City of Rifle

CITY COUNCIL AGENDA

Keith Lambert, Mayor
Jay Miller, Mayor Pro Tem
Alan Lambert, Councilor
Jonathan Rice, Councilor
Jennifer Sanborn, Councilor
Jeanette Thompson, Councilor
Randy Winkler, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

Cablecast Live on
Comcast Channel 10

The City of Rifle will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 625-6265 for assistance.

REGULAR MEETING
December 16, 2009

WORKSHOP 6:00 P.M.
CONFERENCE ROOM

6:00 P.M. Rifle Housing Authority

REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

7:00 p.m. 1. Regular Meeting Call to Order and Roll Call

7:03 p.m. 2. Consent Agenda

A. Minutes from the December 2, 2009 Regular Meeting
B. October Sales Tax Report
C. October Financial Report
D. Garfield County Library District Purchase Order Request
E. Accounts Payable

7:08 p.m. 3. Citizen Comments and Live Call-In
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)

7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Lambert)

7:15 p.m.	5.	Resolution 28-09: Queen's Crown Preliminary Plan and Phasing Plan (Matt Sturgeon)
7:30 p.m.	6.	2009 Supplemental Budget (John Hier, Charles Kelty) A. Resolution 29-09: Budget Amendment B. Ordinance 39-09: Supplemental Appropriation
7:40 p.m.	7.	Second Reading of Ordinance 38-09: Technical Amendments to the Public Works Manual (Rod Hamilton)
7:50 p.m.	8.	Closure of a Portion of CR 296 (Doke's Lane) (Tom Whitmore)
8:05 p.m.	9.	Consideration of Rebates for Water Efficient Appliances (Mike Braaten)
8:20 p.m.	10.	Approval of Uni-Directional flushing Program Design and Implementation (Charlie Stevens)
8:35 p.m.	11.	Affidavit of Default Pioneer Mesa Subdivision Filings 1 and 2 (Jim Neu)
8:45 p.m.	12.	Resolution 27-09: Personnel Manual Revisions (John Hier)
8:55 p.m.	13.	Administrative Reports A. City Manager Report B. Other Reports
9:05 p.m.	14.	Comments from Mayor and Council

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Council Meeting: ***January 6, 2010 at 7:00 p.m.***

Happy Holidays!

RIFLE CITY COUNCIL MEETING

Wednesday, December 2, 2009

REGULAR MEETING

7:00 p.m. * Council Chambers

The regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Keith Lambert.

PRESENT ON ROLL CALL: Councilors Alan Lambert, Jay Miller, Jonathan Rice, Jen Sanborn, Jeanette Thompson, Randy Winkler, and Mayor Keith Lambert.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

OTHERS PRESENT: John Hier, City Manager; Matt Sturgeon, Assistant City Manager; Wanda Nelson, City Clerk; Jim Neu, Assistant City Attorney; Daryl Meisner, Chief of Police; Jim Bell, Cable 10; Michael Churchill, Cable 10; Charlie Stevens, Utility Director; Dick Deussen, City Engineer; Charles Kelty, Finance Director; Peter Hayes, Building Inspector; Kevin Kelley, Construction Inspector.

CONSENT AGENDA

MINUTES FROM THE NOVEMBER 18, 2009 REGULAR MEETING; P&Z BOARD APPOINTMENT; GNECI IGA CONSIDERATION; LIQUOR LICENSE RENEWAL: SHALE COUNTRY; ACCOUNTS PAYABLE

Councilor Sanborn excused herself from voting on the minutes. Councilor Miller requested that the minutes be pulled for separate consideration. Councilor Miller moved to approve the remaining items on the Consent Agenda; seconded by Councilor Lambert.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

MINUTES FROM THE NOVEMBER 18, 2009 REGULAR MEETING

Councilor Miller requested that the roll call made regarding the extension of the theatre lease should indicate that he and Councilor Winkler voted no. Councilor Miller moved to approve the minutes as amended; seconded by Councilor Lambert.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

CITIZEN COMMENTS AND LIVE CALL-IN

There were no citizen comments or live call-ins.

RFTA REQUEST

Dan Blankenship, CEO of RFTA, and Board Member John Hoffman outlined their request for an additional monetary contribution from the City to help maintain its service to Rifle. Mayor Lambert stated that Council will be reviewing the budget on a monthly basis and will make a future decision on additional contributions.

SECOND READING OF ORDINANCE 34-09: SEWER CODE AMENDMENTS

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING CHAPTER 13, ARTICLE III OF THE RIFLE MUNICIPAL CODE REGARDING DISCHARGES TO AND ADMINISTRATION OF THE CITY'S SEWER SYSTEM

Mr. Neu reviewed changes to the Ordinance since first reading. Staff have been working on revisions to the City's Sewer Code in anticipation for the commencement of operations of the new wastewater treatment plant.

Ordinance No. 34, Series of 2009 amends Article III of Chapter 13 to add and clarify certain definitions relevant to the use of the City's sewer system and regulate the discharge of undesirable materials. The amendments also clean up and streamline the existing Sewer Code. The general scope of the revisions is to protect the City's new wastewater treatment plant and ensure its efficient and cost-effective operation. Councilor Miller moved to approve Ordinance 34-09 on second reading as amended and ordered it to be published in full as required by Charter; seconded by Councilor Thompson.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

SECOND READING OF ORDINANCE 35-09: RIFLE MUNICIPAL COURT FEES AND FINES

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 8-1-180 OF THE RIFLE MUNICIPAL CODE REGARDING PENALTIES FOR VIOLATIONS OF THE MODEL TRAFFIC CODE AND AMENDING CERTAIN MUNICIPAL COURT FEES AT APPENDIX A OF THE CODE.

Mr. Neu reported that the Municipal Court Judge and the Municipal Court Administrator recommend that the City Council amend the Rifle Municipal Code regarding penalties for violations of the Model Traffic Code ("MTC") and certain Municipal Court fees. The State of Colorado has increased the penalties it assesses for violations of the MTC and the City's penalties should be the same; however, Section 8-1-180 limits the Municipal Judge's fee schedule to $5 to $100. Therefore, Ordinance No. 35, Series of 2009 increases that authorization to $500 allowing the Judge to promulgate a schedule of penalties in line with the State's. In addition, the fees charged in the Municipal Court have not been increased in many years and certain fees should be increased to keep up with the costs of the Municipal Court as set forth in the Ordinance. Councilor Lambert moved to approve Ordinance 35-09 on second reading as amended and ordered it to be published in full as required by Charter; seconded by Councilor Rice.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

2010 BUDGET

Mr. Hier stated that Council and staff have been working on the 2010 budget for the past four months. Two public hearings were held to present the budget.

RESOLUTION 25-09: ADOPTING THE 2010 BUDGET

This resolution adopts the 2010 Budget.

ORDINANCE 37-09: ANNUAL APPROPRIATION

This ordinance provides for the annual appropriation.

RESOLUTION 26-09: MILL LEVY CERTIFICATION

This resolution certifies the mill levy.

Councilor Lambert moved to approve Resolution 25-09, Ordinance 37-09 as presented and ordered it to be published in full as required by Charter, and Resolution 26-09 as amended; seconded by Councilor Miller.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

FIRST READING OF ORDINANCE 38-09: TECHNICAL AMENDMENTS TO THE PUBLIC WORKS MANUAL

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 16-1-130 OF THE RIFLE MUNICIPAL CODE REGARDING REVISIONS TO THE CITY'S PUBLIC WORKS MANUAL

Mr. Neu stated this Ordinance permits staff to make technical changes to the Public Works manual. Council would like the City Manager to audit such changes and give approval before they can be made, and provide an update to Council before the changes are made. Councilor Lambert moved to approve Ordinance 38-09 as amended and ordered it to be published by title as required by Charter; seconded by Councilor Rice.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

CHANGE TO PERSONNEL MANUAL REGARDING PD HOLIDAY HOURS

Mr. Hier noted that this request is to permit the non-exempt sworn police officers to have all their holidays be considered "floating holidays." They would like to have ten ten-hour holidays (presently, all City staff have eight regular holidays and three floating holidays). This request was presented as a way to permit the City to save money and allow flexibility in the officers' schedules. Council directed staff to present a resolution at the next Council meeting outlining these changes.

GRAHAM MESA WATER TREATMENT PLANT (GMWTP)

CLAR-VAC REPLACEMENT PROJECT

Mr. Stevens noted that this request is for the replacement of the Clar-Vac Equipment at the GMWTP. The Clar-Vac moves back and forth in the settling basin and vacuums the sludge from the bottom of the basin. Funds were budgeted in the 2009 budget for this project. Councilor Rice moved to approve the Project in an amount not to exceed $37,000; seconded by Councilor Miller.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

AUTHORIZE DESIGN OF POWDER ACTIVATED CARBON (PAC) SYSTEM

Mr. Stevens explained that, in order to eliminate water taste and odor complaints during the summer months next year, staff is proposing the installation of a temporary PAC system at GMWTP. The system must be custom designed and constructed so that it would be available in the spring or early summer. An algae bloom in Rifle pond caused the water to have a musty taste and odor, and many complaints were received. Councilor Sanborn moved to approve the expenditure of $21,456 for the design of the PAC System; seconded by Councilor Lambert.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

ADMINISTRATIVE REPORTS

Mr. Hier reported on: 2010 budget preparation; recent meeting held with owners of medical marijuana dispensaries; special meeting on January 13, 2010 to discuss water issues. Ms. Nelson stated that the new lights hung on Railroad Avenue are beautiful, and thanked the various agencies for their contributions to make their purchase happen. Mr. Braaten provided an overview on the Rifle Bucks program, and stated it will run again. He is also investigating the possibility of Rifle participating in a Federal rebate program for Energy Star appliances.

COMMENTS FROM MAYOR AND COUNCIL

HOLIDAY LIGHTS

Councilor Thompson noted how wonderful the lights look on Railroad Avenue.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

RIFLE BUCKS

Councilors Rice, Miller, and Lambert encouraged everyone to participate in the Rifle Bucks program.

PLAY AT RHS

Councilor Rice stated that the high school will be performing, "Arsenic and Old Lace" on Friday night.

FAREWELL

Councilor Sanborn stated that Mr. Dale Trahern recently passed away. He was a lovely man and will be greatly missed.

ENERGY INDEPENDENCE

Councilor Winkler noted that Denise McCourt will be speaking on the topic of Energy Independence at Colorado Mountain College.

EXECUTIVE SESSION: TO DISCUSS THE PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF REAL, PERSONAL, OR OTHER PROPERTY INTEREST UNDER CRS SECTION 24-6-402(4)(a)

Councilor Rice moved to adjourn to Executive Session for the purpose of discussing Real Estate under CRS Section 24-6-402(4)(a); seconded by Councilor Miller (9:08 p.m.).

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

Councilor Lambert moved to adjourn from Executive Session; seconded by Councilor Sanborn (10:35 p.m.).

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

Meeting adjourned at 10:35 p.m.

Wanda Nelson
City Clerk

Keith Lambert
Mayor

MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director
Date: December 7, 2009
Subject: October 2009 Sales, Lodging, and Use Tax Report

Total Sales, Lodging, and Use Tax revenues for the ten months ended October 31, 2009 are $5,946,628 compared to an annual budget of $9,832,461 or 27.4% less than budget and 20.8% less than the same period last year.

Sales and Lodging tax revenues are lower by 21% compared to the same period in 2008. The following categories are lower than last year: Bars and Restaurants - 13%, Car Parts and Sales - 22%, Food - 11%, General Retail - 19%, Hardware - 48%, Liquor Stores – 3%; Motels - 7%, Oil & Gas - 66%, Utilities - 16%. The following categories are higher than last year: Leasing/Miscellaneous - 114% and Lodging Tax - 1%.

Sales Tax Report
Prior Year Comparison

	For Sales in October			Year-to-Date		
Business Category	**2008**	**2009**	**% Change**	**2008**	**2009**	**% Change**
Bars and Restaurants	$ 75,646	$ 49,999	-34%	$ 679,343	$ 588,838	-13%
Car Parts and Sales	48,684	32,507	-33%	444,463	344,560	-22%
Food	91,869	74,045	-19%	860,097	765,699	-11%
General Retail	285,801	203,315	-29%	2,668,406	2,170,392	-19%
Hardware	49,168	17,325	-65%	482,648	248,584	-48%
Liquor Stores	23,178	18,623	-20%	194,747	189,115	-3%
Motels	24,445	18,649	-24%	239,106	222,756	-7%
Oil & Gas	95,415	30,421	-68%	641,561	218,644	-66%
Leasing/Misc	3,611	4,394	22%	83,150	177,855	114%
Utilities	41,326	32,309	-22%	447,054	375,904	-16%
Lodging	17,227	13,023	-24%	157,956	156,186	-1%
Total	**$ 756,370**	**$ 494,611**	-35%	**$ 6,898,532**	**$ 5,458,535**	-21%
Allocation to Funds:						
General Fund	$404,924	$263,828	**-35%**	$3,692,680	$2,904,778	**-21%**
Street Improvement	105,592	68,798	**-35%**	962,939	757,478	**-21%**
Rifle Information Cente	17,444	11,365	**-35%**	159,078	125,135	**-21%**
Parks & Recreation	211,184	137,597	**-35%**	1,925,879	1,514,957	**-21%**
Lodging Tax	17,227	13,023	**-24%**	157,956	156,186	**-1%**
	$756,370	**$494,611**	**-35%**	**$6,898,532**	**$5,458,535**	**-21%**

Budget Comparison

Sales Taxes

Sales tax revenues are $5,302,348 compared to an annual budget of $8,324,091; 23.6% less than budget.

Fund	Annual Budget	YTD 10/31/09
General Fund	$4,574,090	$2,904,778
Street Improvement Fund	1,187,599	757,478
Rifle Information Center	183,570	125,135
Parks and Recreation Fund	2,378,832	1,514,957
Total Sales Tax	$8,324,091	$5,302,348

Lodging Taxes

Lodging tax revenues are $156,186 compared to an annual budget of $297,308; 37.0% less than budget.

Fund	Annual Budget	YTD 10/31/09
Visitor Improvement Fund	$297,308	$156,186

Building and Motor Vehicle Use Taxes

Use tax revenues are $488,094 compared to an annual budget of $1,211,062; 51.6% less than budget.

Fund	Annual Budget	YTD 10/31/09
General Fund	$614,220	$267,392
Street Improvement Fund	237,672	69,728
Rifle Information Center	37,119	11,519
Parks and Recreation Fund	322,051	139,455
Total Use Tax	$1,211,062	$488,094

GRAND TOTAL'S

Total Sales, Lodging, and Use Tax are $5,946,628 compared to an annual budget of $9,832,461; 27.4% less than budget.

Fund	Annual Budget	YTD 10/31/09
Grand Total's	$9,832,461	$5,946,628

MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director
Date: December 9, 2009
Subject: October 2009 Financial Reports

Attached are the financial reports for the ten months ending October 31, 2009. This report reflects the budget expenditure reductions Council approved on July 1. Additionally, the October financial report has some formatting changes. Below are a few comments.

Page 1 **General Fund Revenues** – Total revenues are $8,461,110, which compared to the prior year of $9,388,129 is $927,019 or 9.9% less. Sales Tax revenues were 19.8% less than budget and 21.4% less than the prior year. Building Use Tax was less than budget by 65.5% and 89.4% less than the prior year, while Building permits were less than budget by 36.4% and 77.5% less than the prior year.

General Fund Expenditures – Total expenditures are $7,061,532, which compares to the prior year amount of $6,737,122 is $324,410 and 4.8% higher. Actual year-to-date expenditures compared to budget is 2.2% less than expected. All departments are under budget or within 0.3% of expectations, except Attorney, and In-house construction crew, which exceeds budget by 10% and 8% respectively. Operating Transfers is higher than budget by $214,545. This amount transferred from the Parkland Dedication Restricted Funds in the General Fund to assist with the Centennial Park construction project in the Parks and Recreation Fund.

Page 2 **Parks & Recreation Fund Revenues** – Total revenues are $2,459,452, which compared to the annual budget of $5,455,209 is 45.8 less than expected. However, the primary reasons for the decrease in revenues: Sales taxes were 19.6% less than budget; Building Use Tax was 65.7% less than budget. Furthermore, there are several DOLA Grants not received yet for Centennial Park.

Parks & Recreation Fund Expenditures – Expenditures are $6,345,144, which compared to the annual budget of $10,262,614 is 25.8% less than budget. The primary reason is the Centennial Park project, recently started, will carry over into next year.

Page 3 **Water Fund Revenues** – Overall, revenues are $2,679,888, which compared to the total annual budget of $3,518,829 is 8.6% less than budget. Operating

revenues are less than budget by 4.7%. Water rights revenues are 84.6% less than budget. Capital revenues were 15.3% less than budget. There was a $108,249 reduction in Water Rights and Capital Revenues ($28,009 and $80,240 respectively) due to the retroactive Raw Water Irrigation Fee Ordinance No. 10 Series of 2009 approved on May 6, 2009.

Water Fund Expenses – Total expenses are $2,826,922, which compared to the annual budget of $3,721,236 is 8.8% less than expected. Operation and Maintenance expenses are 1.0% less than budget. Water rights expenses are 18.7% less than budget. Water System Improvements expenses are 17.7% less than budget.

Page 4 **Wastewater Fund Revenue** – Total revenues are $2,750,917, which compared to the annual budget of $3,396,307 is 2.8% less than budget. Operational revenues were 3.2% less than budget. Capital Revenues are 1.2% less than budget.

Wastewater Expenses – Total expenses are $10,973,002, which compared to the annual budget of $14,357,637 is 8.2% less than budget. Operating and Maintenance expenses are 49.0% less than budget and Sewer System Improvements are 2.3% higher than budget.

Page 5 **Sanitation Fund Revenues** – Total revenues are $474,714, which compared to the annual budget of $542,500 is 5.0% higher than budget.

Sanitation Fund Expenses – Total expenses are $396,948, which compared to the annual budget of $550,803 is 13.5% less than budget.

Pages 6 **Visitor Improvement Fund** – Total revenues are $157,658, which compared to the annual budget of $300,001 is 36.9% less than budget and .8% less than the same period last year. Total expenses are $133,558, which compared to the annual budget of $404,650 is 60.3% less than budget.

CITY OF RIFLE
FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
REVENUE					
GENERAL REVENUES	9,784,933.00	506,437.90	8,461,110.48	1,323,822.52	9,388,128.99
TOTAL FUND REVENUE	9,784,933.00	506,437.90	8,461,110.48	1,323,822.52	9,388,128.99
EXPENDITURES					
MAYOR/COUNCIL	72,961.00	4,904.16	51,073.47	21,887.53	56,620.62
CITY CLERK	168,369.00	14,625.62	129,839.62	38,529.38	153,061.71
MUNICIPAL COURT	188,020.00	15,537.38	131,129.03	56,890.97	144,901.84
CITY MANAGER	218,238.00	23,071.49	173,966.27	44,271.73	173,770.82
GOVERNMENT AFFAIRS	140,901.00	13,556.65	108,436.60	32,464.40	100,388.64
FINANCE	486,382.00	43,538.23	377,887.43	108,494.57	358,619.73
ATTORNEY	329,500.00	37,656.64	300,905.24	28,594.76	255,302.07
PLANNING/ZONNING	886,471.00	91,745.13	562,851.95	323,619.05	618,079.74
INFORMATION SERVICES	209,551.00	16,789.99	163,306.62	46,244.38	104,639.23
CITY HALL	184,332.00	11,491.11	113,692.97	70,639.03	130,871.17
GROUNDS AND FACILITY MAINT.	70,397.00	6,298.51	52,027.98	18,369.02	42,875.89
COMMUNITY ACCESS TV	123,369.00	10,203.95	87,305.10	36,063.90	102,285.44
POLICE	2,448,356.00	240,646.20	1,903,482.54	544,873.46	1,848,074.76
JUSTICE CENTER BLDG. OPERATION	395,448.00	15,243.26	224,069.56	171,378.44	128,908.51
BUILDING INSPECTIONS	279,076.00	29,410.63	233,364.01	45,711.99	220,495.48
STREETS	837,146.00	79,317.45	666,671.86	170,474.14	892,024.72
CONSTRUCTION CREW - INHOUSE	213,346.00	17,271.89	369,473.14	(156,127.14)	3,231.73
PUBLIC WORKS	344,175.00	25,073.35	198,769.74	145,405.26	223,633.61
ANIMAL SHELTER	99,490.00	8,745.28	82,295.30	17,194.70	64,323.56
CEMETERY O & H	80,081.00	6,791.05	54,519.48	25,561.52	62,142.40
TRANSFERRED TO FUND AP REC	.00	.00	.00	.00	92.17
SENIOR CENTER	420,328.00	43,066.82	340,565.27	79,762.73	238,086.68
NON DEPARTMENTAL	162,327.00	15,532.52	274,888.44	(112,561.44)	355,349.02
HOUSING AUTHORITY	101,618.00	5,636.03	41,465.65	60,152.35	79,342.37
OPERATING TRANSFERS OUT	205,000.00	.00	419,545.00	(214,545.00)	380,000.00
TOTAL FUND EXPENDITURES	8,664,882.00	776,153.34	7,061,532.27	1,603,349.73	6,737,121.91
NET REVENUE OVER EXPENDITURES	1,120,051.00	(269,715.44)	1,399,578.21	(279,527.21)	2,651,007.08

CITY OF RIFLE
FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

PARKS & RECREATION

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
REVENUE					
PARKS AND REC REVENUE	5,455,209.00	156,880.85	2,459,452.05	2,995,756.95	5,866,438.58
TOTAL FUND REVENUE	5,455,209.00	156,880.85	2,459,452.05	2,995,756.95	5,866,438.58
EXPENDITURES					
RECREATION	556,883.00	45,754.79	428,875.78	128,007.22	426,407.64
POOL	235,869.00	5,305.85	221,233.62	14,635.38	242,462.82
PARK MAINTENANCE	828,883.00	78,005.69	666,491.14	162,391.86	572,284.79
RIFLE MOUNTAIN PARK	.00	.00	.00	.00	66,914.98
PARKS CAPITAL	8,038,628.00	526,866.02	4,949,600.42	3,089,027.58	598,812.75
NON-DEPARTMENTAL	535,434.00	.00	23,179.00	512,255.00	14,224.00
OPERATING TRANSFER OUT	66,917.00	5,576.42	55,764.20	11,152.80	47,565.05
TOTAL FUND EXPENDITURES	10,262,614.00	661,508.77	6,345,144.16	3,917,469.84	1,968,672.03
NET REVENUE OVER EXPENDITURES	(4,807,405.00)	(504,627.92)	(3,885,692.11)	(921,712.89)	3,897,766.55

CITY OF RIFLE
FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
REVENUE					
WATER REVENUE	2,706,747.00	159,426.66	2,147,445.09	559,301.91	2,590,754.84
WATER RIGHTS REVENUE	70,187.00	3,099.28	9,000.31	61,186.69	134,733.02
CAPITAL REVENUE	741,895.00	176,045.23	523,442.64	218,452.36	954,676.55
TOTAL FUND REVENUE	3,518,829.00	338,571.17	2,679,888.04	838,940.96	3,680,164.41
EXPENDITURES					
WATER O&H	2,275,136.00	192,803.02	1,875,534.42	399,601.58	2,754,770.20
WATER RIGHTS	130,000.00	8,718.93	87,977.40	42,022.60	61,248.85
WATER SYSTEM IMPROVEMENTS	1,316,100.00	16,467.16	863,410.48	452,689.52	818,746.20
TOTAL FUND EXPENDITURES	3,721,236.00	217,989.11	2,826,922.30	894,313.70	3,634,765.25
NET REVENUE OVER EXPENDITURES	(202,407.00)	120,582.06	(147,034.26)	(55,372.74)	45,399.16

CITY OF RIFLE
FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
REVENUE					
WASTE WATER REVENUE	2,666,376.00	192,052.92	2,150,483.18	515,892.82	2,232,264.31
WASTE WATER REVENUE	729,931.00	40,308.27	600,433.92	129,497.08	2,328,260.92
TOTAL FUND REVENUE	3,396,307.00	232,361.19	2,750,917.10	645,389.90	4,560,525.23
EXPENDITURES					
SEWER O&H	3,048,672.00	(566,342.17)	1,294,635.48	1,754,036.52	1,959,765.41
SEWER SYSTEM IMPROVEMENTS	11,308,965.00	1,449,146.93	9,678,366.11	1,630,598.89	10,710,975.10
TOTAL FUND EXPENDITURES	14,357,637.00	882,804.76	10,973,001.59	3,384,635.41	12,670,740.51
NET REVENUE OVER EXPENDITURES	(10,961,330.00)	(650,443.57)	(8,222,084.49)	(2,739,245.51)	(8,110,215.28)

CITY OF RIFLE
FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

SANITATION FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
REVENUE					
SANITATION FUND	542,500.00	47,632.34	474,713.66	67,786.34	456,553.32
TOTAL FUND REVENUE	542,500.00	47,632.34	474,713.66	67,786.34	456,553.32
EXPENDITURES					
SANITATION	550,803.00	44,331.22	396,947.81	153,855.19	430,661.08
TOTAL FUND EXPENDITURES	550,803.00	44,331.22	396,947.81	153,855.19	430,661.08
NET REVENUE OVER EXPENDITURES	(8,303.00)	3,301.12	77,765.85	(86,068.85)	25,892.24

CITY OF RIFLE
FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
FOR THE 10 MONTHS ENDING OCTOBER 31, 2009

VISITOR IMPROVEMENT FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
REVENUE					
VISITOR IMPROVEMENT	300,001.00	13,209.99	157,657.68	142,343.32	159,046.63
TOTAL FUND REVENUE	300,001.00	13,209.99	157,657.68	142,343.32	159,046.63
EXPENDITURES					
VISITOR IMPROVEMENT	404,650.00	6,250.00	133,558.33	271,091.67	19,033.59
TOTAL FUND EXPENDITURES	404,650.00	6,250.00	133,558.33	271,091.67	19,033.59
NET REVENUE OVER EXPENDITURES	(104,649.00)	6,959.99	24,099.35	(128,748.35)	140,013.04

MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director
Date: December 8, 2009
Subject: Garfield County Library DOLA Cash Match Request

The Garfield County Library District has officially requested the City of Rifle's Grant Cash Match request for $500,000. You may recall the IGA with the Library District City Council passed on August 18, 2009 states in section 5(B)(ii) that the City will fund $500,000 for the DOLA grant cash match. It is to be paid by December 31, 2009.

Attached to this memo are the Purchase Order Request, Garfield County Library District Invoice, and the IGA excerpt (pages 4 and 5)

I am requesting Council approve this purchase order request and the funds be paid in the Accounts Payable check run presented before Council on Wednesday, December 16th.

Thank-you

CITY OF RIFLE
PURCHASE REQUEST

1.	For the Purchase of (description)
	City's Cash Contribution for Dola Grant pursuant to IGA Rifle Library/City Hall Complex dated August 18, 2009; Section 5B(ii)

2.	Vendor Name
	Garfield County Public Library District

3.	Vendor Address
	796 Megan Ave, Suite 100
	Rifle, CO 81650

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	$500,000	$500,000	

5.	Fund Number	Dept. Name	Dept. #	Sub-Account #
	206	Capital Fund	4900	400-732

6.		Type of Purchase
	X	Capital Construction
		Capital Construction – Change Order
		Capital Equipment
		Plant Equipment
		Materials, supplies, non-profession/technical services (includes computer/software maint.)
		Professional Services
		Utilities (includes equipment installation)
		Land, easements, ROW

7.		Purchasing Process Required
		Open Market
		Comparative Pricing
		Request for Proposal (attach bid tab)
		Formal Bid (attach bid tab and advertisement)
		Single Source (attach an explanation)

8.		Authorization Required
	X	City Manager
	X	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		

Garfield County Libraries Capital Improvement

796 Megan Avenue
P O Box 832
Rifle, CO 81650

Invoice

Date	Invoice #
11/13/2009	09-006

Bill To
City of Rifle P O Box 1908 Rifle, CO 81650

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Cash match pursuant to IGA	500,000.00	500,000.00

POST TO
206-4900-400-732

	Total	$500,000.00

5. Parking Lot/Structure and Civic Plaza.

A. Plans and Specifications. As part of the Project, the Library District agrees to construct the Parking Lot at-grade with at least ninety-eight (98) spaces engineered and structured so that it may be expanded with a second level parking deck over the south half of the Parking Lot. The construction of such parking deck is described in Section 5B below. In addition, as part of the Project, the Library District agrees to prepare the site for the Civic Plaza shown on Exhibit A, which final site preparation is subject to the City's review and approval. The City's ownership and maintenance obligation set forth in Section 5D below, its contribution of up to $140,000.00 pursuant to Section 2 above, and its $500,000.00 set forth in Section 5B below (the City's Cash Contribution) is the total contribution required by the City towards the construction of the Project.

B. DOLA Grant for Parking Structure and Civic Plaza.

i. DOLA Grant. The parties have jointly applied for an Energy Impact Grant from the Department of Local Affairs in the amount of $2,000,000.00 ("DOLA Grant") to assist with the estimated cost of constructing a second level parking deck to turn the Parking Lot into a Parking Structure and for the construction of improvements for the Civic Plaza. The receipt of all of the requested DOLA Grant funds are preliminarily allocated as follows: $1,500,000.00 towards the parking deck to be built as part of the Parking Structure and $500,000.00 towards the construction and installation of improvements to the Civic Plaza, including surveying other than that survey work required for site preparation. The Library District agrees that its bid package and contract for the Project will allow the add-on of the parking deck as part of the Parking Structure and improvements to the Civic Plaza as alternatives which will be paid for with the DOLA Grant or additional funds contributed by the City. Any excess funding shall be expended by mutual agreement.

ii. City's Cash Contribution. The City agrees to contribute $500,000.00 ("City's Cash Contribution") as its match for the DOLA Grant, which amount the City agrees to pay to the Library District pursuant to the terms of the award of the DOLA Grant or by December 31, 2009, whichever occurs first. As consideration for the construction of the Parking Lot, the City agrees to make the City's $500,000.00 Cash Contribution towards the Project by

December 31, 2009 even if no DOLA Grant funds are awarded; provided however upon the Library District receiving the required financing for the Project and commencing construction of the Project by that date. The City's Cash Contribution shall be used for construction of the Parking Lot only, regardless of the terms of the DOLA Grant.

iii. Partial Award of DOLA Grant. In the event the parties do not receive the DOLA Grant or receive less than the total requested amount necessary to construct the parking deck and/or Civic Plaza, the construction of the Parking Structure and/or Civic Plaza may need to be reduced in scale to meet the City and Library District's budget for this add-on to the Project; provided, however, the Parking Lot to be constructed by the Library District as part of the Project shall contain a minimum of 98 parking spaces and shall be engineered and constructed in a manner to allow a future addition of a second level parking deck. In the event of a partial award of the DOLA Grant, the parties agree that priority will be given to constructing improvements to the Civic Plaza and structural components on the Parking Lot to allow for second level parking deck over the Parking Lot to be constructed in the future, and an amendment to this Agreement will likely be required to renegotiate the specifics of the Parking Structure and construction of improvements to the Civic Plaza.

C. Allocation of Parking. The parties agree that all parking spaces in the Parking Lot shall be open, public parking; provided, however, rights to parking spaces associated with each party's facilities shall be allocated as follows:

City Hall:	33
Library Facility:	33
City-Owned Public:	32

If DOLA Grant funds are awarded allowing for the construction of the Parking Structure, the total number of parking spaces contained in the Parking Structure shall be allocated to the same uses by the same percentages above. If in the future it becomes necessary to implement time restrictions or assign certain parking spaces for the exclusive use of the City or the Library District, and place appropriate signage at each party's expense, the parties agree to amend this Agreement and enter into a Shared Parking Agreement regarding such exclusive or restricted use.

Prepaid check Run 11/25/09

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
11/09	11/25/2009	45061	5218	Braaten, Mike	11162009	1	100-4135-400-580		12.99
11/09	11/25/2009	45062	4121	Cebt	11252009	1	100-202-007		386.15
					11252009	2	210-202-007		62.75
					11252009	3	310-202-007		65.76
					11252009	4	320-202-007		19.67
					11252009	5	330-202-007		6.62
					11252009	6	610-202-007		6.05
	Total 45062								547.00
11/09	11/25/2009	45063	5704	COLE, BRENT	11232009	1	320-4325-400-580		19.17
					11232009	2	310-4331-400-580		19.16
	Total 45063								38.33
11/09	11/25/2009	45064	5537	Cook, Patricia	11172009	1	100-4514-400-320		34.55
11/09	11/25/2009	45065	4345	Helen Artist-Rogers/HR Design	11182009	1	205-4651-400-610		25.33
11/09	11/25/2009	45066	3015	Kroger/King Sooper Cust Charge	007972	1	100-4514-400-630		27.92
					017943	1	100-4194-400-615		13.66
					099699	1	100-4514-400-630		5.08
					149235	1	100-4514-400-630		12.50
					231982	1	100-4514-400-630		13.75
	Total 45066								72.91
11/09	11/25/2009	45067	3027	OCPO	11232009	1	310-4331-400-510		60.00
11/09	11/25/2009	45068	5285	O'dell, Robert	11162009	1	100-4311-400-617		100.00
11/09	11/25/2009	45069	2830	Qwest	625-0004 11/C	1	100-4114-400-530		10.44
					625-0004 11/C	2	100-4121-400-530		13.92
					625-0004 11/C	3	100-4132-400-530		17.40
					625-0004 11/C	4	100-4151-400-530		34.80
					625-0004 11/C	5	100-4191-400-530		34.80
					625-0004 11/C	6	100-4199-400-530		13.92
					625-0004 11/C	7	100-4240-400-530		20.88
					625-0004 11/C	8	100-4317-400-530		24.36
					625-0004 11/C	9	210-4512-400-530		48.72
					625-0004 11/C	10	100-4215-400-530		118.33
					625-0004 11/C	11	310-4331-400-530		5.23
					625-0004 11/C	12	320-4325-400-530		5.23
					625-0004 11/C	13	210-4521-400-530		27.84
					625-0004 11/C	14	100-4192-400-530		13.92
					625-0004 11/C	15	310-4331-400-530		13.93
					625-0004 11/C	16	320-4325-400-530		13.92
					625-0004 11/C	17	100-4310-400-530		34.80
					625-0115 11/C	1	100-4210-400-530		277.80
					625-0163 11/C	1	320-4325-400-530		277.83
					625-0164 11/C	1	100-4310-400-530		280.58
					625-0165 11/C	1	310-4331-400-530		277.80
					625-0166 11/C	1	210-4521-400-530		620.32
					625-0183 11/C	1	100-4215-400-530		277.80
					625-3180 10/C	1	100-4210-400-530		112.25
	Total 45069								2,576.82
11/09	11/25/2009	45070	2830	Qwest	1060809315	1	100-4114-400-530		13.55
					1060809315	2	100-4121-400-530		18.06
					1060809315	3	100-4132-400-530		22.58

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					1060809315	4	100-4151-400-530		45.15
					1060809315	5	100-4191-400-530		45.15
					1060809315	6	100-4199-400-530		18.06
					1060809315	7	100-4240-400-530		27.09
					1060809315	8	100-4317-400-530		31.61
					1060809315	9	210-4512-400-530		63.21
					1060809315	10	100-4215-400-530		153.51
					1060809315	11	310-4331-400-530		6.76
					1060809315	12	320-4325-400-530		6.77
					1060809315	13	210-4521-400-530		36.12
					1060809315	14	100-4192-400-530		18.06
					1060809315	15	310-4331-400-530		18.06
					1060809315	16	320-4325-400-530		18.06
					1060809315	17	100-4310-400-530		45.15
	Total 45070								586.95
11/09	11/25/2009	45071	4967	Touch Tone Communications	9706252121 1	1	100-4114-400-530		5.09
					9706252121 1	2	100-4121-400-530		6.78
					9706252121 1	3	100-4132-400-530		8.48
					9706252121 1	4	100-4151-400-530		16.95
					9706252121 1	5	100-4191-400-530		16.95
					9706252121 1	6	100-4199-400-530		6.78
					9706252121 1	7	100-4240-400-530		10.17
					9706252121 1	8	100-4317-400-530		11.87
					9706252121 1	9	210-4512-400-530		23.73
					9706252121 1	10	100-4215-400-530		57.64
					9706252121 1	11	310-4331-400-530		2.54
					9706252121 1	12	320-4325-400-530		2.54
					9706252121 1	13	210-4521-400-530		13.56
					9706252121 1	14	100-4192-400-530		6.78
					9706252121 1	15	310-4331-400-530		6.79
					9706252121 1	16	320-4325-400-530		6.78
					9706252121 1	17	100-4310-400-530		16.95
	Total 45071								220.38
11/09	11/25/2009	45072	2960	Walmart Community	017001	1	100-4514-400-610		25.05
					017197	1	100-4210-400-610		20.30
					017525	1	320-4325-400-610		51.76
					017815	1	100-4210-400-610		67.85
					019450 09	1	100-4210-400-610		21.42
					021277	1	100-4210-400-610		258.00
					022784	1	100-4210-400-610		46.48
	Total 45072								490.86
11/09	11/25/2009	45073	1120	Xcel Energy Inc	216203789	1	100-4310-400-410		63.10
					216203837	1	100-4310-400-410		12.79
					216204032	1	100-4310-400-410		68.87
					217445335	1	100-4310-400-410		13,514.86
	Total 45073								13,659.62
/09	11/25/2009	45074	3805	Keralsa LLC	11132009	1	100-204-000		3,470.03

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
Totals:									21,895.77

Dated: 11/25/09

Accounts Payable :

Finance Director :

Prepaid Check Run 12/4/09

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount	
12/09	12/04/2009	45176	1005	Alpine Bank, Rifle	12032009	1	100-4111-400-801		7,125.00	
12/09	12/04/2009	45177	5861	COUNTRY ATTIC	RIFLE BUCKS	1	100-4800-400-887		100.00	
12/09	12/04/2009	45178	5300	Gallegos, David	11/30/09	1	320-4325-400-340		18.28	
12/09	12/04/2009	45179	3955	Holy Cross Energy	503137300 11	1	310-4331-400-410		48.93	
12/09	12/04/2009	45180	5860	MARY'S WONDROUS THINGS	RIFLE BUCKS	1	100-4800-400-887		180.00	
12/09	12/04/2009	45181	5558	Midland Art Co, LLC	RIFLE BUCKS	1	100-4800-400-887		320.00	
12/09	12/04/2009	45182	5384	MOUNTAIN HIGH PAINT	RIFLE BUCKS	1	100-4800-400-887		20.00	
12/09	12/04/2009	45183	1110	Napa Auto Parts	RIFLE BUCKS	1	100-4800-400-887		60.00	
12/09	12/04/2009	45184	3027	OCPO	12012009	1	310-4331-400-510		90.00	
12/09	12/04/2009	45185		Information Only Check	.00		210-201-000			V
12/09	12/04/2009	45186	2830	Qwest	625-0309 11/0	1	210-4521-400-530		40.05	
					625-0339 11/0	1	100-4310-400-530		96.02	
					625-1060 11/0	1	310-4331-400-530		81.67	
					625-1636 11/0	1	210-4521-400-530		53.92	
					625-1877 11/0	1	100-4514-400-530		43.92	
					625-2841 11/0	1	310-4331-400-530		50.09	
					625-3180 11/0	1	100-4210-400-530		45.04	
					625-3185 11/0	1	210-4513-400-530		47.92	
					625-3712 11/0	1	100-4210-400-530		61.04	
					625-3724 11/0	1	310-4331-400-530		53.99	
					625-3798 11/0	1	210-4521-400-530		51.06	
					625-3957 11/0	1	100-4310-400-530		52.98	
					625-4620 11/0	1	100-4210-400-530		71.00	
					625-4622 11/0	1	320-4325-400-530		63.22	
					625-4960 11/0	1	100-4210-400-530		146.70	
					625-7330 11/0	1	100-4114-400-530		8.79	
					625-7330 11/0	2	100-4121-400-530		11.73	
					625-7330 11/0	3	100-4132-400-530		14.66	
					625-7330 11/0	4	100-4151-400-530		29.31	
					625-7330 11/0	5	100-4191-400-530		29.31	
					625-7330 11/0	6	100-4191-400-530		11.73	
					625-7330 11/0	7	100-4240-400-530		17.59	
					625-7330 11/0	8	100-4317-400-530		20.52	
					625-7330 11/0	9	210-4512-400-530		41.04	
					625-7330 11/0	10	100-4215-400-530		99.66	
					625-7330 11/0	11	310-4331-400-530		4.40	
					625-7330 11/0	12	320-4325-400-530		4.40	
					625-7330 11/0	13	210-4521-400-530		23.45	
					625-7330 11/0	14	100-4192-400-530		11.73	
					625-7330 11/0	15	310-4331-400-530		11.72	
					625-7330 11/0	16	320-4325-400-530		11.72	
					625-7330 11/0	17	100-4310-400-530		29.31	
					625-8808 11/0	1	100-4414-400-530		86.93	
					625-8929 11/0	1	210-4521-400-530		89.72	
					625-9179 11/0	1	100-4151-400-530		88.72	
	Total 45186								1,605.06	
12/09	12/04/2009	45187	4207	Radio Shack	RIFLE BUCKS	1	100-4800-400-887		20.00	
12/09	12/04/2009	45188	5862	RANCH HOUSE MERCANTILE, THE	RIFLE BUCKS	1	100-4800-400-887		180.00	
12/09	12/04/2009	45189	5864	RIFLE PERFORMANCE MOTORSPOF	RIFLE BUCKS	1	100-4800-400-887		20.00	
12/09	12/04/2009	45190	5863	Rocky Thompson	0687	1	100-204-000		500.00	
12/09	12/04/2009	45191	3900	Shaw, Frankie	11302009	1	100-4310-400-610		32.21	
12/09	12/04/2009	45192	5865	THAI CHILI RESTAURANT	RIFLE BUCKS	1	100-4800-400-887		60.00	
12/09	12/04/2009	45193	1347	Timberline Sporting Goods	RIFLE BUCKS	1	100-4800-400-887		420.00	
					RIFLE BUCKS	1	100-4800-400-887		420.00	
					RIFLE BUCKS	1	100-4800-400-887		180.00	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount	
	Total 45193								1,020.00	
12/09	12/04/2009	45194	2960	Walmart Community	001687	1	100-4317-400-610		23.00	
					002931	1	210-4512-400-610		14.47	
					013018	1	320-4325-400-610		64.62	
					0235156	1	100-4514-400-630		43.08	
					030125	1	100-4514-400-630		249.13	
					030131	1	210-4512-400-610		84.73	
	Total 45194								479.03	
12/09	12/04/2009	45195	2960	Walmart Community	RIFLE BUCKS	1	100-4800-400-887		3,060.00	
12/09	12/04/2009	45196		Information Only Check	.00		210-201-000			V
12/09	12/04/2009	45197	1120	Xcel Energy Inc	218135725	1	210-4513-400-410		67.55	
					218135725	2	210-4513-400-410		25.08	
					218135725	3	210-4513-400-410		22.24	
					218135725	4	310-4331-400-410		21.59	
					218135725	5	310-4331-400-410		278.05	
					218135725	6	310-4331-400-410		4,408.82	
					218135725	7	320-4325-400-410		2,356.22	
					218135725	8	310-4331-400-410		1,396.98	
					218135725	9	100-4310-400-410		10.04	
					218135725	10	100-4422-400-410		48.71	
					218135725	11	320-4325-400-410		4,391.55	
					218135725	12	210-4521-400-410		564.70	
					218135725	13	100-4310-400-410		23.31	
					218135725	14	210-4521-400-410		15.18	
					218135725	15	100-4310-400-410		10.96	
					218135725	16	100-4422-400-410		71.97	
					218135725	17	310-4331-400-410		31.98	
					218135725	18	210-4521-400-410		42.18	
					218135725	19	210-4521-400-410		554.85	
					218135725	20	310-4331-400-410		10.43	
					218135725	21	320-4325-400-410		461.88	
					218135725	22	100-4310-400-410		26.16	
					218135725	23	210-4521-400-410		75.06	
					218135725	24	210-4521-400-410		14.37	
					218135725	25	100-4414-400-410		129.02	
					218135725	26	210-4521-400-410		17.99	
					218135725	27	100-4310-400-410		10.04	
					218135725	28	310-4331-400-410		456.93	
					218135725	29	210-4513-400-410		28.05	
					218135725	30	100-4194-400-410		2,245.78	
					218135725	31	210-4521-400-410		11.71	
					218135725	32	100-4310-400-410		10.04	
					218135725	33	100-4310-400-410		25.15	
					218135725	34	210-4521-400-410		395.79	
					218135725	35	310-4331-400-410		35.63	
					218135725	36	210-4521-400-410		41.29	
					218135725	37	100-4514-400-410		948.74	
					218135725	38	210-4521-400-410		884.65	
					218135725	39	100-4310-400-410		28.08	
					218135725	40	100-4310-400-410		1,681.73	
					218135725	41	210-4521-400-410		48.27	
					218135725	42	310-4331-400-410		12.24	
					218135725	43	100-4310-400-410		341.93	

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					218135725	44	320-4325-400-410		10.43
					218135725	45	100-4215-400-410		2,058.18
					218135725	46	100-4310-400-410		88.39
					218135725	47	210-4521-400-410		1,416.63
					218135725	48	310-4331-400-410		74.10
					218135725	49	100-4310-400-410		123.08
					218135725	50	210-4521-400-410		23.14
	Total 45197								26,076.87
12/09	12/07/2009	45198	1005	Alpine Bank, Rifle	12072009	1	100-4111-400-801		75.00
	Totals:								41,090.38

Dated: 12/10/09

Accounts Payable :

Finance Director :

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
1003	Action Shop Services, Inc	SI49052	PROPANE FUEL	11/20/2009	7.00		
		SI49220	Bar & chain oil	12/01/2009	22.50		
Total 1003					29.50	.00	
1018	Valley Lumber	34288	Broom, mop head	11/13/2009	47.45		
		34298	DRILL BITS, SCREWS, BRUSHES	11/13/2009	39.47		
		34392	TORCH TRIGGER START	11/16/2009	55.98		
		34786	Plywood	11/24/2009	23.04		
		34796	Sch80	11/24/2009	3.49		
		34879	Rural mailbox black	11/25/2009	13.99		
		35040	aircraft cable	12/01/2009	58.31		
		35056	Wedge anchor	12/01/2009	75.11		
		35114 09	Outdoor timer	12/02/2009	14.99		
		35203	CONCRETE MIX	12/03/2009	43.12		
Total 1018					374.95	.00	
1020	Carter & Sands, P.C.	12032009	PROSECUTER/COURTS	12/03/2009	4,791.66		
Total 1020					4,791.66	.00	
1022	Central Distributing Co	815473	CLEANING SUPPLIES/PARK MAINT	11/18/2009	212.38		
		815958	PAPER TOWELS	11/23/2009	32.14		
		816231	CLEANING SUPPLIES/PARK MAINT	11/02/2009	64.87		
		816232	CLEANING PRODUCTS/CITY HALL	11/25/2009	285.52		
		816237	CLEANING PRODUCTS/JUSTICE CENTI	11/25/2009	161.29		
Total 1022					756.20	.00	
1048	Colo Municipal League	11/02/09	CML MEMBERSHIP DUES	11/02/2009	4,420.00		
Total 1048					4,420.00	.00	
1055	Columbine Ford, Inc	96993	SEAL/0421	11/12/2009	15.84		
		97019	GLASS/4V15	11/20/2009	244.81		
		97283	PLUG	12/02/2009	22.16		
Total 1055					282.81	.00	
1059	Consolidated Electrical Distr	4983-498709	FLRLAMP, HID LAMP	11/17/2009	433.45		
		4983-498920	SYL	11/19/2009	307.20		
Total 1059					740.65	.00	
1070	Federal Express Corp	9-397-4669	SHIPPING	11/12/2009	12.46		
Total 1070					12.46	.00	
1078	Garfield County Sheriff	29395	SUBPOENA	11/21/2009	17.00		
		29397	SUBPOENA	11/21/2009	5.00		
Total 1078					22.00	.00	
1083	Youth Zone	103109	ASSES & RECOMM/EDMOND/COURTS	10/31/2009	315.00		
Total 1083					315.00	.00	
1087	Grainger	9119811611	WATER HEATER	11/11/2009	571.96		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		9124819831	SPILL PALLETT	11/18/2009	63.72		
		9126972539	WATER PRESSURE REGULATOR	11/20/2009	43.92		
Total 1087					679.60	.00	
1100	Leavenworth & Karp, P.c.	11302009	LEGAL FEES/non planning	11/30/2009	6,594.35		
			LEGAL FEES/planning		1,988.33		
			LEGAL FEES/WATER&WATER RIGHTS		2,718.75		
			LEGAL FEES/AIRPORT LAND PARTNER		451.50		
			LEGAL FEES/FARM ANNEX		66.00		
			LEGAL FEES/PIONEER MESA		242.00		
			LEGAL FEES/WESTERN ROCKIES CRE		308.00		
			LEGAL FEES/QUEENS CROWN		696.00		
			LEGAL FEES/BUCKHORN DRAINAGE		308.00		
			LEGAL FEES/SEWER FUND		1,695.00		
			LEGAL FEES/WILLIAMS WATERSHEP F		2,468.68		
			LEGAL FEES/ANTERO WATERSHED PE		110.00		
			LEGAL FEES/Mamm Creek Water Permit		374.00		
			LEGAL FEES/LARAMIE ENERGY WATEI		291.60		
			LEGAL FEES/Beaver Creek Gas Pipeline		154.00		
			LEGAL FEES/GARFIELD COUNTY		1,517.00		
			LEGAL FEES/AIRPORT ISSUES		240.50		
			LEGAL FEES/Runway expansion AIP 17		37.00		
			LEGAL FEES/UMPTRA		2,257.00		
			LEGAL FEES/PARKS & REC		758.08		
Total 1100					23,275.79	.00	
1105	Meadow Gold Dairies	50201870	DAIRY PRODUCTS/SR CENTER	11/23/2009	99.66		
		50201950	DIARY PRODUCTS/SR CENTER	12/03/2009	89.17		
Total 1105					188.83	.00	
1108	Mountain Clear Bottled Water	i886 10/31/09	BOTTLED WATER	10/31/2009	17.25		
Total 1108					17.25	.00	
1109	Munro Supply Inc	299010	DEWATERING PUMP AND HOSES/WAT	10/15/2009	1,026.84		
		299750	RO PUMP	11/17/2009	308.00		
Total 1109					1,334.84	.00	
1110	Napa Auto Parts	068379	Bulb, lamp	11/12/2009	145.57		
		068432	MULTI-DU	11/13/2009	11.96		
		069126	MELLING PUMP	11/17/2009	205.53		
		069184	QT CANS	11/17/2009	16.96		
		069363	Antifreeze	11/18/2009	12.81		
		069992	SPARK PLUG	11/21/2009	2.59		
		070399	FUEL LINE	11/24/2009	1.99		
		070476	PRESSURE FITTING	11/24/2009	28.21		
		070612	OIL FILTER	11/25/2009	11.69		
		070650	v-BELT	11/25/2009	21.29		
		071150	Wiper blades	11/30/2009	29.09		
		071151	AIR FILTER	11/30/2009	16.88		
		071152	MALE RIG	11/30/2009	68.26		
		071190	TOW STRAP	11/30/2009	49.76		
		071510	SPARK PLUG	12/01/2009	36.16		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1110					658.75	.00	
1132	Rifle Lock & Safe	12/02/09	2/3 cost for sign/dda	12/02/2009	370.56		
		29356	FILE KEY	11/11/2009	8.00		
Total 1132					378.56	.00	
1138	Schmueser/Gordon/Meyer, Inc	1239/427A	PHASE 427A	11/30/2009	130.00		
		139/220B	PHASE 220B/trapper hollow	11/30/2009	77.50		
		139/299	PHASE 299	11/30/2009	2,050.00		
		139/330	PHASE 330	11/30/2009	852.50		
		139/369A	PHASE 369a	11/30/2009	65.00		
		139/387A	PHASE387A	11/30/2009	820.00		
		139/389A	PHASE 389A	11/30/2009	7,517.85		
		139/417	PHASE 417/centennial park	11/30/2009	6,691.45		
		139/427B	PHASE 427B	11/30/2009	4,643.79		
		139/427E	PHASE 427e	11/30/2009	3,293.12		
		139/427G	PHASE 427G	11/30/2009	260.00		
		139/434	PHASE 434	11/30/2009	310.00		
		139/436	PHASE 436	11/30/2009	1,395.00		
		139/443	PHASE 443	11/30/2009	310.00		
		139/446	PHASE 446	11/30/2009	77.50		
		139/451	PHASE 451	11/30/2009	1,085.00		
		139/452	PHASE 452	11/30/2009	150.00		
Total 1138					29,728.71	.00	
1181	Garfield Steel & Machine, Inc	00069026	SCH 40 pipe	11/11/2009	80.21		
Total 1181					80.21	.00	
1188	Jean's Printing	904811	UTILITY BILL FLYER	11/24/2009	100.65		
			UTILITY BILL FLYER		100.65		
Total 1188					201.30	.00	
1233	Grand River Hospital District	40980054	DOT PHYSICAL & UA/McCormick	10/19/2009	85.00		
Total 1233					85.00	.00	
1249	Berthod Motors Inc	01 140408	TIRE freight	11/27/2009	14.76		
Total 1249					14.76	.00	
1258	Hach Company	6493458	LAB SUPPLIES/WATER	11/16/2009	202.31		
		6493459	Temperature monitoring proge for RRWW	11/16/2009	3,268.60		
		6495477	LAB SUPPLIES/WWTP	11/17/2009	1,001.20		
		6496527	Sulfuric acid	11/18/2009	172.52		
		6497464	LAB SUPPLIES/WWTP	11/18/2009	2,014.57		
Total 1258					6,659.20	.00	
1271	Daily Sentinel	30010045374	PW	11/23/2009	31.39		
Total 1271					31.39	.00	
1339	Grand Junction Pipe & Supply	C2311333	VALVE BOX	11/06/2009	487.50		
		C2312054	PVC fittings	11/20/2009	73.49		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1339					560.99	.00	
1369	Century Equipment Company	GP93014	FUEL PUMP	11/24/2009	174.10		
Total 1369					174.10	.00	
1381	Zee Medical, Inc	0011530075	FIRST AID SUPPLIES	11/30/2009	24.98		
Total 1381					24.98	.00	
1407	Usa Blue Book	943692	CHEMICAL DRUM PUMP	11/24/2009	93.47		
Total 1407					93.47	.00	
1734	United Companies	732335	1/2SPHALT/9TH STREET REPAIR	11/21/2009	1,061.69		
Total 1734					1,061.69	.00	
1750	Commonwealth Title Company	12/03/09	PO 370/COMMITMENT 0907003	12/03/2009	1,462.00		
Total 1750					1,462.00	.00	
1768	Faris Machinery Company	G9128	LOW CONV ROL	11/16/2009	453.17		
Total 1768					453.17	.00	
1785	Cole-parmer Instrument Company	7295995	FILTER HOLDER	11/23/2009	112.01		
Total 1785					112.01	.00	
1806	CDMS INC	7931	MOVED GOLDMINE TO NEW SERVER	11/23/2009	150.00		
		7939	DSL ACCESS/POOL	12/01/2009	17.95		
			DSL ACCESS/CE		17.95		
Total 1806					185.90	.00	
1808	Celerity	12775	YEARLY MTN ON CANON IR 5000	12/01/2009	1,040.00		
Total 1808					1,040.00	.00	
1813	Iacp National Law Enforcement	900756 2010	SUBSCRIPTION TO MODEL POLICY CE	12/09/2009	50.00		
Total 1813					50.00	.00	
1822	Frontella, Gil	136524	3RD & 4TH STREET CLEAN UP	12/02/2009	358.00		
Total 1822					358.00	.00	
1830	Grand Valley Foods	104953	FOOD PRODUCT/SR CENTER	12/01/2009	103.97		
		104998	FOOD PRODUCT/SR CENTER	12/04/2009	1,386.90		
Total 1830					1,490.87	.00	
2139	CDW Government, Inc	QWQ8526	ZEBRACARD	11/18/2009	71.75		
Total 2139					71.75	.00	
2208	Amerigas	613-253633A	PRPANE/WATER	11/12/2009	254.43		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		613-253978A	PROPANE /cemetery	11/19/2009	149.83		
		613-254098A	PROPANE/RMP	11/23/2009	145.09		
Total 2208					549.35	.00	
2235	Acme Alarm Company Inc	4787CON	contract for panic alarms at city hall	11/23/2009	2,833.00		
		5148MON	MONITORING FIRE ALARM SYSTEM	12/01/2009	162.00		
Total 2235					2,995.00	.00	
2343	Mountain Pest Control	0215339	PEST CONTROL	08/04/2009	50.00		
Total 2343					50.00	.00	
2370	B&b Landscape/jerry Baysinger	002991	TREE TRIMMING/638 park	11/25/2009	3,300.00		
Total 2370					3,300.00	.00	
2412	B&h Photo - Video, Inc	39813607	VIDEO TAPE	11/18/2009	35.05		
Total 2412					35.05	.00	
2491	Western Colorado Truck Center	26023	REPAIR TRANNY LEAK/1002	11/23/2009	281.64		
Total 2491					281.64	.00	
2525	Domino's/eagle Tree Pizza Inc	PO 34291	PIZZA/P&Z MEETING	11/24/2009	38.99		
Total 2525					38.99	.00	
2573	Mountain West Office Products	235560I	PLANNERS	11/19/2009	67.25		
			PLANNERS		27.85		
		235744I	CORK BOARD	11/24/2009	69.28		
		235746I	PLANNERS	11/24/2009	50.68		
		235770I	MONTHLY PLANNER	11/24/2009	36.15		
		235779I	PRINTER CARTRIDGE, OFFICE SUPPLI	11/24/2009	646.59		
		235783I	MONTHLY CALENDAR	11/24/2009	33.82		
		235791I	OFFICE SUPPLIES	11/25/2009	34.31		
		235868I	OFFICE SUPPLIES	11/30/2009	33.58		
		236003I	ENVELOPE	12/02/2009	11.05		
Total 2573					1,010.56	.00	
2694	Gould Construction	PAY APP 6	Beaver Creek Reservoir Roof construction	12/03/2009	12,848.65		
Total 2694					12,848.65	.00	
2730	Bureau Of Reclamation	105606C042	Ruedi Resevoir Water Re-Payment	12/02/2009	17,693.50		
Total 2730					17,693.50	.00	
2803	ALL TEMP SERVICES	12047RJM	installed shelves for walk-in freezer	11/18/2009	2,120.96		
Total 2803					2,120.96	.00	
2824	Aflac	859100ER	SERVICE FEE	11/16/2009	135.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 2824					135.00	.00	
2846	Colo Mtn News Media	4168557	dda Board of Directors	10/22/2009	28.34		
		4220282	RIFLE shopping incentive	11/17/2009	154.40		
		4329337	Park & Rec Board	11/22/2009	18.63		
Total 2846					201.37	.00	
2913	Soak-N-Wet	4352	REPAIR LEAK BY MUSEUM	08/25/2009	89.00		
		4509	WINTERIZATION OF MUSEUM	11/06/2009	552.00		
Total 2913					641.00	.00	
2940	Face-n-space Silkscreening	3194	TEAM UNIFORMS/REC	11/19/2009	450.40		
		3201	TEAM UNIFORMS/REC	11/25/2009	1,084.71		
Total 2940					1,535.11	.00	
3016	Flattops Fencing And Supply	97050	CHAIN LINK FENCE/PARKS	11/23/2009	2,183.25		
Total 3016					2,183.25	.00	
3038	Mountain View Tree Farm & Nurs	8498	MAPLE TREE	11/21/2009	120.00		
Total 3038					120.00	.00	
3083	ALSCO	LGRA763509	work shirts and pants	10/27/2009	21.89		
		LGRA775246	LAUNDRY/SR CENTER	11/24/2009	47.05		
		LGRA775252	work shirts and pants	11/24/2009	21.89		
		LGRA778454	LAUNDRY/SR CENTER	12/01/2009	38.41		
		LGRA778460	work shirts and pants	12/01/2009	21.89		
Total 3083					151.13	.00	
3156	Superwash Of Rifle	2025 11/09	CAR WASH	11/05/2009	152.04		
Total 3156					152.04	.00	
3178	Hanson Equipment,inc	219281	AIR CYLINDER	11/17/2009	117.53		
Total 3178					117.53	.00	
3195	Frontier Paving Inc	PAY APP 2	WEST 2ND OVERLAY	11/10/2009	2,944.25		
Total 3195					2,944.25	.00	
3347	V.i.p. Services	26669	TRASH REMOVAL/DDA	11/01/2009	140.00		
Total 3347					140.00	.00	
3389	Sandy's Office Supply Inc	819944	Catham	09/25/2009	232.50		
		825985	2 chairs/wwtp	11/02/2009	896.00		
		829803	return toner	11/25/2009	155.98 -		
Total 3389					972.52	.00	
3410	Glenwood Springs, City Of	294699	MUNICIPAL WAST	11/11/2009	238.01		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 3410					238.01	.00	
3438	Colo West Regional Mental Heal	11/21/09	2009 DETOXIFICATION PROGRAM FUN	11/21/2009	9,000.00		
Total 3438					9,000.00	.00	
3446	Staples Business Advantage	8013874307	NAMEPLATE	10/31/2009	19.87		
		8013945970	OFFICE SUPPLIES	11/07/2009	63.79		
Total 3446					83.66	.00	
3692	Miox Corporation	56 REVISED	MIOX Equip Chlorin Sys BCWTP	11/30/2009	10,340.60		
Total 3692					10,340.60	.00	
3780	Concrete Equipment	103513	CONCRETE BLANKET	11/24/2009	122.32		
Total 3780					122.32	.00	
4021	Rifle Equipment Inc	CI001907	GLAD HAND	10/29/2009	35.77		
Total 4021					35.77	.00	
4055	UPS/United Parcel Service	0Y2097W429	SHIPPING/WATER	10/17/2009	131.47		
		0Y2097W449	SHIPPING/WATER	10/31/2009	143.68		
		0Y2097W469	SHIPPING/WATER	11/14/2009	163.78		
			SHIPPING CHARGES/PD		90.07		
		0Y2097W479	SHIPPING/WATER	11/21/2009	143.84		
		0Y2097W489	SHIPPING/WATER	11/28/2009	133.32		
		0Y2097W499	SHIPPING/WATER	12/05/2009	142.01		
			SHIPPING/PD		16.24		
Total 4055					964.41	.00	
4098	Heuton Tire Co	73915	TIRES/.FLEET	11/17/2009	2,220.32		
		74146	TIRES/.FLEET	11/25/2009	467.00		
		74234	TIRES/.FLEET	12/01/2009	43.20		
Total 4098					2,730.52	.00	
4141	True Brew Coffee Service	123133	COFFEE SUPPLIES/CITY HALL	11/25/2009	52.00		
Total 4141					52.00	.00	
4176	Tod W Smith Od Pc	39519	SAFETY GLASSES/TABOR/PARKS	10/22/2009	65.00		
Total 4176					65.00	.00	
4207	Radio Shack	10121061	AC POWERHEAD	12/07/2009	14.99		
			AC POWERHEAD		15.00		
Total 4207					29.99	.00	
4435	Mountain Powersports	132918	BRAKE PADS	11/20/2009	128.70		
Total 4435					128.70	.00	
4562	P.f. Pettibone & Co	19040	MINUTE BOOK/CLERK	12/09/2009	361.85		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 4562					361.85	.00	
4575	Precision Dynamics Corporation	404702	TYTAN WAVE BANDS/POOL	04/29/2009	184.47		
Total 4575					184.47	.00	
4630	Kirkman, Ula	31	PERFORMANCE/SR CENTER	11/24/2009	75.00		
Total 4630					75.00	.00	
4674	PBS&J	1062253	Rifle Arterial Engineering and Streetscape	11/18/2009	16,397.45		
Total 4674					16,397.45	.00	
4701	Tri County Fire Protection	47471	ANNUAL FIRE EXTINGUISHER MAINTEI	11/20/2009	637.00		
		52810	ANNUAL FIRE EXTINGUISHER MAINTEI	11/20/2009	192.00		
Total 4701					829.00	.00	
4702	Todd's Welding Inc	7597	Water clamp	11/24/2009	172.50		
Total 4702					172.50	.00	
4711	Rocky Mountain Valve Llc	10050	BUSHING, STEM ASSY	11/13/2009	170.37		
Total 4711					170.37	.00	
4771	Walker Jan	4	PERFORMANCE/SR CENTER	11/19/2009	40.00		
Total 4771					40.00	.00	
4796	Mountain Air Mechanical Hvac	10314	Gas Unit Heater Replacement	11/16/2009	1,452.00		
		10381	Gas Unit Heater Replacement	11/25/2009	1,452.00		
Total 4796					2,904.00	.00	
4879	Cardiff Cleaning Services	3669	CLEANING JUSTICE CENTER	11/15/2009	4,175.00		
Total 4879					4,175.00	.00	
5094	BuyOnlineNow.com	7117	RETURN CD HOLDER	09/21/2009	154.00 -		
		E3531722	WALL CALENDAR, CD CABINET	11/18/2009	132.46		
Total 5094					21.54 -	.00	
5181	FRED'S HARDWARE	9631/2	O-RING	11/13/2009	5.26		
		9632/2	broom	11/13/2009	112.65		
		9638/2	Retract knife	11/13/2009	10.48		
		9666/2	Clear tube	11/16/2009	2.78		
		9684/2	Cartridge filter	11/17/2009	34.36		
		9712/2	Paint supplies	11/18/2009	9.99		
		9724/2	threadlocker	11/19/2009	9.93		
		9727/2	jaw lock plier	11/19/2009	31.98		
		9738/2	Cleaning supplies	11/20/2009	27.81		
		9743/2	Mopbucket	11/20/2009	59.99		
		9761/2	FASTNER MISC	11/23/2009	2.93		
		9768/2	CONSTRUCTION ADHESIVE	11/23/2009	4.12		
		9787/2	vac brush	11/24/2009	7.49		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		9788/2	bcwtp h2o heater	11/24/2009	91.16		
		9793/2	45deg elbow	11/24/2009	6.00		
		9796/2	PVC Cutter	11/24/2009	24.83		
		9797/2	HOLESAW	11/24/2009	26.28		
		9801/2	FASTNER MISC	11/24/2009	1.44		
		9819/2	Rectiple cover	11/25/2009	2.90		
		9830/2	vinyl door	11/28/2009	31.49		
		9846/2	volt tester	11/30/2009	2.39		
		9864/2	FASTNER MISC	12/01/2009	6.69		
		9868/2	FASTNER MISC	12/02/2009	17.40		
		9869/2	2 WIRE PLUG	12/02/2009	2.10		
		9874/2	Muriatic acid	12/02/2009	11.98		
		9877/2	LK SPR SNP 3/8	12/02/2009	43.89		
		9889/2	Snip aviatioin	12/02/2009	12.99		
Total 5181					601.31	.00	
5191	STANEK CONSTRUCTORS, INC.	PAY APP 25	CONSTRUCTION OF WW RECLAMATIO	11/25/2009	496,902.52		
			CONSTRUCTION OF WW RECLAMATIO		2,339.15 -		
Total 5191					494,563.37	.00	
5236	THOMPSON DISTRIBUTING, INC	3878	cleaning materials, brooms, dust pans etc	12/01/2009	993.34		
Total 5236					993.34	.00	
5305	CACEO	EMBERSHIP	2010 MEMBERSHIP/SIMPSON	12/09/2009	35.00		
Total 5305					35.00	.00	
5368	Mountain Restroom, Inc.	6511	portable restrooms wtp	11/07/2009	95.00		
Total 5368					95.00	.00	
5413	Bruno, Colin, Jewell & Lowe PC	)22A-13280M	Legal Fees	11/30/2009	2,395.00		
Total 5413					2,395.00	.00	
5503	JAY-MAX SALES	183592	CLEANING PRODUCTS/WWTP	11/03/2009	504.58		
Total 5503					504.58	.00	
5518	CURRENT SOLUTIONS	3187	SECURITY SYSTEM FOR DOORS	11/19/2009	720.00		
Total 5518					720.00	.00	
5600	BIG IRON TIRE SERVICE LLC	7660	SERVICE CALL/1002	11/24/2009	136.75		
Total 5600					136.75	.00	
5613	SunEdison, LLC/pump station	70912002524	PUMP STATION #1	12/02/2009	2,877.20		
Total 5613					2,877.20	.00	
5627	Western Valley Glass	2382	REGLAZE WINDOWS	11/19/2009	236.00		
Total 5627					236.00	.00	
5662	E-470 Public Highway Authority	1015619783	EXPRESS TOLL	11/15/2009	2.50		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 5662					2.50	.00	
5677	Sanborn Mapping Company	OS00002807	Aerial Imagery Acquisition and Survey Cor	11/10/2009	57,460.04		
Total 5677					57,460.04	.00	
5679	DRAGON M.A., LARRY	12/02/09	WORKSHOP/ RESPONSIBLE SERVING	12/02/2009	850.00		
Total 5679					850.00	.00	
5745	SUNSHINE PRODUCTS	SU208-03	LIFT STATION EMULSIFIER	08/20/2009	1,090.52		
Total 5745					1,090.52	.00	
5752	Accutest Mountain States	DX-4929	WATER QUALITY	11/09/2009	218.00		
Total 5752					218.00	.00	
5789	GARFIELD CO LIBRARIES CAPITA	09-005	PROFESSIONAL SERVICES FOR CIVIC	11/11/2009	13,275.00		
		09-006	CASH MATCH PURSUANT TO IGA	11/13/2009	500,000.00		
Total 5789					513,275.00	.00	
5827	MWH Laboratories	L0017492	RIVER PUMP STATION	11/25/2009	425.00		
		L0017586	RIVER PUMP STATION	11/18/2009	425.00		
Total 5827					850.00	.00	
5833	SunEdison, LLC/SunE U6 holding	30912002523	energy innovation center	12/02/2009	6,307.84		
Total 5833					6,307.84	.00	
5834	Falcon Pump and Supply	169250	Seals for Raw Water Pumps	11/23/2009	5,942.48		
Total 5834					5,942.48	.00	
5846	Mesa County Health Department	721-09	Water Testing	11/17/2009	20.00		
		722-09	Water Testing	11/17/2009	20.00		
		723-09	Water Testing	11/17/2009	20.00		
		724-09	Water Testing	11/17/2009	20.00		
		725-09	Water Testing	11/17/2009	20.00		
Total 5846					100.00	.00	
5852	Holiday Designs	14508	Christmas Lights	11/20/2009	8,440.18		
Total 5852					8,440.18	.00	
5857	DESIGN MECHANICAL, INC	007001909	HVAC SYSTEM	10/30/2009	1,042.70		
Total 5857					1,042.70	.00	
5859	ITT Water & Wastewater Leopold	M09833	Clair Vac Drive and Control Panel	12/08/2009	37,000.00		
Total 5859					37,000.00	.00	
5866	PHEONIX PARTENERSHIPS INC	PI240-01	DISINFECTANT CLEANER	10/27/2009	1,450.55		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 5866					1,450.55	.00	
5867	PEREZ INTERPRETATIONS	100	INTERPRETATION SERVICES	11/30/2009	94.25		
		101	INTERPRETATION SERVICES	11/30/2009	86.00		
Total 5867					180.25	.00	
5868	MSC INDUSTRIAL SUPPLY CO	27328409	HEAVY DUTY LIMIT SWITCH	11/10/2009	179.82		
Total 5868					179.82	.00	

Total Paid: -
Total Unpaid: 1,319,061.76

Grand Total: 1,319,061.76

Dated: 12/10/09

City Finance Director: Charles Kelly

LEAVENWORTH & KARP, P.C.
ATTORNEYS AT LAW

EST. 1980

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December 10, 2009

Mayor Keith Lambert
Rifle City Council
P. O. Box 1908
Rifle, Colorado 81650

Re: December 16, 2009 City Council Meeting

Dear Mayor Lambert and Members of the Rifle City Council:

The purpose of this letter is to briefly outline the discussion we will have at the December 16, 2009 Rifle City Council Meeting.

1. Ordinance No. 38, Series of 2009 (Revisions to the City of Rifle Public Works Manual). The City's Public Works Director and Utility Director would like authority to amend the Public Works Manual administratively to make minor technical changes to the Manual. Section 16-1-130 of the Rifle Municipal Code requires all amendment to be approved by the City Council. Ordinance No. 38, Series of 2009 amends the Code to allow for technical changes to be made administratively, yet policy changes to the Public Works Manual will still need to be approved by the City Council. We amended Ordinance No. 38 after first reading to include the requirement that the City Manager concur that the revisions are technical and not policy in nature and that the City Council be notified of the amendments before they take affect.

We recommend approval of Ordinance No. 38, Series of 2009, with amendments, on second reading.

2. Resolution No. 27, Series of 2009 (Personnel Manual Revisions). At your last meeting you approved proposed changes to the City's Personnel Manual regarding Police Department holidays and overtime/compensation time accrual for all employees. The enclosed Resolution No. 27, Series of 2009 formally adopts those changes effective January 1, 2010.

We recommend approval of Resolution No. 27, Series of 2009.

3. Resolution No. 28, Series of 2009 (Queens Crown Preliminary Plan and Phasing Plan). The Rifle Municipal Code requires the City Council to approve Preliminary Plans of major subdivisions comprising of five (5) industrial or commercial lots that propose phased development. Queens Crown Subdivision contains approximately 57 acres and was annexed by the City earlier this year. The Preliminary Plan for the subdivision was approved by the Planning Commission in September and the developers have decided to phase its development. The conditions for the approval of the Preliminary Plan are outlined in the staff report and the memorandum from SGM.

We recommend approval of Resolution No. 28, Series of 2009.

4. Affidavit of Default Pioneer Mesa Subdivision Filings 1 and 2. As some of you may know, the City has been working to cure several defaults related to Pioneer Mesa Subdivision over the past few years. PM, LLC was the original developer who annexed the Property into the City and developed Filing 1 with 35 lots which is mostly built out. PM, LLC did not complete all of the required public and private improvements, namely West 2nd Street/County Road 264 intersection improvements, satisfaction of CDOT Access Permit Requirements and certain park improvements. In addition, most of the landscaping installed for the park was not watered and subsequently died, which is a warranty issue. PM, LLC sold the property encompassing Filing 2 to Pioneer Mesa, LLC to be developed by Pinnacle Homes, Inc. The City worked with Pinnacle Homes to cure the defaults in Filing 1 as a condition for proceeding with development of Filing 2. Pinnacle Homes commenced grading activities and road construction to serve Filing 2 during these negotiations, but a final plat for Filing 2 was never approved by the City or recorded. Unfortunately, the economic downturn has ceased all work at Pioneer Mesa. The City has received numerous phone calls from the residents of Filing 1 and staff has met with their representatives on more than one occasion.

One primary remedy of default of the City's standard form Annexation Agreement and Subdivision Improvements Agreement is the recording of an Affidavit of Default with the County Clerk and Recorder stating that there has been a breech of the development agreement and that no further land use approvals will be processed on the property and no more sales may occur. We propose to record the enclosed Affidavit of Default to put any future buyer or lender for Filing 2 on notice that there has been a breach of the development agreements related to the subdivision. This Affidavit only affects Filing 2 because we do not want to restrict the owners of lots in Filing 1; although it will be incumbent on any developer of Filing 2 to cure the breeches pertaining to Filing 1 before they can move forward with Filing 2.

The City has approximately $30,000 on deposit securing the public improvements for Filing 1, however this amount is not enough to cure all of the defaults and reimburse the City for outside professional work related to this project. Staff proposes utilizing a portion of the cash deposit to re-seed the park in Filing 1 next spring which will greatly improve the situation for those residents living

in Filing 1. The road improvements for Filing 1 are not an immediate safety issue and can be deferred until Filing 2 develops, whenever that may be. The remaining cash deposit will be used to partially reimburse the City the monies it is due. The development agreements require that staff inform Council when an Affidavit of Default is recorded, but there is no action that Council specifically needs to take on this matter.

As always, please feel free to call us prior to the meeting if you have any questions. Have a very Happy Holiday Season!

Very truly yours,

LEAVENWORTH & KARP, P.C.

James S. Neu
Loyal E. Leavenworth

Enclosures

MEMORANDUM

TO: MATT STURGEON, PLANNING DIRECTOR / ASSISTANT CITY MANAGER

FROM: NATHAN LINDQUIST, PLANNER

DATE: 12-09-2009

SUBJECT: QUEEN'S CROWN PRELIMINARY PLAN
PRELIM 2009-2
APPLICANTS: HUBBARD GULCH DEVELOPMENT, LLC C/O RICK CAPLES AND DAVID YOUNG
REPRESENTATIVE: STEVE ISSOM, PLANNER

PURPOSE

The applicants seek Preliminary Plan approval to subdivide 57 acres located northwest of the Highway 13 Bypass, between the Fravert Reservoir and King's Crown mobile home park. Queen's Crown is proposed to be composed of 18 light industrial lots (one of which has potential for retail along the Highway 13 Bypass). Two multi-family residential parcels are proposed for the northeast corner of the property on the Fairway Avenue extension and adjacent to the multi-family Fairway Heights subdivision.

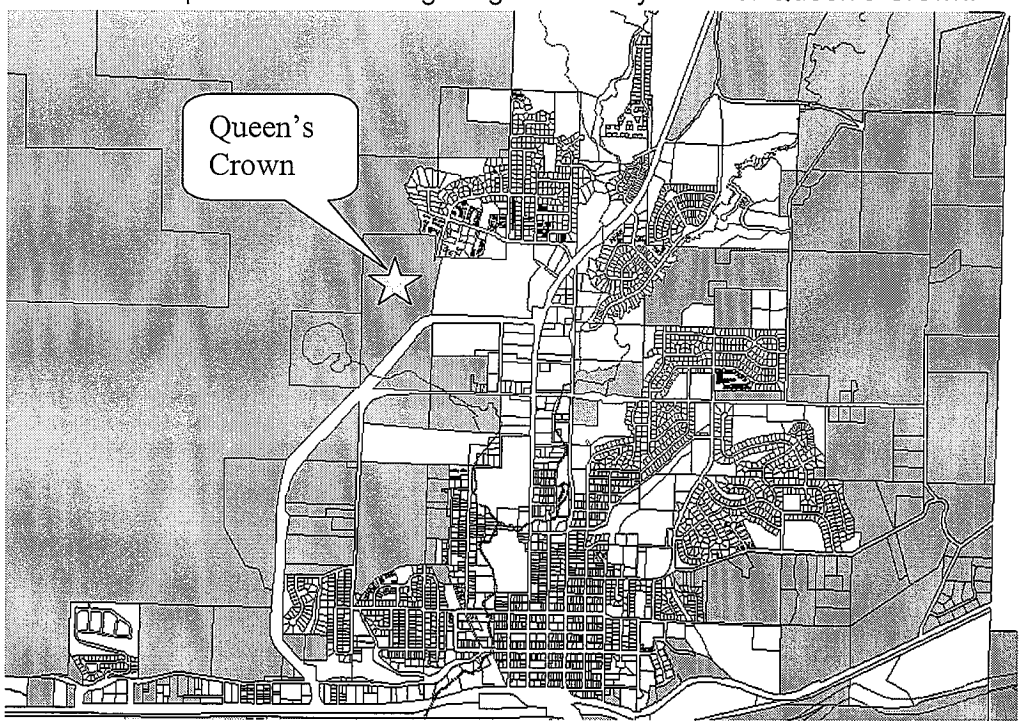
The Queen's Crown preliminary plan is before Council because the applicants have proposed a phasing plan for the project. Code requires Council review of preliminary plans only when phasing is proposed.

PROJECT HISTORY

The Planning Commission approved Sketch Plan and Annexation for Queen's Crown on January 27, 2009. City Council approved Sketch Plan and Annexation on March 18, 2009. The Planning Commission approved the Preliminary Plan on September 29, 2009.

LOCATION

Queen's Crown is located northwest of the Highway 13 Bypass, between the Fravert Reservoir and King's Crown mobile home park. The shooting range is directly north of Queen's Crown.



RECOMMENDATION

Staff recommends that City Council approve Preliminary Plan 2009-2 with the following conditions:

1. The applicant shall dedicate 60' of Right of Way for the extension of Fairway Avenue.

2. The dedication of 60' of Right of Way for Fairway Avenue from the King's Crown property to the east must be accomplished before approval of Final Plan.

3. The recommendations made in the traffic study prepared by Delich Associates shall be included in the development proposal, including on Highway 13 a north-bound left-turn deceleration lane, a southbound right-turn deceleration lane, and a southbound right-turn acceleration lane.

4. The applicant shall provide the right-of-way required for the extension of Fairway Avenue, as determined by the CDOT Access Control Plan.

5. The City shall vacate the original Right-of-Way for Fairway Avenue where it does not conform with the new alignment as decided by the Access Control Plan. The City shall retain a utility easement at the old Right-of-way where needed.

6. Future Access to Parcel A must be 60' ROW. Parcel A shall be zoned Developing Resources to prevent development until access is designed and approved.

7. The proposed 40' access drive to Lots 16 and 17 shall be discussed in further review. Privately owned and maintained roads shall meet City standards.

8. Sidewalks on both sides of the street shall be required on Fairway Avenue and connecting any retail and residential uses located in the subdivision.

9. The covenants of the HOA/BOA shall contain development standards that clearly call out the requirements for project architecture, landscaping, xeriscaping, lighting, signage, etc. These standards shall be included in the Final Plan submittal, as well as referenced on the final plat.

10. The applicants shall note on the Final Plan the location of all mature trees from the property. From the date of this hearing, all mature trees shall require city approval to be removed. The Final Plat shall require either a Tree Plan or an agreement that future tree removal will be approved by the City on a case-by-case basis.

11. A berm shall be required at the northern edge of the property—this has been shown on the Preliminary Plan. The Final Plan shall show a landscaping plan for the berm.

12. No outdoor storage shall be permitted on lots 17-18, 1 and 2 due to the visibility from the highway.

13. The annexation agreement shall state that no buildings with metal exteriors shall be permitted in Lots 1-4 and 14-18. Lots 5 through 13 shall be allowed attractive metal siding with stucco or stone wainscoting accents.

14. Open space in the subdivision shall be deeded to and maintained by the HOA/BOA.

15. Queen's Crown shall abide by any legally binding agreement with the Forest Service regarding cost recovery of the sewer line.

16. The applicant shall comply with all requirements and requests in comments made by all relevant agencies, including the Fire District, the Public Works department and the City's consulting engineers (SGM) (see attached).

STAFF COMMENTS

LAND USE AND ZONING

The location of Queen's Crown is appropriate for the land uses proposed. Located on the edge of town adjacent to a shooting range with access from the Highway 13 Bypass, it is most appropriate for light industrial uses that ought to be segregated from residential uses. The proximity of the shooting range makes residential uses undesirable on the bulk of the property. The "Queen's Crown", a 150-foot tall ridge, extends through the eastern side of the property and separates the light industrial area from the residential areas of Palomino Park and the two-acre multi-family residential piece proposed for Queen's Crown. A gas station or convenience store located at the intersection of Fairway Avenue and the Highway 13 Bypass would be appropriate, and would serve the residents of Queen's Crown, King's Crown and Palomino Park.

ACCESS

The CDOT Access Control Plan for Highway 13 was approved by the Colorado Highway Transportation Commission in October 2009. The access indicated on the Queen's Crown plan was part of the approved Access Control Plan.

TRAFFIC
The transportation system surrounding Queen's Crown, including the Highway 13 Bypass and Fairway Avenue, are capable of accommodating the increased traffic demand. The recommendations made in the traffic study prepared by Delich Associates shall be required to be completed, including on Highway 13 a north-bound left-turn deceleration lane, a southbound right-turn decleration lane, and a southbound right-turn acceleration lane.

WATER AND WASTEWATER
In order to provide municipal water service to the site a booster pump station is required. The City's Water Master Plan identifies a tank and booster pump in the area of Queen's Crown. The city will work with the applicants to identify an equitable solution.

ARCHITECTURE AND LANDSCAPING
The applicants worked with the City to create architectural and landscaping standards that were included in the annexation agreement. These included:

i. No outdoor storage shall be allowed on Lots 1, 2, 17 and 18.

ii. No buildings with metal exteriors shall be permitted on Lots 1-4 and 14-18. Buildings on these lots shall have exteriors of stone, brick, stucco, wood, architectural concrete, or a similar material.

iii. Adjacent lots shall have shared driveways when the uses are compatible.

WETLANDS AND FLOODPLAIN
A floodplain exists on the Queen's Crown property around the Hubbard Gulch. A wetlands area exists on the northern part of the property. The applicants have had an environmental evaluation completed and are required to delineate the wetlands and preserve it from development.

PHASING PLAN
The applicants have proposed a phasing plan (see attached Phasing Plan) for the property. Phase 1 will include 7 light industrial lots and the two multi-family parcels. A fire code-compliant turnaround will be provided at the temporary termination of Queen's Crown Court.

FINDINGS

Pursuant to Section 16-5-280, City Council shall consider the following criteria before approval of a Preliminary Plan (***staff comments shown in bold italics***/*italics*):

1. Conformance of the proposal with the City of Rifle Municipal Code;

   Additional reviews will ensure that this proposal conforms with the Code.

2. The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood;

   The proposed subdivision is currently mostly surrounded by undeveloped land in Garfield County. On the property's boundary with developed land in the City of Rifle, it

is separated by the Queen's Crown ridge, giving it little impact on the surrounding neighborhood. The shooting range to the north makes light industrial uses the most appropriate land use. If the subdivision is developed in a quality fashion, its visibility from Highway 13 Bypass will increase the desirability of the area.

3. The desirability for the proposed use in the specific area of the City;

   The uses proposed for Queen's Crown are appropriate to its location on the northwest fringe of the city.

4. The potential for adverse environmental effects that might result from the proposed use;

   No adverse environmental effects are anticipated provided that the applicants follow the regulation regarding floodplains and wetlands.

5. Compatibility of the proposed use and the site (or subdivision) plan with the City of Rifle Comprehensive Plan;

   This property is located in "District 8: Outlying Mesas and Valleys". The goals and future land use actions, as identified in the Comprehensive Plan, indicate the following:
   - ***"Minimize annexation in these outlying areas; annex only enclaves which are under growth pressure and are directly adjacent to the City limits of Rifle."***

   Rifle is experiencing significantly greater growth pressure than at the time the Comprehensive Plan was written. Taking that into account, this property qualifies as eligible for annexation.

6. The potential impact of the proposed use upon the value of property and buildings within the surrounding area; and

   The positive economic value and presence of this subdivision should have a positive effect on property values in the area.

7. Conformance of the proposal with the approval requirements concerning water and sewer tap availability for high volume use requests pursuant to §10.10.110 of these regulations, if applicable.

   Not applicable.

OTHER AGENCY COMMENTS

Fire District

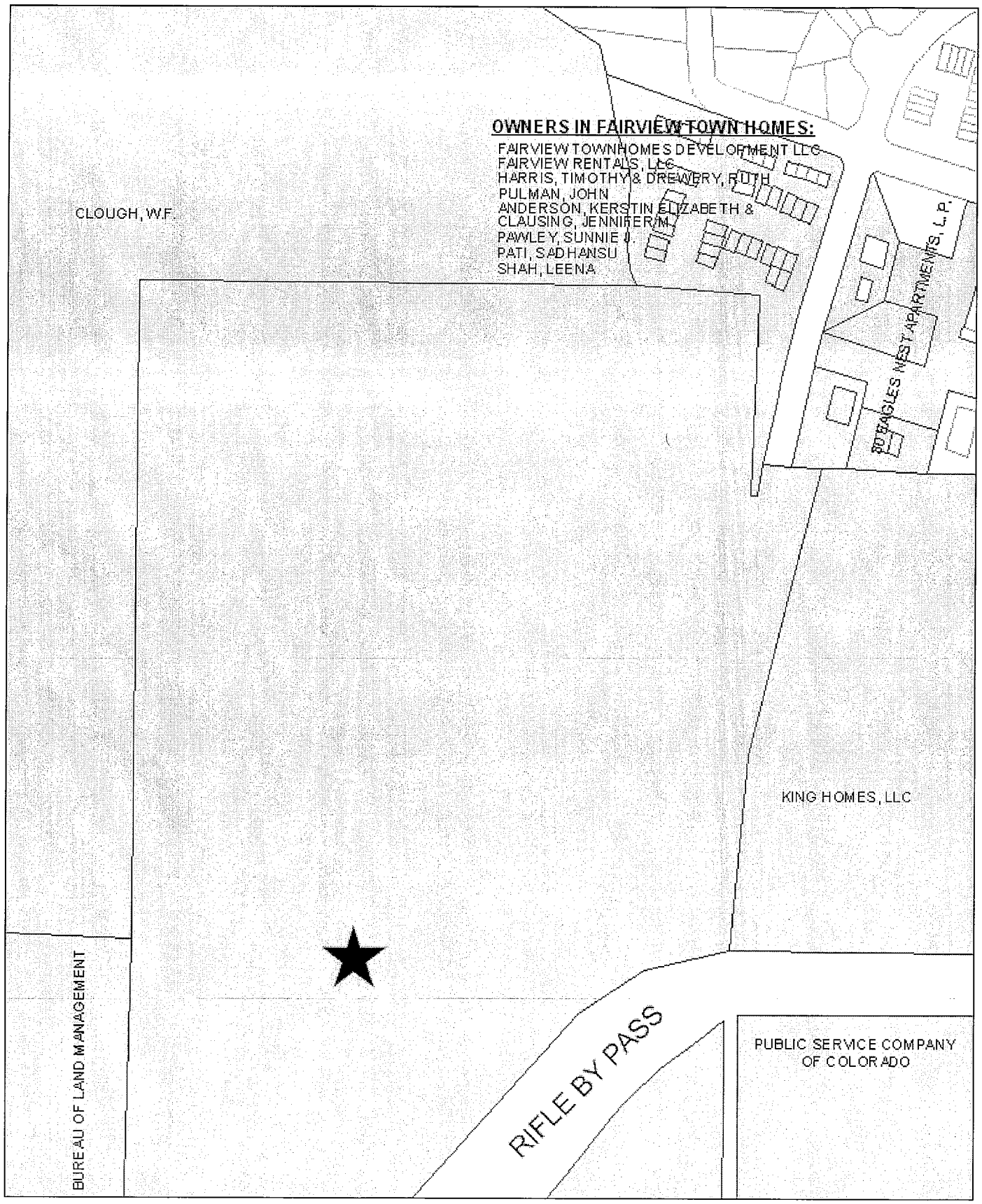
1) Design indicates no buildings are over 35 – ft
   - Any building greater than 3 stories or 30 ft in height will require a 26 ft wide fire access road along one entire side of the building. This access road must be no closer than 15 ft to the building or no further than 30 ft
2) Wild land / Urban Interface (WUI) Features. Although there is no specific code adoption requiring wildfire mitigation, the fire district recommends that the design of the landscaping take into consideration prudent WUI design in its landscaping maintenance and design
3) Because of the one way access into the subdivision, all buildings shall install an approved Fire Sprinkler system except for storage buildings

4) Storage Buildings to have break every 15 units. The design of the break will be sufficient enough in width to prevent fire spread
5) Dead End Fire Apparatus Roads must be provided with turnarounds in accordance with IFC.
    - Cul-de-sac at end of Queen's Court must be a minimum of 96 ft in diameter and meet requirements of IFC 2003.
6) Fire Apparatus Access Roads must meet requirements of IFC.
    - Roadways must be able to support 75,000 lb apparatus.
7) Fire flow calculations for all building shall meet the requirements of the 2003 IFC. This is based off the size of the building and the construction type. See IFC section B105. **Note:** Meeting with the City of Rifle today indicated that the flow and residual in the area may not meet the very minimum requirements of the IFC.
8) Hydrant Spacing must meet requirements of IFC. This is also based off fire flow calculations.
    - Rifle Fire requires a fire hydrant within 150 ft of the buildings Fire Department Connection (FDC).
9) Princess Ct. is required to have a turn around since it is over 150-ft in length**See**

SGM comments are attached.

OWNERSHIP MAP

QUEEN'S CROWN ANNEX 2007-6



CITY OF RIFLE, COLORADO
RESOLUTION NO. 28
SERIES OF 2009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, APPROVING A PRELIMINARY PLAN FOR QUEENS CROWN SUBDIVISION.

WHEREAS, Hubbard Gulch Development, LLC (the "Applicant") is the developer of Queens Crown Subdivision consisting of approximately 57 acres described on Exhibit A attached hereto and incorporated herein by this reference (the "Property"); and

WHEREAS, by Ordinance No. 6, Series of 2009, the City annexed the Property into the City, and by Ordinance No. 7, Series of 2007, the City zoned the Property LI, MDR, DR, and OS; and

WHEREAS, in June 2009, the Applicant submitted a Preliminary Plan for a major subdivision on the Property consistent with the zoning for the Property; and

WHEREAS, Section 16-5-420(c) of the Rifle Municipal Code requires the Rifle City Council to review preliminary plans for major subdivisions that propose phasing for thirty (30) or more single-family lots, fifty (50) multi-family units and/or five (5) or more industrial or commercial lots and the Preliminary Plan for the Property proposes development in two (2) phases of more than five (5) industrial or commercial lots; and

WHEREAS, on September 29, 2009, the Planning Commission approved the Preliminary Plan for the Property; and

WHEREAS, the Rifle City Council desires to approve the Preliminary Plan for the Property subject to the conditions described herein.

NOW, THEREFORE, be it resolved by the City Council of the City of Rifle, Colorado, that:

1. The City Council hereby approves the Preliminary Plan and Phasing Plan for the Property attached hereto as Exhibit B and incorporated herein by this reference subject to the terms and conditions included in the Planning Department Memorandum for the Property, which includes Queens Crown Preliminary Plan Review prepared by Schmueser Gordon Meyer dated July 29, 2009, provided to the City Council and attached hereto as Exhibit C and incorporated herein by this reference, and all of Applicant's representations made in any applications and in statements during the Public Hearings before the Planning Commission and City Council which shall be conditions of approval with which the Applicant shall comply.

THIS RESOLUTION, was read, passed and adopted by the Rifle City Council at a regular meeting held this 16th day of December, 2009.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

_____
City Clerk

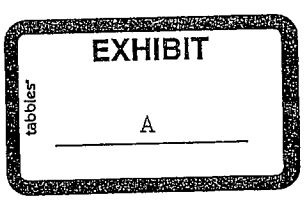
Legal Description

Queen's Crown Subdivision

A PARCEL OF LAND BEING THE SE1/4SE1/4 SECTION 5 AND A PORTION OF THE NE1/4NE1/4 SECTION 8, TOWNSHIP 6 SOUTH, RANGE 93 WEST OF THE SIXTH P.M., COUNTY OF GARFIELD, STATE OF COLORADO, SAID PARCEL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

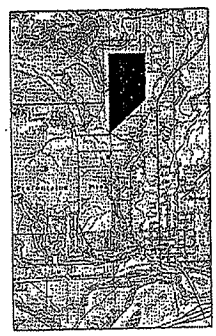
COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 5, A BLM BRASS CAP IN PLACE, THE POINT OF BEGINNING; THENCE S89°56'27" W ALONG THE SOUTHERLY BOUNDARY OF SAID SECTION 5 A DISTANCE OF 30.00 FEET, TO A POINT ON THE WESTERLY RIGHT OF WAY FOR FAIRWAY AVENUE PER RECEPTION NUMBER 294025; THENCE LEAVING SAID SOUTHERLY BOUNDARY S00°29'39" E A DISTANCE OF 6.65 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY FOR THE CITY OF RIFLE BYPASS; THENCE CONTINUING ALONG SAID BYPASS THE FOLLOWING FOUR (4) COURSES:

1) ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 879.90 FEET AND A CENTRAL ANGLE OF 21°59'32" A DISTANCE OF 337.74 FEET (CHORD BEARS S57°01'48" W A DISTANCE OF 335.67 FEET)
2) S43°40'59" W A DISTANCE OF 207.80 FEET
3) S44°30'29" W A DISTANCE OF 500.10 FEET
4) S41°38'15" W A DISTANCE OF 757.49 FEET TO A POINT ON THE WESTERLY BOUNDARY OF SAID NE1/4NE1/4 SECTION 8; THENCE ALONG SAID WESTERLY BOUNDARY N00°25'02"W A DISTANCE OF 1263.73 FEET TO THE EAST SIXTEENTH CORNER OF SAID SECTION 5 AND SAID SECTION 8, A BLM BRASS CAP IN PLACE; THENCE N00° 08'12" W A DISTANCE OF 1321.36 FEET TO THE SOUTHEAST SIXTEENTH OF SAID SECTION 5; THENCE N89°39'42" E ALONG THE NORTHERLY BOUNDARY OF SAID SE1/4SE1/4 SECTION 5 A DISTANCE OF 1308.59 FEET TO THE S1/16 CORNER OF SAID SECTION 4 AND SECTION 4; THENCE SOO°32'52" E ALONG THE EASTERLY BOUNDARY OF SAID SECTION 5 A DISTANCE OF 1330.50 FEET TO THE POINT OF BEGINNING, SAID PARCEL CONTAINING 57.03 ACRES MORE OR LESS.

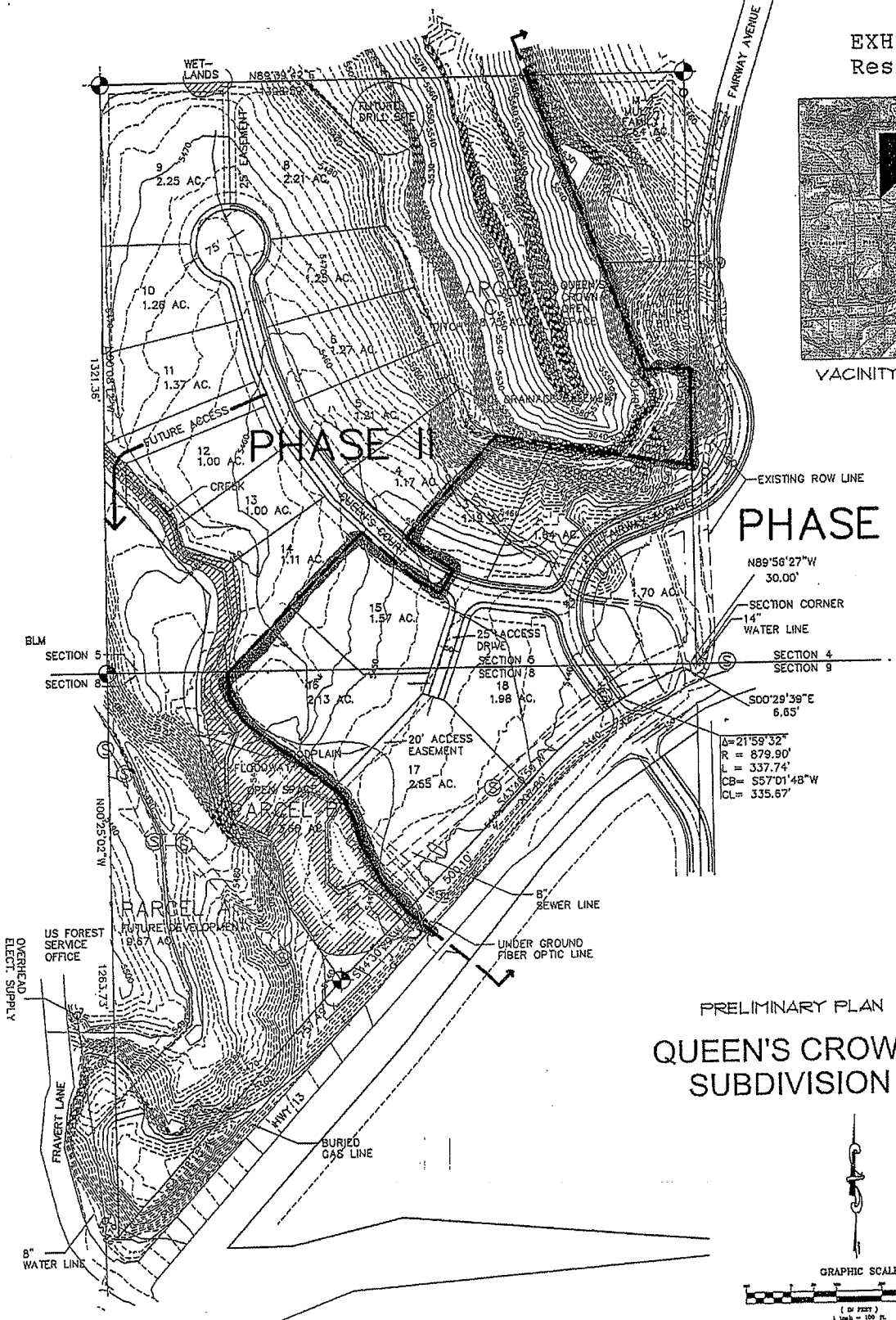


A PARCEL OF LAND SITUATED IN THE NE1/4NE1/4 SECTION 8 AND THE SE1/4SE1/4 SECTION 5
TOWNSHIP 6 SOUTH, RANGE 93 WEST OF THE 6TH P.M.
COUNTY OF GARFIELD, STATE OF COLORADO

EXHIBIT B
Resolution No. 28-09



VACINITY MAP



PRELIMINARY PLAN

QUEEN'S CROWN SUBDIVISION

GRAPHIC SCALE

REVISIONS	QUEEN'S CROWN SUDIVISION RIFLE, COLORADO	JOB NO. K105
△ 2/12/09	PRELIMINARY PLAN	DATE 2/4/09
DRAWN BY	IA ISOM & ASSOCIATES	SHEET A1

EXHIBIT
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SCHMUESER | GORDON | MEYER
ENGINEERS | SURVEYORS

MEMORANDUM

TO: Rod Hamilton, Matt Sturgeon, Nathan Lindquist (City of Rifle)

FROM: Jeff Simonson, P.E.

DATE: July 29, 2009

RE: **Queen's Crown Preliminary Plan Review**

Please see the following comments relative to our review of the submittal for the Queen's Crown Preliminary Plan. This review has been conducted in collaboration with the Public Works Department. Please note as follows:

COVER SHEET

1. Note #6 is troubling to us at the City's experience with pipe deflections and various manufactures reveal that some manufactures allow no deflections at joints and limited deflection in pipe. We recommend that the waterline, in a final design state, be designed so as to accommodate all horizontal and vertical direction changes with fittings. Provide grade information on the fittings to assure that no deflection occurs neither in the joints nor in the pipe. If it is desired to incorporate deflection, then it will be necessary to specify a compatible pipe manufacturer to allow deflection and to define the specific instructions to assure excessive deflection is not constructed. Special inspection by the City would occur at that point.

2. Complete the determination of the service size for Lot M-2 as denoted in note #8.

3. It is noted that Highway 13 is conceptual and no vertical design is provided. However, the ties to Highway 13 are critical in defining the "start" point for Fairway Avenue. This has been done and given preliminary profile alignment conditions in relation to the tie, it is anticipated that the profile at the start point needs to be re-evaluated. Comments that follow will address concerns in more detail

SHEET 2

1. The existing conditions plan should provide a call out for the mapped floodway on Hubbard Gulch in additions to the "mapped" floodplain. We would also request that flood elevation (water surface) contours be provided.

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2. Provide invert elevations of the box culvert under Highway 13 bypass.

SHEET 3

1. Lot 6 berming and development encroaches the floodway of Hubbard Gulch. As a result, this will require a CLOMR to be allowed to occur. With the CLOMR submittal, detailed hydraulic analysis, new floodplain/floodway mapping will be required.

2. Clarify the line work on Sheet 3 identifying which is floodway and which is floodplain. The west bank of Hubbard is intermixed reflecting inaccurate floodway/floodplain delineation.

3. For any development proposed within the flood plain of Hubbard Gulch, there will be required a Floodplain Development Permit application process to occur in addition to the Building Permit.

4. As with note 1 of Sheet 2, above, provide flood contours and provide a designation of minimum finish floor elevations on the lots immediately adjacent to the Hubbard Gulch drainage.

SHEETS 4 and 5

1. The potential ponding area between the Grand Tunnel Ditch access road and the grading on Lot 8 (SW corner) needs to be evaluated to drain.

2. The plat will need to contain notes that reflect the potential for high ground water conditions that will need to be dealt with for the on lot development as a result of the Grand Tunnel Ditch being tributary to this development. Note that in all other areas of the City, this has been a repetitive problem for crawl spaces and in some instances, roadways.

3. Given the prior note and given the depth to ground water table ranging from 2 feet to 9 feet, are there special design considerations, from the Geotech's standpoint?

4. An overflow protection berm has been identified to protect the building envelopes below the Grand Tunnel Ditch. With this, a 1 foot deep swale is proposed to be constructed along the lot lines. Two concerns exist with the swale, the first being erosion protection to the constructed swale and the second is related to fencing and/or maintenance. How are these issues to be dealt with?

5. The geotechnical report indicates the existence of rockfall hazards tributary to the lots, principally Lots M-1 and M-2. How is the lot rockfall protection to be handled? Where is the referenced 12 to 14 foot wide bench with the barrier fence to be located?

6. How is access to the splitter box near the NE corner of lot 5 to be gained? Turnaround area for the access? Is the easement proposed for the irrigation pipe large enough for the maintenance, repair and/or replacement of the line? Is

this line going to be in conflict with the overflow ditch and/or fencing on the common lot 4/lot 5 property line.

7. Up to 12" of topsoil will be removed to construct roadways. Where is it anticipated that this material will be stored on site?

8. It is noted that the Grand Tunnel Ditch will be piped from the south end of Lot M-1, through Lots M-2, 2, 3 and ending on Lot 4. At the start of the piping (lot M-1), there is proposed a headgate with a trash rack. How is the potential for overflow of the ditch handled from a flooding of lands below the ditch standpoint?

9. For the grading proposed in the NE corner of Lot M-2, the depth of cut exceeds the recommended maximum in the Geotech report. Assure that the Geotech reviews the proposed grading plan and concurs accordingly.

10. As the ditch is to be piped through lots 2, 3 and partially on 4, why is there no rockfall mitigation proposed here as the remaining lots (excluding M-1 and M-2) are protected by the ditch.

11. On Parcel B, the Hubbard Gulch drainage creates an area of unstable bank (in vicinity across from proposed Pond 3) according to H-P Geotech. How is this bank to be stabilized?

12. As was previously noted, provide floodplain elevations and flood contours to ascertain whether or not the culverting associated with the pond outlet piping will not back water up into Lots 16 and 17 during the 100-year event despite the proposed construction of the protective berms.

13. As was previously noted, the Pond 3 construction will create the need to process a CLOMR and subsequently a LOMR as a result of the floodway encroachment. All required information necessary with processing such would need to be prepared and provided prior to allowing any vested rights given for Lot 14, 16 and 17 development.

14. The drainage swale proposed to be graded along the north side of Princess Court, across Lot 17 will need to have a drainage easement associated with it.

15. How does the area in the SE corner of Lot 18 drain? It appears that with the construction of Fairway Avenue tying onto HWY 13 that the ponding area is created.

16. On Lot 1, is there intent to grade and drain all of Lot 1 drainage (and tributary Fairway Avenue) to the storm drain inlet denoted as I-10? If this is the case, there appears to be the need to evaluate berming or additional grading (along east property line) to assure that all drainage is directed as such.

17. Clearly indicate the proposed intentions of storm drain maintenance and ownership. This in particular light of the "mixed" improvements with the Grand Tunnel Ditch lateral to properties in the south east of the project with the drainage improvements crossing HWY 13.

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18. Where and how are water quality improvements for drainage to be constructed? We certainly understand the detention pond proposals, however, the designs will need to incorporate water quality improvements as well. Is there proposed detention for Lot 1 drainage?

19. For the intersection of HWY 13 and Fairway Avenue, the traffic study indicates the need to install a signal by 2013. Given such, in excess of 50% of the traffic will be generated from this development. Discussions should ensue regarding this future improvement and the financial means by which the improvement will be implemented.

20. For the sewer manhole on the north side of HWY 13 and on the east side of Fairway Avenue, it appears to be located in a proposed four foot fill. What improvements will be necessary to accommodate the fill?

SHEET 6

1. For the roadway cross sections shown, the grading on the aft slope conditions leaving the curb and gutter should provide for the future installation of sidewalk. As is, the right of way appears to not be adequate for the future as the additional width to catch grade will force the toe of slope outside of the right of way.

2. For the grade break proposed at the back of walk, we recommend that there be at least a 1 foot distance from back of walk to the grade break into the 2:1 cut or fill slope as applicable. By this, there is room to install and maintain BMP's and to mitigate deposition of silts onto the top of walk from the cut slopes above.

SHEET 7

1. For The proposed 12" irrigation line crossing Fairway Avenue at Queen's Court, provide a perpendicular crossing in lieu of the angled crossing shown.

2. For the Typical Water Service Stub Detail, provide independent and distinct ties to the water main for the potable service line and the fire service line as is required of the Public Works Manual.

3. Note that the curb stop and meter shall be at the right of way line for the potable service line. Private ownership of the potable service line begins after the meter installation.

4. Note that a gate valve should be installed immediately after the 10"x6" Tee installation on the water main for the fire line. Private ownership of the fire service line begins with the gate valve at the main.

5. Is access needed for the 12" irrigation line along the south/west lot line of Lot 18?

6. Given the length of dead end main proposed in Queen's Court, provide a auto flush device on the end of the main.

7. Will adequate drainage be accommodated for the 36" pipe installation of the Grand Tunnel Ditch.

SHEET 8

1. At the tie of Fairway Avenue to Highway 13, we note that the cross slope of Highway 13 exceeds 8%. The tie is proposed to made using a 1.06% cross slope in the opposite direction which yields a net algebraic grade difference exceeding 9%. The profile will need to be modified to incorporate a vertical curve to minimize the grade difference as much as possible at the tie. Additionally, the final design will need to evaluate the safety of the left hand turning movement onto HWY 13 from Fairway Avenue.

2. Inlet grades noted for I-8 and I-9 did not consider crown slope of roadway.

3. At the Queen's Court intersection, the starting profile grade of Queen's Court did not appear to consider the crown or cross slope of Fairway Avenue.

4. From Sta 6+30.06 (PT of curve) to 7+54.20 (PC of curve) the tangent length between reverse curves violates the minimum stated in the Public Works Manual. This holds true for the tangents between PT Sta 12+92 to PC Sta 13+59 and then from PT Sta 14+37 to PC Sta 14+95.

5. In the sag vertical curve from 3+10 to 4+50, future consideration towards design will need to consider the crown slope (or cross slope depending upon the need to super elevate the roadway) to transition to a 3% crown/cross slope to accommodate drainage off of asphalt.

6. Water line will need to be of C905 pipe in lieu of C900 stated.

7. Grade roadway platform for the future installation of sidewalk along the south and east curb line of Fairway.

SHEET 9

1. Provide more clarity as to where the water line relocation and tie points are to occur in both vertical (profile) and horizontal (plan) views. Clarify the fittings and restraints needed as well.

2. With the low point, inlets and piping shown at Sta 8+50, is there concurrence that the drainage water can drain onto the adjacent property? If so, how will erosion protection be handled with the concentrated flows from the pipe (despite the immediate outlet protection for the culvert)?

3. Inlet grades for I-11 and I-12 do not consider the crown/cross slope of Fairway Avenue.

4. In the sag vertical curve from 7+55 to 10=85, future consideration towards design will need to consider the crown slope (or cross slope depending upon the need to super elevate the roadway) to transition to a 3% crown/cross slope to accommodate drainage off of asphalt.

5. It appears that errant labeling is occurring at/near Sta 11+50.

6. Should the future road tie consider the valley pan/curb return installations now?

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SHEET 10

1. In plan view, the proposed sewer main placement could be better clarified by denoting, at least, the manhole numbering.

2. Provide rim elevations of the sewer manholes in consideration of the cross/crown slope of Fairway Avenue.

3. Provide more clarity in the manner by which the water line relocation and ties will be performed. Identify the specific fittings/restraints necessary to accommodate the proposed work.

4. Provide fillets in the tie to the existing roadway between Sta 16+75 +/- to 17+25 +/-.

5. How will Grand Tunnel Ditch overflows be accommodated?

6. Should the future road tie consider the valley pan/curb return installations now?

7. An errant manhole appears in profile near Sta 15+35.

SHEET 11

1. As previously noted, provide a perpendicular crossing of Fairway Avenue with the proposed 12" irrigation line. What is the thickness of the HDPE pipe proposed?

2. Note that it appears that the profile of Queen's Court did not consider the specific crown/cross slope of Fairway. The profile will need to be adjusted accordingly.

3. In concert with the prior note and the concerns with the grades tying onto HWY 13, the profile will likely need to be adjusted with the profile grades of Fairway Avenue.

4. Provide more clarity, in plan view, as to identifying the sewer manholes.

5. The rim elevations of the sewer manholes need to reflect their specific location within the crown/cross slope of the roadway. Currently, it appears that they reflect the centerline of roadway elevations.

6. Assure that the manhole for the irrigation lateral near station 2+25 is located outside of the right of way for Queen's Court.

7. What is the proposed depth of installation for the irrigation lines? How does this depth of installation relate to frost protection for water lines? How does this depth relate to crossings related to unpotable/potable crossing requirements. How will this installation relate to potable water service crossings, sewer services and dry utilities?

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8. For the intersection with the private drive at 2+60 +/-, provide a curb return on the east side of the intersection as well.

9. For the fire hydrant at 0+50, provide assurance that adequate restraint can be given the hydrant given the close proximity of the irrigation main and the possibility that it could be excavated.

SHEET 12

1. For the intersection with the future roadway near Sta 8+75, construct the intersection with curb returns and pave to the ends of the curb returns. Provide adequate erosion protection/drainage to the roadway at the terminus of asphalt and curb returns.

2. Assure that the manhole for the irrigation lateral near station 6+25 is located outside of the right of way for Queen's Court.

3. It appears that the rim elevations for the storm drain and sewer manholes reflect centerline elevations rather than there respective locations in the road section. Provide consideration of the crown/cross slope.

4. Frost protect the water line from the storm drain at the crossing near Sta 5+50.

5. For the sag vertical curve between 5+00 and 6+00, increase crown slope to 3% to accommodate drainage off of the asphalt and into the curb.

SHEET 13

1. In profile, the vertical curve information was cut off.

2. It appears that the rim elevations for the storm drain and sewer manholes reflect centerline elevations rather than there respective locations in the road section. Provide consideration of the crown/cross slope.

3. Provide frost protection for the storm/water crossing near stations 9+50 and 11+00.

SHEET 14

1. As previously noted, provide a fillet and curb return on the south and east side of the intersection of Princess Court and Queen's Court.

2. There appears to be a conflict between the hydrant installation and the irrigation main near 0+10.

3. Provide finish grade information on the finish grade of Princess Court.

4. Assure that the rim elevations for the manholes reflect their placement in the road section(s) and not the centerline.

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5. Provide adequate erosion protection to the edge of road when transitioning from curbed flow conditions to a borrow ditch configuration. Likewise, provide adequate borrow ditch erosion protection.

SHEET 15

1. Provide erosion protection to the channel directly downstream of the storm drain discharges and into the pond(s).

2. Provide erosion protected trickle channel construction in the ponds.

3. Who is proposed to own and maintain the ponds? The City would rather not, however, being a third party beneficiary and/or discussions regarding funding for maintenance should ensue to deal with this issue.

4. Pond 3, as previously noted, encroaches into the floodway of Hubbard Gulch. Modify the pond out of the floodway and/or provide information to support a CLOMR or LOMR.

5. As previously noted, provide flood elevations of the water surface. In addition, elevations of existing grade contours as well as pipe invert elevations would be helpful to determine the full extent of backwater flooding during the 100 year event. It is unclear as to whether or not flooding will back into Lot 17 and perhaps Lot 18.

6. How is storm water quality intended to be dealt with in relation to the pond outlets?

7. A sewer manhole is noted as being located in the proposed berm near the southwest corner of pond 2. This rim elevation will need to be raised. Additionally, provide protection of the sewer line from flooding on Hubbard Gulch.

8. What kind of erosion protection is necessary for the proposed berm construction?

DRAINAGE SHEETS

1. CP-3 indicates that the developed flow conditions will increase from 10.9 cfs to 13.0 cfs. How will this be mitigated?

2. CP-4 indicates that the developed flow conditions will increase from 3.35 cfs to 4.27 cfs. How will this be mitigated?

3. Given the potential for rockfall and the potential for the Grand Tunnel Ditch to "fail", what provisions are in place with all structures designed that accommodate such an event without flooding any lots or compromising the proposed improvements?

GENERAL COMMENTS/CONCERNS

1. The design of the water system needs to consider expansion of the system into the private property north and west of the project. Although the land owner of such private property indicates no desire to develop, there may be future

circumstances by which the land ownership changes and/or the private land owner's goals change to require such. Given this, the City's Business Plan contemplated the need for a northwest tank zone to be developed. This area was to be placed in that zone and/or could provide an area north of Hwy 13 that could provide a feed into that zone. Master planning of service in this property may consider the extension to occur with development of Parcel A and a potential pump station in the vicinity of the future access adjacent to Lot 12. However, it will be necessary to evaluate the impacts to the static pressures of the water system in this area due to reduced suction pressures likely imposed by a water pump station supporting a tank.

2. The utility report contained within the submittal gave a recommendation that there be a note on the Final Plat that states the need for fire sprinkler systems for the light industrial lots. In addition, the notes would need to expand on the need to possibly provide in-house booster pumps.

3. Has future consideration been given to the fire flow potential and expected service flow conditions for future development on Parcel A excluding the discussion in Note 1, above?

JSS

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MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director
Date: December 10, 2009
Subject: 2009 Budget Amendment Resolution and Ordinance

I am respectfully requesting additional 2009 budget appropriations for the General ($200,000) and Capital ($645,376) funds. Attached are the 2009 Budget Resolution and Ordinance amending the 2009 budget: Resolution No. 29 Series of 2009 and Ordinance No. 39 Series of 2009.

General Fund:

The original adopted budget is $10,008,036. Due to the downturn in the economy, approximately 1.3- 1.4 million dollars was eliminated from the budget during July. However, due to the severance and federal mineral lease dollars received by the City, Council approved using those funds for the following:

- Backfill the general fund deficit
- Rifle Stimulus Plan: $50,000
- Rifle Creek Theater Repairs: $50,000
- Capital Fund Transfer: $1,071,000
- I.T. Fund Creation: $100,000
- Energy Efficiency Fund Creation: $100,000

Furthermore, due to the excessive snowfall during this past week, the City has hired several companies to assist with snow removal.

I am respectfully requesting the budget appropriation increase by $200,000. This will bring the 2010 General Fund Budget to $10,208,036.

Capital Fund:

The original adopted budget is $500,000. However, I am respectfully requesting an increase of $645,376. This will make the amended 2009 budget $1,145,376. Following is an explanation for the increase:

- The Garfield County Intergovernmental Agreement approved on August 18, 2009 states in section 2 "...the City agrees to pay for the City Design Work in a total amount not to

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exceed **$140,000**, which amount also includes fifty percent (50% of the design costs of a second level parking deck over the Parking Lot..."

- The Garfield County Intergovernmental Agreement approved on August 18, 2009 indicates in section 5(B)(i) that a DOLA grant would be applied for jointly by City and Library District. The funds were approved and the grant was $1,700,000. However, the City is a pass through agency and the funds will be used towards "...improvements to the Civic Plaza..." Current engineering estimates are that there will be approximately **$500,000** expended by year-end.
- There was **$5,376** of miscellaneous City Hall work incurred for generator repairs and a space needs assessment.

The above three bullet points will total $645,376.

If you have any questions and/or need, additional information please let me know.

Thank-you

CITY OF RIFLE, COLORADO
RESOLUTION NO. 29
SERIES OF 2009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, AMENDING THE CITY'S BUDGET FOR THE YEAR ENDING DECEMBER 31, 2009.

WHEREAS, by Resolution No. 44, Series of 2008, the Rifle City Council adopted a budget for the fiscal year beginning January 1, 2009 and ending December 31, 2009 (the "2009 Budget") after holding all necessary public meetings and hearings; and

WHEREAS, at the time the 2009 Budget was adopted, certain expenses were not known, and operating transfers between funds were not anticipated; and

WHEREAS, funds are available in the City Treasury to meet the increased expenses; and

WHEREAS, the City Council desires to approve the amendments to the 2009 Budget set forth herein in order to ensure effective and fiscally responsible administration of City business for the remainder of fiscal year 2009.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City incorporates the foregoing recitals as findings by the City Council.

2. The following amendments to the 2009 Budget are hereby approved.

a. **General Fund**

Original Appropriation	Supplemental Appropriation	Total Amount
$10,008,036	$200,000	$10,208,036

b. **Capital Fund**

Original Appropriation	Supplemental Appropriation	Total Amount
$500,000	$645,376	$1,145,376

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 16th day of December, 2009.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

_____
City Clerk

CITY OF RIFLE, COLORADO
ORDINANCE NO. 39
SERIES OF 2009

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE YEAR ENDING DECEMBER 31, 2009.

WHEREAS, by Resolution No. 44, Series of 2008, the Rifle City Council adopted its annual budget for the fiscal year beginning January 1, 2009 and ending December 31, 2009 ("2009 Budget") after a duly-noticed public hearing; and

WHEREAS, based upon the 2009 Budget as adopted, the Council further approved by Ordinance No. 25, Series of 2008 the Annual Appropriation for fiscal year 2009 ("2009 Annual Appropriation") after a duly-noticed public hearing; and

WHEREAS, at the time the 2009 Annual Appropriation was adopted, certain expenses were not known, and operating transfers between funds were not anticipated; and

WHEREAS, funds are available in the City Treasury to meet the increased expenses; and

WHEREAS, the City Council desires to approve the additional appropriations set forth herein in order to ensure effective and fiscally responsible administration of City business for the remainder of fiscal year 2009.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. Recitals. The City Council incorporates the foregoing recitals as conclusions, facts, determinations and findings by the City Council.

2. Supplemental Appropriations. The following additional appropriations are hereby approved for 2009.

a. **General Fund**

Original Appropriation	Supplemental Appropriation	Total Amount
$10,008,036	$200,000	$10,208,036

b. **Capital Fund**

Original Appropriation	Supplemental Appropriation	Total Amount
$500,000	$645,376	$1,145,376

INTRODUCED, on December 16, 2009, read in full, passed, approved, and ordered published in full as required by the Charter.

CITY OF RIFLE, COLORADO

By: _____
Mayor

ATTEST:

_____
City Clerk

CITY OF RIFLE, COLORADO
ORDINANCE NO. 38
SERIES OF 2009

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 16-1-130 OF THE RIFLE MUNICIPAL CODE REGARDING REVISIONS TO THE CITY'S PUBLIC WORKS MANUAL.

WHEREAS, Section 16-1-130 of the Rifle Municipal Code (RMC) states that construction of public improvements in the City of Rifle shall conform to the requirements of the Rifle Public Works Manual, as adopted and amended from time to time by resolution of the Rifle City Council; and

WHEREAS, the Rifle Public Works Department staff frequently updates the Public Works Manual to conform to current engineering and constructed standards and requests that technical amendments be subject to approval by the Public Works Director or Utility Director, as applicable; and

WHEREAS, policy revisions such as changes in law, major procedures, or construction philosophies will remain subject to approval by the City Council, as currently provided in the Code; and

WHEREAS, the Rifle City Council agrees that technical revisions to the Public Works Manual should be implemented by the Public Works Director or Utility Director, as applicable, rather than by resolution of the Council and wishes to amend RMC Section 16-1-130 accordingly.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

Section 1. The aforementioned recitals are hereby fully incorporated herein.

Section 2. Section 16-1-130 of the Rifle Municipal Code is hereby repealed in its entirety and reenacted to read as follows:

16-1-130. Public Works Manual.

(a) All construction of public improvements shall conform to the requirements of the Rifle Public Works Manual, as adopted and amended from time to time, unless the City Manager, in consultation with the Public Works Director, expressly modifies or exempts the construction of specific public improvements from such requirements. In the event an applicant requests a modification or exemption from the Public Works Manual and the City Manager denies such request, an applicant may appeal the City Manager's decision to the City Council for final resolution.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on the 16th day of December, 2009, passed ~~without~~with amendment, approved, and ordered published in full as required by the Charter.

DATED this _____ day of _____, 2009.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

_____
City Clerk

Memo

To: City Manager, Honorable Mayor and City Council

From: Tom Whitmore. Parks Director

Date: December 10, 2009

Re: Closure of portion of County Road 296 (Dokes Lane)

At the May 7th, 2008 City Council workshop, staff and council discussed the possibility of closing the segment of 296 Road that lies between East 30th Street and County Road 291, and adjacent to the Park Maintenance Facility. Staff presented traffic study information. The consensus of council was to pursue the direction of closing the road segment to facilitate future use of the parks maintenance facility and reduce pressure on the intersection at 30th Street.

As you know, the city recently annexed the described segment of Dokes Lane. The issue now before council is to make the final decision on closing that segment of Dokes Lane.

Staff is requesting that the road be closed to public vehicle through-traffic and be used as a driveway for city maintenance and vendor traffic as well as allowing park visitors to use the south end of the Dokes Lane to access the public parking area at the parks facility. No egress beyond the parking lot would be allowed. Park users would be required to use the parking lot and exit back to 30th Street. We recommend allowing pedestrian and bicycle access between CR 291 and East 30th Street.

Thank you,

Tom

Tom Whitmore

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MEMORANDUM

To: John Hier, City Manager

From: Mike Braaten, Government Affairs Coordinator;
Charlie Stevens, Utilities Director

Date: December 10, 2009

Re: Washing Machine and Dishwasher rebate proposal

Staff was recently alerted to a program being offered through the Governor's Energy Office that will use ARRA (federal stimulus) funding to encourage, through rebates, the adoption of ENERGY STAR approved, water efficient clothes washing machines and dishwashers.

The program allows local governments and non-profits (on behalf of a local government) to partner to guarantee the rebates for residents of their jurisdiction. To realize a cost savings, staff proposes to work through the Garfield New Energy Communities Initiative to partner with GEO (Garfield County and the City of Glenwood Springs have already committed funding and are also moving forward with a partnership with GNECI for solar, energy efficient furnace and other rebate programs).

GEO will offer rebates of $75 per clothes washer and $50 per dishwasher to any Colorado resident homeowner. The rebates are available on a "first come-first served" basis , but if a local government agrees to match GEO funding, that amount of rebate will be reserved for the jurisdiction. Example: if Rifle matches $10,000 in GEO funding, then $20,000 in rebates ($150/clothes washer and $100/dishwasher) will be guaranteed for Rifle residents. If not, Colorado residents can apply to GEO for their $75 rebate on clothes washers or $50 rebate for dishwashers.

These rebates are restricted to EPA Energy Star Models (a list of qualifying appliances is forthcoming from GEO) and are limited to one rebate per category per customer.

Staff proposes using $10,000 from the Water Utility contingency fund (GL# 310-4331-400-900) to match the state GEO funding.

Participation in this rebate program meets objectives included in the City's Water Conservation Plan approved by City Council. An additional benefit of this program – by matching the funding provided by GEO the City will not have to deal with any of the administration for rebates as GEO has hired a "one-stop" rebate processing center to administer and market the program.

UTILITY DEPARTMENT
INTEROFFICE MEMO

TO: John A. Hier, City Manager

FROM: Charles G. Stevens, Utility Director

CC: City Council Members, John Stewart, Water Supervisor Casey Boren, Collection and Distribution Team Leader, Dick Deussen P.E., City Engineer

DATE: December 7, 2009

RE: Authorize the Design and Implementation of a Uni-Directional Flushing Program for the Water Distribution System

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REQUEST

Please request the City Council to approve this investment expenditure to develop and implement a Uni-Directional Flushing (UDF) Program for the drinking water distribution system, to SGM Engineering, Inc.

DISCUSSION

The City has historically observed periodic – yet routine – taste, odor and color-related issues within its distribution system. There are numerous possible causes for these events, ranging from constituents in the source waters that pass through the existing water plants to interactions between treated water and distribution system materials, to changes in the treated water quality as it is held in storage. While the City designs a new plant to improve finished water quality, it is imperative that it prepare its distribution system so as to minimize water quality degradation.

UDF is unique in that its goal is to systematically route water through the distribution system in a controlled fashion at velocities sufficient to remove sediments, biofilms and loose deposits that may exert chlorine demand and cause corrosion problems. The UDF technique consists of isolating a particular pipe section or loop (typically through closing appropriate valves) and exercising the hydrants in an organized, sequential manner generally progressing from the treatment plant or source to the periphery of the system, from large diameter pipes to smaller diameter pipes and always from cleaned sections to dirty ones. The UDF procedures help ensure that pipe sections are completely cleaned and flushed, avoiding simply moving debris from one part of the system to another and allow for better scouring of the pipes. In a UDF flushing program, target water velocities can range up to approximately 6 ft per second but less water (up to 40% less) is wasted compared to conventional flushing methods.

water is life
and infrastructure makes it happen™

The goals of developing an improved flushing program are to:

- Reduce the risk of delivering degraded water quality even after making a large investment in a new water purification facility.
- Maintain as "clean" a distribution system as possible into the indefinite future to the long-term benefit of improved tap water quality in the City.

There are 5 tasks for this project including Project Management, Updating the City's Existing Hydraulic Model, Development of Step-by-Step UDF Flushing Procedures Guide, Program Implementation Plan Development and any necessary Plan Revisions after several months of implementation by City of Rifle distribution system operators. Funds were budgeted in the 2010 budget in the amount of $44,000.00 for this project and available in the Water
Fund account 310-4331-400-320 Professional Services line item.

This project means proactive planning for improved water quality, water delivery, making decisions that take into account future generations, is consistent with the City's vision, delivering high quality drinking water that is safe and meets community expectations while anticipating future regulations.

ACTION

The Utility Director recommends the award of Design and Implementation to SGM Engineering, Inc. in an amount not to exceed $44,000.00.

NOTICE AND AFFIDAVIT OF DEFAULT REGARDING PIONEER MESA SUBDIVISION FILINGS 1 AND 2

STATE OF COLORADO)
) ss.
COUNTY OF GARFIELD)

I, John Hier, being first duly sworn, state and allege as follows:

1. I am the City Manager of the City of Rifle, Colorado.

2. PM, LLC (hereinafter "PM") was the initial owner of Pioneer Mesa Subdivision in the City of Rifle, Colorado ("Pioneer Mesa" or the "Property"). PM was the owner and the developer of Pioneer Mesa, Filing No. 1 ("Filing 1") and executed that certain Site Specific Development Plan and Subdivision Improvements Agreement with the City of Rifle regarding the development of Filing 1 which is recorded as Reception No. 660211 with the Garfield County Clerk and Recorder's Office (the "Filing I SIA").

3. Pioneer Mesa, LLC is the owner of what would be known as Pioneer Mesa, Filing No. 2 in the City of Rifle, Colorado, the legal description of which is attached hereto as Exhibit A and incorporated herein by this reference ("Filing 2") and Pinnacle Homes, Inc. is the developer of the proposed Filing 2. Pioneer Mesa, LLC and Pinnacle Homes, Inc. shall hereinafter be collectively referred to as "Pinnacle."

4. PM entered into an Annexation Agreement for Pioneer Mesa with the City of Rifle regarding the annexation and development of the Property which is recorded as Reception No. 639718 with the Garfield County Clerk and Recorder's Office (the "Annexation Agreement"), and Pinnacle assumed the terms and conditions of the Annexation Agreement as to Filing 2 when it purchased Filing 2 from PM.

5. The Filing 1 SIA and the Annexation Agreement contained specific public improvements to be constructed as a condition of development of the Property and by dates certain, which have been exceeded. The City has not yet accepted all of the Filing 1 improvements as of September 2009 and certain public improvements for Filing 1 remain incomplete.

6. Pinnacle commenced the construction of certain preliminary public improvements for the proposed Filing 2, such as grading and road work, and has ceased construction leaving Filing 2 subject to drainage problems and weed infestation. Paragraphs 5 and 6 of the Annexation Agreement detail certain obligations of the owner concerning construction of road improvements, noxious weed control, fencing, trails, drainage facilities, and park and landscaping installation, maintenance, repair, and replacement. As a condition of proceeding with the final plat for the proposed Filing 2, the City required the completion of Filing 1 improvements pursuant to the Annexation Agreement. Pinnacle did not complete the work.

After recording please return to:
Leavenworth & Karp, PC
P. O. Drawer 2030
Glenwood Springs, CO 81602

7. PM and Pinnacle have both failed to remit to the City fees for consultant services and other fees associated with development of the Property as required by the SIA, the Annexation Agreement and the Rifle Municipal Code, and such costs remain due and payable to the City.

8. **PM IS HEREBY DECLARED IN BREACH OF THE FILING 1 SIA AND THE ANNEXATION AGREEMENT, AND PINNACLE IS HEREBY DECLARED IN BREACH OF THE ANNEXATION AGREEMENT.**

9. Therefore, with the recording of this Affidavit with the Garfield County Clerk and Recorder's Office, the City hereby exercises the following remedies pursuant to the Filing 1 SIA and the Annexation Agreement:

A) The City holds certain monies pursuant to a Cash Deposit Agreement with PM as security for unaccepted and incomplete public improvements for Filing 1; however, such monies are insufficient to complete all of the unfinished public improvements and reimburse the City for its costs incurred as a result of the development of the Property as required by the SIA and the Annexation Agreement. The City may use the monies it has on deposit at its discretion for Filing 1 public improvements and/or to reimburse the City for its costs incurred related to Filing 1. Nothing herein shall obligate the City to complete any of the public improvements set forth in the Filing 1 SIA.

B) To the extent that the Filing 1 cash deposit is insufficient for the City to complete the remaining public improvements and reimburse the City for unpaid fees and costs, such deficiencies remain subject to the Filing 1 SIA and the Annexation Agreement and shall be cured as a condition of Filing 2 proceeding with proposed development.

C) The City shall be reimbursed for fees and future costs for any action the City may take in its discretion to mitigate drainage, weed infestation or any other public, health and safety issues related to Filing 1 and/or Filing 2 in addition to any remaining fees and costs due and owed to the City. **FILING 2 AS DESCRIBED ON EXHIBIT A, OR ANY PORTION THEREOF, MAY NOT BE SOLD UNTIL THE FOREGOING REIMBURSEMENTS HAVE BEEN MADE AND FILING 2 MAY ONLY BE SOLD FOLLOWING THE FILING OF AN AFFIDAVIT SIGNED BY THE CITY MANAGER OF THE CITY OF RIFLE STATING THAT THE DEFAULT HAS BEEN CURED.** Nothing herein purports any approvals for the creation of individual lots in Filing 2, which requires a final plat and a subdivision improvements agreement approved and signed by the City and recorded with the Garfield County Clerk and Recorder.

C) This affidavit shall in no way affect the sale or development of lots in Filing 1 and only pertains to the sale and development of Filing 2 as described on Exhibit A.

D) Nothing contained herein shall limit or restrict the City from pursuing any and all remedies available to it against PM or Pinnacle.

AND FURTHER AFFIANT SAYETH NAUGHT.

CITY OF RIFLE, COLORADO

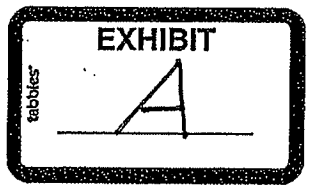
_____
John Hier, City Manager

STATE OF COLORADO)
) ss.
COUNTY OF GARFIELD)

Acknowledged, subscribed and sworn to before me this ___ day of September, 2009, by John Hier, City Manager, City of Rifle.

WITNESS my hand and official seal.
My Commission expires: _____.

_____
Notary Public



PARCEL A

A parcel of land situated in Section 18, Township 6 South, Range 93 West, of the 6th P.M., City of Rifle, County of Garfield, Colorado being described as follows:

BEGINNING at the NE corner of Section 18, Township 6 South, Range 93 West of the 6th Principal Meridian and considering the North line of the NE 1/4 to bear North 88°56'50" West and all bearings contained herein to be relative thereto:

thence South 00°34'17" West 1331.16 feet along the East line of Section 18, Township 6 South, Range 93 West of the 6th P.M. to the intersection with the Northerly right-of-way line for Second street; thence along the Northerly right-of-way line for Second Street the following six (6) courses and distances:

1. thence along a curve turning to the right with an arc length of 79.29 feet, with a radius of 470.00 feet, and whose chord bears South 88°19'47" West 79.20 feet;
2. thence North 86°50'14" West 358.40 feet;
3. thence along a curve turning to the left with an arc length of 191.20 feet, with a radius of 385.04 feet, and whose chord bears South 78°56'14" West 189.24 feet;
4. thence South 64°42'49" West 175.19 feet;
5. thence along a curve turning to the right with an arc length of 159.18 feet, with a radius of 608.04 feet, and whose chord bears South 72°12'49" West 158.73 feet;
6. thence along a curve turning to the right with an arc length of 98.52 feet, with a radius of 261.79 feet, and whose chord bears North 89°30'15" West 97.94 feet;

thence North 00°38'48" East 171.57 feet;
thence North 32°07'12" West 514.98 feet;
thence North 00°38'48" East 888.74 feet;
thence South 88°56'50" East 1305.56 feet to the POINT OF BEGINNING.

Excepting therefrom any portion thereof included in Pioneer Mesa Planned Unit Development Filing No. One recorded September 22, 2004 as Reception No. 660210. In the City of Rifle

CITY OF RIFE, COLORADO
RESOLUTION NO. 27
SERIES OF 2009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 5.4 AND 6.10 OF THE CITY'S PERSONNEL MANNUAL REGARDING COMPUTATION OF OVERTIME, AND HOLIDAYS.

WHEREAS, by Resolution No. 55 Series of 2006, the City of Rifle adopted a new Rifle Personnel Manual (the "Personnel Manual"); and

WHEREAS, Staff and City Council have held several meetings to discuss Holiday leave and Computation of Overtime in an effort to reduce costs; and

WHEREAS, the Rifle City Council finds that the best interest of the citizens of Rifle will be served by amending the Personnel Manual to adopt the revised policy regarding Holiday Leave at Section 6.10, and Computation of Overtime at Section 5.4.

NOW THEREFORE, be it resolved by the City Council of the City of Rifle, Colorado, that:

Section 1. The City incorporates the foregoing recitals as findings by the City Council.

Section 2. Section 6.10 of the Rifle Personnel Manual is amended to read as follows:

6.10 Holidays.

THE FOLLOWING ARE THE OFFICIAL CITY HOLIDAYS FOR EMPLOYEES EXCEPT AS OTHERWISE PROVIDED HEREIN:

1.	New Year's Day	First Day of January
2.	President's Day	3rd Monday in February
3.	Memorial Day	Last Monday in May
4.	Independence Day	July 4th
5.	Labor Day	First Monday in September
6.	Thanksgiving Day	Fourth Thursday in November
7.	Friday after Thanksgiving	
8.	Christmas Day	December 25th
9-11.	Three (3) Floating Holidays	One (1) floating holiday awarded first payday in Jan, May, and Sept. Floating holidays may be used only with prior approval of the Department Head.

Eligible employees receive eight (8) hours of pay per holiday.

Whenever a holiday falls on Saturday, the preceding Friday shall be observed as the holiday; when it falls on a Sunday, the following Monday shall be observed. When a holiday falls within a period of paid leave (i.e., vacation, sick etc.) the employee shall be paid for the holiday, and the holiday shall not be subtracted from accrued leave.

If an employee is scheduled to work on a holiday, he/she will receive overtime. If an employee is called out to work on a holiday (i.e., water break, snow plowing), he/she shall receive overtime. Such overtime work will be computed at 1.5 times the hours worked. The employee may elect to receive pay or bank it as earned compensatory time, subject to accrual guidelines set forth in Section 6.13 Compensatory Time.

Floating holidays shall not be considered to be scheduled holidays.

POLICE DEPARTMENT NON-EXEMPT SWORN OFFICER HOLIDAYS.

The following are the official holidays for all Police Department Sworn, Non-Exempt employees.

All Police Department Sworn Non-Exempt employees shall be provided with Ten (10) Floating ten (10) hour holidays per year. Employees in this category shall receive no fixed holiday leave. This Floating holiday leave will accrue on a bi-annual basis beginning on January 1st, at the rate of 50 hrs per six month period.

Floating holiday leave that is unused may not be carried over to the following calendar year, and may not be exchanged for pay.

Floating holiday leave will not be considered for purposes of overtime calculation.

Section 3. Section 5.4 subparagraph three of the Rifle Personnel Manual is hereby repealed in its entirety and reenacted to read as follows:

Only authorized overtime will be calculated at 1.5 times the actual time worked and either paid as overtime pay or banked as earned compensatory time at the election of the employee and subject toe the provisions of this manual. For purposes of computing overtime, the following leave will be considered time worked: educational time as defined in Section 5.4.2. The following types of leave will not be considered time worked: vacation, holidays, including floating holidays, sick leave, funeral leave, maternity/paternity leave, jury leave, and administrative leave, use of earned compensation leave or military duty.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 16th day of December, 2009.

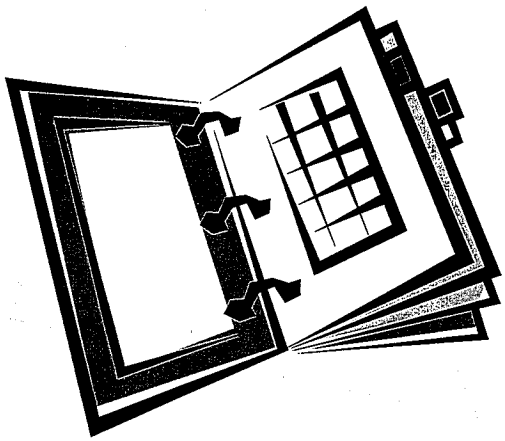
CITY OF RIFLE, COLORADO

By _____.
Mayor

ATTEST:

_____.
City Clerk

Manager's Report



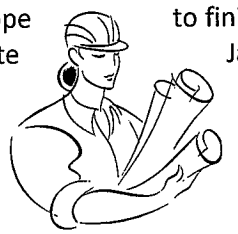
December 16, 2009

This week has been more than interesting for City employees, as they reacted to the intense cold and near record snowfall. Snow removal crews have been working for several days and nights plowing and removing snow. We have concentrated efforts to plow snow from all main thoroughfares and collector streets. Crews are presently working in residential areas.

Additionally, on Tuesday and Wednesday nights, O&M crews worked through the night to remove snow from the Central Business District. This work will likely continue through Thursday night, and possibly into Friday night as well.

Year End Report

Our staff will soon be preparing a year end report for 2009. We will also outline work plans for 2010. We hope to finish the report by mid-late January.

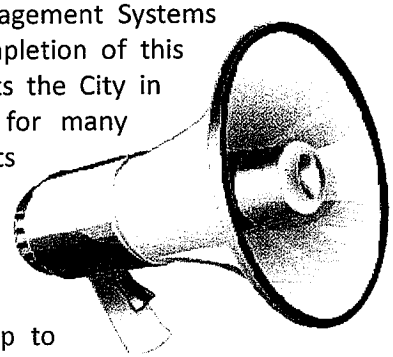


Year End Financial Review

The Finance Department will be preparing a year end financial report and we hope to have that complete by February 2010. At that time, we will conduct a work session to review the City's overall financial condition.

NIMS Training

City employees are presently undergoing training sponsored by FEMA for management of emergency situations. The program was formerly known at the Incident Command System (ICS), and is now known as the National Incident Management Systems (NIMS). Completion of this training assists the City in its eligibility for many Federal grants and keeps our employees and supervisors up to date on the handling of local emergency situations.



Again during this past week, our schedules have dramatically changed due to the snowstorm. We hope to be back on track next week.

ENGINEERING / PUBLIC WORKS / UTILITIES

PROJECT STATUS REPORT as of: 12/01/09

* = New Information

Capital Improvement Projects

Rifle Regional Wastewater Reclamation Facility

*Instrumentation and control work are nearly complete. The 30" influent line is complete along US 6 except for the final connection to the existing pump station. *Connection to the existing South WWTP has been completed and sewage is now being diverted to the new facility. Sewage from the North WWTP delivered through the 6" interconnection line is also being pumped to the new plant. Validation testing and Start-up is underway. Roofing installation is nearly complete. Staff has moved into the new facilities and is assisting with startup.

Water Treatment Plant Design

Progress continues on the study (Phase 1) with the Basis of Design Report (BODR) scheduled for completion in November. Preliminary water pipeline alignments have been submitted for review. *Development of an RO pilot test protocol is nearly complete and testing should take place at the GMWTP over a period from December through April. A process flow diagram and hydraulic profile has been developed incorporating membrane filtration and a split flow, partially through granulated activated carbon (GAC) and the remaining flow through reverse osmosis (RO).

*Separate tasks include development of reports on connecting Beaver Creek to the new water treatment facility, advantages of Site 2 versus Site 1, use of riverbank filtration and filing an application for a discharge permit to pump Rifle Pond water back to the Colorado River.

Centennial Park Development

*Work presently includes development of the pond (near Railroad Avenue), gateway installations, installation of piles at several bridge abutments, grading for trail extensions and installation of water main across the Park. Trail concrete at the middle school access has been installed. One of the transformers has been installed for power to the site. Electrical conduit has

been installed north of 5th Street. The Rifle Creek diversion structure is complete and work is underway on the new diversion dam.

Rifle Arterial Transportation Engineering (Gateway, S.H. 13 & U.S. 6)

Alternatives reviewed and evaluated for both the gateway entrance to the City and Park Avenue extension can be viewed on www.riflegateway.com. A detailed traffic evaluation and modeling is presently underway. A draft report is expected at the end of this month. Alignment for Park Avenue and W. 2nd Street is being evaluated.

2008 Water & Sewer Improvements

Work on the warranty items at the 3 mg tank are underway including silt fence removal and re-vegetation on one section of the slope at the west end of the tank.

Traffic Signal at 9th Street and Railroad Avenue

Aperion Utility Company has been authorized to replace the damaged pole and equipment. Work will begin once the materials are delivered.

***Energy Park Improvements**

SGM is providing design for the first phase of this development for the composting facility. Plans are to be completed by the end of November. The improvements will include roadways, water service, dry utilities and drainage swales. A gravity service to the existing sewer is also included.

***Traffic Signal at 24th Street**

The contractor, under his warranty, is repairing the thermoplastic pedestrian crossing markings.

***Trail along Rifle Creek**

Under design by SGM, this project will be advertised this winter for construction next spring. The trail section will be from the southeast corner of the City Market parking lot to 16th Street.

Development Projects

Staff is working on the following development projects:

Development projects on hold because of the present economic downturn:

Pioneer Mesa, Phase 2
The Shoppes at Rifle
Comfort Suites
Whiteriver Plaza
14th Street Marketplace
Scalzo Ranch (The Grove)

Development projects presently under construction include:

The Bluffs
Rifle Heights
16th Street Improvement (by The Farm)
Fire station No. 3
Mackey Building (Enterprise Court)
Creekside Townhomes
Willow Ranch, Phase 2
Habitat Complex on Coal Mine Avenue
Western Rockies Credit Union
Champion Detention Pond

Projects in progress through Planning are:

West Side Mobile Home Park
Queen's Crown
Roan View Industrial Park
Napa Building
Rimrock
Remington Square
Scott Gravel Pit
The Farm
Eagles Nest
Trapper Hollow
819 Randolph Duplex

Garfield County Projects within the Rifle Area

Garfield County Sheriff Annex

The County is constructing a new Sheriff's Annex near the Airport and other County facilities on Hunter Mesa. The City is providing out-of-city water and sewer services. *The water installation is complete.

Garfield County Health Services Center

This facility will be constructed adjacent to and south of the Social Services Building at Railroad Avenue and 14th Street. The County has contributed funds to improve the intersection and move the traffic signal on the southwest corner to a location which would allow a larger turn radius. Plans have been approved by City staff; a preconstruction meeting has been held with the contractor and the County and construction has begun.

Garfield County Airport Runway Realignment and Improvements

*The County of Garfield and the FAA are expanding and realigning the airport runway, CR 346 and CR 319, alignment of Dry Creek and relocating the

City's water main and trunk sewer. Staff is providing inspection of public improvements within the City. Kelly Trucking is the primary contractor.

Garfield County Airport Water and Sewer System Expansion

*The contractor is installing the main water service line connecting to the Airport Road water main near the west end of the Airport. A total of over 12,000 feet of water main and 3,500 feet of sewer are included in the work. Palisade Construction is installing the major portion of the pipelines and United Construction (Taxiway Contract) is installing the remainder. City will own, operate and maintain these facilities (which will replace existing inadequate facilities). Each building will now have its own water meter and the master meter will be removed. Included in the construction work and to be installed by Palisade Construction, will be a 275KW generator at the Airport Pump Station to provide back-up during a power failure.

Garfield County Library and Future Civic Center Complex

*Plans have been resubmitted to the City for final review. Xcel and Comcast have completed undergrounding/relocating their facilities and installing a transformer in the alley north of Centennial Parkway. The temporary parking area on the south side of City Hall is in operation. Demolition has been completed and underground utilities will be installed soon. The contractor is storing demolished materials at the Valley Lumber site until they can be recycled and reused in the construction. Adolfson & Peterson Construction is the manager for this work.