



City Council
Randy Winkler, Mayor
Barbara Clifton, Mayor Pro Tem
Joe Elliott, Councilor
Ed Green, Councilor
Theresa Hamilton, Councilor
Annick Pruetz, Councilor
Dana Wood, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

Cablecast Live on
Comcast Channel 10

Streamed Live at RifleNOW.org

The City of Rifle will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 665-6405 for assistance.

REGULAR MEETING
January 4, 2017

**WORKSHOP 6:00 P.M.
COUNCIL CHAMBERS**

6:00 P.M. Economic Development Strategy Report (Michael Langhorne, RREDC and Kimberly Bullen)

**REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS**

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

- 7:00 p.m. 1. Regular Meeting Call to Order and Roll Call
- 7:03 p.m. 2. Consent Agenda – consider approving the following items:
A. Minutes from the December 7, 2016 Regular Meeting
B. Minutes from the December 21, 2016 Special Meeting
C. Minutes from the December 21, 2016 Regular Meeting
D. *(Acting as Liquor Licensing Authority)* Liquor License Renewals: City of Rifle, Colorado dba Ute Theatre and Events Center, Kum & Go LC dba Kum & GO #922
- 7:08 p.m. 3. Citizen Comments
(For items not listed as public hearings on the agenda. Please limit comments to 3 minutes.)
- 7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Winkler)

- 7:15 p.m. 5. Consider Setting Posting Place for Public Meetings – Resolution No. 1, Series of 2017 (Kristy Christensen)
- 7:20 p.m. 6. Consider Setting Offsite Street Impact Fee for 2017 - Resolution No. 2, Series of 2017 (Nathan Lindquist)
- 7:30 p.m. 7. Consider Adopting Electronic Record Retention Policy (Kristy Christensen)
- 7:40 p.m. 8. Administrative Reports
- 7:45 p.m. 9. Comments from Mayor and Council

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Meeting of Council: January 18, 2017 at 7:00 p.m.



RIFLE CITY COUNCIL MEETING

Wednesday, December 7, 2016

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:03 p.m. by Mayor Randy Winkler

PRESENT AT ROLL CALL: Councilors Barbara Clifton, Ed Green, Joe Elliott, Theresa Hamilton, Annick Pruett, Dana Wood, and Mayor Randy Winkler.

OTHERS PRESENT: City Manager Matt Sturgeon, City Clerk Kristy Christensen, City Attorney Jim Neu, Rifle Community Television (RCTV) Assistant Salvador Tovar, Assistant City Manager Kimberly Bullen, AmeriCorps Intern Cathleen Anthony, Parks and Recreation Director Tom Whitmore, Interim Chief of Police Sam Stewart, Mike Hinkley, and Doug Goldsmith.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

- A. Minutes from the November 16, 2016 Regular Meeting
- B. Minutes from the November 16, 2016 Special Meeting
- C. Minutes from the November 19, 2016 Special Meeting
- D. Authorize extension of Animal Shelter Operations contract with Friends of the Animal Shelter (FRAS)
- E. Engagement of George A. Barton, P.C. for audit of Gas Leases with Antero/URSA
- F. City Market Trail and Utility Easements; Quit Claim Deed

Councilor Wood moved to approve Consent Agenda Items A, B, C, D, E and F; seconded by Councilor Pruett
Roll Call: Yes – Clifton (recused to item D), Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CITIZEN COMMENTS

No Citizen comments were heard.

CONSIDER APPOINTMENT OF KAYLEE NASH TO THE VISITOR IMPROVEMENT FUND BOARD

AmeriCorps Intern Cathleen Anthony explained that the Visitor Improvement Fund (VIF) Advisory Board currently has a vacant alternate seat. The VIF Advisory Board recommends the appointment of Kaylee Nash as an alternate to the Visitor Improvement Fund Advisory Board.

Councilor Clifton moved to approve Kaylee Nash to the VIF Advisory Board; seconded by Councilor Elliott

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CONSIDER APPOINTMENT OF KATE ANDREATTA TO THE RIFLE HOUSING AUTHORITY BOARD

Rifle City Council Meeting, December 7, 2016,

Councilor Clifton moved to approve Kate Andreatta to the Rifle Housing Authority Board; seconded by Councilor Wood

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CONSIDER PARKS AND RECREATION ATHLETIC FIELD USE POLICY

Parks and Recreation Director Tom Whitmore stated Parks and Recreation staff, along with the Parks and Recreation Advisory Board (PRAB), has developed an Athletic Field Facility Use Policy. The purpose of the policy is to establish allocation priorities for user groups and reservation procedures for City of Rifle Parks and Recreation Athletic Facilities. The policy was approved by the PRAB at their November 14, 2016 Board meeting.

Councilor Green moved to approve Park and Recreation Athletic Field Use Policy; seconded by Councilor Hamilton

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CONSIDER ADOPTING 2017 BUDGET - RESOLUTION NO. 21, SERIES OF 2016

City Manager Matt Sturgeon presented the following items connected with adopting the 2015 budget:

A. Resolution No. 21, Series of 2016 - Adopt the 2017 Annual Budget

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.

B. Ordinance No. 24, Series of 2016 - Annual Appropriation of Funds

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO SETTING FORTH THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.

C. Resolution No. 22, Series of 2016 - Mill Levy Certification

A RESOLUTION OF THE CITY OF RIFLE, COLORADO LEVYING GENERAL PROPERTY TAXES TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE CITY OF RIFLE FOR THE 2017 BUDGET YEAR

Councilor Hamilton moved to approve Resolution No. 21, series of 2016, seconded by Councilor Clifton.

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

Councilor Hamilton moved to approve Ordinance No. 24, Series of 2016 as presented and order the ordinance to be published as required by Charter; seconded by Councilor Pruett.

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

Councilor Hamilton moved to approve Resolution No. 22, series of 2016, seconded by Councilor Pruett.

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

PUBLIC HEARING – CONSIDER APPROVING SUPPLEMENTAL BUDGET

Mayor Winkler opened the public hearing. City Manager Matt Sturgeon presented the following items connected with approving a supplemental 2016 budget. No public comment was received. Mayor Winkler closed the public hearing.

A. CONSIDER APPROVING SUPPLEMENTAL BUDGET- BUDGET AMENDMENT - RESOLUTION NO. 23, 2016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, AMENDING THE CITY’S BUDGET FOR THE YEAR ENDING DECEMBER 31, 2016.

B. CONSIDER APPROVING SUPPLEMENTAL BUDGET- SUPPLEMENTAL APPROPRIATION - ORDINANCE NO. 25, SERIES OF 2016

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE YEAR ENDING DECEMBER 31, 2016

Councilor Elliott moved to approve Resolution No. 23, series of 2016, seconded by Councilor Wood. Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler

Councilor Green moved to approve Ordinance No. 25, series of 2016, as presented and order the ordinance to be published as required by Charter; seconded by Councilor Clifton. Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CONSIDER SOLID WASTE REMOVAL AND RECYCLABLES COLLECTION AGREEMENT WITH MOUNTAIN ROLL-OFF, INC. D/B/A MOUNTAIN WASTE & RECYCLING – ORDINANCE NO.26, SERIES OF 2016 – 1ST READING

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE CITY OF RIFLE AND MOUNTAIN ROLL-OFF, INC., A COLORADO CORPORATION, D/B/A MOUNTAIN WASTE & RECYCLING, FOR SOLID WASTE REMOVAL AND RECYCLABLES COLLECTION SERVICES

City Manager Matt Sturgeon explained the current term of the City’s contract with MRI is 5-years with an expiration date of December 31, 2016. During the term of the contract, Rifle residents have been pleased with the solid waste and recycling service. In the 2015 Rifle Community Survey, residential trash service received the highest overall satisfaction rating with 82% of those surveyed being either highly satisfied or satisfied. RMC Sec. 4-3-40 and 4-3-80 authorizes the City to waive provisions of the purchasing code and sole source contracts after consideration of particular facts and circumstances. Staff is recommending City Council renew its contract with Mountain Waste and Recycling for five years with two, two-year renewal options.

Councilor Elliott moved to approve Ordinance No. 26, series of 2016, on first reading as presented and order the ordinance to be published as required by Charter; seconded by Councilor Hamilton.

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CONSIDER APPROVING CONTRACT WITH ALL-AROUND RECREATION TO INSTALL CENTENNIAL PARK PLAYGROUND

City Manager Matt Sturgeon noted Staff received five proposals to install a playground at Centennial Park, and All-Around Recreation offered the best value and understanding of the project. Staff requests City Council authorize staff to enter into a contract with All-Around Recreation in the amount of \$330,568.

Councilor Green moved to approve a contact with All-Around Recreation not to exceed the amount of \$330,568; Seconded by Councilor Clifton.

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CONSIDER CONFIRMING CITY MANAGER’S APPOINTMENT OF THOMAS KLEIN TO THE POSITION OF CHIEF OF POLICE

City Manager Matt Sturgeon stated that Pursuant to Section 2-5-20 of the Rifle Municipal Code, he requests the City Council confirm the appointment of Thomas Klein to the position of Rifle Police Chief.

Councilor Pruett moved to approve appointment of Thomas Klein to the position of Chief of Police; seconded by Councilor Hamilton.

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

ADMINISTRATIVE REPORTS

City Manager Matt Sturgeon reported on the following items: PD Potluck and Workshop with RE-2 school Board.

COMMENTS FROM MAYOR AND COUNCIL

Comments were heard from: Councilor Clifton, Councilor Elliott, Councilor Green, Councilor Hamilton, Councilor Pruett, Councilor Wood and Mayor Winkler.

Meeting adjourned at 8:24p.m.

Kristy Christensen
City Clerk

Randy Winkler
Mayor

RIFLE CITY COUNCIL MEETING

Wednesday, December 21, 2016

SPECIAL MEETING

6:30 p.m. * Council Chambers

A special meeting of the Rifle City Council was called to order at 6:15 p.m. by Mayor Randy Winkler.

PRESENT AT ROLL CALL: Councilors Barbara Clifton, Joe Elliott, Ed Green, Theresa Hamilton, Annick Pruett and Mayor Randy Winkler.

Councilor Hamilton moved to excuse Councilor Wood from tonight's meeting; seconded by Councilor Pruett.
Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett and Winkler.

OTHERS PRESENT: City Manager Matt Sturgeon; City Clerk Kristy Christensen; Assistant City Manager Kimberly Bullen; City Attorney Jim Neu; Interim Chief of Police Sam Stewart; and Planning Director Nathan Lindquist.

EXECUTIVE SESSION (1) to discuss the Executive Session For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e) (Senior Congregate Meals)

Councilor Clifton moved to go into executive session to discuss negotiations; seconded by Councilor Hamilton.
Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett and Winkler

Upon return to Special Meeting following conclusion of the executive session, meeting adjourned at 6:38 p.m.

Kristy Christensen
City Clerk

Randy Winkler
Mayor

RIFLE CITY COUNCIL MEETING

Wednesday, December 21, 2016

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Randy Winkler.

PRESENT AT ROLL CALL: Councilors Barbara Clifton, Joe Elliott, Ed Green, Theresa Hamilton, Annick Pruett, and Mayor Winkler.

Councilor Elliott moved to excuse from tonight’s meeting Councilor Wood; seconded by Councilor Hamilton.
Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, and Winkler

OTHERS PRESENT: City Manager Matt Sturgeon, City Clerk Kristy Christensen, City Attorney Jim Neu, Rifle Community Television (RCTV) Assistant Salvador Tovar, Planning Director Nathan Lindquist, Interim Chief of Police Sam Stewart, and Alex Zorn.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

- A. Consider Solid Waste Removal and Recyclables Collection Agreement with Mountain Roll-Off, Inc. d/b/a Mountain Waste & Recycling – Ordinance No. 26, series of 2016 – 2nd reading

Councilor Pruett moved to approve Consent Agenda Item A; seconded by Councilor Clifton.
Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, and Winkler

CITIZEN COMMENTS

No citizen comments were heard.

CONSIDER APPOINTMENT TO PLANNING AND ZONING COMMISSION

Nathan Lindquist Planning Director explained that the Planning and Zoning Commission currently has a vacant alternate seat. Rick Steffen submitted a letter of interest to be considered for the vacant seat. After interviewing the applicant, the Planning Commission members recommend Rick Steffen to be appointed to the alternate seat on the Planning and Zoning Commission.

Councilor Elliott moved to approve the appointment of Rick Steffen to the alternative seat on the Planning and Zoning Commission; seconded by Councilor Pruett
Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, and Winkler

CONSIDER SELECTING AN ALTERNATE DATE FOR JUNE 21, 2017 CITY COUNCIL MEETING

Kristy Christensen City Clerk noted the Colorado Municipal League’s 2017 Conference is scheduled for June 20-23, and this conflicts with Council’s regular meeting scheduled for June 21, 2017. Staff recommends rescheduling the Council meeting to Monday, June 19, 2017, instead of Wednesday, June 21, 2017.

Councilor Elliot moved to approved rescheduling Council meeting to Monday, June 19, 2017; seconded by Councilor Green.
Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, and Winkler

ADMINISTRATIVE REPORTS

City Manager Matt Sturgeon reported on the following items: City Hall will be closed Friday and Monday, the Vac Truck arrived this week, and he wished everyone a Merry Christmas.

Sergeant Stewart reported on Shop with a Cop Day.

COMMENTS FROM MAYOR AND COUNCIL

Comments were heard from Councilor Hamilton, Councilor Green, Councilor Clifton, Councilor Elliott, Councilor Pruett, and Mayor Winkler.

Meeting adjourned at 7:15 p.m.

Kristy Christensen
City Clerk

Randy Winkler
Mayor

Office of the City Clerk

202 Railroad Avenue

Rifle, CO 81650

Phone: 970-665-6405



To: Honorable Mayor and City Council

From: Kristy Christensen, City Clerk

Date: Wednesday, January 4, 2017

Subject: Liquor License Renewal

The following businesses have filed a liquor license renewal applications:

Business Name/Address

Type of License

**City of Rifle Colorado
dba Ute Theatre and Events Center
132 East 4th Street
Rifle, Co 81650**

Beer & Wine (city)

**Kum & Go LC
dba Kum & Go # 922
232 West 3rd St
Rifle, CO 81650**

3.2 % Beer Off Premises (city)

These criteria have been met by the applicants listed above:

- The applications are complete.
- The fees have been paid.

I recommend approval of these renewal applications.

**RETAIL LIQUOR OR 3.2 BEER
 LICENSE RENEWAL APPLICATION**

Fees Due	
Renewal Fee	\$96.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

KUM & GO #922
 6400 WESTOWN PKWY
 WEST DES MOINES IA 50266-7709

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name KUM & GO LC		DBA KUM & GO #922		
Liquor License # 12404240014	License Type 3.2% Beer Off Premises (city)	Sales Tax License # 12404240014	Expiration Date 02/07/2017	Due Date 12/24/2016
Operating Manager <i>ted churchill</i>	Date of Birth	Home Address		
Manager Phone Number <i>9706183376</i>	Email Address <i>licenses@kumandgo.com</i>			
Street Address 120 E 26TH ST RIFLE CO 81650-3107				Phone Number <i>970625227</i>
Mailing Address 6400 WESTOWN PKWY WEST DES MOINES IA 50266-7709				

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease *2/10/2031*
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>Craig Bergstrom</i>	Title <i>CFO</i>
Signature <i>Craig Bergstrom</i>	Date <i>1/11/16/16</i>

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest

Kum & Go LC
Colorado location

313 5480 E. 120th Ave.	Thornton	Colorado	80421 720-557-8373
316 2999 Bonanza Dr	Erie	Colorado	80026 720-974-1604
650 17970 Knoll Wood DR	Monument	Colorado	80132 719-487-2696
657 2190 Vickers Drive	Colorado Springs	Colorado	80903 719-219-0324
658 6125 Barnes Rd	Colorado Springs	Colorado	80922 719-219-0685
663 5771 N Carefree Cir	Colorado Springs	Colorado	80917 719-219-0086
665 1206 Interquest Pkwy	Colorado Springs	Colorado	80921 719-219-0697
667 7375 Duryea Rd	Colorado Springs	Colorado	80920 719-445-5041
668 3091 N Chestnut ST	Colorado Springs	Colorado	80907 719-424-4580
669 6735 N Carefree Cir	Colorado Springs	Colorado	80922 719-434-3869
670 8050 Fountain Mesa Rd	Fountain	Colorado	80817 719-382-9018
672 3025 Hancock Expy	Colorado Springs	Colorado	80916 719-473-8296
673 620 East Fillmore Street	Colorado Springs	Colorado	80907 719-219-0726
674 1021 S Nevada Ave.	Colorado Springs	Colorado	80903 719-362-8082
676 2588 Airport Road	Colorado Springs	Colorado	80910 719-434-4749
901 895 Yampa Ave	Craig	Colorado	81625 970-824-7325
902 1302 W Victory Way	Craig	Colorado	81625 970-824-2568
905 905 Main St	Silt	Colorado	81652 970-876-0683
906 10 Stone Quarry Rd	Battlement Mesa	Colorado	81635 970-285-5637
907 101 Ruby I PO Box # 2657	Silverthorne	Colorado	80498 970-468-0888
909 605 Park / PO Box 1599	Kremmling	Colorado	80459 970-724-1105
910 366 71st Ave	Greeley	Colorado	80634 970-353-1110
912 30393 Kings Valley Dr	Conifer	Colorado	80433 303-816-0558
913 13799 Pacific Cir	Longmont	Colorado	80504 970-535-4601
914 7027 20th St	Greeley	Colorado	80634 970-330-8552
915 300 Harrison Ave	Leadville	Colorado	80461 719-486-3175
916 203 Mountain View Dr	Leadville	Colorado	80461 719-486-1221
919 317 E Main St	Rangely	Colorado	81648 970-675-2858
920 2032 Curv PO Box # 880909	Steamboat Springs	Colorado	80477 970-871-3324
921 120 E 1st St	Rifle	Colorado	81650 970-625-5185
922 120 E 26th St	Rifle	Colorado	81650 970-625-2274
927 801 Castle Valley Blvd	New Castle	Colorado	81647 970-984-9618
928 80 Anglers PO Box # 882139	Steamboat Springs	Colorado	80477 970-871-0753
929 59 Tamarisk Trl	Battlement Mesa	Colorado	81635 970-285-7381
930 2150 E Bridge St	Brighton	Colorado	80601 720-685-3161
931 2901 37th St	Evans	Colorado	80620 970-330-3206
933 115 Knobcone Dr	Loveland	Colorado	80538 970-669-2889
934 8150 6th S PO Box # 1429	Wellington	Colorado	80549 970-568-3173
935 103 Oakridge Dr	Gypsum	Colorado	81637 970-524-1833
937 4530 Old US Highway 6	De Beque	Colorado	81630 970-283-8635
938 308 Agate Po Box # 1907	Granby	Colorado	80446 970-887-3031
940 70 W Bridge St	Brighton	Colorado	80601 303-659-9546
942 6503 29th Street	Greeley	Colorado	80634 970-330-0313
973 127 Laura Way	Dacono	Colorado	80514 303-833-3935
975 1319 Mine PO Box # 3028	Idaho Springs	Colorado	80452 303-567-2385
978 18 Market PO Box # 5940	Eagle	Colorado	81631 970-328-0806
995 1600 E Eisenhower Blvd	Loveland	Colorado	80537 970-612-0112
2925 39065 CO PO Box # 153	Meeker	Colorado	81641 970-878-5131
2926 2510 Gilstrap Ct	Glenwood Springs	Colorado	81601 970-947-1469
4904 230 W Jeff PO Box # 817	Hayden	Colorado	81639 970-276-3625
4923 365 S 7th St	Rifle	Colorado	81650 970-625-5062
4951 105 6th St	Glenwood Springs	Colorado	81601 970-945-7628

Kum & Go LC

Colorado Alcohol Violations 2014-2016

Store #	address	City	state	zip	Type	Offense	Violation Date	Fine	Comments
929	59 Tamarisk Trl	Battlement Mesa.	CO		81635 Alcohol 1st		02/13/2014	\$200	Received Stipulation, Agreement & Order
933	115 Knobcone Dr	Loveland	CO		80538 Alcohol 3rd		07/31/2014		45 day suspension to begin 10/1/14.
900	16065 CO Highway 131	Yampa	CO		80483 Alcohol 1st		7/26/2016	\$200	Received Stipulation, Agreement & Order
657	2190 Vickers Drive	Colorado Springs	CO		80903 Alcohol 1st		12/4/2015	\$200	Settled and Paid fine 02-28-2016
905	905 Main St	Silt	Colora		81652 Alcohol	1	4/5/2016		pending
907	101 Ruby Ranch Rd	Silverthorne	CO		80498-2657 Alcohol 1st		07/19/2016	\$200.00	Sent settlement and payment on 8.18.16.
909	605 Park Ave	Kremmling	CO		80459-1599 Alcohol 1st		07/15/2016	\$200.00	Sent settlement and payment on 8.18.16.
912	30393 Kings Valley Dr	Conifer	CO		80433-7410 Alcohol 1st		04/29/2016	\$200.00	Sent settlement and payment on 8.18.16.
931	2901 37th St		Evans Colorado		80620 1st		9/24/2016		

**RETAIL LIQUOR OR 3.2 BEER
 LICENSE RENEWAL APPLICATION**

UTE THEATRE AND EVENTS CENTER
 202 RAILROAD AVENUE
 RIFLE CO 81650

Fees Due	
Renewal Fee	\$351.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

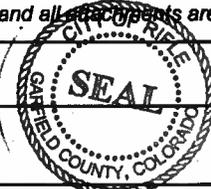
Licensee Name CITY OF RIFLE COLORADO		DBA UTE THEATRE AND EVENTS CENTER		
Liquor License # 4705980	License Type Beer & Wine (city)	Sales Tax License # 004029570000	Expiration Date 03/03/2017	Due Date 01/17/2017
Operating Manager Doriman Pleasants	Date of Birth	Home Address		
Manager Phone Number 970-948-1062		Email Address W.Pleasants@RifleCo.org		
Street Address 132 EAST 4 STREET RIFLE CO 81650				Phone Number 9706656569
Mailing Address 202 RAILROAD AVENUE RIFLE CO 81650				

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.
 YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business MATT STURGEON	Title City Manager
Signature 	Date 12.27.14



REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 1
SERIES OF 2017**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, DESIGNATING A PLACE FOR THE POSTING OF PUBLIC
MEETING NOTICES.

WHEREAS, the City of Rifle is subject to the Colorado Open Meetings Law which requires the City to post notices of any public meetings in a public place; and

WHEREAS, the City Council annually designates the place within the municipality where notices of public meetings shall be posted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rifle that the bulletin board located in the foyer at the west entrance to City Hall is hereby designated as the official location for the posting of public meeting notices for the City Council for 2017.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 4th day of January, 2017.

CITY OF RIFLE, COLORADO

By _____

Mayor

ATTEST:

City Clerk

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490 Fax: 970-625-6268



MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Nathan Lindquist, Planning Director
DATE: December 28, 2016
SUBJECT: Freeze on Off-Site Street Impact Fees

The Off-Site Street Impact Fee is charged on new development projects in order to address street improvements and repairs that are made necessary by the additional traffic.

To keep up with inflation in 2007 the City of Rifle implemented a 5% annual increase in the Off-Site Street Impact Fee. While this inflation rate appears to have been accurate for some time, Staff has recognized that inflation has slowed in recent years. It is impossible to come to an exact number for construction cost inflation, but Staff believes a pause in this fee's escalation is warranted.

Therefore, Staff is recommending a freeze at the 2016 fee levels of \$7,094.37 per Single-Family unit and \$4,354.82 per Multi-Family unit.

The upcoming Comprehensive Plan process will look at this fee in conjunction with all other development fees and may recommend further adjustments. In the short term, this freeze will help correct the fee levels for new development projects in 2017.

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 2
SERIES OF 2017**

A RESOLUTION OF THE CITY OF RIFLE, COLORADO, SETTING THE
OFF-SITE STREET IMPACT FEE FOR THE YEAR 2017.

WHEREAS, the City of Rifle (“Rifle” or the “City”) is a Colorado home rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, the Local Government Land Use Control Enabling Act of 1974, Sections 29-20-101, *et seq.*; C.R.S., Article 23 of Title 31, C.R.S.; and other applicable law grant the City broad authority to plan for and regulate the development of land based on impacts thereof on the community and surrounding areas; and

WHEREAS, by Ordinance No. 11, Series of 2006, the City adopted an Off-Site Street Impact Fee as Section 16-1-100 of the Rifle Municipal Code (“RMC”) to fund street improvements related to the provision of transportation services by the City; and

WHEREAS, Ordinance No. 5, Series of 2007 amended RMC Section 16-1-100 to establish an automate escalation of the Off-Site Street Impact Fee of five percent (5%) annually, commencing on January 1, 2007, and to extend the Off-Site Impact Fee to all residential, commercial, and industrial development and land uses within the City; and

WHEREAS, pursuant to RMC Section 16-1-100, the Off-Site Street Impact Fee may be increased or decreased by resolution of the Rifle City Council; and

WHEREAS, the City Council finds and believes that the Off-Site Street Impact Fees assessed during the 2016 calendar year are sufficient to meet the City’s street improvement and maintenance needs and, therefore, it is in the best interest of the health, safety, and welfare of the present and future inhabitants of the City of Rifle to set the Off-Site Street Impact Fee for the year 2017 accordingly.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City Council incorporates the foregoing recitals as conclusions, facts, determinations, and findings by the City Council.

2. The Off-Site Street Impact Fee established in Section 16-1-100 of the Rifle Municipal Code shall be fixed for the 2017 tax year at the rates applicable during the 2016 tax year, as follows: for any single-family dwelling unit, a fee in the amount of \$7,094.37; for any multi-family dwelling unit, a fee in the amount of \$4,354.82. Fees applicable to nonresidential units or land uses shall be determined on a case-by-case basis following traffic impact analysis.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 4th day of January, 2017.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



City of Rifle

Electronic Record Retention

January 2017

Like paper records, electronic records are subject to the City's records retention schedule.

E-mail communication is a type of electronic record; therefore, use of e-mail communications has implications under the Colorado Open Records Act. This policy has been established to ensure that City staff practices comply with the statutory requirements of the Colorado Open Records Act, as well as the City's Records Retention Schedule.

Rifle City Council adopted the Colorado State Archives Municipal Record Retention Schedule in 2007. (Resolution No. 19, Series of 2007). The e-mail retention schedule is in the Colorado Municipal Records Retention– Schedule 40.100 General Administrative Records. The City Clerk is the City's official custodian of records. It is every employee's responsibility to manage records in accordance with the procedures outlined and to understand their responsibilities in regard to records management and records retention.

This policy applies to documents attached to e-mail messages as well as to the messages themselves.

Retention Policies Applicable to E-mail Communications

E-mail communications may be considered public records under the Colorado Open Records Act. The City's Records Retention Schedule applies to e-mail communications in the same manner as other records.

Certain types of correspondence are expressly not a public record (Transitory Value), including that which is a "work product," as well as correspondence that is of extremely short-term value. Examples include drafts and worksheets, desk notes, copies of materials circulated for informational "read-only" purposes, announcements of meetings, advertisements, unsolicited conversational e-mails, and other records with preliminary or short-term informational value. *Retention period is until material has been read.*

E-mail correspondence designated as a public record falls into one of two categories:

Enduring Long-Term Value: Documentation or correspondence, including e-mail messages, with lasting long-term administrative, policy, legal, fiscal, historical or research value; records that relate to policy issues and actions or activities in which an important precedent is set; records of historic events; and other similar records and documentation.

Retention period is permanent.

Routine Value: Routing operating documentation or correspondence with limited administrative, legal, fiscal, historical, informational or statistical value. Includes routine e-mail messages, letters or memoranda, reading or chronological files that contain duplicates of memos or letters also filed elsewhere, routine requests for information, transmittal documents, etc.

Retention period is two years.

E-mail Management Policy

E-mail is not preserved on a permanent basis. The City stores e-mail only to the degree that allows the City to restore current e-mail in the event of a system failure. All e-mails older than two years will be automatically deleted by the Information Technology Department. The retention of e-mail on backup media will not exceed two years.

Employees are responsible for retaining e-mail documents in a manner consistent with the retention schedules established by the City. Employees must individually determine whether a message is to be retained, and to exercise judgment in retaining e-mail in the same manner as they would in retaining paper documents.

Employees should follow the following procedure for e-mail retention:

1. Any e-mail message or attached document(s) which constitutes a public record and has a *permanent retention period* (Enduring Long-Term Value) shall either be saved in an appropriate location on the shared network drive or printed and added to the appropriate file. After the e-mail has been saved or printed and is no longer useful to the employee it shall be permanently deleted from the employee's e-mail account not less than monthly.
2. Any e-mail message or attached document(s) which constitutes a public record and has a *two-year retention period* (Routine Value) shall be kept in the employee's e-mail account or saved in an appropriate location on the shared network drive until the e-mail has met its retention period. Once the e-mail has met its retention period and is no longer useful to the employee it shall be permanently deleted in a timely manner not less than monthly.
3. Any e-mail that does not constitute a public record and is no longer useful shall be permanently deleted from the employee's e-mail account not less than monthly.
4. Any personal e-mails shall be permanently deleted from the employee's e-mail account once read.
5. The Information Technology Department will permanently delete e-mails of employees within 30 days of separation from the City.
6. Any question regarding retention period shall be directed to the City Clerk.