



Keith Lambert, Mayor  
Alan Lambert, Mayor Pro Tem  
Beth Bascom, Councilor  
Jay Miller, Councilor  
Jonathan Rice, Councilor  
Jennifer Sanborn, Councilor  
Jeanette Thompson, Councilor

City Hall  
City Council Chambers  
202 Railroad Avenue  
Rifle, CO

Cablecast Live on  
Comcast Channel 10

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The City of Rifle will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 625-6265 for assistance.

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**REGULAR MEETING  
July 1, 2009**

**WORKSHOP 6:00 P.M.  
CONFERENCE ROOM**

- 6:00 P.M. New Energy Communities Partnership IGA's (Mike Braaten)
- 6:20 P.M. Use of Raw Water for Irrigation (Jim Neu)
- 6:45 P.M. Election Update (Wanda Nelson)

**REGULAR MEETING 7:00 P.M.  
COUNCIL CHAMBERS**

*The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.*

- 7:00 p.m. 1. Regular Meeting Call to Order and Roll Call
- 7:03 p.m. 2. Consent Agenda
  - A. Minutes from the June 15, 2009 Regular Meeting
  - B. Liquor License Renewals: Rib City Grill; Shanghai Garden; City Market; Sports Corner; Rocky Mountain Liquors
  - C. Annual Payment to Rifle Community Foundation
  - D. Accounts Payable
- 7:08 p.m. 3. Citizen Comments and Live Call-In  
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)

- 7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Lambert)
  - A. GNECI – City of Rifle Partnerships with GEO & Energy Star (Mike Braaten)
- 7:15 p.m. 5. Public Hearing: Chamber of Commerce Special Event Liquor License Application (Wanda Nelson)
- 7:25 p.m. 6. Reduction in Building Fees Request (Glenn Ault)
- 7:55 p.m. 7. First Reading of Ordinance 19-09: Raw Water Irrigation Incentives Ordinance Retroactive Effective Date (Jim Neu)
- 8:10 p.m. 8. Authorization to Use Utility Undergrounding Fund (Rod Hamilton)
- 8:20 p.m. 9. Engineering Services Concerning Rimrock at Rifle (John Hier)
- 8:30 p.m. 10. 2009 Municipal Election Update (Wanda Nelson)
- 8:40 p.m. 11. Budget Adjustments (John Hier)
- 9:00 p.m. 12. Administrative Reports
  - A. City Manager Report
  - B. Other Reports
- 9:10 p.m. 13. Comments from Mayor and Council
- 9:20 p.m. 14. Executive Session: For a Conference with the City Attorney for the Purpose of Receiving Legal Advice on Specific Legal Questions under C.R.S. Section 24-6-402(4)(b) (Lee Leavenworth)

*The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.*

**Next Regular Council Meeting: July 15, 2009 at 7:00 p.m.**





## MEMORANDUM

**To:** City Manager, Mayor and Council  
**From:** Mike Braaten, Government Affairs Coordinator  
**Date:** June 25, 2009  
**Re:** GNECI - City of Rifle Partnerships with GEO and Energy Star

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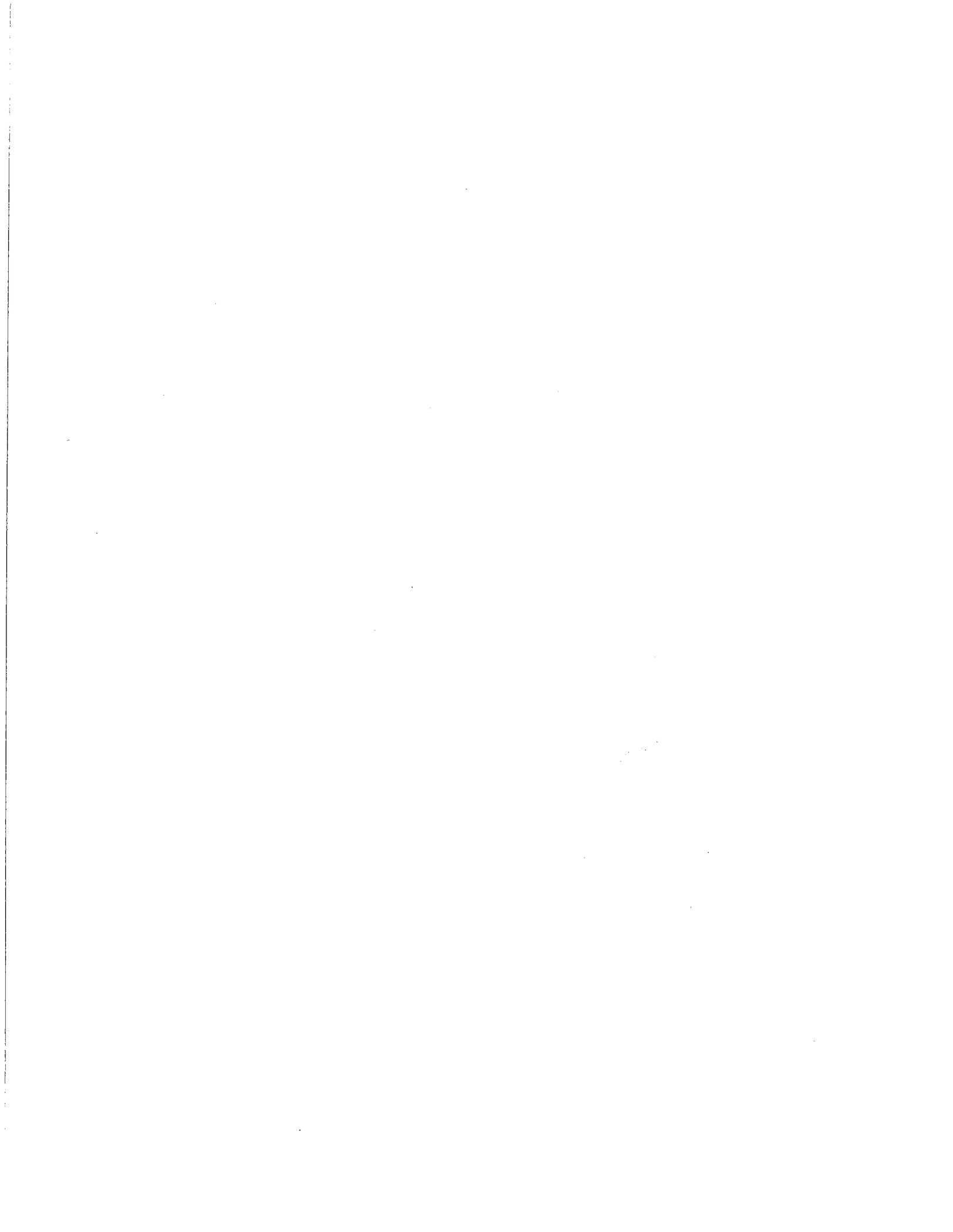
Attached please find two opportunities for partnerships that are being encouraged by the Governor's Energy Office and the Garfield New Energy Communities Initiative.

### **GEO Performance Contracting**

The first is a facility owner's memorandum of understanding for the Governor's Energy Office Energy Performance Contracting Program. Performance Contracting is where an entity contracts with an energy services company (also known as an "ESCO") to evaluate and improve the energy efficiency of buildings, lighting and mechanical systems. The agreed upon improvements are then financed through the anticipated cost savings, generally over a 5-15 year time frame. The GNECI communities are proposing to take an innovative approach to performance contracting; planning to join together to contract with a single ESCO to perform the energy audit and upgrades for all the local governments in Garfield County. This cooperative arrangement will provide economies of scale for all those engaged in the agreement – the governments and the energy services company. With the exception of City Hall and the pool, the City has primarily new, energy efficient buildings and facilities. Given this, the City would still benefit from signing the MOU due to the accompanying energy audit to determine the areas where the City would receive the most bang-for-its-buck in retrofits and energy efficiency improvements.

### **EPA Energy Star**

Although not essential, both CLEER and the Governor's Energy Office are encouraging local governments to sign the partnership letter with EPA on their Energy Star program. Much of what the City has done and is doing relates to reducing its energy usage and increasing its energy efficiency – the primary goals of Energy Star. Through the GNECI grant and other opportunities, other requirements of the Energy Star program will be met. The partnership could provide some potential for additional funding and recognition, but some of the Energy Star program requirements may be beyond the ability of City to meet at this time. Staff will elaborate further in the workshop with City Council.



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**FACILITY OWNER'S MEMORANDUM OF  
UNDERSTANDING**

**FOR THE GOVERNOR'S ENERGY OFFICE ENERGY  
PERFORMANCE CONTRACTING PROGRAM**



**THE GOVERNOR'S ENERGY OFFICE**  
**1580 Logan Street, Suite 100**  
**Denver, CO 80203**

PLEASE SIGN **THREE (3) COPIES** AND RETURN TO:  
GOVERNOR'S ENERGY OFFICE  
ATTN: SEAN MANDEL  
1580 LOGAN ST, SUITE 100  
DENVER, CO 80203

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## FACILITY OWNER MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made this \_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_ in the year 2008 between the State of Colorado Governor's Energy Office,  
hereinafter called GEO, and , \_\_\_\_\_ hereinafter called the Facility Owner.

**WHEREAS**, GEO, through its Energy Performance Contracting Program, used a state-approved Request for Proposals (RFP) process to select Energy Service Companies (ESCOs) to provide as-needed energy performance contracting services; and

**WHEREAS**, GEO will maintain a list of pre-qualified ESCOs that are eligible for final selection by Colorado's state and local governments to provide performance contracting services.

**NOW, THEREFORE**, it is agreed that:

**1. Purpose of MOU.** The purpose of this MOU is to provide Facility Owner access to the services and support provided under the Colorado Governor's Energy Office Energy Performance Contracting Program to assist in the development and implementation of Energy Performance Contracting (EPC) projects and to encourage the Facility Owner to follow and adhere to the guidelines of the program.

**2. Term of MOU.** This MOU becomes effective on the date signed by the Facility Owner and shall terminate on June 30, 2010, unless the Facility Owner elects to terminate it sooner.

**3. Consideration.** In consideration for the services rendered by the GEO under this MOU, the Facility Owner shall engage in a good faith effort to reduce its energy consumption through participation in the GEO EPC Program and follow and generally adhere to its guidelines, rules, and provisions.

**4. Responsibilities of Facility Owner.** The responsibilities of the Facility Owner include:

- a. Agree to program participation by executing a Facility Owner Memorandum of Understanding and engage the GEO EPC Program for assistance in project development
- b. Select an ESCO from GEO's current pre-qualified list, using a secondary selection process that fulfills Facility Owner's procurement policies.
- c. Assign members to the facility project team including operations, maintenance, financial and upper management personnel
- d. Ensure appropriate personnel attend project development meetings dependent upon the subject matter to be discussed
- e. Provide access and escort to buildings under reasonable conditions

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- f. Provide information as needed for the feasibility study, the Technical Energy Audit, and other project development activities
  - g. Work with ESCO to develop/refine project parameters
  - h. Review/approve ESCO proposals, designs, and reports
  - i. Ensure recommendations of the GEO EPC Program during reviews are addressed to the extent that such recommendations are reasonable
  - j. Make payments for ESCO services per contract terms
  - k. Make arrangements for project financing
  - l. Provide project management
  - m. Provide information as needed for measurement and verification activities.

**5. Responsibilities of GEO EPC Program.** The responsibilities of the GEO EPC Program include, but are not necessarily limited to:

- a. Actively promote the program and educate potential participants about the benefits and implementation of energy performance contracts.
- b. Work with Facility Owners to become program participants and to commit to a Facility Owner MOU
- c. Help Facility Owner procure services of an ESCO from the pre-qualified list
- d. Provide information on the website for currently pre-qualified ESCOs, as provided and updated by the ESCO, providing a link to the ESCO's website for more detailed information.
- e. Help Facility Owner develop and initiate a performance contracting project
- f. Facilitate the performance contracting process, to help ensure commitments are met by both the Facility Owner and the ESCO
- g. Provide technical guidance to the Facility Owner, attending on-site meetings between the Facility Owner and ESCO as needed
- h. Help develop the GEO EPC Program Standard Technical Energy Audit and Energy Performance contracts with facility owner amendments as needed, for each project
- i. Review audits, proposals, calculations, contracts, and measurement and verification reports
- j. Monitor project implementation
- k. Identify solutions to mediate any conflicts between Facility Owner and ESCO.

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6. THIS MOU IS NOT INTENDED TO CREATE, NOR WILL THIS MOU EVER BE CONSTRUED OR INTERPRETED AS CREATING, A BINDING AND LEGALLY ENFORCEABLE CONTRACT BETWEEN THE PARTIES. THERE WILL BE NO LEGAL OR EQUITABLE REMEDIES AVAILABLE TO EITHER PARTY IN THE EVENT EITHER PARTY FAILS TO FULLY COMPLY WITH THE PROVISIONS OF THIS MOU. THE SOLE REMEDY FOR THE FAILURE OF A PARTY TO FULLY COMPLY WITH THE PROVISIONS OF THIS MOU WILL BE TERMINATION OF THIS MOU.

7. **Signatures.** In witness thereof, the parties to this MOU, either personally or through their duly authorized representatives, have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU.

**COLORADO GOVERNOR'S ENERGY OFFICE**

\_\_\_\_\_  
Thomas Plant, Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joel Asrael, Program Manager

\_\_\_\_\_  
Date

**FACILITY OWNER**

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

PLEASE SIGN AND DATE **THREE (3) COPIES** AND RETURN TO:  
GOVERNOR'S ENERGY OFFICE  
ATTN: SEAN MANDEL  
1580 LOGAN ST, SUITE 100  
DENVER, CO 80203

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## CONTACT INFO SHEET

Please complete the following form and include with your MOU. This information is for GEO use only and will not be shared.

### Primary Contact Info

Name \_\_\_\_\_.

Title \_\_\_\_\_.

Phone \_\_\_\_\_.

Email \_\_\_\_\_.

Address \_\_\_\_\_.

### Project Info

Type of facilities included in your project

1. \_\_\_\_\_.
2. \_\_\_\_\_.
3. \_\_\_\_\_.
4. \_\_\_\_\_.
5. \_\_\_\_\_.

Have you selected an ESCO? Yes \_\_\_\_\_ No \_\_\_\_\_  
(ESCO)

**Please list any immediate needs you have related to your performance contract.**

<Organization Letterhead>

<Date>

Ms. Jean Lupinacci  
Director, ENERGY STAR Commercial & Industrial Branch  
U.S. Environmental Protection Agency  
1200 Pennsylvania Avenue, NW (6202J)  
Washington, DC 20460

Dear Ms. Lupinacci:

With this letter, <Organization Name> joins ENERGY STAR<sup>®</sup> as a Partner, and makes a fundamental commitment to protect the environment through the continuous improvement of our energy performance. We believe that an organization-wide energy management approach will help us enhance our financial health and aid in preserving the environment for future generations. In partnership with ENERGY STAR, we will:

- Measure and track the energy performance of our organization's facilities where possible by using tools such as those offered through ENERGY STAR
- Develop and implement a plan consistent with the ENERGY STAR Energy Management Guidelines to achieve energy savings
- Help spread the word about the importance of energy efficiency to our staff and community
- Support the ENERGY STAR Challenge, a national call-to-action to help improve the energy efficiency of America's commercial and industrial buildings by 10 percent or more
- Highlight our achievements with recognition offered through ENERGY STAR.

We understand that our commitment to measure, track, and improve the energy performance of our organization is supported by the resources and tools offered through ENERGY STAR. In addition, we understand that we will be recognized on the ENERGY STAR web site as a Partner and as a supporter of the ENERGY STAR Challenge. To be eligible for additional recognition, we will share with EPA our progress and milestone achievements. As a Partner, we agree to follow all applicable terms and conditions governing the use of the ENERGY STAR logos, which are registered trade and service marks.

<Organization name> looks forward to our partnership with ENERGY STAR.

Sincerely,  
<Name of Organization's Chief Executive>  
<Title>  
<Organization Name>

Attachment

## Attachment to Partnership Letter Organization Information

Chief Executive

Name & Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

E-mail Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

Energy Manager

Name & Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

E-mail Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

Communications Contact

Name & Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

E-mail Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

**Organization's Primary Business or Function (check one):**

- Commercial Real Estate
- Corporate Real Estate
- Multifamily Housing, *include:*  
\_\_\_\_\_ Number of units owned/managed
- K-12 Education
- Higher Education
- State Government
- Local Government
- Federal Government
- Healthcare & Senior Care Facilities
- Hospitality & Entertainment
- Manufacturing/Industrial, *include:*  
\_\_\_\_\_ NAICS code  
\_\_\_\_\_ Number of Manufacturing Plants Operated in the United States  
\_\_\_\_\_ Number of Employees in the United States
- Religious (Congregations)
- Retail
- Drinking Water Treatment and Distribution, *include:*  
\_\_\_\_\_ Total Capacity (mgd)
- Wastewater Treatment, *include:*  
\_\_\_\_\_ Total Capacity (mgd)
- Other. Describe: \_\_\_\_\_

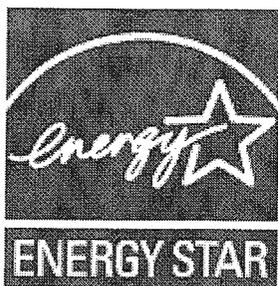
**Organization's total building/facility square footage (required):**

Owns \_\_\_\_\_  
Leases \_\_\_\_\_  
Manages \_\_\_\_\_

**How did you learn about ENERGY STAR?**

\_\_\_\_\_  
\_\_\_\_\_

The government estimates the average time needed to fill out this form is 30 minutes and welcomes suggestions for reducing this level of effort. Send comments (referencing OMB control number) to the Director, Collection Strategies Division, U.S., EPA (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460.

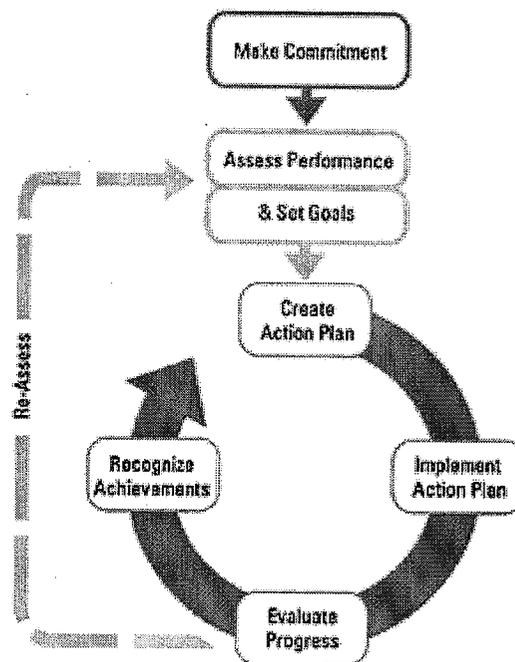


## Guidelines for Energy Management Overview

EPA offers a proven strategy for superior energy management with tools and resources to help each step of the way. Based on the successful practices of ENERGY STAR partners, these guidelines for energy management can assist your organization in improving its energy and financial performance while distinguishing your organization as an environmental leader.

### The steps:

- STEP 1: [Make Commitment](#)
- STEP 2: [Assess Performance](#)
- STEP 3: [Set Goals](#)
- STEP 4: [Create Action Plan](#)
- STEP 5: [Implement Action Plan](#)
- STEP 6: [Evaluate Progress](#)
- STEP 7: [Recognize Achievements](#)



### Need help getting started?

Use our [Energy Program Assessment Matrix](#)  which is designed to help organizations and energy managers compare their energy management practices to those outlined in the Guidelines. Corporate or organizational level energy managers can use the [Facility Energy Assessment Matrix](#)  (127KB) to help evaluate management at their facilities.

### Why energy management?

[Energy Strategy for the Future](#)

[Learn More](#)

[Climate Change](#) 

[A Roadmap for Strategic Energy Management and Planning](#)

[Good Energy Management is Good Business](#)

### Also Consider...

[Water Use Tracking](#)

[Climate Leaders](#) 

[EPA Green Power Partnership](#) 

[Green Buildings](#)

[DOWNLOAD the Guidelines](#)

 [Email This Page](#)



## Memo

**To:** John Hier, City Manager  
**From:** Wanda Nelson, City Clerk  
**Date:** Thursday, June 25, 2009  
**Re:** Election Update

As of packet deadline, we have had nine Council Candidate Packets checked out. Five candidates have returned their petitions, and staff is in the process of verifying the petitions. The deadline to turn in the petitions is Monday, June 29<sup>th</sup>. Staff will provide an update at the July 1<sup>st</sup> Council meeting of the names of eligible candidates.

Mr. John Scalzo has reported that he is working on petitions to get two issues on the ballot: term limits and districting. Mr. Scalzo obtained a list of registered voters from the County, and is diligently checking the signatures on the petitions with the registration list. Staff appreciates Mr. Scalzo's efforts to turn an accurate, complete petition. Per Section 5.2 of our Charter: *An initiation or referendum petition shall be signed by qualified electors in a number not less than ten percent of the number of persons who were registered electors of the City, as of the date of the last regular election.* We mailed out 2654 ballots in 2007; therefore, 266 valid signatures will put an issue on the 2009 ballot. June 30<sup>th</sup> is our deadline to accept petitions for the September 2009 election.

When a petition is filed with sufficient signatures, it is the Clerk's duty to present it to the Council at its next regular meeting. Council then has the option, within 30 days, to either a) adopt the ordinance as submitted; b) repeal the ordinance referred to by the petition; or c) determine to submit the proposal provided for in the petition to the electors. Should we receive sufficient petitions, staff will present them at the July 1<sup>st</sup> Council meeting. Staff will seek direction from Council in terms of drafting an ordinance that can be considered at the July 15<sup>th</sup> and August 5<sup>th</sup> Council meetings. While this time-frame is tight, we will have time to get the election materials printed and prepared for mailing by August 14<sup>th</sup>.

Please do not hesitate to contact me with any questions.





# RIFLE CITY COUNCIL MEETING

Monday, June 15, 2009

REGULAR MEETING

7:00 p.m. \* Council Chambers

The regular meeting of the Rifle City Council was called to order at 7:04 p.m. by Mayor Pro Tem Alan Lambert.

**PRESENT ON ROLL CALL:** Councilors Jay Miller, Jonathan Rice, Jennifer Sanborn, Jeanette Thompson, and Mayor Pro Tem Alan Lambert.

Councilor Rice moved to excuse Councilor Beth Bascom and Mayor Keith Lambert from tonight's meeting; seconded by Councilor Sanborn.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, A. Lambert

**OTHERS PRESENT:** John Hier, City Manager; Matt Sturgeon, Assistant City Manager; Wanda Nelson, City Clerk; Jim Neu, Assistant City Attorney; Jim Bell, Cable 10; Michael Churchill, Cable 10; Tom Whitmore, Parks Director; Charlie Stevens, Utility Director; Rod Hamilton, Public Works Director; Charles Kelty, Finance Director; Daryl Meisner, Chief of Police; Mike Braaten, Government Affairs Coordinator; Steve Anthony; Mike McGunnis, Colorado Mosquito Control; Luke DeMoth; Colorado Mosquito Control; Alison Babbet; Elizabeth Stolfus; Michelle Hansen; Annick Pruet; Nancy Reiner; David Gomez; Dan Alvis.

## CONSENT AGENDA

***MINUTES OF THE JUNE 3, 2009 REGULAR MEETING; APRIL SALES TAX REPORT; APRIL FINANCIAL STATEMENTS; LIQUOR LICENSE RENEWALS: KUM & GO #4923 AND #4924; ACCOUNTS PAYABLE***

Councilors Rice and Sanborn excused themselves from voting on the minutes. Councilor Thompson moved to approve the Consent Agenda; seconded by Councilor Rice.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, A. Lambert

## CITIZEN COMMENTS AND LIVE CALL-IN

Annick Pruet, Rifle Area Chamber of Commerce Director, stated that several individuals from Rifle were named as *Local Choice* winners. Rifle was named #27 in *Outdoor Life* magazine in terms of recreational activities. Ms. Pruet also noted that the editor of *Snow West* magazine will be featuring snowmobiling opportunities in Rifle. Nancy Reiner and Dave Gomez noted they were at the last Council meeting to discuss the fact that the RFTA bus service may no longer include Rifle, and they were directed to speak with RFTA. In their discussions with RFTA, they were told it was up to the Rifle citizens to bring this item to the ballot; RFTA was not going to be presenting this idea to Council. Ms. Reiner and Mr. Gomez were encouraged to consider placing this item on the November ballot, as this would allow them to have more time for campaigning.

## MOSQUITO CONTROL PROGRAM

Mike McGunnis and Luke DeMoth with Colorado Mosquito Control reviewed the Mosquito Control Program. They provided information on the mosquito lifecycle, diseases transmitted by

mosquitoes, maps of mosquito breeding sites, and mosquito control measures. A website is available for those interested in obtaining more information.

***SECOND READING OF ORDINANCE 18-09: AIRPORT HANGAR EQR CALCULATION***

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING THE EQR SCHEDULE FOR AIRPORT HANGARS AT SECTION 13-4-60 OF THE RIFLE MUNICIPAL CODE

At the June 3, 2009 Council meeting, Garfield County Airport Director Brian Condi discussed future upgrades to the Airport. Through those discussions, Mr. Condi has requested that the City provide some certainty to how it calculates tap fees for airport hangars. Mr. Neu explained that Ordinance 18-09 amends the EQR Schedule to assign a value of one EQR per hangar, rather than calculate the EQR value on a case by case basis. Councilor Miller moved to approve Ordinance 18-09 on second reading as amended; seconded by Councilor Thompson.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, A. Lambert

***RESOLUTION 17-09: ELDER COURT TOWNHOMES FINAL PLAT***

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, APPROVING THE FINAL TOWNHOME PLAT FOR ELDER COURT TOWNHOMES MINOR SUBDIVISION IN THE CITY OF RIFLE

The representative for the applicants Amanda Mauer reviewed this project. The owner of two duplexes constructed on Lot 9, Block E, Highlands East, Fourth Filing (760, 762, 764, and 766 Elder Court) applied to subdivide the Property into four separate townhome units. Councilor Miller moved to approve Resolution 17-09; seconded by Councilor Rice.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, A. Lambert

***HIGHWAY 13 ACCESS CONTROL PLAN/CDOT IGA***

Mr. Sturgeon noted that the City entered into an agreement with Garfield County for an Access Control Plan for Highway 13. Consultant Michelle Hansen with Stolfus & Associates reviewed the Plan. Councilor Sanborn moved to adopt the Plan, and authorized the Mayor to sign the IGA with Garfield County and CDOT; seconded by Councilor Miller.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, A. Lambert

***AWARD OF 2009 STREET IMPROVEMENTS***

Mr. Hamilton stated that five bids were received for this project. Staff recommends awarding the project to Frontier Paving in an amount of \$326,968.71. The schedule to complete the project is 75 days. Asphalt is currently being sold for \$80/ton, which is about half of the amount this time last year. Councilor Rice moved to award the Improvements to Frontier Paving in an amount of \$326,968.91, with a variable of \$25,000 per street should any variable in costs be required; seconded by Councilor Thompson.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, A. Lambert

## **ADMINISTRATIVE REPORTS**

Mr. Hier reviewed the following items: current projects; Centennial Park; employee evaluations; odor issues at the wastewater plant; legal issues; review of City's finances. Mr. Sturgeon expressed his gratitude that the access control plan is now complete. Mr. Sturgeon noted that weeds are growing rapidly due to the rain, and citizens must keep them mowed to no higher than eight inches. Mr. Sturgeon reviewed the Rimrock project. Mr. Hamilton discussed the temporary signal in place and reviewed the development project on Highway 13. Mr. Stevens provided a progress report, noted that masonry is being installed at the new wastewater plant, and reviewed his department's work order system.

## **COMMENTS FROM MAYOR AND COUNCIL**

### ***NEW BAKERY ON WEST 3<sup>RD</sup> STREET***

Councilor Thompson stated that there is a new bakery on West 3<sup>rd</sup> Street, and encouraged everyone to try it out.

### ***DAMAGED ROAD***

Councilor Sanborn noted that the Beaver Creek road is damaged, perhaps from truck traffic and the recent rain storms.

### ***KUDOS***

Councilor Miller thanked the staff for their hard work on the access control plan. Mayor Pro Tem Lambert congratulated Michael Churchill on his production of the play *Tarzan*. Councilor Sanborn and Charles Kelty recently graduated from the Roaring Fork Leadership program.

### ***HOTELS***

Councilor Miller inquired when the recently built hotels will be open. Mr. Sturgeon stated that the Super 8 is open, and the Hampton Inn will open in July.

### ***EXECUTIVE SESSION: LEGAL ADVICE***

Councilor Sanborn moved to adjourn to Executive Session for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b); seconded by Councilor Rice (8:59 p.m.)

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, A. Lambert

Councilor Sanborn moved to adjourn from Executive Session; seconded by Councilor Rice (9:29 p.m.).

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, A. Lambert

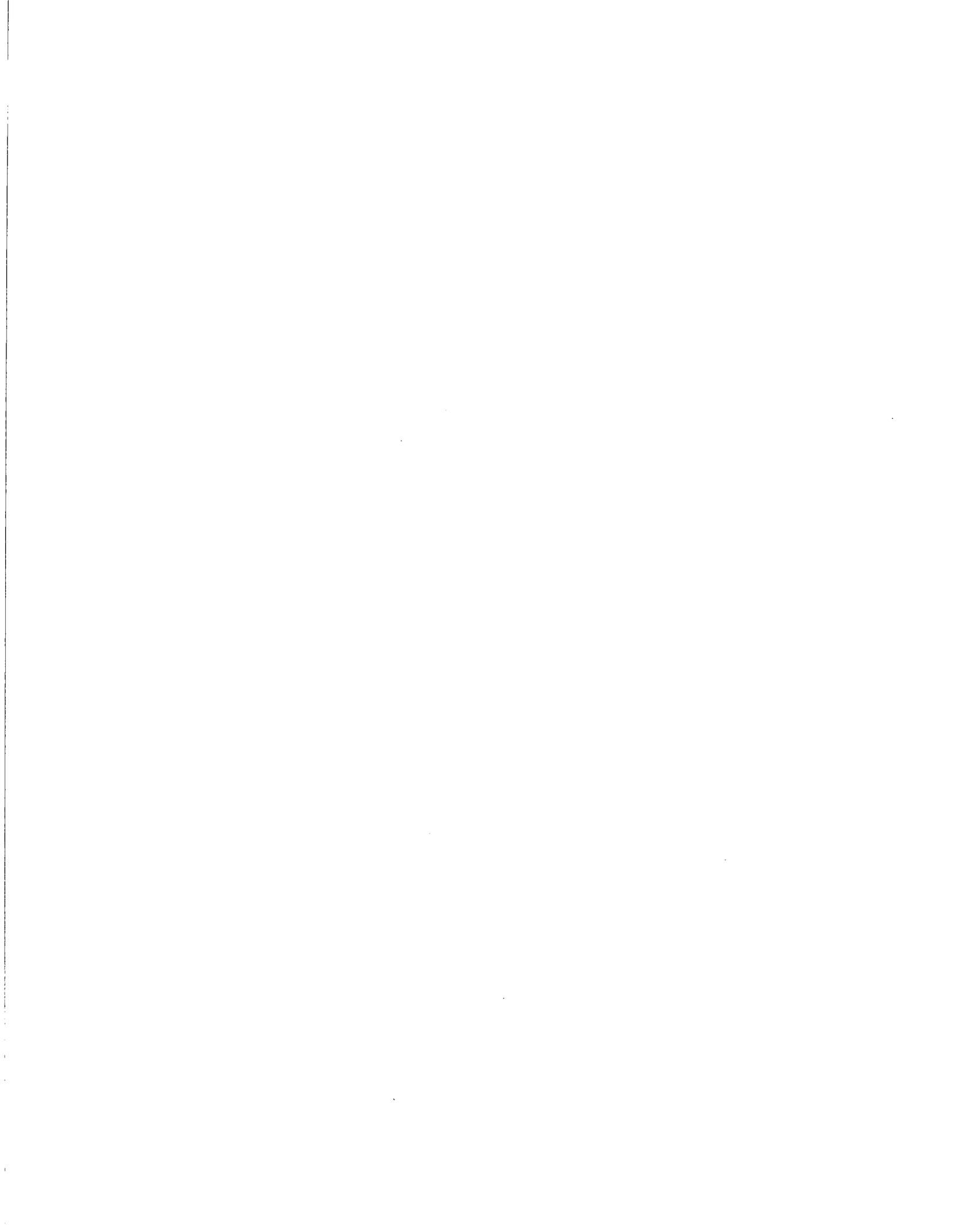
Meeting adjourned at 9:29 p.m.

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Wanda Nelson  
City Clerk

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Alan Lambert  
Mayor Pro Tem





## Memo

**To:** John Hier, City Manager  
**From:** Wanda Nelson, CMC, City Clerk   
**Date:** Tuesday, June 23, 2009  
**Subject:** Liquor License Renewal(s)

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### LIQUOR LICENSE RENEWALS HAVE BEEN RECEIVED FOR:

<u>Rib City Grill</u> 707 Wapiti Avenue	Type of License: Hotel & Restaurant
<u>Shanghai Garden</u> 1538 Railroad Avenue	Type of License: Hotel & Restaurant
<u>City Market</u> 1320 Railroad Avenue	Type of License: 3.2% Off-premises
<u>Sports Corner</u> 100 W. 3 <sup>rd</sup>	Type of License: Tavern
<u>Rocky Mountain Liquors</u> 1735 Railroad Avenue	Type of License: Liquor Store

The following criteria have been met by this/these business(es):

- The applications are complete.
- The fees have been paid.

Based on the above information, I recommend approval of this/these renewal(s).







MEMORANDUM

To: John Hier, City Manager  
From: Charles Kelty, Finance Director *ck*  
Date: June 24, 2009  
Subject: Rifle Community Foundation 2009 Donation Request

Rifle Community Foundation has officially requested the disbursement of the \$40,000 contribution budgeted in the 2009 General Fund non-department budget. Attached is the letter from Bruce Mills requesting the fund disbursement.

I am requesting Council approve this request and the funds be paid in the Accounts Payable check run scheduled for Thursday, July 2<sup>nd</sup>.

Thank-you



*Rifle Community Foundation  
P. O. Box 1234  
Rifle, Colorado 81650*

June 17, 2009

City of Rifle  
Finance Department  
202 Railroad Ave.  
Rifle, CO 81650

Ladies and Gentlemen:

Thank you, for your support of Rifle Community Foundation. Enclosed are balance sheets and operating results for the twelve months ended December 31, 2008 and the period January 1, 2009 to June 17, 2009. Also included are detailed schedules of grants given by Rifle Community Foundation for the above mentioned periods. These grants were the result of your support for 2008.

Please accept this letter as our request To the City of Rifle for funding in the amount of \$40,000.00 for the 2009 calendar year.

Thank you, in advance for your consideration of this request. Please contact me directly if you have questions or need additional information.

Contact information:  
Bruce Mills  
1332 Firethorn Drive,  
Rifle, CO 81650  
Telephone/Facsimile (970) 618-2419

*Print to 100-4800-400-878*

Yours truly,

*Bruce Mills*

Bruce Mills  
Treasurer

Prepaid check run 6/11/09

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
06/09	06/11/2009	43318	5731	Breece, Frank	060509	1	100-4514-400-610		55.88
06/09	06/11/2009	43319	5583	Cole, Troy	06012009	1	100-4310-400-510		14.00
06/09	06/11/2009	43320	1034	Colo Assoc Chiefs Police	05182009 SS	1	100-4210-400-580		375.00
06/09	06/11/2009	43321	5537	Cook, Patricia	05292009	1	100-4514-400-320		37.63
06/09	06/11/2009	43322	5201	ICMA	158738 2009	1	100-4132-400-510		806.00
06/09	06/11/2009	43323	5736	KINION, VANEEYA	2000440.002	1	210-3000-347-001		30.00
06/09	06/11/2009	43324	3015	Kroger/King Sooper Cust Charge	006427	1	100-4514-400-630		117.11
					021839	1	100-4151-400-610		95.33
					029918	1	100-4191-400-580		6.39
					039780	1	310-4331-400-340		9.62
					057733	1	100-4514-400-630		54.02
					067816	1	100-4210-400-610		90.63
					077830	1	210-4512-400-610		77.63
					089080	1	100-4514-400-630		58.05
					101812	1	100-4191-400-610		17.01
					114714	1	100-4514-400-630		30.43
					140466	1	210-4513-400-610		15.98
Total 43324									572.20
06/09	06/11/2009	43325	4002	Lambert, Keith	060809	1	100-4111-400-580		125.51
06/09	06/11/2009	43326	5737	LEISY, ARIANNE	2000445.002	1	210-3000-347-001		30.00
06/09	06/11/2009	43327	3909	Mancinelli's	PO 34069	1	310-4331-400-610		41.17
06/09	06/11/2009	43328	5739	NICHOLS, JESSIE	09-130	1	100-3000-345-004		50.00
06/09	06/11/2009	43329	3027	OCPO	060509	1	310-4331-400-510		150.00
					060509	2	320-4325-400-510		150.00
Total 43329									300.00
06/09	06/11/2009	43330	5734	PEIRICK, DONALD	2000436.002	1	210-3000-347-001		45.00
06/09	06/11/2009	43331	4240	Platinum Plus For Business	RYAN 05/11/C	1	100-4210-400-580		13.01
06/09	06/11/2009	43332	2830	Qwest	625-0309 05/C	1	210-4522-400-530		53.96
					625-0339 05/C	1	100-4310-400-530		97.18
					625-1060 5/0E	1	310-4331-400-530		82.25
					625-1877 05/C	1	100-4514-400-530		44.50
					625-2271 05/C	1	100-4240-400-530		22.79
					625-2271 05/C	2	100-4191-400-530		22.79
					625-2841 05/C	1	310-4331-400-530		50.67
					625-3185 05/C	1	210-4513-400-530		50.17
					625-3712 05/C	1	100-4210-400-530		62.14
					625-3724 05/C	1	310-4331-400-530		54.57
					625-3798 05/C	1	210-4521-400-530		50.95
					625-3957 05/C	1	100-4310-400-530		52.84
					625-4622 05/C	1	320-4325-400-530		63.80
					625-4960 05/C	1	100-4210-400-530		101.84
					625-8808 05/C	1	100-4414-400-530		104.70
					625-8829 05/C	1	210-4521-400-530		89.65
					625-9179 05/C	1	100-4151-400-530		89.00
Total 43332									1,093.80
06/09	06/11/2009	43333		Information Only Check	.00		100-201-000		V
06/09	06/11/2009	43334		Information Only Check	.00		100-201-000		V
06/09	06/11/2009	43335	2830	Qwest	625-7330 03/C	1	100-4114-400-530		32.82
					625-7330 03/C	2	100-4121-400-530		43.76
					625-7330 03/C	3	100-4132-400-530		54.70
					625-7330 03/C	4	100-4151-400-530		109.40

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					625-7330 03/C	5	100-4191-400-530		109.40
					625-7330 03/C	6	100-4199-400-530		21.88
					625-7330 03/C	7	100-4240-400-530		87.52
					625-7330 03/C	8	100-4317-400-530		87.52
					625-7330 03/C	9	210-4512-400-530		131.28
					625-7330 03/C	10	100-4210-400-530		371.96
					625-7330 03/C	11	310-4331-400-530		10.94
					625-7330 03/C	12	320-4325-400-530		10.94
					625-7330 03/C	13	210-4521-400-530		43.76
					625-7330 03/C	14	100-4192-400-530		21.88
					625-7330 04/C	1	100-4114-400-530		30.69
					625-7330 04/C	2	100-4121-400-530		40.93
					625-7330 04/C	3	100-4132-400-530		51.16
					625-7330 04/C	4	100-4151-400-530		102.31
					625-7330 04/C	5	100-4191-400-530		102.31
					625-7330 04/C	6	100-4199-400-530		20.46
					625-7330 04/C	7	100-4240-400-530		81.85
					625-7330 04/C	8	100-4317-400-530		81.85
					625-7330 04/C	9	210-4512-400-530		122.78
					625-7330 04/C	10	100-4210-400-530		347.87
					625-7330 04/C	11	310-4331-400-530		10.23
					625-7330 04/C	12	320-4325-400-530		10.23
					625-7330 04/C	13	210-4521-400-530		40.93
					625-7330 04/C	14	100-4192-400-530		20.46
					625-7330 05/C	1	100-4114-400-530		27.94
					625-7330 05/C	2	100-4121-400-530		37.25
					625-7330 05/C	3	100-4132-400-530		46.57
					625-7330 05/C	4	100-4151-400-530		93.13
					625-7330 05/C	5	100-4191-400-530		93.13
					625-7330 05/C	6	100-4199-400-530		18.63
					625-7330 05/C	7	100-4240-400-530		74.51
					625-7330 05/C	8	100-4317-400-530		74.51
					625-7330 05/C	9	210-4512-400-530		111.76
					625-7330 05/C	10	100-4210-400-530		316.66
					625-7330 05/C	11	310-4331-400-530		9.31
					625-7330 05/C	12	320-4325-400-530		9.31
					625-7330 05/C	13	210-4521-400-530		37.25
					625-7330 05/C	14	100-4192-400-530		18.63
					625-7330 1/0E	1	100-4114-400-530		27.12
					625-7330 1/0E	2	100-4121-400-530		36.16
					625-7330 1/0E	3	100-4132-400-530		45.19
					625-7330 1/0E	4	100-4151-400-530		90.39
					625-7330 1/0E	5	100-4191-400-530		90.39
					625-7330 1/0E	6	100-4199-400-530		18.08
					625-7330 1/0E	7	100-4240-400-530		72.31
					625-7330 1/0E	8	100-4317-400-530		72.31
					625-7330 1/0E	9	210-4512-400-530		108.47
					625-7330 1/0E	10	100-4210-400-530		307.32
					625-7330 1/0E	11	310-4331-400-530		9.04
					625-7330 1/0E	12	320-4325-400-530		9.03
					625-7330 1/0E	14	210-4521-400-530		36.16
					625-7330 1/0E	15	100-4192-400-530		18.08
					625-7330 11/C	1	100-4114-400-530		157.64 -
					625-7330 11/C	2	100-4121-400-530		210.19 -
					625-7330 11/C	3	100-4132-400-530		262.73 -
					625-7330 11/C	4	100-4151-400-530		525.46 -
					625-7330 11/C	5	100-4191-400-530		525.46 -

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					625-7330 11/C	6	100-4199-400-530		105.09 -
					625-7330 11/C	7	100-4240-400-530		420.37 -
					625-7330 11/C	8	100-4317-400-530		420.37 -
					625-7330 11/C	9	210-4512-400-530		630.56 -
					625-7330 11/C	10	100-4210-400-530		1,786.58 -
					625-7330 11/C	11	310-4331-400-530		52.55 -
					625-7330 11/C	12	320-4325-400-530		52.55 -
					625-7330 11/C	13	210-4521-400-530		210.19 -
					625-7330 11/C	14	100-4192-400-530		105.09 -
					625-7330 12/C	1	100-4114-400-530		27.42
					625-7330 12/C	2	100-4121-400-530		36.56
					625-7330 12/C	3	100-4132-400-530		45.70
					625-7330 12/C	4	100-4151-400-530		91.41
					625-7330 12/C	5	100-4191-400-530		91.41
					625-7330 12/C	6	100-4199-400-530		18.28
					625-7330 12/C	7	100-4240-400-530		73.13
					625-7330 12/C	8	100-4317-400-530		73.13
					625-7330 12/C	9	210-4512-400-530		109.69
					625-7330 12/C	10	100-4210-400-530		310.79
					625-7330 12/C	11	310-4331-400-530		9.15
					625-7330 12/C	12	320-4325-400-530		9.15
					625-7330 12/C	13	210-4521-400-530		36.56
					625-7330 12/C	14	100-4192-400-530		18.28
					625-7330 2/09	2	100-4114-400-530		29.55
					625-7330 2/09	3	100-4121-400-530		39.39
					625-7330 2/09	4	100-4132-400-530		49.24
					625-7330 2/09	5	100-4151-400-530		98.48
					625-7330 2/09	6	100-4191-400-530		98.48
					625-7330 2/09	7	100-4199-400-530		19.70
					625-7330 2/09	8	100-4240-400-530		78.79
					625-7330 2/09	9	100-4317-400-530		78.79
					625-7330 2/09	10	210-4512-400-530		118.18
					625-7330 2/09	11	100-4210-400-530		334.84
					625-7330 2/09	12	310-4331-400-530		9.85
					625-7330 2/09	13	320-4325-400-530		9.85
					625-7330 2/09	14	210-4521-400-530		39.39
					625-7330 2/09	15	100-4192-400-530		19.70
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									Total 43335
									620.52
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06/09	06/11/2009	43336	5735	RADOMSKI, AMANDA	2000438.002	1	210-3000-347-001		30.00
06/09	06/11/2009	43337	5738	RODALE INC.	0291164929	1	100-4514-400-610		39.94
06/09	06/11/2009	43338	5733	SMITH, NATALIE	2000437.002	1	210-3000-347-001		36.00
					2000439.002	1	210-3000-347-001		14.00
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									Total 43338
									50.00
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06/09	06/11/2009	43339	5211	STAPLES	9194622701	1	100-4240-400-610		26.99
06/09	06/11/2009	43340	1004	Verizon Wireless, Bellevue	0763536025	1	310-4331-400-530		200.68
					0763536025	2	310-4331-400-530		195.85
					0763536025	3	320-4325-400-530		185.60
					0763536025	4	100-4132-400-530		38.42
					0763536025	5	100-4191-400-530		66.06
					0763536025	6	100-4317-400-530		158.21
					0763536025	7	100-4240-400-530		174.14
					0763536025	8	100-4192-400-530		264.14
					0763536025	9	310-4331-400-530		32.94

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount	
					0763536025	10	320-4325-400-530		32.94	
					0763536025	11	100-4199-400-530		57.42	
					0763536025	12	100-4199-400-530		34.29	
					0763536025	13	100-4135-400-530		66.15	
					0763536025	14	100-4514-400-530		29.89	
					0763540073	1	210-4521-400-530		263.69	
					0763540073	2	100-4194-400-530		47.54	
					0763540073	3	210-4512-400-530		300.60	
					0763540073	4	100-4422-400-530		15.36	
		Total 43340								2,163.92
06/09	06/11/2009	43341	2960	Walmart Community	003542	1	100-4310-400-610		115.52	
					008462	1	310-4331-400-610		41.94	
					019170	1	100-4210-400-610		242.94	
					027839	1	100-4514-400-630		318.24	
		Total 43341								718.64
06/09	06/11/2009	43342	5403	Wimmer, Mike	2000443.002	1	210-3000-347-001		60.00	
06/09	06/11/2009	43343		Information Only Check	.00		210-201-000		V	
06/09	06/11/2009	43344	1120	Xcel Energy Inc	196561804	1	210-4513-400-410		135.65	
					196561804	2	210-4513-400-410		33.53	
					196561804	3	210-4513-400-410		22.28	
					196561804	4	310-4331-400-410		25.40	
					196561804	5	310-4331-400-410		194.52	
					196561804	6	310-4331-400-410		2,034.37	
					196561804	7	320-4325-400-410		1,645.12	
					196561804	8	310-4331-400-410		1,657.87	
					196561804	9	100-4310-400-410		9.09	
					196561804	10	100-4422-400-410		53.05	
					196561804	11	320-4325-400-410		3,722.62	
					196561804	12	210-4521-400-410		419.23	
					196561804	13	100-4310-400-410		20.31	
					196561804	14	210-4521-400-410		11.07	
					196561804	15	100-4310-400-410		9.03	
					196561804	16	100-4422-400-410		15.03	
					196561804	17	310-4331-400-410		144.44	
					196561804	18	210-4521-400-410		914.36	
					196561804	19	210-4521-400-410		424.93	
					196561804	20	310-4331-400-410		9.38	
					196561804	21	320-4325-400-410		604.77	
					196561804	22	100-4310-400-410		35.33	
					196561804	23	210-4521-400-410		32.45	
					196561804	24	210-4521-400-410		51.49	
					196561804	25	100-4414-400-410		109.40	
					196561804	26	210-4521-400-410		15.88	
					196561804	27	100-4310-400-410		9.03	
					196561804	28	310-4331-400-410		491.91	
					196561804	29	210-4513-400-410		31.80	
					196561804	30	100-4194-400-410		2,091.93	
					196561804	31	210-4521-400-410		12.43	
					196561804	32	100-4310-400-410		9.03	
					196561804	33	100-4310-400-410		50.77	
					196561804	34	310-4331-400-410		107.89	
					196561804	35	210-4521-400-410		35.75	
					196561804	36	100-4514-400-410		996.90	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discrts Taken	Seq Amount
					196561804	37	210-4521-400-410		275.74
					196561804	38	100-4310-400-410		25.59
					196561804	39	100-4310-400-410		955.74
					196561804	40	210-4521-400-410		2,022.53
					196561804	41	310-4331-400-410		10.77
					196561804	42	100-4310-400-410		357.60
					196561804	43	320-4325-400-410		9.38
					196561804	44	100-4215-400-410		2,090.42
					196561804	45	100-4310-400-410		87.11
					196561804	46	100-4310-400-410		106.91
					196561804	47	210-4521-400-410		322.12
Total 43344									22,451.95
Totals:									29,751.16

Dated: 6/11/09

Accounts Payable \_\_\_\_\_

Finance Director: Charles Kelly

Prepaid Check Been 6/19/09

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
06/09	06/19/2009	43445	2866	Bureau Of Land Management	06162009	1	210-4512-400-501		65.00
06/09	06/19/2009	43446	1052	Colo Secretary Of State	06192009	1	100-4210-400-610		25.00
06/09	06/19/2009	43447	5744	CORTEZ, DARWIN F	06132009	1	210-4512-400-501		140.00
06/09	06/19/2009	43448	4777	Garfield County	06082009	1	100-4514-400-320		44.99
06/09	06/19/2009	43449	5742	HARTMAN, MELODY	06122009	1	210-4512-400-501		400.00
06/09	06/19/2009	43450	3955	Holy Cross Energy	500747602 5/1	1	100-4310-400-410		29.67
					503137300 06	1	310-4331-400-410		18.46
Total 43450									48.13
06/09	06/19/2009	43451	5740	Hubbard Gulch Development, LLC	06102009	1	201-4313-400-735		23,966.90
06/09	06/19/2009	43452	3015	Kroger/King Sooper Cust Charge	014712	1	100-4514-400-630		17.07
					122774	1	100-4514-400-630		75.67
Total 43452									92.74
06/09	06/19/2009	43453	2830	Qwest	1023356272	1	100-4114-400-530		16.86
					1023356272	2	100-4121-400-530		22.49
					1023356272	3	100-4132-400-530		28.11
					1023356272	4	100-4151-400-530		56.22
					1023356272	5	100-4191-400-530		56.22
					1023356272	6	100-4199-400-530		11.24
					1023356272	7	100-4240-400-530		44.97
					1023356272	8	100-4317-400-530		44.97
					1023356272	9	210-4521-400-530		67.46
					1023356272	10	100-4210-400-530		191.14
					1023356272	11	310-4331-400-530		5.62
					1023356272	12	320-4325-400-530		5.62
					1023356272	13	210-4521-400-530		22.49
					1023356272	14	100-4192-400-530		11.24
Total 43453									584.65
06/09	06/19/2009	43454	2397	Rifle Creek Golf Course	06192009	1	210-4512-400-501		1,260.00
06/09	06/19/2009	43455	5741	SARGENT, LISA	06102009	1	210-4512-400-610		10.63
06/09	06/19/2009	43456	1796	Sears	03141901381:	1	100-4195-400-641		342.45
06/09	06/19/2009	43457	1609	Squires, Charlotte	06172009	1	100-4191-400-230		3,179.01
06/09	06/19/2009	43458	5211	STAPLES	022118	1	100-4192-400-610		12.79
06/09	06/19/2009	43459	1152	Us Postmaster-Rifle	5001 06/09	1	330-4320-400-340		396.48
					5001 06/09	2	310-4331-400-340		396.48
					5001 06/09	3	310-4331-400-340		396.48
Total 43459									1,189.44
06/09	06/19/2009	43460	1004	Verizon Wireless, Bellevue	0767006622	1	100-4210-400-530		1,164.20
					0767006622	2	100-4414-400-530		38.60
Total 43460									1,202.80
06/09	06/19/2009	43461	2960	Walmart Community	012192	1	100-4210-400-610		39.00
					012989	1	310-4331-400-610		41.94
					016079	1	310-4331-400-430		37.67
					020145	1	100-4210-400-610		27.12
					023373	1	100-4414-400-610		68.22
					029511	1	100-4414-400-610		156.27
					030242	1	100-4121-400-610		25.07

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
Total 43461									395.29
06/09	06/19/2009	43462	1120	Xcel Energy Inc	197689874	1	310-4331-400-410		4,834.33
					197867956	1	310-4331-400-410		10.61
					197900754	1	100-4310-400-410		57.58
					197900770	1	100-4310-400-410		11.39
					197900804	1	100-4310-400-410		56.57
Total 43462									4,970.48
Totals:									37,930.30

Dated: \_\_\_\_\_

Accounts Payable :

Finance Director : J. Francis for Charles Kelty

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
1003	Action Shop Services, Inc	RI23602	dr mower/trimmer	05/28/2009	47.28		
		RI23915	Hammer drill kit	06/23/2009	15.00		
		RO24690	Hammer drill	06/23/2009	25.00		
		SI45420	ENGINE OIL	06/11/2009	13.80		
		SI45531	drive shaft	06/16/2009	73.97		
		SI45701	PROPANE FUEL	06/23/2009	18.50		
		SI45732	PROPANE FUEL	06/23/2009	11.80		
Total 1003					205.35	.00	
1009	B & B Plumbing, Inc	29156	HANG GASKET, PVC PIPE AND FITTING	06/03/2009	54.40		
		29212	PIPE AND PIPE FITTINGS	06/04/2009	99.67		
		29228	FIXED STOOL IN WOMENS RESTROOM	06/08/2009	173.95		
Total 1009					328.02	.00	
1016	Big John's Bldg & Home Center	428407	TREATED LAND TIMBERS	06/11/2009	1,100.96		
Total 1016					1,100.96	.00	
1018	Valley Lumber	25031	SAFETY RED SPR PAINT/O&M	06/04/2009	89.80		
		25138	SAFETY RED SPR PAINT/O&M	06/05/2009	53.88		
		25145	Duct tape	06/05/2009	6.49		
		251565	Expanding foam, gloves	06/05/2009	50.81		
		25260	CONCRETE MIX	06/08/2009	32.94		
		2543	Survey stakes, construction fir	06/10/2009	27.10		
		25473	STAPLER, AUGER, SLEDGE W/HANDLE	06/10/2009	102.46		
		25550	Krylon crystal clear glaze	06/11/2009	15.26		
		25567	ORANGE chalk	06/11/2009	11.96		
		25607	SEAL FOAM	06/12/2009	9.98		
		25733	CONSTRUCTION FIR	06/15/2009	6.24		
		25757	GARDEN LATICE	06/15/2009	33.98		
		25847	SPONGE EAR MUFF	06/17/2009	36.96		
		25964	CONCRETE MIX	06/18/2009	21.96		
		26004	CONSTRUCTION FIR	06/19/2009	134.73		
		26006	Nylon BANDING	06/19/2009	10.00		
		26024	TREATED LANDSCAPE TIMBERS	06/19/2009	32.45		
		26025	CONCRETE MIX	06/19/2009	10.98		
		26190	SEAL FOAM	06/23/2009	26.97		
Total 1018					714.95	.00	
1022	Central Distributing Co	797408	TRASH BAGS	06/03/2009	118.64		
		797409	TRASH BAG, KTCH TOWELS	06/03/2009	240.42		
		798168	Hand cleaner	06/01/2009	74.91		
		798171	KLEENEX	06/01/2009	54.00		
		798941	kitchen towels	06/17/2009	155.90		
Total 1022					643.87	.00	
1026	Cirsa	091006	CLAIM # 5009954	06/15/2009	1,584.85		
Total 1026					1,584.85	.00	
1055	Columbine Ford, Inc	94043	SHAFT	05/20/2009	413.08		
		94055	OIL	05/19/2009	59.67		
		941401	OIL	05/21/2009	39.78		
		94152	MOTOR ASSY	05/26/2009	50.93		
		94382	Spacer	06/09/2009	7.36		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		94412	Brake - kit	06/10/2009	88.63		
		9604	2009 Ford Explorer - P.D.	06/24/2009	25,990.00		
Total 1055					26,649.45	.00	
1070	Federal Express Corp	9-224-41273	SHIPPING	06/11/2009	42.27		
Total 1070					42.27	.00	
1076	Garfield County Landfill	09-00000188	Landfill	06/15/2009	14,113.50		
Total 1076					14,113.50	.00	
1078	Garfield County Sheriff	27387	SUBPOENA	06/01/2009	17.00		
		27390	SUBPOENA	05/29/2009	5.00		
		27445	Retrun Subpoena	06/10/2009	17.00		
Total 1078					39.00	.00	
1083	Youth Zone	043009	ASSESSMENT & RECOMMENDATION	04/30/2009	1,015.00		
		053109	ASSESSMENT & RECOMMENDATIONS	05/31/2009	1,395.00		
Total 1083					2,410.00	.00	
1087	Grainger	9885913211	FIBERGLASS REPAIR KIT	04/23/2009	226.14		
		9903343144	FUSE	05/19/2009	156.50		
Total 1087					382.64	.00	
1105	Meadow Gold Dairies	50200329	DAIRY PRODUCTS/POOL	06/04/2009	276.12		
		50200330	DAIRY PRODUCTS FOR RESALE/POOL	06/04/2009	100.56		
		50200357	DIARY PRODUCTS/SR CENTER	06/08/2009	63.83		
		50200381	DAIRY PRODUCTS/SR CENTER	06/11/2009	44.58		
		50200394	DAIRY PRODUCTS/POOL	06/11/2009	363.24		
		50200417	DAIRY PRODUCTS/POOL	06/15/2009	99.24		
		50200434	DIARY PRODUCTS/SR CENTER	06/18/2009	65.18		
		50200443	FOOD PRODUCTS/POOL	06/18/2009	257.16		
		50200471	DAIRY PRODUCTS/POOL	06/22/2009	156.12		
Total 1105					1,426.03	.00	
1106	Micro Plastics Inc	76507	FARMERS MARKET BANNER	06/08/2009	219.00		
Total 1106					219.00	.00	
1110	Napa Auto Parts	031104	SPARK PLUG WIRE SET	05/13/2009	50.04		
		032072	WHEEL BEARING	05/18/2009	56.16		
		032877	BRAKLEEN CLEANER	05/21/2009	55.31		
		033935	ALTERNATOR	05/28/2009	274.50		
		034017	TUBE LAB	05/28/2009	23.50		
		034156	ALTERNATOR	05/29/2009	274.50		
		034613	CORE DEPOSIT	06/01/2009	60.50 -		
		034894	CORE DEPOSIT	06/02/2009	274.50 -		
		035481	Lubricant	06/04/2009	12.07		
		035523	Belt	06/05/2009	17.87		
		036062	Belt	06/08/2009	7.54		
		036234	Belt	06/09/2009	17.87		
		036563	ADAPTER	06/10/2009	8.92		
		036918	AIR FILTER	06/11/2009	64.99		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		037091	SPARK PLUGS	06/12/2009	7.57		
		037126	GAS cap	06/12/2009	13.59		
	Total 1110				549.43	.00	
1111	Neve's Uniforms, Inc	LN-204441	BODY ARMOR	05/26/2009	699.00		
	Total 1111				699.00	.00	
1118	Parts House	S428967	AIR CLEANER	06/01/2009	2.19		
		S429060	HEAD LAMPS	06/03/2009	431.70		
		S429125	BELT	06/05/2009	32.10		
		S429218	BELT	06/09/2009	31.51		
		S429277	BRAKE PAD,	06/10/2009	56.33		
		S429278	WIPER BLADES	06/10/2009	81.04		
		S429280	BRAKE ROTOR/4V20	06/10/2009	125.80		
	Total 1118				760.67	.00	
1123	Rifle Conoco/Rifle Towing	14756	FULL SERVICE, FIX FLAT	05/19/2009	68.93		
		15418	FIX A FLAT/4v18	05/26/2009	17.50		
		16945	ROTATE AND BALANCE	06/09/2009	88.94		
	Total 1123				175.37	.00	
1126	Rifle City Of	453101 05/09	50 UTE AVE/SR CENTER	05/01/2009	310.84	310.84	05/25/2009
		003101 05/09	201 E 18TH ST SHOP	05/01/2009	87.58	87.58	05/25/2009
		004101 05/09	612 RR AVE/HEINZ PARK	05/01/2009	41.95	41.95	05/25/2009
		005101 05/09	1612 RR AVE/METOR PARK	05/01/2009	98.10	98.10	05/25/2009
		007101 05/09	301 E 30TH ST/DEERFLD PARK	05/01/2009	124.73	124.73	05/25/2009
		333001 05/09	750 UTE/CE	05/01/2009	114.02	114.02	05/25/2009
		338001 05/09	0409 CR 265/POUND	05/01/2009	86.11	86.11	05/25/2009
		346001 05/09	143 E 4TH ST/DDA	05/01/2009	41.95	41.95	05/25/2009
		214101 05/09	1500 DOGWOOD/WATER	05/01/2009	1,070.11	1,070.11	05/25/2009
		215101 05/09	225 E AVE/DDA SPIGOT	05/01/2009	15.92	15.92	05/25/2009
		2575101	E 4TH ST/DDA LANDSCAPE	05/01/2009	15.92	15.92	05/25/2009
		25991 05/09	280 E 30TH ST/DEERFLD PUMP	05/01/2009	2.77	2.77	05/25/2009
		265104 05/09	638 Park Ave Centennial Park Addition	05/01/2009	62.68	62.68	05/25/2009
		975101 05/09	24998 HWY 6/ NORTH WASTE WATER	05/01/2009	945.30	945.30	05/25/2009
		379101 05/09	595 W 24TH ST	05/01/2009	15.92	15.92	05/25/2009
		221101 05/09	000 BROWNING DR/SOUTH WASTE WW	05/01/2009	15.92	15.92	05/25/2009
		351101 05/09	1221 E CENTENNIAL PKWY	05/01/2009	15.92	15.92	05/25/2009
		341101 05/09	360 S 7th Street #b	05/01/2009	15.92	15.92	05/25/2009
		523101 05/09	202 RR AVE/CITY HALL	05/01/2009	268.57	268.57	05/25/2009
		944103 5/09	221 W 2ND STREET	05/01/2009	105.92	105.92	05/25/2009
	Total 1126				3,456.15	3,456.15	
1132	Rifle Lock & Safe	28833	Latch	05/05/2009	95.00		
		28842	Program keys/ford truck/0558	05/01/2009	100.00		
		28956	KEY DUPLICATES	06/19/2009	8.75		
	Total 1132				203.75	.00	
1138	Schmueser/Gordon/Meyer, Inc	99055G-18	RIFLE REGIONAL WWTF CONSTRUCTI	05/29/2009	35,029.05		
	Total 1138				35,029.05	.00	
1139	Silvertip Printing	4869	RMP WINDOW DECALS	06/10/2009	321.50		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1139					321.50	.00	
1143	Swallow Oil Company	05312009	DIESEL /FLEET	05/31/2009	4,189.29		
		06152009	UNLEADED /FLEET	06/15/2009	3,776.27		
Total 1143					7,965.56	.00	
1145	Thatcher Company	1212878	Alum/Aluminum Sulfate	05/26/2009	6,331.17		
Total 1145					6,331.17	.00	
1181	Garfield Steel & Machine, Inc	00066867	REBAR	06/17/2009	56.00		
Total 1181					56.00	.00	
1191	Lewan & Associates, Inc	539877	kip copier/b&w meter	06/01/2009	13.39		
Total 1191					13.39	.00	
1214	M Press Ink	05202009	Full page summons	05/20/2009	150.00		
Total 1214					150.00	.00	
1256	Resource Engineering, Inc	6796	BEAVER CREEK RESERVOIR FEASIBIL	05/31/2009	67.50		
		6797	GIS MAPPING, design	05/31/2009	229.00		
		6798	laramie energy - watershed permit	05/31/2009	416.99		
		6799	ETC PIPELINE	05/31/2009	101.25		
		6800	Williams	05/31/2009	134.80		
		6801	ENCANA WATERSHED PERMIT	05/31/2009	101.25		
		6802	WATER PLAN	05/31/2009	3,143.69		
		6803	RUEDI ROUND II SALES/WATER RIGHT	05/31/2009	350.50		
Total 1256					4,544.98	.00	
1258	Hach Company	6252748	WATER CORE	05/28/2009	107.44		
Total 1258					107.44	.00	
1339	Grand Junction Pipe & Supply	C1116233	CHECK ASSY	05/20/2009	65.75		
		C1116284	spring/backflow preventer repairs	05/20/2009	23.45		
		C1116402	spring inlet	05/22/2009	155.85		
		C2295414	Rain sensor, cement, primer	05/29/2009	210.26		
		C2295723	VALVE BOX	06/02/2009	183.75		
		C2295970	spring inlet	06/04/2009	155.85		
		C2295977	spring	06/04/2009	33.21		
		C2296812	CURB BOX Repair	06/10/2009	600.00		
		C2297459	FLEX CPLG	06/16/2009	40.80		
		C2297474	sewer repair	06/16/2009	164.03		
Total 1339					1,632.95	.00	
1348	Grand Tunnel Ditch Co.	06012009	2009 IRRIGATION/204.47 MINERS INCHI	06/01/2009	1,980.85		
Total 1348					1,980.85	.00	
1407	Usa Blue Book	817436	SLUDGE DE-ODOR	05/15/2009	107.12		
		825881	DEODORANT, FRAGRANCE	05/29/2009	346.66		
		835645	SOLENOID VALVE	06/12/2009	133.38		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1407					587.16	.00	
1460	Western Colorado Electrical	4273	PO # 33930 TROUBLE SHOOT, REPAIR	05/27/2009	504.50		
Total 1460					504.50	.00	
1487	Hepworth-pawlak Geotech. Inc	0108944	PO # 243 / highway 6 & 24	05/31/2009	2,045.75		
Total 1487					2,045.75	.00	
1560	Applied Concepts,inc	174421	STALKER MOVING FASTEST DISPLAY//	06/10/2009	130.00		
Total 1560					130.00	.00	
1734	United Companies	700325	BEAVER MIOX SHED	05/30/2009	349.14		
Total 1734					349.14	.00	
1750	Commonwealth Title Company	060409	Professinal services	06/04/2009	300.00		
Total 1750					300.00	.00	
1768	Faris Machinery Company	G18253	BELT-CONVEYOR	06/04/2009	822.28		
		G18406	CYLINDER, CRANKSHAFT	06/18/2009	1,320.53		
		G18431	BUSHING	06/18/2009	16.34		
Total 1768					2,159.15	.00	
1806	CDMS INC	7695	DSL ACCESS/POOL DSL ACCESS/CE	06/01/2009	17.95 17.95		
Total 1806					35.90	.00	
1830	Grand Valley Foods	101863	FOOD PRODUCT/SR CENTER	06/12/2009	465.44		
		101989	FOOD PRODUCT/SR CENTER	06/19/2009	383.02		
Total 1830					848.46	.00	
1874	Moore Medical Corp	95711554 RI	first aid supplies	05/21/2009	76.57		
Total 1874					76.57	.00	
1893	K-d Flags	24255	pow/mia flag	05/30/2009	89.44		
Total 1893					89.44	.00	
2021	Gmco Corporation	23791	SUPERSTRETCH CRACK SEAL	05/31/2009	1,687.50		
Total 2021					1,687.50	.00	
2139	CDW Government, Inc	PBN9585	BLACK BOX	05/12/2009	222.58		
		PDV7440	WINDOWS	05/23/2009	1,272.00		
Total 2139					1,494.58	.00	
2149	Dell Marketing L.p.	XD769R9J2	MESSENGER CASE	05/08/2009	70.98		
		XD78K1167	LATITUDE E6400ATG	05/13/2009	2,272.43		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 2149					2,343.41	.00	
2159	Lab Safety Supply Inc	1013477175	zip front vest	05/18/2009	178.36		
			zip front vest		178.36		
			zip front vest		178.35		
Total 2159					535.07	.00	
2169	Information Systems Consulting	0046962-IN	DNS wrong	05/26/2009	185.00		
Total 2169					185.00	.00	
2235	Acme Alarm Company Inc	5280MON	3RD QTR ALARM MONITORING	06/01/2009	162.00		
Total 2235					162.00	.00	
2247	Rocky Mountain Electric Motors	1709	motor	05/21/2009	1,894.40		
		1710	motor	05/21/2009	2,084.40		
Total 2247					3,978.80	.00	
2491	Western Colorado Truck Center	89644A	PARTS/FLEET	05/12/2009	159.44		
		90347A	FILTER KITS/FLEET	06/05/2009	192.72		
Total 2491					352.16	.00	
2540	Walker Electric	3159	POOL PUMP REPAIR, FIX BATTING CAC	06/02/2009	204.26		
Total 2540					204.26	.00	
2573	Mountain West Office Products	229104I	PENCIL	06/16/2009	8.29		
		229105I	PRINTER CARTRIDGE	06/16/2009	91.07		
		229129I	KEYBOARD	06/16/2009	50.78		
		229328	FOLDER, FILE	06/22/2009	41.97		
Total 2573					192.11	.00	
2715	Oriental Trading Company, Inc	32019433-01	CRAFT KITS	06/02/2009	62.95		
Total 2715					62.95	.00	
2734	Justice Systems, Inc	0900129-IN	migrating full court to a new server	05/27/2009	145.00		
Total 2734					145.00	.00	
2776	Boyle Equipment Company, Inc	2090612	WASHDOWN GUN, DRIVE SPRING ASS	06/16/2009	438.16		
		2090629	RPAIR WARTHOG NOZZLE	06/16/2009	524.37		
Total 2776					962.53	.00	
2803	ALL TEMP SERVICES	21525GTR	REPAIR STEAM TABLE	06/08/2009	296.05		
Total 2803					296.05	.00	
2846	Colo Mtn News Media	05/27/09	ORD #17	05/27/2009	14.67		
		3415714	Lodging tax board	05/07/2009	15.18		
		3424298	GPI cent park	05/14/2009	40.25		
		3426455	ItB 09 STREET IMPROVEMENT	05/14/2009	105.57		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		3441258	Change in june meeting	05/21/2009	16.10		
		3538263	ORD #18	06/08/2009	14.17		
Total	2846				205.94	.00	
2879	Colo Code Publishing Company	RF-903	3 MONTHS HOSTING OF CODE	06/12/2009	141.00		
Total	2879				141.00	.00	
2940	Face-n-space Silkscreening	2961	UMPIRE SHIRTS	04/28/2009	348.87		
		3004	STAFF APPAREL	06/08/2009	646.32		
Total	2940				995.19	.00	
3016	Flattops Fencing And Supply	96678	1200' of 4 Stranded Barbed Wire Fencing	05/14/2009	4,391.96		
Total	3016				4,391.96	.00	
3027	OCPO	060509	AMOUNT CHANGED AMOUNT CHANGED	06/05/2009	30.00 30.00		
Total	3027				60.00	.00	
3083	ALSCO	LGRA700224	LAUNDRY	06/09/2009	44.75		
		LGRA703391	LAUNDRY/ SR CENTER	06/16/2009	53.67		
Total	3083				98.42	.00	
3091	Newman Signs Inc	TI-0208565	BRACKET CROSS/FLEET	06/01/2009	233.61		
Total	3091				233.61	.00	
3156	Superwash Of Rifle	2008 6/09	CAR WASH	06/02/2009	23.30		
		2025 06/09	CAR WASH	06/02/2009	163.39		
		2030 05/09	CAR WASH/PW	06/02/2009	8.00		
		2036 06/09	CAR WASH/PARKS	06/02/2009	25.72		
Total	3156				220.41	.00	
3389	Sandy's Office Supply Inc	79119	CREDIT CARD MACHINE	06/12/2009	67.22		
		797488	PRINTER CARTRIDGE, POST-IT	06/03/2009	149.50		
		797492	LTR TRAYS	06/03/2009	17.78		
		797740	PAPER, TAPE, PEN	06/04/2009	63.27		
		797837	snacks, cookies, crackers	06/05/2009	13.97		
		798283	PENCIL REFILL	06/09/2009	2.38		
Total	3389				314.12	.00	
3446	Staples Business Advantage	8012637402	PENS	05/30/2009	34.61		
Total	3446				34.61	.00	
3456	Advanced Auto & Truck Repair I	000023770	broken valve spring/0939	05/07/2009	316.30		
		000024046	05 Ford Ranger	06/16/2009	1,452.36		
Total	3456				1,768.66	.00	
3612	International Code Council	1124461-IN	BULDING CODE BOOKS/RESALE	06/04/2009	272.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 3612					272.00	.00	
3707	Interstate Battery System Inc	22027102	MT-58, mtp-65	05/22/2009	159.90		
Total 3707					159.90	.00	
3723	Flint Trading Inc	107140	LINES/SIGNS/STREETS	05/29/2009	1,064.26		
Total 3723					1,064.26	.00	
3771	Waste Management Inc	35118-1185-0	TRASH SERVICES/PARKS	06/01/2009	1,245.52		
		36192-0576-8	Recycling	06/01/2009	2,249.61		
		36193-0576-6	Recycling	06/01/2009	1,381.31		
		36194-0576-4	Recycling	06/01/2009	162.17		
Total 3771					5,038.61	.00	
3780	Concrete Equipment	095668	ADA PAVERS	06/08/2009	8.92		
Total 3780					8.92	.00	
3847	Drive Train Industries Inc	04 025479	POWER STEERING PUMP	05/28/2009	50.00 -		
		04 025566	CORE CREDIT ONLY	06/16/2009	286.00 -		
		04 509113	POWER STEERING PUMP	05/14/2009	176.26		
		04 509384	POWER STEERING PUMP	06/01/2009	639.54		
		04 509943	MODEL 551/0588	06/02/2009	147.86		
		04 510029	FILTER	06/04/2009	122.35		
		04 510150	FILTER	06/05/2009	37.64		
Total 3847					787.65	.00	
3900	Shaw, Frankie	06222009	AXA PARTIAL WITHDRAWAL	06/22/2009	2,960.42	2,960.42	06/22/2009
Total 3900					2,960.42	2,960.42	
3909	Mancinelli's	PO 33928	PRAB DINNER/REC	06/08/2009	55.75		
Total 3909					55.75	.00	
4055	UPS/United Parcel Service	0Y2097W209	SHIPPING CHARGES	05/06/2009	26.75		
Total 4055					26.75	.00	
4098	Heuton Tire Co	69082	TIRES/.FLEET	05/29/2009	780.00		
Total 4098					780.00	.00	
4141	True Brew Coffee Service	119605	COFFEE/PARKS	06/04/2009	44.26		
		119918	COFFEE/PARKS	06/18/2009	44.26		
Total 4141					88.52	.00	
4179	G-neil	0853699	ASSORTED CARDS	05/28/2009	52.05		
Total 4179					52.05	.00	
4184	Winston Associates Inc	31062	PO 31551 RIFLE COMPERHENSIVE PLA	05/31/2009	4,685.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 4184					4,685.00	.00	
4207	Radio Shack	140115351	FUSE HOLDER	06/15/2009	4.68		
Total 4207					4.68	.00	
4339	Design Concepts	0012666	PO #74 /CONST DOCS/CENTENNIAL PA	06/05/2009	9,483.46		
Total 4339					9,483.46	.00	
4373	Rifle Electric Inc	1539	WIRING FOR SWAMP COOLER	06/03/2009	310.00		
		1546	WIRING TO TEMP TRAILER	06/19/2009	700.00		
Total 4373					1,010.00	.00	
4590	Colorado Poolscapes Inc	57164	grate-frame	06/01/2009	1,703.69		
Total 4590					1,703.69	.00	
4602	Anytime Sewer & Drain Company	677188	CAMERA LINE 24th to Howard	06/11/2009	525.00		
		677190	CAMERA 26th and Howard	06/12/2009	225.00		
Total 4602					750.00	.00	
4630	Kirkman, Ula	14	PERFORMANCE/SR CENTER	05/30/2009	150.00		
		15	PERFORMANCE/SR CENTER	06/16/2009	75.00		
		16	PERFORMANCE/SR CENTER	06/19/2009	75.00		
Total 4630					300.00	.00	
4753	Rifle Truck & Trailer	1717	20' CHAIN, LOAD BINDER	06/12/2009	119.45		
Total 4753					119.45	.00	
4775	Hd Supply Waterworks	9035244	Sewer pipe and pipe fittings	06/05/2009	2,381.51		
Total 4775					2,381.51	.00	
4796	Mountain Air Mechanical Hvac	9304	FABRICATE DUCT	06/23/2009	99.75		
		9305	FABRICATE ANGLE	06/23/2009	62.50		
Total 4796					162.25	.00	
4804	Siemens Water Technologies	2783057	4 Months Rental of Supplemental Water Fi	06/28/2009	84,083.00		
		4562054	4 Months Rental of Supplemental Water Fi	06/02/2009	27,969.00		
Total 4804					112,052.00	.00	
4811	United Site Services Inc	I-269955	PORTABLE RESTROOM/DEERFLF PAR	06/05/2009	800.00		
		I-270093	PORTABLE RESTROOMS/JOYCE PARK	06/08/2009	65.00		
		I-270094	PORTABLE RESTROOMS/METRO PAR	06/08/2009	130.00		
		I-270095	PORTABLE RESTROOMS/HEINZE PAR	06/08/2009	65.00		
		I-270096	PORTABLE RESTROOMS/DAVIDSON P,	06/08/2009	200.00		
		I-270097	PORTABLE RESTROOM/RMP HOST CA	06/08/2009	65.00		
Total 4811					1,325.00	.00	
4850	Rifle Community Foundation inc	06242009	Rifle 2009 Contributions	06/24/2009	40,000.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 4850					40,000.00	.00	
4869	My Precious Pet	19	TANK CLEANING	06/01/2009	65.00		
Total 4869					65.00	.00	
4879	Cardiff Cleaning Services	3393	Contract cleaning	05/15/2009	5,650.00		
Total 4879					5,650.00	.00	
4960	PXI INC	28-235	Silt fence installed	06/10/2009	362.50		
		28-238	Tandem MOVE	06/16/2009	162.50		
Total 4960					525.00	.00	
4964	Western Petroleum Co	07218	OIL STOCK	05/13/2009	2,265.80		
		Q7218	CHV URSA SP	05/13/2009	2,265.80		
Total 4964					4,531.60	.00	
4966	Graphic Edge	379806	Team uniforms/rec	05/29/2009	79.70		
		382629	Team uniforms/rec	06/08/2009	127.92		
		384757	Team uniforms/rec	06/08/2009	63.96		
Total 4966					271.58	.00	
4997	Sarabia, Gabriele	001	INTERPRETER	06/12/2009	67.72		
Total 4997					67.72	.00	
5055	DPA Architectural Group	1586	RIFLE PARK MAINT FACILITY	05/11/2009	6,871.55		
Total 5055					6,871.55	.00	
5157	CREATIVE AUTO RECYCLERS & F	15254	FRIDGE EVACUATION	06/10/2009	60.00		
		15271	FRIDGE EVACUATION	06/17/2009	10.00		
Total 5157					70.00	.00	
5179	ASSOCIATED BUILDING SPECIAL	6799	Pool Toilet partitions Pool lockers for locker room	06/02/2009	1,130.00 480.00		
Total 5179					1,610.00	.00	
5181	FRED'S HARDWARE	6595/2	FASTNER MISC	05/27/2009	3.64		
		6644/2	QUICK LINK ZINC	05/29/2009	29.86		
		6706/2	FAST SET CONCRETE	06/02/2009	75.91		
		6708/2	Thread LOCKER	06/02/2009	2.89		
		6714/2	Spray PAINT	06/02/2009	49.68		
		6732/2	FASTNER MISC	06/03/2009	6.70		
		6773/2	TIRE REPAIR VALVE TOOL	06/04/2009	9.67		
		6774/2	NOS-30 ONETIME CART FUSE	06/04/2009	53.69		
		6831/2	bore spade bit	06/08/2009	17.68		
		6835/2	Springs	06/08/2009	16.20		
		6844/2	FASTNER MISC	06/08/2009	6.07		
		6869/2	Snips left cut offset	06/09/2009	24.97		
		6885/2	Cheesecloth	06/09/2009	5.38		
		6893/2	Sledge hammer	06/10/2009	25.99		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		6898/2	Timberlok screw	06/10/2009	46.99		
		6901/2	2 quart funnel, tire gauge	06/11/2009	6.98		
		6916/2	Ploy sheet 8x100	06/12/2009	33.99		
		6921/2	Dropcloth clear	06/12/2009	119.96		
		6925/2	Mortar repair, broom	06/12/2009	21.53		
		6926/2	zinc male mender, teflon tape	06/12/2009	6.68		
		6973/2	Roundup	06/15/2009	35.97		
		6979/2	Retract utility knife	06/16/2009	9.99		
		6982/2	FASTNER MISC	06/16/2009	.90		
		6983/2	PVC Cap	06/16/2009	2.79		
		7001/2	Nylon rope	06/16/2009	47.04		
		7003/2	Poly deck brush, metal handel,bowl brush	06/16/2009	23.57		
		7021/2	Snap ring plier	06/17/2009	22.99		
		7039/2	FASTNER MISC	06/18/2009	2.67		
		7054/2	Hand truck	06/19/2009	49.99		
		7064/2	Gorilla tape, twine	06/19/2009	16.38		
		7086/2	Nap tri pack, paint roller	06/22/2009	15.97		
		7099/2	FASTNER MISC	06/22/2009	19.28		
		7109/2	bug killer	06/23/2009	5.39		
		7110/2	2 gal sprayer	06/23/2009	25.99		
		7116/2	PVC	06/23/2009	17.76		
		7125/2	FASTNER MISC	06/23/2009	12.99		
			FASTNER MISC		12.99		
Total 5181					887.12	.00	
5192	PECZUH PRINTING COMPANY	95144	BUSINESS CARDS/sanchez	05/15/2009	34.00		
Total 5192					34.00	.00	
5198	USA MOBILITY WIRELESS, INC.	S0381004F	PAGERS/O&M	06/01/2009	124.62		
Total 5198					124.62	.00	
5253	FASTENAL	CORIF23829	SHOP SUPPLIES	05/27/2009	9.30		
		CORIF24025	V-GARD HAT	06/04/2009	17.85		
Total 5253					27.15	.00	
5365	American Windshield Repair	1517	windshield repair/ 0971	05/13/2009	190.00		
Total 5365					190.00	.00	
5431	Stolfus & Associates, Inc.	9	po # 160 Hwy 13 Access Control Plan	06/03/2009	390.25		
Total 5431					390.25	.00	
5455	Sew Right Creations & Machine	06252009	SEW PATCHES ON UNIFORMS/PD	06/25/2009	6.00		
Total 5455					6.00	.00	
5473	MX LOGIC	INV278333	spam service	05/01/2009	132.00		
Total 5473					132.00	.00	
5503	JAY-MAX SALES	179365	graffiti remover	05/18/2009	11.27		
		179882	fastners	06/09/2009	29.50		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 5503					40.77	.00	
5545	White Construction Group	PAY APP 07	Park Maintenance Facility Construction	04/30/2009	196,164.00		
Total 5545					196,164.00	.00	
5600	BIG IRON TIRE SERVICE LLC	7475	SERVICE CALL/ 0971	05/19/2009	143.75		
		7482	SERVICE CALL/1002	05/12/2009	170.00		
Total 5600					313.75	.00	
5634	Dept. of Labor and Employment	524283	BOILER INSPECTIONS	05/20/2009	375.00		
Total 5634					375.00	.00	
5667	Office World, Inc.	866720	LABELMAKER	06/02/2009	30.20		
Total 5667					30.20	.00	
5670	Thon, Bob	2036	Piano Playing/Sr Cntr	06/03/2009	40.00		
Total 5670					40.00	.00	
5745	SUNSHINE PRODUCTS	101208-01	HAND CLEANER	05/23/2009	1,609.18		
Total 5745					1,609.18	.00	
5746	ROCKY MOUNTAIN LASERS.com	100987	TRANSIT AND TRIPOD	06/11/2009	1,259.00		
Total 5746					1,259.00	.00	

Total Paid: 6,416.57  
Total Unpaid: 542,169.35  
Grand Total: 548,585.92

Dated: 6/25/09

City Finance Director: Chad Skelly





## Memo

**To:** John Hier, City Manager  
**From:** Wanda Nelson, City Clerk   
**Date:** June 23, 2009  
**Subject:** Special Events Permit: Chamber of Commerce

The Chamber would like to have a Beer and Wine Tasting at the County Fair on August 6, 2009. No minors will be allowed into the tasting area.

The following criteria have been met by the Chamber:

- The fees have been paid.
- Their application is complete.

The Public Hearing was properly noticed on the premises.

Based on the above information, I recommend approval of this application.



# APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT  
 AND ONE OF THE FOLLOWING (See back for details.)

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input type="checkbox"/> FRATERNAL         | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC         | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL         | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |  |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE <i>Rifle Area Chamber of Commerce</i>	State Sales Tax Number (Required) <i>84-0431584</i>
---	--

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE  
 (include street, city/town and ZIP)  
*200 Lions Park Cr.  
 Rifle CO 81650*

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT  
 (include street, city/town and ZIP)  
*1001 Railroad Ave  
 Rifle, CO 81650*

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
------	---------------	---	--------------

4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE <i>Annick Pruett</i>	5-22-62	712 Buckeye Ct. Rifle CO 81650	970625 2085
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5. EVENT MANAGER			
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6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?  
 NO  YES HOW MANY DAYS? \_\_\_\_\_

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?  
 NO  YES TO WHOM? \_\_\_\_\_

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
8.6.09				
Hours From 5 p.m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To 8 p.m.	To .m.	To .m.	To .m.	To .m.

**OATH OF APPLICANT**

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE <i>Annick Pruett</i>	TITLE <i>President/CEO</i>	DATE <i>5-26-09</i>
-----------------------------------	-------------------------------	------------------------

**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
--	--	---------------------------------------

SIGNATURE	TITLE	DATE
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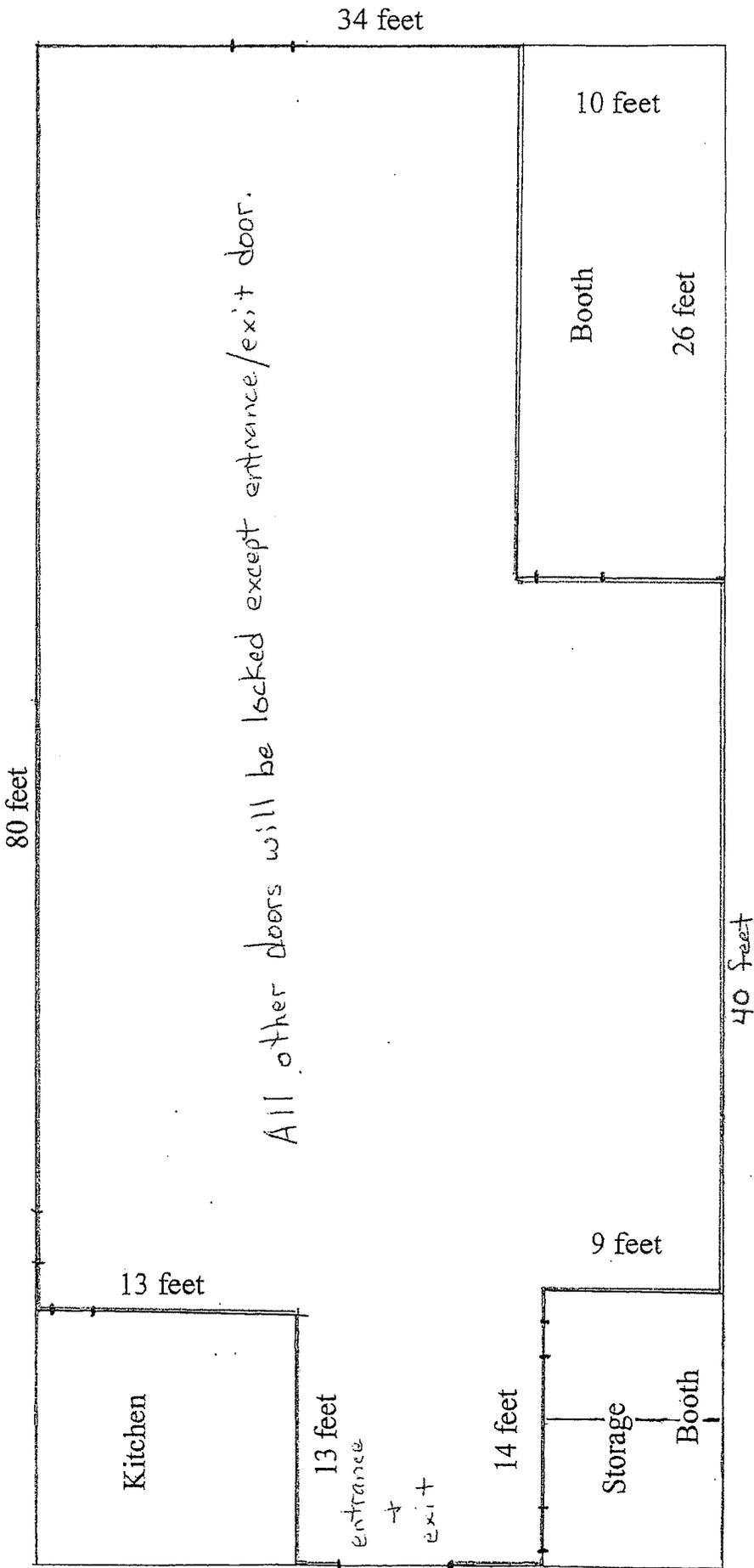
**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

**LIABILITY INFORMATION**

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$ .

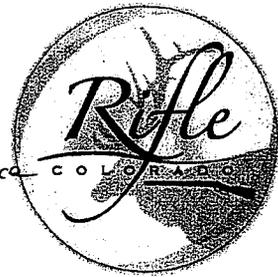
# North Hall

Scale: 1 inch = 8 feet



N

# Special Events Liquor License Permit Application



Name of Applicant / Organization: Rifle Area Chamber of Commerce

Thank you for your interest in a Special Event in the City of Rifle. In addition to the State Application (Form #DR 8439), the following information must be provided in order for your application to be considered. Incomplete applications will be rejected. Please do not hesitate to contact the City Clerk with questions at (970) 625-6265.

1. The City requires that a Special Events Permit application be received no later than 45 days prior to the event. What is the date(s) of your event? Aug 6, 2009
2. What security measures have you taken to ensure your event will be safe for all participants and control entry of under age persons? A qualified person who has taken the liquor serving seminar will be checking IDs at the entrance.
3. Per Rifle Municipal Code 6-5-170(a)(3), the City requires that at least one server, manager, or owner/operator, including volunteers, who has successfully completed an approved educational liquor serving seminar, is present at all times and is supervising the dispensing of alcoholic beverages. What is the name of the person(s) who has this certification and will be on the premises the entire time of your event? Julie Wernsman
4. Have you included the appropriate fees with your application? yes  
Fees: For Malt, Vinous, and Spirituous Liquor  
Check payable to the *State of Colorado* for \$25.00 per day AND  
Check payable to the *City of Rifle* for \$25.00 per day  
  
Fees: For Fermented Malt Beverage (3.2% Beer)  
Check payable to the *State of Colorado* for \$10.00 per day AND  
Check payable to the *City of Rifle* for \$10.00 per day
5. Does your diagram of the intended licensed premises include:  
 Measurements/dimensions of the area to be licensed?  
 Points of ingress/egress?  
 An outline *in red* of the area to be licensed?
6. Please provide a copy of a deed, lease, or written permission of the owner(s) for use of the premises.
7. I have read the Rifle Municipal Code provisions regarding (copies of these sections are attached to this form):  
 Section 7.04.010(a) No minors allowed on licensed premises  
 Section 7.04.060(a) Open container law  
 Section 7.08.160(a)(3) Educational requirements for Licensees

Signature: Chuck Pugh

Date: 5.26.09

## Wanda Nelson

---

**From:** Glenn Ault [glenn.ault@coloradowestbrokers.com]  
**Sent:** Wednesday, June 17, 2009 8:03 AM  
**To:** Wanda Nelson  
**Subject:** Request to be on the Rifle Town Board agenda.

Hi Wanda,

It was good to see you today; you are always such a pleasant person and a pleasure to visit with.

Thank you for your assistance with my request to meet before the Town Board.

As everyone knows we are in a poor economy at this time and it affects most people.

I wish to request some assistance from the Town of Rifle and the town board in possibly lowering the cost to obtain building permits.

I understand that to make application for a building permit with all applicable fees amounts to \$25,000 to \$30,000. in most cases,

I am requesting some waiver of fees or reduction of fees, or ideas how we can get building cost down so there is some profit in building homes.

In a good strong market and economy I personally do not have a problem with current fees, but things have changed and if we want our economy to start recovering we have to all pitch in and make things get moving again.

There are currently a lot of people out of jobs and not bringing in income, we need to help jump start that process again. I have property owners willing to reduce the price of their lots, builders willing to reduce their fees, tradesmen working in the building construction for less, we are working on getting building materials down and I am working on reduced commissions. We need some help from the Town of Rifle to get things moving. No or few building application means no or little income for a lot of people.

In today's real estate market pricing is very sensitive; there are no margins to make it worthwhile to build family homes for builders.

Any efforts or ideas from the Town of Rifle will be very much appreciated by a lot of people.

Glenn Ault

Colorado West Brokers, Inc.

734 Main Street

Silt, CO 81652

Office: (970) 876-5858

Fax: (970) 876-5959

Cell: (970) 379-1462

# **Savage Land Company, Inc.**

201 Railroad (The Rifle House) • Rifle, Colorado 81650  
970-625-4401 • FAX 970-625-0803

JOHN W. SAVAGE  
*Broker*

SALLY M. BRANDS  
*Contractor*

City Council  
City of Rifle  
Rifle, CO 81650

Re: Building permit, tap and impact fees 2009

Dear Council Members,

As we all know the prices of real estate have fallen significantly throughout the last twelve months. This has led to an almost complete halt in residential construction in Rifle. In order to stay in business most construction contractors have had to cut their rates or at a minimum keep them the same as last year. So it was with some surprise that I found that the City of Rifle had raised all of the rates for building permits, tap fees, impact fees and inspection and installation fees for new construction by 5%.

I realize that these fee increases are automatic, since the municipal code that sets them mandates this increase each year, so that a review of all the fees charged by the city is not necessary every year. I think it is important in the current economic situation, that the City Council review the wisdom of increasing fees for residential construction. I think it would be a gesture of solidarity with the economic situation that most Rifle residents find themselves in, for the City to place a moratorium on fee escalation clauses in the municipal code, until the economic picture improves.

We could call it Rifle's "**mini stimulus package**".

Thank you for considering this issue.

Sincerely,



Sally M. Brands  
Savage Land Co. Inc.

**LEAVENWORTH & KARP, P.C.**  
**ATTORNEYS AT LAW**

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*Est. 1980*

LOYAL E. LEAVENWORTH  
SANDER N. KARP  
JAMES S. NEU  
KARL J. HANLON  
MICHAEL J. SAWYER  
JAMES F. FOSNAUGHT

201 14<sup>TH</sup> STREET, SUITE 200  
P. O. DRAWER 2030  
GLENWOOD SPRINGS, COLORADO 81602  
Telephone: (970) 945-2261  
Facsimile: (970) 945-7336  
jsn@lklawfirm.com

DENVER OFFICE:\*  
700 WASHINGTON ST. STE 702  
DENVER, COLORADO 80203  
Telephone: (303) 825-3995

*\*(Please direct all correspondence  
to our Glenwood Springs Office)*

ANNA S. ITENBERG  
CASSIA R. FURMAN  
JENNIFER M. SMITH  
T. DAMIEN ZUMBRENNEN

June 25, 2009

Mayor Keith Lambert  
Rifle City Council  
P. O. Box 1908  
Rifle, Colorado 81650

Re: July 1, 2009 City Council Meeting

Dear Mayor Lambert and Members of the Rifle City Council:

The purpose of this letter is to briefly outline the discussion we will have at the July 1, 2009 Rifle City Council Meeting.

1. Ordinance No. 19, Series of 2009 (Raw Water Irrigation Incentives Ordinance Retroactive Effective Date). As many of you remember, by Ordinance No. 10, Series of 2009 the City enacted Raw Water Irrigation Regulations and Incentives to further the goals set forth in the City's Water Conservation Plan. During the preparation of the Water Conservation Plan, the primary goals and incentives ultimately contained in Ordinance No. 10 were drafted by City staff and shared with the public in that process. The Grand River Hospital District was commencing a major addition to its Rifle facility in 2008, wanted to participate in the City's water conservation program, followed the regulations that were enacted by Ordinance No. 10 and constructed a raw water irrigation system. To provide the associated benefits to the Hospital, or any other utility customer that may have relied on the City's "draft" program before it was officially enacted, it is necessary to make the amendments enacted by Ordinance No. 10 retroactively effective to May 1, 2008, when the Water Conservation Plan and raw water irrigation incentives were released to the public. Staff feels it is fair to reward any customer that installed raw water irrigation systems pursuant to what was ultimately enacted in the Code since the program was announced rather than then when it was formally adopted because the City still receives the same benefits.

We recommend approval of Ordinance No. 19, Series of 2009 on first reading.

**LEAVENWORTH & KARP, P.C.**

Mayor Lambert  
Rifle City Council  
Page 2  
June 25, 2009

As always, please feel free to call us prior to the meeting if you have any questions.

Very truly yours,

LEAVENWORTH & KARP, P.C.

James S. Neu  
Loyal E. Leavenworth

Enclosures

**CITY OF RIFLE, COLORADO**  
**ORDINANCE NO. 19**  
**SERIES OF 2009**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, ADOPTING A RETROACTIVE EFFECTIVE DATE OF MAY 1, 2008 FOR ORDINANCE NO. 10, SERIES OF 2009 FOR THE AMENDMENTS TO SECTION 13-4-70 OF THE RIFLE MUNICIPAL CODE REGARDING WATER SYSTEMS IMPROVEMENT FEE REDUCTIONS, SECTION 13-6-30 REGARDING WATER RIGHTS DEDICATION REDUCTIONS, AND THE NEW ARTICLE VII OF CHAPTER 13 REGARDING RAW WATER IRRIGATION.

WHEREAS, as part of its Water Conservation Plan, the City of Rifle developed a plan to conserve water within the City to achieve a number of important goals, including reducing and/or deferring capital costs of water and wastewater infrastructure, reducing water and wastewater system operational costs, reducing and/or deferring future water supply acquisition costs, and increasing water supply reliability and availability for beneficial uses other than in-house use such as recreation, agriculture, power development, etc.; and

WHEREAS, in furtherance of these goals, the City wished to encourage the use of raw, untreated water for outside irrigation purposes and by Ordinance No. 10, Series of 2009 the City Council of the City of Rifle adopted raw water regulations and incentives for the construction of raw water irrigation systems; and

WHEREAS, during this process the Grand River Hospital District commenced construction of an expansion of its hospital in the City and incorporated raw water irrigation in furtherance of the City's Water Conservation Plan and in reliance on the proposed incentives ultimately enacted by Ordinance No. 10, Series of 2009; and

WHEREAS, the Rifle City Council finds that equity requires the retroactive effective date of Ordinance No. 10, Series of 2009 to provide those incentives to any City utility Customer that complied with the goals and requirements of Ordinance No. 10, Series of 2009 as of May 1, 2008.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. The effective date of Ordinance No. 10, Series of 2009 shall be retroactively applied to May 1, 2008.

INTRODUCED, on July 1, 2009, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on July 15, 2009, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

CITY OF RIFLE, COLORADO

By \_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## MEMORANDUM

To: John Hier, City Manager

FROM: Matt Sturgeon, Assistant City Manager 

COPY: Rodrick Hamilton, Public Works Director

DATE: June 19, 2009

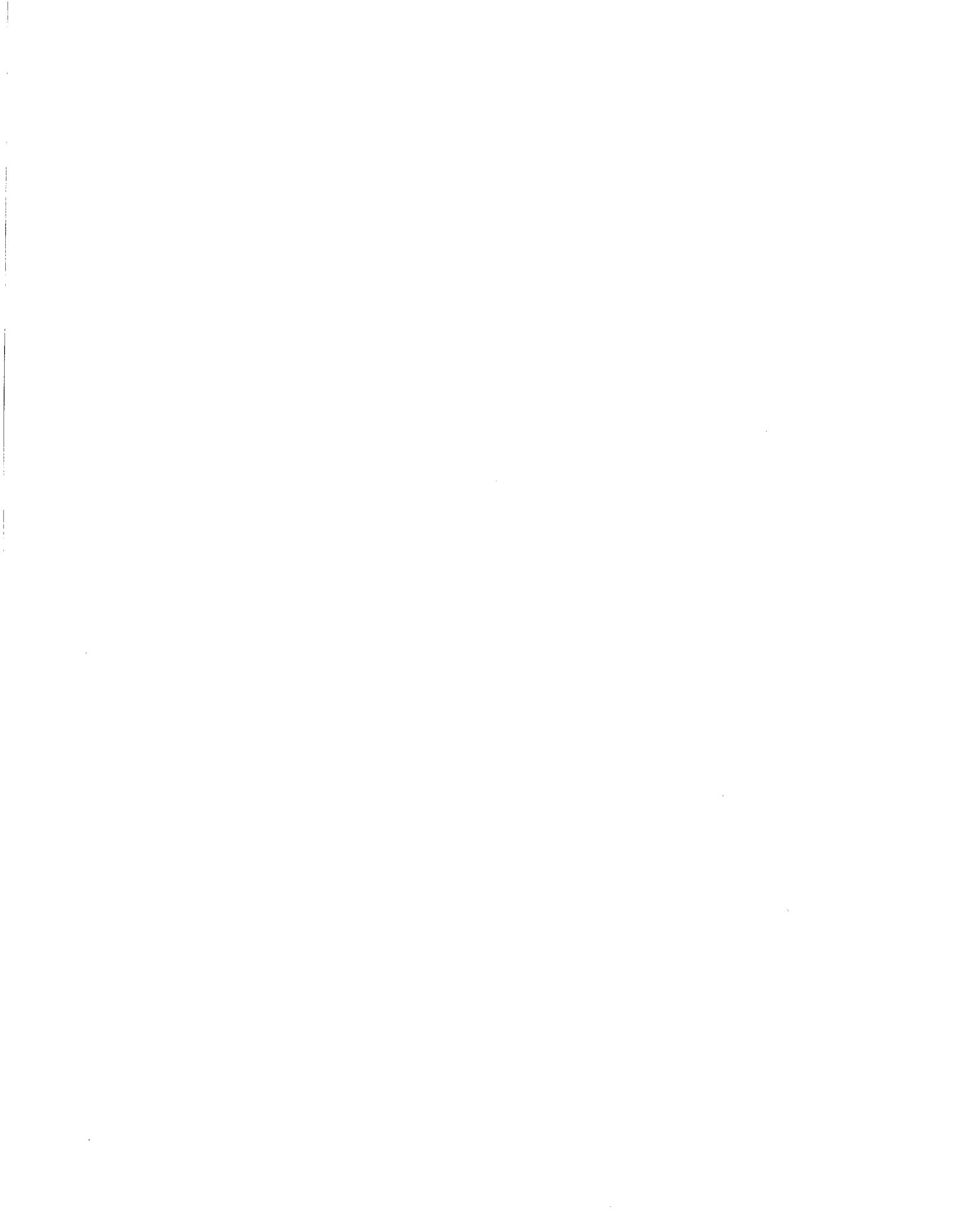
SUBJECT: Request to Use 1% Utility Underground Fund

The City currently maintains a balance of \$270,702 in a 1-percent Utility Underground Fund managed by XCEL pursuant to the City's franchise agreement. The City also has access to a 3-year advancement of \$131,647, making the total dollars available to the City for utility undergrounding \$402,349.

Staff is requesting City Council authorize the use of said funds to underground utilities located in the alley between 1<sup>st</sup> and 2<sup>nd</sup> Streets from East Avenue to West Avenue. If Council authorizes use of funds, the City will notify XCEL and they will design and manage the project. The project cost is estimated at \$150,000.

Staff is recommending this project so that it coincides with the E 2<sup>nd</sup> Street redevelopment. The west side of Railroad is proposed for the purpose of cost savings associated with construction staging and more competitive pricing this summer. The undergrounding will play a role in improving the streetscape in the downtown.

Lastly, the Council action needs to consider the following. This is an XCEL project, therefore staff requests Council's authorization excludes the phrase "not to exceed." The \$150,000 amount is an estimate offered by XCEL staff. If there is a dollar amount Council doesn't want to exceed, that should be stated and staff will express that desire to XCEL. Staff will carefully monitor XCEL to ensure the 1-percent fund is not being mismanaged. Also, Council should state that the use of the Underground Fund is intended as a loan by the City to the Urban Renewal Authority and shall be repaid in the future by Tax Increment collected in the Downtown Urban Renewal Area.





MERITAGE  
DEVELOPMENT GROUP

June 22, 2009

John Hier  
202 Railroad Avenue  
Rifle, CO 81650

Dear Mr. Hier,

Meritage Development Group is requesting that the City of Rifle authorize SGM to provide engineering services that may be requested by Meritage in connection with the RimRock development.

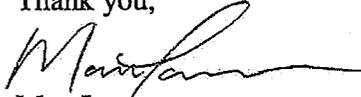
RimRock presents a unique set of challenges in that the size and location of the project require the addition of a new City water pressure zone, infrastructure to accommodate future pressure zones and improvements to facilities within existing zones. The infrastructure that will be constructed not only serves RimRock, but is the first phase of a north Rifle system that will also serve Palomino Park, Rimrock Flg 1, Bryce's Valley and the Highway 13 corridor. Because of SGM's extensive knowledge of the City's existing water system and their understanding of how to meet the City's needs of accommodating future growth, we believe that both RimRock and the City of Rifle will benefit from having SGM perform the engineering for this wholesale water infrastructure.

In an effort to streamline the engineering efforts we are also asking that SGM be authorized to design the "backbone" sewer, roadways and drainage for RimRock. These improvements will include but are not limited to sewer trunk lines and offsite connections, offsite sewer line and treatment capacity analysis, collection and conveyance of offsite storm water, treatment and release of storm water to Government Creek, collector roads and their access to Highway 13. While many of these improvements are located within RimRock, their impacts touch a much larger area. For example, RimRock collects storm water from approximately 2050 off-site acres. Many of these improvements have multiple crossings with or share the same ROW as the water system improvements requiring a coordinated engineering effort that will be best handled by one firm. We view all of these improvements as whole infrastructure.

A standard Three-Party Agreement has previously been supplied for your review. This agreement has been successfully used by other local municipalities in which SGM has worked as City Consulting Engineer and also represented the developer. The basic premise of the agreement is that in the case of a disagreement, the resolution is in the favor of the City.

It is common that wholesale infrastructure (sewer, water roadway and drainage) is designed by the City Consulting Engineer because it is to the benefit of the City at large and not just the particular project. This has worked in the past at other large projects in the valley; namely Castle Valley Ranch in New Castle and River Valley Ranch in Carbondale.

Thank you,

A handwritten signature in black ink, appearing to read "Matt Lamm", with a long horizontal flourish extending to the right.

Matt Lamm

## MEMORANDUM

TO: John Hier, City Manager

FROM: Matt Sturgeon, Assistant City Manager 

DATE: June 23, 2009

SUBJECT: SGM Design Services for Rimrock at Rifle

My comments come in regards to a letter from Meritage Development Group to the City Manager dated June 22, 2009, where Meritage requests the City consider authorizing SGM to design "backbone" infrastructure for Rimrock at Rifle.

I understand the developers desire to streamline engineering design and review. However, there is a long standing agreement between the City of Rifle and SGM that SGM will not seek development work within the City of Rifle because of their status. There are several engineering and surveying firms doing business in Rifle that are capable of doing the work described in the subject letter. Additionally, these competing companies own their office space in Rifle and contribute directly to the Rifle community.

I will acknowledge that Rimrock is the largest single project to occur in Rifle, and there are some aspects of the project that the City may desire having SGM design. The off-site water transmission lines, new water tank, zone valves, and pumps as well as the bridges and intersections connecting Rimrock to Hwy 13 is specific infrastructure features that the City may wish to have SGM design on behalf of the City at the developers cost. The infrastructure design for the development itself should be done by a team retained by the developer with review done by SGM.

I am not concerned about the results that may be obtained through a 3-party Agreement with SGM and Meritage. I am concerned about the transparency of this type of arrangement and the unfair advantage given to SGM. I don't know how you overcome the conflict of interest issues associated with having one branch of SGM design the project while the other conducts design review. That would be like allowing Lee Leavenworth to represent the developer while Jim Neu represents the City.

My conclusion is that the City should require SGM design the critical water infrastructure necessary to serve all north Rifle at the developer's expense, including the connection to Shetland Acres. Additionally, the City may wish to consider allowing SGM to design the bridges and highway intersections serving Rimrock as they interface with a State highway and have floodplain issues; note, we just requested Queen's Crown use a 3<sup>rd</sup> party engineer to design Fairway Ave and secure access to a State Highway which is contrary to this point. The remainder of infrastructure should be designed by an engineering firm other than SGM. Keep in mind that the build-out of this project will create half as many houses that have been built in Rifle over the last 100 years.



**TO:** John Hier, CM  
**FROM:** Rod Hamilton, PWD *RH*  
**DATE:** June 23, 2009  
**RE:** Rimrock Development, Potential SGM Contract for Services

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My experience has been it is strongly preferred major backbone capital facilities be designed in-house. In-house design is typically the most efficient way to control quality and deliverables, and to maximize oversight with regards to value engineering. In smaller municipalities, a contract for consultant services has been an acceptable tool to facilitate in-house design.

However, in all cases I've been involved with, a consultant hired by a municipality has never been the same party that also has a contract to perform similar and sometimes competing services. Regardless of any type of "iron clad" agreement, there will always be conflicting ethical choices related to allegiance.

While I agree SGM has the inside-track and has critical "tribal knowledge", I recommend [the] City not approve any type of contract allowing SGM to act on behalf of a private development. In my opinion, a municipality should never be put in any type of position where long term community benefits may be compromised.

Thank you for soliciting my opinion.

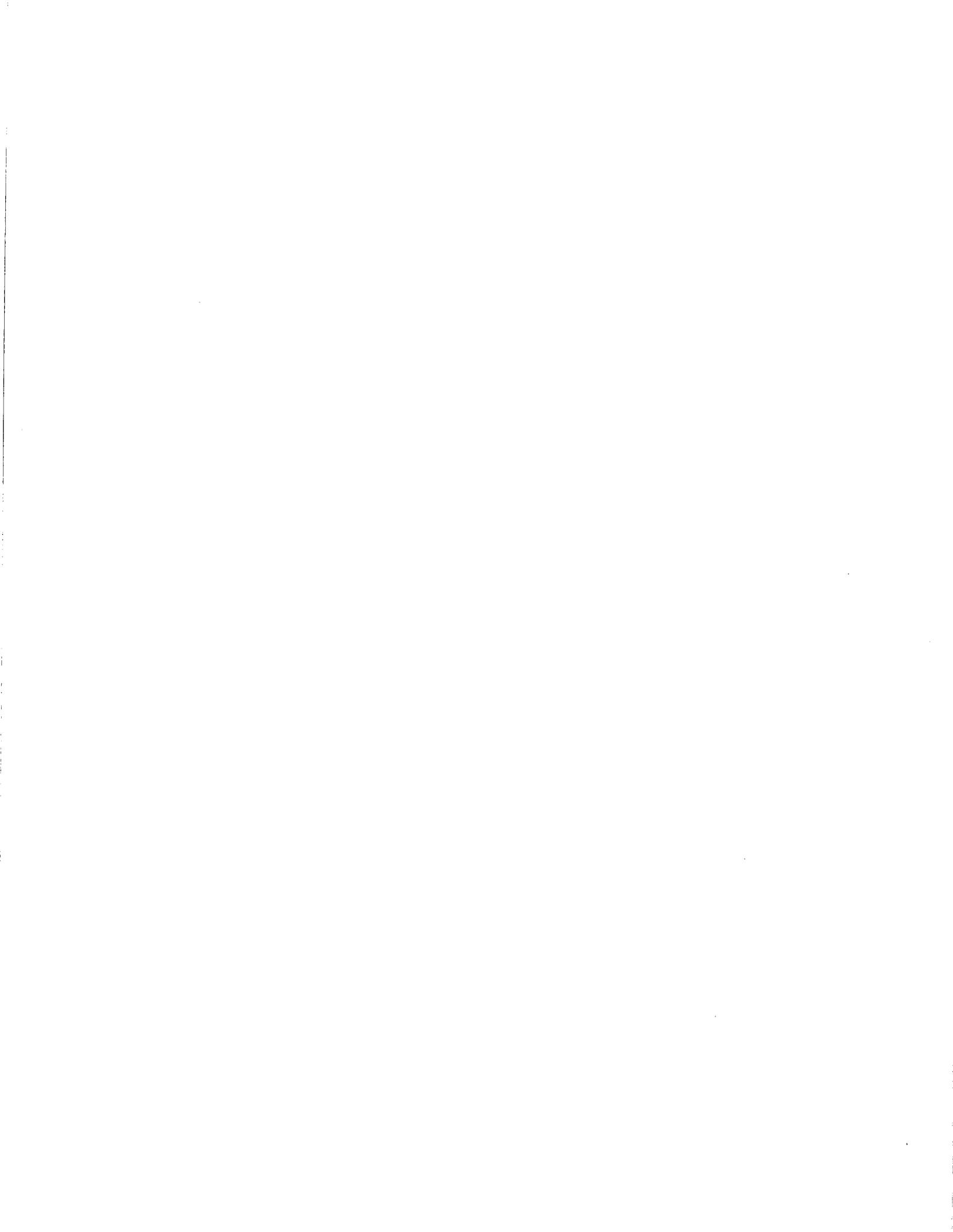
**TO:** John Hier, City Manager  
**FROM:** Dick Deussen, City Engineer  
**CC:** Rod Hamilton, Public Works Director  
**DATE:** Meritage Development Group Request to use SGM for Engineering Services

Most small water/sanitary districts and cities that have consulting agreements with engineering firms do not allow their consultants to work for developers to avoid any possible conflict of interest and to avoid any possible lawsuits from others who may claim they were discriminated against.

Many also do not allow the same consultant to inspect works they have designed to avoid any possibility that design errors are "covered up" or not reported and that need to be corrected for proper operation and/or maintenance and to not reduce useful life of the constructed works.

Allowing SGM to design facilities which will be owned and maintained by the City will compromise the design if they are paid by the developer and then paid by the City to review their own designs. It will be difficult for SGM to represent the City if changes are required to protect the City infrastructure which will cost the developer additional engineering fees to correct/modify the designs. Quality control and assurance during design is essential which consultants working for developers have difficulty in performing as they are continuously pushed by the developer to complete the work so the facilities can be constructed.

If SGM is allowed to proceed with design for the developer, then Meritage should pay the City to hire consultant(s) to get up to speed on previous discussions and correspondence on Rimrock, to understand our existing systems and to review the SGM designs.





**TO:** Big Ranch Partners, Larry Wilhelms, Rimrock, Myles Richards, Purkey-Biscuit, John Savage, The Farm

**FROM:** Charles G. Stevens, Utility Director 

**CC:** John Hier, City Manager, Matt Sturgeon, Assistant City Manager/Planning Director, Dick Deussen, P.E., Project Engineer, Greg Colter, Wastewater Supervisor, Marco Carani, Operation and Maintenance Supervisor, Bill Sappington, P.E., Public Works Director, John Stewart, Water Supervisor, Jim Neu, City Attorney

**DATE:** August 21 2007

**RE:** North Rifle Development Infrastructure Requirements (The Farm, Rimrock, Purkey-Biscuit Developments)

### Potable Water System Infrastructure

The City of Rifle (City) has identified preferred potable water infrastructure plans for areas currently north and northeast of its existing service areas. The basis for these preferred plans is the City's 2006 Water Master Plan (WMP) and subsequent internal City staff discussions as well as developer input related to potential future development in the "Rimrock", "Purkey", northeastern "Graham Mesa" planning areas (hereafter referred to collectively as "North Rifle"). The paragraphs below set forth general planning considerations along with specific infrastructure requirements for the future potable water system in North Rifle. Attached **Exhibit 1** presents the general concept of the envisioned water infrastructure in North Rifle.

#### *Pressure Zones*

- o Extension of City water service to North Rifle shall be performed in accordance with the City's 2006 WMP to the extent possible. This will require significant planning and collaboration among North Rifle developers and with City staff. Only with good collaboration will the ultimate North Rifle water system be high-performing, reliable, efficient, operationally straightforward and easy to maintain. The City will not accept water infrastructure that results in a poor, disjointed system at any point in its phased development.
- o Pressure zones shall be designed to target normal service pressures in the range of 60 to 100 psi at nearly all service connections and 50 to 115 psi at all connections.
- o To minimize long-term energy costs associated with pumping and to maximize fire flow delivery reliability, the City will accept pressure zones that are fed by pressure reducing valves (PRVs) only for a small fraction of new water demands. Construction of such zones will be acceptable only where the capital costs of dedicated tanks and pumps cannot reasonably be justified even with high future energy cost estimates. In North Rifle, PRV-fed zones are only envisioned on the slopes of the higher elevation areas in the Purkey planning area. Any PRV-fed zones shall be fed by at least two, independent PRV stations.
- o To maximize service reliability and minimize future time, effort, and money required to operate and maintain water distribution infrastructure, the City will not accept pressure zones fed only by pumps (i.e. no storage tanks or service by PRVs from higher zones) unless the zone serves a high elevation area that cannot be fed by PRV and contains so few EQRs that a water storage facility cannot be justified economically and/or water demands will be so low that a tank sized for fire storage will be subject to poor turnover (> 5 days) and associated water quality degradation. Pump stations designed to feed such pump-pressurized zones shall be engineered with variable-frequency drives that allow smooth maintenance of target service pressures. Fire pumps shall be provided in such stations along with backup power generators, powered with natural gas where feasible. At this point in time, such pump-pressurized zones in North Rifle are envisioned only in the northwestern corners of the Rimrock planning area.



- The largest, lowest-elevation new pressure zone, Zone 2-NW, will serve customers in multiple new developments (*Rimrock at Rifle*, Rimrock Filing 1 property, and Purkey-Biscuit property) as well as in existing service areas (approximately 300+ EQRs in northwest Rifle that currently have poor service pressures and fire flows). Therefore, infrastructure for this pressure zone is envisioned to require the highest degree of joint planning. In particular, related to this zone, the City will require:
  - A expanded/new pump station, located on the City's existing 3-MG Tank site, constructed initially with building space, electrical service, and suction/discharge piping and transmission main capacity to deliver the maximum day water demand flows for North Rifle "build-out" EQRs as identified at the time of construction. This number currently includes the following approximate contributions:
 

▪ Re-zoned EQRs in the City's existing service area:	313 EQRs
▪ <i>Rimrock at Rifle</i> project	1,313 EQRs
▪ Rimrock Filing 1 property:	400 EQRs
▪ <u>Purkey planning area:</u>	<u>1,400 EQRs</u>
▪ Total:	3,426 EQRs
  - A minimum 12"-diameter water transmission loop connecting the Government Creek valley in the *Rimrock at Rifle* project with the Rifle Creek valley in the Purkey planning area at a minimum of two locations across state highway 13. The transmission line from the new pump station, based on the above EQRs will have a minimum 14" diameter to the point where it connects to the 12" loop.
  - The above-noted EQR values to be served by the pump station and associated discharge/suction transmission line size could be downsized to the extent that EQRs at elevations higher than about 5650' in eastern Purkey planning area are served by a dedicated booster pump station on Graham Mesa drawing suction from the 14" line that runs to the existing Northeast Tank. The City would require developers of the Purkey planning area to fund expansion of the Northeast booster pump station (BPS), as required, in such a scenario.
  - Due to its anticipated size, the new Zone 2-NW shall have water storage facilities in two separate locations. The City will require the first tank to be constructed at a location in the Purkey planning area (see "Water Storage" discussion below).
  - The City will require that North Rifle developers fund a new transmission line between the aforementioned 12" loop and service areas in existing northwest Rifle to be served by Zone 2-NW. This line shall be sized to deliver adequate fire flows with a minimum diameter of 8 inches and shall be constructed in parallel with initial water storage and transmission infrastructure in Zone 2-NW.

#### *Water Storage*

- A minimum of three water storage tank sites will be developed to serve new developments in North Rifle.
- Two of the three tank sites will serve Zone 2-NW. It is envisioned that the developers of the *Rimrock at Rifle* project, the Rimrock Filing #1 property, and the Purkey-Biscuit property will fund development of these two tank sites and associated wholesale water infrastructure.
- A third tank site is needed to serve EQRs in areas above Zone 2-NW in northeastern areas of the Purkey planning area and any portions of the Graham Mesa planning area that are developed at elevations above about 5,650' (which will likely be few due to much of that land in the Graham Mesa planning area having been placed in a 50-year conservation easement).
- Depending on the number of EQRs to be served above Zone 2-NW in northwest Rimrock, a fourth tank site may be required. Alternatively, if the number of EQRs is small enough, northwest Rimrock may be served by a pump-pressurized zone (pump station with variable frequency drive pumps, a fire pump, and a back-up generator).
- The City will require that tank sites serving pressure zones which do not include a second tank site or the ability to be fed by pressure reducing valve(s) from a higher pressure zone shall be developed with two tanks (each of one-half the total required storage capacity). This will allow one tank to be taken off-line for maintenance while providing uninterrupted service. Two tanks may also be required if construction of a single tank will result in excessive water age; the two tanks then would be phased into service over time to allow a reduction in initial water storage operating volume without significant reduction in pressure.

- The first tank site to be developed for Zone 2-NW shall be on the mesa located along the western edge of the Purkey planning area. Storage capacity shall be adequate to provide service to about 313 EQRs within the existing Rifle water system service area along with the EQRs to be served by Zone 2-NW in the first development to move forward. For example, if the *Rimrock at Rifle* project is the first to move forward and ultimately plans to have 1,100 of its projected 1,313 buildout EQRs served on Zone 2-NW, then the storage facility would require an ultimate capacity to serve 1,426 EQRs. The City expects the developer(s) to fund the extra tank capacity for the re-zoned EQRs as it sees placing existing EQRs on the new tank as a benefit to the development community. The City intends to construct valve improvements within its existing service area to make this re-zoning possible. The additional 313 EQRs will provide a significant initial water demand that will much improve water turnover and water quality in the new tank. This will allow the developer(s) to have the option of constructing a single flow-through tank on the site with dedicated inlet and outlet transmission lines (inlet line to be constructed directly from a new pump station) or phasing construction of two half-size tanks with a single common inlet/outlet transmission line (tanks would “float” on the zone).
- The second tank site on the new Zone 2-NW will be developed in northwest Rimrock. Construction of the second tank site would be triggered by the number of EQRs in Zone 2-NW reaching 80% of the design value of the tank(s) located on the first site in western Purkey planning area.

#### *Pump Stations*

Along with the main booster pump station discussed earlier in the context of pressure Zone 2-NW, the City expects the following pump station work to be performed:

- Developers of “*The Farm*” project in the Graham Mesa planning area will be required to fund the expansion of the existing Northeast BPS. The City will require this capacity expansion before water service is extended to the project area. This work likely will entail adding two more 500-gpm, 40-hp centrifugal pumps and associated piping, electrical, and controls improvements. However, these pump capacities may need to be modified and a cost-sharing arrangement made if the high elevation areas in Purkey are ultimately served through a BPS drawing suction from the 14” line to the Northeast Tank, as mentioned in the discussion of Zone 2-NW infrastructure under the “Pressure Zones” section. Therefore, the exact nature of the Northeast BPS improvements will hinge upon relative project timing and specific development plans for the Purkey planning area.
- Smaller BPSs, as required to serve zones above Zone 2-NW in North Rifle will be required, as previously discussed.
- North Rifle and “*The Farm*” project developers will be expected to fund the removal of old altitude valves at the 3-MG Tank site as well as the upsizing of the 3-MG Tank’s outlet line. This will allow sufficient suction to be drawn from the tank by the new pump station and expanded Northeast BPS.

#### *Pressure Reducing Valves*

- As noted earlier in the “Pressure Zone” section, the City will only accept pressure zones fed exclusively by PRVs in instances where the small number of EQRs on the zone renders construction of dedicated tanks and pumps cost-prohibitive. When PRV-fed zones are constructed, each zone shall be fed by a minimum of two, independent PRV stations.
- At least one PRV station shall be provided between pressure zones of adjacent hydraulic grade to allow emergency service from the upper zone to the lower zone. This may allow a single storage tank to be constructed in the lower zone if normal service flows and fire flows can be delivered from the upper zone when the tank on the lower zone is out of service. This general requirement means the following for North Rifle:
  - The new pump station at the 3-MG Tank site shall include PRVs to allow temporary/emergency downloading of water from Zone 2-NW to the City Zone 1.
  - North Rifle area developers shall fund construction of a PRV station on the City’s 3-MG Tank site to allow downloading of water from Zone 3-NE (the current “Northeast” zone) to the City Zone 1 at that location.
  - Purkey area developers shall fund construction of a PRV and associated transmission lines in southeast Purkey planning area to allow downloading water from a new Zone 5-NE to the City’s existing “Northeast Zone,” Zone 3-NE. This will allow the City to take the Northeast Tank off-line for maintenance while easily maintaining service to customers on Graham Mesa.
  - PRVs shall be installed between new Zones 2-NW, 3-NW, 4-NW, 3-N, 4-N, and 5-NE in North Rifle.

### *Water Production and Treatment*

- Per the 2006 WMP, the City plans to expand its Beaver Creek WTP in the next few years to meet growing water demands. The City intends to add sufficient, reliable capacity there to meet water demands over the next 5 to 10 years until a major expansion or replacement of the Graham Mesa WTP is implemented. However, near-term growth concentrated almost entirely in North Rifle was not anticipated in the 2006 WMP. This will likely require North Rifle developers to fund the installation of one or more control valves in the distribution system (possibly just at the 3-MG Tank site) to allow the expanded Beaver Creek plant to supply water deeper into Rifle's downtown core. Without such valves, the 3-MG Tank would tend to drain water into downtown Rifle, thus putting pressure on the Graham plant, which is near capacity, to keep it full.
- The City will be funding water production and treatment facility upgrades through tap fees. However, the timing and magnitude of potential development in North Rifle is straining the City's capacity to implement the required production and treatment infrastructure improvements in advance of the developments. Therefore, the City is expecting that North Rifle area developers contribute funds for upfront engineering design fees associated with the production and treatment facility expansions.

### *Water Rights Dedication*

The City will require that **all** water rights associated with the properties to be annexed into, and served by, the City shall be dedicated to the City as a condition of annexation. An agreement to lease water back to the developments can be arranged to meet project-specific irrigation needs.

## **Wastewater Collection System Infrastructure**

Wastewater collection system improvements to permit service to be extended to North Rifle developments shall be implemented in accordance with the City's 2006 Wastewater Master Plan (WWMP). Specific requirements identified below are based on planning information presented in that document along with subsequent analyses, internal City staff discussions, and input from the development community.

### *Existing Interceptor Upgrades*

- The 2006 WWMP identified the 24"-diameter interceptor along Highway 6&24 as having a surplus capacity of 528 EQRs under a projected Rifle build-out scenario. However, the 2006 WWMP projected 2,144 EQRs at build-out in the Rimrock and Purkey planning areas. This number is now anticipated to be about 3,195 EQRs, or 1,051 EQRs more than the basis of the 2006 WWMP. This means that the existing 24" line from West 2<sup>nd</sup> Street to the North WWTP will need to be upgraded by installing a parallel 24"-diameter line. The upgrade of the existing 24" interceptor will not be required for many years. Furthermore, the new interceptor being designed from the North WWTP to the new WWTP is being upsized from 24" to 30" diameter to handle the projected increased flows. The City anticipates assessing a surcharge to monthly wastewater service fees for all new sewer connections in order to pay for these upgrades. This surcharge clearly will apply to monthly wastewater bills for all new residents in North Rifle developments.
- The increase in anticipated EQRs in North Rifle over the 2006 WWMP figures also creates the need to upgrade the capacity of selected stretches of the 18" interceptor line in the Rifle Creek corridor. The following stretches should be paralleled with another line to provide sufficient capacity:
  - 216 LF of 0.6% slope line between MH#17A and MH#18A, 70 LF of which is encased in a 12'-deep, 30"-diameter steel bore under 3<sup>rd</sup> Street.
  - 318 LF of 0.6% slope line between MH#26A and MH#27A
  - 125 LF of 0.6% slope line between MH#27A and MH#28A
  - 373 LF of 0.6% slope line between MH#29A and MH#30A

The City anticipates assessing a surcharge to monthly wastewater service fees for all new sewer connections in order to pay for these upgrades. This surcharge clearly will apply to monthly wastewater bills for all new residents in North Rifle developments.

**UTILITY DEPARTMENT  
INTEROFFICE MEMO**



**TO:** John A. Hier, City Manager

**FROM:** Charles G. Stevens, Utility Director *CS*

**CC:** City Council Members, Rod Hamilton, Public Works Director, Matt Sturgeon, Assistant City Manager

**DATE:** June 24, 2009

**RE:** Rimrock Development, Potential SGM Contract For Engineering Services

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My experiences related to engineering design for development have always occurred looking at a project from the "City" perspective including water and sewer infrastructure. I have always been tasked with looking at what is best for the City.

The Rimrock project is unique to Rifle because of the sheer size of the project and the complex nature of making all the infrastructure work together including the existing City infrastructure. As mentioned in the request letter from Meritage Development Group Schmueser, Gordon, Meyer (SGM) the City of Rifle's consulting engineer has many years of experience with the water and sewer infrastructure in the City of Rifle including a calibrated water model for the drinking water distribution system.

SGM has done extensive work on behalf of the City of Rifle already related to this project and has an in depth knowledge of what needs to be done for the backbone water and sewer infrastructure. Many recommendations made by them were included in a letter that I have attached to this memo. I would recommend that SGM be allowed to design the backbone infrastructure for Meritage on behalf of the City of Rifle. This would include improvements to the 3MG tank site, the future 24" water transmission line, the needed connection improvements to provide water to the new North Rifle systems' near the intersection of West 26<sup>th</sup> Street and Meadow Circle, the needed Pressure Reducing Valves (PRV's) and backflow valves in the Palomino Park area, a new finished water booster station on Rimrock property and transmission line to a new tank site at the northern end of the Rimrock development, design of the tank site and associated valves needed to provide water back to the future internal/subdivisions. The trunk sewer design would include the knowledge already gained by the City of Rifle and SGM in the 2006 Water/Wastewater Master Plan and a further study conducted by SGM titled "North Rifle Sewer Capacity Analysis and Improvements" completed in December 2008. This trunk sewer would tie into the City of Rifle's existing sewer system near the intersection of West 33<sup>rd</sup> Street and Coalmine Avenue and continue north to the propose school site on Rimrock property.



*UTILITY DEPARTMENT  
INTEROFFICE MEMO*



I would further recommend that SGM not be allowed to design the other internal/sub-division water and sewer infrastructure improvements as requested. If City Council chooses to make this decision then I would recommend that a third party consulting engineering firm be hired by the City of Rifle and these services paid for by Meritage for review and comment on these internal/sub-division improvements.

The Public Works, Engineering and Utility Departments' don't have the necessary resources available to them to provide the review that SGM regularly conducts on behalf of the City of Rifle.

Thank you for considering my comments.

Attachment (1)



## Memorandum

TO: Honorable Mayor and City Council  
FROM: John Hier, City Manager  
DATE: June 16, 2009  
RE: City Financial Conditions

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### General Fund Report

As Council is aware, we are expecting to make budget adjustments in 2009 due to the economic recession. City sales taxes have declined and General Fund sales taxes were reduced in April 2009 by 21%, compared to April 2008. Sales tax returns for the first four months are as follows:

January	February	March	April
1% increase	10% decrease	20% decrease	21% decrease

General sales taxes comprise about 47% of all General Fund revenues. Therefore, the decrease is significant. However, it is important to note that other General Fund revenues (especially those which are development related) have also declined since 2008. These include use revenues related to construction and development, Building Permits and related fees, various fees and charges and interest income.

Overall, the General Fund revenues for the first four months of 2009 have declined 15% - 19% from the previous year. If this trend continues, the General Fund could experience a \$1.7 million decrease in 2009 revenues.

Other funds that are primarily dependent upon sales tax revenues (Parks & Recreation, Special Street) will also be affected by the down turn in sales tax. Utility funds have been less dramatically affected, but revenues from tap fees have declined sharply due to the construction down turn.

We have been taking action during the past several months to adjust to the recession. Those actions include:

1. Deferring Capital Expenditures
2. Imposing restrictions on travel and non-mandated training
3. Reducing overtime
4. Deferring hiring replacement positions through attrition
5. Reviewing all budgets for areas where expenditures may be reduced

All departments were directed to review their Budgets and submit proposed budget reductions to the City Manager's office. Additionally, the Budget Committee has reviewed the overall General Fund Budget to identify areas where budget reductions may be achieved. We have identified areas where all Department budgets can be reduced. Additionally, we have already identified some General Fund categories where we believe savings may be achieved.

I have attached a list of possible General Fund reductions; however it is not all inclusive, as many department managers are continuing to review budgets to determine where additional savings can be achieved. However, the Budget reductions we have identified will result in approximately \$1,350,000 in savings within the General Fund. This amount is significant and I wish to thank all Department Managers for their cooperation.

It is also important to note that financial forecasts are presently very difficult, and may not be reliable due to the changing nature of the Nation's economy. We have noted three months of reduced revenue within the General Fund, and have estimated the shortfall on a premise that this reduction will continue. However, the summer tourism and fall hunting season are still to come and sales tax revenues usually pick up during those seasons.

It may be necessary to reduce budgets further or utilize some General Fund reserves to balance the 2009 Budget. The present General Fund reserve is \$4,363,000 and I would suggest that Council may wish to consider utilizing some of it to balance the 2009 General Fund budget.

# General Fund

## Potential Budget Reductions

<u>Department</u>	<u>Reduction</u>
Contingency	\$250,000.
Transfer to Capital	\$200,000.
Transfer to Economic Development	\$75,000.
Transfer to URA	\$20,000.
Transfer to Water	\$25,000.
Transfer to Wastewater	\$25,000.
Planner Vacancy	\$35,000.
Court Vacancy	\$10,000.
Construction Crew Vacancy	\$25,000.
Defer Dump Truck Purchase	\$125,000.
Museum Ceiling Repairs	\$12,000.
Defer Merit Pay	\$180,000.
Defer General Fund Payments to Fleet Revolving Loan Fund	\$143,000.
Estimated Department Savings	\$225,000.
<b>Total Phase 1 Estimated Savings</b>	<b>\$1,350,000.</b>

## General Fund Department Budget Reductions

<u>Department</u>	<u>Budget Savings</u>
City Manager	\$9,200.
City Clerk	\$19,000.
Cable 10	\$17,000.
IT	\$10,000.
Court	\$5,000.
Cemetery	\$23,000.
Grounds Maintenance	\$4,500.
Public Works Director	\$9,000.
Police	\$22,000.
City Council	\$5,000.
Finance Department	\$5,000.
Government Affairs	\$7,000.
Streets (O&M)	\$15,000.
Planning Department	\$62,000.
Building Inspector	\$10,000.
Senior Center	\$13,000.
<b>Total Estimated Savings</b>	<b>\$225,700.</b>

## Other Funds

Proposed budget cuts for other funds are summarized below. It must be noted that the economic slowdown will have differing impacts, depending on each funds primary revenue sources. For example, the Special Street Fund, Parks & Recreation Fund and Visitor Improvement Fund are all dependant on local sales, so they will likely be affected in a similar manner as the General Fund.

Utility Funds will experience reduced revenue from tap fees as development has slowed. The water utility is also experiencing declining revenue from water sales due to the wet spring.

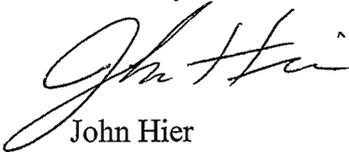
Other minor funds such as Sanitation, Conservation Trust and DDA will be less impacted by the economic downturn.

### Proposed Budget Reductions Include:

Water Utility	\$213,400.
Wastewater / O&M	\$33,100.
Sanitation	\$6,967.
Special Street (Overlay)	\$200,000.
Parks	\$68,415.
Recreation	\$99,200.
Total Other Funds	\$621,082.

In my view, all City staff have worked hard to identify possible budget reductions. I am convinced that staff will continue to approach 2009 spending in a conservative manner. I recommend that the City Council approve these budget reductions.

Sincerely,



John Hier  
City Manager



## Managers Report July 1, 2009

City staff and I have been working diligently in recent weeks to complete an analysis of the City's mid-year financial condition. That complete report will be presented as an agenda item on July 1<sup>st</sup>. Staff have recognized that it will be necessary to implement budget reduction strategies in 2009 due to the recession. This report identifies more than \$1,350,000 of budget cuts within the General Fund, and an additional \$600,000 in other funds.

We have met with City employees to discuss the necessity of implementing these reductions. Staff will continue to review budgets for additional savings and we will monitor City finances monthly and report again to Council at 4<sup>th</sup> quarter of 2009.

Other recent reports and issues include:

### Wastewater Plant Aerators



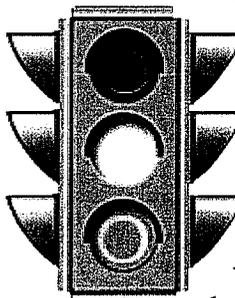
Utility Director Charlie Stevens has advised that the North Wastewater lagoon continues to experience some aeration problems. Wastewater employees are implementing repairs. On another note, The proposed start-up of the new wastewater plant was originally scheduled for late in the 3<sup>rd</sup> quarter or early 4<sup>th</sup> quarter of 2009. We are eagerly awaiting this event and will be pleased to phase out the lagoon system as soon as the new plant is on line.

### Employee Evaluations



All City employees are presently undergoing annual evaluations for work performance. These evaluations should be complete within the next two to four weeks.

### 9<sup>th</sup> Street Traffic Light



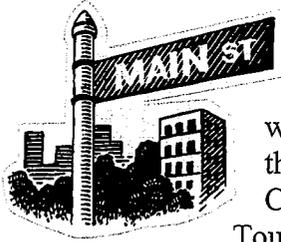
As Council members may have noticed the traffic signal at 9<sup>th</sup> Street and Railroad Avenue was recently damaged during a storm when the main support mast broke. Public Works Director Rod Hamilton is obtaining cost estimates to replace it, and his preliminary report should be available in this packet. This is an unexpected expenditure. I plan to review the various budgets and will make a recommendation to Council concerning how to finance the repair.

### Street Work, O&M Crew, DOLA Crew



O&M crews have nearly completed street striping for 2009 and have also been concentrating on crack sealing. Crews will soon begin work on alley maintenance. The DOLA crew has assisted various departments including Utilities and Public Works, and most recently has been replacing segments of dilapidated curb and gutter.

## Main Street Program



Recently the City Council members met with representatives from the DDA, Chamber of Commerce and Rifle Tourism Advisory Committee to discuss the Colorado Main Street Program. All in attendance agreed to look further into the program, as it may have benefits for Rifle. City staff are making arrangements for those interested in this program to attend a workshop on it on July 9<sup>th</sup> and 10<sup>th</sup> in Berthoud. I am attaching information on the Colorado Main Street program for your review. Please note that the program has been highly successful in many cities. However, it does require a commitment from those communities wishing to enroll. Also, a three year commitment to provide a full time staff person must be made in order to gain acceptance into the program. The program benefits include technical and financial consultation from Main Street staff.

Because of the economic recession, it will be difficult for any single entity to make the staff commitment necessary to join this program. I believe it would be necessary for the City, Chamber of Commerce, DDA, Tourism Advisory Committee and others to jointly pursue this application, if they all believe this program would be beneficial for Rifle.

An ad-hoc committee is studying this program and may have additional information to share with the City Council within the next couple of months.

## Art Removal



DDA Director, Helen Rogers, has advised the City that the two downtown art pieces placed by Bill Morrow are to be removed. Apparently Mr. Morrow owns two art pieces on display and wants them returned. They will likely be removed within the next two weeks.

## Capital Improvements

City capital improvements projects planned for 2009 are moving forward as planned. The Wastewater Plant and Parks Maintenance facilities are on schedule.

We have advertised the Centennial Park project, and bids should be presented to City Council at the July 15<sup>th</sup> meeting. The DOLA crew is working on several small projects and Public Works crews continue to do maintenance work.

## Other Departments

Development related issues have slowed, but the Planning staff continue to be busy reviewing future development such as Rimrock, and working on completion of the Comprehensive Plan. Other departments such as Police and Court continue to be busy with their workloads which have not diminished with the recession. The Finance Department and Administration are gearing up to begin work on the 2010 Budget in August.

As always, I hope this report is informative. Please contact me with your questions and concerns.

Thanks,

A handwritten signature in cursive script that reads 'John'.

John



Building better communities by providing assistance to downtowns, commercial districts and town centers in Colorado

Home

## Colorado Main Street Program

Main Street Program

Community  
Revitalization  
Partnership

Development &  
Improvement Districts

Member Services

Conferences & Events

Governor's Awards for  
Downtown Excellence

About Downtown  
Colorado, Inc.



The Colorado Main Street Program is a program to revitalize traditional downtown districts within the context of historic preservation. The program uses an approach that advocates a return to community self-reliance, local empowerment, and the rebuilding of central business districts based on their traditional assets of unique architecture, personal service, local ownership, and a sense of community.

The Colorado Main Street program provides technical assistance and services in the four areas of the Main Street Approach™ (economic restructuring, design, organization and promotion) to competitively selected communities that are working in historically relevant business district settings and that meet certain threshold criteria. Main Street's Eight Guiding Principles provide a comprehensive approach to district and downtown revitalization.

Downtown Colorado, Inc. requires all candidates to submit a Letter of Intent to Apply. The DCI selection committee will review all letters of intent and request a full application from those communities who are strong candidates for the program. [Click here for more details on submitting letter of intent and the selection process.](#) Applications are accepted and reviewed twice annually in March and October. Applications will be reviewed first by the DCI staff and then by the Main Street Review Committee. DCI staff will contact applicants if information is missing or clarification is needed.

**The spring deadline for submitting a Letter of Intent is Friday, March 20, 2009.**

### National Main Street History



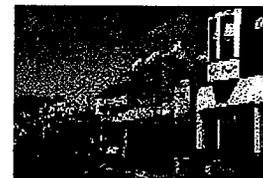
Concerned about continuing threats to Main Street's commercial architecture and aware of the need to stimulate economic activity in small-city downtowns, the National Trust for Historic Preservation (Link to [www.nationaltrust.org](http://www.nationaltrust.org)) launched a community demonstration project (1977-1980) that resulted in the creation of the Main Street Four Point Approach™ and establishment of the [National Main Street Center](#) in Washington, D.C.

Nationally, the Main Street Program has proven to be incredibly successful, making it one of the most powerful economic development tools in the nation. Today, the Main Street approach has been implemented in 44 states and more than 1,600 communities.

### Colorado Main Street History

Colorado was selected by the National Main Street Center for a state pilot Main Street project in 1980 - 1983. Delta, Durango, Grand Junction, Manitou Springs and Sterling were Colorado's Main Street communities in the initial program. The Colorado Department of Local Affairs (DOLA) administered this three year pilot program. Although the Main Street approach to downtown revitalization proved very successful in Colorado, the state discontinued the program

Learn more about Colorado [Main Street Historic Preservation](#). Downtown Colorado, Inc. is proud of the revitalization efforts of all of our Main Street Communities.



- 2001 [Brush](#), 970-842-2666
- 2001 [Greeley](#), 970-356-6775
- 2002 [Arvada](#), 303-420-6100
- 2003 [Berthoud](#), 970-532-5199
- 2005 [Lake City](#), 970-944-DIRT (3478)
- 2006 [Monte Vista](#), 719-852-2692
- 2006 [Steamboat Springs](#), 970-879-4555
- 2008 [Granby](#), 970-887-2858

If you would like a brief program description, please download the [Main Street Program Fact Sheet PDF](#). Learn more about the Colorado Main Street Program Impacts, Application and Selection Criteria, Main Street Training Institute, and Important Program Dates. The Colorado Main Street Program is funded by the State Historical Fund of the Colorado Historical Society.

### The Main Street Four-Point Approach

The Main Street methodology addresses the following four areas and combines activities in these areas to develop a community's individual strategy for strengthening and redeveloping its central business district. The four points are:



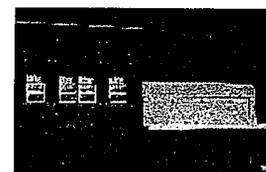
**(1) Organization – Establishing consensus and cooperation by building effective partnerships among all downtown stakeholders.** The Main Street approach to central business district revitalization requires the effort of the entire community. The merchants, property owners, local government officials, and civic leaders must agree to support common goals for revitalization and join together in a partnership. Successful Main Street programs are usually structured as nonprofits guided by an active working board. The board will create four standing committees (design, organization, economic restructuring and promotion) that will develop projects and work plans for implementation. Local programs hire a paid program manager to coordinate the efforts of volunteers in implementing the program.

**(2) Promotion – Creating and marketing a positive image based on the unique attributes of the downtown.** The promotions of the central business district as a single, unified commercial area – in the same way that a major shopping mall is promoted – will help attract customers and strengthen Main Street's role as a viable business center. The Main Street organization can coordinate an aggressive promotion and marketing campaign that includes a program of special events, retail promotions, image promotion and on-going public relations.



**(3) Design – Enhancing the unique visual quality of downtown by addressing all design elements to create an appealing environment.** Good design is essential to all aspects of downtown revitalization. The Main Street design philosophy is rooted in historic preservation and seeks to use and enhance those elements of quality design that remain in our communities. Neglect and misguided improvements may have taken a toll on the appearance of downtown, affecting its perceived economic potential. Renovated facades and creative merchandising displays, appropriate landscaping and public improvements are all part of downtown's long-lasting visual appeal and a well-functioning physical environment.

**(4) Economic Restructuring – Strengthening downtown's existing economic assets and fulfilling its broadest market potential.** In the twentieth century the retail environment changed profoundly. To become competitive, downtown must reposition itself. With a thorough understanding of today's market, downtown can



develop strategies to enhance the competitiveness of existing merchants, recruit new businesses, create new anchors and convert unused space into new uses.

### **The Importance of a Comprehensive Approach**

Real estate appraisal theory holds that, for a commodity to have value, it must have four elements: scarcity, purchasing power, desire (for the object) and utility. If a commodity has these qualities, it has value. These criteria do not exist in a vacuum, though; they are affected by social, political, economic and physical forces. Value, therefore, is not a fixed state – it fluctuates within the market. If a downtown has lost value through declining sales (desire); market erosion (purchasing power); lack of maintenance, traffic and parking (utility); and the proliferation of other commercial centers (scarcity), it makes sense that, through the following steps, it can create an image of value again.

**Organization:** Bring together the groups necessary to make changes happen.

**Design:** Create better access, public improvements and building maintenance.

**Promotion:** Target the most appropriate markets for promoting the downtown and the goods and services it offers.

**Economic Restructuring:** Strengthen existing businesses while recruiting new one.

**Historic Preservation:** Capitalize on the unique historic assets that create a scarce commodity.

The image created through the Main Street program's comprehensive approach reinforces the sense of scarcity that exists with an historic area; the desire that people have to shop and spend time in a downtown or central area; and utility through increased access to and design of buildings and public improvements. Through a Main Street program, the downtown's image will again become one of worth and value in the marketplace – the essence of historic preservation and economic revitalization.

### **Main Street's 8 Guiding Principles**

**1. The Main Street Program is a Comprehensive Approach to Downtown Revitalization.** Unlike many downtown revitalization strategies that have been tried in the past, the Main Street Approach is comprehensive, addressing all the areas in which action must take place. Only one aspect of revitalization – design – has been addressed by most downtown program, such as those which covered entire block of downtown building facades with aluminum slipcovers, adopted false historic themes and applied them artificially to the fronts of buildings or demolished portions of the downtown in hopes of attracting a developer to build something new. Design improvements alone will not bring about meaningful changes; effective marketing, a strong organizational base and solid economic development strategies are all necessary to reverse the cycle of decay from which many downtown suffer and to sustain preservation activity.

**2. The Main Street Approach Relies on Quality.** Downtown architecture tells the history of the community. Traditional commercial buildings reflect the pride past generations felt for their communities. These buildings embody quality in construction, craft and style that cannot be replicated today- and which no shopping center can really imitate. Downtown is unique in the marketplace and has many marketing advantages due to the quality inherent in the commercial architecture and in the services offered by its businesses. The projects undertaken by the local Main Street program should reflect this high level of quality to reinforce the downtown's special characteristics.

**3. The Main Street Program Requires Public-Private Partnerships to Make Meaningful Long-term Downtown Revitalization Possible.** To make a downtown revitalization program successful, both public and private entities must be involved, as neither can bring about

change alone. Each sector has unique skills and particular areas in which it works most effectively; combining the talents of both groups brings together all the skills necessary for revitalization to occur in a unified program.

**4. The Main Street Program Involves Changing Attitudes.** The economic changes experienced by downtown commercial areas in recent decades have made shoppers and investors skeptical about the downtown's ability to regain economic viability. Because of its physical decay, many people have forgotten how important the downtown's historic commercial buildings are to shaping the community's identity and explaining its unique history. Changing people's attitudes – demonstrating that positive change is taking place downtown – is central to a successful downtown revitalization program.

**5. The Main Street Program Focuses on Existing Assets.** Each community is unique, and each downtown has special characteristics that set it apart from all others. By creating a strong revitalization effort based on the downtown's unique heritage, each local Main Street program creates an organizational structure that builds on its own specific opportunities. In this way, the Main Street program is adaptable. Main Street must capitalize on the unique assets it already has – qualities such as distinctive buildings, neighborly shop owners, good service, and a human scale.

**6. Main Street is a Self-Help Program.** Without the will to succeed and the desire to work hard to create change, no downtown revitalization program will succeed. Grant programs can help fund pieces of the work plan and consultants can provide guidance, but without local initiative, the Main Street approach will not work. In Colorado, as across the country, local initiative and resources are what power Main Street success. The assistance provided to communities through the DCI Main Street program is valuable, however, long-term local commitment is what must sustain revitalization.

**7. The Main Street Approach is Incremental.** Downtown commercial areas did not lose their economic strength overnight; it happened over a period of years, with a number of small declines gradually leading to a severe downward spiral. Improvement must be gradual, too. Cataclysmic changes, like those brought about by large-scale land clearance programs and massive infusions of funds to build pedestrian malls, have rarely created long-term downtown economic growth. There is no quick fix for Main Street. Success at planning and implementing basic, simple activities leads to a deeper understanding of the revitalization process, and these skills allow the community to tackle more complex problems and ambitious projects.

**8. The Main Street Program is Implementation-Oriented.** By identifying and prioritizing the major issues that downtown must confront, revitalization organizations can develop work programs that break down the large issues into smaller tasks. Then, by developing a strong network of volunteer support, Main Street programs can build organizational structures capable of achieving the quantifiable tasks mapped out in the work plans.

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## **ENGINEERING / PUBLIC WORKS / UTILITIES**

### **PROJECT STATUS REPORT as of: 7/1/09**

\* = New Information

#### **2008 Water & Sewer Improvements**

Only a few warranty items are to be completed, primarily at the 3 mg tank, on 7<sup>th</sup> Street and on Railroad Avenue.

#### **Rifle Regional Wastewater Reclamation Facility**

\*Progress is on time and below budget. Equipment and piping has been installed throughout the plant. The 30" influent line is under construction along US 6. Training on several items of equipment has been completed and will continue for the next few months. A preliminary testing program has been submitted by the contractor. The laboratory is nearing completion at the Administration Building.

#### **Rifle Arterial Transportation Engineering (Gateway, Hwy. 13)**

\*An Open House to screen the various alternates and evaluation criteria will be held on July 22. These alternatives can be viewed on [www.riflegateway.com](http://www.riflegateway.com). A modified environmental assessment has been prepared by the consultant.

#### **Water Treatment Plant Design**

\*Pilot testing of the ceramic filter unit will begin on June 29<sup>th</sup> and be underway for the next three months to obtain information for design using Colorado River water. Bench testing at the University of Colorado is underway on PAC and GAC design criteria. Progress continues on the study (Phase 1) with the Basis of Design Report scheduled for completion in November.

#### **2009 Street Improvements**

\*Work was awarded to Frontier Paving Inc. at the last Council Meeting. We are waiting on the contractor to submit bonds, insurance and a signed agreement. The work consists of two street overlays; Whiteriver Avenue from 4<sup>th</sup> to 9<sup>th</sup> Streets and Railroad Avenue from the bridge over Rifle Creek to 14<sup>th</sup> Street. New handicap ramps will be installed as required. The existing pavement will be milled and a new overlay (2 inches) installed.

### **Red Canyon Water & Sewer Replacement**

An existing sewer and water main within an easement across the Red Canyon property from U.S. 6 Access Road near Rifle Creek to West 2<sup>nd</sup> Street are to be replaced. Plans were prepared in 2002 and have now been updated by SGM. It is anticipated the City construction crew will install one or both of these mains.

### **Rifle Creek Sewer Crossings Improvements**

SGM has estimated the cost to prepare plans for construction to strengthen three sewer crossings across Rifle Creek as recommended in the Wastewater Master Plan. Depending upon the design approach, the City construction crew may be able to perform this work.

### **Centennial Park Development**

\*This project, underway by the Park Department will be inspected by City staff. Bids are due July 7<sup>th</sup> from previously qualified contractors.

### **Airport Improvements**

The County of Garfield and the FAA will be providing inspection of the entire project but the portions of public improvements within the City will be inspected by City staff. We will also inspect the water and sewer mains for the new hanger development (a separate project) which will become City mains once constructed and approved by the City.

### **3<sup>rd</sup> Street Lighting**

\*Delivery of the light fixtures will take another 8 weeks. The contractor has submitted the bonds and agreement and is ready to begin work once he receives the light fixtures.

### **Beaver Creek Reservoir Roof**

\*The contractor has removed the existing beams and joists and the above ground wall supporting the roof. The new wall has been completed and crack/joint sealing of the existing structure is beginning. Delivery of the new beams is expected shortly.

### **\*Hotel Improvements**

The Super 8 Motel is presently open with only minor items to the public improvements required. The Hampton Inn is nearing completion and will open shortly. Comfort Suites has discontinued construction due to the economic situation.