET FOR 2015.**

**BOARD DISCUSSED ABSENCE POLICY AND VIF CHAIR POSITION.**

The VIF Board is adopting a policy of no longer excusing absences. Three consecutive unexcused absences of a board member could result in a recommendation to City Council of the removal of that board member.

**BOARD DISCUSSED UPDATES TO GRANT APPLICATION**

Board Member Lambert moved to approve proposed grant application with modification; seconded by Board Member Strode. Motion passed.

**BOARD DISCUSSED THOUGHTS ON WAYFINDING SIGNAGE**

**BOARD REVIEWED VIF PRIMER**

Meeting adjourned at 1:24 p.m.

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Cathleen Anthony  
AmeriCorps Intern for City of Rifle

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Debi Billings  
Chair