



Keith Lambert, Mayor
Alan Lambert, Mayor Pro Tem
Beth Bascom, Councilor
Jay Miller, Councilor
Jonathan Rice, Councilor
Jennifer Sanborn, Councilor
Jeanette Thompson, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

Cablecast Live on
Comcast Channel 10

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**REGULAR MEETING
April 15, 2009**

**WORKSHOP 6:00 P.M.
CONFERENCE ROOM**

6:00 P.M. East 2nd Street Civic Plaza

**REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS**

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

- 7:00 p.m. 1. Regular Meeting Call to Order and Roll Call
- 7:03 p.m. 2. Consent Agenda
- A. Minutes from the March 18, 2009 Regular Meeting
 - B. Minutes from the April 1, 2009 Regular Meeting
 - C. February Sales Tax Report
 - D. January & February Financials
 - E. Amending Senior Center By-laws
 - F. Appointments to Senior Center Advisory Board
 - G. Accounts Payable
- 7:08 p.m. 3. Citizen Comments and Live Call-In
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)

- 7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Lambert)
- 7:15 p.m. 5. Public Hearing: Elks Lodge Special Event Permit (Wanda Nelson)
- 7:25 p.m. 6. Public Hearing: Bookcliffs Art Council Annexation (Nathan Lindquist)
 - A. First Reading of Ordinance 11-09: Annexation
 - B. First Reading of Ordinance 12-09: Zoning
- 7:45 p.m. 7. First Reading of Ordinance 10-09: Raw Water Irrigation Regulations (Charlie Stevens)
- 7:55 p.m. 8. First Reading of Ordinance 13-09: Workforce Housing Incentives Pilot Program Extension (Matt Sturgeon)
- 8:05 p.m. 9. Resolution 9-09: Mail Ballot September Municipal Election (Wanda Nelson)
- 8:10 p.m. 10. Change Order #7 for RRWRF (Charlie Stevens)
- 8:20 p.m. 11. Acceptance of Contract to Rectify and Correct GIS Parcel and Utilities Mapping and Data (Matt Sturgeon)
- 8:30 p.m. 12. Authorize Participation in East 2nd Street Redevelopment Planning and Design Costs (Matt Sturgeon)
- 8:40 p.m. 13. Administrative Reports
 - A. City Manager Report
 - B. Other Reports
- 8:50 p.m. 14. Comments from Mayor and Council

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Council Meeting: May 6, 2009 at 7:00 p.m.



RIFLE CITY COUNCIL MEETING

Wednesday, March 18, 2009

REGULAR MEETING

7:00 p.m. * Council Chambers

The regular meeting of the Rifle City Council was called to order at 7:03 p.m. by Mayor Keith Lambert.

PRESENT ON ROLL CALL: Councilors Beth Bascom, Alan Lambert, Jay Miller, Jonathan Rice, Jeanette Thompson, and Mayor Keith Lambert.

Councilor Lambert moved to excuse Councilor Jennifer Sanborn from tonight's meeting; seconded by Councilor Miller.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

OTHERS PRESENT: John Hier, City Manager; Matt Sturgeon, Assistant City Manager; Wanda Nelson, City Clerk; Jim Neu, Assistant City Attorney; Michael Churchill, Cable 10; Jim Bell, Cable 10; Daryl Meisner, Chief of Police; Tom Whitmore, Parks Director; Dick Deussen, Engineer; Robert Mansolillo, Planner; Charlie Stevens, Utility Director; Chris Manera; John Elmore; Jamie Johnson; Florentino & Ana Zamudio; Karen Barraza; Marcy Kreimier; Becca Ketelsleger; Robin Tolan, YouthZone; Glenn Ault; David Young; Stephen Isom; Gary Parks; Wayne Pollard.

CONSENT AGENDA

MINUTES OF THE MARCH 4, 2009 REGULAR MEETING; AUTHORIZATION TO SUBMIT DOLA APPLICATION; JANUARY 2009 SALES TAX REPORT; ACCOUNTS PAYABLE

Councilor Bascom excused herself from voting on the Minutes. Councilor Rice pulled the Sales Tax Report for separate consideration. Councilor Lambert moved to approve the remaining items on the Consent Agenda; seconded by Councilor Bascom.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

JANUARY 2009 SALES TAX REPORT

Councilor Rice reviewed the Report. Mr. Hier stated that sales tax revenues were up one percent in January 2009 from January 2008.

CITIZEN COMMENTS AND LIVE CALL-IN

There were no citizen comments or live call-ins.

COLORADO CLOSE-UP

Councilor Rice reported that he took several high school students to the Capital for the annual Colorado Close-Up program. Four students were present, Karen Barraza, Marcy Kreimier, Becca Ketelsleger, and Shea Macleod, and thanked the Council for their support of the program. Ms. Barraza won the Garfield County Youth Humanitarian of the Year Award.

ROUNABOUT AWARD

Mr. Laudick with Martinez Western stated that the City received an award for the I-70 Rifle Roundabouts. Jamie Johnson with the American Concrete and Pavement Association was present to give a plaque. The roundabouts are being considered for a national award.

YOUTHZONE FEES

Robin Toulon, Development Director of YouthZone, requested that Council consider increasing the City's contribution to YouthZone fees. Presently the City contributes \$155 per program participant, and YouthZone is requesting \$250 per participant. Council would like to consider this request at a future meeting once a review of the year's financial statements occurs.

PUBLIC HEARING: MI RANCHITO LIQUOR LICENSE APPLICATION

Mayor Lambert opened the public hearing. Applicants Florentino and Ana Zamudio were sworn in. Ms. Nelson noted that public notice was met for this hearing and reviewed the application. The Zamudios have applied for a Hotel and Restaurant Liquor License at their new establishment. The application is complete and the fees have been paid. Councilor Bascom asked the Zamudio's to obtain information about the Responsible Serving of Alcohol classes. Councilor Miller moved to approve the Application; seconded by Councilor Rice.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

CLOSING CHANGE ORDER FOR 24TH STREET SIGNALS

Mr. Deussen noted that this request is for \$67,128.40 for work done for the 24th Street signals. CDOT placed additional requirements on the project that required these expenses. Councilor Bascom moved to approve the Change Order in the amount of \$67,128.40; seconded by Councilor Thompson.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

BEAVER CREEK WATER TREATMENT PLANT ROOF CONTRACT

Mr. Stevens stated that this request is for the demolition of the old roof and construction of a new roof for the Beaver Creek Water Treatment Plant water reservoir. SGM Engineering provided the engineering services required to allow the City to put together the bid package for this project. Bid opening took place on March 10, and staff recommends awarding the bid to Gould Construction. Councilor Lambert moved to award the Contract to Gould Construction in an amount not to exceed \$299,300; seconded by Councilor Rice.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

PARKS SECURITY CAMERA PURCHASES

Mr. Whitmore noted this request is for the purchase of security cameras, light poles, and electrical work in select City parks. Currently installed cameras help prevent graffiti in our parks. Councilor Rice moved to approve this purchase from the Parks and Rec contingency fund in an amount of \$24,608; seconded by Councilor Bascom.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

PUBLIC HEARING: QUEEN'S CROWN ANNEXATION

RESOLUTION 7-09: FINDINGS OF FACT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO,
CONCERNING THE QUEEN'S CROWN ANNEXATION TO THE CITY OF RIFLE

Resolution No. 7, Series of 2009 makes the required findings of fact for the annexation of the Queens' Crown Annexation.

RESOLUTION 8-09: ANNEXATION PLAN

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, APPROVING AN ANNEXATION PLAN FOR THE QUEEN'S CROWN ANNEXATION AS REQUIRED UNDER THE MUNICIPAL ANNEXATION ACT OF 1965, AS AMENDED.

Resolution No. 8, Series of 2009 sets forth the City's Annexation Plan.

SECOND READING OF ORDINANCE 6-09: ANNEXATION

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, ANNEXING TO THE CITY OF RIFLE, COLORADO CERTAIN REAL PROPERTY KNOWN AS THE QUEEN'S CROWN ANNEXATION

SECOND READING OF ORDINANCE 7-09: ZONING

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, ZONING CERTAIN REAL PROPERTY KNOWN AS THE QUEEN'S CROWN ANNEXATION LIGHT INDUSTRIAL ("LI"), MEDIUM DENSITY RESIDENTIAL ("MDR"), DEVELOPING RESOURCE ("DR"), AND OPEN SPACE ("OS") ZONE DISTRICTS.

Mayor Lambert opened the public hearing. Mr. Lindquist stated that the City received a petition to annex approximately 56 acres north of the Highway 13 Bypass and east of Favert Reservoir last year. Staff has been working with the property owner regarding the development proposal and the extension of Fairway Avenue through the Property. This development instigated the Access Control Plan on which the City has been working with CDOT to allow an intersection for Fairway Avenue onto Highway 13. The Access Control Plan is almost complete and the draft Plan envisions an intersection as depicted on the development proposal for Queens Crown. The proposed development is mostly light industrial but does contain four zone districts: LI with 18 lots, MDR with approximately 10 units on the northeast corner of the property, two OS parcels and one parcel zoned DR. The DR Parcel requires significant access improvements and the enclosed Annexation agreement prohibits any development or use of this parcel until it is re-zoned with a development proposal that includes access improvements. The Annexation Agreement is the City's standard form with the usual requirements and includes provisions regarding the design of Fairway Avenue which allocates the costs 50% Developer, 50% City. Applicants Steve Isom and Chris Manera were sworn in and reviewed their project. Glen Ault was sworn in and stated his support of this project. Councilor Miller moved to approve Resolutions 7-09 and 8-09, and Ordinances 6-09 and 7-09 on second reading and ordered them to be published in full as required by Charter; seconded by Councilor Lambert.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

PUBLIC HEARING: SECOND READING OF ORDINANCE 4-09: ADOPTING AN OPEN SPACE ZONE DISTRICT

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING CHAPTER 16 OF THE RIFLE MUNICIPAL CODE BY ADOPTING AN OPEN SPACE ZONE DISTRICT.

Mayor Lambert opened the public hearing. Mr. Sturgeon stated this ordinance adopts an Open Space Zone District in the City's Land Use Code. Ordinance No. 4 outlines the permitted and conditional uses for the new zone district and provides a classification for areas that are intended to remain primarily as they exist as public or private undeveloped open spaces. Councilor Rice moved to approve Ordinance 4-09 on second reading as amended and ordered it to be published in full as required by Charter; seconded by Councilor Thompson.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

PUBLIC HEARING: SECOND READING OF ORDINANCE 5-09: ADMINISTRATIVE CITATIONS FOR ZONING AND CODE VIOLATIONS

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING CHAPTERS 7 AND 16 OF THE RIFLE MUNICIPAL CODE REGARDING ADMINISTRATION AND ABATEMENT OF NUISANCES AND ENACTING ADMINISTRATIVE PENALTIES FOR ZONING AND CODE VIOLATIONS.

Mayor Lambert opened the public hearing. Mr. Sturgeon explained that the Planning Department has been working on making the enforcement of the City's Code more efficient and effective. Ordinance No. 5, Series of 2009 adopts a procedure for Administrative Citations for zoning and Code violations in RMC §16-1-170 mirrored on the system used by the City of Denver. Councilor Bascom moved to approve Ordinance 5-09 on second reading as presented, and ordered it to be published in full as required by Charter; seconded by Councilor Rice.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

FIRST READING OF ORDINANCE 8-09: PERMANENT FIRE BAN

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING CHAPTER 10, ARTICLE X OF THE RIFLE MUNICIPAL CODE REGARDING OPEN-BURNING FIRES AND FIREWORKS.

The Rifle Municipal Code currently authorizes the City Council to institute a fire ban by Resolution, which it has done almost every year since this Code provision was enacted. Following last summer's fire ban, the Chief of Police and Council discussed amending the Code to enact a permanent fire ban during the summer months and have a permitting process through the Fire District to allow exceptions. This will provide some certainty to citizens so they are not taken by surprise when a fire ban is enacted. Ordinance No. 8, Series of 2009 amends Article 10 of Chapter 10 to put this new system in place. Chief Meisner explained that this ordinance prohibits the open burning of fires in the City and the Rifle Mountain Park from Memorial Day to Labor Day each year, allows the City Manager to extend that time period by executive order, and sets forth a permitting process to be administered by the Rifle

Fire Protection District. Mayor Lambert raised concerns that the ban included backyard barbeques and Mr. Neu indicated the Ordinance will be amended for second reading to clarify the definitions. Councilor Bascom moved to approve Ordinance 8-09 as amended and ordered it to be published by title as required by Charter; seconded by Councilor Thompson.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

FIRST AMENDMENT TO RIFLE HEIGHTS SUBDIVISION SIA

In the SIA for Phase 1 of Rifle Heights Subdivision, the City required the Developer to prepay 19 EQR of water and sewer system improvement fees annually for five years commencing with the recording of the Phase 1 Final Plat. The Final Plat was recorded February 21, 2008 and the first 19 EQR of tap fees were pre-paid. The next annual payment was due February 21, 2009. In addition, the SIA requires the Developer to pay \$159,101.70 for the construction of the portion of Whiteriver Avenue that fronts the Subdivision by August 21, 2009. The Developers Chris Manera and John Elmore were present and noted that, because of the current economic condition, they have requested that the City grant a one (1) year extension to both of these obligations. The First Amendment to the SIA grants the request with certain stipulations. First, the Whiteriver Avenue Cost accrues interest at 4% commencing September 1, 2009 to make up for any loss investment income the City would otherwise make on this payment. Second, if any house is constructed this year, system improvement fees must be paid and the Developer is not able to use any existing tap credits, and such payments do not reduce the next Prepayment of Tap Fees. The Developer has also requested an extension until the end of this construction season for the completion of the remaining public improvements, which the First Amendment grants. The Developer has requested an amendment to the approved Fencing Plan, and the new interim fencing plan is included as Exhibit B to the Agreement, which staff finds sufficient and approves. Councilor Miller moved to approve the Amendment, with the condition that the developer may use their existing credits of sixteen EQR for current development projects; seconded by Councilor Bascom.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

RESOLUTION 6-09: CONTINENTAL RIFLE MINOR SUBDIVISION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO,
APPROVING THE FINAL PLAT OF THE CONTINENTAL RIFLE MINOR SUBDIVISION
IN THE CITY OF RIFLE

Mr. Pollard explained his request to merge a two acre portion of Lot 1, Billingsley Minor Subdivision located on Airport Road and adjacent to Buckhorn Business Park into Lot 5, Buckhorn Business Park. To accomplish this request, a minor subdivision is required to split off the 2 acre parcel so that a lot line dissolution application can then be processed to merge the two lots. The additional two acres will be utilized for outdoor storage already occurring on Lot 5. Resolution No. 6, Series of 2009 approves this minor subdivision that will have no associated public improvements. Parcel A, Billingsley Minor Subdivision No. 1 was annexed into the City in the mid-1980s as Developing Resources. Therefore, the mitigation of all annexation impacts associated with the Property were deferred until development occurred. The Subdivision Agreement continues to defer these mitigation measures until a development proposal can be analyzed. The Owner of the Property is agreeing to cover all fees and impacts associated with Lot 2 so that it can be sold free of any such encumbrances; however, the Airport

Road SID Assessment is being allocated proportionately to the two lots of this minor subdivision based upon acreage. Councilor Bascom moved to approve Resolution 6-09, and the Subdivision Agreement; seconded by Councilor Rice.

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

FIRST READING OF ORDINANCE 9-09: RESIDENTIAL USES IN INDUSTRIAL ZONES

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 16-3-420 OF THE RIFLE MUNICIPAL CODE TO ELIMINATE CERTAIN RESIDENTIAL USES AS CONDITIONAL USES IN THE CITY'S LIGHT INDUSTRIAL AND INDUSTRIAL ZONE DISTRICTS AND ENACTING A NEW SUBSECTION 16-3-450(g) CREATING ADDITIONAL REQUIREMENTS FOR CARETAKER/SLEEPING QUARTERS UNITS

Mr. Mansolillo reviewed this item. Ordinance No. 9, Series of 2009 amends the City's Land Use Code by prohibiting residential uses in the LI and I Zone Districts unless they are caretaker units or sleeping quarters for shift workers, both of which need to be associated with the business on the Property. A definition for Caretaker/Sleeping Quarters Units is added the Code and specific requirements for their development and use are enacted. Councilor moved to approve Ordinance 9-09 as presented and ordered it to be published by title as required by Charter; seconded by Councilor

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

ADMINISTRATIVE REPORTS

Mr. Hier reviewed the following items: Parks crew clean-up; Parks facility at Deerfield Park; street sweeping; sculptures in Roundabouts; DOLA construction crew; Rimrock subdivision; audio conference on the stimulus package; Centennial Park; development projects; employee evaluation tool; January sales tax report. Mr. Sturgeon reviewed his packet memorandum regarding the library project, and stated he will discuss it further at an upcoming meeting. Chief Meisner encouraged Council to write letters of opposition to Senate Bill 180, which mandates collective bargaining for police and fire fighters.

COMMENTS FROM MAYOR AND COUNCIL

KUDOS

Councilor Rice congratulated the cast of the production "Clue" for a successful run. Three basketball teams from Rifle placed in the top three at a recent out-of-town tournament. Councilor Lambert thanked a citizen named Tim who returned some mail that he had dropped outside the post office. Mayor Lambert congratulated the following persons for winning awards at the Annual Chamber Dinner: Karen Rhoades – Woman of Distinction; Michael Langhorne – Man of the Year; Mountain Air Mechanical – Business of the Year; Ernst Schopp – Lifetime Achievement Award.

AMERICAN LEGION

Councilor Miller stated that the American Legion is in need of names of veterans living in Garfield County so that they can be included in the memorial. Donations are also being accepted.

MAYORS FOR MEALS

Mayor Lambert wore his "Mayors for Meals" shirt dated March 18, 2009 as he participated in a "Meals on Wheels" program today.

EXECUTIVE SESSION: LEGAL ADVICE

Councilor Rice moved to adjourn to Executive Session for Legal Advice under CRS Section 24-6-402(4)(b); seconded by Councilor Bascom (9:27 p.m.)

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

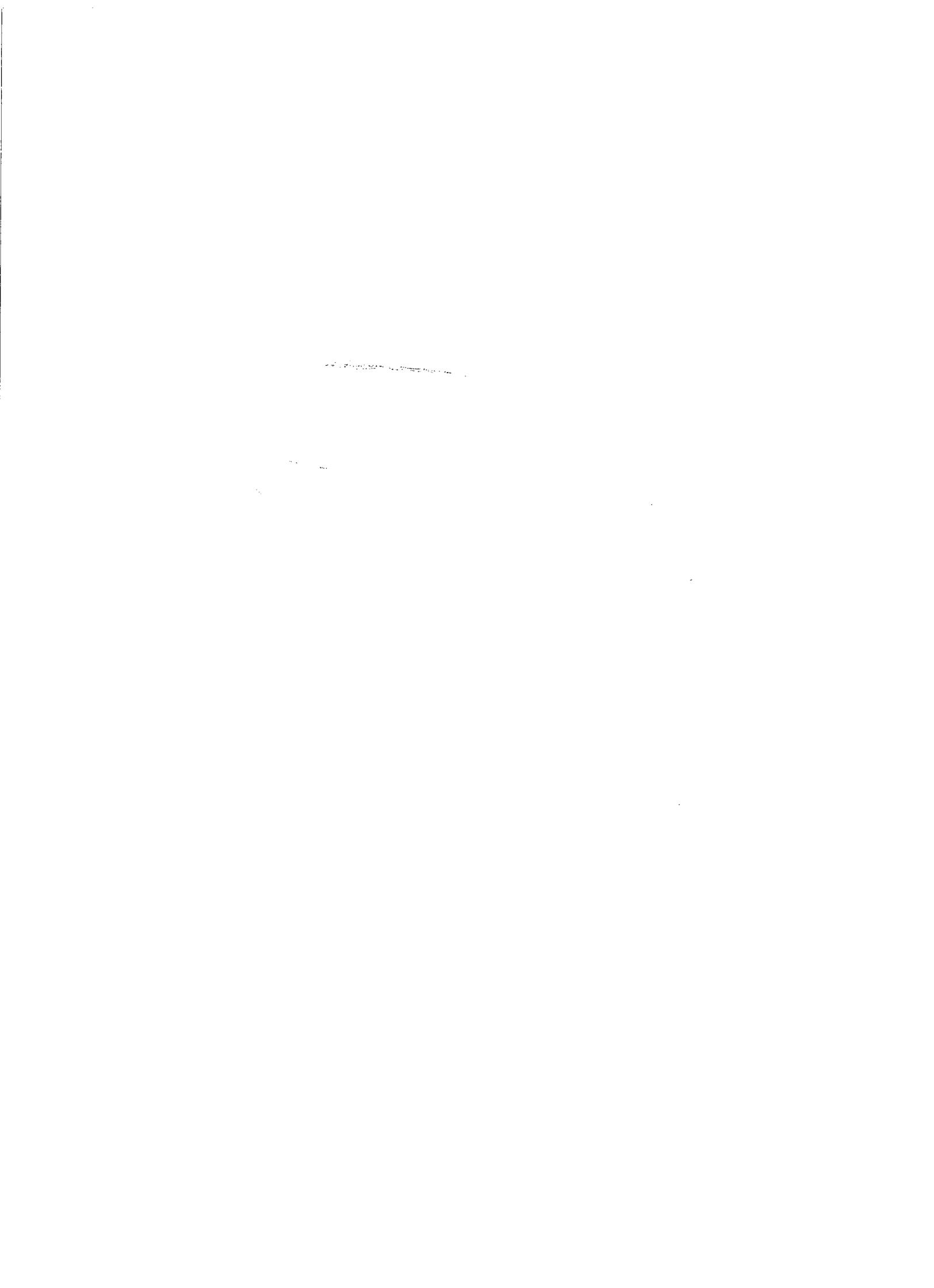
Councilor Lambert moved to adjourn from Executive Session; seconded by Councilor Bascom (10:07 p.m.).

Roll Call: Yes – Bascom, A. Lambert, Miller, Rice, Thompson, K. Lambert

Meeting adjourned at 10:07 p.m.

Wanda Nelson
City Clerk

Keith Lambert
Mayor



RIFLE CITY COUNCIL MEETING

Wednesday, April 1, 2009

REGULAR MEETING

7:00 p.m. * Council Chambers

The regular meeting of the Rifle City Council was called to order at 7:04 p.m. by Mayor Keith Lambert.

PRESENT ON ROLL CALL: Councilors Beth Bascom, Jay Miller, Jonathan Rice, Jen Sanborn, Jeanette Thompson, and Mayor Keith Lambert.

Councilor Bascom moved to excuse Mayor Pro Tem Alan Lambert from tonight's meeting; seconded by Councilor Thompson.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

OTHERS PRESENT: John Hier, City Manager; Matt Sturgeon, Assistant City Manager; Wanda Nelson, City Clerk; Jim Neu, Assistant City Attorney; Michael Churchill, Cable 10; Jim Bell, Cable 10; Daryl Meisner, Chief of Police; Tom Whitmore, Parks Director; Dick Deussen, Engineer; Charlie Stevens, Utility Director; Kevin Kelley; Jack Bryck; Bayard Yang; Laurie Sullivan.

CONSENT AGENDA

MINUTES OF THE MARCH 18, 2009 REGULAR MEETING; LIQUOR LICENSE RENEWAL: WING NUTZ; ACCOUNTS PAYABLE

Ms. Nelson requested that the Minutes be pulled and considered at the next meeting as the copy in the Council packet was incomplete. Councilor Rice moved to approve the remaining items on the Consent Agenda; seconded by Councilor Miller.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

CITIZEN COMMENTS AND LIVE CALL-IN

There were no citizen comments or live call-ins.

2009 POLICE VEHICLE BID APPROVAL

Chief Meisner reviewed the two bids he received for the 2009 Police Vehicle, with a budgeted amount of \$38,000. Columbine Ford has a Ford Explorer for \$25,990, and Bighorn Toyota bid a Highlander Hybrid at \$33,900. Warranties and the police package add approximately \$7,000 to the cost. Councilor Bascom moved to award the bid to Columbine Ford at the best optimum price; seconded by Councilor Sanborn.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

REIMBURSE REQUEST FOR SEWER BACKUP

Mr. Hamilton described the sewer backup. Kevin Kelley was present to discuss his incurred expenses for a sewer back-up that occurred at his property on Prefontaine. According to the Rifle Municipal Code, the City Manager may authorize payment up to \$4,000 for back-ups. Mr. Kelley's

expenses total \$5,066.94. Councilor Bascom moved to approve payment of the expenses in an amount of \$5,066.94; seconded by Councilor Rice.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

RRWRF CHANGE ORDER

Mr. Stevens presented Change Order #6 for the RRWRF. The changes include a yard hydrant, acoustical tile, hose bib, ceramic tile, pump, piping changes, and life saving buoys. Councilor Sanborn moved to approve the Change Order in an amount of \$13,699; seconded by Councilor Miller.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

GARFIELD COUNTY NEW ENERGY COMMUNITY INITIATIVE IGA

Mr. Braaten noted this IGA between the City and Garfield County formally approves the City's participation in the Garfield New Energy Community Initiative. Some of the programs covered include: residential and commercial programs and services; greening government; renewable energy; energy efficient transportation and community design; and sustainability team and clean energy financing. The total value of services and projects to be received by the City is approximately \$340,000. The City has committed a cash match of \$20,000 in addition to significant in-kind match. Councilor Rice moved to approve the IGA; seconded by Councilor Bascom.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

SECOND READING OF ORDINANCE 8-09: PERMANENT FIRE BAN

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING CHAPTER 10, ARTICLE X OF THE RIFLE MUNICIPAL CODE REGARDING OPEN-BURNING FIRES AND FIREWORKS.

The Rifle Municipal Code currently authorizes the City Council to institute a fire ban by Resolution, which it has done almost every year since this Code provision was enacted. Following last summer's fire ban, the Chief of Police and Council discussed amending the Code to enact a permanent fire ban during the summer months and have a permitting process through the Fire District to allow exceptions. This will provide some certainty to citizens so they are not taken by surprise when a fire ban is enacted. Ordinance No. 8, Series of 2009 amends Article 10 of Chapter 10 to put this new system in place. Chief Meisner explained that this ordinance prohibits the open burning of fires in the City and the Rifle Mountain Park from Memorial Day to Labor Day each year, allows the City Manager to extend that time period by executive order, and sets forth a permitting process to be administered by the Rifle Fire Protection District. Councilor Miller moved to approve Ordinance 8-09 as amended and ordered it to be published in full as required by Charter; seconded by Councilor Bascom.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

SECOND READING OF ORDINANCE 9-09: RESIDENTIAL USES IN INDUSTRIAL ZONES

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 16-3-420 OF THE RIFLE MUNICIPAL CODE TO ELIMINATE CERTAIN RESIDENTIAL USES AS

CONDITIONAL USES IN THE CITY'S LIGHT INDUSTRIAL AND INDUSTRIAL ZONE DISTRICTS AND ENACTING A NEW SUBSECTION 16-3-450(g) CREATING ADDITIONAL REQUIREMENTS FOR CARETAKER/SLEEPING QUARTERS UNITS

Mr. Sturgeon stated that Ordinance No. 9, Series of 2009 amends the City's Land Use Code by prohibiting residential uses in the LI and I Zone Districts unless they are caretaker units or sleeping quarters for shift workers, both of which need to be associated with the business on the Property. A definition for Caretaker/Sleeping Quarters Units is added the Code and specific requirements for their development and use are enacted. Councilor Thompson moved to approve Ordinance 9-09 as presented and ordered it to be published in full as required by Charter; seconded by Councilor Rice.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

PUBLIC HEARING: BOOKCLIFFS COUNCIL ON ARTS AND HUMANITIES ANNEXATION

Mayor Lambert opened the public hearing. The Bookcliffs Council requests a continuance of the hearing until April 15, 2009. Councilor Thompson moved to continue the hearing until April 15; seconded by Councilor Rice.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

AWARD OF DESIGN FOR RIFLE REGIONAL WATER PURIFICATION FACILITY

Mr. Deussen stated that qualifications were requested from six engineering firms for the design of the new water plant. Proposals were requested of two firms – Integra and Malcolm Pirnie – for Phases 1-3 of the required engineering services. Malcolm Pirnie has performed similar services for Clifton, Eagle, Lakewood, Golden, Thornton, and Erie, and staff believes their proposal was a focused, detailed approach to solving Rifle's drinking water problems. Funds are available from the 2009 Water Capital Fund Budget in the amount of \$500,000. Jack Bryck, Laurie Sullivan, and Bayard Yang with Malcolm Pirnie were present and discussed their expertise, timeline, and commitment to the project. Councilor Bascom moved to award the design of the Facility to Malcolm Pirnie for Phase I and partial Phase II in the amount not to exceed \$500,000; seconded by Councilor Thompson.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

Mayor Lambert called for a break at 8:25 p.m. The meeting resumed at 8:35 p.m.

EAST 2ND CIVIC CAMPUS DEVELOPMENT – GARCO LIBRARY PROJECT

Mr. Sturgeon noted his involvement with the Library in their planning process of a new library. Bruce XXX reviewed the options with Council that included the location of the library, the possible closure of East 2nd Street, the City's level of participation in the planning process, and future parking options. Mayor Lambert moved to direct staff to draft an IGA that addressed the aforementioned options, including the library located in the current City Hall parking lot in the northeast corner with a long-term lease from the City, the closure of 2nd Street between East Avenue and Railroad Avenue and the City committing to participating with Design Services Option 1 for the civic campus; seconded by Councilor Bascom.

Roll Call: Yes – Bascom, Miller, Rice, Sanborn, Thompson, K. Lambert

ADMINISTRATIVE REPORTS

Rifle City Council Meeting, April 1, 2009

Mr. Hier reviewed the following items: spring cleaning and maintenance; stimulus package; 4th Street crossing; Centennial Park; Senate Bill 180 (SB-180) – Collective Bargaining. Ms. Nelson stated there will be a workshop next week with Council to discuss several topics. Mr. Sturgeon reported that information regarding the upcoming Spring Clean-up will be forthcoming. Mr. Braaten invited everyone to meet with Senator Udall during his visit to Rifle next week. An article regarding severance tax was also reviewed by Mr. Braaten. Chief Meisner thanked the Council and Rifle citizens for the new Public Safety building. He asked for prayers for Valerie Shanahan, who is recovering from a broken ankle. Mr. Hamilton will be attending a CDOT Region 3 meeting.

COMMENTS FROM MAYOR AND COUNCIL

SPRING CLEAN-UP

Councilor Rice encouraged everyone to participate in the upcoming Spring Clean-up.

SB-180

Councilor Rice reported that SB-180 has been amended to just include Fire Departments.

WELCOME!

Councilor Bascom welcomed Frank Breece as the new Board Member of the Rifle Senior Housing Authority.

LOCK YOUR DOORS AND WINDOWS

Councilor Sanborn implored everyone to lock their doors and windows when they are not at home.

SENATOR UDALL'S VISIT TO RIFLE

Councilor Miller plans to meet with Senator Udall when he is in Rifle next week.

COVER STORY

Mayor Lambert noted that Rifle's solar array was on the cover of the *Colorado Public Works Journal*.

Meeting adjourned at 9:55 p.m.

Wanda Nelson
City Clerk

Keith Lambert
Mayor



MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director *CK*
Date: April 8, 2009
Subject: February 2009 Sales, Lodging, and Use Tax Report

The Combined Sales, Lodging, and Use Tax Report for the month ending February 28, 2009 is submitted for your review. Approximately 16.7% of the budget year has passed. The combined Sales, Use, and Lodging tax revenues are 12.3% of budget, which place the City approximately 4.4% lower than expected.

Sales and Lodging Taxes

Sales and Lodging tax revenues are lower year-to-date 7% compared to the same period in 2008. Food is up 2%; Car Parts and Sales is down 20%; Bars and Restaurants is up 1%; General Retail is down 2%; Hardware is down 34%; Liquor Stores are up 15%; Motel's are down 24%; and the Oil and Gas sector is down 16%.

Fund	Budget	YTD 2/28/09	% Of Budget
General Fund	\$4,574,090	\$582,295	12.7%
Street Improvement Fund	1,187,599	151,639	12.8%
Rifle Information Center	183,570	24,262	13.2%
Parks and Recreation Fund	2,378,832	303,278	12.7%
Visitor Improvement Fund	297,308	26,012	8.7%
Total's	\$8,621,399	\$1,087,487	12.6%

Building and Motor Vehicle Use Taxes

Use tax revenues are \$126,402 compared to a budget of \$1,211,062, or 10.4% of budget.

Fund	Budget	YTD 2/28/09	% Of Budget
General Fund	\$614,220	\$69,247	11.3%
Street Improvement Fund	237,672	18,057	7.6%
Rifle Information Center	37,119	2,983	8.0%
Parks and Recreation Fund	322,051	36,115	11.2%
Total's	\$1,211,062	\$126,402	10.4%

If you have any questions or need further information, please let me know.





**Sales Tax Report
For Sales in February**

Business Category	Month			Year-to-Date		
	2008	2009	% Change	2008	2009	% Change
Bars and Restaurants	\$ 57,541	\$ 52,963	-8%	\$ 110,304	\$ 111,686	1%
Car Parts and Sales	37,185	31,928	-14%	87,738	70,600	-20%
Food	74,293	75,780	2%	150,900	154,520	2%
General Retail	217,450	200,361	-8%	444,821	434,807	-2%
Hardware	26,570	19,627	-26%	59,831	39,398	-34%
Liquor Stores	14,554	15,920	9%	28,884	33,188	15%
Motels	20,120	16,239	-19%	48,679	36,765	-24%
Oil & Gas	45,852	37,892	-17%	95,675	80,264	-16%
Leasing/Misc	3,880	4,865	25%	8,771	10,324	18%
Utilities	51,944	39,166	-25%	103,194	89,920	-13%
Lodging	13,842	11,467	-17%	27,784	26,012	-6%
Total Sales/Lodging Tax	\$ 563,231	\$ 506,208	-10%	\$ 1,166,581	\$ 1,087,487	-7%
Allocation to Funds:						
General Fund	\$301,379	\$271,401	-10%	\$624,712	\$582,295	-7%
Street Improvement	78,484	70,677	-10%	162,685	\$151,639	-7%
Rifle Information Center	12,557	11,308	-10%	26,030	\$24,262	-7%
Parks & Recreation	156,968	141,355	-10%	325,371	\$303,278	-7%
Lodging Tax	13,842	11,467	-17%	27,784	26,012	-6%
Total Sales/Lodging Tax	\$563,231	\$506,208	-10%	\$1,166,581	\$1,087,487	-7%





MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director *CK*
Date: April 8, 2009
Subject: January 2009 Financial Reports

Attached are the financial reports for the month ending January 31, 2009; approximately 8.3% of the year has elapsed. Below are a few comments.

- Page 1 **Mayor & Council** – Expenditures are 7.8% of budget.
- Pages 2-3 **General Fund Revenues** – Overall, revenues are approximately 5.6% of budget, which places the City behind budget by 2.7%. Sales Tax revenues were 6.6% of budget. Building Use Tax and Building permits were lower than budget by 6.7% and 5.1% respectively. Motor Vehicle Use Tax exceeded budget by 2.3%.
- Page 4 **General Fund Expenditures** – Expenditures are approximately 6.5% of budget and lower than anticipated. All departments are under budget with the exception of the Non-departmental budget (19.4% of budget). Non-departmental is higher than budget due to the annual insurance premiums paid during the month.
- Page 5 **Parks & Recreation Fund Revenues** – Overall, revenues are approximately 3.6% of projections and less than budget. Sales taxes were 6.8% of budget; Building Use Tax was 1.6% of budget and Motor Vehicle Use Tax was 10.6% of budget. Additionally recreation fees and interest earnings were 4.9% and 32.3% of budget respectively. Pool and Rifle Mountain Park revenues are down due to the winter months. Those revenues will increase as the year progresses and weather improves.
- Page 6 **Parks & Recreation Fund Expenditures** – Expenditures are 6.3% of projections and less than budget.
- Page 7 **Water Fund Revenues** – Overall, revenues are 14.7% of budget. Operating revenues were 4.6% of budget. Water rights revenues were 37.2% of budget and Capital revenues were 49.7% of budget.
- Pages 8-9 **Water Fund Expenses** – Overall, expenses are 6.1% of projections, or slightly less than budget. Operation and Maintenance expenses are 7.2% of budget. Water rights expenses are 8.5% of budget. The Water System Improvements expenses are 3.9% of budget.

- Page 10 **Wastewater Fund Revenue** – Overall revenues are 17.1% of budget.
Operational revenues were 9.3% of projections or slightly higher than budget.
Capital Revenues are 45.6% of budget.
- Pages 11-12 **Wastewater Expenses** – Overall, expenses are approximately 8.9% of budget.
Operating and Maintenance expenses are 2.4% of budget and Sewer System
Improvements are 10.7% of budget.
- Page 13 **Sanitation Fund Revenues** – Revenues are 8.7% of budget.
- Page 14 **Sanitation Fund Expenses** – Expenses are 8.3% of budget.
- Page 15-16 **Visitor Improvement Fund** – Revenues are 4.4% of budget and expenditures
are 6.3% of budget.

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR/COUNCIL</u>					
100-4111-400-110 REGULAR EMPLOYEES-S&W	1,050.00	1,050.00	20,400.00	19,350.00	5.2
100-4111-400-220 FICA	65.10	65.10	1,265.00	1,199.90	5.2
100-4111-400-221 MEDICARE	15.22	15.22	296.00	280.78	5.1
100-4111-400-250 UNEMPLOYMENT INSURANCE	2.10	2.10	41.00	38.90	5.1
100-4111-400-260 WORKERS COMP INSURANCE	3.56	3.56	59.00	55.44	6.0
100-4111-400-320 PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
100-4111-400-340 POSTAL SERVICES	.00	.00	400.00	400.00	.0
100-4111-400-510 DUES/MEMBERSHIPS	.00	.00	500.00	500.00	.0
100-4111-400-530 COMMUNICATION-TELEPHONE	34.05	34.05	500.00	465.95	6.8
100-4111-400-540 ADVERTISING	123.99	123.99	5,000.00	4,876.01	2.5
100-4111-400-550 PRINTING/BINDING	225.14	225.14	3,000.00	2,774.86	7.5
100-4111-400-580 TRAVEL & MEETINGS	327.75	327.75	30,000.00	29,672.25	1.1
100-4111-400-610 GENERAL SUPPLIES	132.50	132.50	3,000.00	2,867.50	4.4
100-4111-400-641 MINOR EQUIPMENT	2,880.77	2,880.77	.00 (2,880.77)	.0
100-4111-400-741 EQUIPMENT	1,219.98	1,219.98	.00 (1,219.98)	.0
100-4111-400-801 MISCELLANEOUS	.00	.00	7,500.00	7,500.00	.0
TOTAL MAYOR/COUNCIL	6,080.16	6,080.16	77,961.00	71,880.84	7.8

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CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL REVENUES</u>					
100-3000-311-001	7,073.57	7,073.57	589,073.00	581,999.43	1.2
100-3000-311-100	.00	.00 (5,772.00)	5,772.00)	.0
100-3000-312-100	4,249.55	4,249.55	47,548.00	43,298.45	8.9
100-3000-313-001	303,738.86	303,738.86	4,574,090.00	4,270,351.14	6.6
100-3000-313-002	3,423.72	3,423.72	217,295.00	213,871.28	1.6
100-3000-313-003	.00	.00 (3,705.00)	3,705.00)	.0
100-3000-313-004	42,114.59	42,114.59	396,925.00	354,810.41	10.6
100-3000-318-002	.00	.00	325,092.00	325,092.00	.0
100-3000-319-001	2.97	2.97	.00 (2.97)	.0
100-3000-321-001	103.75	103.75	5,222.00	5,118.25	2.0
100-3000-321-004	2,222.73	2,222.73	9,864.00	7,641.27	22.5
100-3000-321-006	4,265.00	4,265.00	26,905.00	22,640.00	15.9
100-3000-321-007	910.00	910.00	1,800.00	890.00	50.6
100-3000-321-009	300.00	300.00	2,536.00	2,236.00	11.8
100-3000-322-001	3,204.45	3,204.45	100,022.00	96,817.55	3.2
100-3000-322-009	180.00	180.00	1,346.00	1,166.00	13.4
100-3000-323-001	(50.00)	(50.00)	.00	50.00	.0
100-3000-331-003	.00	.00	62,000.00	62,000.00	.0
100-3000-331-005	5,201.71	5,201.71	.00 (5,201.71)	.0
100-3000-331-006	.00	.00	3,000.00	3,000.00	.0
100-3000-334-002	.00	.00	6,600.00	6,600.00	.0
100-3000-334-003	.00	.00	160,750.00	160,750.00	.0
100-3000-334-005	.00	.00	8,000.00	8,000.00	.0
100-3000-334-006	.00	.00	150,000.00	150,000.00	.0
100-3000-334-010	4,960.00	4,960.00	61,199.00	56,239.00	8.1
100-3000-334-021	5,802.00	5,802.00	24,000.00	18,198.00	24.2
100-3000-335-004	19,566.70	19,566.70	226,232.00	206,665.30	8.7
100-3000-335-005	2,748.50	2,748.50	43,502.00	40,753.50	6.3
100-3000-335-006	.00	.00	40,262.00	40,262.00	.0
100-3000-335-009	.00	.00	250,000.00	250,000.00	.0
100-3000-335-100	.00	.00	350,000.00	350,000.00	.0
100-3000-338-001	1,497.58	1,497.58	134,799.00	133,301.42	1.1
100-3000-338-003	25,504.17	25,504.17	383,499.00	357,994.83	6.7
100-3000-339-000	.00	.00	101,618.00	101,618.00	.0
100-3000-341-003	840.00	840.00	9,196.00	8,356.00	9.1
100-3000-341-004	1,866.60	1,866.60	60,105.00	58,238.40	3.1
100-3000-341-100	.00	.00	25,155.00	25,155.00	.0
100-3000-341-400	74.25	74.25	3,000.00	2,925.75	2.5
100-3000-342-005	240.00	240.00	2,626.00	2,386.00	9.1
100-3000-342-010	115.00	115.00	9,972.00	9,857.00	1.2
100-3000-343-001	400.00	400.00	16,421.00	16,021.00	2.4
100-3000-343-002	.00	.00	4,146.00	4,146.00	.0
100-3000-343-003	221.64	221.64	2,796.00	2,574.36	7.9
100-3000-343-100	.00	.00	21,956.00	21,956.00	.0
100-3000-345-004	2,305.00	2,305.00	19,420.00	17,115.00	11.9
100-3000-348-001	24,668.58	24,668.58	294,480.00	269,811.42	8.4
100-3000-349-150	13,082.98	13,082.98	301,715.00	288,632.02	4.3
100-3000-349-151	.00	.00	75,153.00	75,153.00	.0
100-3000-351-001	10,427.99	10,427.99	121,007.00	110,579.01	8.6
100-3000-351-002	759.10	759.10	12,209.00	11,449.90	6.2
100-3000-351-003	268.81	268.81	4,327.00	4,058.19	6.2
100-3000-361-001	7,954.05	7,954.05	132,700.00	124,745.95	6.0

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CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
100-3000-361-150 INTEREST - A/R	1,542.84	1,542.84	7,341.00	5,798.16	21.0
100-3000-362-001 UNREALIZED GAINS/LOSSES	(361.04)	(361.04)	.00	361.04	.0
100-3000-363-001 RENT OF CITY FACILITIES	1,342.00	1,342.00	10,200.00	8,858.00	13.2
100-3000-363-002 MINERAL ROYALTY INCOME	17,717.21	17,717.21	173,004.00	155,286.79	10.2
100-3000-365-004 DONATIONS OTHER	45.00	45.00	.00	(45.00)	.0
100-3000-365-009 DONATIONS ANIMAL SHELTER	45.00	45.00	.00	(45.00)	.0
100-3000-365-013 CHANNEL 13 ACCESS	.00	.00	7,518.00	7,518.00	.0
100-3000-378-001 MISCELLANEOUS INCOME	70.62	70.62	.00	(70.62)	.0
100-3000-378-002 REGIONAL DRAINAGE ESCROW	.00	.00	1,400.00	1,400.00	.0
100-3000-391-210 OTI-PARKS & REC FUND	5,576.42	5,576.42	66,917.00	61,340.58	8.3
100-3000-391-211 OTI-STREET IMPROVEMENT FUND	2,114.50	2,114.50	25,374.00	23,259.50	8.3
100-3000-391-213 OTI-WATER FUND	2,649.17	2,649.17	31,790.00	29,140.83	8.3
100-3000-391-214 OTI-WASTEWATER FUND	2,649.17	2,649.17	31,790.00	29,140.83	8.3
100-3000-391-215 OTI-SANITATION FUND	426.50	426.50	5,118.00	4,691.50	8.3
100-3000-392-001 SALES OF GFA	6,375.00	6,375.00	.00	(6,375.00)	.0
100-3000-394-001 LOAN REPAYMENT	2,373.06	2,373.06	14,395.00	12,021.94	16.5
TOTAL GENERAL REVENUES	542,809.30	542,809.30	9,784,933.00	9,242,123.70	5.6
TOTAL FUND REVENUE	542,809.30	542,809.30	9,784,933.00	9,242,123.70	5.6

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CITY OF RIFLE
FUND SUMMARY
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL REVENUES	542,809.30	542,809.30	9,784,933.00	9,242,123.70	5.6
TOTAL FUND REVENUE	542,809.30	542,809.30	9,784,933.00	9,242,123.70	5.6
<u>EXPENDITURES</u>					
MAYOR/COUNCIL	6,080.16	6,080.16	77,961.00	71,880.84	7.8
CITY CLERK	12,142.94	12,142.94	187,369.00	175,226.06	6.5
MUNICIPAL COURT	12,611.30	12,611.30	204,520.00	191,908.70	6.2
CITY MANAGER	14,255.14	14,255.14	227,438.00	213,182.86	6.3
GOVERNMENT AFFAIRS	12,406.48	12,406.48	148,076.00	135,669.52	8.4
FINANCE	30,176.78	30,176.78	491,382.00	461,205.22	6.1
ATTORNEY	28,607.84	28,607.84	329,500.00	300,892.16	8.7
PLANNING/ZONNING	64,575.15	64,575.15	974,566.00	909,990.85	6.6
INFORMATION SERVICES	10,971.85	10,971.85	219,551.00	208,579.15	5.0
CITY HALL	12,370.46	12,370.46	184,332.00	171,961.54	6.7
GROUNDS AND FACILITY MAINT.	4,341.46	4,341.46	80,405.00	76,063.54	5.4
COMMUNITY ACCESS TV	8,949.99	8,949.99	133,869.00	124,919.01	6.7
POLICE	136,315.28	136,315.28	2,514,862.00	2,378,546.72	5.4
JUSTICE CENTER BLDG. OPERATION	7,536.50	7,536.50	400,948.00	393,411.50	1.9
BUILDING INSPECTIONS	17,541.65	17,541.65	306,974.00	289,432.35	5.7
STREETS	77,748.26	77,748.26	1,013,024.00	935,275.74	7.7
CONSTRUCTION CREW - INHOUSE	18,393.45	18,393.45	240,940.00	222,546.55	7.6
PUBLIC WORKS	15,575.55	15,575.55	352,525.00	336,949.45	4.4
ANIMAL SHELTER	6,792.76	6,792.76	102,090.00	95,297.24	6.7
CEMETERY O & H	3,985.52	3,985.52	109,523.00	105,537.48	3.6
SENIOR CENTER	21,250.32	21,250.32	433,328.00	412,077.68	4.9
NON DEPARTMENTAL	121,124.55	121,124.55	623,235.00	502,110.45	19.4
HOUSING AUTHORITY	3,229.60	3,229.60	101,618.00	98,388.40	3.2
OPERATING TRANSFERS OUT	.00	.00	550,000.00	550,000.00	.0
TOTAL FUND EXPENDITURES	646,982.99	646,982.99	10,008,036.00	9,361,053.01	6.5
NET REVENUE OVER EXPENDITURES (104,173.69) (104,173.69) (223,103.00) (118,929.31) (46.7)

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CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKS AND REC REVENUE</u>					
210-3000-313-001 GENERAL SALES TAX	162,381.23	162,381.23	2,378,832.00	2,216,450.77	6.8
210-3000-313-002 GENERAL USE TAX	1,785.60	1,785.60	115,111.00	113,325.40	1.6
210-3000-313-003 REBATES-SALES & USE	.00	.00	(819.00)	(819.00)	.0
210-3000-313-004 MOTOR VEHICLE USE TAX	21,964.42	21,964.42	206,940.00	184,975.58	10.6
210-3000-334-017 DOLA GRANT PARKS	.00	.00	500,000.00	500,000.00	.0
210-3000-334-019 DOLA GRANT PARKS MAINT BLDG	.00	.00	750,000.00	750,000.00	.0
210-3000-334-020 GOCO GRANT	.00	.00	805,000.00	805,000.00	.0
210-3000-334-023 COLO STATE TRAILS GRANT	.00	.00	200,000.00	200,000.00	.0
210-3000-347-001 RECREATION FEES	2,265.35	2,265.35	46,595.00	44,329.65	4.9
210-3000-347-004 FARMERS MARKET FEES	150.00	150.00	900.00	750.00	16.7
210-3000-347-005 FACILITY RENTAL	.00	.00	5,800.00	5,800.00	.0
210-3000-347-010 POOL-ADMISSIONS	.00	.00	64,000.00	64,000.00	.0
210-3000-347-011 POOL-SWIM LESSONS	.00	.00	21,000.00	21,000.00	.0
210-3000-347-012 POOL-RENTALS	.00	.00	2,000.00	2,000.00	.0
210-3000-347-013 POOL-CONCESSIONS	.00	.00	12,500.00	12,500.00	.0
210-3000-347-014 POOL-BATTING CAGES	.00	.00	1,400.00	1,400.00	.0
210-3000-347-100 RMP PARK FEES	650.00	650.00	32,000.00	31,350.00	2.0
210-3000-347-101 RMP ANNUAL PASS FEES	186.00	186.00	6,600.00	6,414.00	2.8
210-3000-347-102 RMP COMMUNITY HOUSE	60.00	60.00	2,000.00	1,940.00	3.0
210-3000-361-001 INTEREST EARNINGS	9,696.42	9,696.42	30,000.00	20,303.58	32.3
210-3000-362-001 UNREALIZED GAINS/LOSSES	(449.05)	(449.05)	.00	449.05	.0
210-3000-365-004 DONATIONS OTHER	.00	.00	10,450.00	10,450.00	.0
210-3000-365-005 DONATIONS UNIFORMS	.00	.00	4,900.00	4,900.00	.0
210-3000-391-202 OTI-CONSERVATION TRUST	.00	.00	260,000.00	260,000.00	.0
TOTAL PARKS AND REC REVENUE	198,689.97	198,689.97	5,455,209.00	5,256,519.03	3.6
TOTAL FUND REVENUE	198,689.97	198,689.97	5,455,209.00	5,256,519.03	3.6

CITY OF RIFLE
FUND SUMMARY
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
PARKS AND REC REVENUE	198,689.97	198,689.97	5,455,209.00	5,256,519.03	3.6
TOTAL FUND REVENUE	198,689.97	198,689.97	5,455,209.00	5,256,519.03	3.6
<u>EXPENDITURES</u>					
RECREATION	36,066.95	36,066.95	573,028.00	536,961.05	6.3
POOL	239.51	239.51	325,869.00	325,629.49	.1
PARK MAINTENANCE	36,769.00	36,769.00	914,447.00	877,678.00	4.0
RIFLE MOUNTAIN PARK	2,321.99	2,321.99	.00	(2,321.99)	.0
PARKS CAPITAL	496,734.12	496,734.12	7,038,628.00	6,541,893.88	7.1
NON-DEPARTMENTAL	15,886.00	15,886.00	535,434.00	519,548.00	3.0
OPERATING TRANSFER OUT	5,576.42	5,576.42	66,917.00	61,340.58	8.3
TOTAL FUND EXPENDITURES	593,593.99	593,593.99	9,454,323.00	8,860,729.01	6.3
NET REVENUE OVER EXPENDITURES (394,904.02)	(394,904.02)	(3,999,114.00)	(3,604,209.98)	(9.9)

CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
310-3000-331-020 EIF-DOWNTOWN MAIN ST	.00	.00	163,602.00	163,602.00	.0
310-3000-331-025 EIAF 5904 DOLA WATER SYST IMP	.00	.00	40,000.00	40,000.00	.0
310-3000-361-001 INTEREST EARNINGS	4,833.60	4,833.60	40,768.00	35,934.40	11.9
310-3000-362-001 UNREALIZED GAINS/LOSSES	(542.47)	(542.47)	.00	542.47	.0
310-3000-371-001 USER FEES	113,564.07	113,564.07	2,089,517.00	1,975,952.93	5.4
310-3000-371-002 USER FEES -COGEN PLANT	622.12	622.12	20,000.00	19,377.88	3.1
310-3000-371-003 USER FEES -BULK WATER	1,938.71	1,938.71	100,000.00	98,061.29	1.9
310-3000-371-010 SERVICE CHARGES	3,611.71	3,611.71	44,588.00	40,976.29	8.1
310-3000-371-100 LATE PAYMENT FEES	364.23	364.23	6,946.00	6,581.77	5.2
310-3000-373-001 SALE OF METERS	(1,116.29)	(1,116.29)	41,326.00	42,442.29	(2.7)
310-3000-391-100 OTI-GENERAL FUND	.00	.00	160,000.00	160,000.00	.0
TOTAL WATER REVENUE	123,275.68	123,275.68	2,706,747.00	2,583,471.32	4.6
<u>WATER RIGHTS REVENUE</u>					
310-3002-349-150 REIMB-LEGAL/ENG	3,442.25	3,442.25	30,000.00	26,557.75	11.5
310-3002-361-001 INTEREST EARNINGS	781.20	781.20	8,187.00	7,405.80	9.5
310-3002-372-001 IN LIEU OF WATER RIGHTS	810.00	810.00	30,000.00	29,190.00	2.7
310-3002-372-002 CO-GEN STANDBY/WTRRGHTS	21,059.32	21,059.32	1,000.00	(20,059.32)	2105.9
310-3002-378-001 MISCELLANEOUS INCOME	.00	.00	1,000.00	1,000.00	.0
TOTAL WATER RIGHTS REVENUE	26,092.77	26,092.77	70,187.00	44,094.23	37.2
<u>CAPITAL REVENUE</u>					
310-3003-331-022 EIF-WTP IMPROVEMENTS	.00	.00	163,602.00	163,602.00	.0
310-3003-361-001 INTEREST EARNINGS	6,098.90	6,098.90	40,000.00	33,901.10	15.3
310-3003-374-001 SYSTEM IMPROVEMENT FEES	297,675.00	297,675.00	518,293.00	220,618.00	57.4
310-3003-374-002 SYS IMPRVMT FEES NE TANK	8,930.25	8,930.25	.00	(8,930.25)	.0
310-3003-374-010 NE WATER TANK IMPACT FEE	55,800.00	55,800.00	20,000.00	(35,800.00)	279.0
TOTAL CAPITAL REVENUE	368,504.15	368,504.15	741,895.00	373,390.85	49.7
TOTAL FUND REVENUE	517,872.60	517,872.60	3,518,829.00	3,000,956.40	14.7

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CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER O&H</u>					
310-4331-400-110 REGULAR EMPLOYEES-S&W	30,207.00	30,207.00	472,115.00	441,908.00	6.4
310-4331-400-130 OVERTIME-S&W	1,023.25	1,023.25	32,348.00	31,324.75	3.2
310-4331-400-135 STANDBY TIME-S&W	1,154.74	1,154.74	20,172.00	19,017.26	5.7
310-4331-400-210 HEALTH INSURANCE	5,211.05	5,211.05	91,912.00	86,700.95	5.7
310-4331-400-220 FICA	1,950.41	1,950.41	32,527.00	30,576.59	6.0
310-4331-400-221 MEDICARE	456.14	456.14	7,607.00	7,150.86	6.0
310-4331-400-230 RETIREMENT	1,712.22	1,712.22	26,817.00	25,104.78	6.4
310-4331-400-250 UNEMPLOYMENT INSURANCE	64.76	64.76	1,050.00	985.24	6.2
310-4331-400-260 WORKERS COMP INSURANCE	1,395.95	1,395.95	23,524.00	22,128.05	5.9
310-4331-400-320 PROFESSIONAL SERVICES	5,247.50	5,247.50	88,500.00	83,252.50	5.9
310-4331-400-331 WATER QUALITY TESTING SVS	536.00	536.00	49,150.00	48,614.00	1.1
310-4331-400-340 POSTAL SERVICES	430.00	430.00	8,000.00	7,570.00	5.4
310-4331-400-410 UTILITY SERVICES	9,038.69	9,038.69	190,000.00	180,961.31	4.8
310-4331-400-425 DITCH MAINTENANCE SERVICE	.00	.00	4,500.00	4,500.00	.0
310-4331-400-430 REPAIR & MAINT SERVICES	850.81	850.81	96,900.00	96,049.19	.9
310-4331-400-431 CONTRACT MAINT SERVICES	.00	.00	6,800.00	6,800.00	.0
310-4331-400-432 METER TESTING SERVICES	.00	.00	1,000.00	1,000.00	.0
310-4331-400-442 RENTAL EQUIP/VEHICLES	290.00	290.00	200,959.00	200,669.00	.1
310-4331-400-445 RENTAL TOILETS	.00	.00	1,200.00	1,200.00	.0
310-4331-400-501 OTHER PURCH. SERV./ UTILITY LO	.00	.00	4,400.00	4,400.00	.0
310-4331-400-510 DUES/MEMBERSHIPS	833.00	833.00	2,500.00	1,667.00	33.3
310-4331-400-520 INSURANCE	24,834.00	24,834.00	24,128.00	706.00	102.9
310-4331-400-530 COMMUNICATION-TELEPHONE	802.19	802.19	12,900.00	12,097.81	6.2
310-4331-400-540 ADVERTISING	.00	.00	2,000.00	2,000.00	.0
310-4331-400-550 PRINTING/BINDING	196.84	196.84	2,625.00	2,428.16	7.5
310-4331-400-580 TRAVEL & MEETINGS	1,468.32	1,468.32	6,900.00	5,431.68	21.3
310-4331-400-610 GENERAL SUPPLIES	8,723.12	8,723.12	240,000.00	231,276.88	3.6
310-4331-400-617 UNIFORMS/CLOTHING	53.97	53.97	400.00	346.03	13.5
310-4331-400-641 MINOR EQUIPMENT	3,892.88	3,892.88	12,100.00	8,207.12	32.2
310-4331-400-720 BUILDINGS	.00	.00	73,300.00	73,300.00	.0
310-4331-400-734 LINE REPLACEMENTS	2,025.00	2,025.00	55,000.00	52,975.00	3.7
310-4331-400-741 EQUIPMENT	.00	.00	97,000.00	97,000.00	.0
310-4331-400-803 MANAGEMENT FEES	12,559.33	12,559.33	150,712.00	138,152.67	8.3
310-4331-400-810 FLEET MAINTENANCE	2,675.00	2,675.00	45,950.00	43,275.00	5.8
310-4331-400-860 FLEET DEBT SERVICE PRINC	.00	.00	17,129.00	17,129.00	.0
310-4331-400-861 FLEET DEBT SERVICE INT	.00	.00	2,700.00	2,700.00	.0
310-4331-400-870 DEBT SERVICE PRINC	49,320.40	49,320.40	204,165.00	154,844.60	24.2
310-4331-400-871 DEBT SERVICE INTEREST	8,267.70	8,267.70	65,547.00	57,279.30	12.6
310-4331-400-877 REFUNDING/ISSUANCE COSTS	.00	.00	1,038.00	1,038.00	.0
310-4331-400-895 OTO TO GENERAL - GOV. AFFAIRS	2,114.50	2,114.50	25,374.00	23,259.50	8.3
310-4331-400-896 OTO TO GENERAL - MAINT.	534.67	534.67	6,416.00	5,881.33	8.3
310-4331-400-900 CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
TOTAL WATER O&H	177,869.44	177,869.44	2,457,365.00	2,279,495.56	7.2

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CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER RIGHTS</u>					
310-4332-400-320 PROFESSIONAL SERVICES	5,399.50	5,399.50	60,000.00	54,600.50	9.0
310-4332-400-323 PROF SERVICES-ENGINEERING	6,534.25	6,534.25	30,000.00	23,465.75	21.8
310-4332-400-511 WATER RIGHTS ADM FEE	.00	.00	10,000.00	10,000.00	.0
310-4332-400-705 WATER RIGHTS REUDI	.00	.00	40,000.00	40,000.00	.0
TOTAL WATER RIGHTS	11,933.75	11,933.75	140,000.00	128,066.25	8.5
<u>WATER SYSTEM IMPROVEMENTS</u>					
310-4333-400-320 PROFESSIONAL SERVICES	46,956.12	46,956.12	806,100.00	759,143.88	5.8
310-4333-400-722 WATER TRMT PLANT IMPROVE	.00	.00	436,000.00	436,000.00	.0
310-4333-400-870 DEBT SERVICE PRINC	5,416.67	5,416.67	65,000.00	59,583.33	8.3
310-4333-400-871 DEBT SERVICE INTEREST	.00	.00	50,000.00	50,000.00	.0
TOTAL WATER SYSTEM IMPROVEMENTS	52,372.79	52,372.79	1,357,100.00	1,304,727.21	3.9
TOTAL FUND EXPENDITURES	242,175.98	242,175.98	3,954,465.00	3,712,289.02	6.1
NET REVENUE OVER EXPENDITURES	275,696.62	275,696.62	(435,636.00)	(711,332.62)	63.3

CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WASTE WATER REVENUE</u>					
320-3000-361-001 INTEREST EARNINGS	6,897.81	6,897.81	42,500.00	35,602.19	16.2
320-3000-362-001 UNREALIZED GAINS/LOSSES	34.96	34.96	.00	(34.96)	.0
320-3000-371-001 USER FEES	201,796.15	201,796.15	2,266,356.00	2,064,559.85	8.9
320-3000-371-007 USER FEES -BULK SEWAGE	33,406.35	33,406.35	240,000.00	206,593.65	13.9
320-3000-371-010 SERVICE CHARGES	(1,247.46)	(1,247.46)	10,000.00	11,247.46	(12.5)
320-3000-371-100 LATE PAYMENT FEES	610.97	610.97	5,906.00	5,295.03	10.3
320-3000-378-002 XCEL ENERGY REBATE REVENUE	.00	.00	6,000.00	6,000.00	.0
320-3000-379-001 BOND PREMIUN ISSUANCE REVENUES	.00	.00	35,614.00	35,614.00	.0
320-3000-391-100 OTI-GENERAL FUND	.00	.00	60,000.00	60,000.00	.0
320-3000-392-002 INSURANCE PROCEEDS	7,068.95	7,068.95	.00	(7,068.95)	.0
TOTAL WASTE WATER REVENUE	248,567.73	248,567.73	2,666,376.00	2,417,808.27	9.3
<u>WASTE WATER REVENUE</u>					
320-3003-331-026 EIAF PEND REG WWTF	.00	.00	55,000.00	55,000.00	.0
320-3003-331-028 DOLA GRANT CONST OBSERVAT	.00	.00	100,000.00	100,000.00	.0
320-3003-361-001 INTEREST EARNINGS	(7,652.61)	(7,652.61)	20,000.00	27,652.61	(38.3)
320-3003-374-001 SYSTEM IMPROVEMENT FEES	340,672.50	340,672.50	554,931.00	214,258.50	61.4
TOTAL WASTE WATER REVENUE	333,019.89	333,019.89	729,931.00	396,911.11	45.6
TOTAL FUND REVENUE	581,587.62	581,587.62	3,396,307.00	2,814,719.38	17.1

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CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER O&H</u>					
320-4325-400-110 REGULAR EMPLOYEES-S&W	20,476.88	20,476.88	331,239.00	310,762.12	6.2
320-4325-400-130 OVERTIME-S&W	515.88	515.88	8,031.00	7,515.12	6.4
320-4325-400-135 STANDBY TIME-S&W	1,005.49	1,005.49	14,788.00	13,782.51	6.8
320-4325-400-210 HEALTH INSURANCE	4,314.16	4,314.16	47,712.00	43,397.84	9.0
320-4325-400-220 FICA	1,317.76	1,317.76	21,952.00	20,634.24	6.0
320-4325-400-221 MEDICARE	308.19	308.19	5,134.00	4,825.81	6.0
320-4325-400-230 RETIREMENT	1,224.88	1,224.88	19,177.00	17,952.12	6.4
320-4325-400-250 UNEMPLOYMENT INSURANCE	43.99	43.99	709.00	665.01	6.2
320-4325-400-260 WORKERS COMP INSURANCE	666.48	666.48	11,183.00	10,516.52	6.0
320-4325-400-320 PROFESSIONAL SERVICES	633.50	633.50	42,200.00	41,566.50	1.5
320-4325-400-331 WATER QUALITY TESTING SVS	100.00	100.00	2,000.00	1,900.00	5.0
320-4325-400-340 POSTAL SERVICES	377.98	377.98	7,000.00	6,622.02	5.4
320-4325-400-410 UTILITY SERVICES	7,413.65	7,413.65	210,000.00	202,586.35	3.5
320-4325-400-421 LANDFILL COSTS	.00	.00	3,600.00	3,600.00	.0
320-4325-400-430 REPAIR & MAINT SERVICES	.00	.00	46,000.00	46,000.00	.0
320-4325-400-432 R&M TV & CLEANING	1,060.00	1,060.00	80,000.00	78,940.00	1.3
320-4325-400-442 RENTAL EQUIP/VEHICLES	.00	.00	2,500.00	2,500.00	.0
320-4325-400-445 RENTAL TOILETS	95.00	95.00	1,200.00	1,105.00	7.9
320-4325-400-501 OTHER PURCHASED UT LOCATES	.00	.00	19,550.00	19,550.00	.0
320-4325-400-510 DUES/MEMBERSHIPS	433.00	433.00	2,200.00	1,767.00	19.7
320-4325-400-520 INSURANCE	14,677.00	14,677.00	14,260.00	417.00	102.9
320-4325-400-530 COMMUNICATION-TELEPHONE	455.31	455.31	5,300.00	4,844.69	8.6
320-4325-400-540 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
320-4325-400-550 PRINTING/BINDING	416.90	416.90	2,500.00	2,083.10	16.7
320-4325-400-580 TRAVEL & MEETINGS	901.12	901.12	6,750.00	5,848.88	13.4
320-4325-400-610 GENERAL SUPPLIES	3,842.37	3,842.37	53,900.00	50,057.63	7.1
320-4325-400-617 UNIFORMS/CLOTHING	.00	.00	300.00	300.00	.0
320-4325-400-641 MINOR EQUIPMENT	2,484.23	2,484.23	93,800.00	91,315.77	2.7
320-4325-400-720 BUILDINGS	.00	.00	241,500.00	241,500.00	.0
320-4325-400-734 LINE REPLACEMENTS	.00	.00	250,000.00	250,000.00	.0
320-4325-400-741 EQUIPMENT	.00	.00	20,500.00	20,500.00	.0
320-4325-400-803 MANAGEMENT FEES	8,775.92	8,775.92	105,311.00	96,535.08	8.3
320-4325-400-810 FLEET MAINTENANCE	251.37	251.37	8,485.00	8,233.63	3.0
320-4325-400-870 DEBT SERVICE PRINC	.00	.00	701,900.00	701,900.00	.0
320-4325-400-871 DEBT SERVICE INTEREST	.00	.00	642,349.00	642,349.00	.0
320-4325-400-877 REFUNDING/ISSUANCE COSTS	.00	.00	952.00	952.00	.0
320-4325-400-895 OTO TO GENERAL - GOV. AFFAIRS	2,114.50	2,114.50	25,374.00	23,259.50	8.3
320-4325-400-896 OTO TO GENERAL - MAINT.	534.67	534.67	6,416.00	5,881.33	8.3
320-4325-400-900 CONTINGENCY	.00	.00	25,000.00	25,000.00	.0
TOTAL SEWER O&H	74,440.23	74,440.23	3,081,772.00	3,007,331.77	2.4

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CITY OF RIFLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2009

WASTEWATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>SEWER SYSTEM IMPROVEMENTS</u>					
320-4326-400-721 REGIONAL WWTP	1,116,778.77	1,116,778.77	10,684,565.00	9,567,786.23	10.5
320-4326-400-727 REGIONAL WWTP PROJ MGMT	42,818.05	42,818.05	470,000.00	427,181.95	9.1
320-4326-400-734 EXPANSION	45,938.52	45,938.52	134,400.00	88,461.48	34.2
320-4326-400-877 REFUNDING/ISSUANCE COSTS	.00	.00	20,000.00	20,000.00	.0
TOTAL SEWER SYSTEM IMPROVEMENTS	<u>1,205,535.34</u>	<u>1,205,535.34</u>	<u>11,308,965.00</u>	<u>10,103,429.66</u>	<u>10.7</u>
TOTAL FUND EXPENDITURES	<u>1,279,975.57</u>	<u>1,279,975.57</u>	<u>14,390,737.00</u>	<u>13,110,761.43</u>	<u>8.9</u>
NET REVENUE OVER EXPENDITURES	<u>(698,387.95)</u>	<u>(698,387.95)</u>	<u>(10,994,430.00)</u>	<u>(10,296,042.05)</u>	<u>(6.4)</u>

CITY OF RIFLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2009

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SANITATION FUND</u>					
330-3000-361-001 INTEREST EARNINGS	318.71	318.71	10,000.00	9,681.29	3.2
330-3000-362-001 UNREALIZED GAINS/LOSSES	(14.76)	(14.76)	.00	14.76	.0
330-3000-371-001 USER FEES	46,728.78	46,728.78	530,000.00	483,271.22	8.8
330-3000-371-005 USER FEES -EXTRA PICKUPS	16.19	16.19	500.00	483.81	3.2
330-3000-371-100 LATE PAYMENT FEES	169.37	169.37	2,000.00	1,830.63	8.5
330-3000-392-000 SALES OF PROPERTY NOT GFA	210.00	210.00	.00	(210.00)	.0
TOTAL SANITATION FUND	47,428.29	47,428.29	542,500.00	495,071.71	8.7
TOTAL FUND REVENUE	47,428.29	47,428.29	542,500.00	495,071.71	8.7

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CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2009

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION</u>					
330-4320-400-110 REGULAR EMPLOYEES-S&W	7,764.27	7,764.27	113,528.00	105,763.73	6.8
330-4320-400-120 PART-TIME/TEMP EMPL-S&W	101.86	101.86	1,491.00	1,389.14	6.8
330-4320-400-130 OVERTIME-S&W	640.54	640.54	5,002.00	4,361.46	12.8
330-4320-400-135 STANDBY TIME-S&W	292.85	292.85	2,000.00	1,707.15	14.6
330-4320-400-210 HEALTH INSURANCE	1,196.21	1,196.21	21,836.00	20,639.79	5.5
330-4320-400-220 FICA	534.44	534.44	7,565.00	7,030.56	7.1
330-4320-400-221 MEDICARE	125.00	125.00	1,769.00	1,644.00	7.1
330-4320-400-230 RETIREMENT	471.58	471.58	6,757.00	6,285.42	7.0
330-4320-400-250 UNEMPLOYMENT INSURANCE	17.61	17.61	248.00	230.39	7.1
330-4320-400-260 WORKERS COMP INSURANCE	562.15	562.15	5,504.00	4,941.85	10.2
330-4320-400-340 POSTAL SERVICES	377.97	377.97	6,500.00	6,122.03	5.8
330-4320-400-350 RECYCLING SERVICES	.00	.00	45,000.00	45,000.00	.0
330-4320-400-421 LANDFILL COSTS	11,313.82	11,313.82	180,000.00	168,686.18	6.3
330-4320-400-422 SPECIAL PICKUP COSTS	.00	.00	1,000.00	1,000.00	.0
330-4320-400-430 REPAIR & MAINT SERVICES	.00	.00	1,500.00	1,500.00	.0
330-4320-400-442 RENTAL EQUIP/VEHICLES	.00	.00	500.00	500.00	.0
330-4320-400-520 INSURANCE	17,268.00	17,268.00	12,777.00 (4,491.00)	135.2
330-4320-400-540 ADVERTISING	.00	.00	500.00	500.00	.0
330-4320-400-550 PRINTING/BINDING	.00	.00	500.00	500.00	.0
330-4320-400-580 TRAVEL & MEETINGS	.00	.00	500.00	500.00	.0
330-4320-400-610 GENERAL SUPPLIES	104.04	104.04	16,000.00	15,895.96	.7
330-4320-400-617 UNIFORMS/CLOTHING	.00	.00	1,675.00	1,675.00	.0
330-4320-400-641 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
330-4320-400-801 MISCELLANEOUS	.00	.00	500.00	500.00	.0
330-4320-400-803 MANAGEMENT FEES	3,333.33	3,333.33	40,000.00	36,666.67	8.3
330-4320-400-810 FLEET MAINTENANCE	1,597.33	1,597.33	45,000.00	43,402.67	3.6
330-4320-400-886 DDA	.00	.00	4,000.00	4,000.00	.0
330-4320-400-895 OTO TO GENERAL - GOV. AFFAIRS	426.50	426.50	5,118.00	4,691.50	8.3
330-4320-400-900 CONTINGENCY	.00	.00	25,000.00	25,000.00	.0
TOTAL SANITATION	46,127.50	46,127.50	553,770.00	507,642.50	8.3
TOTAL FUND EXPENDITURES	46,127.50	46,127.50	553,770.00	507,642.50	8.3
NET REVENUE OVER EXPENDITURES	1,300.79	1,300.79 (11,270.00) (12,570.79)	11.5

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CITY OF RIFLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2009

VISITOR IMPROVEMENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>VISITOR IMPROVEMENT</u>					
204-3000-313-005 LODGING TAX REVENUES	12,827.56	12,827.56	297,308.00	284,480.44	4.3
204-3000-361-001 INTEREST EARNINGS	223.32	223.32	2,693.00	2,469.68	8.3
204-3000-362-001 UNREALIZED GAINS/LOSSES	(10.34)	(10.34)	.00	10.34	.0
TOTAL VISITOR IMPROVEMENT	<u>13,040.54</u>	<u>13,040.54</u>	<u>300,001.00</u>	<u>286,960.46</u>	<u>4.4</u>
TOTAL FUND REVENUE	<u>13,040.54</u>	<u>13,040.54</u>	<u>300,001.00</u>	<u>286,960.46</u>	<u>4.4</u>

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CITY OF RIFLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2009

VISITOR IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VISITOR IMPROVEMENT</u>					
204-4650-400-320	.00	.00	2,500.00	2,500.00	.0
204-4650-400-510	.00	.00	5,000.00	5,000.00	.0
204-4650-400-540	.00	.00	25,000.00	25,000.00	.0
204-4650-400-580	.00	.00	5,000.00	5,000.00	.0
204-4650-400-721	.00	.00	30,000.00	30,000.00	.0
204-4650-400-722	.00	.00	15,000.00	15,000.00	.0
204-4650-400-723	.00	.00	30,000.00	30,000.00	.0
204-4650-400-724	.00	.00	66,000.00	66,000.00	.0
204-4650-400-725	25,575.00	25,575.00	51,150.00	25,575.00	50.0
204-4650-400-726	.00	.00	75,000.00	75,000.00	.0
204-4650-400-900	.00	.00	100,000.00	100,000.00	.0
TOTAL VISITOR IMPROVEMENT	25,575.00	25,575.00	404,650.00	379,075.00	6.3
TOTAL FUND EXPENDITURES	25,575.00	25,575.00	404,650.00	379,075.00	6.3
NET REVENUE OVER EXPENDITURES	(12,534.46)	(12,534.46)	(104,649.00)	(92,114.54)	(12.0)

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MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director *ck*
Date: April 9, 2009
Subject: February 2009 Financial Reports

Attached are the financial reports for the two months ending February 28, 2009; approximately 16.7% of the budget year has elapsed. Below are a few comments.

- Page 1 **Mayor & Council** – Expenditures are 19.2% of budget.
- Pages 2-3 **General Fund Revenues** – Overall, revenues are approximately 12.3% of budget, which places the City behind budget by 4.4%. Sales Tax revenues were 12.6% of budget. Building Use Tax and Building permits were lower than budget by 13.5% and 9.2% respectively. Motor Vehicle Use Tax was lower than budget by 1.0%. However, Sales Tax Licenses and Contractor's Licenses exceeded budget by 16.9% and 18.6% respectively.
- Page 4 **General Fund Expenditures** – Expenditures are approximately 12.6% of budget and lower than anticipated. All departments are under budget with the exception of the Non-departmental budget (20.1% of budget) and the Attorney's department (28.3% of budget).
- Page 5 **Parks & Recreation Fund Revenues** – Overall, revenues are approximately 6.5% of projections and less than budget. Sales taxes were 12.6% of budget; Building Use Tax was 3.2% of budget and Motor Vehicle Use Tax was 15.7% of budget. Pool and Rifle Mountain Park revenues are down due to the winter months. Those revenues will increase as the year progresses and weather improves.
- Page 6 **Parks & Recreation Fund Expenditures** – Expenditures are 8.0% of projections and less than budget.
- Page 7 **Water Fund Revenues** – Overall, revenues are 18.2% of budget. Operating revenues are 8.8% of budget. Water rights revenues were 18.1% of budget and Capital revenues were 52.3% of budget.
- Pages 8-9 **Water Fund Expenses** – Overall, expenses are 11.8% of budget. Operation and Maintenance expenses are 13.4% of budget. Water rights expenses are 13.3% of budget. The Water System Improvements expenses are 8.5% of budget.

Page 10 **Wastewater Fund Revenue** – Overall revenues are 24.4% of budget.
Operational revenues were 18.0% of projections or slightly higher than budget.
Capital Revenues are 47.8% of budget.

Pages 11-12 **Wastewater Expenses** – Overall, expenses are approximately 18.2% of budget.
Operating and Maintenance expenses are 16.5% of budget and Sewer System
Improvements are 18.7% of budget.

Page 13 **Sanitation Fund Revenues** – Revenues are 17.4% of budget.

Page 14 **Sanitation Fund Expenses** – Expenses are 14.2% of budget.

Pages 15-16 **Visitor Improvement Fund** – Revenues are 8.5% of budget and expenditures
are 6.3% of budget.

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

GENERAL FUND

MAYOR/COUNCIL	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-4111-400-110 REGULAR EMPLOYEES-S&W	1,500.00	2,550.00	20,400.00	17,850.00	12.5
100-4111-400-220 FICA	93.00	158.10	1,265.00	1,106.90	12.5
100-4111-400-221 MEDICARE	21.75	36.97	296.00	259.03	12.5
100-4111-400-250 UNEMPLOYMENT INSURANCE	3.00	5.10	41.00	35.90	12.4
100-4111-400-260 WORKERS COMP INSURANCE	5.09	8.65	59.00	50.35	14.7
100-4111-400-320 PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
100-4111-400-340 POSTAL SERVICES	.00	.00	400.00	400.00	.0
100-4111-400-510 DUES/MEMBERSHIPS	.00	.00	500.00	500.00	.0
100-4111-400-530 COMMUNICATION-TELEPHONE	34.17	68.22	500.00	431.78	13.6
100-4111-400-540 ADVERTISING	423.39	547.38	5,000.00	4,452.62	11.0
100-4111-400-550 PRINTING/BINDING	330.81	555.95	3,000.00	2,444.05	18.5
100-4111-400-580 TRAVEL & MEETINGS	5,050.90	5,378.65	30,000.00	24,621.35	17.9
100-4111-400-610 GENERAL SUPPLIES	19.94	152.44	3,000.00	2,847.56	5.1
100-4111-400-641 MINOR EQUIPMENT	1,423.44	4,304.21	.00 (4,304.21)	.0
100-4111-400-741 EQUIPMENT	.00	1,219.98	.00 (1,219.98)	.0
100-4111-400-801 MISCELLANEOUS	.00	.00	7,500.00	7,500.00	.0
TOTAL MAYOR/COUNCIL	8,905.49	14,985.65	77,961.00	62,975.35	19.2

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CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL REVENUES</u>					
100-3000-311-001 GENERAL PROPERTY TAXES	146,120.32	153,193.89	589,073.00	435,879.11	26.0
100-3000-311-100 DELINQUENT PROPERTY TAXES	99.19	99.19 (5,772.00) (5,871.19)	1.7
100-3000-312-100 SPECIFIC OWNERSHIP TAX	3,657.37	7,906.92	47,548.00	39,641.08	16.6
100-3000-313-001 GENERAL SALES TAX	273,303.57	577,042.43	4,574,090.00	3,997,047.57	12.6
100-3000-313-002 GENERAL USE TAX	3,598.21	7,021.93	217,295.00	210,273.07	3.2
100-3000-313-003 REBATES-SALES & USE	5,315.06	5,315.06 (3,705.00) (9,020.06)	143.5
100-3000-313-004 MOTOR VEHICLE USE TAX	20,110.35	62,224.94	396,925.00	334,700.06	15.7
100-3000-318-002 FRANCHISE FEES	.00	.00	325,092.00	325,092.00	.0
100-3000-319-001 PENALTIES & INTEREST	49.96	52.93	.00 (52.93)	.0
100-3000-321-001 LIQUOR LICENSES	453.75	557.50	5,222.00	4,664.50	10.7
100-3000-321-004 SALES TAX LICENSES	1,091.27	3,314.00	9,864.00	6,550.00	33.6
100-3000-321-006 CONTRACTORS LICENSES	5,237.50	9,502.50	26,905.00	17,402.50	35.3
100-3000-321-007 BEST TEST LICENSES	650.00	1,560.00	1,800.00	240.00	86.7
100-3000-321-009 OTHER LICENSES	710.00	1,010.00	2,536.00	1,526.00	39.8
100-3000-322-001 BUILDING PERMITS	4,253.69	7,458.14	100,022.00	92,563.86	7.5
100-3000-322-009 OTHER PERMITS	400.00	580.00	1,346.00	766.00	43.1
100-3000-323-001 PERMIT FEE WAIVERS	.00 (50.00)	.00	50.00	.0
100-3000-331-003 COPS IN SCHOOL GRANT	.00	.00	62,000.00	62,000.00	.0
100-3000-331-005 TRIDENT GRANT	.00	5,201.71	.00 (5,201.71)	.0
100-3000-331-006 BULLETPROOF VEST GRANT	.00	.00	3,000.00	3,000.00	.0
100-3000-334-002 POLICE LEAF GRANT	.00	.00	6,600.00	6,600.00	.0
100-3000-334-003 DOLA-PLANNING GRANT	.00	.00	160,750.00	160,750.00	.0
100-3000-334-005 EMP HOUSING FEASIBILITY GRANT	.00	.00	8,000.00	8,000.00	.0
100-3000-334-006 DOLA GRANT - RIFLE CONSTRUCTIO	.00	.00	150,000.00	150,000.00	.0
100-3000-334-010 CMC CONTRACT REVENUE	4,740.00	9,700.00	61,199.00	51,499.00	15.9
100-3000-334-021 DOLA GRANT COORD REIMBUSE	.00	5,802.00	24,000.00	18,198.00	24.2
100-3000-335-004 HIGHWAY USERS TRUST FUND	18,442.96	38,009.66	226,232.00	188,222.34	16.8
100-3000-335-005 MOTOR VEHICLE ASSESSMENT	3,395.50	6,144.00	43,502.00	37,358.00	14.1
100-3000-335-006 CIGARETTE TAX	.00	.00	40,262.00	40,262.00	.0
100-3000-335-009 MINERAL LEASE	.00	.00	250,000.00	250,000.00	.0
100-3000-335-100 SEVERANCE TAX	.00	.00	350,000.00	350,000.00	.0
100-3000-338-001 ROAD & BRIDGE	30,921.16	32,418.74	134,799.00	102,380.26	24.1
100-3000-338-003 COUNTY SALES TAX	32,992.98	58,497.15	383,499.00	325,001.85	15.3
100-3000-339-000 HOUSING AUTHORITY REIMB	5,497.46	5,497.46	101,618.00	96,120.54	5.4
100-3000-341-003 ZONING & SUBDIVISION FEES	970.00	1,810.00	9,196.00	7,386.00	19.7
100-3000-341-004 PLAN CHECK FEES	1,879.40	3,746.00	60,105.00	56,359.00	6.2
100-3000-341-100 PARKLAND DEDICATION FEES	5,227.64	5,227.64	25,155.00	19,927.36	20.8
100-3000-341-400 SALE OF MAPS/PUBS/COPIES	180.50	254.75	3,000.00	2,745.25	8.5
100-3000-342-005 POLICE FINGERPRINT SVS	170.00	410.00	2,626.00	2,216.00	15.6
100-3000-342-010 POLICE SERVICES	150.00	265.00	9,972.00	9,707.00	2.7
100-3000-343-001 GRAVE OPENING/CLOSING FEE	1,435.00	1,835.00	16,421.00	14,586.00	11.2
100-3000-343-002 PERPTUAL CARE	630.00	630.00	4,146.00	3,516.00	15.2
100-3000-343-003 MOOSE SECTION MAINT FEES	221.64	443.28	2,796.00	2,352.72	15.9
100-3000-343-100 SALE OF CEMETERY LOTS	575.00	575.00	21,956.00	21,381.00	2.6
100-3000-345-004 DOG FINES & FEES	1,180.00	3,485.00	19,420.00	15,935.00	18.0
100-3000-348-001 MANAGEMENT FEES	24,668.58	49,337.16	294,480.00	245,142.84	16.8
100-3000-349-150 REIMB-LEGAL/ENG	20,600.20	33,683.18	301,715.00	268,031.82	11.2
100-3000-349-151 REIMB-PUBLIC WORKS	.00	.00	75,153.00	75,153.00	.0
100-3000-351-001 COURT FINES & FEES	8,082.94	18,510.93	121,007.00	102,496.07	15.3
100-3000-351-002 COURT FINES-POLICE TRAING	641.61	1,400.71	12,209.00	10,808.29	11.5
100-3000-351-003 COURT FINES-15% CRIMINAL	269.55	538.36	4,327.00	3,788.64	12.4
100-3000-361-001 INTEREST EARNINGS	7,424.91	15,378.96	132,700.00	117,321.04	11.6

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CITY OF RIFLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
100-3000-361-150 INTEREST - A/R	1,419.35	2,962.19	7,341.00	4,378.81	40.4
100-3000-362-001 UNREALIZED GAINS/LOSSES	(5,785.48)	(6,146.52)	.00	6,146.52	.0
100-3000-363-001 RENT OF CITY FACILITIES	1,342.00	2,684.00	10,200.00	7,516.00	26.3
100-3000-363-002 MINERAL ROYALTY INCOME	17,846.86	35,564.07	173,004.00	137,439.93	20.6
100-3000-365-004 DONATIONS OTHER	.00	45.00	.00	(45.00)	.0
100-3000-365-008 DONATIONS SRCTR MEALS	210.21	210.21	.00	(210.21)	.0
100-3000-365-009 DONATIONS ANIMAL SHELTER	80.00	125.00	.00	(125.00)	.0
100-3000-365-013 CHANNEL 13 ACCESS	.00	.00	7,518.00	7,518.00	.0
100-3000-378-001 MISCELLANEOUS INCOME	69.00	139.62	.00	(139.62)	.0
100-3000-378-002 REGIONAL DRAINAGE ESCROW	.00	.00	1,400.00	1,400.00	.0
100-3000-391-210 OTI-PARKS & REC FUND	5,576.42	11,152.84	66,917.00	55,764.16	16.7
100-3000-391-211 OTI-STREET IMPROVEMENT FUND	2,114.50	4,229.00	25,374.00	21,145.00	16.7
100-3000-391-213 OTI-WATER FUND	2,649.17	5,298.34	31,790.00	26,491.66	16.7
100-3000-391-214 OTI-WASTEWATER FUND	2,649.17	5,298.34	31,790.00	26,491.66	16.7
100-3000-391-215 OTI-SANITATION FUND	426.50	853.00	5,118.00	4,265.00	16.7
100-3000-392-001 SALES OF GFA	.00	6,375.00	.00	(6,375.00)	.0
100-3000-394-001 LOAN REPAYMENT	1,188.89	3,561.95	14,395.00	10,833.05	24.7
TOTAL GENERAL REVENUES	665,133.86	1,207,943.16	9,784,933.00	8,576,989.84	12.3
TOTAL FUND REVENUE	665,133.86	1,207,943.16	9,784,933.00	8,576,989.84	12.3

CITY OF RIFLE
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL REVENUES	665,133.86	1,207,943.16	9,784,933.00	8,576,989.84	12.3
TOTAL FUND REVENUE	665,133.86	1,207,943.16	9,784,933.00	8,576,989.84	12.3
<u>EXPENDITURES</u>					
MAYOR/COUNCIL	8,905.49	14,985.65	77,961.00	62,975.35	19.2
CITY CLERK	10,468.13	22,611.07	187,369.00	164,757.93	12.1
MUNICIPAL COURT	13,148.02	25,759.32	204,520.00	178,760.68	12.6
CITY MANAGER	16,193.66	30,448.80	227,438.00	196,989.20	13.4
GOVERNMENT AFFAIRS	9,642.31	22,048.79	148,076.00	126,027.21	14.9
FINANCE	36,641.39	66,818.17	491,382.00	424,563.83	13.6
ATTORNEY	64,700.95	93,308.79	329,500.00	236,191.21	28.3
PLANNING/ZONNING	39,758.16	104,333.31	974,566.00	870,232.69	10.7
INFORMATION SERVICES	13,223.32	24,195.17	219,551.00	195,355.83	11.0
CITY HALL	9,847.57	22,218.03	184,332.00	162,113.97	12.1
GROUPS AND FACILITY MAINT.	4,275.05	8,616.51	80,405.00	71,788.49	10.7
COMMUNITY ACCESS TV	7,764.36	16,714.35	133,869.00	117,154.65	12.5
POLICE	187,257.86	323,573.14	2,514,862.00	2,191,288.86	12.9
JUSTICE CENTER BLDG. OPERATION	9,686.71	17,223.21	400,948.00	383,724.79	4.3
BUILDING INSPECTIONS	23,324.63	40,866.28	306,974.00	266,107.72	13.3
STREETS	60,843.99	138,592.25	1,013,024.00	874,431.75	13.7
CONSTRUCTION CREW - INHOUSE	26,095.87	44,489.32	240,940.00	196,450.68	18.5
PUBLIC WORKS	19,708.69	35,284.24	352,525.00	317,240.76	10.0
ANIMAL SHELTER	8,526.51	15,319.27	102,090.00	86,770.73	15.0
CEMETERY O & H	4,672.77	8,658.29	109,523.00	100,864.71	7.9
SENIOR CENTER	26,429.94	47,680.26	433,328.00	385,647.74	11.0
NON DEPARTMENTAL	4,254.23	125,378.78	623,235.00	497,856.22	20.1
HOUSING AUTHORITY	3,914.50	7,144.10	101,618.00	94,473.90	7.0
OPERATING TRANSFERS OUT	.00	.00	550,000.00	550,000.00	.0
TOTAL FUND EXPENDITURES	609,284.11	1,256,267.10	10,008,036.00	8,751,768.90	12.6
NET REVENUE OVER EXPENDITURES	55,849.75 (48,323.94) (223,103.00) (174,779.06) (21.7)

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CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKS AND REC REVENUE</u>					
210-3000-313-001 GENERAL SALES TAX	138,377.88	300,759.11	2,378,832.00	2,078,072.89	12.6
210-3000-313-002 GENERAL USE TAX	1,876.61	3,662.21	115,111.00	111,448.79	3.2
210-3000-313-003 REBATES-SALES & USE	.00	.00	819.00	819.00	.0
210-3000-313-004 MOTOR VEHICLE USE TAX	10,488.35	32,452.77	206,940.00	174,487.23	15.7
210-3000-334-017 DOLA GRANT PARKS	.00	.00	500,000.00	500,000.00	.0
210-3000-334-019 DOLA GRANT PARKS MAINT BLDG	.00	.00	750,000.00	750,000.00	.0
210-3000-334-020 GOCO GRANT	.00	.00	805,000.00	805,000.00	.0
210-3000-334-023 COLO STATE TRAILS GRANT	.00	.00	200,000.00	200,000.00	.0
210-3000-341-400 SALE OF MAPS/PUBS/COPIES	70.77	70.77	.00	70.77	.0
210-3000-347-001 RECREATION FEES	3,317.50	5,582.85	46,595.00	41,012.15	12.0
210-3000-347-004 FARMERS MARKET FEES	.00	150.00	900.00	750.00	16.7
210-3000-347-005 FACILITY RENTAL	.00	.00	5,800.00	5,800.00	.0
210-3000-347-010 POOL-ADMISSIONS	.00	.00	64,000.00	64,000.00	.0
210-3000-347-011 POOL-SWIM LESSONS	.00	.00	21,000.00	21,000.00	.0
210-3000-347-012 POOL-RENTALS	.00	.00	2,000.00	2,000.00	.0
210-3000-347-013 POOL-CONCESSIONS	.00	.00	12,500.00	12,500.00	.0
210-3000-347-014 POOL-BATTING CAGES	.00	.00	1,400.00	1,400.00	.0
210-3000-347-100 RMP PARK FEES	254.93	904.93	32,000.00	31,095.07	2.8
210-3000-347-101 RMP ANNUAL PASS FEES	116.00	302.00	6,600.00	6,298.00	4.6
210-3000-347-102 RMP COMMUNITY HOUSE	.00	60.00	2,000.00	1,940.00	3.0
210-3000-361-001 INTEREST EARNINGS	8,416.27	18,112.69	30,000.00	11,887.31	60.4
210-3000-362-001 UNREALIZED GAINS/LOSSES	(6,626.64)	(7,075.69)	.00	7,075.69	.0
210-3000-365-004 DONATIONS OTHER	.00	.00	10,450.00	10,450.00	.0
210-3000-365-005 DONATIONS UNIFORMS	1,123.28	1,123.28	4,900.00	3,776.72	22.9
210-3000-391-202 OTI-CONSERVATION TRUST	.00	.00	260,000.00	260,000.00	.0
TOTAL PARKS AND REC REVENUE	157,414.95	356,104.92	5,455,209.00	5,099,104.08	6.5
TOTAL FUND REVENUE	157,414.95	356,104.92	5,455,209.00	5,099,104.08	6.5

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CITY OF RIFLE
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
PARKS AND REC REVENUE	157,414.95	356,104.92	5,455,209.00	5,099,104.08	6.5
TOTAL FUND REVENUE	157,414.95	356,104.92	5,455,209.00	5,099,104.08	6.5
<u>EXPENDITURES</u>					
RECREATION	36,902.41	72,969.36	573,028.00	500,058.64	12.7
POOL	202.63	442.14	325,869.00	325,426.86	.1
PARK MAINTENANCE	48,943.15	85,712.15	914,447.00	828,734.85	9.4
RIFLE MOUNTAIN PARK	(2,321.99)	.00	.00	.00	.0
PARKS CAPITAL	76,845.47	573,579.59	7,038,628.00	6,465,048.41	8.2
NON-DEPARTMENTAL	.00	15,886.00	535,434.00	519,548.00	3.0
OPERATING TRANSFER OUT	5,576.42	11,152.84	66,917.00	55,764.16	16.7
TOTAL FUND EXPENDITURES	166,148.09	759,742.08	9,454,323.00	8,694,580.92	8.0
NET REVENUE OVER EXPENDITURES	(8,733.14)	(403,637.16)	(3,999,114.00)	(3,595,476.84)	(10.1)

CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
310-3000-331-020 EIF-DOWNTOWN MAIN ST	.00	.00	163,602.00	163,602.00	.0
310-3000-331-025 EIAF 5904 DOLA WATER SYST IMP	.00	.00	40,000.00	40,000.00	.0
310-3000-361-001 INTEREST EARNINGS	4,049.54	8,883.14	40,768.00	31,884.86	21.8
310-3000-362-001 UNREALIZED GAINS/LOSSES	(7,774.37)	(8,316.84)	.00	8,316.84	.0
310-3000-371-001 USER FEES	112,351.16	225,915.23	2,089,517.00	1,863,601.77	10.8
310-3000-371-002 USER FEES -COGEN PLANT	290.81	912.93	20,000.00	19,087.07	4.6
310-3000-371-003 USER FEES -BULK WATER	2,339.06	4,277.77	100,000.00	95,722.23	4.3
310-3000-371-010 SERVICE CHARGES	2,691.58	6,303.29	44,588.00	38,284.71	14.1
310-3000-371-100 LATE PAYMENT FEES	370.69	734.92	6,946.00	6,211.08	10.6
310-3000-373-001 SALE OF METERS	.00	(1,116.29)	41,326.00	42,442.29	(2.7)
310-3000-391-100 OTI-GENERAL FUND	.00	.00	160,000.00	160,000.00	.0
TOTAL WATER REVENUE	114,318.47	237,594.15	2,706,747.00	2,469,152.85	8.8
<u>WATER RIGHTS REVENUE</u>					
310-3002-349-150 REIMB-LEGAL/ENG	3,983.50	7,425.75	30,000.00	22,574.25	24.8
310-3002-361-001 INTEREST EARNINGS	646.02	1,427.22	8,187.00	6,759.78	17.4
310-3002-372-001 IN LIEU OF WATER RIGHTS	.00	810.00	30,000.00	29,190.00	2.7
310-3002-372-002 CO-GEN STANDBY/WTRRGHTS	(18,017.88)	3,041.44	1,000.00	(2,041.44)	304.1
310-3002-378-001 MISCELLANEOUS INCOME	.00	.00	1,000.00	1,000.00	.0
TOTAL WATER RIGHTS REVENUE	(13,388.36)	12,704.41	70,187.00	57,482.59	18.1
<u>CAPITAL REVENUE</u>					
310-3003-331-022 EIF-WTP IMPROVEMENTS	.00	.00	163,602.00	163,602.00	.0
310-3003-361-001 INTEREST EARNINGS	5,178.41	11,277.31	40,000.00	28,722.69	28.2
310-3003-374-001 SYSTEM IMPROVEMENT FEES	14,586.06	312,261.06	518,293.00	206,031.94	60.3
310-3003-374-002 SYS IMPRVMT FEES NE TANK	.00	8,930.25	.00	(8,930.25)	.0
310-3003-374-010 NE WATER TANK IMPACT FEE	.00	55,800.00	20,000.00	(35,800.00)	279.0
TOTAL CAPITAL REVENUE	19,764.47	388,268.62	741,895.00	353,626.38	52.3
TOTAL FUND REVENUE	120,694.58	638,567.18	3,518,829.00	2,880,261.82	18.2

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER O&H</u>					
310-4331-400-110	34,593.64	64,800.64	472,115.00	407,314.36	13.7
310-4331-400-130	427.51	1,450.76	32,348.00	30,897.24	4.5
310-4331-400-135	1,401.35	2,556.09	20,172.00	17,615.91	12.7
310-4331-400-210	7,444.34	12,655.39	91,912.00	79,256.61	13.8
310-4331-400-220	2,189.74	4,140.15	32,527.00	28,386.85	12.7
310-4331-400-221	512.09	968.23	7,607.00	6,638.77	12.7
310-4331-400-230	1,953.07	3,665.29	26,817.00	23,151.71	13.7
310-4331-400-250	72.84	137.60	1,050.00	912.40	13.1
310-4331-400-260	1,572.61	2,968.56	23,524.00	20,555.44	12.6
310-4331-400-320	2,527.50	7,775.00	88,500.00	80,725.00	8.8
310-4331-400-331	4,134.55	4,670.55	49,150.00	44,479.45	9.5
310-4331-400-340	402.95	832.95	8,000.00	7,167.05	10.4
310-4331-400-410	14,669.42	23,708.11	190,000.00	166,291.89	12.5
310-4331-400-425	453.00	453.00	4,500.00	4,047.00	10.1
310-4331-400-430	12,345.17	13,195.98	96,900.00	83,704.02	13.6
310-4331-400-431	.00	.00	6,800.00	6,800.00	.0
310-4331-400-432	.00	.00	1,000.00	1,000.00	.0
310-4331-400-442	.00	290.00	200,959.00	200,669.00	.1
310-4331-400-445	95.00	95.00	1,200.00	1,105.00	7.9
310-4331-400-501	.00	.00	4,400.00	4,400.00	.0
310-4331-400-510	.00	833.00	2,500.00	1,667.00	33.3
310-4331-400-520	.00	24,834.00	24,128.00	706.00	102.9
310-4331-400-530	1,070.38	1,872.57	12,900.00	11,027.43	14.5
310-4331-400-540	69.98	69.98	2,000.00	1,930.02	3.5
310-4331-400-550	203.88	400.72	2,625.00	2,224.28	15.3
310-4331-400-580	654.87	2,123.19	6,900.00	4,776.81	30.8
310-4331-400-610	9,486.45	18,209.57	240,000.00	221,790.43	7.6
310-4331-400-617	.00	53.97	400.00	346.03	13.5
310-4331-400-641	1,722.08	5,614.96	12,100.00	6,485.04	46.4
310-4331-400-720	8,003.51	8,003.51	73,300.00	65,296.49	10.9
310-4331-400-734	.00	2,025.00	55,000.00	52,975.00	3.7
310-4331-400-741	.00	.00	97,000.00	97,000.00	.0
310-4331-400-803	12,559.33	25,118.66	150,712.00	125,593.34	16.7
310-4331-400-810	2,106.99	4,781.99	45,950.00	41,168.01	10.4
310-4331-400-860	.00	.00	17,129.00	17,129.00	.0
310-4331-400-861	.00	.00	2,700.00	2,700.00	.0
310-4331-400-870	24,881.99	74,202.39	204,165.00	129,962.61	36.3
310-4331-400-871	4,275.83	12,543.53	65,547.00	53,003.47	19.1
310-4331-400-877	.00	.00	1,038.00	1,038.00	.0
310-4331-400-895	2,114.50	4,229.00	25,374.00	21,145.00	16.7
310-4331-400-896	534.67	1,069.34	6,416.00	5,346.66	16.7
310-4331-400-900	.00	.00	50,000.00	50,000.00	.0
TOTAL WATER O&H	152,479.24	330,348.68	2,457,365.00	2,127,016.32	13.4

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER RIGHTS</u>					
310-4332-400-320 PROFESSIONAL SERVICES	4,053.95	9,453.45	60,000.00	50,546.55	15.8
310-4332-400-323 PROF SERVICES-ENGINEERING	2,676.25	9,210.50	30,000.00	20,789.50	30.7
310-4332-400-511 WATER RIGHTS ADM FEE	.00	.00	10,000.00	10,000.00	.0
310-4332-400-705 WATER RIGHTS REUDI	.00	.00	40,000.00	40,000.00	.0
TOTAL WATER RIGHTS	6,730.20	18,663.95	140,000.00	121,336.05	13.3
<u>WATER SYSTEM IMPROVEMENTS</u>					
310-4333-400-320 PROFESSIONAL SERVICES	54,150.56	101,106.68	806,100.00	704,993.32	12.5
310-4333-400-722 WATER TRMT PLANT IMPROVE	12.32	12.32	436,000.00	435,987.68	.0
310-4333-400-870 DEBT SERVICE PRINC	5,416.67	10,833.34	65,000.00	54,166.66	16.7
310-4333-400-871 DEBT SERVICE INTEREST	3,881.67	3,881.67	50,000.00	46,118.33	7.8
TOTAL WATER SYSTEM IMPROVEMENTS	63,461.22	115,834.01	1,357,100.00	1,241,265.99	8.5
TOTAL FUND EXPENDITURES	222,670.66	464,846.64	3,954,465.00	3,489,618.36	11.8
NET REVENUE OVER EXPENDITURES	(101,976.08)	173,720.54	(435,636.00)	(609,356.54)	39.9

CITY OF RIFLE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WASTE WATER REVENUE</u>					
320-3000-361-001 INTEREST EARNINGS	5,297.05	12,194.86	42,500.00	30,305.14	28.7
320-3000-362-001 UNREALIZED GAINS/LOSSES	(4,022.16)	(3,987.20)	.00	3,987.20	.0
320-3000-371-001 USER FEES	186,516.53	388,312.68	2,266,356.00	1,878,043.32	17.1
320-3000-371-007 USER FEES -BULK SEWAGE	42,122.62	75,528.97	240,000.00	164,471.03	31.5
320-3000-371-010 SERVICE CHARGES	.00	(1,247.46)	10,000.00	11,247.46	(12.5)
320-3000-371-100 LATE PAYMENT FEES	598.96	1,209.93	5,906.00	4,696.07	20.5
320-3000-378-002 XCEL ENERGY REBATE REVENUE	.00	.00	6,000.00	6,000.00	.0
320-3000-379-001 BOND PREMIUN ISSUANCE REVENUES	.00	.00	35,614.00	35,614.00	.0
320-3000-391-100 OTI-GENERAL FUND	.00	.00	60,000.00	60,000.00	.0
320-3000-392-002 INSURANCE PROCEEDS	.00	7,068.95	.00	(7,068.95)	.0
TOTAL WASTE WATER REVENUE	230,513.00	479,080.73	2,666,376.00	2,187,295.27	18.0
<u>WASTE WATER REVENUE</u>					
320-3003-331-026 EIAF PEND REG WWTF	.00	.00	55,000.00	55,000.00	.0
320-3003-331-028 DOLA GRANT CONST OBSERVAT	.00	.00	100,000.00	100,000.00	.0
320-3003-361-001 INTEREST EARNINGS	(188.65)	(7,841.26)	20,000.00	27,841.26	(39.2)
320-3003-374-001 SYSTEM IMPROVEMENT FEES	16,206.73	356,879.23	554,931.00	198,051.77	64.3
TOTAL WASTE WATER REVENUE	16,018.08	349,037.97	729,931.00	380,893.03	47.8
TOTAL FUND REVENUE	246,531.08	828,118.70	3,396,307.00	2,568,188.30	24.4

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER O&H</u>					
320-4325-400-110 REGULAR EMPLOYEES-S&W	24,273.00	44,749.88	331,239.00	286,489.12	13.5
320-4325-400-130 OVERTIME-S&W	261.93	777.81	8,031.00	7,253.19	9.7
320-4325-400-135 STANDBY TIME-S&W	849.89	1,855.38	14,788.00	12,932.62	12.6
320-4325-400-210 HEALTH INSURANCE	6,163.09	10,477.25	47,712.00	37,234.75	22.0
320-4325-400-220 FICA	1,519.22	2,836.98	21,952.00	19,115.02	12.9
320-4325-400-221 MEDICARE	355.30	663.49	5,134.00	4,470.51	12.9
320-4325-400-230 RETIREMENT	1,444.59	2,669.47	19,177.00	16,507.53	13.9
320-4325-400-250 UNEMPLOYMENT INSURANCE	50.75	94.74	709.00	614.26	13.4
320-4325-400-260 WORKERS COMP INSURANCE	769.56	1,436.04	11,183.00	9,746.96	12.8
320-4325-400-320 PROFESSIONAL SERVICES	2,420.00	3,053.50	42,200.00	39,146.50	7.2
320-4325-400-331 WATER QUALITY TESTING SVS	.00	100.00	2,000.00	1,900.00	5.0
320-4325-400-340 POSTAL SERVICES	378.57	756.55	7,000.00	6,243.45	10.8
320-4325-400-410 UTILITY SERVICES	6,935.23	14,348.88	210,000.00	195,651.12	6.8
320-4325-400-421 LANDFILL COSTS	.00	.00	3,600.00	3,600.00	.0
320-4325-400-430 REPAIR & MAINT SERVICES	1,125.00	1,125.00	46,000.00	44,875.00	2.5
320-4325-400-432 R&M TV & CLEANING	570.00	1,630.00	80,000.00	78,370.00	2.0
320-4325-400-442 RENTAL EQUIP/VEHICLES	.00	.00	2,500.00	2,500.00	.0
320-4325-400-445 RENTAL TOILETS	95.00	190.00	1,200.00	1,010.00	15.8
320-4325-400-501 OTHER PURCHASED UT LOCATES	.00	.00	19,550.00	19,550.00	.0
320-4325-400-510 DUES/MEMBERSHIPS	20.00	453.00	2,200.00	1,747.00	20.6
320-4325-400-520 INSURANCE	.00	14,677.00	14,260.00	(417.00)	102.9
320-4325-400-530 COMMUNICATION-TELEPHONE	641.64	1,096.95	5,300.00	4,203.05	20.7
320-4325-400-540 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
320-4325-400-550 PRINTING/BINDING	470.86	887.76	2,500.00	1,612.24	35.5
320-4325-400-580 TRAVEL & MEETINGS	395.60	1,296.72	6,750.00	5,453.28	19.2
320-4325-400-610 GENERAL SUPPLIES	575.17	4,417.54	53,900.00	49,482.46	8.2
320-4325-400-617 UNIFORMS/CLOTHING	.00	.00	300.00	300.00	.0
320-4325-400-641 MINOR EQUIPMENT	1,722.08	4,206.31	93,800.00	89,593.69	4.5
320-4325-400-720 BUILDINGS	.00	.00	241,500.00	241,500.00	.0
320-4325-400-734 LINE REPLACEMENTS	.00	.00	250,000.00	250,000.00	.0
320-4325-400-741 EQUIPMENT	.00	.00	20,500.00	20,500.00	.0
320-4325-400-803 MANAGEMENT FEES	8,775.92	17,551.84	105,311.00	87,759.16	16.7
320-4325-400-810 FLEET MAINTENANCE	1,610.07	1,861.44	8,485.00	6,623.56	21.9
320-4325-400-870 DEBT SERVICE PRINC	326,892.00	326,892.00	701,900.00	375,008.00	46.6
320-4325-400-871 DEBT SERVICE INTEREST	43,091.90	43,091.90	642,349.00	599,257.10	6.7
320-4325-400-877 REFUNDING/ISSUANCE COSTS	.00	.00	952.00	952.00	.0
320-4325-400-895 OTO TO GENERAL - GOV. AFFAIRS	2,114.50	4,229.00	25,374.00	21,145.00	16.7
320-4325-400-896 OTO TO GENERAL - MAINT.	534.67	1,069.34	6,416.00	5,346.66	16.7
320-4325-400-900 CONTINGENCY	.00	.00	25,000.00	25,000.00	.0
TOTAL SEWER O&H	434,055.54	508,495.77	3,081,772.00	2,573,276.23	16.5

(11)

CITY OF RIFLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

WASTEWATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>SEWER SYSTEM IMPROVEMENTS</u>					
320-4326-400-721 REGIONAL WWTP	862,012.16	1,978,790.93	10,684,565.00	8,705,774.07	18.5
320-4326-400-727 REGIONAL WWTP PROJ MGMT	44,732.05	87,550.10	470,000.00	382,449.90	18.6
320-4326-400-734 EXPANSION	.00	45,938.52	134,400.00	88,461.48	34.2
320-4326-400-877 REFUNDING/ISSUANCE COSTS	.00	.00	20,000.00	20,000.00	.0
TOTAL SEWER SYSTEM IMPROVEMENTS	<u>906,744.21</u>	<u>2,112,279.55</u>	<u>11,308,965.00</u>	<u>9,196,685.45</u>	<u>18.7</u>
TOTAL FUND EXPENDITURES	<u>1,340,799.75</u>	<u>2,620,775.32</u>	<u>14,390,737.00</u>	<u>11,769,961.68</u>	<u>18.2</u>
NET REVENUE OVER EXPENDITURES	<u>(1,094,268.67)</u>	<u>(1,792,656.62)</u>	<u>(10,994,430.00)</u>	<u>(9,201,773.38)</u>	<u>(16.3)</u>

CITY OF RIFLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SANITATION FUND</u>					
330-3000-361-001 INTEREST EARNINGS	296.13	614.84	10,000.00	9,385.16	6.2
330-3000-362-001 UNREALIZED GAINS/LOSSES	(233.16)	(247.92)	.00	247.92	.0
330-3000-371-001 USER FEES	46,590.13	93,318.91	530,000.00	436,681.09	17.6
330-3000-371-005 USER FEES -EXTRA PICKUPS	(21.08)	(4.89)	500.00	504.89	(1.0)
330-3000-371-100 LATE PAYMENT FEES	157.00	326.37	2,000.00	1,673.63	16.3
330-3000-392-000 SALES OF PROPERTY NOT GFA	.00	210.00	.00	(210.00)	.0
TOTAL SANITATION FUND	46,789.02	94,217.31	542,500.00	448,282.69	17.4
TOTAL FUND REVENUE	46,789.02	94,217.31	542,500.00	448,282.69	17.4

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION</u>					
330-4320-400-110 REGULAR EMPLOYEES-S&W	8,064.89	15,829.16	113,528.00	97,698.84	13.9
330-4320-400-120 PART-TIME/TEMP EMPL-S&W	169.76	271.62	1,491.00	1,219.38	18.2
330-4320-400-130 OVERTIME-S&W	139.89	780.43	5,002.00	4,221.57	15.6
330-4320-400-135 STANDBY TIME-S&W	81.55	374.40	2,000.00	1,625.60	18.7
330-4320-400-210 HEALTH INSURANCE	1,708.95	2,905.16	21,836.00	18,930.84	13.3
330-4320-400-220 FICA	509.98	1,044.42	7,565.00	6,520.58	13.8
330-4320-400-221 MEDICARE	119.30	244.30	1,769.00	1,524.70	13.8
330-4320-400-230 RETIREMENT	482.44	954.02	6,757.00	5,802.98	14.1
330-4320-400-250 UNEMPLOYMENT INSURANCE	16.96	34.57	248.00	213.43	13.9
330-4320-400-260 WORKERS COMP INSURANCE	528.19	1,090.34	5,504.00	4,413.66	19.8
330-4320-400-340 POSTAL SERVICES	378.56	756.53	6,500.00	5,743.47	11.6
330-4320-400-350 RECYCLING SERVICES	3,106.24	3,106.24	45,000.00	41,893.76	6.9
330-4320-400-421 LANDFILL COSTS	10,950.48	22,264.30	180,000.00	157,735.70	12.4
330-4320-400-422 SPECIAL PICKUP COSTS	.00	.00	1,000.00	1,000.00	.0
330-4320-400-430 REPAIR & MAINT SERVICES	.00	.00	1,500.00	1,500.00	.0
330-4320-400-442 RENTAL EQUIP/VEHICLES	.00	.00	500.00	500.00	.0
330-4320-400-520 INSURANCE	.00	17,268.00	12,777.00	(4,491.00)	135.2
330-4320-400-540 ADVERTISING	.00	.00	500.00	500.00	.0
330-4320-400-550 PRINTING/BINDING	.00	.00	500.00	500.00	.0
330-4320-400-580 TRAVEL & MEETINGS	.00	.00	500.00	500.00	.0
330-4320-400-610 GENERAL SUPPLIES	41.41	145.45	16,000.00	15,854.55	.9
330-4320-400-617 UNIFORMS/CLOTHING	.00	.00	1,675.00	1,675.00	.0
330-4320-400-641 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
330-4320-400-801 MISCELLANEOUS	.00	.00	500.00	500.00	.0
330-4320-400-803 MANAGEMENT FEES	3,333.33	6,666.66	40,000.00	33,333.34	16.7
330-4320-400-810 FLEET MAINTENANCE	2,533.73	4,131.06	45,000.00	40,868.94	9.2
330-4320-400-886 DDA	.00	.00	4,000.00	4,000.00	.0
330-4320-400-895 OTO TO GENERAL - GOV. AFFAIRS	426.50	853.00	5,118.00	4,265.00	16.7
330-4320-400-900 CONTINGENCY	.00	.00	25,000.00	25,000.00	.0
TOTAL SANITATION	32,592.16	78,719.66	553,770.00	475,050.34	14.2
TOTAL FUND EXPENDITURES	32,592.16	78,719.66	553,770.00	475,050.34	14.2
NET REVENUE OVER EXPENDITURES	14,196.86	15,497.65	(11,270.00)	(26,767.65)	137.5

14

CITY OF RIFLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

VISITOR IMPROVEMENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>VISITOR IMPROVEMENT</u>					
204-3000-313-005 LODGING TAX REVENUES	12,325.86	25,153.42	297,308.00	272,154.58	8.5
204-3000-361-001 INTEREST EARNINGS	215.25	438.57	2,693.00	2,254.43	16.3
204-3000-362-001 UNREALIZED GAINS/LOSSES	(169.48)	(179.82)	.00	179.82	.0
TOTAL VISITOR IMPROVEMENT	<u>12,371.63</u>	<u>25,412.17</u>	<u>300,001.00</u>	<u>274,588.83</u>	<u>8.5</u>
TOTAL FUND REVENUE	<u>12,371.63</u>	<u>25,412.17</u>	<u>300,001.00</u>	<u>274,588.83</u>	<u>8.5</u>

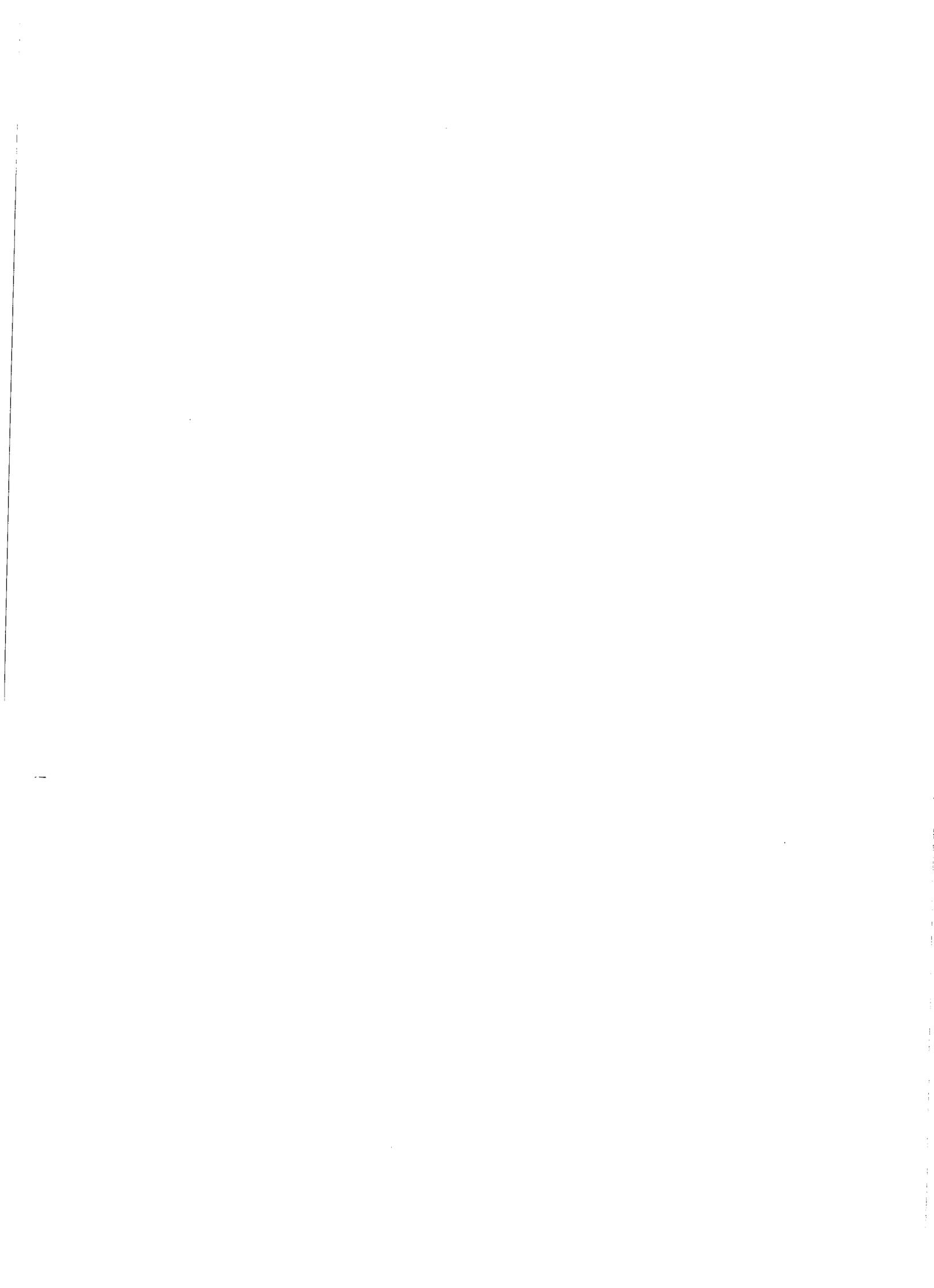
15

CITY OF RIFLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2009

VISITOR IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VISITOR IMPROVEMENT</u>					
204-4650-400-320 PROFESSIONAL SERVICES	.00	.00	2,500.00	2,500.00	.0
204-4650-400-510 DUES/MEMBERSHIPS	.00	.00	5,000.00	5,000.00	.0
204-4650-400-540 ADVERTISING	.00	.00	25,000.00	25,000.00	.0
204-4650-400-550 PRINTING/BINDING	1.49	1.49	.00	(1.49)	.0
204-4650-400-580 TRAVEL & MEETINGS	.00	.00	5,000.00	5,000.00	.0
204-4650-400-721 VISITOR IMP. & ATTRACTIONS	.00	.00	30,000.00	30,000.00	.0
204-4650-400-722 HISTORIC PRESERVATION	.00	.00	15,000.00	15,000.00	.0
204-4650-400-723 SPECIAL EVENTS	.00	.00	30,000.00	30,000.00	.0
204-4650-400-724 CITY BEAUTIFICATION PROJECTS	.00	.00	66,000.00	66,000.00	.0
204-4650-400-725 CITY PROMOTION	.00	25,575.00	51,150.00	25,575.00	50.0
204-4650-400-726 SPECIAL PROJECTS	.00	.00	75,000.00	75,000.00	.0
204-4650-400-900 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL VISITOR IMPROVEMENT	1.49	25,576.49	404,650.00	379,073.51	6.3
TOTAL FUND EXPENDITURES	1.49	25,576.49	404,650.00	379,073.51	6.3
NET REVENUE OVER EXPENDITURES	12,370.14	(164.32)	(104,649.00)	(104,484.68)	(.2)

16



SUGGESTED AMENDMENTS TO RIFLE SENIOR CENTER ADVISORY BOARD BY LAWS.

ARTICLE IV – DUTIES OF THE BOARD

Section D. The Board will make recommendations to the Director concerning programs, not to include nutrition which is under CMC control.

AMEND TO READ

Section D. The Board will make recommendations to the Director concerning programs, not to include nutrition which is under GCDHS control.

ARTICLE X—MEETINGS

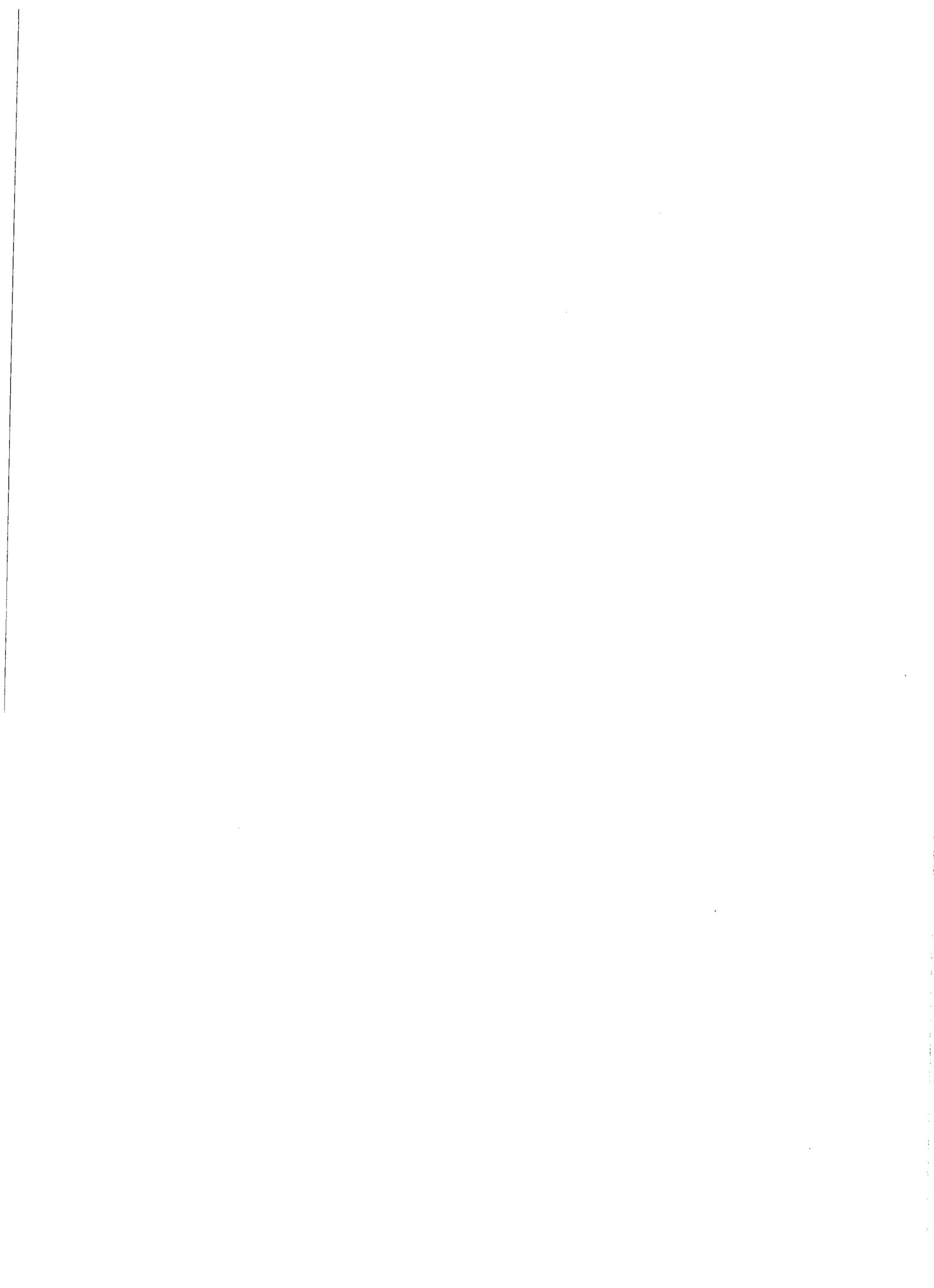
Section A. Meetings of the Board shall be held once a month unless members are notified to the contrary. Meeting will be held on the third Tuesday of each month at 1:30 P.M. at the Senior Center.

AMEND TO READ

Section A. Meetings of the Board shall be held once a month unless members are notified to the contrary. Meeting will be held on the third Tuesday of each month at 1:15 P.M. at the Senior Center.

Submitted at the Rifle Senior Center Advisory Board meeting held at the Rifle Senior Center on February 17th, 2009 at 1:30 P.M.


Irene Burgoon, Chairman



Rifle Senior Center Advisory Board

50 Ute Avenue
Rifle, CO 81650

970-625-1877

March 26, 2009

Rifle City Council
City Hall
202 Railroad Avenue
Rifle, CO 81650

To whom it may concern

The Advisory Board has received four applications for new board members. Since there are only three vacancies it was necessary to have an election. The written ballots were counted by Jay Miller and Alan Lambert. The winning applicants were:

Jan Walker
Jane Vogel
Irene Burgoon

Their applications are enclosed.

Thank you for your consideration in this matter.

Sincerely,



Charlotte Crook
Secretary

CITY OF RIFLE

SENIOR CENTER
Application for Appointment
Senior Citizens Advisory Board Committee

Date Feb 27, 2009

Date rec'd. 2/27/09
(Office Use Only)

.....
Please type or print clearly

Name Jane L. Vogel How long in area? 17. Rifle 2 yrs Colo since '76'

Address 399 S. Cedar Spings Ranch Rd Phone 876-2808

Work Experience: Retail - my own Cleaning Business
Kenny

Community Involvement: Helping Hands - Helping at xmas
a Adrenaline Safe house

Interest/Activities: Reading - Walking - Biking

Why do you desire this appointment? I want to be involved in my
Community where I'm retired

What is your present involvement with the Rifle Senior Center? Bingo & lunch on
Fri.

.....

Give three references:

- | Name | Occupation | Phone |
|--------------------------|---|-----------------------------|
| 1) <u>Bernie Masimer</u> | <u>Pastor</u> | <u>945 9657</u> |
| 2) <u>Dana Damm</u> | <u>Child Care Director</u> | <u>H-945-7121 C-6188730</u> |
| 3) <u>Julie Oldham</u> | <u>Last employer</u>
<u>stay at home mom</u> | <u>963-6334</u> |

CITY OF RIFLE

SENIOR CENTER
Application for Appointment
Senior Citizens Advisory Board Committee

Date 3-4-09

Date rec'd. _____
(Office Use Only)

.....
Please type or print clearly

Name IRENE E. BURGOON How long in area? 4 yrs 2 mo.

Address 1761 ANVIL VIEW AVE Phone 625-0837

Work Experience: Senior acct. Ret From STATE CALIF. 57 yrs.

Started my own Business had it for 10 yrs
"Large Ladys Clothing Its still going strong
in Sacramento CA. "Gene's Fashion of Large"

Community Involvement: Vol. for Senior Center
Dispatch, Reg. Desk, Senior Citizens Advisory
Board. Play Cards

Interest/Activities: play Bridge, pinole. Like to sew,
and when I'm not busy like to Read.

Why do you desire this appointment? Its interesting and keep
up on what the city is doing.

What is your present involvement with the Rifle Senior Center? Dispatch, fill in Reg.
Desk, Senior Advisory Board.

.....
Give three references:

- | | Name | Occupation | Phone |
|----|--------------|-----------------|----------|
| 1) | Jane Branson | Office Mg. | 625-4250 |
| 2) | Marie George | Senior Director | 625-1877 |
| 3) | Chuck Cook | Traveler Driver | 625-0702 |

CITY OF RIFLE

SENIOR CENTER Application for Appointment Senior Citizens Advisory Board Committee

Date 3-13-09

Date rec'd. _____

Please type or print clearly

(Office Use Only)

Name Jan Walker

How long in area? 67 yrs

Address 421 E 4th

Phone 625-1560

Work Experience: Served on advisory board - professional Secretary - Cable CSR - Volunteer at Rifle Senior Center and Vets Nursing home

Community Involvement: Volunteer Work

Interest/Activities: Reading - Crafts - Rehearsals - Playing Piano -

Why do you desire this appointment? I Care about my Community and the people who live here, and especially The Rifle Senior Center

What is your present involvement with the Rifle Senior Center? Volunteer Serving Meals - Manage bingo - Director Substitute

Give three references:

Name	Occupation	Phone
1) Alan Lambert	City Council	625-2121
2) Marie George	Director - RSC	625-1877
3) Mildred Whitt	Retired/Meal Check In	625-1877

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
1003	Action Shop Services, Inc	R122747	POLE SAW	03/24/2009	54.10		
Total 1003					54.10	.00	
1009	B & B Plumbing, Inc	28764	REPLACED METER @ WAL-MART	03/31/2009	846.40		
Total 1009					846.40	.00	
1010	B & H Sports	003626-AN03	SOCCER BALLS	03/31/2009	269.70		
Total 1010					269.70	.00	
1018	Valley Lumber	12333	PIPE & PIPE FITTINGS	11/06/2008	15.66		
		18084	CDX PLYWOOD, CONSTRUCTION FIR	02/09/2009	44.16		
		20453	TARP, NAILS, TOOL BOX	03/23/2009	109.36		
		20558	CONSTRUCTION FIR	03/24/2009	16.00		
		20897	19" TOOL BOX, EXT OIL PRIMER	03/31/2009	53.47		
		20996	PIPE & PIPE FITTINGS	04/01/2009	112.34		
		21080	PAINT	04/02/2009	67.95		
		21146	CONCRETE MIX	04/03/2009	5.49		
Total 1018					424.43	.00	
1020	Carter & Sands, P.C.	03312009	PROSECUTER/COURTS	03/31/2009	4,791.66		
Total 1020					4,791.66	.00	
1022	Central Distributing Co	788755	SUPPLIES	03/11/2009	229.81		
		788756	KLEENEX	03/11/2009	74.89		
		789467	TRASH BAGS	03/18/2009	58.37		
		790872	TRASH BAG, KTCH TOWELS	04/01/2009	103.22		
		790876	TRASH BAG, KTCH TOWELS	04/01/2009	158.49		
Total 1022					624.78	.00	
1034	Colo Assoc Chiefs Police	03162009	membership	03/16/2009	480.00		
Total 1034					480.00	.00	
1070	Federal Express Corp	9-111-82565	SHIPPING	03/05/2009	10.66		
			SHIPPING		29.85		
			SHIPPING		13.53		
Total 1070					54.04	.00	
1083	Youth Zone	033109	ASSESMENT & RECOMMENDATIONS.	03/31/2009	1,240.00		
Total 1083					1,240.00	.00	
1087	Grainger	9867621386	FOR MIOX BUILDING	03/26/2009	500.76		
Total 1087					500.76	.00	
1093	Honeywell Inc.	3429533	MECHANICAL MAINT	03/04/2009	1,278.00		
Total 1093					1,278.00	.00	
1100	Leavenworth & Karp, P.c.	3312009	LEGAL FEES	03/31/2009	27,678.45		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1100					27,678.45	.00	
1105	Meadow Gold Dairies	00279802	DAIRY PRODUCTS/SENIOR CTR	03/26/2009	48.28		
		00279858	DAIRY PRODUCTS/SENIOR CTR	04/02/2009	45.30		
Total 1105					93.58	.00	
1108	Mountain Clear Bottled Water	279694	BOTTLED WATER	01/05/2009	17.00		
		279870	BOTTLED WATER	03/25/2009	17.00		
		279883	BOTTLED WATER	03/27/2009	12.50		
		280891	BOTTLED WATER	04/03/2009	17.00		
		29950	BOTTLED WATER	07/02/2008	14.95		
		30055	BOTTLED WATER	07/31/2008	8.10		
		39936	BOTTLED WATER	10/15/2008	13.70		
		40188	BOTTLED WATER/POOL	07/01/2008	13.70		
		40202	BOTTLED WATER	07/20/2008	6.85		
		40203	BOTTLED WATER	07/02/2008	34.25		
		41706	BOTTLED WATER	07/09/2008	20.55		
		41733	BOTTLED WATER	07/09/2008	13.70		
		41734	BOTTLED WATER	07/09/2008	34.25		
		41845	BOTTLED WATER/POOL	07/16/2008	28.65		
		41961	BOTTLED WATER	07/24/2008	21.80		
		42528	BOTTLED WATER	07/30/2008	20.55		
		45707	H2O/STREETS	11/05/2008	21.80		
		45825	BOTTLED WATER	12/17/2008	28.15		
		45874	BOTTLED WATER/CITY HALL	01/07/2009	13.95		
		514214	BOTTLED WATER	10/31/2008	13.34		
		59261	BOTTLED WATER	11/30/2008	11.40		
		64714	BOTTLED WATER	12/31/2008	8.57		
		68119	BOTTLED WATER	01/28/2009	68.75		
		70038	BOTTLED WATER	01/31/2009	10.27		
		71450	BOTTLED WATER	03/04/2009	6.85		
		74626	BOTTLED WATER	03/25/2009	6.85		
		74627	BOTTLED WATER	03/25/2009	34.25		
		76313	BOTTLED WATER	04/01/2009	6.85		
		76314	BOTTLED WATER	04/01/2008	68.50		
Total 1108					594.08	.00	
1110	Napa Auto Parts	020110	OIL FILTER	03/20/2009	7.44		
		022503	RADIATOR cap	04/01/2009	6.09		
		022616	Gray sea	04/01/2009	7.38		
Total 1110					20.91	.00	
1118	Parts House	020590	CR NOT AN INVOICE FOR THAT VENDOR	03/23/2009	18.88 -		
		C27160	HYDRAULIC	03/27/2009	56.25 -		
		C27162	RETURNED WARRANTY/ P/S PUMP	03/27/2009	143.10 -		
		S426364	V BELT, WIPER BLADES, AIR FILTER	03/20/2009	68.72		
		S426373	IDLER PULLEY	03/20/2009	22.84		
		S426465	MUFFLER, TAIL PIPE	03/23/2009	108.64		
		S426545	OIL PRESSURE	03/25/2009	220.78		
		S426580	BRAKE BOOSTER	03/26/2009	303.69		
		S426583	SUPERLUBE	03/26/2009	11.95		
		S426615	P/S PUMP	03/27/2009	143.10		
		S426631	POWER STEERING FLUID	03/27/2009	14.07		
		S426686	Pin & bushing	03/30/2009	18.18		
		S426724	WIPER Baldes/	03/31/2009	41.30		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		S426750	WIPER Baldes/	04/01/2009	23.97		
		S426760	Auto tensioner	04/01/2009	75.37		
Total 1118					834.38	.00	
1123	Rifle Conoco/Rifle Towing	19239	MOUNT & BAL/PARKS	03/24/2009	70.00		
		19241	MOUNT & BAL/PARKS 239	03/24/2009	70.00		
Total 1123					140.00	.00	
1132	Rifle Lock & Safe	28718	KEYS, PADLOCKS	03/27/2009	28.94		
		28758	KEYS	04/07/2009	15.25		
Total 1132					44.19	.00	
1138	Schmueser/Gordon/Meyer, Inc	128/ PG 8 & 9	MISSING PAGES	03/31/2009	6,156.45		
		128/001	PHASE 001	03/31/2009	32.50		
			PHASE 001		2,080.00		
			PHASE 128B		468.75		
		128/238	PHASE 238 PO 27104 170 & HWY 13 IN1	03/31/2009	2,942.30		
		128/240	PHASE 240 PIONEER MESA SUBD CON	03/31/2009	101.66		
		128/255D	PHASE 255D Beaver Creek WTP Miox Sy	03/31/2009	2,890.00		
		128/287	PHASE 287	03/31/2009	465.00		
		128/319	PHASE 319	03/31/2009	465.00		
		128/369A	PHASE 369a	03/31/2009	640.00		
		128/400	PHASE 400 THE FARM ANNEXATION	03/31/2009	1,007.50		
		128/412	PHASE 412	03/31/2009	90.00		
		128/417	PHASE 417/centennial park	03/31/2009	11,523.30		
		128/422	PHASE 422	03/31/2009	77.50		
		128/427A	PHASE 427A	03/31/2009	617.50		
		128/427B	PHASE 427B	03/31/2009	1,674.20		
			PHASE 427B		3,953.40		
		128/427C	PHASE 427c	03/31/2009	2,422.89		
		128/427D	PHASE 427D	03/31/2009	2,660.00		
		128/427E	PHASE 427e	03/31/2009	16,494.69		
		128/427F	PHASE 427F	03/31/2009	1,390.00		
		128/427G	PHASE 427G	03/31/2009	1,540.00		
		128/427H	PHASEPHASE 427H	03/31/2009	97.50		
		128/427I	PHASE 427I	03/31/2009	564.20		
		128/440	PHASE 440	03/31/2009	542.50		
		128/441	PHASE 441	03/31/2009	4,109.65		
		128/442	PHASE 442	03/31/2009	232.50		
		128/443	PHASE 443	03/31/2009	1,537.50		
		128/444	PHASE 444	03/31/2009	1,315.00		
		128/445	PHASE 445	03/31/2009	675.00		
Total 1138					68,766.49	.00	
1143	Swallow Oil Company	0331200	DIESEL /FLEET	03/31/2009	6,087.73		
Total 1143					6,087.73	.00	
1146	Tim's Tools	82234	POLY/NYLON BRUSH	03/19/2009	15.98		
Total 1146					15.98	.00	
1180	Forensic Science Consultants	03262009	BLOOD ALCOHOL	03/26/2009	100.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1180						100.00	.00
1181	Garfield Steel & Machine, Inc	00062638	ANGLE, grate	11/03/2008	287.21		
Total 1181						287.21	.00
1188	Jean's Printing	901284	INSPECTION REQUEST FORMS/BUILD	03/18/2009	139.87		
		901383	UTILITY BILL FLYER	03/25/2009	375.16		
			UTILITY BILL FLYER		375.16		
Total 1188						890.19	.00
1191	Lewan & Associates, Inc	485009	COPY CHARGES	01/26/2009	95.16		
		515394	COPY CHARGES	04/02/2009	44.72		
Total 1191						139.88	.00
1194	Pitney Bowes, Inc	497733	rental invoice	04/03/2009	349.00		
Total 1194						349.00	.00
1233	Grand River Hospital District	00000211419	DRUG SCREEN/flaten	02/10/2009	50.00		
		00000204531	BLOOD COLLECTION, garcia	01/05/2009	16.68		
		00000205632	DRUG SCREEN/odell/o&m	01/05/2009	33.00		
		00000210457	DOT PHYSICAL/kuper	02/04/2009	85.00		
			DOT PHYSICAL/loren		50.00		
Total 1233						234.68	.00
1249	Berthod Motors Inc	482561C	SWITCH/FLEET/1008	03/25/2009	19.51		
		482575C	SPRING./#1008	03/26/2009	9.76		
Total 1249						29.27	.00
1339	Grand Junction Pipe & Supply	C1114626	CHANNEL DRAIN	03/23/2009	1,484.73		
		C2288467	meter resetter	03/17/2009	543.38		
		C2288697	Pipe and pipe fittings	03/23/2009	420.52		
		C2288712	PE WIRE	03/23/2009	132.00		
		C2288803	GEOMEMBRANE	03/25/2009	470.00		
		C2288905	Swr pipe	03/30/2009	76.35		
		C2288923	electric valve	03/31/2009	114.00		
		G2397331	diaphragm assembly, electric valve	03/16/2009	1,718.55		
Total 1339						4,959.53	.00
1358	Timber Line Electric & Control	12314	WTP AFD HARMONICS	03/30/2009	340.00		
Total 1358						340.00	.00
1407	Usa Blue Book	775614	DO PROBE & CABLE ASSY	03/12/2009	305.16		
Total 1407						305.16	.00
1447	Gempler's Inc.	1013039425	TOOL REACHER	03/25/2009	118.35		
Total 1447						118.35	.00
1460	Western Colorado Electrical	4247	PO 34018 - TROUBLE SHOOT MIOX	03/30/2009	302.50		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1460					302.50	.00	
1505	Markertek Video Supply	838243	4 CHANNEL MIXER WITH HEADPHONE	03/19/2009	76.29		
		839208	8 piece nut driver set	03/26/2009	42.14		
		839360	VIDEO editing desk	03/27/2009	1,528.18		
Total 1505					1,646.61	.00	
1658	University Of Colorado	47523	47523 LARRY MATLOCK	04/01/2009	45.00		
			47522 ROGER COOPER		45.00		
Total 1658					90.00	.00	
1692	A-1 Traffic Control	24463	CONSTRUCTION SIGNS	03/31/2009	651.00		
Total 1692					651.00	.00	
1734	United Companies	686339	WIN 3 EXTERIOR	03/14/2009	291.30		
		688317	IRRIGATION WATER INLET	03/28/2009	308.60		
		688352	CONCRETE	03/28/2009	506.01		
Total 1734					1,105.91	.00	
1768	Faris Machinery Company	G17911	EDGE	03/24/2009	1,499.60		
Total 1768					1,499.60	.00	
1802	Base Camp Cafe	03292009	exterior stain	03/29/2009	112.76		
Total 1802					112.76	.00	
1806	CDMS INC	7625	DSL ACCESS/ANIMAL SHELTER	04/01/2009	17.95		
			DSL ACCESS - Pool		17.95		
			DSL ACCESS - Cemetery		17.95		
Total 1806					53.85	.00	
1830	Grand Valley Foods	100466	FOOD PRODUCT/SR CENTER	03/27/2009	361.55		
		100610	FOOD PRODUCT/SR CENTER	04/03/2009	587.58		
Total 1830					949.13	.00	
1833	P & K's Auto Body	7070	IMPOUND FEE	01/28/2009	50.00		
Total 1833					50.00	.00	
1871	Energy Equipment & Supply	51392/3	SUPPLIES	03/11/2009	11.96		
		51575/3	Pick handle	03/25/2009	18.84		
Total 1871					30.80	.00	
2139	CDW Government, Inc	NPC7534	CABLEs	03/20/2009	246.02		
		NPJ9769	14' CABLE	03/23/2009	46.86		
		NQF0080	CTG 7FT CAT6 SNAGLESS PATCH	03/26/2009	53.04		
		NQL2014	BELKIN 2' CAT6 PATCH CAB	03/27/2009	102.27		
		NQM2818	BELKIN 2' CAT6 PATCH CAB	03/30/2009	102.27		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 2139					550.46	.00	
2149	Dell Marketing L.p.	XD4TRCX25	PD Laptop and 3 PC's	02/25/2009	85.98		
		XD5194DK8	PD Laptop and 3 PC's	03/01/2009	2,110.98		
		XD5K612D3	PD Laptop and 3 PC's	03/18/2009	5,290.83		
Total 2149					7,487.79	.00	
2208	Amerigas	613-237832A	PROPANE/RMP	03/28/2009	161.59		
Total 2208					161.59	.00	
2247	Rocky Mountain Electric Motors	1540	SEW EURODRIVE	03/24/2009	744.76		
Total 2247					744.76	.00	
2250	World Class Athleticsurfaces	26063	WHITE AEROSAL/PARKS	03/11/2009	651.04		
Total 2250					651.04	.00	
2405	Glenwood Radiator Co	4766	new ford radiator	03/31/2009	131.25		
Total 2405					131.25	.00	
2428	Rivendell Sod Farm, Inc	40189	PENNMULCH	04/03/2009	40.04		
Total 2428					40.04	.00	
2478	Schmueser & Associates, Inc.	99055G-16	PO 56 / WWTF CONSTRUCTION	03/24/2009	44,454.05		
Total 2478					44,454.05	.00	
2516	Total Healthcare, Inc.	18440-65	DRUG SCREEN/Flaten/PD DRUG SCREEN/loren/STREETS	04/01/2008	35.00 35.00		
Total 2516					70.00	.00	
2540	Walker Electric	3114	TAMPER PROOF SWITCHES	03/18/2009	885.57		
Total 2540					885.57	.00	
2573	Mountain West Office Products	222460 CM	RETURNED ITEM WAS DEDUCTED FR	01/13/2009	319.99		
		224575I	HOLDER,PAD,ZIP	02/25/2009	59.39		
		226047I	FILE pocket folders	03/31/2009	17.71		
		226113I	BINDER	03/31/2009	50.97		
Total 2573					448.06	.00	
2690	Down Valley Septic & Drain LLC	APR013	20 YD ROLL OFF	04/01/2009	200.00		
Total 2690					200.00	.00	
2824	Aflac	479061ER	SERVICE FEE	03/16/2009	130.00		
Total 2824					130.00	.00	
2846	Colo Mtn News Media	2855679	VEHICLE AUCTION VEHICLE AUCTION	01/03/2009	185.36 185.36		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
			VEHICLE AUCTION		185.36		
		2998428	GPI BID REQ FOR RESTROOMS	02/18/2009	14.86		
		3079401	RIFLE REC ROUND UP	03/05/2009	129.90		
		3107924	RIFLE RECREATION CLASSIFIED	03/31/2009	630.00		
		3110695	RIFLE REC ROUND UP	03/12/2009	129.90		
		3115566	CT ORD # 3	03/06/2009	39.97		
		3115675	ORD #2	03/06/2009	239.84		
		3147248	RIFLE REC ROUND UP	03/19/2009	129.90		
		3161823	RIFLE PD LOST AND FOUND	03/19/2009	562.10		
		3172500	dda change of meeting	03/19/2009	12.23		
		3173695	RIFLE REC ROUND UP	03/19/2009	129.90		
		3181901	GPI ORD # 8 & 9	03/25/2009	30.36		
		3216020	H2O TRANSMISSION	03/27/2009	27.32		
Total 2846					2,632.36	.00	
2879	Colo Code Publishing Company	RF-901	3 MONTHS HOSTING OF CODE	03/20/2009	141.00		
Total 2879					141.00	.00	
2940	Face-n-space Silkscreening	2902	LOGO SHIRTS	03/10/2009	74.94		
		2906	PRO CAPS	03/12/2009	448.80		
Total 2940					523.74	.00	
3016	Flattops Fencing And Supply	96563	weld plate	03/23/2009	53.14		
Total 3016					53.14	.00	
3083	ALSCO	LGRA666010	LAUNDRY/SR CENTER	03/24/2009	25.74		
		LGRA666017	work shirts and pants	03/24/2009	21.89		
		LGRA669318	LAUNDRY/ SR CENTER	03/31/2009	30.40		
Total 3083					78.03	.00	
3389	Sandy's Office Supply Inc	7577559	office supplies	10/22/2008	888.27		
Total 3389					888.27	.00	
3446	Staples Business Advantage	8012142394	CANON AUTO SCANNER MICROWAVE SUPPLIES	03/28/2009	619.99 110.12 13.95		
Total 3446					744.06	.00	
3707	Interstate Battery System Inc	20416280	BATTERIES	03/14/2009	172.98		
Total 3707					172.98	.00	
3771	Waste Management Inc	10452-0576-7	RECYCLE BINS/SANITATION	04/01/2009	1,542.76		
		10453-0576-5	RECYCLE BINS/SANITATION	04/01/2009	1,352.76		
		10454-0576-3	RECYCLE BINS/SANITATION	04/01/2009	483.19		
Total 3771					3,378.71	.00	
3780	Concrete Equipment	073793	REBAR	03/20/2009	974.80		
		092379	REBAR	03/23/2009	554.94		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 3780					1,529.74	.00	
3833	Yeh & Associates Inc	5393	GEOTECH services for roundabouts	03/24/2009	270.00		
Total 3833					270.00	.00	
3909	Mancinelli's	PO 33983	MEALS FOR MEETINGS	03/26/2009	79.50		
Total 3909					79.50	.00	
4021	Rifle Equipment Inc	RI000107	Fork Lift Rental	01/20/2009	534.60		
Total 4021					534.60	.00	
4055	UPS/United Parcel Service	JY2097W089	SHIPPING CHARGES	02/21/2009	12.19		
			SHIPPING CHARGES		37.05		
		JY2097W109	SHIPPING CHARGES/PD	03/07/2009	42.61		
			SHIPPING CHARGES/CH10		28.63		
		JY2097W119	SHIPPING CHARGES/PD	03/14/2009	13.24		
Total 4055					133.72	.00	
4119	Air Compressor Services	19347	SLIP ON PADS	03/30/2009	77.98		
Total 4119					77.98	.00	
4141	True Brew Coffee Service	118351	COFFEE	03/27/2009	112.40		
		118352	COFFEE	03/27/1996	46.97		
Total 4141					159.37	.00	
4207	Radio Shack	10112375	HEADSET	03/23/2009	99.99		
Total 4207					99.99	.00	
4261	All Water Supply Llc	1234	Constant chlor briquettes	03/24/2009	1,230.00		
Total 4261					1,230.00	.00	
4287	Medco Supply Company	40970165	SAFETY SUPPLIES	03/13/2009	471.75		
Total 4287					471.75	.00	
4339	Design Concepts	0012468	Landscape Architectural Services - Center	04/05/2009	25,332.28		
Total 4339					25,332.28	.00	
4345	Helen Artist-Rogers/HR Design	05 2009	DDA MANAGEMENT	04/08/2009	1,985.00		
		1334	DESIGN CONSULTATION	03/26/2009	682.50		
Total 4345					2,667.50	.00	
4397	La Quinta Inn	6025781	HOUSTON,TRENT/SEWER BACK UP	04/02/2009	190.00		
Total 4397					190.00	.00	
4406	Rifle Creek Stone Inc	19464	ROAD BASE	03/13/2009	2,332.70		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 4406					2,332.70	.00	
4459	Ground Engineering Consultants	086581.0-5	PO 236/PARKS MTN FACILITY	03/23/2009	3,609.50		
Total 4459					3,609.50	.00	
4522	Lifeguard Store Inc The	95669	SHIPPING FOR LOUNGE CHAIRS	07/08/2008	275.00		
Total 4522					275.00	.00	
4552	Complete Mailing Solutions	35105	contract maint 5/01/09 to 4/30/10	03/31/2009	1,275.00		
Total 4552					1,275.00	.00	
4630	Kirkman, Ula	8	PERFORMANCE/SR CENTER	03/12/2009	75.00		
		9	PERFORMANCE/SR CENTER	03/28/2009	225.00		
Total 4630					300.00	.00	
4640	King Environmental Products	9918-10	SWEEPING COMPOUND	03/19/2009	1,338.59		
Total 4640					1,338.59	.00	
4674	PBS&J	1038625	Rifle Arterial Engineering and Streetscape	03/25/2009	21,834.67		
Total 4674					21,834.67	.00	
4701	Tri County Fire Protection	43555	FIRE EXTINGUISHER INSPECTIONS	03/06/2009	80.00		
Total 4701					80.00	.00	
4734	Vandewalle & Associates, Inc.	200902058	PO 250 / ZONING CODE UPDATE	02/28/2009	15,245.00		
Total 4734					15,245.00	.00	
4775	Hd Supply Waterworks	8699564	ADS PIPE	03/12/2009	280.80		
Total 4775					280.80	.00	
4811	United Site Services Inc	I-262082	PORTABLE RESTROOM/DEERFLY PAR	03/31/2009	520.00		
		I-262403	PORTABLE RESTROOMS/JOYCE PARK	03/16/2009	65.00		
		I-262404	PORTABLE RESTROOMS/METRO PARK	03/16/2009	130.00		
		I-262405	PORTABLE RESTROOMS/HEINZE PARK	03/16/2009	65.00		
		I-262406	PORTABLE RESTROOMS/DAVIDSON P	03/16/2009	130.00		
		I-262407	PORTABLE RESTROOM/RMP HOST CA	03/16/2009	65.00		
Total 4811					975.00	.00	
4823	Budget Line Trash	2200	TRASH REMOVAL/DDA	03/01/2009	140.00		
Total 4823					140.00	.00	
4825	Cross Propane Gas	29860	PROPANE/PW FACILITY	03/19/2009	1,309.35		
Total 4825					1,309.35	.00	
4839	Apeiron Utility Construction	APP 3/27/09	Pedestrian crossing at 4th St and RR	03/27/2009	2,981.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 4839					2,981.00	.00	
4964	Western Petroleum Co	N0084	HYDRAULIC OIL	03/13/2009	428.45		
Total 4964					428.45	.00	
4989	Mr Power S/Sandor Drucker	80	SIDEWALK CLEANING/DDA	03/26/2009	750.00		
Total 4989					750.00	.00	
5075	MUSCO SPORTS LIGHTING	190577	lamp	03/17/2009	907.00		
		190641	lamp	03/18/2009	592.00		
Total 5075					1,499.00	.00	
5181	FRED'S HARDWARE	5636/2	batteries, muratic acid	03/19/2009	27.48		
		5687/2	GND 3 WIRE	03/25/2009	24.36		
		5691/2	MASONRY Brush	03/25/2009	4.99		
		5714/2	PaTCHING PREMIX, PAINT	03/30/2009	63.05		
		5730/2	EXPNAD FOAM, SEALANT	03/31/2009	18.96		
		5734/2	Sample jars for water	04/01/2009	13.98		
		5740/2	Sample jars for water	04/01/2009	23.98		
		5741/2	FINISH NAIL	04/01/2009	2.39		
		5761/2	Water filter for sampling	04/03/2009	139.10		
		5762/	HNGR	04/03/2009	1.39		
		5797/2	HOSE CLAMP	04/07/2009	82.24		
Total 5181					401.92	.00	
5191	STANEK CONSTRUCTORS, INC.	PAY APP 16	CONSTRUCTION OF WW RECLAMATIO	03/25/2009	1,122,437.69		
Total 5191					1,122,437.69	.00	
5192	PECZUH PRINTING COMPANY	93530	BUSINESS CARDS/o'dell	03/19/2009	34.00		
Total 5192					34.00	.00	
5223	GRAND VALLEY ENGINEERING	70840 253	CITY HALL POWER ANALYSIS	03/25/2009	452.50		
Total 5223					452.50	.00	
5253	FASTENAL	CORIF22183	parts	03/18/2009	64.94		
Total 5253					64.94	.00	
5365	American Windshield Repair	2825	winsheild replacement/0424	03/27/2009	40.00		
Total 5365					40.00	.00	
5368	Mountain Restroom, Inc.	3366	portable restrooms/ unit #547/Sewer	03/07/2009	95.00		
Total 5368					95.00	.00	
5379	Arms Authority	50337	GLOCK handgun/pd/flaten	03/16/2009	517.67		
Total 5379					517.67	.00	
5426	Sonny Conley	03312009	employee assistance program	03/31/2009	225.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 5426					225.00	.00	
5430	Q-Star Technology, LLC	12803	SECURITY CAMERAS	03/23/2009	14,218.00		
Total 5430					14,218.00	.00	
5503	JAY-MAX SALES	177896	BRAKLEEN	03/20/2009	38.16		
		178006	NYL RING TONGUE	04/01/2009	6.25		
Total 5503					44.41	.00	
5518	CURRENT SOLUTIONS	2854	HVAC CABLE	02/02/2009	383.12		
		2880	mount lcd tvs	03/05/2009	605.00		
Total 5518					988.12	.00	
5611	G.H. Daniels III & Associates	04032009	50% DEPOSIT/custom flowers	04/03/2009	415.58		
Total 5611					415.58	.00	
5613	SunEdison, LLC	39094000654	PUMP STATION #1	04/03/2009	4,451.35		
		80904000655	SOLAR SERVICES	04/03/2009	9,859.47		
Total 5613					14,310.82	.00	
5650	HIGH COUNTRY GAS	68039	Solid wire	03/23/2009	76.12		
Total 5650					76.12	.00	
5672	The Training Consortium, LLC	14402	Training Online Subscription annual	03/24/2009	5,780.00		
Total 5672					5,780.00	.00	
5679	DRAGON M.A., LARRY	04022009	WORKSHOP/ RESPONSIBLE SERVING	04/02/2009	500.00		
Total 5679					500.00	.00	
5681	DAGO UNDERGROUND, INC	3507	REPAIR AND RAW WATER PREP	03/31/2009	2,490.00		
Total 5681					2,490.00	.00	
5682	Mytoolstore.com	361314	6 inch measuring wheel	03/13/2009	117.61		
Total 5682					117.61	.00	
5684	SOUTHERN SOURCE INDUSTRIES	101078-01	ENZYMATIC DEGREASER	02/28/2009	539.58		
Total 5684					539.58	.00	
5686	VALLEYWIDE FORENSIC NURSES	4	SANE EXAM	03/26/2009	500.00		
Total 5686					500.00	.00	

Total Paid: -
Total Unpaid: 1,445,331.44
Grand Total: 1,445,331.44

Dated: 4/9/09

City Finance Director: Charles Kelly

ACH Payments & Prepaid Check Run 3/31/09

City of Rifle

Check Register GL Detail Report - Finance Director Sign

GL Posting Period(s): 03/09 - 03/09

Check Issue Date(s): 03/31/2009 - 03/31/2009

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er	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
03/09	03/31/2009	42542	1672	VOID - National Rifle Association	03182009	1	100-4210-400-580		525.00 - M
03/09	03/31/2009	42551	4345	Helen Artist-Rogers/HR Design	03262009	1	205-4651-400-610		16.11
03/09	03/31/2009	42552	3015	Kroger/King Sooper Cust Charge	006054	1	100-4514-400-630		10.64
					007881	1	100-4514-400-630		10.50
					008373	1	100-4121-400-610		59.98
					011880	1	100-4514-400-630		20.70
					082147	1	310-4331-400-580		21.25
Total 42552									123.07
03/09	03/31/2009	42553	1672	National Rifle Association	03182009	1	100-4210-400-580		525.00
03/09	03/31/2009	42554	4240	Platinum Plus For Business	BRIEDIS 3/09	1	210-4512-400-610		66.00
					BRIEDIS 3/09	2	210-4512-400-580		81.00
Total 42554									147.00
03/09	03/31/2009	42555	4240	Platinum Plus For Business	STEVENS 3/0	1	310-4331-400-550		255.00
					STEVENS 3/0	2	320-4325-400-550		255.00
Total 42555									510.00
03/09	03/31/2009	42556	4240	Platinum Plus For Business	LAMBERT 3/0	1	100-4111-400-580		683.81
03/09	03/31/2009	42557	4240	Platinum Plus For Business	STEWART 3/0	1	100-4210-400-580		118.05
03/09	03/31/2009	42558	4240	Platinum Plus For Business	WHITMORE 3	1	210-4521-400-580		510.00
03/09	03/31/2009	42559	4240	Platinum Plus For Business	TYLER 3/09	1	100-4210-400-580		32.71
03/09	03/31/2009	42560	4240	Platinum Plus For Business	NELSON 3/09	1	100-4114-400-580		287.49
					NELSON 3/09	2	100-4114-400-320		483.00
Total 42560									770.49
03/09	03/31/2009	42561	4240	Platinum Plus For Business	HIER 3/09	1	100-4132-400-580		280.47
03/09	03/31/2009	42562	4240	Platinum Plus For Business	EDGETON	1	210-4512-400-613		7.69
03/09	03/31/2009	42563	4240	Platinum Plus For Business	BRAATEN 3/0	1	100-4135-400-580		481.19
03/09	03/31/2009	42564	4240	Platinum Plus For Business	BRONAUGH :	1	100-4111-400-580		454.83
					BRONAUGH :	2	100-4114-400-610		24.07
					BRONAUGH :	3	100-4114-400-340		56.95
					BRONAUGH :	4	100-4114-400-610		335.35
Total 42564									871.20
03/09	03/31/2009	42565	4240	Platinum Plus For Business	SIMS 3/09	1	100-4111-400-580		29.85
					SIMS 3/09	2	100-4132-400-580		73.50
					SIMS 3/09	3	100-4132-400-580		18.02
					SIMS 3/09	4	100-4114-400-580		38.11
Total 42565									159.48
03/09	03/31/2009	42566	4240	Platinum Plus For Business	KEHOE 3/09	1	100-4192-400-580		11.83
03/09	03/31/2009	42567	4240	Platinum Plus For Business	LONG 3/09	1	100-4240-400-580		238.00
03/09	03/31/2009	42568	4240	Platinum Plus For Business	KELLY 3/09	1	100-4317-400-610		31.26
03/09	03/31/2009	42569	2830	Qwest	625-0004 3/0E	1	100-4114-400-530		12.92
					625-0004 3/0E	2	100-4121-400-530		17.22
					625-0004 3/0E	3	100-4132-400-530		21.53
					625-0004 3/0E	4	100-4151-400-530		43.06
					625-0004 3/0E	5	100-4191-400-530		43.06
					625-0004 3/0E	6	100-4199-400-530		8.61
					625-0004 3/0E	7	100-4240-400-530		34.45

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount	
					625-0004 3/09	8	100-4317-400-530		34.45	
					625-0004 3/09	9	210-4512-400-530		51.67	
					625-0004 3/09	10	100-4210-400-530		146.41	
					625-0004 3/09	11	310-4331-400-530		4.31	
					625-0004 3/09	12	320-4325-400-530		4.32	
					625-0004 3/09	13	210-4521-400-530		17.22	
					625-0004 3/09	14	100-4192-400-530		8.61	
		Total 42569								447.84
03/09	03/31/2009	42571	5674	SUTHERLAND, DEBBY	03202009	1	100-4514-400-610		13.08	
03/09	03/31/2009	42572	4967	Touch Tone Communications	9706252121 2	1	100-4521-400-530		16.38	
					9706252121 2	2	100-4310-400-530		17.29	
					9706252121 2	3	100-4514-400-530		16.80	
					9706252121 2	4	100-4414-400-530		26.20	
					9706252121 2	5	310-4331-400-530		16.31	
					9706252121 2	6	100-4151-400-530		17.67	
		Total 42572								110.65
03/09	03/31/2009	42573	1004	Verizon Wireless, Bellevue	0740142123	1	100-4210-400-530		1,864.22	
					0740142123	2	100-4414-400-530		38.56	
		Total 42573								1,902.78
03/09	03/31/2009	42574	2960	Walmart Community	002585	1	100-4194-400-615		10.32	
					010730	1	100-4121-400-610		49.80	
					019011	1	210-4512-400-610		23.22	
					019571	1	100-4514-400-610		12.00	
					023271	1	100-4514-400-630		352.06	
					029207	1	100-4210-400-610		74.96	
		Total 42574								522.36
03/09	03/31/2009	42575	1439	Wearguard/Aramark	12026788REI	1	210-4521-400-617		679.95	
03/09	03/31/2009	42576		Information Only Check	.00		310-201-000			
03/09	03/31/2009	42578	2830	Qwest	1000956321	1	100-4114-400-530		16.76	
					1000956321	2	100-4121-400-530		22.35	
					1000956321	3	100-4132-400-530		27.94	
					1000956321	4	100-4151-400-530		55.87	
					1000956321	5	100-4191-400-530		55.87	
					1000956321	6	100-4199-400-530		11.17	
					1000956321	7	100-4240-400-530		44.70	
					1000956321	8	100-4317-400-530		44.70	
					1000956321	9	210-4512-400-530		67.04	
					1000956321	10	100-4210-400-530		189.96	
					1000956321	11	310-4331-400-530		5.59	
					1000956321	12	320-4325-400-530		5.58	
					1000956321	13	210-4521-400-530		22.35	
					1000956321	14	100-4192-400-530		11.17	
					625-2121 1/09	1	100-4114-400-530		16.76	
					625-2121 1/09	2	100-4121-400-530		22.35	
					625-2121 1/09	3	100-4132-400-530		27.94	
					625-2121 1/09	4	100-4151-400-530		55.87	
					625-2121 1/09	5	100-4191-400-530		55.87	
					625-2121 1/09	6	100-4199-400-530		11.17	
					625-2121 1/09	7	100-4240-400-530		44.70	

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Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					625-2121 1/0€	8	100-4317-400-530		44.70
					625-2121 1/0€	9	210-4512-400-530		67.04
					625-2121 1/0€	10	100-4210-400-530		189.96
					625-2121 1/0€	11	310-4331-400-530		5.59
					625-2121 1/0€	12	320-4325-400-530		5.58
					625-2121 1/0€	13	210-4521-400-530		22.35
					625-2121 1/0€	14	100-4192-400-530		11.17
		Total 42578							1,162.10
03/09	03/31/2009	42579		Information Only Check	.00		310-201-000		
03/09	03/31/2009	42580	1120	Xcel Energy Inc	186998445	1	310-4331-400-410		4,697.58
					188397676	1	100-4310-400-410		11,544.36
					189084772	1	210-4513-400-410		104.98
					189084772	2	210-4513-400-410		22.28
					189084772	3	210-4513-400-410		22.28
					189084772	4	310-4331-400-410		21.63
					189084772	5	310-4331-400-410		617.62
					189084772	6	310-4331-400-410		2,426.44
					189084772	7	320-4325-400-410		662.90
					189084772	8	310-4331-400-410		1,327.23
					189084772	9	100-4310-400-410		9.03
					189084772	10	100-4422-400-410		60.51
					189084772	11	320-4325-400-410		1,300.28
					189084772	12	210-4521-400-410		952.67
					189084772	13	100-4310-400-410		20.60
					189084772	14	210-4521-400-410		12.16
					189084772	15	100-4310-400-410		9.94
					189084772	16	100-4422-400-410		10.88
					189084772	17	310-4331-400-410		170.60
					189084772	18	210-4521-400-410		34.75
					189084772	19	210-4521-400-410		162.69
					189084772	20	310-4331-400-410		9.38
					189084772	21	320-4325-400-410		958.61
					189084772	22	100-4310-400-410		50.78
					189084772	23	210-4521-400-410		13.40
					189084772	24	210-4521-400-410		89.32
					189084772	25	100-4414-400-410		164.46
					189084772	26	210-4521-400-410		15.95
					189084772	27	100-4310-400-410		9.01
					189084772	28	310-4331-400-410		507.86
					189084772	29	210-4513-400-410		19.41
					189084772	30	100-4194-400-410		2,272.96
					189084772	31	210-4521-400-410		12.70
					189084772	32	100-4310-400-410		9.03
					189084772	33	100-4310-400-410		59.99
					189084772	34	210-4521-400-410		332.02
					189084772	35	310-4331-400-410		160.21
					189084772	36	210-4521-400-410		34.46
					189084772	37	100-4514-400-410		969.85
					189084772	38	210-4521-400-410		663.77
					189084772	39	100-4310-400-410		25.98
					189084772	40	100-4310-400-410		1,623.99
					189084772	41	210-4521-400-410		40.66
					189084772	42	310-4331-400-410		10.80
					189084772	43	100-4310-400-410		505.03
					189084772	44	100-4215-400-410		2,860.20

V

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					189084772	45	100-4310-400-410		128.64
					189084772	46	100-4310-400-410		109.00
		Total 42580							35,848.88
03/09	03/31/2009	42581	4240	Platinum Plus For Business	STURGEON	1	100-4191-400-580		271.03
					STURGEON	2	100-4191-400-550		179.90
					STURGEON	3	100-4191-400-610		15.00
		Total 42581							465.93
03/09	03/31/2009	331090016	1114	Wells Fargo Bank West	03302009	1	310-4331-400-870		6,250.00 M
					03302009	2	310-4331-400-871		2,456.48
		Total 331090016							8,706.48
03/09	03/31/2009	331090017	3858	Wells Fargo Bank Mn Na	03202009	1	310-4333-400-870		5,416.67 M
					03202009	2	310-4333-400-871		3,881.67
		Total 331090017							9,298.34
		Totals:							64,150.75

Dated: 4/6/09

Accounts Payable: _____

Finance Director: Charles Kelly

Prepaid Check Run 4/3/09

City of Rifle

Check Register GL Detail Report - Finance Director Sign

GL Posting Period(s): 04/09 - 04/09

Check Issue Date(s): 04/03/2009 - 04/03/2009

Page: 1
Apr 03, 2009 03:04pm

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
04/09	04/03/2009	42694	3446	Staples Business Advantage	8011577339	1	100-4121-400-610		85.90
					8011632516	1	100-4121-400-610		566.20
					8011984441	1	100-4114-400-610		66.83
Total 42694									547.13
04/09	04/03/2009	42695	1018	Valley Lumber	19889	1	210-4521-400-610		125.98
					20068	1	310-4331-400-610		32.94
					20083	1	310-4331-400-610		21.96
					20157	1	310-4331-400-610		53.88
					20164	1	310-4331-400-610		6.58
					20167	1	310-4331-400-610		76.86
					20262	1	310-4331-400-610		60.98
					20291	1	210-4521-400-610		31.17
					20328	1	210-4521-400-610		15.40
					20364	1	310-4331-400-610		48.44
Total 42695									474.19
04/09	04/03/2009	42696	1865	Colo Assoc Of Animal Control	04022009	1	100-4414-400-580		375.00
04/09	04/03/2009	42697	3920	Denver West Holiday Inn	04022009	1	100-4414-400-580		420.00
04/09	04/03/2009	42698	4726	Empty Enterprises Llc	0632	1	100-204-000		500.00
04/09	04/03/2009	42699	4777	Garfield County	04032009	1	310-4331-400-741		206.66
04/09	04/03/2009	42700	5676	Koley, Brittany	04022009	1	100-4414-400-580		210.00
04/09	04/03/2009	42701	3015	Kroger/King Sooper Cust Charge	064735	1	100-4240-400-580		36.19
					096197	1	100-4514-400-630		25.34
					103442	1	100-4210-400-610		2.63
					125908	1	100-4514-400-630		14.15
Total 42701									78.31
04/09	04/03/2009	42702	1673	Miller, John	04032009	1	100-4210-400-580		400.00
04/09	04/03/2009	42703	2960	Walmart Community	002237	1	210-4512-400-610		12.00
					012034	1	320-4325-400-610		27.85
					018954	1	100-4414-400-610		99.19
Total 42703									139.04
Totals:									<u>3,350.33</u>

Dated: _____

Accounts Payable: _____

Finance Director: J. Francis for Kelty



Memo

To: John Hier, City Manager
From: Wanda Nelson, City Clerk (WN)
Date: April 8, 2009
Subject: Special Events Permit: Elk's Lodge

The Elk's Lodge has applied for a Special Event Permit at the Fairgrounds for May 5, 2009.

The following criteria have been met by the Elk's Lodge:

- The fees have been paid.
- Their application is complete.
- The Police Department anticipates no problems with the application.

The Public Hearing was properly noticed on the premises.

Based on the above information, I recommend approval of this application.



APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- SOCIAL
- FRATERNAL
- PATRIOTIC
- POLITICAL
- ATHLETIC
- CHARTERED BRANCH, LODGE OR CHAPTER
- OF A NATIONAL ORGANIZATION OR SOCIETY
- RELIGIOUS INSTITUTION
- PHILANTHROPIC INSTITUTION
- POLITICAL CANDIDATE
- MUNICIPALITY OWNING ARTS FACILITIES

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
 2110 MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
 2170 FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

DO NOT WRITE IN THIS SPACE
LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE
BPOE Rifle ELKS LODGE #2195 State Sales Tax Number (Required)

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)
**Po Box 1229
Rifle CO 81650**

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)
**1001 Railroad Ave
Rifle CO 81650**

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
------	---------------	---	--------------

4. PRES./SECY OF ORG. or POLITICAL CANDIDATE NANCY BAYNE	7-22-47	0411 Co Rd 237 Silt 81652	970-309-3118
--	----------------	----------------------------------	---------------------

5. EVENT MANAGER	SAME		
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6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
 NO YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
 NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date
Hours From To	Hours From To	Hours From To	Hours From To
5-5-09 From 5:30 P.m. To 7:30 P.m.			

OATH OF APPLICANT
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE Nancy Bayne	TITLE Secretary	DATE 4-2-09
---------------------------------	---------------------------	-----------------------

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
--	--	---------------------------------------

SIGNATURE	TITLE	DATE
-----------	-------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

City of Rifle

Special Events Liquor License Permit Application

Name of Applicant / Organization: BPOE Rifle ELKS Lodge #2195

Thank you for your interest in a Special Event in the City of Rifle. In addition to the State Application (Form #DR 8439), the following information must be provided in order for your application to be considered. Incomplete applications will be rejected. Please do not hesitate to contact the City Clerk with questions at (970) 625-6265.

1. The City requires that a Special Events Permit application be received no later than 45 days prior to the event. What is the date(s) of your event? May 5, 2009

2. What security measures have you taken to ensure your event will be safe for all participants and control entry of under age persons? _____

3. Per Rifle Municipal Code 6-5-170(a)(3), the City requires that at least one server, manager, or owner/operator, including volunteers, who has successfully completed an approved educational liquor serving seminar, is present at all times and is supervising the dispensing of alcoholic beverages. What is the name of the person(s) who has this certification and will be on the premises the entire time of your event? Nancy Bayne

4. Have you included the appropriate fees with your application? _____

Fees: For Malt, Vinous, and Spirituous Liquor

Check payable to the *State of Colorado* for \$25.00 per day **AND**

Check payable to the *City of Rifle* for \$25.00 per day

Fees: For Fermented Malt Beverage (3.2% Beer)

Check payable to the *State of Colorado* for \$10.00 per day **AND**

Check payable to the *City of Rifle* for \$10.00 per day

5. Does your diagram of the intended licensed premises include:

_____ Measurements/dimensions of the area to be licensed?

_____ Points of ingress/egress?

_____ An outline *in red* of the area to be licensed?

6. Please provide a copy of a deed, lease, or written permission of the owner(s) for use of the premises.

7. I have read the Rifle Municipal Code provisions regarding (copies of these sections are attached to this form):

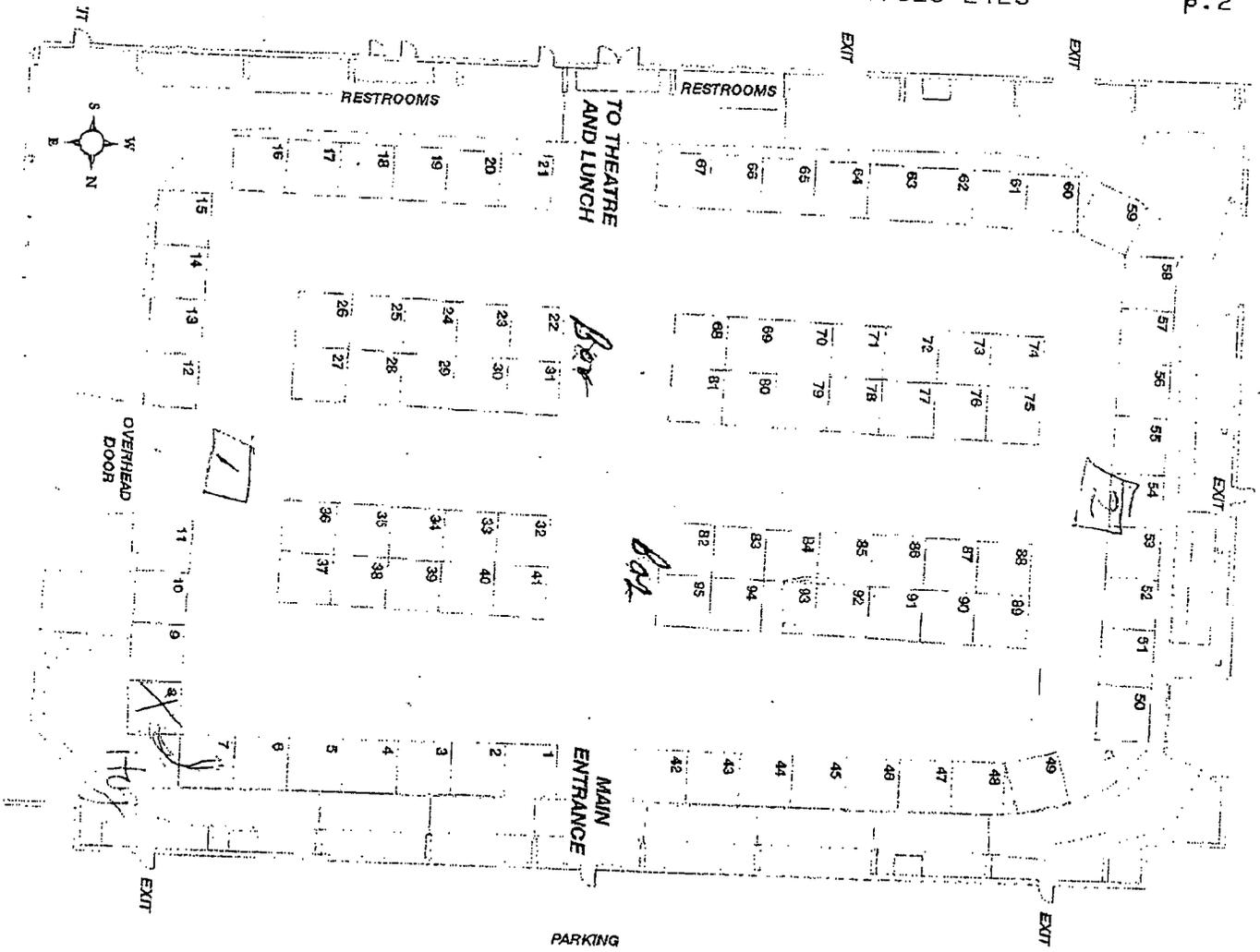
_____ Section 7.04.010(a) No minors allowed on licensed premises

_____ Section 7.04.060(a) Open container law

_____ Section 7.08.160(a)(3) Educational requirements for Licensees

Signature: Nancy Bayne

Date: 4-2-09



BOOTH #	EXHIBITOR	BOOTH #	EXHIBITOR
45	American Petroleum Institute (API)	22	Halliburton
20	Applied Control Equipment	64	Hartinger Mayo
86	Baker Hughes	39	Hoeltigler Service North
32	Bill Barnett Corp	1	Information
59	BU Services <i>by Halliburton</i>	42	Information
89	BLM / US Forest Service Energy Office	35	InterTech Environmental
24	BOS USA Energy Services	29	IPAMS
12	BRC Haris	74	Kalight Oil Tools
2-3	Carneron	28	Laramie Energy II
33	Champion Technologies	68-69	Mt SWACO <i>15' Booth</i>
21	Chevron USA	71	Marathon Oil
91	Club 20	73	Maverick Coil Tubing Ser
58	Coastal Chemical	90	Mesa State College - WC
14	Colorado Division of Water Resources	37	Multi Products
50	Colorado Mountain College	79	Nabors Drilling
61	Colorado Northwestern Community College	46	NATCO
51	Colorado Oil & Gas Conservation Commission	47	National Oil Shale Associ
4	Colorado Renewable Energy Collaboratory	18	EGJ Resources <i>(SW)</i>
9	Colorado Workforce Center - Rifle	52	NOV/Brandt
81	Community Counts	63	OSHA/MH & Plains Educa
80	Complete Production Services <i>15' Booth</i>	78	OnSite Safety
30-31	ConocoPhillips	83	Pason Systems USA
27	Confillean Compliance Services	92	Peterson UTT Drilling
53	Cudd Energy Services	26	Pure Energy Services
23	Delta Petroleum	49	Questar Energy Services
48	Directional Plus	43-44	Rain for Rent
19	Emerson Process Management	13	Rocky Mountain Native P
96	EnCana Environmental Stewardship	17	Schlumberger
82	EnCana Geology <i>15' Booth</i>	41	Shell Exploration & Produ
93	EnCana HR/CI	70	Smith International <i>(SW)</i>
94	EnCana Land	38	Soft-Bond
85	EnCana Reclamation	11	Sound and Cellular
65	EnerCrete	36	Speedy Heavy Hauling
65	Energy Outreach Colorado	88	SST Energy Corporation
76	Enginuity, LLC	5	Ultra Drilling Technologi
18	Ensign Energy Services	15	USGS/CO Water Balance
40	ENSR Corporation	77	Waterover / Pavner But
34	Enterprise Produce	75	Weatherford International
57	Enviro Noise Control	8	Weatherford Internat
25	Exterran	54	Western Pump and Dredg
66	Foranmer Corp	87	Western Slope Colorado
62	Garfield County Public Health (GCOG)	84	Western Wyoming Comm
80	Grand River Hospital District	66-67	WestWater Engineering
7	Grand Valley High School	8	Wilson Supply
72	Richard's Energy Services		

LEAVENWORTH & KARP, P.C.
ATTORNEYS AT LAW

Est. 1980

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DENVER, COLORADO 80203
Telephone: (303) 825-3995

**(Please direct all correspondence
to our Glenwood Springs Office)*

ANNA S. ITENBERG
CASSIA R. FURMAN
JENNIFER M. SMITH
T. DAMIEN ZUMBRENNEN

April 9, 2009

Mayor Keith Lambert
Rifle City Council
P. O. Box 1908
Rifle, Colorado 81650

Re: April 15, 2009 City Council Meeting

Dear Mayor Lambert and Members of the Rifle City Council:

The purpose of this letter is to briefly outline the discussion we will have at the April 15, 2009 Rifle City Council Meeting.

1. Ordinance No. 10, Series of 2009 (Raw Water Irrigation Regulations). City staff has been researching incentives to conserve water to implement the City's Water Conservation Plan. One incentive is to charge reduced water tap fees and water rights dedication fees in exchange for the installation and use of raw water irrigation systems. Properties that have access to irrigation ditches and hold the appurtenant water rights can utilize non-potable water which reduces the capital improvements needed to the City's water system, justifying the water tap fee reduction, and utilize less water in the City's water rights portfolio, justifying the water rights dedication fee reduction. The reductions recommended by Schmueser Gordon Meyer and offered in other jurisdictions are 25% reduction to water tap fee and 75% reduction of water rights dedication fees. Because these one-time payments allow perpetual use of the City's system, the system must be designed properly and covenants must be in place on the property to ensure the system is going to work and that future owners cannot eliminate the system. Ordinance No. 10, Series of 2009 amends Chapter 13 of the Rifle Municipal Code to reference the reduced fees and set forth the requirements of the program: the physical system needs to be approved by the City; City right-of-way may not be utilized unless a separate License Agreement is agreed to (with terms in the City's sole discretion); if the system is not maintained, the City has the ability, but not the obligation, to maintain it and charge the property owner with lien rights; covenants must be recorded against the Property to ensure no potable water use occurs for outside irrigation; and if ever the system ceases to operate, the property owner will have to refund the City the reductions provided in the amount of the fees then in effect. We do not anticipate many proposals under this new Code provision because of the economics of installing and operating a raw water irrigation system, but we want to make it available to developers. Staff will continue work with water conservation incentives, such as fee reductions for xeriscape landscaping, so we hope to have additional Code amendments for your review in the future.

LEAVENWORTH & KARP, P.C.

Mayor Lambert
Rifle City Council
Page 2
April 9, 2009

We recommend approval of Ordinance No. 10, Series of 2009 on first reading.

2. Ordinance Nos. 11 and 12, Series of 2009 (Bookcliff Council on Arts and Humanities Annexation and PUD Zoning). The applicants, the Bookcliffs Council on Arts and Humanities, are the owners of a five acre tract located on 16th Street between Birch Avenue and Graham Mesa Avenue. The property is currently located outside City boundaries and is eligible for annexation. The applicants propose to zone the property Public Planned Unit Development (PZ-PUD) Zone District and develop the space as an arts park which will be easily accessible to Graham Mesa neighborhoods and the community as a whole. Although the initial phases will mostly include open air park uses, BCAH ultimately envisions an arts campus with classrooms and gallery space as well as parking. The proposed PUD guidelines for the property will further detail desired uses, but they need to be refined pursuant to the Planning Department's Memorandum. A stand-alone PUD Guide will need to be developed and provided to Council for second reading of the ordinances. The PUD Guide will contain all of the allowed uses and processes related to the development of the Property, so there is no Annexation Agreement with this annexation. Ordinance No. 11, Series of 2009 approves the annexation of the property to the City, and Ordinance No. 12, Series of 2009 zones the property PZ-PUD Zone District. If you recall, Council at its last meeting opened and continued the public hearing to accommodate the applicant's schedule, so the public hearing will be re-opened for this meeting.

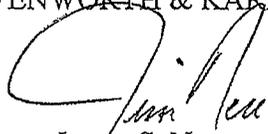
We recommend approval of Ordinance Nos. 11 and 12, Series of 2009, on first reading.

3. Ordinance No. 13, Series of 2009 (Workforce Housing Incentives Pilot Program Extension). By Ordinance No. 5, Series of 2008, the Rifle City Council approved a temporary Workforce Housing Incentives Pilot Program for a one year period which will end on April 30, 2009. In the last year, five homes have been sold in the City utilizing the Program. Knowledge and interest in the Program is growing, and affordable housing advocates and the development community are supportive of the incentives. Thus, staff is recommending a one-year extension of the Workforce Housing Incentives Pilot Program to be effective through April 30, 2010 with a limit of an additional eligible 25 units.

We recommend approval of Ordinance No. 13, Series of 2009, on first reading.

As always, please feel free to call us prior to the meeting if you have any questions.

Very truly yours,
LEAVENWORTH & KARP, P.C.



James S. Neu
Loyal E. Leavenworth

Enclosures



MEMORANDUM

TO: MATT STURGEON, PLANNING DIRECTOR
FROM: NATHAN LINDQUIST, PLANNER
DATE: APRIL 9, 2009
SUBJECT: BOOKCLIFFS COUNCIL ON THE ARTS AND HUMANITIES
ANNEX 2007-10
SKETCH/PRELIMINARY/FINAL PUD 2009-3

PURPOSE

The applicant seeks annexation and PUD approval of a 5 acre arts park.

LOCATION

Bookcliffs Council on the Arts and Humanities is located on 16th Street, between Birch Avenue and Graham Mesa Avenue. (see property ownership map)

PROCESS

The applicant has submitted a Planned Unit Development application that will regulate the allowed uses and maintenance standards of the site. Staff's recommendation for the Bookcliffs Arts Park is that the sketch, preliminary, and final PUDs be combined in one meeting. This will ensure that the PUD zoning is approved and in place starting from the date that the annexation is approved, allowing only city-approved activities to take place on the site. This simplified process is possible in this instance because there is very little site development proposed to take place at this time. In the future, when a parking lot is put in, or any other development goes on the site, the applicant shall go through the city's Site Plan process. This will insure that all city standards are followed at that time.

RECOMMENDATION

Staff requests that City Council approve PUD 2009-3, and recommend that City Council approve Annexation 2007-10 with the following conditions:

1. The PUD language shall contain the following language regarding Special Events permits:

"Bookcliffs Council on the Arts and Humanities shall apply for a Special Events permit from the City for any event that needs more parking than can be accommodated in permitted on-site parking areas, amplified noise, alcohol, parades, festivals, or any other use that falls under the City's Special Events Permit guidelines. Events that do not include any of the

aforementioned uses and that do not exceed the provided on-site parking, including classes, workshops, small presentations and community farms, shall not require a Special Events Permit.”

2. The PUD shall contain the following language regarding parking:

“Parking at Bookcliffs as it currently exists is a gravel driveway and informal parking loop adjacent to the stone Morrow House. Parking at other locations on site, including dirt or grass fields, is not permitted.

Phase 1 Parking: Phase 1 calls for upgrades to be made to the Morrow House and the existing sheds and outbuildings. Classes and workshops may be held in these locations, as long as the existing parking at the house can accommodate attendees. Events on site, including live music, festivals, garage sales, etc. that exceed the parking capacity of the gravel driveway and loop may not be held unless a special events permit approves the accommodations for off-site parking. Parking on 16th Street shall not be allowed. Parking on Birch Avenue shall be allowed for specific events with the city’s permission.

The applicant shall work with the City to improve the gravel parking lot as soon as possible. The applicant shall identify a place on the property where City-donated aggregate may be stored, and permit the City to install the parking improvements when the City crews are available. The City shall work with the applicant to identify and implement green parking solutions.

Phase 2 Parking: Any new buildings or other significant improvement to the site shall require a Site Plan to be filed with the city. All aspects of City Code shall be followed, including paved parking lots that meet City Code. “

3. The PUD Standards shall include a prohibition on animals (excluding dogs, cats, or other indoor pets) being kept on the premises.
4. If the applicants so wish, the PUD standards shall allow for a restaurant/café as a permitted use.
5. As engineering is not being required for the final PUD approval, the applicant shall apply for a Site Plan at each phase of the development, that shall go before Planning Commission and City Council if they so wish.
6. The applicant shall create “PUD Guidelines” that clearly outline the proposed uses and standards in a stand-alone format.

STAFF COMMENTS

LAND USE AND ZONING

The Bookcliffs Arts Park offers many potential amenities to the City of Rifle. Situated on east 16th Street, the Park will be easily accessible from many residential areas on Graham Mesa. The PUD standards will insure that the uses on the site are compatible with surrounding residential areas. Animals shall be prohibited, and the city’s special events process shall be followed.

PHASING PLAN

The phasing plan submitted by the applicant is acceptable to staff. Phase 1 includes the restoration of the Morrow House and updates to various artistry workshops. The applicants hope to accomplish that in the summer of 2009. They will have to receive a building permit from Garfield County under that schedule.

Phase 2 would accomplish renovation of the Hickman House and various parking areas. Phase 3 would include the amphitheater and other facilities.

ACCESS AND PARKING

The current sketch plan shows parking lots that have entrances that are too close to the intersection of 16th Street and Graham Mesa Avenue/Birch Avenue. This can be remedied through the site plan process. However, if improvements are being made to 16th Street via the Farm and John Savage, the curb cuts and water and sewer stubs for Bookcliffs Arts Council should be considered at that time.

The applicant has requested a variance from City Code regarding the allowance of gravel parking lots. Staff's obvious preference is for asphalt parking, but staff is willing to consider a range of options including chip and seal, recycled asphalt, and gravel, although gravel is the least favorable from a point of view of city right of way maintenance. Perhaps a compromise would be for interim parking lots, with an agreement to do asphalt parking at a later phase. Parking will have to be considered at each phase of the project to ensure that enough is available for whatever activities are occurring on the site.

FINDINGS

Pursuant to Section 16-5-280, the City Council shall consider the following criteria before approving a conditional use permit (***staff comments shown in bold italics/italics***):

1. Conformance of the proposal with the City of Rifle Municipal Code;

Additional reviews in the site plan process will ensure that this proposal conforms with the Code.

2. The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood;

The surrounding neighborhood includes primarily residential structures.

3. The desirability for the proposed use in the specific area of the City;

The proposed uses would be an amenity to the surrounding neighborhood.

4. The potential for adverse environmental effects that might result from the proposed use;

No adverse environmental effects are anticipated as a result of the proposal.

5. Compatibility of the proposed use and the site (or subdivision) plan with the City of Rifle Comprehensive Plan;

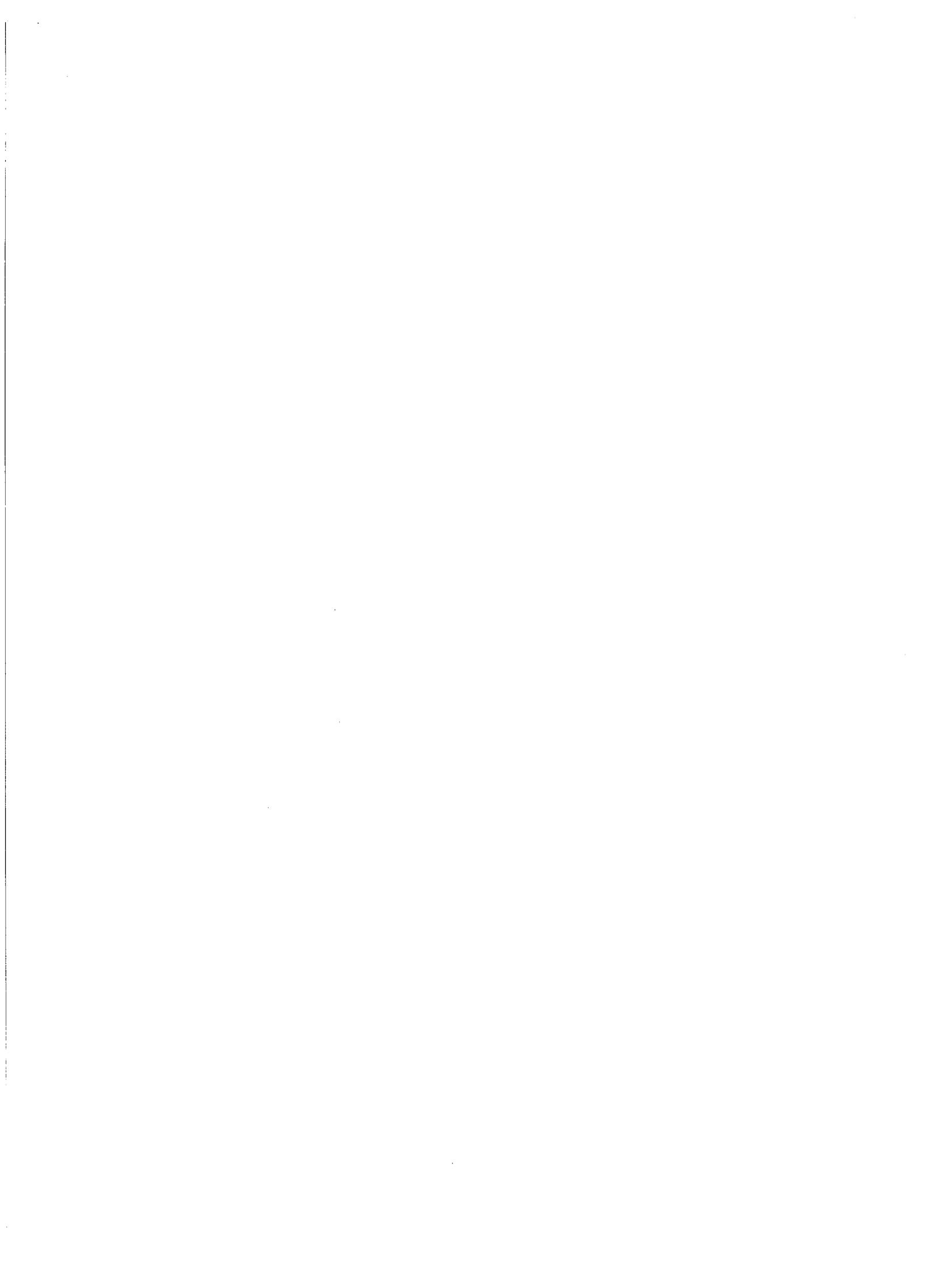
This proposal conforms with the comprehensive plan.

6. The potential impact of the proposed use upon the value of property and buildings within the surrounding area; and

The proposal should have a positive effect on property values in the area.

7. Conformance of the proposal with the approval requirements concerning water and sewer tap availability for high volume use requests pursuant to §10.10.110 of these regulations, if applicable.

Not applicable.



**CITY OF RIFLE, COLORADO
ORDINANCE NO. 11
SERIES OF 2009**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, ANNEXING TO THE
CITY OF RIFLE, COLORADO CERTAIN REAL PROPERTY KNOWN AS THE
BOOKCLIFFS COUNCIL ON ARTS AND HUMANITIES ANNEXATION.

WHEREAS, in September 2007, the Bookcliffs Council on Arts and Humanities (“Petitioner”) filed with the City Clerk of the City of Rifle, a Petition requesting that the City Council of the City of Rifle, Colorado commence proceedings to annex to the City of Rifle a certain unincorporated tract of land located in the County of Garfield, State of Colorado, known as the Bookcliffs Council on Arts and Humanities Annexation, described on Exhibit A attached hereto and incorporated herein by this reference (hereinafter the “Property” or “BCAH Annexation”); and

WHEREAS, pursuant to C.R.S. §31-12-108, the City Council by Resolution No. 4, Series of 2009, specified that the City Council would hold a hearing on the proposed annexation at its regular meeting on April 1, 2009, which hearing was opened and continued to April 15, 2009; and

WHEREAS, pursuant to C.R.S. §§31-12-108 to -110, the City Council on April 1, 2009 held a duly-noticed public hearing to consider the proposed annexation, which hearing was opened and continued to April 15, 2009; and

WHEREAS, notice of such hearing was published on February 19 and 26, 2009 and March 5 and 12, 2009 in the *Citizen Telegram* newspaper; and

WHEREAS, the City Council by Resolution No. __, Series of 2009, set forth its Findings of Fact, Determinations and Conclusions with regard to annexation to the City of the BCAH Annexation.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The annexation to the City of the real property described on Exhibit A is hereby approved, and such real property known as the BCAH Annexation is hereby annexed to and made a part of the City of Rifle.

2. The City Clerk shall publish this Ordinance as required by Charter and within ten (10) days after final publication of this Ordinance, on behalf of the City shall:

a. File one (1) copy of the Annexation Map and the original of this Annexation Ordinance in the office of the City Clerk of the City of Rifle, Colorado;

b. File for recording two (2) certified copies of this Annexation Ordinance and two (2) copies of the Annexation Map, containing a legal description of the annexation parcel, with the County Clerk and Recorder of Garfield County, Colorado, with directions to the Garfield County Clerk and Recorder to file one certified copy of this Annexation Ordinance and one copy of the Annexation Map with the Division of Local Government of the Department of Local Affairs of the State of Colorado;

c. File one certified copy of this Annexation Ordinance and one copy of the Annexation Map in the office of the County Assessor of Garfield County, Colorado.

INTRODUCED, on April 15, 2009, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on May 6, 2009, passed without amendment, approved, and ordered published in full as required by the Charter upon the satisfaction of the conditions stated herein.

DATED this ___ day of _____, 2009.

CITY OF RIFLE, COLORADO

By _____

Mayor

ATTEST:

City Clerk

File No. 0703077-R

Bookcliffs Council on Arts and Humanities

EXHIBIT "A"

A tract of land situated in the NW1/4NW1/4 of Section 10, Township 6 South, Range 93 West of the 6th P.M., being more particularly described as follows:

Beginning at the West 1/4 Corner of said Section 10; thence along the West line of said Section 10, North $00^{\circ}54'31''$ West 1516.48 feet; thence North $89^{\circ}24'53''$ East 36.00 feet to the TRUE POINT OF BEGINNING; thence North $89^{\circ}24'53''$ East 1177.30 feet; thence South $00^{\circ}54'31''$ East 185.00 feet to the apparent Northerly right of way line of a county road as built and in place; thence along said Northerly right of way South $89^{\circ}24'53''$ West 1177.30 feet; thence leaving said Northerly right of way on a course bearing North $00^{\circ}54'31''$ West 185.00 feet to the TRUE POINT OF BEGINNING.

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 12
SERIES OF 2009**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, ZONING CERTAIN
REAL PROPERTY KNOWN AS THE BOOKCLIFFS COUNCIL ON ARTS AND
HUMANITIES ANNEXATION PUBLIC PLANNED UNIT DEVELOPMENT (PZ-
PUD) ZONE DISTRICT.

WHEREAS, in September 2007, the Bookcliffs Council on Arts and Humanities ("Petitioner") filed with the City Clerk of the City of Rifle a Petition requesting that the City Council of the City of Rifle, Colorado commence proceedings to annex to the City property located in Garfield County, Colorado known as the Bookcliffs Council on Arts and Humanities Annexation (hereinafter the "Property"); and

WHEREAS, by Ordinance No. 11, Series of 2009, the City of Rifle annexed the Property to the City; and

WHEREAS, the Property is described on Exhibit A attached hereto and incorporated herein by this reference, and Petitioner has filed an application to zone the Property Public Planned Unit Development (PZ-PUD) Zone District; and

WHEREAS, on February 24, 2009, the City of Rifle Planning Commission considered the zoning application for the Property at a duly-noticed public hearing and recommended that the City Council zone the Property PZ-PUD Zone District; and

WHEREAS, as required by the Rifle Municipal Code, the public hearing on the zoning application for the Property was held on April 15, 2009 at a regularly scheduled meeting of the Rifle City Council.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The aforementioned recitals are hereby fully incorporated herein.
2. The Property is hereby zoned Public Planned Unit Development (PZ-PUD) Zone District pursuant to the PUD Guide attached hereto as Exhibit B and incorporated herein by this reference.
3. Within thirty (30) days after the effective date of this Ordinance, the City Clerk shall incorporate the terms of this Ordinance into the Geographical Information System described in RMC §16-3-20, shall cause a printed copy of the amendment to the City Zone District Map to be made, which shall be dated and signed by the Mayor and attested to by the City Clerk, and which shall bear the seal of the City. The amended map shall include the number of this Ordinance. The signed

original printed copy of the Zoning Map shall be filed with the City Clerk. The Clerk shall also record a certified copy of this Ordinance with the Garfield County Clerk and Recorder. The City staff is further directed to comply with all provisions of the Rifle Land Use Regulations, RMC §16-1-10 *et seq.*, to implement the provisions of this Ordinance.

INTRODUCED, on April 15, 2009, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on May 6, 2009, passed without amendment, approved, and ordered published in full as required by the Charter upon the satisfaction of the conditions stated herein.

DATED this ___ day of _____, 2009.

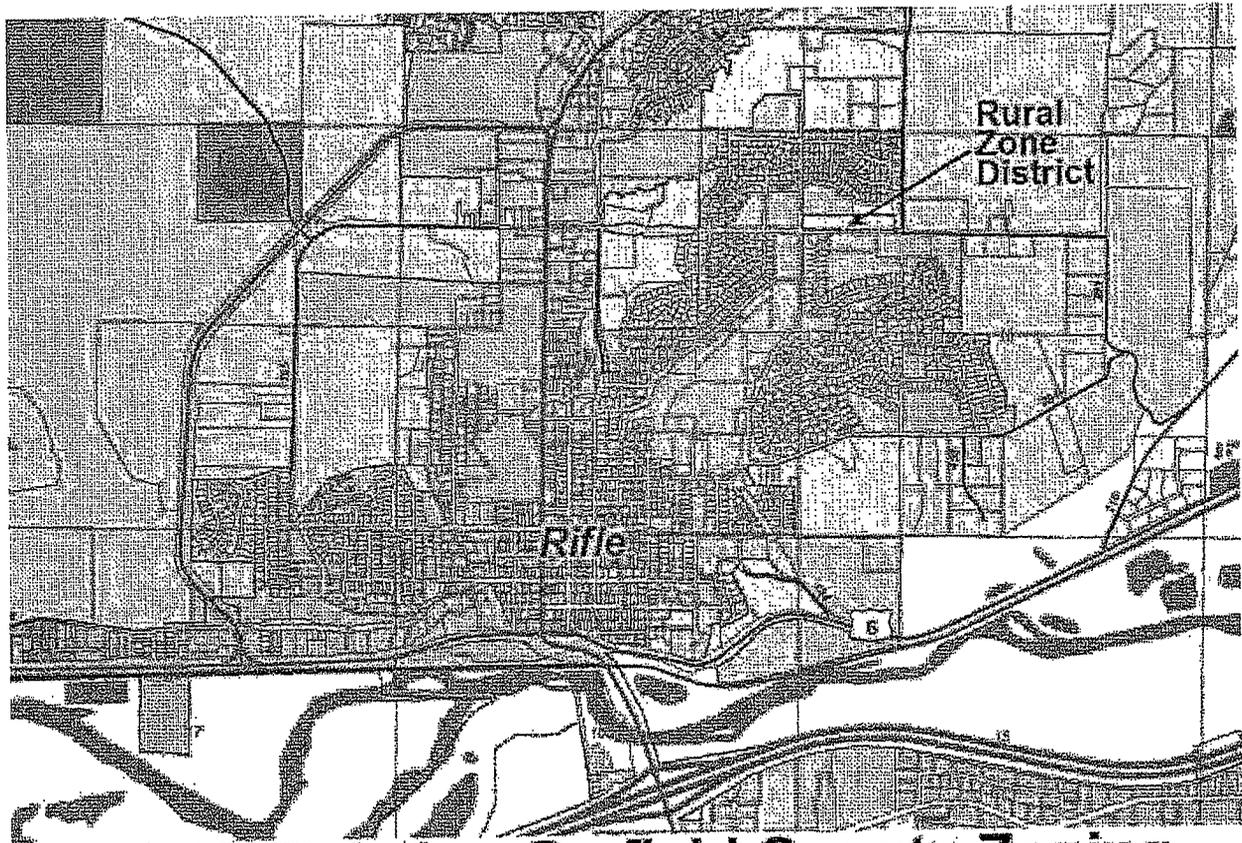
CITY OF RIFLE, COLORADO

By _____

Mayor

ATTEST:

City Clerk



BCAH Existing Garfield County Zoning

5. A statement describing the planning objectives to be achieved by the PUD and the relationship of the PUD to the Comprehensive Plan.
- *The Bookcliffs Council on Arts and Humanities seeks approval of the Sunset Art Park Planned Unit Development for their 5 acre property on County Road 293 pending annexation of the property into the City of Rifle. The Annexation Land Use Application form has been included in this application for reference.*
 - *BCAH is a non-profit organization that raised over \$240,000 to purchase the 5 acre Morrow Property.*
 - *The property will be developed as an Arts Campus and may contain the following program items pending Planned Unit Development approval by the City of Rifle:*
 - *Outdoor sculpture display areas*
 - *Performing arts facilities*
 - *Mural wall*
 - *Metal working studio and classrooms*
 - *Blacksmith shop*

- *Indoor art gallery space*
 - *Artisan vendor display, exhibit, and sales areas*
 - *Local farmers market vending area*
 - *Community garden space*
 - *Reception space*
 - *Picnic area*
 - *Picnic pavilion*
 - *Outdoor amphitheater*
 - *Public broadcasting space*
 - *Fruit orchards*
 - *Board room*
 - *Event parking*
 - *Service drop-off at stage*
 - *Pedestrian paths*
 - *Ponds*
 - *Single family caretaker use (necessary for security)*
 - *Special events (including permits for use of alcohol and time restrictions for events)*
 - *Handicap access for parking, buildings, park, gardens, and events*
 - *Pathways within boundaries for school children access*
- *First priority is to locate the Old Hickman House on a permanent foundation on the property and renovate it for gallery space, classrooms, and a BCAH board meeting area. Garfield County has directed BCAH to pursue annexation and building permit application with the City of Rifle.*
 - *A conceptual site plan has been developed by the Land Studio, Inc in conjunction with the BCAH Board of Directors to determine the approximate layout of site elements for the Arts Campus.*
6. A statement indicating the owner's intentions with respect to future selling or leasing of all or portions of the PUD including land, dwelling units and nonresidential buildings

The Bookcliffs Council on Arts and Humanities has no intention to sell any portion of the property or to engage in a long term lease of the property. The property may be leased on an event basis for special events based on special review and approval of such events by the Bookcliffs Council on Arts and Humanities and the City of Rifle. See the following Special Events Application Form and Sound Amplification Permit Form for reference to the process and procedure required for special events. For the purposes of this Paragraph, the term special event shall mean a parade, circus, fair, carnival, festival, or other similar event that is different in character from the customary or usual activities generally associated with the property upon which the special event is to occur.

7. A development schedule indicating the estimated timing and phasing of construction activities. The schedule shall include the estimated area allocated for each land use in each phase of development. The total area of common open space provided in any phase of the development shall also be indicated.

BCAH will begin development of the Sunset Art Park to provide some of the following:

- *Classrooms for painting, sculpture, metal sculpture and pottery*
- *Stage to provide for theatre arts of acting and singing*
- *Artist Studio Space for working space, exhibition/sales and teaching*
- *Lecture Hall to provide a location for community outreach on all topics pertaining to art and civic information.*
- *Amphitheater to provide a venue for music and dance for family entertainment.*
- *Open space to reserve most of the land as a natural landscape park and sculpture garden.*

The estimated cost for the completed project is Three and a half million dollars.

FIRST PHASE:

Remodeling the stone house, the Morrow House,

- *Installation of ADA entrance and toilet*
- *New furnace/heating system*
- *Replacement of flooring*
- *Replacement of downstairs windows*
- *Painting and repair of interior*
- *Sheetrock and electricity*
- *Sewer connection and fees (the property already has city water)*
- *Excavation for sewer*
- *Renovation outbuildings for 2009 classroom spaces*
- *Painting studio & electrical update*
- *Metal workshop*
- *Jewelry workshop*
- *Ceramic studio & electrical update*
- *Purchase of large outdoor tent for music events*
- *Landscaping, closing in old irrigation ditches*
- *Gravel paths between buildings*

SECOND PHASE

- *Renovation of Victorian house, the Hickman House*
- *Placing on foundation*
- *Water and Sewer*

- *Establishing gravel parking areas*
- *Building caretaker's home*

THIRD PHASE

- *Building new facilities to house classrooms, hall, and gallery*
- *Construction and landscaping amphitheater*

8. A statement of the plans or programs that demonstrate the means by which all open space and recreation areas, walkways and private streets are to be maintained.

Sunset Art Park Maintenance Standards

Grounds

- *Grounds are mowed and trimmed.*
- *Park is free of litter, debris, and hazards.*
- *Parking lots are clean and litter/debris free.*
- *Remove snow on park roads and walkways, generally accomplished by the day following the snowfall.*

Signage

- *Park identification signs are secure and properly installed in a noticeable location.*
- *Handicap parking signs are secure, visible, and to code.*
- *Park Rules signs are secure and in a noticeable location.*
- *Restroom signs are secure and visible.*
- *Signs are clean, painted, and free of protrusions.*

Ornamental Plants

- *Plants are healthy.*
- *Plant beds are free of litter, debris, and weeds.*
- *Plant selection is appropriate for season and area usage.*

Walkways

- *Walkways have a uniform surface and are level with the ground and free of trip hazards.*
- *Walkways are free of litter and debris.*
- *Walkways meet the Americans with Disabilities Act requirements.*
- *Walkways have unobstructed accessibility, i.e. free from low and protruding limbs, guide wires, etc.*
- *Walkways are neatly edged.*
- *Walkways are clear of weeds and grass growth.*

Trash Receptacles (random)

- *Receptacles are clean.*
- *Receptacles are free of damage or missing parts.*

- *Hardware for receptacles is intact.*
- *Roll-off containers and dumpsters are screened and placed in less intrusive areas.*
- *Area around trash receptacles is clean and free of trash and debris.*
- *Area around roll-off containers and dumpsters is clean and free of trash and debris.*

Exterior Facility Lights

- *No electrical conducting wires are exposed.*
- *Lights comply with current building codes and City of Rifle lighting standards.*
- *Electrical components are operational, properly installed, and secured.*

Irrigation (turf)

- *Irrigation system is fully operational with complete uniform coverage.*
- *System is free of leaks.*
- *Heads are installed according to intended use.*
- *Heads are properly adjusted with rotations and arcs set to reduce water run off.*
- *Systems are set to run at specific times to minimized water evaporation and waste.*

Irrigation (landscape)

- *Irrigation system is fully operational with complete uniform coverage. System is free of leaks.*
- *Heads are installed according to intended use.*
- *Heads are properly adjusted with rotations and arcs set to reduce water run off.*
- *Systems are set to run at specific times to minimized water evaporation and waste.*

Picnic Units

- *Tables are clean, free of rust, mildew, and graffiti.*
- *Table hardware is intact.*
- *Table frames are intact and slats are properly secured.*
- *Table seats and top are smooth with no protrusions and have no exposed sharp edges or pointed corners.*
- *Grills are operational and free of rust and metal deterioration.*
- *Grills are clean and free of grease build-up.*
- *Grill racks are operational and secure to main body.*
- *Grills are properly anchored to reduce hazards and theft.*
- *Underbrush, low limbs, and debris are cleaned away from grill area to reduce possible fire hazard.*
- *Trash receptacles are clean.*
- *Wood trash receptacles are painted and free of damaged or missing parts.*
- *Hardware for wood receptacles is intact.*

Benches

- *Hardware is intact and structurally sound.*

- *Nails, bolts, or screws are flush with the surface.*
- *Seats and backing are smooth with no protrusions and have no exposed sharp edges or pointed corners.*

Park Structures

- *Park structures comply with the Americans with Disabilities Act requirements.*
- *Park structures are clean, sanitary, and free of graffiti.*
- *Electrical plugs, lights, appliances, fans, and hot water heaters are operational and in good condition and comply with current building codes.*
- *Park structures are structurally sound, cleanly painted with no rotten lumber or rusted metal and no loose siding or loose shingles.*
- *Park structures are relatively pest and rodent free and regularly treated for ants, wasps, termites and mice.*
- *Interior kitchens are equipped with an operational fire extinguisher.*
- *Doors, windows, screens, and locks are operational.*
- *Water fountains, water faucets, exhaust vent fans, and hose bib connections are operational.*
- *Signage with reservation and rules information and emergency telephone numbers is in a noticeable location.*
- *Park structures grounds are mowed and trimmed and free of litter, debris and hazards.*
- *Vegetation around park structures is trimmed impede entry and regress.*

Roads and Parking

- *Maintain traveled way to provide for user comfort and convenience and for protection of road and parking investment.*
- *Maintain existing shoulders commensurate with the traveled way.*
- *Maintain drainage as necessary to keep drainage facilities functional and prevent unacceptable environmental damage.*
- *Maintain existing vegetative cover adjacent to roads and parking. Control vegetation to provide sight distance. Repair and/or remove slides and slumps to provide passage by standard passenger cars.*
- *Clean up litter in accordance with road management objectives. Remove hazard trees and perform landscape treatments as required.*
- *Maintain all road structure to provide for passage of planned traffic and to preserve road structure for future use.*
- *Remove snow on park roads and walkways, generally accomplished by the day following the snowfall.*

9. A statement of intent as to the dedication of open space and streets for public use. If streets are to be retained for private ownership and maintenance, an easement shall be provided for access rights by police, fire, and other emergency services

The majority of the Sunset Art Park will be maintained as open space for public use but will be retained in private ownership by the Bookcliffs Council on Arts and Humanities.

An easement will be provided across the property for access by police, fire, and other emergency services.

10. A 3D image of the PUD project, created using a Sketchup or a similar program which shall represent the bulk and massing of the project to the City.

See the following images of the Sketchup model prepared to demonstrate the bulk and massing of the project.



Memo

To: John Hier, City Manager
From: Wanda Nelson, City Clerk (W)
Date: April 8, 2009
Subject: Resolution Authorizing the September Mail Ballot Election

Every odd-numbered year, the City conducts a mail-ballot election on the second Tuesday in September. There are four Council seats up for election this fall. The resolution included in the Council packet authorizes our election.

Other election facts:

Candidate packets can be picked up on Tuesday, June 9th, and are due back in the City Clerk's office on Monday, June 29th.

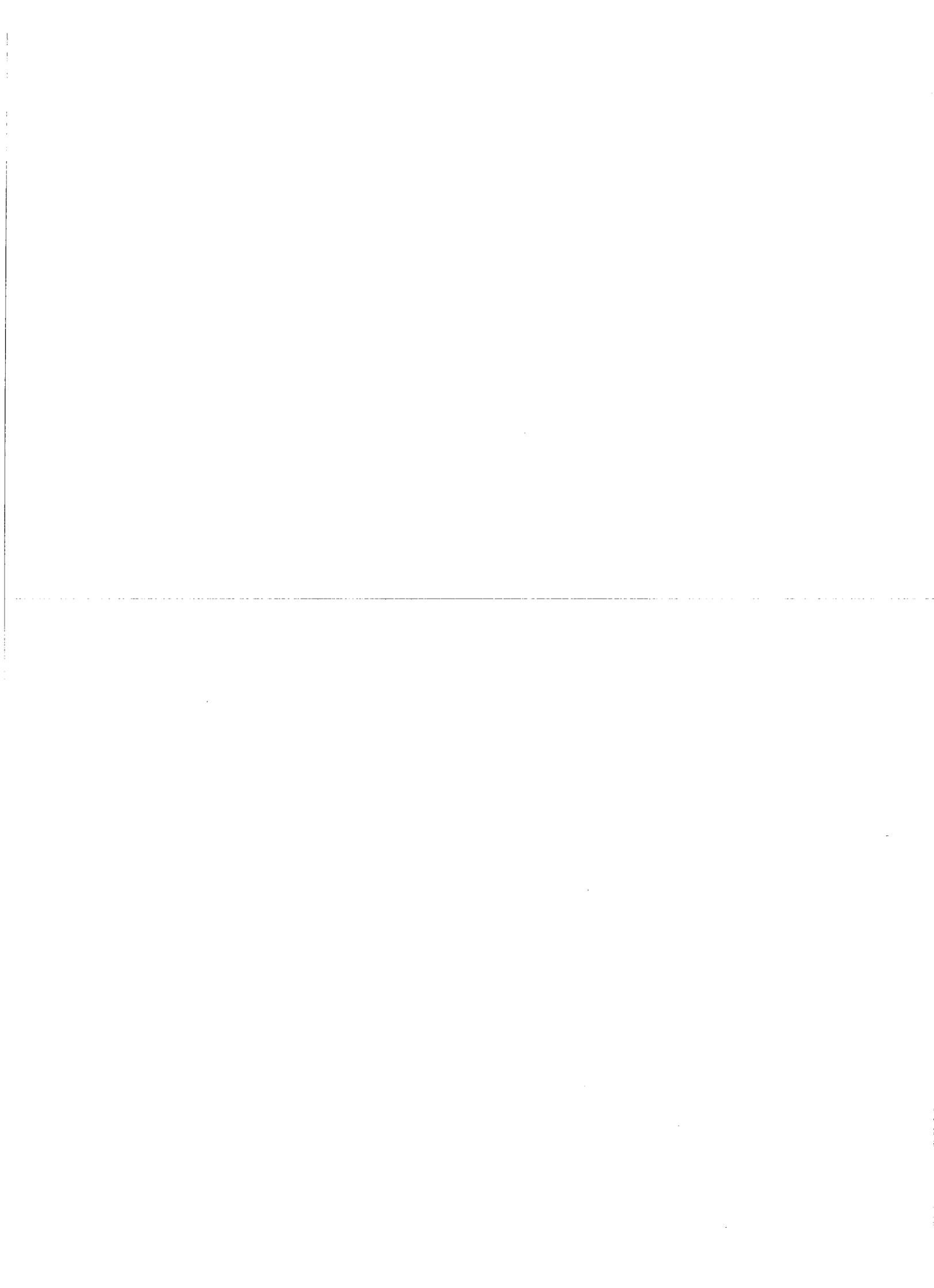
Lots drawn for candidate placement on the ballot will be on Monday, July 13th.

Voter registration closes on Monday, August 10th.

Ballots will be mailed out between August 14th – August 24th.

Please do not hesitate to contact me with any questions you may have.





CITY OF RIFLE, COLORADO
RESOLUTION NO. 9
SERIES OF 2009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, AUTHORIZING THE CONDUCT OF A MAIL BALLOT
ELECTION FOR THE 2009 REGULAR MUNICIPAL ELECTION

WHEREAS, Section 2.3 of the Charter of the City of Rifle, Colorado, provides that a regular municipal election be held on the second Tuesday of September of odd-numbered years; and

WHEREAS, the City Council of the City of Rifle, Colorado, has determined it is in the best interests of the City to promote voter participation and cost efficiency in the regular municipal election by conducting such election as a mail ballot election, and

WHEREAS, the City Council of the City of Rifle, Colorado, finds the proposed mail ballot election does not involve partisan candidates, nor is the election to be held in conjunction with, or on the same day as, a primary or congressional vacancy election; and

WHEREAS, the City Council of the City of Rifle, Colorado, seeks to appoint the Rifle City Clerk as the Designated Election Official for the regular mail ballot election to be held on **September 8, 2009**, and to comply with all applicable election procedures, including but not limited to compliance with the Rifle City Charter, the Rifle Municipal Code, the Colorado Municipal Election Code, and the Colorado Mail Ballot Election Act.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The Rifle City Clerk is hereby authorized and directed, as the Designated Election Official for the regular mail ballot election, to conduct such election under the supervision of the Colorado Secretary of State, and subject to rules promulgated by the Colorado Secretary of State, pursuant to C.R.S. §1-7.5-101 *et seq.* (hereinafter "Mail Ballot Election Act").

2. The Rifle City Clerk, as the Designated Election Official for the regular mail ballot election, is further authorized and directed to take all actions necessary to conduct the regular mail ballot election pursuant to state statute, including without limitation submitting a proposed plan for conducting the mail ballot election to the Colorado Secretary of State no later than fifty-five (55) days prior to the regular mail ballot election scheduled for September 8, 2009.

3. There shall be one (1) precinct for this mail ballot election. The mail ballot polling location for said precinct shall be the Rifle City Hall, 202 Railroad Avenue, Rifle, Colorado 81650.

4. To be eligible to vote in this regular mail ballot election, a person must be an active registered elector under Section 1-7.5-107(3)(a), C.R.S., and must have been registered to vote in the general elections of the State of Colorado at least twenty-nine (29) days prior to this election, as provided by Section 1-2-201(3), C.R.S., as amended.

5. Pursuant to Section 31-10-401, C.R.S., the Designated Election Official is hereby delegated the authority and responsibility to appoint judges of the election. The Designated Election Official shall appoint three judges of the election at least fifteen (15) days before the election day.

6. The Designated Election Official shall establish the form of the regular mail election ballot.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting this 15th day of April, 2009.

CITY OF RIFLE, COLORADO

By: _____
Mayor

ATTEST:

City Clerk

CHANGE ORDER #7 FOR RIFLE REGIONAL WASTEWATER RECLAMATION FACILITY

<u>ITEM</u>	<u>POSITIVE OR NEGATIVE</u>	<u>DOLLAR AMOUNT</u>
Septage Receiving Station Yard Hydrant	Plus \$	1,924.00
2-Type B Light Fixtures Lower Level HW HVAC Room	Plus \$	2,446.00
Additional Charge Metal Awnings Color Change	Plus \$	2,931.00
	BALANCE (+ or -) FROM	(9,489.00)
	CO #6	
	GRAND TOTAL (+ or -)	(2,188.00)
* TOTAL REQUEST FOR CHANGE ORDER # 7	\$	7,301.00

Memo

TO: Matt Sturgeon; Assistant City Manager

FROM: Erica Gentry; GIS Coordinator

DATE: April 8, 2009

SUBJECT: Rifle GIS Mapping Infrastructure Upgrades - Contract for Approval

As you know the City was awarded a DOLA grant in the amount of \$120,000 to assist funding GIS mapping upgrades, and the City budgeted \$180,000 to complete the project (including the mentioned DOLA funds). Such upgrades will allow us to ensure our parcel layer—a data set that includes over 4,000 parcels—is accurately set on aerial imagery. We will also be able to survey our utility infrastructure into a consistent coordinate system. Lastly, a major output will include an online mapping service for City employees and all external users. The final product will allow City staff to be more efficient in the field when maintaining infrastructure or responding to emergencies as well as allow outside agencies and the private sector to obtain data via the internet.

Request for Proposals were mailed to companies specializing in this type of service, and the City received three bids/proposals in response. We are recommending that the City enter into contract with Sanborn Map Company to complete the GIS work. Sanborn's proposal was the only one to come in under budget, and Sanborn offered the shortest time frame for completing the project in its entirety. Sanborn is located in Colorado Springs and is one of the oldest mapping companies in the country. Sanborn received excellent references and have completed projects for such places as the City of Denver, Delta, Evans, and Colorado Springs as well as the USDA, USGS, Denver Water and DOLA.

Please request City Council authorize the City to enter into a contract with The Sanborn Map Company in an amount not to exceed \$164,000. The contract is included for Council's consideration. The contract describes the processes that will be employed during the project, which may be useful to City Council members not familiar with the technical aspects of mapping services.

CITY *of* RIFLE

202 Railroad Ave. • P.O. Box 1908 • Rifle, Colorado 81650 • (970) 625-2121 • Fax (970) 625-3210

Memo

TO: Matt Sturgeon; Assistant City Manager
FROM: Erica Gentry; GIS Coordinator
DATE: April 9, 2009
SUBJECT: GIS Infrastructure Project – Summary of Proposals

The following is a summary of responses we received to the RFP:

Sanborn Map Company	\$163,639
The Sidwell Company	\$178,263 (+ travel and optional hosting service)
Technology Associates International Corp.	\$269,294 (+T&E)
Vandewalle & Associates	Withdrawn



SERVICES AGREEMENT

This Services Agreement (this "Agreement") is entered into as of the 7th day of April, 2009 ("Effective Date") by and between The Sanborn Map Company, Inc., a Delaware corporation ("Sanborn"), and the City of Rifle, Colorado (the "City"). There are no third parties to this Agreement nor any third party rights or benefits either expressed or implied.

RECITALS

Sanborn is in the business of creating specialized geographic information solutions products and services.

City wishes to enter into this Agreement with Sanborn in order to secure products and services from Sanborn.

City and Sanborn acknowledge the Agreement consists of the following exhibits which are listed in their order of priority in the event of inconsistent or contradictory provisions:

1. This Agreement and its Exhibits
2. Sanborn's Proposal and Fee Proposal
3. City RFP and Addendums

NOW, THEREFORE, City and Sanborn mutually agree as follows:

Article 1 Services.

1.1 Sanborn agrees to perform those services for the City that are specified on Exhibit A (the "Services") and shall deliver to the City those deliverables specified on Exhibit A (the "Deliverables"). Services and Deliverables shall be defined by the City as Purchase Orders from time to time as its needs dictate. The Purchase Orders shall contain, at a minimum: (i) any "flow down" provisions from another buyer authorized to make purchases under this Agreement, (ii) specifications, (iii) list of deliverable items and shipment instructions, (iv) acceptance criteria, and (v) schedule of deliverables. Sanborn shall respond to such Purchase Order request with a price quotation or list of labor categories, equipment and rates. Purchase Orders must be signed by authorized representatives of each party with the authority to bind their respective

organizations. Execution of a Purchase Order by both parties shall constitute a notice to proceed with the Services.

Sanborn shall use its commercially reasonable efforts to render services under this Agreement in a professional and business-like manner and in accordance with the standards and practices recognized in the industry. Sanborn shall not be restricted in its use of subcontractors and suppliers (specifically any socio-economically disadvantaged companies as defined in the U.S. Central Contractors Registry and or the Small Business Administration) as Sanborn, in its sole discretion determine are necessary to meet its obligations under any Purchase Order. Sanborn shall identify any subcontractors that it intends to utilize that are not already identified in Sanborn's Proposal on each Purchase Order.

1.2 Force Majeure shall mean any events or actions beyond the reasonable control of either City or Sanborn preventing or delaying the execution of or compliance with any of the terms and conditions contained in the Agreement, including but not limited to strikes, lockouts, labor shortages, actions or inactions of independent subcontractors and suppliers, power shortages, wars, acts of God, and governmental regulations, including the restrictions imposed by air traffic control personnel with authority over airspace required for flight operations, restricting normal operations, weather or atmospheric conditions that are not conducive for the collection of aerial imagery or terrain data in a manner that is necessary to meet or exceed the requirements of any Deliverable and inability of City to provide any specified Sources in a timely manner. Sources shall mean all information and/or materials as may be defined in the Purchase Orders required to be provided by City to Sanborn for the performance of the Services.

1.3 Sanborn shall be the sole and exclusive owner of all right, title and interest in and to the Deliverables until such time as Sanborn has received full and final payment of all outstanding invoices with respect to the performance of the Services and delivery of the Deliverables hereunder. At such time as payment in full has been rendered to Sanborn, the City shall have such rights, title, and interest in and to the Deliverables as shall be set forth in any applicable license or title documents accompanying such Deliverables.

1.4 To the extent that the work materials and Deliverables are considered public domain information, Sanborn shall enjoy all rights to utilize the work materials and/or Deliverables in its business practices, without restriction. To the extent that the work materials and Deliverables are not considered public domain information, City hereby grants to Sanborn a limited, non-exclusive, nontransferable, royalty-free, worldwide license to copy, use, create derivative works of, use derivative works of, and distribute copies of the derivative works unless specified otherwise in the Purchase Order(s). This license shall be perpetual. Any Products that are purchased through this Agreement that are the property of a third party shall be subject to the owner's license agreements.

1.5 City shall be responsible for evaluating and determining the adherence of the Deliverables to the Acceptance Criteria contained in Exhibit A or calculating error rates for the Deliverable units under any Purchase Order within thirty (30) days of receipt. To the extent that City assigns or contracts some or all of this responsibility to any third party ("Agent") such assignment or contracting of the responsibility shall not relieve the City of responsibility and

liability for all acts and omissions which may constitute City's default or breach of this Agreement.

1.6 City's point of contact for Sanborn shall be:

Erika Gentry

Sanborn's point of contact for City shall be:

Ms. Llana Hines, General Manager

Article 2 Compensation. The City shall pay Sanborn for the Deliverables and performance of the Services in accordance with the terms specified on Exhibit B. City is tax exempt and shall issue a tax exempt certificate to Sanborn upon execution of this Agreement.

Article 3 Independent Contractor Status.

3.1 Sanborn is an independent contractor and no employees, associates or agents of Sanborn shall be deemed to be an employee, associate or agent of the City, or vice-versa. The City and Sanborn are not and shall not be considered as employer/employee, joint adventurers, partners, or one as agent of the other under this Agreement, and neither shall have power to bind or obligate the other.

Article 4 Term and Termination.

4.1 This Agreement shall remain in effect from the date contained herein until terminated by either party by giving thirty (30) days' written notice to the other party. Upon the date so specified, Sanborn shall immediately terminate all activities on behalf of the City. Notwithstanding any such termination, City shall in no event be released from its obligation to pay Sanborn for all Services performed and those in process at the time of such termination, and Deliverables delivered prior to such termination.

4.2 The provisions of sections 2-6 shall survive any termination of this Agreement.

Article 5 Indemnification

5.1 By the City. The City agrees to indemnify, defend and hold harmless Sanborn and Sanborn's directors, officers, shareholders, employees, agents and affiliates from and against any and all third party actions, claims, liabilities, damages, losses and expenses, including reasonable attorneys' fees and costs (collectively, "Claims") arising out of or related to the acts, errors or omissions of the City or any of the City's officers, directors, employees, Agents or affiliates in connection with the performance of its obligations under this Agreement.

5.2 By Sanborn. Sanborn agrees to indemnify, defend and hold harmless the City and the City's directors, officers, shareholders, employees, agents and affiliates from and against any and all Claims arising out of or related to the acts, errors or omissions of Sanborn or any of Sanborn's officers, directors, employees, agents or affiliates in connection with the performance of its obligations under this Agreement.

5.3 Conditions of Indemnification of Third Party Claims. The obligations and liabilities of the parties hereunder with respect to Claims resulting from the assertion of liability by third parties shall be subject to the following terms and conditions:

(a) In the event that any claim or demand for which one party would be liable to the other hereunder (the "Indemnified Party" and the "Indemnifying Party" as applicable), is asserted against or sought to be collected by a third party, the Indemnified Party shall promptly notify the Indemnifying Party of such claim or demand, specifying the nature of such claim or demand and the amount or the estimated amount thereof (which estimate shall not be conclusive of the final amount of such claim or demand) (the "Claim Notice"). The Indemnifying Party shall have 10 days from its receipt of the Claim Notice (the "Notice Period") to notify the Indemnified Party (1) whether or not the Indemnifying Party disputes its liability to the Indemnified Party hereunder with respect to such claim or demand, and (2) if it does not dispute such liability, whether or not it desires, at its sole cost and expense, to defend the Indemnified Party against such claim or demand; provided, however, that the Indemnified Party is hereby authorized prior to and during the Notice Period to file any motion, answer or other pleading that it shall deem necessary or appropriate to protect its interests. In the event that the Indemnifying Party notifies the Indemnified Party within the Notice Period that Indemnifying Party desires to defend against such claim or demand, then except as hereinafter provided, the Indemnifying Party shall have the right to defend the Indemnified Party by appropriate proceedings, which proceedings shall be promptly settled or prosecuted to a final conclusion in such a manner as to avoid any risk of an Indemnified Party becoming subject to liability for any other matter. If, in the reasonable opinion of an Indemnified Party, any such claim or demand involves an issue or matter that could have a material adverse effect on the business, operations, assets, properties or prospects of an Indemnified Party or an affiliate of an Indemnified Party, such Indemnified Party shall have the right to control the defense or settlement of any such claim or demand, and its reasonable costs and expenses thereof shall be included as part of the indemnification obligations of the Indemnifying Party hereunder. If the Indemnifying Party disputes its liability with respect to such claim or demand or elects not to defend against such claim or demand, whether by not giving timely notice as provided above or otherwise, then the amount of any such claim or demand, or, if the same be contested by the Indemnifying Party or by an Indemnified Party (but the Indemnified Party shall not have any obligation to contest any such claim or demand), then that portion thereof as to which such defense is unsuccessful, shall be presumptively deemed to be a liability of the Indemnifying Party hereunder (subject, if the Indemnifying Party has timely disputed liability, to a determination that the disputed liability is covered by these indemnification provisions).

(b) In the event that an Indemnified Party should have a claim against an Indemnifying Party hereunder that does not involve a claim or demand being asserted against or sought to be collected from it by a third party, the Indemnified Party shall promptly send a Claim Notice with respect to such claim to the Indemnifying Party; provided, that the failure to so notify shall not limit the Indemnified Party's right to indemnification unless such failure materially adversely affects the ability of the Indemnifying Party to defend such claim and then only to such extent. If the Indemnifying Party does not notify the Indemnified Party within the Notice Period that it disputes such claim, the amount of such claim shall be presumptively deemed a liability of the Indemnifying Party hereunder.

5.4 Participation: Cooperation. The Indemnified Party will at all times also have the right to participate fully in the defense at its own expense unless the third party Claim is made both against an Indemnifying Party and an Indemnified Party and the Indemnified Party has been advised by counsel that there are legal defenses available to such Indemnified Party that are materially different from those available to the Indemnifying Party, in which case the fees and expenses of one counsel in respect of such claim incurred by the Indemnified Party will be paid by Indemnifying Party. The parties will cooperate in the defense of all third-party Claims that may give rise to indemnifiable Claims hereunder. In connection with the defense of any claim, each party will make available to the party controlling such defense, any books, records or other documents within its control that are reasonably requested in the course of such defense.

5.5 Limitation on Damages. Notwithstanding any other provision of this Agreement, neither party will be liable to the other for any punitive, indirect, special, consequential or incidental damages whatsoever. Sanborn's maximum aggregate liability to the City shall be limited to the aggregate dollar value of fees paid to Sanborn by the City pursuant to the terms hereof. EXCEPT FOR THE EXPRESS WARRANTIES MADE OR REFERENCED IN THIS AGREEMENT, NEITHER PARTY MAKES ANY WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE AS TO ANY ITEMS OR SERVICES PROVIDED UNDER THIS AGREEMENT.

Article 6 Miscellaneous.

6.1 This Agreement is made in the State of Colorado, and shall for all purposes be construed in accordance with the laws of said State, without reference to choice of law provisions.

6.2 This Agreement and its Exhibits contains the entire agreement between the City and Sanborn and supersedes any and all previous agreements, written or oral, between the parties relating to the subject matter hereof. No amendment or modification of the terms of this Agreement shall be binding upon the parties unless reduced to writing and signed by both parties.

6.3 This Agreement may be executed in counterparts, each of which shall be deemed an original.

6.4 In the event any provision of this Agreement is held illegal or invalid, the remaining provisions of this Agreement shall not be affected thereby.

6.5 The waiver of a breach of any provision of this Agreement by any parties or the failure of any parties otherwise to insist upon strict performance of any provision hereof shall not constitute a waiver of any subsequent breach or of any subsequent failure to perform.

6.6 Notice required under this Agreement shall be in writing and personally delivered or sent by certified mail to the City at its principal executive offices or to Sanborn at the last address filed by it in writing with the City.

6.7 This Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, representatives and successors and may be assigned by Sanborn or the City to any successor.

6.8 This Agreement may only be modified through written amendment signed by authorized representatives of the parties.

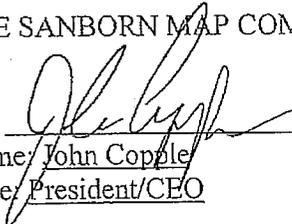
6.9 Purchase Orders issued hereunder may only be modified through the Change Request process which requires that any change to the specifications, deliverables, acceptance criteria, delivery schedule, fees or invoicing and payment terms be clearly quantified and reduced to writing and signed by authorized representatives of the parties.

6.11 All claims, disputes, and other matters in question between the Parties arising out of or relating to this Agreement or the breach thereof, shall be formally discussed and negotiated between the Parties for resolution. In the event that the Parties are unable to resolve the claims, disputes, or other matters in question within thirty (30) days of written notification from the aggrieved Party to the other Party, the aggrieved Party shall be free to pursue all remedies available at law or in equity.

6.12 The parties acknowledge that certain equipment, products, software and technical information provided pursuant to this Agreement may be subject to United States export laws and regulations and agrees that any use or transfer of such items must be authorized by the appropriate United States government agency. The parties shall not directly or indirectly use, distribute, transfer or transmit any item and/or information (even if incorporated into other equipment, products, software or technical information) except in compliance with United States export laws and regulations.

IN WITNESS WHEREOF, this Agreement is executed as of the Effective Date.

THE SANBORN MAP COMPANY, INC.

By:  _____

Name: John Copple

Title: President/CEO

City of Rifle

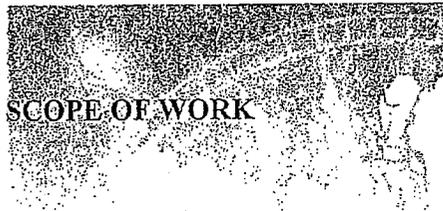
By: _____

Name: _____

Title: _____

EXHIBIT A

Services and Deliverables



Sanborn will perform the following services in support of the City of Rifle's project:

- ◆ Evaluation of Hardware/Software Needs for GIS Setup
- ◆ Parcel Base Mapping
- ◆ Aerial Imagery Acquisition and Survey Control
- ◆ Digital Orthoimagery Production
- ◆ Planimetric, DTM, and Contour Production
- ◆ Sanitary and Water Feature Conversion
- ◆ Web Map/Feature Services (WFS/WMS)

The tasks to be performed in support of these services are described in the following sections.

Evaluation of Hardware/Software Needs for GIS Setup

AppGeo will meet with Rifle IT, GIS and key departmental staff to review the current GIS software, including GIS applications, and the City's overall hardware and network configuration. AppGeo has budgeted 1 day of interview meetings followed by telephone and email communications to fill in any information gaps. Another goal of the interviews is to garner an understanding of the current IT plans for maintenance and technology refreshment. In addition, AppGeo will gain an understanding of the current and envisioned City's budget framework with the goal of ensuring that the evaluation recommendations will be realistic and actionable.

Based on previous GIS planning work for the State of Colorado, AppGeo has a good understanding of GIS data and other opportunities at the regional and state levels in Colorado. AppGeo will ensure that this knowledge is factored into its recommendations for creating the most robust GIS program for Rifle.

AppGeo will propose and develop a personal geodatabase template to which the newly created base map data sets can be incorporated.

Based on this gathered information AppGeo will create a recommended hardware and software specification for Rifle. This recommendation will be accompanied by a plan for the orderly implementation of these recommendations, as well as detailed budget estimates.

AppGeo will create a draft report and submit it to City staff for review. AppGeo will meet with City staff to review the recommendations. Based on this review, AppGeo will make the required revisions and submit the final report for this task.

Parcel Base Mapping

Sanborn will perform parcel base mapping of approximately 4,350 parcels using the City's sources and coordinate geometry (COGO) techniques.

Sanborn will begin the COGO conversion of each map by creating a traverse defining the subdivision boundary using the subdivision maps as reference. In cases where a subdivision source does not exist, a traverse defining the extents of an individual parcel or the outermost extents of a group of parcels will be created. Sanborn will determine the error of closure at this time for each traverse created and prepare a closure report.

If the error of closure for a map is within project specifications the map's remaining line work will be captured. If the error of closure exceeds the project tolerances of 0.05 feet, Sanborn will initiate a Problem Action Resolution form and submit it to the City for consultation with the project's Land Surveyor. If resolution cannot be achieved, Sanborn will submit an Error Report to the City for submission to the County for resolution.

Sanborn's first priority will be to COGO all line work that has adequate survey information. However, if the COGO information (both bearing and dimension) is only partially available then Sanborn will digitize the remaining line work as follows:

COGO all line features that have adequate survey information, first.

Register/fix the image to the four outermost corners of the digital outer boundary, which is digitized by using COGO information.

Digitize the all non-COGO line work as per the dimensions.

If none of the above information is found to construct the line/arc, Sanborn will digitize and scale line work to match the arc shape as per the source map.

If only dimensions are available without bearings, then the conversion of these non-COGO parcels will begin by inserting the image to scale and rotate to bring the north arrow upwards. Digitizing of the required line work will be performed as per the dimensions shown on the source map and in a hierarchical order to ensure that each line is digitized only once. If the dimensions are not clear then all line work will be digitized to match the scaled image.

Data Sources

Sanborn understand that the City of Rifle intends to provide the following sources to facilitate the parcel base mapping effort:

Parcel Base Mapping Sources	
Source	Description
Subdivision Maps	PDF Format
Parcel Data	ESRI Geodatabase Feature Class
Garfield County Tax Maps	PDF Format

Problem Resolution

During the life cycle of the project, issues will arise that require resolution. Typically, these issues deal with conversion source discrepancies or data anomalies that do not fit the planned conversion processes. In these

events, Sanborn has traditionally used a process called Problem Action Report (PAR) to identify a problem and present a solution. Sanborn will document each problem encountered that is not clearly addressed in the conversion plan and submit a PAR to the City. The City reviews the PAR and either approves the proposed solution or provides an alternative solution. The final resolution must be agreed upon and signed by both parties prior to execution. PARs will always, at a minimum, include the following:

- ◆ Source map number/type
- ◆ Date the PAR was issued
- ◆ Name of the technician responding
- ◆ The problem/anomaly description
- ◆ Screen capture of the problem area
- ◆ Sanborn's recommended solution
- ◆ Area for the City to sign off on recommended solution

In some cases, a resolution to a PAR is applied globally, meaning that the solution would be applied whenever the same situation is encountered. If this situation occurs, the PAR is incorporated into the conversion plan and adopted for the remainder of the project. This is only done with written authorization from the City.

Copies of PARs associated with a delivery area are submitted upon delivery. PARs are incorporated into the QA/QC and review process to ensure that the corrective action is not changed during the review process. This is very important because of the level of effort to collect data, analyze it, and provide a remedy must not be overturned in the review process.

Each PAR is given a unique tracking number. The status of all PARs are tracked and reported on a weekly basis. Typically, Sanborn requests that a submitted PAR be resolved within two working days.

Initial Quality Control

At this point in the process the COGO operators have a fairly high confidence level in the completeness of their work. However, Sanborn initiates quality assurance steps to ensure that their work has been in fact fully completed.

First a digital QA/QC program is run to validate the data integrity. This program will ensure that the data conforms to the project's database design as closely as possible. Sanborn will then cross check all COGO line features to ensure they have been captured as per the COGO information on the associated source documents. Sanborn will then display all dangles and fix those dangles that are within the acceptable project tolerance limits (0.05 feet). If a closure error is determined to be outside the acceptable tolerance, Sanborn will send a Problem Action Report (PAR) and/or Error Report to the City for resolution.

Creating Closed Polygons

The next step is to build polygon topology. If polygon topology cannot be created, an error cell is generated at the origin point of the error. Sanborn will fix all errors that fall within project specifications. Again, if a closure error is determined to be outside the acceptable tolerance, Sanborn will send a PAR and/or Error Report to the City for resolution.

Final Quality Control

Having performed topology checks and ensuring that all errors have been resolved, Sanborn will perform a final QA/QC check on all line work. This QA/QC check will begin by generating a check plot containing the color-coded line work as well as annotation generated from the COGO attributes. Sanborn will utilize its manual editing staff to perform a one-to-one content check between the check plot and associated source

documents. Sanborn will also run a digital QC check to validate that all features match their corresponding database design table specification. The QA/QC routine outputs a report, which issues a pass or fail message. If the data does not pass, errors are listed in the report so the operator can identify and correct the mistakes. The QA/QC routine is run until the data passes. Once the plot has passed the final manual edit check the data is considered acceptable for delivery to the City.

For each data delivery, Sanborn will conduct automated and visual QC comparisons between the source material and the database design. QC checks will include:

QC checks as described for coverage integrity and data attribution

Verification that no vertices are on straight lines

Visual review of the data for completeness

Visual review for correct attribution

Visual review for accurate reproduction of the source materials

Visual review for correct scale

Accuracy check using surveyed locations to conform with accuracy requirements (1-foot at 95% NSSDA). Note that the accuracy of the parcel data is dependent upon the accuracy of the source information provided for the conversion process.

Automated checks will run on 100 percent of each data deliverable. Any errors identified will be logged in a report. The results of the QC checks will be summarized in the QC report.

Any errors identified in the visual review process will be logged in an error table. The results of the visual QC and associated metrics will be summarized in the QC report.

When the data meets the acceptance criteria defined in the Project Work Plan, Sanborn will submit the first data delivery to the City for review. If the data does not meet the acceptance criteria defined in the Project Work Plan, the data delivery will be corrected, reviewed to ensure corrections have been made, and submitted to the City for review. A QC report will accompany the data delivery.

Delivery

Completed data will be delivered to the City in geodatabase format according to the production schedule to be defined during the pilot phase of the project. All data will be delivered on DVD, hard drive or via FTP site transfer.

Aerial Imagery Acquisition

Digital Aerial Photography

Sanborn recognizes that one of the most critical phases of this project is acquisition of the aerial imagery. Timely, consistent, and quality collection of aerial imagery and related data is the cornerstone for generating highly accurate and quality orthophotography. Sanborn owns six (6) fixed wing aircraft and lease an additional four (4) aircraft that are customizable to federal, state, and local programs.



Our aerial team provides the following benefits to the City:

- ◆ Sanborn has reserved an aircraft and sensor within the State of Colorado for the City of Rifle project

- ◆ High performance aircraft operated and maintained in accordance with the Federal Aviation Administration and Civil Aeronautics Board
- ◆ AGPS/IMU units available to collect direct exterior orientation data for digital sensors
- ◆ Extensive acquisition experience throughout the United States and with flying all types of elevations and terrains
- ◆ Knowledge of coordination with local ATC personnel and terrain conditions

Acquisition Specifications

The following tables represent our proposed acquisition specifications for the Vexcel camera relative to the final orthophoto resolution requirements. Digital imagery theoretically does not have a photo scale. Please note that due to the design of the Vexcel camera and its focal length, the flight heights are slightly different than used for a conventional analog camera. Also, Sanborn will acquire all imagery data at a 40% sun angle to reduce shadowing within the project area.

Acquisition Specifications	
Area in Square Miles	45
Approximate Flying Height (Above Mean Terrain)*	5,600'
Ground Sample Distance	6-inch
Output Pixel Resolution	6-inch
Imagery Type	RGB,NIR
End Overlap	60 percent
Side Overlap	30 percent
Sun Angle	40 degrees or better

*AMT – Above Mean Terrain

Flight Plan

Sanborn will carefully plan all missions and provide the flight plans to the City's Project Manager for approval prior to the first flight mission. Flight planning and execution will adhere to ASPRS Draft Aerial Photography Standards.

Prior to initiating the aerial imagery mission, Sanborn will prepare and finalize a flight plan. Specifications include the following criteria:

- ◆ Sanborn will prepare a digital flight line layout using TrackAir. The flight map is reviewed by a Certified Photogrammetrist and provided to the City's Project Manager for approval.
- ◆ Flight lines will extend continuously across the project area without interruption unless required for changes in terrain elevation.
- ◆ The principal points of the first two and last two exposures of each flight strip will fall outside the boundaries of the area to be covered by the flight.
- ◆ All side boundaries will be covered by a minimum of 25 percent of the photo image format.
- ◆ Sanborn's flight plan will also contain the following information:
 - ❖ Projected flight lines

- ❖ Flight line numbers
- ❖ Intended coverage
- ❖ Approximate number of exposures

Mission Execution

All flight crews will report acquisition progress status to Sanborn's Project Manager on a daily basis, which will include electronic delivery of the flight log data for each mission. This information will be reviewed and forwarded to the City upon request.

It is important during the aerial mission to review all imagery as soon as possible after acquisition. Then, if re-flights are necessary, the team can efficiently coordinate the remaining flight work without losing the flying window. Sanborn understands that unacceptable imagery will be re-flown at no additional cost to the City. All re-flight coverage will overlap the accepted imagery by at least two exposures. Sanborn will submit a detailed report to the City's Project Manager confirming compliance with the specifications.

Our aerial team will monitor all weather conditions and determine when to initiate the aerial mission. The optimal conditions occur:

- ◆ When the air has minimal smoke, smog, haze, fog, and dust
- ◆ When the sun angle is greater than 40°
- ◆ When streams are within their natural banks
- ◆ When the presence of snow is non-existent

During the photo acquisition phase, Sanborn will keep the City abreast of the aerial team's progress, including the following information:

- ◆ Flight lines successfully flown
- ◆ Weather conditions
- ◆ Image quality

Sanborn will *closely monitor progress relative to schedule*. Any deviations from the schedule will cause immediate consideration for applying standby resources. Daily acquisition status will be communicated to our office and provided to the City within 48 hours.

Aerial Imagery QA/QC

Aerial imagery forms the basis of all photogrammetric mapping. Sanborn takes every step to verify that weather conditions, flight planning, precision aerial cameras, and image processing all work together to ensure the acquisition of high quality, error-free imagery.

Sanborn uses the following procedures to review the processed aerial imagery:

- ◆ The imagery will be reviewed for density, contrast, hot spots, clarity, shadow and highlight detail, and overall quality.
- ◆ The editor will also check each line of imagery for:
 - ❖ Adherence to the flight plan: The editor will review the imagery to ensure that the specified flight plan has been successfully executed.
 - ❖ GSD: The editor will confirm that the specified GSD has been achieved.
 - ❖ Crab: Crab in excess of 3 degrees when measured with respect to any two successive exposures will be reason to reject the entire flight strip. The editor will perform random checks on the film for crab. Unless weather conditions are poor during the flight, crab is typically not a problem.

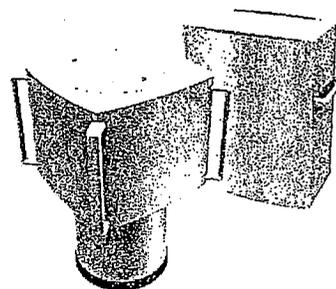
- ❖ **Tilt:** The average tilt over the entire project area will not exceed 1 degree. Tilt problems are rare. They normally occur when the camera begins shooting before the pilot has completed a turn for the next line or if the camera continues shooting after the completion of a line. The tilt will be less than 3 degrees for any single exposure, less than 5 degrees between any two consecutive exposures (relative tilt), and less than 1 degree overall average.
- ❖ **Forward overlap:** The forward overlap will be examined to ensure that it falls in the appropriate range for each scale of photography.
- ❖ **Side overlap:** The side overlap will be examined to ensure that it falls in the correct percent range.
- ❖ **Anomalies:** Any other anomalies that could affect the final product will be examined, such as exposures settings, pixel drop out, etc.

Vexcel UltraCam-D Digital Camera

Sanborn proposes leveraging the latest in digital imaging technology to produce the highest quality digital imagery available over a wide range of viewing conditions. Sanborn is offering a digital acquisition solution for this project. In total, Sanborn owns six (6) sensors: two (2) are Vexcel UltraCam-D direct digital sensors, and four (4) are Zeiss/Intergraph DMCs. Each of Sanborn's sensors has current calibrations and USGS Manufacturer Certifications documentation.

Vexcel UltraCam-D Sensor Specifications

For the City's project, Sanborn plans to use the Vexcel UltraCam-D to acquire the imagery. Sanborn has used the Vexcel UltraCam-D for a multitude of projects across the United States for the past four years. We have completed projects throughout the United States using this technology and have provided many customers such as the USGS and USDA with Vexcel imagery. The sensors have a proven track record, have factory calibration reports, and the manufacturer has been approved by the USGS for having quality standards for sensor production. The calibrations reports will be provided upon request.



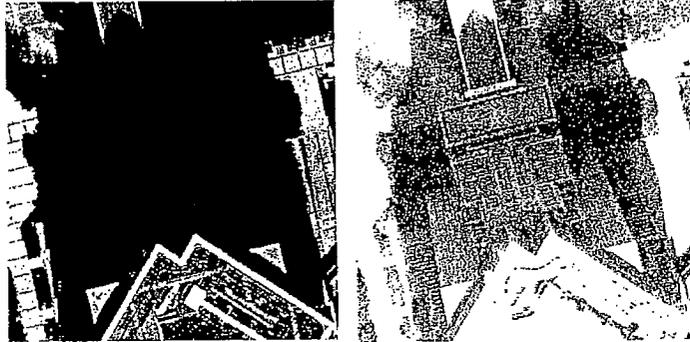
Vexcel UltraCam-D

Digital Aerial Camera Advantages

- ◆ A higher quality product free of scratches, lint, etc.
- ◆ Ability to acquire black and white, color, and CIR imagery within a single pass.
- ◆ Much faster turnaround/delivery since film processing and scanning are not required.
- ◆ All-digital environment promotes an automated production flow.
- ◆ Due to the ability to capture high forward overlap, improved AT results and positional accuracy is obtained.



- ◆ 14-bit imagery provides superior image quality to film and will result in improved color balancing to produce a higher quality product. It will also facilitate image processing to improve image quality in shadow areas



Dynamic range of imagery provides more detail in shadow

Experience

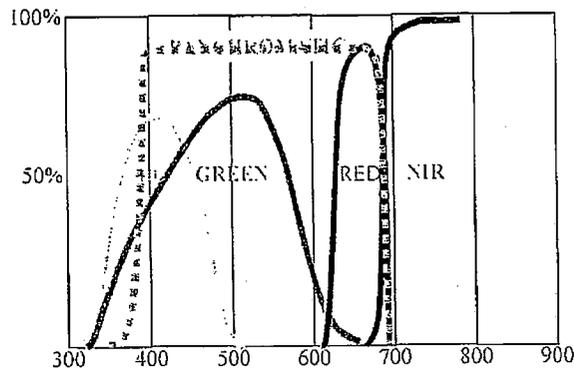
Sanborn has been executing aerial missions with the Vexcel UltraCam-D for five years and have developed efficient processes for acquiring and processing the large format digital imagery. In total, Sanborn has completed in excess of 30 projects with the sensors and over 150,000 square miles of Vexcel imagery acquisition and processing.

UltraCam-D Specifications

The following information discusses the digital camera details.

UltraCam-D Digital Camera Specifications	
Device and Type	UltraCam-D large format digital aerial camera
Sensor Configuration	9 panchromatic and 4 multi-spectral heads
Bands and Registration	Four color channels (red, green, blue, and near IR)
Calibration Information	Factory calibration and USGS approved calibration
CCD Array Size (pixels)	11,500 x 7,500 pan; 4,008 x 2,672 multi-spectral
Pixel Resolution	9 microns on focal plane; 3 cm-1 m GSD.
Radiometric Resolution	12 bit in all channels (up to 14)
Image Characteristics	Analogous to aerial film at 23 cm x 15 cm (9" x 6")

- ◆ Panchromatic: 390 to 690 nm
- ◆ Blue: 390 to 470 nm
- ◆ Green: 420 to 580 nm
- ◆ Red: 620 to 690 nm
- ◆ Near Infrared (NIR): 690 to 900 nm



Vexcel UltraCam-D Digital Camera Calibration

In order to ensure best image quality with regard to geometry as well as radiometry, Sanborn relies on two independent camera calibration/verification procedures. The first laboratory calibration is performed by Vexcel, the manufacturer of the UltraCam-D, and secondly, our own camera calibration/verification. Both of our cameras have been calibrated within the last two years.

The USGS has approved this sensor type as having quality manufacturing.

Laboratory Calibration performed by Vexcel

Before the UltraCam-D was delivered to Sanborn, Vexcel performed the following calibration procedures

- ◆ **Geometric calibration:** The geometric calibration is based on a set of 84 images of a defined geometry target with 240 control points. The number of point measurements is over 60,000. This calibration procedure guarantees that the remaining lens distortions are less than 0.002 mm.
- ◆ **Verification of lens quality and sensor adjustment:** The targets used for the geometric calibration also hold resolution targets, which are used to derive the modulation transfer function (MTF) across the field of view of camera. The MTF is derived for the meridional (tangential) and sagittal (radial) component of signals at frequencies of 10, 20, and 40 line pairs per millimeter for various aperture settings. The MTF is guaranteed to be less than -7dB in the field of view that typically is used for mapping applications, even for the 40 line pairs per millimeter resolution.
- ◆ **Radiometric calibration:** The radiometric calibration is based on a series of 60 flat field images for each aperture size and sensor. The flat field is illuminated by two normal light lamps with known spectral illumination curves. These images are used to calculate the specific sensitivity of each pixel to compensate local as well as global variations in sensitivity. Sensitivity tables are calculated for each sensor and aperture setting, and applied during post processing from level 0 to level 1. The resulting image has virtually no vignetting caused by the camera system.
- ◆ **Calibration of defective pixel elements:** Outlier pixels that do not have a linear behavior as described in the CCD specifications are marked as defective during the calibration procedure. These pixels are not used or only partially used during post processing and the information is restored by interpolation between the neighborhood pixels surrounding the defective pixels. Our UltraCam-D has only 0.00003% defective pixels (24 pixels) in the pan sensor and 0.00015% defective pixels (15 pixels) in the multi spectral sensor.

Sanborn's Camera Accuracy Testing

Sanborn performed rigorous testing of the Ultra-Cam-D camera prior to accepting delivery of the camera from Vexcel. To complete this test of both geometric and radiometric testing, Sanborn established a test field at the USGS in the Morrison, Colorado (Denver) area. This test field consisted of over 200 photo identifiable control points. The control points were surveyed to an accuracy of less than 3 cm. In order to verify the geometric accuracy achievable with the UltraCam-D, Sanborn flew the Morrison test simultaneously with the UltraCam-D and an analog film camera (Wild RC-30).

Tests performed to verify the geometric accuracy of the UltraCam-D in comparison to an analog film camera focused on two areas:

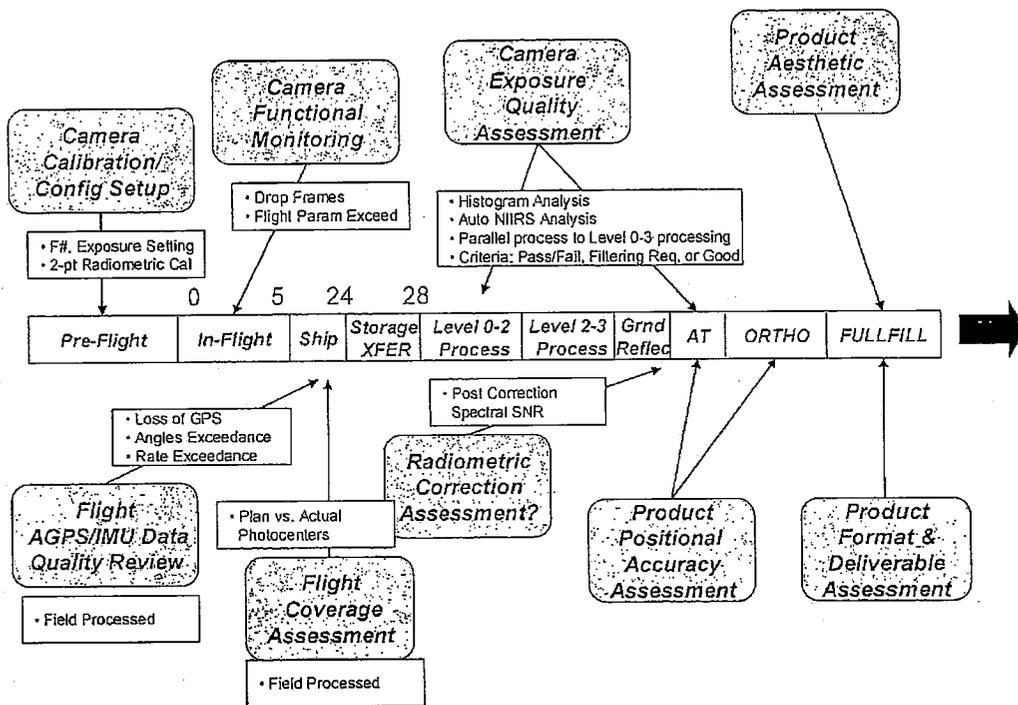
1. **Geometric accuracy in images space.** Test results show that the UltraCam-D has higher measurement accuracy in image space of less than 2 microns compared to 5 microns for the analog camera.
2. **Absolute accuracy on of photogrammetrically derived 3-D data.** RMS values on independent checkpoints prove that the horizontal accuracy is slightly better for the UltraCam-D due to the higher measurement accuracy in image space. RMS values on independent checkpoints of the vertical component prove that the UltraCam-D is equal to analog film.

Image Quality Assurance/Quality Control Procedure

Sanborn's image quality criteria require consistent and homogeneous imagery devoid of response gradients and vignetting within an exposure and unnatural tonal variations across exposures. To ensure these criteria are met, Sanborn employs a four-step radiometric calibration and processing method. These steps are:

- ◆ **Pre-Flight Calibration:** Camera response is calibrated the day of acquisition for the ground reflectance and expected illumination conditions. The calibration process ensures maximum use of the available 14 bit dynamic range and correct color balance.
- ◆ **Atmospheric Correction:** Atmospheric correction removes any haze or atmospheric transmission loss using a Modtran4 derived correction function.
- ◆ **Sensor Corrections:** Pre-processing to remove any vignetting effects producing a homogeneous exposed image.
- ◆ **Color Balancing:** Final processing includes local and global color balancing to ensure all image exposures appear to be taken at the same time with no tonal variation across seams.

In addition, the UltraCam-D process has 10 independent quality-inspection processes from collection to final delivery as detailed below:



Airborne GPS/Inertial Measurement

Sanborn will use a combination of Airborne GPS (AGPS) and Inertial Measurement Unit (IMU) data from digital sensors to control the accuracy of the resulting orthophoto imagery. With this technology, we are to reduce the number of ground control points required to meet project accuracy specifications for the final products. For this purpose, we will use the latest and most accurate system from Applanix Corporation, the Applanix POS AV 510.

Sanborn understands the airborne GPS requirements as outlined in the RFP. Current technology advancements in airborne GPS processing achieves the accuracy requirements to support the production of the final orthoimagery and contour products. The procedures below describe the current methodology for achieving the required results for the airborne GPS data.

Airborne GPS

Based upon the technology Sanborn employs, (POSPac Air v5), base station distances are not limited to 55km baselines. During the flight missions, multiple (up to 15) National Geodetic Survey Continually Operating Reference Stations (NGS CORS) will be logging 1-second data 55 to 200 kilometers from an acquisition area. These baselines will then be processed simultaneously and combined for a given flight mission using POSpac Air v5 to achieve a 5cm RMSE on each photo center. The forward and reverse solutions for each base station-airplane baseline will be processed, analyzed, and then re-processed if necessary to obtain the best solution. The multiple baselines will then be combined and analyzed to ensure the best possible solution for GPS coordinates at the exposure. The expected RMSE for the final exposure centers will be 5cm or better.

Airborne GPS QA/QC

In addition to using dual frequency GPS receivers collecting P-code pseudo range and L1/L2 carrier signals at a sampling rate of 1 per second, Sanborn will perform a number of checks prior to the actual AGPS photography missions. Sanborn will check the AGPS system installation. This involves:

- ◆ Checking the GPS antenna location on the aircraft
- ◆ Checking the GPS receiver to aerial camera connections
- ◆ Re-measuring the offset vector from the antenna to the camera front lens node

Sanborn rigorously checks the quality of the processed airborne GPS and INS data before implementing it into the bundle block adjustment. Within POSpac Air v5, the kinematic data is processed simultaneously from a selection of all available ground stations within a 200km distance of the camera and airplane during acquisition. The results of the solution are graphed and analyzed in order to validate that the 5cm accuracy has been achieved. This procedure verifies the integrity of the base station coordinates and elevations. Each processing session is computed in forward and reverse temporal directions. The comparison of these solutions provides insight into the quality of the kinematic ambiguity resolution. Sanborn also ensures at least one of the GPS station is in the DAT block area as a backup.

Ground Control

Strategically placed ground control points will be necessary to support the aerial triangulation process. Ground control points will be photo-identified or targeted as needed with plastic or painted panels within the project area. Sanborn will maximize the use of the existing ground control network currently established within the City. If needed, new points will be surveyed to support the project; all new points will be semi-permanent.

The existing ground control data must be sufficient to support the project accuracy requirements. Sanborn will use a combination of conventional ground control augmented by airborne GPS (AGPS) data to control the Aerial Triangulation (AT). AGPS data does provide significant relief in terms of minimizing the required ground control density for the AT solution. Upon completing the ground control phase, Sanborn will prepare and submit an indexed and bound Ground Control Report.

Public Relations and Safety Issues

Based on experience, Sanborn is well aware of the concern that some members of the public might have regarding the field operations. It is suggested that the City provides letters explaining the intent of the survey, thereby avoiding any unnecessary complaints or queries from the public. All field personnel will dress and behave in an appropriate fashion.

Sanborn will conduct field operations during normal daylight hours and will follow laws and regulations pertaining to operations within public rights-of-way and entry to public or private property.

Reconnaissance

Depending on the GPS network design and control station occupation requirements, Sanborn will perform a thorough reconnaissance of the control in the project area. This will include:

- ◆ The recovery of existing City control stations of suitable status: accuracy, stability, horizontal and/or vertical values, location with respect to AT control needs, and suitability to provide the necessary connections to the horizontal and vertical datums based on the control network design
- ◆ The reconnaissance of existing monuments and monumentation of new semi-permanent GPS ground control points

New Control Monuments

It is our intent to utilize existing durable monuments, which can be referenced to the City's existing control monuments. In the areas where no suitable monument exists, Sanborn will set a new semi-permanent monument, which may consist of rebar with cap, iron pipe with cap, railroad spike, large PK nail, or a brass disk epoxied on a concrete surface. Their location and description data will be recorded and sketched on monument record forms for inclusion in the report. Their proposed locations will be determined based on:

- ◆ **Suitability:** For photogrammetric ground control
- ◆ **Recoverability:** Ease of recovery
- ◆ **Accessibility:** For occupation by GPS and other surveying equipment
- ◆ **Locality:** Within public rights-of-way or easements or on property
- ◆ **Compatibility:** Potential conflicts with future development, including the construction of new highways

Station Sketches

Sanborn will prepare station sketches for all ground control points. The purpose of these sketches is to aid the photogrammetrists in locating and positively identifying all control points and, in the case of permanent monuments, to facilitate control recovery for future use. Sketches include:

- ◆ Location diagram of immediate area including road names and building numbers including an approximate North reference arrow.
- ◆ Direction of panel legs with respect to the control point placement.
- ◆ Vertical offset of the panel point surface elevation relative to the control mark point (when different).
- ◆ Descriptions of the monument

Sketches will be included in the Final Survey Report.

Premark Targets

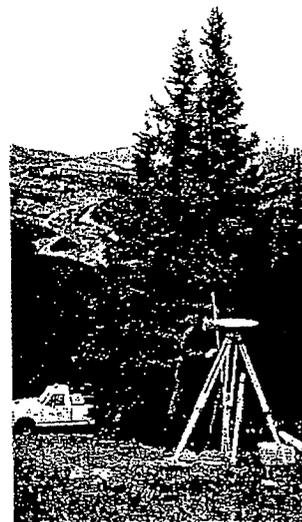
Sanborn will either target ground control points before imagery is captured or photo identifiable points will be collected after imagery collection. Targets will consist of suitable visible high contrast material laid out in an "L" or "X" shape. The legs of the target will be of suitable length and width so as to be easily identified from the imagery. In areas where it is not practical to place a painted target (parking lots, roads, etc.), plastic targets will be used (on private lands, permission will first be obtained). Note that Sanborn will use a fast fading white paint for hard surface targets, and any plastic targets will be removed immediately following the successful completion of all imagery. Non-targeted photo identifiable points may also be used in place of paneling.

Survey Methodology

GPS Data Acquisition

Sanborn proposes to follow the FGCS guidelines for Second Order Class 1 GPS surveys.

Sanborn will establish three-dimensional coordinates using Trimble Navigation dual frequency geodetic receivers. For static sessions, data will be simultaneously collected for a minimum of 30 minutes at a sampling rate of



5 seconds. Only quasi-independent baselines will be computed and used to define the GPS network.

Antenna Setup

Sanborn will use fixed-height tripod for all GPS receivers. This approach eliminates the possibility of observing an incorrect instrument height.

Baseline Processing

All baseline vectors will be postprocessed using Trimble Geomatics Office software. Fixed bias, double-difference solutions will be determined for all selected baselines.

Loop Misclosure Analysis

Loop misclosures will be computed on a daily basis. They are the first major quality control indicators. They will be tabulated and compared with the FGCS guidelines. For quality assurance purposes, the misclosure table will be included in the Final Report.

Minimally Constrained (Free) Network Adjustment

After each day's work, the complete set of quasi-independent (nontrivial) baselines will be combined in a rigorous, minimally constrained, least squares adjustment. To facilitate the adjustment, the geodetic latitude, longitude, and ellipsoidal height of one existing station will be held fixed.

Sanborn uses the StarNet software, which is a rigorous three-dimensional least squares adjustment package, for the network adjustment. The variance-covariance terms from the baseline solutions will be scaled to ensure realistic observation weighting. The estimated (a posteriori) reference variance will be tested using the chi-squared test while the Tau-maximum test will be used for outlier detection. These tests are a direct form of quality control. Sanborn will also carefully examine the baseline component residuals.

All observations will be processed on a daily basis and included in the minimally constrained adjustment. This approach allows for continuous quality control, which ensures the attainment of the required accuracy specifications.

All directly connected 95 percent relative error ellipses from the minimally constrained adjustment will be analyzed. This examination ensures maintenance of the required internal (relative) spatial accuracy. The network will be acceptable when the relative positional accuracy between all pairs of stations does not exceed Second Order Class 1 as defined by the FGCS (2 cm + 20 ppm, ~1:50,000).

Survey Report

Upon completing the ground control phase, Sanborn's ground control team will prepare and submit a Final Survey Report. At a minimum, the indexed and bound report will provide the following information:

- ◆ Executive summary of the survey and its results
- ◆ The location and extent of the network
- ◆ A narrative description of all aspects of the surveys
- ◆ Equipment and software details
- ◆ Tables summarizing the GPS loop misclosures
- ◆ Results of the minimally constrained (free) adjustment and the formal classification of the network in terms of the relative spatial accuracy
- ◆ Results and associated analysis of the constrained least squares adjustment

- ◆ Final coordinate listings (State Plane Coordinate System CCS83 in units of U.S. Survey Feet)
- ◆ Hard copies of the constrained adjustments (StarNet .LST files)
- ◆ A network diagram showing all stations and the measured quasi-independent baselines
- ◆ Station sketches for the ground control points

Ground Survey QA/QC

The objective of the ground control survey is to provide an accurate horizontal and vertical (3-D) coordinate system to reference the imagery and mapping to that system. All field control is supplemented using airborne GPS for both horizontal and vertical control.

The control survey will be characterized by extensive quality control mechanisms, for example:

- ◆ Dual instrument height measurements using different units of measure
- ◆ Use of redundant, quasi-independent GPS baseline in all loops; loop misclosures
- ◆ Least squares adjustments and statistical evaluations
- ◆ Double run or closed loop leveling lines
- ◆ Use of multiple well distributed existing horizontal and vertical control points as the basis for the new network(s)
- ◆ Independent review and checking of all computations

Quality assurance is provided by full reporting of all results and the inclusion of all computations, field logs, solution printouts, etc.

Aerial Triangulation

Prior to compilation of the DEM/DTM, contour generation and rectification of orthophotos, Sanborn will complete AT. Carefully developed and refined procedures will be followed.

The AT solution will form the basis for the accuracy of all products to be derived for this project. Sanborn will pay particular attention to the equipment and procedures used for this phase of the project.

Sanborn will follow the quality control steps listed below to ensure the highest quality AT adjustment:

- ◆ The project boundary will be identified to ensure that triangulation coverage includes the entire project area.
- ◆ Independent checkpoints will be used and evaluated.
- ◆ Intermediate triangulation results will be thoroughly reviewed by the Lead Technician and the Data Processing Manager.
- ◆ Final triangulation results will be thoroughly reviewed by the Lead Technician, Data Processing Manager, and the Manager of Production.
- ◆ The full and complete documentation of the quality control procedures and results will be presented in the final AT report.

Checkpoints

The only true measure of accuracy is to use independent checkpoints (specifically, points withheld from the AT and used as checks after adjustment).

To meet statistical criteria (via a sufficiently large sample), Sanborn will withhold a minimum of one-third of the City control points to be used as checkpoints to verify the quality of the AT adjustment. This process will allow the City quality assurance that the final mapping products will meet the accuracy specifications for the project.

A final AT adjustment will then be made using all the independent checkpoints as control for the best possible coordinates for subsequent mapping.

The following flow diagram details Sanborn's procedure for the successful completion of the AAAT and the incorporation of the AT within the complete aerial triangulation process.

Accuracy Standards

The following table exhibits the typical level of accuracy achieved using the proposed AT procedures.

AT Accuracy Standards (Typical)	
Criterion/Standard	Comment
$\hat{\sigma}_o \leq 5 \mu m$	<i>A posteriori</i> image coordinate measurement accuracy based on an <i>a priori</i> unit weight
$RMSE \approx 1.9 \rightarrow 3.0 \cdot \hat{\sigma}_o \cdot S$	Planimetric (X or Y) object space RMSE at independent checkpoints
$RMSE \approx 2.8 \rightarrow 4.5 \cdot \hat{\sigma}_o \cdot S$	Vertical (Z) object space RMSE at independent checkpoints
$RMSE \leq 5 \mu m$	RMSE values at image points in x or y

Note: "S" = photo scale

Aerial Triangulation Report

Upon completion of all AT adjustments, Sanborn will submit a final AT report. This report will provide a narrative description of all aspects of the AT phase, tabular information for ground control and checkpoint results, and appendixes including full AT solution printouts where appropriate.

The final AT report will include the following information and data:

- ◆ An executive summary of the aerial triangulation (AT) and its results
- ◆ A narrative description of all aspects of the AAAT and AT bundle block adjustments
- ◆ A basic description of the project including ground control, flight planning, aerial photography, and the airborne GPS observations and results
- ◆ Equipment and software details
- ◆ A description of the AAAT procedures and results
- ◆ Results of the preliminary checkpoint adjustment, the constrained bundle block adjustment, and the formal classification of the AT in terms of its accuracy
- ◆ Final coordinate listings

Digital Terrain Model (DTM), Contours and Planimetric

Sanborn has extensive experience in capturing DTM and planimetric data from aerial photography for use as the base layer of a GIS. The traditional method of collecting planimetric features from aerial photography is in a 3D environment, utilizing photogrammetric mapping equipment and photogrammetrists experienced in photo interpretation. This approach not only provides an accurate XY location of the planimetric features but can also provide accurate Z elevations.

Sanborn uses the following hardware and software for stereocompilation.

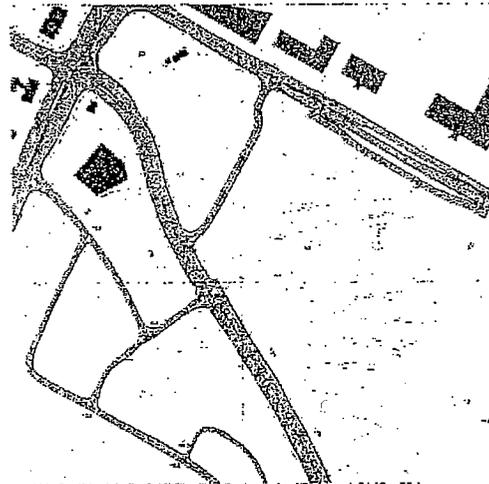
Compilation and Processing Resources		
Software	Platform	Format
Compilation Resources	Z/I SSK ImageStation	MicroStation DGN File Format
Compilation Resources	Leica SocketSet	ERSI File Format
Processing Resources	Cad/Map	DGN/ DXF File Format
Processing Resources	MAP- Editor	DWG/ DXF File Format
QC Software	MAP- Editor	DGN/DWG/ DXF File Format
Editing Software	Cad/Map Map 6	DGN/DWG/ DXF File Format
Editing Software	ArcGIS	Shape File Format
Translation Software	ESRI	ArcGIS 9

Production Methodology

The key steps in the production of DTM and planimetric dataset are simple in concept, yet complex in practice. A well-developed data dictionary and a well-designed database will significantly reduce the complexity of any DTM and planimetric mapping project. Sanborn will work with the City to develop an ESRI geodatabase design for the project with the definition of all the features that are to be collected. Additional features can be discussed as needed.

The City's database attribute structure will be downloaded to each softcopy stereo-workstation. Quality assurance steps will be taken during the data capture process to ensure that each required DTM and planimetric feature is being collected to graphical representation requirements as well as annotation and attribute requirements.

At the completion of the stereoscopic compilation tasks, the compiled model is reviewed using softcopy stereo-display to ensure that all data was compiled correctly. A senior photogrammetrist performs this review with the specific responsibility of maintaining quality control of the project. The compiled file is compared with the imagery and the required DTM/planimetric features are reviewed. If missing features are found, the location is marked in the file in a separate layer and a QC note is inserted with specific comments. The model



can be simply recalled by the stereo compiler and any necessary corrections addressed. This procedure provides two-way communication ensuring consistency of data collection in terms of content and interpretation.

The features to be captured per the RFP are listed in the table below. The City requires a 98% capture rate for all features visible in the imagery.

Planimetric Features		
Building Footprints	Traffic Lights	Railroad
Booster/Lift Stations	Sidewalk (Public)	Culvert (Large >20' in Length)
Treatment Plants	Curb & gutter	Streams
Water Tanks	Edge of Pavement	Rivers

Digital Terrain Modeling

DTM consists of a collection of hard and soft breaklines, which are supplemented with a dense network of accurately placed masspoints. In many instances, planimetric features are also used as breaklines and are subsequently processed to support both the planimetric and contour generation. The following are types of features that may be collected for this purpose:

- ◆ **Hard Breaklines**—Hard breaklines include paved roads, curbs, paved parking, paved driveways, paved alleys, retaining walls, concrete drains, and airport runways, taxiways, and aprons.
- ◆ **Soft Breaklines**—Soft breaklines include lakes, rivers, drains, paved shoulders, gravel roads, unpaved shoulders, unpaved parking, unpaved driveways, unpaved alleys, golf greens, tees, and sand traps.
- ◆ **Ridgelines**—Another form of breakline is captured where the change in terrain is less severe, yet critical to the accurate generation of contours. These ridgelines are typically not planimetric details and consist of such terrain features as the tops and toes of embankments, ridges, and other significant transitions in terrain slope.

Sanborn will produce the new DTM data using softcopy stereocompilation techniques. In a comprehensive stereo compilation process, the technicians initially capture the required breaklines and ridgelines. A model is finalized by adding masspoints and spot elevations in strategic locations to support the accuracy of the completed DTM. The density of masspoints and other terrain-defining elements depends entirely upon the complexity and ruggedness of the terrain.

The DEM and DTM data will be delivered in X, Y, Z ASCII format.

DEM/DTM Compilation Quality Assurance and Control

Sanborn's QA/QC of the DTM/DEM data will involve a review of the existing DTM and a review of new breaklines/masspoints that are added in for areas of change. Some of these checks include reviewing existing DTMs for completeness (coverage, gaps), duplicate points and anomalies (spikes and below ground points), "draping" mass points and break lines over new photography to ensure data is on the ground, identifying areas of change, and independently verifying compiled data to ensure all data is captured correctly.

The following quality control measures ensure the accuracy and consistency of the final DTM/DEM products:

- ◆ A set of work instructions will be created detailing the work procedures that will be conducted on the project.
- ◆ The technician validates final ground control files from the aerial triangulation adjustment.
- ◆ Operators can generate contours “on-the-fly” at various stages of the stereo compilation editing process to ensure that DTMs that generate contours are “on the ground” and within accuracy specifications.
- ◆ A lead technician will review a sample of the DTM models to ensure the data was collected correctly. The following breakdown will be followed for all projects:
 - ❖ All pilots and first delivery areas will be reviewed 100%.
 - ❖ All second delivery areas will be reviewed 50%.
 - ❖ After that, all data will be reviewed based on confidence levels.

Contour Generation

The contours will be developed in accordance with the contour guidelines for topographic maps. When enough data has been processed to cover a contour file, breakline and masspoint data can be extracted into a file that will be used to generate contours. This file of data is somewhat larger than a delivery tile. This larger-sized area is used so that when the TIN (triangulated irregular network) is created, it protrudes past the edge of the deliverable tile. As a result, the accuracy of the contour at the edge of the tile is much greater. Once the contours are created, they are trimmed back to the edge of the deliverable tile. Because the same set of masspoints and breaklines are used to create the TIN at the edge of the tiled sheet, edgematching errors at the sheet edge are held to a minimum. Sanborn’s proprietary processing software automatically flags all mismatched contours so that a graphic technician can correct the problem.

Contour lines will be generated at one-foot intervals as required by the City, and will be developed in accordance with the ASPRS contour guidelines for topographic maps. Typically, every fifth contour line is an index contour and is distinguished using a heavier line style to enhance identification.

All contours will be continuous throughout the project and topology checked to ensure with no gaps or dangles, overshoots/undershoots present. Specific routines will be put in place within the processing environment to ensure that needed line topology has been generated. The specific layers that will be built will coincide with those layers described in the agreed upon database design. Sanborn ensures that all features will meet all topology requirements when the data is placed into the target environment.

Spots

Spot elevations will be indicated at the following locations:

- ◆ Crest of significant closed contours
- ◆ Lowest point of significant closed depression contours, saddles, and cuts
- ◆ Large open areas where contours are sparse.

The spot elevations will be delivered with elevation as an attribute within the shapefile.

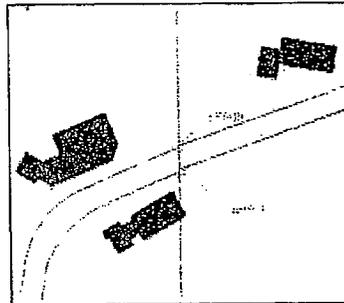
Topographic and Planimetric Quality Assurance and Control

Sanborn has developed a thorough quality control process to ensure the quality and integrity of all of the topographic and planimetric data products it produces. Special care is taken to precisely define all requirements for the data to be created, and stringent quality control measures are put in place to ensure that all data meet those defined requirements.

Interactive Graphic Editing

At the completion of the stereo model compilation, the planimetric mapping files are merged and subject to editing prior to being translated into the GIS system. The editing steps are performed to check for and correct dangles, overshoots and undershoots. Closed polygons and connectivity of lines will be performed and checked. Automated routines will ensure that node exists where different features intercept each other. All features defined within the database as being topologically structured are checked to ensure that no snapping errors or duplicate points exist. Both geographic and attribute checks are performed. Any errors that are found are fixed and the process is repeated until the file is free from errors. Identifying each feature by its individual layer, the cartographic editor is able to verify that every entity is formed by closed polygons, and if left opened in the compilation (driveway attached to the building for example), it will be closed during the editing and polygons from various categories of planimetric feature classes will be assured not to be overlapping each other.

Although normal quality control checks, such as overlay plotting and aesthetic control, are undertaken multiple times for all datasets, Sanborn has also developed a series of automated software checks that are used. These checks are undertaken each time a data file is processed or when data is graphic edited. Having these automated checks in place ensures that virtually all errors are discovered during the production process. The following is a list of the data standards and criteria Sanborn uses during its quality control process for topographic data:



Edge matching	All data that crosses a tile/map sheet will be edge matched and coordinate connectivity present.
Point Duplication	No duplicate structures or graphic entities will be allowed. No points will be duplicated within a data string. Points will not be duplicated across tile boundaries unless it corresponds to a delivery area.
Connectivity	Software checkable digitizing errors such as overshoots and undershoots will be eliminated as specified. Lines that intersect will join precisely.
Line Quality	All straight lines will contain only two points: beginning and end. A high graphic appearance shall be achieved. Transitions from straight line to arcs shall be smooth.
Segmentation	Linear elements will not be broken unless the break reflects a visual or attribute code characteristic.
Precision	All data capture will be accomplished in double precision.
Build and Clean	Coverages shall be built and clean, and no polygon-label errors will exist. Dangers and intersect errors may exist under certain circumstances in the line coverages but not in the polygon coverages.
Symbology	All graphics will be consistent with the symbol specifications with respect to the character of the symbols, line weights, annotation fonts and sizes, symbol displacement (cartographic license), and special applications of the symbology.
Spatial Continuity	All delivered files will represent the specified data as spatially continuous. The data will be topologically structured and all polygons will be mathematically closed. All polygons have centroid label points.
Graphic Standards	All graphics will be consistent with accepted symbology and a high cartographic appearance shall be achieved.

Data Migration to ESRI

With the data now completely structured and edited, it is ready to be migrated to the City's ESRI GIS design. As the migration into the target GIS platform takes place, the data is subjected to different types of QC procedures. Sanborn will perform automated routines in the validation process that occur prior to and during data conversion to ArcGIS. These include QC routines that check the migration specific items, ensure that all data did in fact migrate, discrepancy routines that ensure the migrated data conforms to the database design, and other QC routines that check topology, connectivity, precision, spatial continuity, attribute definitions, attribute ranges, and annotation criteria.



Orthophotography

Sanborn will create color digital orthophotography utilizing the raw images from the Vexcel camera, DTM, and aerial triangulation results.

Since as early as 1987, Sanborn has had a department of experienced imaging technicians who are dedicated solely to the creation of orthophotos. This experience and dedication has led to a 98 percent first-time acceptance rate of Sanborn orthophotos.

This experience allows Sanborn to be flexible and responsive to the City's needs. A team of technicians, lead by a project coordinator, will be assigned to work on the orthophoto generation and QC through the duration of the project. Sanborn's project manager will coordinate the work and facilitate communications concerning radiometry.

Digital Orthoimagery Specifications	
Output Pixel Resolution	0.5-Foot
Imagery Type	4-band RGB, NIR
Accuracy Standard	NSSDA for 1"=100' map scale
File Format	GeoTIFF with associated world files
Tile Format	TBD
Coordinate System	UTM Zone 13

Orthophoto Production

Orthorectification is performed by applying the digital elevation model and aerial triangulation results to the exposures. The rectification corrects for inherent geometric distortions in the scan that are caused by terrain variance, earth curvature, and camera angle in proportion to the ground.

Rectification

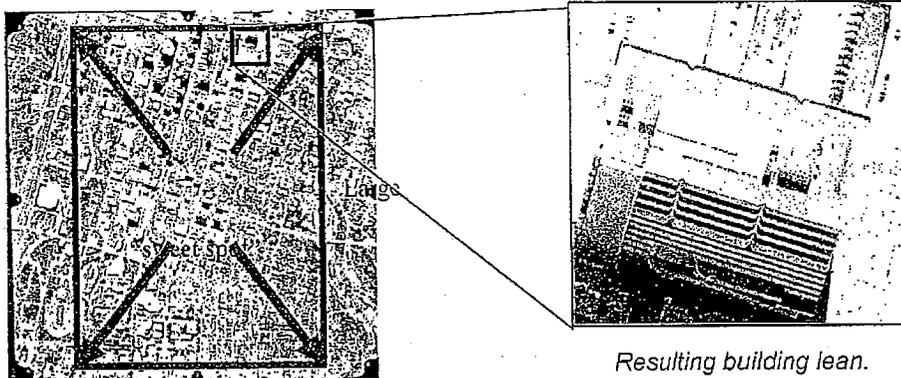
Sanborn's proprietary system, METRO, draws upon digital elevation/terrain models (DEM/DTMs), camera information, the raw scan, and aerial triangulation (AT) data to rectify each digital orthophoto. The DTM used by METRO is in the form of a triangulated irregular network (TIN), not a regular grid DEM. The TIN provides a more accurate representation of the terrain surface.

Resampling Technique

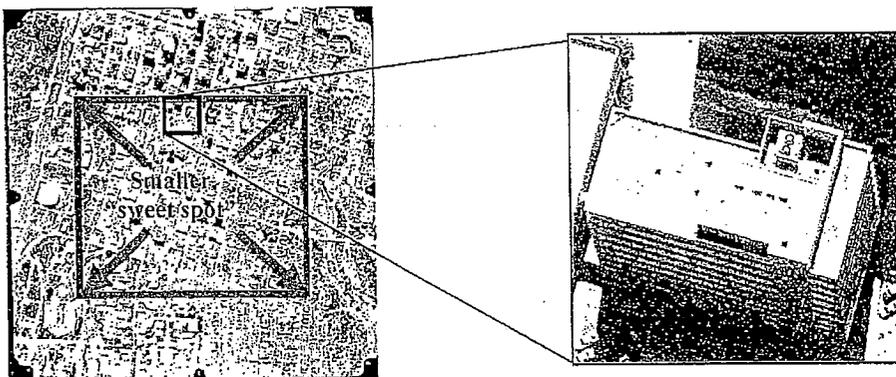
METRO uses the cubic convolution resampling technique, which yields high accuracy and excellent aesthetic quality. Cubic convolution is the industry standard for resampling technique in the production of digital orthophoto imagery. It relies on a 4 x 4 (16-pixel) kernel and a cubic algebraic function. Each orthophoto is reviewed to ensure proper geoplacement of the imagery.

Mosaicking

Sanborn makes orthophotos by using the inner area, or so-called "sweet spot," of every available photograph. This minimizes radial displacement, which increases toward the outer area of a photograph. It also increases the quality of the color balancing between photos (discussed below).



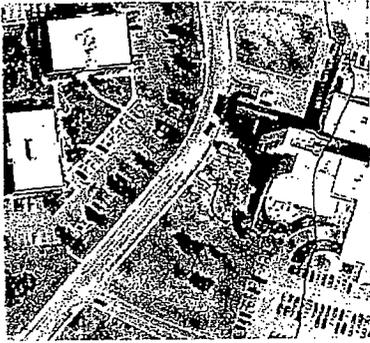
Large area of photo used when rectifying every other photo.



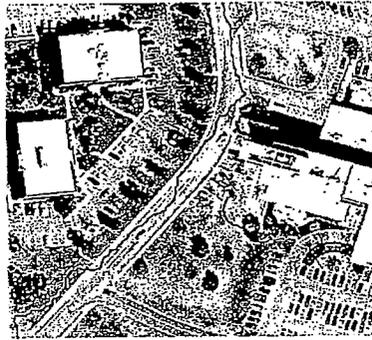
Smaller area of photo used when rectifying every photo.

Resulting building lean.

Sanborn uses a unique mosaicking process that performs pixel matching along a seam line. This process virtually eliminates image distortions caused by above ground features mosaicked from two adjacent photographs. During the mosaicking process, experienced imagery technicians review the seams between orthophotos. They ensure that the orthophotos edge match together to meet the specified accuracy standard. The METRO seaming process avoids elevated structures so that buildings are viewed from only one source photograph.

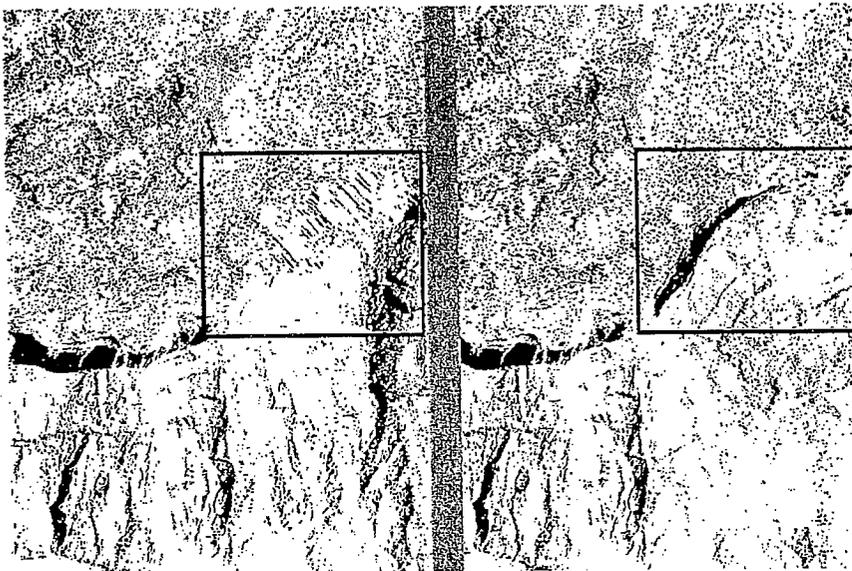


Orthophoto without intelligent seams.



Orthophoto mosaic with intelligent seams.

Sanborn utilizes both the “sweet spot” and intelligent seeming to automatically correct for image smears. Image smears typically are found in areas of high relief where the image angle is parallel to the terrain. An accurate digital elevation model is required to correct this problem. The following image provides an example of this issue:



Smeared terrain

Smeared terrain correction

Color Balancing

Because of the subjectivity of image aesthetics, Sanborn will involve the City’s project manager in establishing guidelines for the image radiometry at the beginning of the project. The use of radiometric balancing techniques requires significant expertise, because it is very easy to distort an image or lose detail. Sanborn will capture imagery that is representative of the ground by using the maximum spectrum for image detail. Furthermore, no individual pixel will have RGB values of 0,0,0.

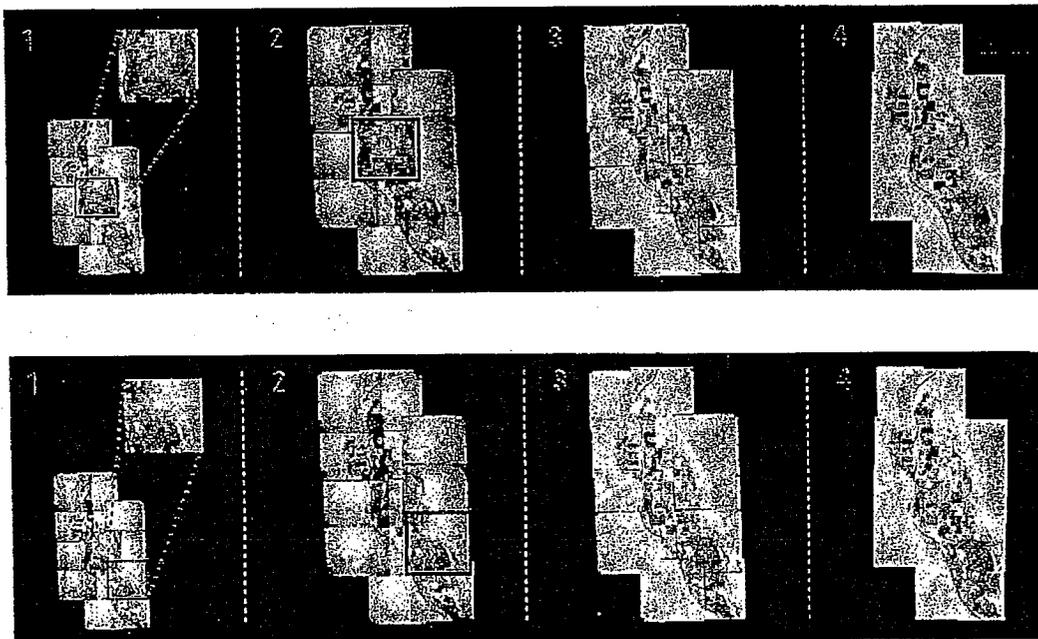
Sanborn calculates the position of the sun in relation to the camera at the time of exposure. This allows METRO to correct for hot spots and reflectance in the photography.

METRO uses a color-balancing tool called SPICE (Sanborn's Proprietary Interactive Color Editor) to correct for inconsistencies within and between photographs. SPICE allows Sanborn to easily specify the radiometric properties of the final ortho product in a 'what you see is what you get' method, and also match easily to client specified target characteristics. The City can provide hard copy and/or digital samples as a target and SPICE will match the preferred target as requested.

SPICE also automatically adjusts artifacts that typically lead to radiometrically inhomogeneous orthos. This process is particularly important in regional areas with high reflectants such as rocks, water or snow.

This technology has been developed based upon the radiometric concerns publicized by ortho end users with the photogrammetric/GIS industry. Sanborn has recognized this concern and believes our solution will provide the City with the highest quality of data possible. Sanborn believes this enhanced process will perform "color matching" as an objective criteria to the over quality of the final product.

The following images show how this process can provide different radiometric values from the same source imagery based on the selection of different color targets. It is this process that will allow Sanborn to auto-match the radiometry of the target sample imagery provided by the City. Sanborn will ingest the sample in stage one of this process to produce the final ortho with similar characteristics.



Digital Orthophoto Quality Assurance

Sanborn puts most of the effort of creating orthophotos into controlling the quality of the imagery. When a seamless database of imagery is created, every portion of every image undergoes visual inspection by an experienced imaging technician. Any artifacts in the imagery caused by processing, rectification, or imagery imperfections will be corrected prior to submission.

The process involved in producing high quality orthophotography is dependent on the successful execution of a variety of tasks performed by several Sanborn departments.

A variety of quality control steps will be performed in the orthophoto production process. The most important QC step is the development of acceptance criteria.

Sanborn will work with the City to establish a set of acceptance criteria for the orthophotography. Orthophotography can be a highly subjective product. While factors including horizontal accuracy and edge matching are straightforward, radiometric discrepancies and differences in contrast and brightness are often a matter of personal preference. What appears to be acceptable, or even desirable, to one viewer may be far from acceptable to another. Therefore we recommend that digital orthophotography acceptance criteria be jointly defined and prototyped before full production will commence on the project. These inspections that are typically completed are listed below:

- ◆ Visual inspection of geometry: Evaluate final geometric fit for compliance to specifications and/or published data quality statistics
- ◆ Accuracy: Use of targeted field control and checkpoints as quasi-independent validation of accuracy
- ◆ Image quality: Includes mosaicking, edge matching, brightness, shadows, and contrast
- ◆ Other issues: Radial displacement, water reflections, and system anomalies

Sanitary and Water Feature Conversion

Sanborn will perform the utility feature conversion using a three-step methodology:

1. Capture of features from source maps
2. Survey of digitized and new features
3. Rectification of data to surveyed locations

This will provide the City with highly accurate data that is ready for incorporation into the City's GIS.

City Provides Conversion Source Documents

The conversion and field inventory process must be supported with reliable and complete source documents. Sanborn understands that the City has sewer and water source map documents available for the conversion task. Sanborn will review the source documents with the City to clarify symbology, notation, as well as review digitizing and attribution rules.

Capture and Attribution of Features from Source Maps

Sanborn will utilize a heads-up digitizing methodology to perform the initial digitizing and attribution of the utility features. Utility point features, i.e. manholes, hydrants, valves, etc., are placed in their approximate georeferenced location utilizing the City's existing digital orthophotography as the base map. Where possible, the visible features from the City's existing digital orthophotography will be utilized for positional placement.

Following the capture and attribution, a unique ID is assigned to each utility feature. The unique ID is utilized during the production phase of the project to relate the GPS survey and field inventory data back to the digitized feature.

Develop Field Capture Guidelines

It is very important that each member of the project team involved with the capture of GPS data associated attributes perform the task the same way. The development of capture guidelines assures that the surveyors

and staff associated with the capture of the attributes are performing the tasks in a consistent, exact manner. We recommend the City collect digital pictures of the features to be captured. The digital picture can then be incorporated into the field capture guidelines. The capture guidelines document the location of the GPS capture as well as outline the attributes to be collected. The guidelines become the framework on which the GPS data collectors are programmed. The guidelines are provided to the City as a project deliverable. The City can then incorporate the guidelines into their update and maintenance functions following delivery of the utility geodatabase.

Program GPS Data Collectors

Based on the Field Capture Guidelines, Sanborn programs the GPS data collectors. The guidelines are incorporated into the development of the data dictionary to be utilized for the GPS and attribution field inventory.

Perform required Survey/Field Inventory

The digital utility files, along with the unique IDs, are exported and loaded onto the GPS data collectors. Where available, limited planimetric features such as street centerlines, are imported to aid the GPS crews with navigation. This process allows the surveyor to walk to the mapped features. It also provides an opportunity to validate the location and existence of a feature location prior to deploying staff to a project area to perform the collection.

GPS Procedures

Sanborn will dispatch the number of field inventory crews necessary to maintain the City's timeline for project completion. Crews will be fully equipped with all required safety and communications equipment, as well as the appropriate GPS receivers for the work to be done that day.

High-accuracy GPS receivers will be used for the field data acquisition effort. The survey class will consist of "GPS" if the feature is successfully surveyed, "Obscured" if the GPS or radio signals are obscured by trees or buildings to the point that it is not possible to acquire an accurate position of the feature, and "Not Found" if the feature cannot be located. In addition, Sanborn includes a note field in the data collectors to allow the GPS technician to note issues with the feature, i.e. inaccessible, etc. In cases where new features are found in the field that cannot be correlated to the utility data displayed on the data collector and it is deemed that the feature is a required feature, i.e. hydrant, manhole, etc., the feature will be surveyed and assigned an ID of "0" in the field. A feature ID of "0" represents a "New" feature.

It is important to note that, as a result of the extensive data preparation referred to earlier, horizontal coordinate values will be pre-established for all features to be collected, simply by creating nodes at the geo-referenced record location of each fire hydrant, valve or manhole. Similarly, the record feature and attribute values for each feature to be gathered can be pre-populated into the data collector database. This will provide the field crews with the critical ability to "steer" to the record location of each feature through the use of their GPS receivers, quickly collect the needed information, and move on to the next feature to be mapped.

Street signs will also be captured during the field collection task. The field crew will also photograph the sign, which will be hyperlinked to the feature in the geodatabase.

GPS Accuracy

The stated GPS positional accuracy required for this project is 0.5 meters. Sanborn will meet this accuracy requirement.

Field Capture of Feature Attributes

Feature attributes are captured when they are surveyed in accordance with the Field Capture Guidelines.

Perform Feature Adjustment/Manual Editing

Utilizing the unique ID assigned to the utility features, the corresponding GPS data and field inventory (attributes) are loaded into the database. The utility features are adjusted to their corresponding GPS surveyed location. Sanborn's process moves the feature node, i.e. manhole, while maintaining connectivity. At this time the field inventory attributes are loaded. Some manual editing may be required to adjust features that could not be GPS'd due to either not being found or inaccessible, etc. Adjustments are usually minimal and are performed in adherence to strict rules. Primarily the adjustments are performed to adjust a position of a non-GPS'd feature for aesthetic purposes.

Problem Resolution

Similar to the parcel conversion task, issues will arise that require resolution. Typically, these issues deal with conversion source discrepancies or data anomalies that do not fit the planned conversion processes. In these events, Sanborn has traditionally used a process called Problem Action Report (PAR) to identify a problem and present a solution. Sanborn will document each problem encountered that is not clearly addressed in the conversion plan and submit a PAR to the City. The City reviews the PAR and either approves the proposed solution or provides an alternative solution. The final resolution must be agreed upon and signed by both parties prior to execution. PARs will always, at a minimum, include the following:

- ◆ Source map number/type
- ◆ Date the PAR was issued
- ◆ Name of the technician responding
- ◆ The problem/anomaly description
- ◆ Screen capture of the problem area
- ◆ Sanborn's recommended solution
- ◆ Area for the City to sign off on recommended solution

In some cases, a resolution to a PAR is applied globally, meaning that the solution would be applied whenever the same situation is encountered. If this situation occurs, the PAR is incorporated into the conversion plan and adopted for the remainder of the project. This is only done with written authorization from the City.

Copies of PARs associated with a delivery area are submitted upon delivery. PARs are incorporated into the QA/QC and review process to ensure that the corrective action is not changed during the review process. This is very important because of the level of effort to collect data, analyze it, and provide a remedy must not be overturned in the review process.

Each PAR is given a unique tracking number. The status of all PARs are tracked and reported on a weekly basis. Typically, Sanborn requests that a submitted PAR be resolved within two working days.

QA/QC of Project Deliverables

Sanborn will perform the QA/QC of the attributed features. QA/QC will consist of both a manual and an automated process. The manual QA/QC will consist of a visual validation of feature attributes looking for anomalies related to feature position, topology, etc. Specifically with the water utility, Sanborn will review the adjusted features and the pipe segments to assure they follow the curvature of the street where appropriate. The automated process consists of applications that will validate mandatory attribute values to ensure that all values are complete.

Create Metadata

Sanborn will create metadata for each of the feature classes representing sanitary and water features. Metadata will be created using the tools available in ArcGIS 9.x or ArcCatalog. Specific metadata requirements will be established during the project initiation meeting.

City Review

The City's QA/QC should primarily consist of a manual or visual verification of the feature and attributes against the conversion source. Rules will have to be established with the City to alleviate potential problems when attributes from source do not match what is on the plots. This is going to occur when attributes captured in the field do not match what was collected from source. Sanborn will work with the City in establishing standard procedures for the review process.

QA/QC would consist placing an Error Point feature in the geodatabase and attributing the feature with the required corrective action.

Sanborn will develop the review database for the City and incorporate it into the City's geodatabase. This database modification allows the City to perform an onscreen QA/QC, place a point feature and document the required corrective action. Detailed requirements will be worked out with the City during the Project Initiation phase of the project, but typically the QA/QC database will consist of the following rules.

- ◆ Topological error
- ◆ Incorrect feature
- ◆ Missing feature
- ◆ Attribution error
- ◆ Positional error

This tool will provide the City with a geodatabase tool that will allow them to efficiently review and clearly document the location of an error, as well as easily document the corrective action. The geodatabase is provided to the City, and upon completion of the City's review the geodatabase is returned to Sanborn. Sanborn visits the Error Points and performs the required edits or corrections.

Following the edit cycle, the final QA/QC is performed and the project deliverables are created and shipped to the City.

City Performs Final Review, Provides Written Acceptance

Upon completion of the edits or corrections, the City is provided with a corrected database for review. The City's final review consists of a review of the edit calls only. Upon acceptance of the final corrections, the City will provide written acceptance of the project deliverables to Sanborn.

Delivery

Completed data will be delivered to the City in geodatabase format according to the production schedule to be defined during the pilot phase of the project. All data will be delivered on DVD or via FTP site transfer.

Web Map/Feature Services

AppGeo will design and create a GIS website for the City of Rifle, in consultation with City staff and utilizing the new base map data sets and other data that are in an accurate coordinate system compatible with the new base map. The application will be developed in either ArcIMS or ArcGIS Server, based on the results of the Needs Assessment. AppGeo will host the application during the development and testing phase of this project, and either host the application during its deployment or deliver it to Rifle for installation on their own hosting facility. We have submitted a separate cost for yearly hosting.

Based on our experience in over 50 municipalities of all sizes, AppGeo will meet with City staff and design a website most appropriate for Rifle's needs. AppGeo will also present the advantages and costs for hosting in Rifle with town hardware and software or via a hosting service.

Our existing websites include both publicly accessible sites and restricted sites requiring a login and password. This link on the AppGeo website shows various examples of our public custom websites for municipalities and others: <http://www.appgeo.com/Default.aspx?tabid=128>

We are proposing a robust "3-tab" website with navigation tools, advanced search capability; feature identification, measurement tools, emailing of current view, and PDF printing. These tabs, are exemplified in our website for Chelmsford, Massachusetts <http://host.appgeo.com/ChelmsfordMA/Map.aspx>

Tab 1. Parcel Search -locate and zoom to a parcel based on owner name, address, etc.

Tab 2. Abutters List -automatically find abutters within a user-defined radius and create mailing lists based on the assessor's data

Tab 3. Interactive Mapping- would allow the user to inspect and display all of the data that will be created in the base and utility mapping phases of this project.

The site we propose will be designed in consultation with Rifle staff so as to conform graphically to the existing Rifle website design.

Data Delivery

Sanborn will make deliveries on DVDs, FTP or on a USB 2.0/firewire external hard drive (Windows compatible, to remain the property of the City). All files will be checked to ensure compliance with the City's software and hardware environments.

Product Tiling

Sanborn is able to deliver all data in any tile scheme, and can provide options on tile schemes and conventions.

Metadata

Sanborn will prepare metadata for all deliverable tiles and feature classes, in the City's desired format. Either ASCII or XML formats can be accommodated. Sanborn will work in conjunction with the City to ensure consistent FGDC compliant standards.

Pilot Delivery

Sanborn strongly supports the execution of a prototype project for all phases. An area will be selected by the City and Sanborn. The pilot will establish a mutual understanding of delivery formats, data standards, and procedures to follow throughout the remainder of the project.

Deliverables

Sanborn will provide the following deliverables for the project.

Deliverables
Preliminary and Final Evaluation Reports
ESRI Personal Geodatabase Design
Parcel Data in ESRI Personal Geodatabase
Digital Flight and Control Map
Ground Control Report
Aerial Triangulation Report
Digital RGB/NIR (4-band) 32-Bit Orthoimagery in GeoTIFF Format
Planimetric Features, DTM and Contours in ESRI Personal Geodatabase
Sanitary and Water Features in ESRI Personal Geodatabase
Web Map/Feature Services (WFS/WMS)

Quality Assurance/Quality Control

To assure our performance meets or exceeds the City's requirements, Sanborn is fully implementing its proven ISO 9001:2000 processes to assure all contract materials are delivered in accordance with the City's delivery schedule at the required accuracy and quality. The goal is to implement processes that identify problems early in the process. Quality control validation points are inserted into the overall program process at key points and quality assurance protocols are completed prior to submission of deliverable products.

Checks of work products immediately following a key process step provide the opportunity to assure the data at that point are of acceptable quality for input to the next process step. Any data found defective is immediately returned to the previous step for correction or recollection.

Listed below are several key steps that will be initiated at the beginning of the project to support our Quality Plan.

- ◆ Sanborn will conduct a QA/QC technical work session with appropriate City representatives. This work session will be conducted during the initiation phase of the project. It will enable us to make sure that potential QA/QC issues are adequately addressed by Sanborn.
- ◆ Sanborn will designate an internal independent Quality Assurance Manager, Mr. Matt Wright for the duration of the program.
- ◆ Sanborn will work with the City to develop formal acceptance criteria for the final digital orthophotography. These criteria will document production standards for the final imagery.
- ◆ A detailed Quality Plan will be developed to be used on concert with the acceptance criteria. This document will include all checklists and forms to be used for quality reporting.
- ◆ Sanborn will conduct internal meetings with our managers and staff to ensure all team members have a full understanding of the project and quality control steps. Training sessions will be conducted as appropriate.
- ◆ Sanborn will also conduct a pilot program. This pilot will serve to test our QA/QC process and to make any necessary revisions as appropriate.

- ◆ The goal of this phase of the program is to implement a QA/QC program that is robust, comprehensive, and complementary of the procedures employed by the City.

ISO Certification

Sanborn's Colorado office earned an ISO 9001:2000 certification and is registered with Platinum. ISO 9000, a Quality System Standard, is a series of five international standards that provide guidance in the development and implementation of a specific Quality Management System. With Sanborn's ISO 9001:2000 certification, The City is assured that:

- ◆ The requirements and specifications of the project have been thoroughly and rigorously evaluated and documented
- ◆ The production processes and procedures employed for the project are appropriate and adequate to produce the results intended
- ◆ The production processes and procedures are controlled and results will be consistent and repeatable
- ◆ Documentation will be maintained that allows for evaluation of the processes and procedures to eliminate the source of nonconformities and to facilitate continual improvement of the processes and procedures
- ◆ Adequate facilities are available to meet the needs of the project
- ◆ Sufficient numbers of competent and adequately trained employees are working on the project

Sanborn's Quality Management System has been developed to ensure that adequate and continuous control is in operation for all activities affecting product quality. Where specific regulatory requirements affect our processes, our procedures and instructions will be designed or revised to meet such requirements. Sanborn employs methods and techniques that foster continuous improvement and good business practice.

Quality Policy Statement

Sanborn Quality Policy

Sanborn's commitment is to consistently provide the highest value to our customers with quality products, information and services.

Sanborn's quality management process is the foundation for our success. The employees individually and collectively are responsible for the quality of the products, information and services offered by Sanborn by meeting or exceeding the requirements of our customers.

Quality Manual

The Quality Manual contains statements of the company's general policies as specified in the ISO 9001:2000 standard. The Quality Manual is supported by quality system procedures, which are contained in the manual. These quality control procedures are used during each production phase of the project as described earlier in this Section. These procedures are integral components of our production processes and are inserted at strategic points in the workflow. They are designed to detect errors or omissions early in the production cycle where they can be quickly remedied.

Quality Management

Sanborn's Quality Assurance Manager, Mr. Matthew Wright, will be directly involved with all quality aspects of the project. Mr. Wright's responsibilities include monitoring all systematic quality activities to ensure that

the products and services provided by Sanborn will satisfy the requirements of the project. Specifically for this project, Mr. Wright will:

- ◆ Drive the quality process to ensure that products are produced consistent with Sanborn's established ISO standards and customer standards as contractually agreed
- ◆ Develop the final Quality Plan for the project
- ◆ Coordinate with department managers to define customized QC steps and ensure compliance
- ◆ Attend the Project Initiation Meeting to present, discuss and answer any questions regarding our Quality Plan for this project
- ◆ Communicate with representatives of the City as necessary to discuss quality issues

Staff Responsibilities

Sanborn staff members are aware of what they are authorized to undertake and are responsible for achieving. This is ensured by documentation of responsibilities and authorities in specific procedures. All employees are responsible for following applicable policies, procedures, and work instructions. Additionally, every employee has the responsibility and authority to:

- ◆ Initiate action to prevent the occurrence of any nonconformities relating to product, process, and the Quality Management System
- ◆ Identify and record any problems relating to the product, process, and the Quality Management System
- ◆ Initiate, recommend, or provide solutions through designated channels
- ◆ Control further processing and delivery of products until the deficiency has been corrected

Management Review

Sanborn strives for continuous improvement; therefore, management review meetings are held on at least a biannual basis to evaluate the Quality Management System's continued effectiveness and suitability in satisfying the requirements of both ISO 9001:2000 and our stated quality policy and objectives. We review the results of audits, all irregularities and comments, external influences on our business, and the effectiveness of the whole Quality Management System.

This review includes quality planning to ensure that changes in our processes are evaluated and that Quality Management System requirements are addressed prior to the implementation of new or revised processes. In addition, management review meetings serve as a vehicle where Sanborn may evaluate potential nonconformance and take actions to prevent their occurrence. Topics discussed and action plans resulting from these meetings are recorded in documented minutes, which are maintained as quality records in accordance with procedures.

Project Management

Sanborn's Project Manager, Ms. Karen Adkins, PMP, will be The City's single point of contact and will serve as your primary liaison with Sanborn operations staff and management. Ms. Adkins has a great deal of experience in the mapping profession.

Sanborn's project management approach encompasses best practices of the Project Management Institute, which are applied to meet or exceed the requirements of ISO 9001:2000. In general, the Ms. Adkins will be responsible for project definition, production oversight, scheduling, quality management, and financial and contractual management.

Project Definition

The project definition phase begins at Sanborn by loading the project schedule into our project scheduling software. This project management and production tool is used to track project resources and the schedule throughout the life of the project. The input is based upon the defined scope and extent of services, sources provided by the City, deliverable products, and services and the schedule. The output provides the basis for a Project Initiation Meeting.

Project Initiation

Prior to any production activities, a Project Initiation Meeting is convened where Sanborn managers and production staff members will meet with appropriate the City representative to:

- ◆ Review the technical requirements of the project against the proposed technical plan contained in Sanborn's proposal.
- ◆ Review the project-specific Quality Plan presented at the meeting by Sanborn. Included will be a review the product acceptance procedures, methods and criteria that will be used by the City to determine product conformance with product specifications.
- ◆ Review any sources that are to be supplied by the City against the requirements and expectations of Sanborn
- ◆ Review the proposed project schedule and finalize interim and final delivery dates
- ◆ Review the schedule requirements by specific work tasks and the interdependencies of the sources of information to be supplied by the City
- ◆ Define the parameters of a pilot or prototype project where the proposed procedures will be tested for their ability to meet product specifications and/or the ability of the product specifications to meet the needs of the City.
- ◆ Define all communication protocols and procedures that are necessary for timely and effective transfer of information.

Production Schedule

Sanborn's project manager will evaluate the suitability of the production schedule contained in the bid documents and Sanborn's proposal during the project initiation meeting. That schedule will be re-evaluated after the completion of the pilot or prototype project and before the balance of the project is started.

Communications Management

Communication requirements will be incorporated into the Quality Plan. The specific requirements for each project are unique. Therefore, the tracking and reporting tools and procedures necessary for effectively managing the project are established for each project and maintained throughout the term of the contract.

Meetings and Conference Calls

Meeting minutes from project team meetings and conference calls will be produced and distributed by Ms. Adkins. These minutes shall include descriptions of the issues discussed during the meeting, their resolutions, and the necessary follow-up. All project records, including correspondence, reports, invoices, and specifications, will be maintained in the Project Control Book by Ms. Adkins.

Production Audits

Ms. Adkins will conduct weekly meetings with the appropriate production department personnel. At these meetings, Ms. Adkins will address:

- ◆ Consistency and conformity of inputs and outputs for each production process being employed for the project
- ◆ Any issues related to the sources provided by the City, if applicable
- ◆ Adequacy of the production personnel's training
- ◆ Adequacy of production resources being applied to the project
- ◆ Effectiveness of any corrective actions taken in response to nonconforming outputs in the production processes
- ◆ Any preventive actions that are needed to avoid nonconforming outputs due to identified weaknesses in production procedures or processes
- ◆ Results of the audit of final products by the City

Project Status Report

The Project Status Report provides project team members with periodic documentation on the project status at specified time intervals. The report summarizes project activities completed over the past reporting period and those planned over the next similar time period. Information contained in the reports includes:

- ◆ Major activities completed during the most recent reporting period
- ◆ Summary of the production status relative to schedule
- ◆ Description of current project issues
- ◆ Production forecasts for the next reporting period
- ◆ List of requested action items
- ◆ List of outstanding issues and action items
- ◆ Status of Problem Action Reports
- ◆ Date of the next report
- ◆ Distribution list for the report

Project Audits

Each month, Sanborn conducts independent audits on projects throughout the organization. Project team members, including representatives from finance, technical services, and each department manager involved with the project, meet to review the current process and determine if the project is meeting the needs of both the City and Sanborn.

The production processes, current financial condition of the project, schedule, and overall quality of the deliverables are reviewed. If necessary, action items and owners of those items are identified and corrective measures, if required, are initiated and tracked by Sanborn's ISO Management Representative.

The objectives of project audits are to:

- ◆ Provide an independent review of a project's progress against the project schedule
- ◆ Ensure that variances to the scope of services, finances, and schedule are identified and being managed through the change management processes
- ◆ Initiate necessary corrective and/or preventive actions
- ◆ Facilitate structured communication among project team members
- ◆ Ensure that any previously identified issues from prior audits are fully resolved and that new issues are assigned to appropriate personnel for resolution
- ◆ Anticipate future problems and initiate appropriate preventive actions to minimize their impact

- ◆ Apprise top management about the project status
- ◆ When all production activities have been concluded and all deliverable products are accepted, Ms. Adkins initiates the following project close-out activities:
- ◆ Verify that all project deliverables have been completed and accepted
- ◆ Verify that all invoices submitted have been paid
- ◆ Verify that all data backups of project information are completed
- ◆ Verify that all customer sources have been inventoried, packaged, shipped and received in good condition
- ◆ Conduct a customer satisfaction survey

Technical Support

As Sanborn's day-to-day point of contact for the City, Ms. Karen Adkins will support the City throughout the project lifecycle. Mr. Jason Caldwell, Director of Strategic Accounts, is a secondary contact who can be called upon at anytime. If Mr. Caldwell and Ms. Adkins are both unavailable, Sanborn offers a Customer Service hotline that can be reached at 1.866.SANBORN. This Customer Service hotline is staffed daily from 8 -5 (Mountain Time) Monday through Friday.

Schedule

The schedule will be finalized after the Evaluation of *Hardware/Software Needs for GIS Setup* tasks and upon completion of the pilot phases. Any modifications to the schedule will be implemented with approval by the City of Rifle.

Acceptance Criteria

The following acceptance criteria are based on the Scope of Work in the preceding sections. Any source data and materials provided by the City of Rifle for the purpose of producing the data must be complete, interpretable and of sufficient accuracy to support the production of the data.

Base Map, Contour, Planimetric and Sanitary and Water Data

Sanborn will meet the following accuracy requirements:

- ◆ The required positional accuracy for the parcel base map data is 1-foot horizontal at 95% confidence (NSSDA).
- ◆ The required GPS positional accuracy for the sanitary and water survey locations is +/-0.5 meters.
- ◆ The required positional accuracy for the planimetric and topographic data is ASPRS Class 1 at 1"=100' map scale:
 - ❖ Vertical: 0.67' RMSE
 - ❖ Horizontal: 1' RMSE

Sanborn will produce the base map, contour, planimetric and sanitary/water data to meet the following requirements:

- ◆ Edgematching - All digitized features must be both visual and coordinate edgematched with features in adjacent sheet files. No edgematch tolerance will be allowed. Attributes for adjoining features must also be identical.
- ◆ Point Duplication - No duplication of points that occur within a data string is permitted.

- ◆ Connectivity - Where graphic elements visually meet, they must also digitally meet. All confluences of line, area, and polygon data must be exact mathematically; that is, no overshoots, undershoots, or offsets or pseudo nodes are permitted. Lines that connect polygons must intersect those polygons precisely; that is, every end point must be an intersection point of the respective polygon.
- ◆ Line Quality - A high quality cartographic appearance shall be achieved. Transitions from straight line to curvilinear line segments shall be smooth and without angular inflections at the point of intersection. The digital representation must not contain extraneous data at a non-visible level. There shall be no jags, hooks, or zero length segments. Curvilinear graphic features should be smooth with a minimum number of points. When appropriate, line smoothing programs should be used to minimize the angular inflection in curvilinear lines. Any lines that are straight, or should be straight, should be digitized using only two points that represent the beginning and ending points of the line.
- ◆ Segmentation - The digital representation of linear elements must reflect the visual network structure of the data type. An element should not be broken or segmented unless that segmentation reflects a visual or attribute code characteristic, or unless the break is forced by database limitations.
- ◆ Area and Polygon Closure and Centroids - For area features being digitized, the last coordinate pair must be exactly (mathematically) equal to the first coordinate pair.
- ◆ Point Criteria - All point features shall be digitized as a single X,Y coordinate pair at the visual center of that graphic feature.
- ◆ Spatial Continuity - The structure of the map data shall not inhibit the execution of GIS functions across boundaries or artificial discontinuities (sheet edges, model edges, or other delimitations).
- ◆ Precision - All coordinates shall be captured and stored in double precision.
- ◆ Topology - Depending on the map layer, the Contractor shall implement topology rules and an appropriate cluster tolerance to ensure the data is clean and meets specifications.
- ◆ Missing Features - As part of the QA/QC review, the Contractor and City must establish a process to quickly and accurately identify any features missed in the first compilation for recompilation; one that will not disrupt the project timeline. This must be done in the pilot phase.

Orthophotography

Sanborn will meet the following horizontal accuracy requirements:

- ◆ ASPRS Class 1 for 1"=100' Map Scale

Pixel Resolution Orthophotography	Horizontal Accuracy
0.5 foot	+/- 1 foot (2 pixels) RMSE

Features on the ground surface in the orthophotography will be within the above tolerances of the true position of that feature. If an error occurs and these tolerances are not met, the orthophotography should be rejected.

Acceptance/Rejection Methodology

The aesthetic quality of the orthophotography is rated separately from the spatial accuracy tests. A single orthophoto deliverable, or tile, may warrant rejection if it fails in any of the five categories listed below.

Experienced imagery technicians at computer workstations check the aesthetic and functional quality of the imagery prior to delivery as a standard Sanborn process.

Acceptance/Rejection Criteria

There are numerous factors affecting quality that are inherent to digital ortho production. Digital ortho imagery should not be rejected for these inherent aesthetic problems. For example, a contrast difference in an open field would not affect the functionality of the imagery as significantly as would a seamline obscuring a private residence.

Five categories of image quality have been selected for evaluation based upon aesthetic and spatial importance. Other quality issues of less importance or issues that are automatically fixed are discussed at the end of this document. If not stated, the acceptance criteria addresses issues that occur in ortho imagery produced from both analog film and digital camera data.

1. Edgematching

When mosaicking ortho imagery, it is possible that the orthorectified imagery from each source image may not precisely join or geometrically edgematch to the adjacent orthorectified image as shown in Figure 2-1. Visual inspection of the imagery is performed by Sanborn to ensure that features *on the ground* along the seam between orthophotos align within the standards set.

As a feature may be shifted 2 pixels from the true ground position in one image, and shifted in the opposite direction 2 pixels in the adjacent image, an acceptable cumulative shift of features between images may be up to 4 pixels.

REJECT IF:

- ◆ Edgematch of features is more than a 4-pixel shift.

ACCEPT IF:

- ◆ Edgematch of features is a 4-pixel shift or less.

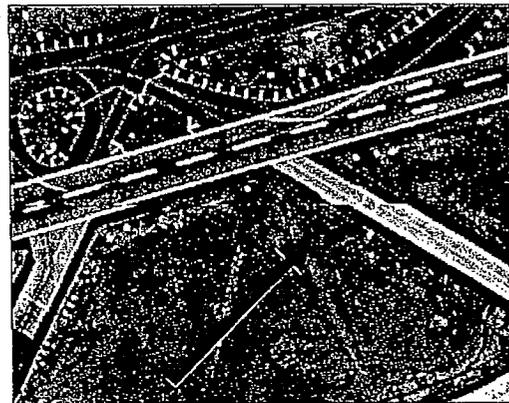


Figure 2-1: Example of poorly edgematched color infrared imagery.

2. Color Balancing

Inconsistent radiometry is one of the most noticeable aesthetic issues in mosaicked orthoimagery. Overview displays of project areas can take on a "checker board" appearance when there is inconsistency in color between images as shown in Figure 2-2. When viewed at high resolution, seams between images may appear as a hard line between distinctly different color, brightness or contrast levels.

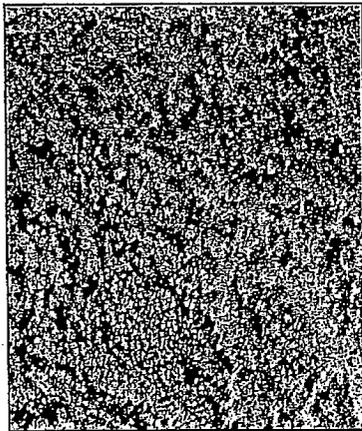


Example of imagery with unacceptable radiometric consistency.

Example of imagery with acceptable radiometric consistency.

Figure 2-2

Sanborn is continually developing new tools and procedures to better control and blend radiometry.



However, even after radiometric balancing, changes in the environment during image capture (such as sun angle or humidity), digital image processing, or different flight dates may result in some radiometric differences which should be accepted as shown in Figure 2-3.

This picture shows imagery taken at different times of the day. When the photograph was captured, imagery to the upper right had more haze in the air than to the lower left. This is kept to a minimum through specifications for the capture of aerial photography.

This effect does not affect the interpretability of the imagery and is acceptable as a standard product.

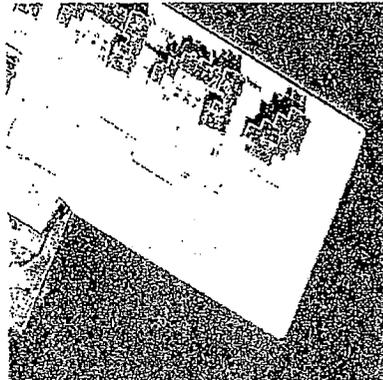
Figure 2-2

REJECT IF:

- ◆ No radiometric corrections have been applied to imagery.
- ◆ Sharp contrast is visible at photo seams, which affects image interpretation.
- ◆ There are significant radiometric differences among image frames, which inhibits interpretation of ground features.

ACCEPT IF:

- ◆ Image seams are blended to a smooth seam.
- ◆ There are minor radiometry differences.
- ◆ Radiometry is consistent among individual frames.



Low contrast (white) in brightest areas with important information



Adjusted image reveals important content.

3. Saturation

The natural reflectance of many materials on the ground can sometimes cause problems with digital ortho imagery. These include washed out areas, little or no detail in the affected area, and radiometric/mosaicking problems as shown in Figure 2-4.

Determining an ortho project's desired overall brightness level depends on user preference. New imagery will be created with the highest quality image processing software. The client will be given the opportunity to review the overall appearance of the ortho imagery before the imagery goes into full production.

When imagery is processed from Level 0 to Level 3, the processing software uses parameters that control brightness and contrast. However, the settings must be fine-tuned for optimum results. As more detail is captured at the ends of the spectrum (very bright or dark areas), less detail is captured in the middle of the spectrum. Furthermore, it can be extremely difficult and sometimes impossible to extract image detail at all ends of the spectrum when converting from 16-bit imagery during initial image processing.

The ability to interpret features differs from the ability to see the features plainly. It is still possible to interpret features that may be somewhat obscured or even blown out.

Typical features that have potential to be saturated are rooftops, sun glint, and white features. Features that should be interpretable are air conditioning units, swamp coolers and any other feature where the square footage is four times the pixel resolution. For example, if the pixel resolution is 0.5 feet and the swamp cooler on the rooftop has an area of two square feet then the swamp cooler should be identifiable. However, blown out rooftops are subjective issues because they are not ground features and do not affect interpretability or accuracy of ground features.

REJECT IF:

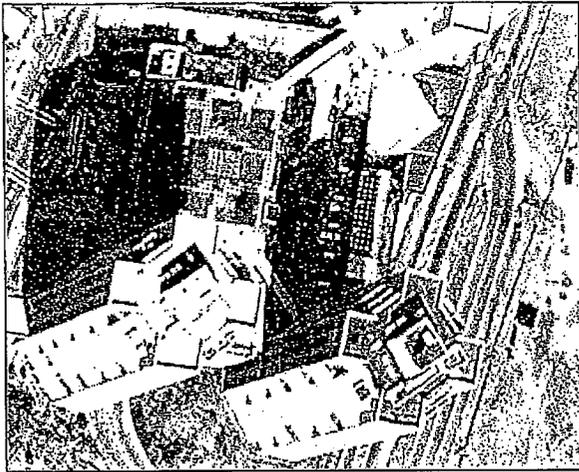
- ◆ Ground features are four times the pixel size in length and aren't interpretable in bright areas.
- ◆ The imagery's overall brightness does not meet specifications set before production.

ACCEPT IF:

- ◆ All features four times the pixel size in length in bright areas are interpretable.
- ◆ The imagery's overall brightness meets specifications set before production.

4. Shadows

It is nearly impossible to obtain ortho imagery without the shadows of buildings or cliffs. However, if the digital imagery is processed correctly, it should have acceptable detail in shadow and bright areas.



Acceptable shadow detail.

Figure 2-6

values are black (255).

If a seam line runs through a shadow, the shadow may change position or stop at the seam line. This may draw attention to the shadow, but is not grounds for rejection of data. Sanborn does not route seamlines around specific shadows to allow for ground features to come from the "best" image. Sanborn does route seamlines to avoid buildings and ground features

Typical features that can be seen in the imagery are sidewalks, painted lines on the street, cars, houses, swimming pools outlines, porches, outdoor furniture, etc.

There are instances when a shadow will be cast on areas that essentially will lack detail. Features such as grass, bushes, water, black automobiles or other very dark colored features will not be very distinguishable in shadows. Features like this are not grounds for rejection.

REJECT IF:

- ◆ Ground features are not interpretable in shadow areas, pixel

ACCEPT IF:

- ◆ Features in shadow areas are interpretable.

5. Contrast

Desired contrast levels vary among users, depending on the ortho imagery's intended use. Users who overlay vector data on imagery often prefer flat-looking imagery so the vector data are more visible. Also, users who plan to make hard-copy reproductions often prefer low-contrast imagery. However, many users say high-contrast imagery is more aesthetically pleasing to view and interpret.

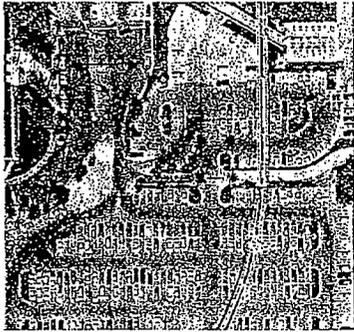


Figure 2-7

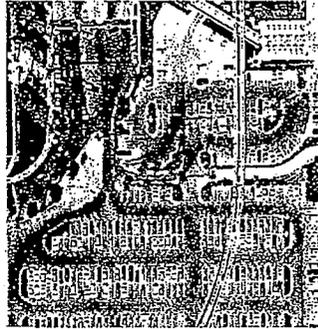


Figure 2-8

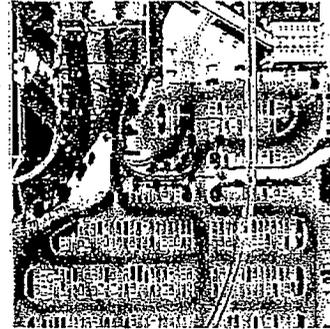


Figure 2-9

Good communication between the imagery user and Sanborn at the initial stages of a project will help save time and effort in determining contrast criteria (Figures 2-7, 2-8 & 2-9). There is a balance between conserving detail in bright and shadowed areas and producing high contrast. By maintaining this balance, acceptable ortho imagery will be achieved. The danger in enhancing contrast is that other characteristics, such as hotspots and bright rooftops, will become more noticeable.

REJECT IF:

- ◆ Overall imagery contrast does not meet specifications set at beginning of production.

ACCEPT IF:

- ◆ Overall imagery contrast meets specifications set at beginning of production.

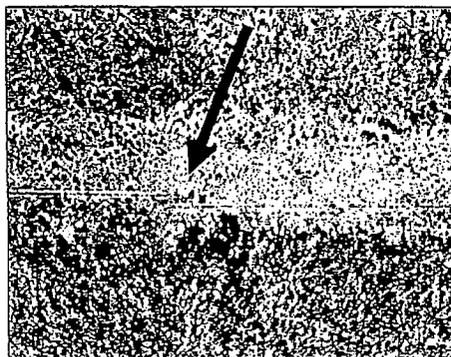
6. Other Issues

The following issues are not included in the image quality criteria because they are inherent to the creation of any digital orthoimage. Sanborn does not perform any corrections on the following three types of issues unless specific agreement is made with the client. These issues may impact the aesthetic quality of the digital orthoimagery.

7. Radial Displacement

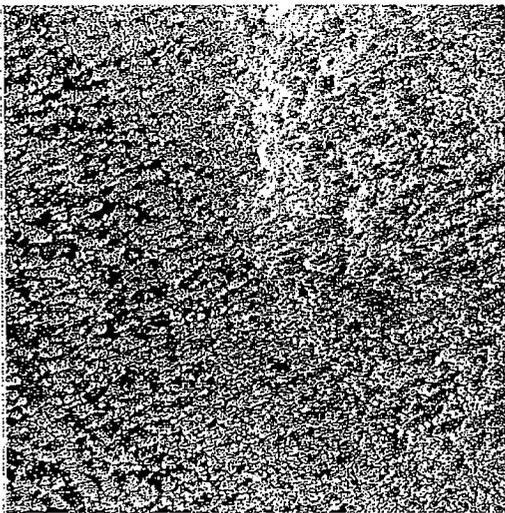
All elevated features (buildings, trees, power lines) are subject to radial displacement. This causes the features to appear to lean, which can obscure data. One example might be a street behind a leaning building.

Sanborn makes ortho images by using the inner area of every photograph. This minimizes (but does not eliminate) radial displacement, which increases toward the outer area of an image.



Power lines on either side of a seam line. Note how elevated features (trees, the power lines) lean in different directions in the two source photographs. This is acceptable, as features on the ground in this area are in their true position. Figure 3-1

When a seam line between two image frames comes in contact with elevated features, the effect may be aesthetically displeasing. Sanborn uses sophisticated software to automatically routes seam lines to avoid buildings, and QC's the results at every image intersection. However, forested areas and power lines will be impossible to eliminate lean and displacement. (Figure 3-1 & Figure 3-2).



The seaming software selects the best source image frame to be used for an area, based on terrain, camera angle, and proximity to photo center. Any further manipulation of the seam line potentially may degrade the imagery. Therefore as a standard product, seam line placement is not open to review.

Trees leaning in different directions, with different shadows from two source photographs. Sanborn minimizes this by using the center of every photo, and only taking photography when conditions are optimal. Some differences, however, are unavoidable, and not considered cause for rejection. Figure 3-2

8. Water Reflections

As a standard product, Sanborn does color balance of imagery in water bodies (Figure 3-6), but makes no attempt to manually adjust the results if they are aesthetically displeasing. Different sun angles can create noticeable differences in water from one source image to another. Current methodology to correct this involves applying a uniform value over the water, which obscures features in shallow water as well as features on the water such as buoys.

Default process: Sanborn does not manually color balance or modify water due to different sun angles causing sun glint on one image and no sun glint on an adjacent image.

Enhanced process: Sanborn can manually modify water for a homogenous appearance for aesthetics only. The enhanced process may lose any and all features in or under the water. If the enhanced process is desired for the project's water bodies, a price must be negotiated.



Water body with a seamline through it. North exposure has high reflectance and the south exposure has low reflectance based on angle of the sun. Figure 3-6

9. Display Calibration

Each computer workstation and application software package displays imagery differently. The color or brightness that appears on one monitor may not be the same on a different monitor. Some adjustment of this may be possible on the computer monitor itself using a manual monitor calibration method developed by Kodak or with the software package MonacoOPTIX Pro 2.0.

10. Newton's Rings

***NOTE:** There will be no effect of Newton rings in orthophotography produced from digital camera data.

Problems Sanborn Automatically Corrects

1. Building Edge Displacement

As discussed in the radial displacement section, Sanborn automatically routes seam lines around buildings. This will prevent aesthetic problems, such as portions of a building leaning in two different directions due to a seam line being placed through a building (Illustration 1 & Figure 4-1).

In addition to edge displacement, a building next to a sharp terrain break will result in building warping. Any warping found in a building in Sanborn's orthoimagery is grounds for rejection and should be corrected, unless in an area where client-supplied DTM exists. This does not include buildings that are leaning due to radial displacement, which is corrected as an additional service (as negotiated) using Sanborn's proprietary true ortho process.



Example of a building with a seam running through it. This is grounds for rejection of the data. Figure 4-1

2. Warped Bridges

An elevated bridge creates a unique aesthetic problem for digital orthoimagery (Figure 4-2). Because DTM data is collected along the ground, bridges are rectified to the ground giving them a distorted appearance.

Sanborn fixes bridges to ensure bridges appear in the correct location.

Some raised structures, such as pipelines, private footbridges, or boardwalks, are not corrected as a standard product.



Example of a warped bridge. Note the shadows on the ground. Figure 4-2

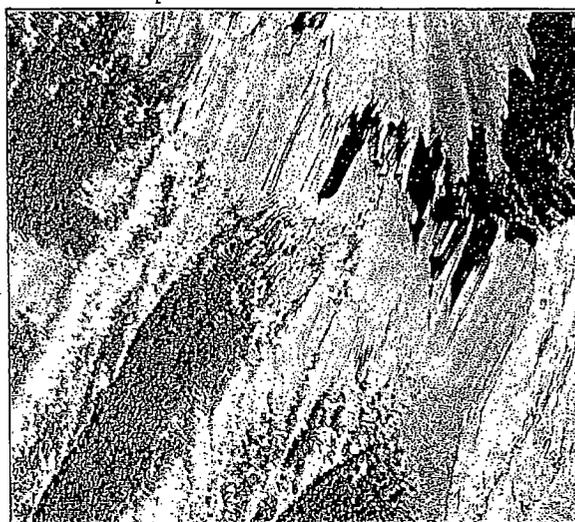
3. Smeared Terrain

In areas of steep terrain, where the slope of the ground and the angle of photography are close to parallel, the imagery will appear blurry or smeared (Figure 4-3). Sanborn corrects this problem with software that automatically selects the best photograph for the area, based on terrain, camera angle, and proximity to photo center.

4. Permanent Structures along Shoreline

When there are large bodies of water in or along the project area, imagery cannot be controlled and measured. Due to the lack of control out in water, DEM is only compiled to the shoreline. Sanborn will manually copy shoreline DEM to capture any boat or walk-out docks that extend past the shoreline.

If it is desired that water extend past the docks to fill out delivery sheets then this will have to be negotiated.



Example of smeared terrain. Figure 4-3

5. Automobiles

Sanborn's software automatically routes seamlines based on radiometry, ground features and surface data. Occasionally seamlines will pass through a building or other important ground feature. Sanborn will review the seams, and if a seam line needs improvement then a technician will define the seamline manually.

Seamlines are best placed in areas where there are no elevated features and along linear features. Thus, seamlines are often manually placed in roads. Because roads are a great place to route a seam, automobiles are frequently "cut" in half since they are moveable features.

Digital Camera Artifacts

1. Blooming

Blooming (Figure 5-1 & Figure 5-2) occurs when photodiodes on an image sensor receives more light than they can handle. The photodiodes next to the photodiodes receiving too much light will also be affected resulting in corrupted data in a concentrated area. The blooming will resemble sun glare. This usually occurs on car windshields, shiny metallic areas and areas that are highly reflectant. Blooming is inherent in digital camera imagery and is therefore not grounds for rejection.



Figure 5-1



Figure 5-2

2. Bleeding

Bleeding (Figure 5-3) occurs when the digital imagery is pansharpned and the color in the imagery "bleeds" into the immediate surroundings. For example, the immediate area around a red car might have a red hue caused by the red car. Bleeding is inherent in digital camera data that has been pansharpned and is therefore not grounds for rejection.

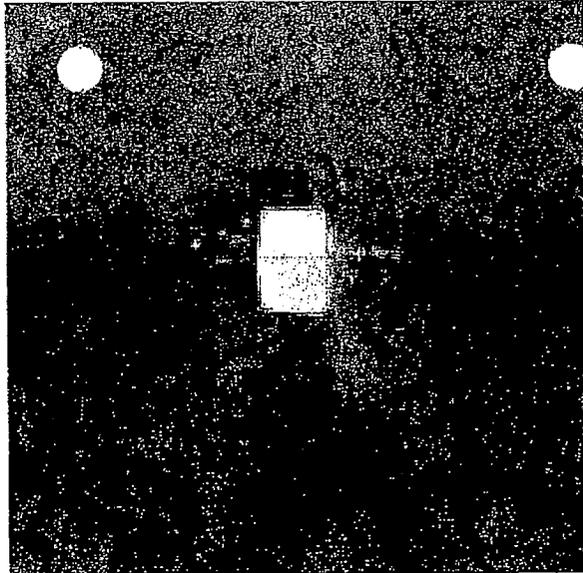


Figure 5-3

<p>Contour elevation consistency</p>	<p>Contour elevations belonging to the same line segment shall have a consistent elevation.</p>
<p>Intersecting contours</p>	<p>No contour shall cross or intersect each other</p>
<p>Index contour labels</p>	<p>All index contours shall have a corresponding label. Contours of a certain length can be excluded from this requirement.</p>

EXHIBIT B

Compensation

The City shall pay, and Sanborn agrees to accept as full consideration for its Services and Deliverables under this Agreement, invoices for work performed at the City's request through mutually negotiated Purchase Orders. The first Purchase Order shall reflect the tasks and amounts in the table below. Mobilization costs will be invoiced and paid for all expenses incurred to collect the aerial data necessary for the project. Invoices shall be submitted thereafter on a monthly basis based upon the percentage completed. Payment terms are 30 days from receipt of invoice. There shall be no retainage of any invoiced amount.

Task	Fee
Evaluation of Hardware and Software Needs for Setup of GIS	\$11,041
Parcel Base Mapping for approximately 4,350 real estate parcels	\$14,824
Aerial Imagery Acquisition and Survey Control	\$18,598
0.5-foot RGB/NIR Digital Orthos Imagery	\$5,116
Planimetric, DTM, and 2-foot Contours (all plan features listed in RFP and Proposal)	\$50,741
Sanitary and Water Feature Conversion of approximately 5000 features	\$45,829
Web Map/Feature Services (WFS/WMS)	
Development, design and hosting during development	\$17,490
Per year hosting fee after development	\$4,373
Total: (does not include per year hosting fee after development)	\$163,639.00

For any Purchase Orders that are not firm fixed fee, City shall be responsible for all costs and expenses incident to the performance of Services for the City, including but not limited to, all costs of equipment provided by Sanborn, all travel, food, lodging, all fees, fines, licenses, bonds or taxes required of or imposed against Sanborn and all other of Sanborn's costs of doing business.

MEMORANDUM

TO: John Hier, City Manager

FROM: Matt Sturgeon, Assistant City Manager

DATE: April 10, 2009

SUBJECT: Planning and Design Services for East 2nd Street Library Project

BRS submitted a proposal identifying City costs for design and planning services. The cost for the City to participate in design of the parking "deck" and necessary reinforcement of parking lot, design of the public plaza, and City Hall conceptual design is \$140,000. The range previously identified for City Council for these services was \$120k - \$150k. The proposal is included for your consideration. The proposal was also placed in the April 15 City Council Packet as an action item.

Staff is recommending we obtain authorization from City Council to enter into a contract with BRS in an amount not to exceed \$140,000 on April 15.



April 9, 2009

Matt Sturgeon, Assistant City Manager
City of Rifle—Planning & Development
202 Railroad Avenue
Rifle, Colorado 81650

Re: Design Services for Civic Plaza, Parking Structure and City Hall

Dear Matt;

We are pleased to submit this proposal to assist the City with the following projects:

- Comprehensive design for a new parking structure
- Comprehensive design for a civic plaza
- Concept design for a new City Hall

Work Scope

The following briefly outlines our key assumptions and tasks for these projects and an attached fee breakdown shows our proposed services and fees across our consultant team and by phase.

New Parking Structure

- Structured deck to achieve total of approximately 150 spaces on site to be shared by City Hall and new Rifle Branch Library
- Cost of construction and design services assumed to be shared equally by City and Garfield County Library District
- Documents completed to allow construction early in Library project

New Civic Plaza

- Generally as shown on concept drawings presented to City Council April 1.
- Designed to allow majority of construction materials to be relocated to a new civic plaza in future when new City Hall constructed

City Hall Concept Design

- Generally as shown on concept drawings presented to City Council April 1.
- Programming activities to confirm space needs, functional and technical requirements
- Concept alternative developed to consider options and best choice for general layout of city hall spaces
- Conceptual architectural and engineering design to allow review of building character and to facilitate conceptual estimate for costs.

Schedule

We propose to accomplish these services in a period of approximately 12 weeks, with meetings coinciding with those for the Rifle Library to facilitate efficient services to the City.

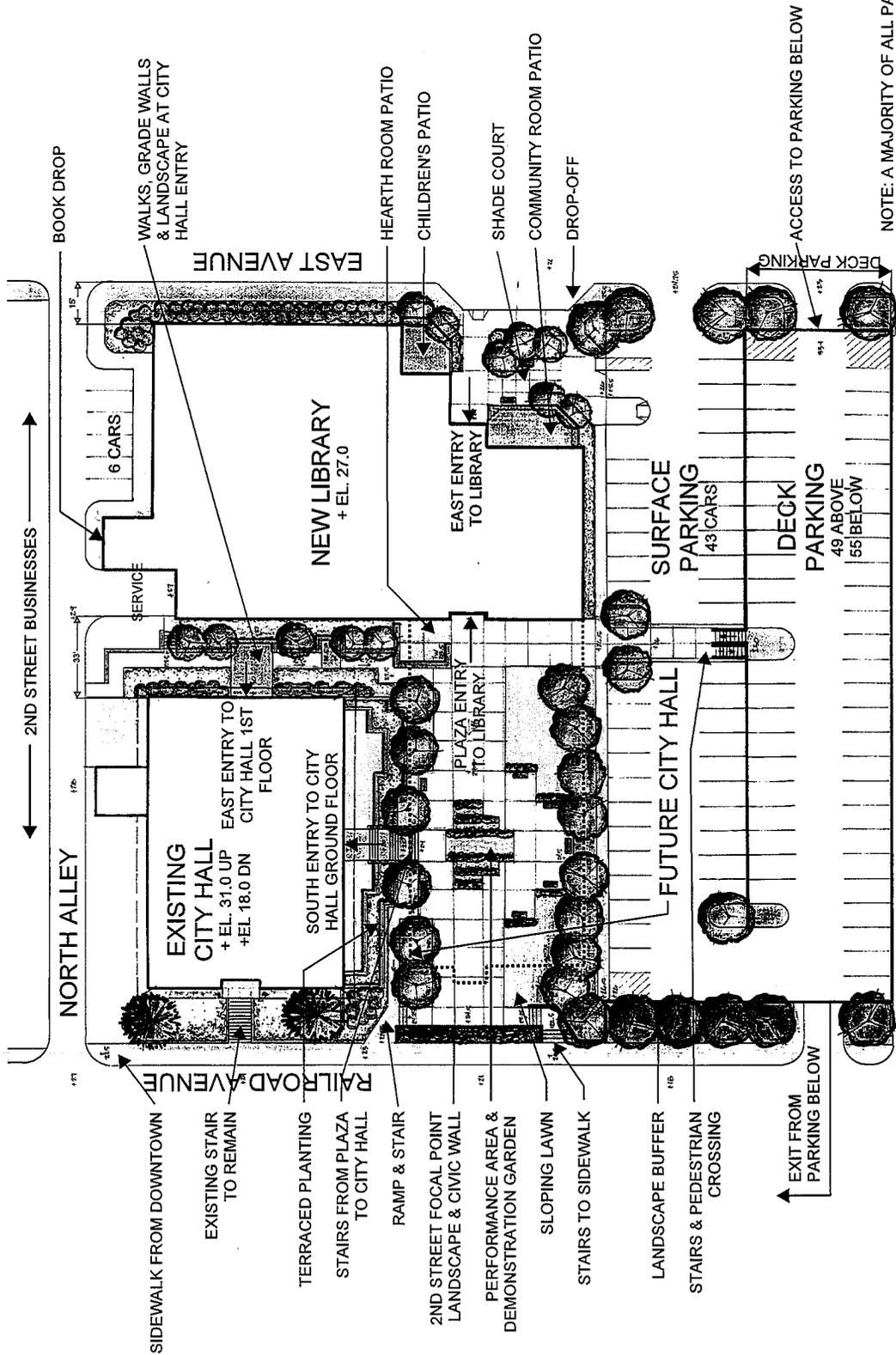
Proposed Fees

We propose to provide these services for an amount not to exceed \$140,000 as detailed on the attached Design Services breakdown.

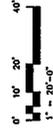
We look forward to continuing our work with you on this exciting project.

Sincerely,

Bruce Flynn
3457 Ringsby Court, Unit 200
Denver, Colorado 80216
303-455-1366, Fax 303-455-7457
Toll Free 866-646-1980
www.brsarch.com



NOTE: A MAJORITY OF ALL PAVING, WALL & LANDSCAPE MATERIALS WILL BE RELOCATED TO FUTURE PLAZA AFTER CITY HALL WING IS BUILT



BARKER RINKER SEACAT ARCHITECTURE
3457 Regency Court, Suite 201
Denver, Colorado 80216
303-465-1596 Fax: 303-452-1457
barker@barkerseacat.com

SHERRY DORWARD ARCHITECT
PO Box 3006
1910 1/2 1st Street
Boulder, Colorado 80501
303-440-2000
303-440-2001
sherry@sherrydoward.com

CIVIC PLAZA CONCEPT DESIGN
RIFLE CITY HALL & GARFIELD COUNTY LIBRARY

Garfield County Public Library District

April 1, 2009



MEMORANDUM

TO: John Hier, City Manager
FROM: Matt Sturgeon, Assistant City Manager MS
DATE: April 9, 2009
SUBJECT: Rifle Workforce Housing Pilot Program

City Council passed Ordinance No. 5 Series of 2008 last April that created a 1-year workforce housing pilot program. The program was created to see if there was a way to build less-expensive residential units for residents employed within the City. The program generated five homes in 2008 that now house two police officers, a teacher, an accountant, and an employee at the Call Center. Five additional building permits were submitted last month.

Staff feels this has been a worthwhile program and recommends it be extended for an additional year with no modifications. The City will collect no building permit fees, parkland or off-site street impact fees, and no use tax; however, staff's position is these homes would not otherwise be constructed if this program was not in place and said fees would not be collected. Additionally, we are getting essential workforce to commit to the community for a long-term which has cost saving implications with regard to worker training and relocation. Finally, if homes are built under this program again in 2009, it will be giving contractors work.

E-mailed comments from Sally Brands, the only builder to build this type of housing in 2008, and the Garfield County Housing Authority are paraphrased below:

Garfield County Housing Authority (April 3, 2009)

GCHA feels that this program is worth extending for the City of Rifle. We are pleased that 5 homes have been sold under the first year of the program.

Some of the pros:

- 5 homes sold – 2 City of Rifle employees, 1 RE-2 employee, 1 privately employed
- Knowledge of the program has grown
- Distribution channels are now established
- Current builder/applicant has provided a commission to buyer's agents
- Single family homes have been part of the program
- Deed restriction has permitted first-time homebuyer lending programs
- Homes are not of lesser quality and thus are not identifiable within neighborhood

Some of the cons:

- Consider targeting a larger price gap from market homes
- Deed restriction might not be long enough
- Only one applicant/developer participating in program so far
- Limited interest from privately employed buyers (not sure why) and limited interest from Grand River Hospital employees (might be income restriction)
- Might consider a tiered preference system to permit buyers from greater area

Savage Land Company (March 16, 2009)

Workforce housing was the hottest seller in 2008 for Savage Land Co. Four units sold and the last under contract to close March 25.

- Buyers: 2 police, 1: 911 dispatch op., teacher, accountant
- Units are an attractive addition to the neighborhood.
- Profitable for Savage Land Co.
- Alpine Bank and SLC want to try to get Phase II presold (5 units).
- We have 22 names interested in Phase II.

Staff reviewed and considered the above comments. Staff will work with the Garfield County Housing Authority to evaluate housing price points and may come back to City Council with a recommendation to modify the ordinance at a later date. Staff feels the deed restrictions are a sufficient length for the purpose of this program. Our goal is to provide a housing product that allows someone to make a commitment to the community and local employer or to at least create a situation where housing is not an obstacle to making such a commitment. Staff will discuss how to get other builders involved; the residential market conditions may generate more interest. Finally, the program is meant to house a local workforce. Staff is not comfortable recommending Council create a tiered system that would allow individuals employed in other communities to qualify under this program. The risk is up-valley renters seeking housing in Rifle while remaining employed up-valley.

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 13
SERIES OF 2009**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO EXTENDING THE
WORKFORCE HOUSING INCENTIVES PILOT PROGRAM FOR AN
ADDITIONAL ONE YEAR PERIOD.

WHEREAS, by Ordinance No. 5, Series of 2008, which was amended by Ordinance No. 13, Series of 2008, the City of Rifle adopted a Workforce Housing Incentives Pilot Program, a voluntary program with a one-year sunset provision ending on April 30, 2009; and

WHEREAS, the Program responds to the housing needs and construction challenges by varying certain zoning regulations and waiving certain development fees for participating eligible developers; and

WHEREAS, to date five homes have been sold in the City utilizing the Program; and

WHEREAS, housing prices and construction costs in the City remain a substantial impediment to home ownership, knowledge of the Workforce Housing Incentives Pilot Program has grown over the past year, and affordable housing advocates and representatives of the local development industry feel the City would benefit from extension of the current Program terms for an additional year; and

WHEREAS, the City Council finds and determines the best interests of its citizens will be served by extending the City's Workforce Housing Incentives Pilot Program for an additional one year period.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated herein as if set forth in full.
2. The Workforce Housing Incentives Pilot Program as adopted by Ordinance No. 5, Series of 2008, as amended by Ordinance No. 13, Series of 2008, is hereby continued for an additional one year period terminating on **April 30, 2010**. Any applications received by the City by this date may participate in the Program subject to the terms and conditions contained in Ordinance No. 5, Series of 2008, as amended by Ordinance No. 13, Series of 2008. This ordinance and the incentives contained herein shall be limited to twenty-five (25) workforce housing units applied for from May 1, 2009 to April 30, 2010. At the time of sunset, the City Council shall have the option to extend the term of the Program, terminate it, or modify it as it sees fit.

INTRODUCED, on April 15, 2009, read in full, passed on first reading, and ordered

published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on May 6, 2009, passed without amendment, approved, and ordered published in full as required by the Charter upon the satisfaction of the conditions stated herein.

DATED this ____ day of _____, 2009.

CITY OF RIFLE, COLORADO

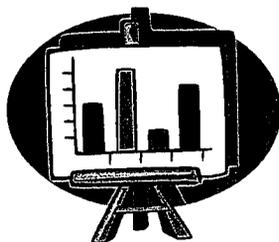
By _____

Mayor

ATTEST:

City Clerk

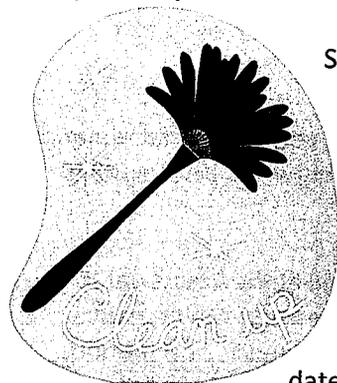
Managers Report



April 15, 2009

The City staff are continuing to initiate their spring plans. Maintenance is well underway, and projects have been started. My comments are as follows.

Spring Cleanup



Spring cleanup operations will begin on April 19th and continue through April 26th. City crews will be collecting all manner of items on these

dates for transport to

the County landfill. Please note that beginning on April 19th, crews will be working East of Railroad Ave., and on the 26th they will begin working on the West side. The official notice is attached for your review. Please pass the word to neighbors regarding the Spring Cleanup.

Downtown Improvement



New benches and trash receptacles were recently delivered for installation in the Central

Business District. This project was initiated by the DDA, and is being funded by the Tourism and Visitor Improvement Fund. Our City Parks Department, in conjunction with the DOLA

construction crew and Public Works Department, will be assisting the DDA with installation of these improvements.

Rifle Rendezvous



The annual Rifle Rendezvous is scheduled for May 15th through 17th. Our staff are working with the planning committee and the Recreation Department's Special Events Coordinator, Jennifer Reich, is assisting with planning efforts for this annual event. Stay tuned for more information.

Senator Mark Udall Visit

Senator Mark Udall visited the City on April 8th and toured the West solar array and Energy Innovation Center. He learned about our planning efforts for redevelopment of the 140 former UMTRA site, and heard about staff's efforts to bring the solar array to fruition. Senator Udall is supportive of our efforts, and we will continue to maintain close contact with his office staff as we seek additional resources to develop the site.

Mike Samson Meeting

Recently, County Commissioner Mike Samson hosted a meeting for Mayors of Garfield



ENGINEERING / PUBLIC WORKS / UTILITIES

PROJECT STATUS REPORT as of: 4/15/09

* = New Information

2008 Water & Sewer Improvements

Only a few warranty items are to be performed this spring, primarily at the 3 mg tank, on 7th Street and on Railroad Avenue.

Roundabouts

The Artist intends to install the sculpture this month.

18th Street Improvements

*The final punch has been completed by the contractor.

Rifle Regional Wastewater Reclamation Facility

Progress is on time and below budget. Equipment is being installed throughout the plant. The 30" influent line is under construction along US 6. Training on the Blower equipment has been completed except for the control system. *Air Ionization Odor Control training is scheduled for 4/29/09.

River Pump Station New Pump

The plans and specifications have been reviewed with SGM and returned for corrections. A new 2600 gpm pump will be installed to provide additional water to the GMWTP depending upon available funds. *A grant request for funds to install this unit has been denied.

Rifle Arterial Transportation Engineering (Gateway, Hwy. 13)

Traffic counts at many of the intersections in the City have been completed and existing and build-out year (2035) conditions identified to allow traffic modeling development. An aerial survey has been finally flown upon which alternatives may be developed using traffic models. Delay of this survey (because of weather) has set the project back about 2 months. *Meetings are planned for April 13 and 14 with the lodging tax board, Rifle Depot, property owners along Centennial Parkway and 1st Street, Union Pacific Railroad and with the DDA. A design charrette is also scheduled in May as well as a Council Presentation.

Water Treatment Plant Design

Staff will be visiting water treatment facilities on the Front Range on April 17th with Malcolm Pirnie. Plants to be visited include Westminster, Erie and Lakewood. A kickoff meeting will be held on April 24th to discuss evaluation criteria for process selection, discuss critical items, water quality, City objectives and goals and other administrative items.

2009 Street Improvements

This project will consist of two street overlays; Whiteriver Avenue from 4th to 9th Streets and Railroad Avenue from the bridge over Rifle Creek to 14th Street. Failing pavement will be patched and concrete replaced where necessary. New handicap ramps will be installed as required. It is anticipated that the existing pavement will be milled and a new overlay (2 inches) installed. It is anticipated that work will begin this spring.

Red Canyon Water & Sewer Replacement

An existing sewer and water main within an easement across the Red Canyon property from U.S. 6 Access Road near Rifle Creek to West 2nd Street are to be replaced. *Plans were prepared in 2002 and have now being updated by SGM. It is anticipated the City construction crew will install one or both of these mains.

Rifle Creek Sewer Crossings Improvements

SGM is determining the cost to prepare plans for construction to strengthen the sewer crossings across Rifle Creek at several locations as recommended in the Wastewater Master Plan. Depending upon the design approach, the City construction crew may be able to perform this work.

Centennial Park Development

This project, underway by the Park Department will be inspected by City staff.

Airport Improvements

The County of Garfield and the FAA will be providing inspection of the entire project but the portions of public improvements within the City will be inspected by City staff. We will also inspect the water and sewer mains for the new hanger development which will become City mains once constructed and approved by the City.

***3rd Street Lighting**

A specification has been prepared for bidding to replace the existing system (21 lights) with new heads and downcast LED lights. A grant of \$30,000 will finance this work.



Date: April 7, 2009
To: John Hier, City Manager
From: Aleks Briedis, Recreation Director *AB*
RE: 2009 Recreational Trails Grant

I am pleased to announce that we were awarded a 2009 Recreational Trails Grant from the Colorado State Parks State Trails Program in the amount of \$200,000. The grant application is for construction of Rifle Creek Trail (16th to 13th). This segment will complete the trail from Metro Park to the south end of the City Market parking lot.

This segment is estimated to cost \$554,560. The reason for the high cost is the necessity of retaining walls for this segment. \$260,000 will come from the Colorado Trust Fund (lottery funds) and the remaining \$94,560 will come from the Parks and Recreation Fund. This project is included in the 2009 budget.

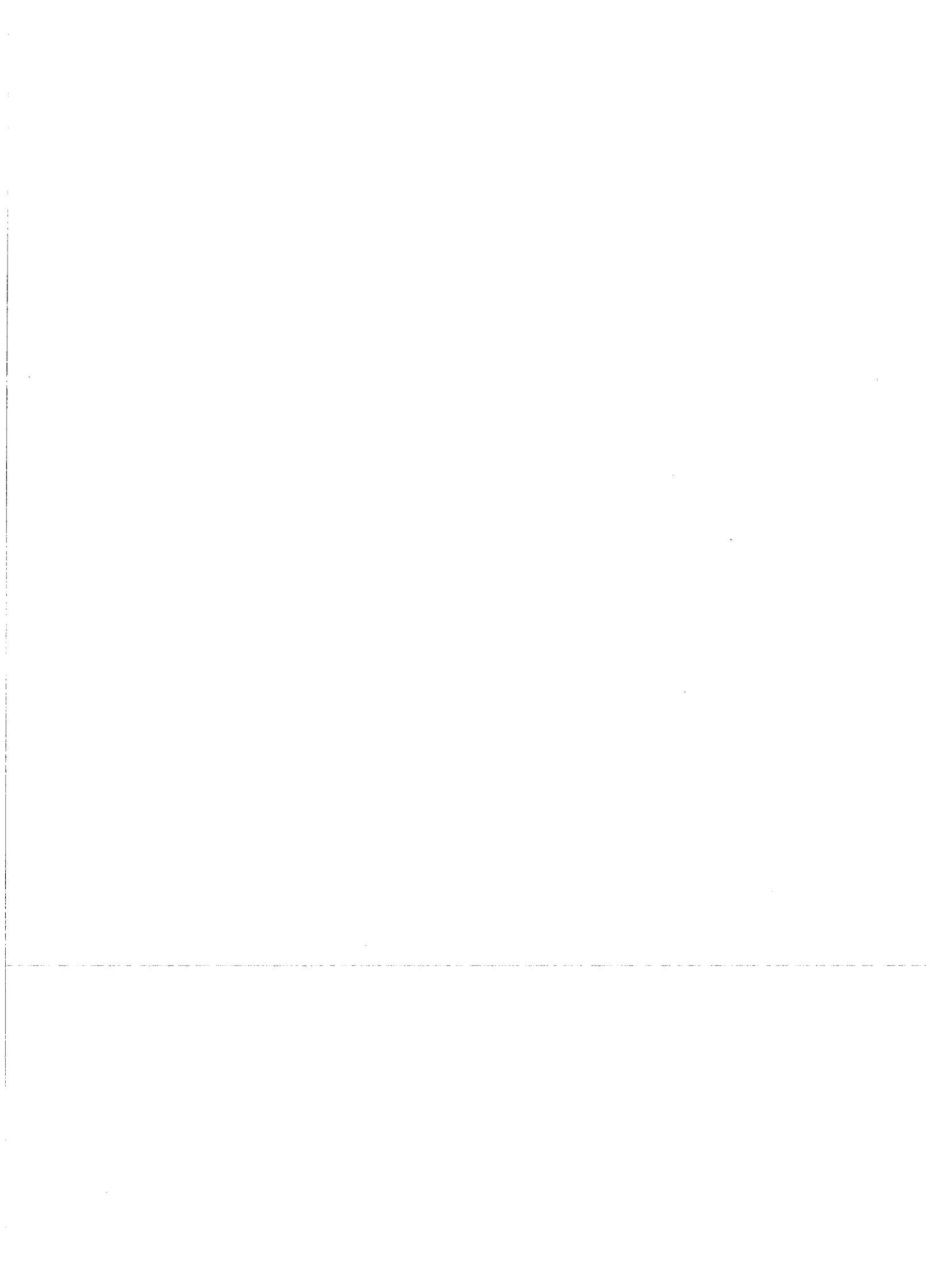
Engineering has been completed, with a few updates needed. Staff will be presenting a grant contract to Council at a future meeting. Once the contract is complete, we plan on bidding the project and begin construction this summer.

If you have any questions, please contact me.

Thanks.



CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
WWW.RIFLECO.ORG



**Rifle City Council Report
Wednesday, April 15, 2009
7:00 p.m. @ Rifle City Hall**

March 2009 Report

Welcome New Chamber Members:

Z Salon & Spa

Karen Zanella
120 West 4th Street
Rifle, CO 81650
(970) 625-1101

** Hair cuts & color, waxing, facials, massage, microderm and more!*

Calco Hotels, LLC. (Super 8 Rifle)

Felicity Arcangeli
301 South 7th Street
Rifle, CO 81650
(970) 625-9912

Porter Ranch (Some Day Outfitters)

Shana Devins
County Road 314
New Castle, CO 81647
(970) 984-2068

** Wildlife, horses and fishing on a historic working ranch in the mountains of Colorado. Weddings, family reunions, special events, camping, horseback riding and more!*

Rifle Performance Motorsports, LLC.

Kyle & April Costanzo
1014 Access Road
Rifle, CO 81650
(970) 625-2041

**Carrying Ski-Doo Snowmobiles, Canam ATV's, parts & service*

Grease Monkey #879

Gordon Spangenberg
615 Wapiti Court
Rifle, CO 81650
(970) 625-0211

** Our Grease Monkey service centers and crews are dedicated to meeting your auto service and repair needs on every vehicle, every time. We understand the importance of community involvement and are here to serve the Rifle community.*

Fontus Solar, Air & Water

Craig Chisesi
332 East 3rd Street
Rifle, CO 81650
(970) 625-2555

**Fontus Solar, Air & Water features environmental water treatment systems, air purification and the design and installation of solar electric. A total "green" package for your home or business.*

Western Slope Ice, LLC

Tom Slappey
680 Wapiti Ct.
Rifle, CO 81650
(970) 309-9196

** Bulk Ice and Water Vending for your work, home, or recreational needs*

U Got IT Contracting

Chris Roff

394 Evergreen Drive

Rifle, CO 81650

(970) 987-1717

**Veteran owned & operated remodeling company with an outstanding reputation for our customer's satisfaction.*

Ice Flame Mechanical, LLC

Rich Webb / Brandon Delcamp

518 East 12th Street

Rifle, CO 81650

(970) 625-5563

** We are a full service heating, air conditioning, and solar company, offering service, remodel / retrofit and new construction. Installation on residential, commercial and industrial products.*

Ahead Bookkeeping Services

Cinda Head

2032 Morning Star Drive

Silt, CO 81652

(970) 876-9990

**Small business bookkeeping. Your office or mine. A/R, A/P, bank reconciliation, Quickbooks, payroll & sales tax*

Rifle Information Center / Visitor Center Statistics for March 2009:

Visitors- March 2008: 1966

Visitors -March 2009: - **2165 and increase of 199**

Total Visitors to date in 2009: 4329

Volunteer Worked Hours:78.75

State Maps Distributed: 131

Local Maps Distributed: 102

Packets:

Brochure - 74

Business Relocation- 2

Becoming a Chamber Member: 6

Hunter- 14

Relocation- 10

Student- 3

Vacation- 18

Total Monthly Packets: 127

The Rifle Area Chamber of Commerce Business of the Month:

The Chamber Board of Directors selects from a random drawing and selects a Feature Business each month. Congratulations to the April 2009 Featured Business: Kelly's Aloha Spa

Look for the Feature Profile story on the cover of the April Rifle Chamber Scope newsletter and interview on Rifle's Channel 10. The Featured Business Profile can also be seen on the Chamber's web-site, visit www.riflechamber.com, click on "Specials".

Women in Business Network : The Chamber Women in Business Network will meet on Tuesday, April 21 at noon at the LOC. The featured guest speaker will be Todd Bass of Colorado Children's Campaign and the topic will be on Quality Childcare and its relationship to strong Economic Development . This event is open to all members and their guests! This event is free, but we ask that you please RSVP to the Chamber at 625-2085x2 and bring a brown bag lunch! Members can also sign up on line at www.riflechamber.com. The Women in Business Network is sponsored by Wells Fargo Bank and Countrywide Home Loans.

Membership Luncheon: Scheduled for Thursday April 23 at noon at the Garfield RE-2 Learning Opportunities Center. Catered by Rifle Brewing Company. Our guest speaker will be Russell Disberger with the Aspen Business Group, LLC, discussing "How To Capitalize In Today's Market.". Sponsored by **Colorado Lending Source.**

Project Clean Sweep: Mark Your Calendars: Saturday May 2, 2009 8:30a-12:30p. The DDA, Rifle Community Foundation, the Rifle Chamber of Commerce and Alpine Bank will join forces once again for the Annual Project Clean Sweep to clean up downtown. Document shredding will be available at Gold Star Realty in Remington Square, all proceeds will benefit Relay for Life. This is a wonderful volunteer community clean up for all ages! All participants will receive a goodie, bag, a free t-shirt and a free lunch from the Rifle Community Foundation and Rib City Grill! Call 625-2085 x4 to volunteer

30th Annual Vivian Raymond Golf Tournament is scheduled for May 8th at the Rifle Creek Golf Course beginning at 9am. Cost is \$65 per person and includes cart fees and lunch. Hole Sponsorships are also available. Sponsored by Weiss and Associates and Commonwealth Title. Cheryl and Company will sponsor the Beer Cart and Elk Mountain Motors will sponsor the Hole in One Car Giveaway! This event is open to the public...register at www.riflechamber.com or call 625-2085 x4

The all new RACC Website

There is always new information on the Rifle Area Chamber of Commerce website. See the new Rifle Tourism video now posted on the website. Plus you can go to www.riflechamber.com and get a list of special discounts available from our members! Just click on hot deals to see what's available. Job postings and Hot Deals are available for viewing to the general public 24/7! At www.riflechamber.com!

Thank You!

**UTILITY DEPARTMENT
INTEROFFICE MEMO**



TO: John A. Hier, City Manager

FROM: Charles G. Stevens, Utility Director

CC: City Council Members, Dick Deussen, P.E., Project Engineer, Berney Sadler, Wastewater Supervisor, John Stewart, Water Supervisor

DATE: April 9, 2009

RE: Monthly Update on Utility Department

Did You Know?

In 2005 the Rifle Water System was identified by the Colorado Department of Public Health and Environment (CDPHE) for a Technical, Managerial & Financial Capacity (TMF) Assessment. Ten (10) recommendations were made. The Utility Director will be discussing the recommendations with you and updating you orally during staff reports in more detail regarding recommendations that have been completed and still need more attention.

Progress Report

- ◇ **Rifle Regional Wastewater Reclamation Facility Construction On Schedule, Under Budget -**
This investment will increase service reliability and assure future compliance with Colorado Department of Health and Environment standards for discharges to the middle section of the Colorado River system. Work continues on the following buildings and structures.
- ◇ **Administration Building** - The installation of sheet rock on the walls & ceilings has been completed. Taping & mudding along with some interior painting has begun.
- ◇ **Headworks Building** - The installation of equipment continues. The MCC (motor control center) has been installed. The running of electrical wire from the MCC to the equipment is in progress. Interior painting of walls has begun.
- ◇ **RAS/UV Building** - The installation of electrical wiring, pipes, & equipment continues.



**UTILITY DEPARTMENT
INTEROFFICE MEMO**



- I. **Clarifiers** - Work has begun on installing the effluent boxes.
 - II. **Oxidation Ditches** - Crack Injection, Forming & Placing effluent boxes continues.
 - III. **Interchange Tanks** - The installation of the process piping & aeration system has started.
 - IV. **Yard Piping Installation & Backfilling** - Continues around the site and around various structures.
- ◇ **Repairing Pump Ensures Water Supply Safety** - Repairs to one (1) of the Miox disinfection pumps is currently underway while using one (1) back-up pump to meet drinking water quality goals.
 - ◇ **Cleaning and Inspection Provides Reliability** - Water operations staff has completed inspection and cleaning of the Graham Mesa Water Treatment Plant salt silo. This silo is an integral part of the disinfection system that provides safe drinking water.
 - ◇ **New MIOX System Progressing** - Planning, permitting, construction and cost evaluation compared to budget of new Miox building at the Beaver plant is on-going. This new system leaves no solid residue, increases water quality, and increases reliability because of reduced maintenance.
 - ◇ **New Reporting Methods Makes Life Easier for Customers** - Water Operations staff is now reporting all of the Colored Water data from customer complaints to the Public Works Department through the Departments' work order/asset management software program.
 - ◇ **Finished Water Reservoir Roof Construction Project Starting Soon** - Utility Department staff and City Project Engineer held a pre-construction meeting with Gould Construction to establish schedule for construction related activities for the roof replacement at the Beaver Creek Water Treatment Plant. This investment will increase water supply reliability and ensure water supply safety.
 - ◇ **Rehab of Components at Graham Mesa Water Treatment Plant Improves Efficiency** - Operations staff contracted with a local welding shop to fabricate and replace 27 Floc Bay paddles in Flocculation Bays #1 and #2 to improve mixing efficiency of raw water and chemicals.
 - ◇ **New Computer Will Improve Reliability** - IT Department staff recently installed new computer work station at the Beaver Creek Water Treatment Plant. This small investment will improve reliability of SCADA providing for fewer water production disruptions.

