City of Rifle

CITY COUNCIL AGENDA

Keith Lambert, Mayor
Jay Miller, Mayor Pro Tem
Alan Lambert, Councilor
Jonathan Rice, Councilor
Jennifer Sanborn, Councilor
Jeanette Thompson, Councilor
Randy Winkler, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

Cablecast Live on
Comcast Channel 10

The City of Rifle will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 625-6265 for assistance.

REGULAR MEETING
February 17, 2010

WORKSHOP 6:00 P.M.
CONFERENCE ROOM

6:00 P.M.	Eligibility for City Benefits (John Hier)
6:15 P.M.	Beaver Creek Watershed (Charlie Stevens)

REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

7:00 p.m. 1. Regular Meeting Call to Order and Roll Call

7:03 p.m. 2. Consent Agenda
- A. Minutes from the February 3, 2010 Regular Meeting
- B. December Sales Tax Report
- C. Accounts Payable

7:08 p.m. 3. Citizen Comments and Live Call-In
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)

7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Lambert)

7:12 p.m. 5. Museum Wall Mural Restoration (Helen Rogers)

7:25 p.m.	6.	Parks and Rec Needs Survey Results (Aleks Briedis)
7:35 p.m.	7.	Award Rifle Creek Trail 13th – 16th Construction Bid (Aleks Briedis)
7:45 p.m.	8.	Award Deerfield Park Completion Plan Proposal (Aleks Briedis)
7:55 p.m.	9.	Approve Invoices from SGM Engineering (Dick Deussen)
8:05 p.m.	10.	Approve Improvement to Alley North of City Hall (Dick Deussen)
8:15 p.m.	11.	Approve Lease of PAC Equipment (Dick Deussen)
8:25 p.m.	12.	Award Contract for Environmental Assessment (Dick Deussen)
8:35 p.m.	13.	Second Reading of Ordinance 1-10: Utility Delinquency Notice Amendments (Jim Neu)
8:45 p.m.	14.	Second Reading of Ordinance 2-10: Water and Sewer Service Fee Start Date (Matt Sturgeon)
8:50 p.m.	15.	Administrative Reports A. City Manager Report B. Other Reports
9:00 p.m.	16.	Comments from Mayor and Council
9:10 p.m.	17.	Executive Session: For Discussion of a Personnel Matter Under CRS Section 24-6-402(2)(f) and Not Involving Any Specific Employees Who Have Requested Discussion of the Matter in Open Session (Jim Neu)

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Council Meeting: ***March 3, 2010 at 7:00 p.m.***

RIFLE CITY COUNCIL MEETING

Wednesday, February 3, 2010

REGULAR MEETING

7:00 p.m. * Council Chambers

The regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Keith Lambert.

PRESENT ON ROLL CALL: Councilors Alan Lambert, Jay Miller, Jonathan Rice, Jen Sanborn, Jeanette Thompson, Randy Winkler, and Mayor Keith Lambert.

OTHERS PRESENT: John Hier, City Manager; Matt Sturgeon, Assistant City Manager; Wanda Nelson, City Clerk; Jim Neu, City Attorney; Michael Churchill, Cable 10; Rod Hamilton, Public Works Director; Dick Deussen, Engineer; Charlie Stevens, Utility Director; Charles Kelty, Finance Director; Leslie Robinson; Jim Rada; David Gomez; Paul Reaser; Doug Denison; Scot Donato; Terry Broughton; Kelly Allen; Marc Jaffrey/Coggins-Stewart; Joyce Wizer; Michael Erin, Resource Engineering; Monty Shed.

CONSENT AGENDA

MINUTES FROM THE JANUARY 20, 2010 REGULAR MEETING; MINUTES FROM THE JANUARY 13, 2010 SPECIAL MEETING; KUM & GO LIQUOR LICENSE RENEWAL; ACCOUNTS PAYABLE

Mayor Lambert noted that Accounts Payable needs to be reduced by $5,000 as an expected check will be issued at a later time. Councilor Lambert excused himself from voting on the minutes from the regular meeting. Councilor Miller moved to approve the Consent Agenda as amended; seconded by Councilor Thompson.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

CITIZEN COMMENTS AND LIVE CALL-IN

There were no citizen comments or live call-ins.

AIR QUALITY MONITORING PROGRAM

Jim Rada and Paul Reaser provided an overview of the Program. Leslie Robinson asked Council what action they might take to address the spikes that occur. Joyce Weiser asked questions regarding air quality.

CLEAN ENERGY FINANCING

Alice Laird of GNECI noted that she has been in discussion with Garfield County to develop a financing program to help homeowners and businesses make energy improvements through low-interest loans. The loans are repaid through an additional amount added to the property tax. Council was in favor of this program, and directed staff to draft a document to show support of the program.

PUBLIC HEARING: CLOSURE OF DOKES LANE

Mayor Lambert opened the public hearing. Mr. Whitmore described the portion of the road that has been closed since November 2008 for construction of the Parks Maintenance facility. It was anticipated that this road would be closed in anticipation of a development that had been planned. David Gomez was sworn in and stated he wants to keep Dokes Lane open. Councilor Lambert moved to allow the closure of Dokes Lane; seconded by Councilor Thompson.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

PROSECUTOR SCOPE OF SERVICES

Mr. Hier stated that staff has recently reviewed the scope of services for the Prosecutor as the Judge is instituting a third court day in 2010. If adopted, additional time will be required of the Prosecutor. Mr. Sands has had an opportunity to review the Scope and has provided a written response. Councilor Thompson moved to approve the Scope of Services as amended; seconded by Councilor Sanborn.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

Councilor Lambert moved to direct staff to put out a Request for Proposal for Prosecutorial Services based on the aforementioned adopted Scope of Services, to be started by July 1, 2010; seconded by Councilor Thompson.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

LEGAL DEFENSE CONTRACT

Chief Meisner stated that this contract would provide legal defense to the sworn Police Officers at the rate of $7.00 per month per officer. This item was budgeted in the 2010 Budget. Councilor Miller moved to authorize the City Manager to sign the Letter of Agreement; seconded by Councilor Sanborn.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

POSTAGE METER CONTRACT

Chief Meisner noted that this budgeted item is for a postage meter for the Justice Center. This will save a lot of staff time, as presently the Police Department and Court must bring their mail to City Hall for postage and processing. Councilor Thompson moved to authorize the Contract for a Postage Meter, subject to annual appropriation; seconded by Councilor Rice.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

EXECUTIVE SESSION: FOR A CONFERENCE WITH THE CITY ATTORNEY FOR THE PURPOSE OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS UNDER CRS SECTION 24-60402(4)(B)

Councilor Sanborn moved to adjourn to Executive Session; seconded by Councilor Rice (9:01 p.m.).

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

Councilor Thompson moved to adjourn from Executive Session; seconded by Councilor Rice (9:36 p.m.).

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

PUBLIC HEARING: WATERSHED DISTRICT PERMIT NO. 1-10 (BILL BARRETT CORPORATION COLORADO RIVER WATERSHED)

Mayor Lambert opened the public hearing, which has been continued from the previous Council meeting. Doug Dennison, Scott Danoto, and Monty Shed with Bill Barrett Corporation were sworn in. Barrett Corporation has applied for a Watershed District Permit for gas operations in the City's Colorado River Watershed. The Corporation drilled within the City's watershed without first obtaining a permit, and apologized for this oversight. They would like to post signs that would notify the public of the watershed's boundaries. They will also contact City staff before the commence operations. Barrett is willing to contribute funds towards a water monitoring system or other water system improvements as determined by the City and is willing to discuss a reasonable fine. Monty Shed answered technical questions. Councilor Winkler moved to approve Watershed Permit No. 1-10, to include a $15,000 fine, a $50,000 contribution towards the City's water system, and pursuant to the conditions in Michael Erion's letter and those discussed during this Hearing; seconded by Councilor Lambert.

Roll Call: Yes – A. Lambert, Miller, Rice, Thompson, Winkler, K. Lambert
No - Sanborn

SECOND READING OF ORDINANCE 1-10: UTILITY DELINQUENCY NOTICE AMENDMENTS

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTIONS 13-1-430 AND 13-1-440 OF THE RIFLE MUNICIPAL CODE REGARDING NOTICE OF SUSPENSION OF WATER AND SEWER SERVICE AND ADOPTING A FEE FOR PROCESSING AND PREPARATION OF DELINQUENCY AND SHUT-OFF NOTICES IN APPENDIX A TO THE CODE

Mr. Neu explained the need to update the Rifle Municipal Code provisions related to notices for delinquent utility accounts. It is recommended that the time period before delinquency and shut off notices are mailed to customers be shortened so delinquent amounts do not become too large and burdensome. Ordinance No. 1, Series of 2010 amends Sections 13-1-430 and 440 so that when a water and/or sewer bill remains unpaid for thirty days a delinquency notice is mailed. If the bill remains unpaid at forty-five days a shut off notice is sent to the customer who has ten days to pay the balance before service is suspended. In that ten day period, the customer may request a hearing in writing regarding the suspension of service. This Code amendment removes the $100 minimum amount past due before a shut off notice is sent. In addition, the delinquency and shut off notice processing fee currently assessed as authorized in Section 13-1-430 is codified in Appendix A. Councilor Sanborn moved to continue this item until the next meeting, when an amended Ordinance can be considered that includes a tiered structure for the water turn-on fee; seconded by Councilor Winkler.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

FIRST READING OF ORDINANCE 2-10: WATER AND SEWER SERVICE FEE START DATE

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 13-1-380 OF THE RIFLE MUNICIPAL CODE REGARDING COMPUTATION OF WATER RATES AND CHARGES PRIOR TO CERTIFICATE OF OCCUPANCY.

Mr. Sturgeon explained that, as a result of the current economic climate, there are several residential units in the City that remain partially built with no plans for their completion this year. Pursuant to the Rifle Municipal Code, utility service fees commence upon the issuance of a building permit to account for any use of the City's utilities during the construction phase. To address this issue

yet remain fiscally responsible and receive payments for services utilized, staff proposes amending the Code so that utility service fees start at the issuance of a certificate of occupancy, and at that time the meters are read to record the actual use during the construction phase. That use will be billed at that City's bulk water rate which is 400% the normal rate and must be paid as a condition of receiving a C.O. With this change, the City will be compensated for services supplied and those units not utilizing the services will not have to pay. Marc Jaffrey with the Knollridge Townhomes project reported that he has over twenty units that are not completed but he is still paying for utilities. Staff discussed the need to look at the commencement of sewer and trash service fees and include those items in the ordinance. Councilor Rice moved to approve Ordinance 2-10 as amended and ordered it to be published by title as required by Charter; seconded by Councilor Thompson.

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

ADMINISTRATIVE REPORTS

Mr. Hier reported on 2009 Accomplishments Report; SB 101. Ms. Nelson reminded everyone about the workshop with Garfield County on February 10. Mr. Stevens provided an update on the sanitary sewer overflow last week.

COMMENTS FROM MAYOR AND COUNCIL

NATIONAL SIGNING DAY

Councilor Rice stated that several athletes from Rifle High School signed on to play college football.

EXECUTIVE SESSION: FOR DISCUSSION OF A PERSONNEL MATTER UNDER CRS SECTION 24-6-402(4)(B) AND NOT INVOLVING ANY SPECIFIC EMPLOYEES WHO HAVE REQUESTED DISCUSSION OF THE MATTER IN OPEN SESSION

Councilor Miller moved to adjourn to Executive Session; seconded by Councilor Rice (10:37 p.m.).

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

Councilor Rice moved to adjourn from Executive Session; seconded by Councilor Miller (11:05 p.m.).

Roll Call: Yes – A. Lambert, Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

Meeting adjourned at 111:05 p.m.

Wanda Nelson City Clerk	Keith Lambert Mayor

MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director
Date: February 11, 2010
Subject: December 2009 Sales, Lodging, and Use Tax Report

Total Sales, Lodging, and Use Tax revenues for the year ended December 31, 2009 are $7,131,427 compared to an annual budget of $9,832,461 or 27.5% less than budget and 29.3% less than 2008.

Sales and Lodging tax revenues are lower by 24% compared 2008. The following categories are lower than last year: Bars and Restaurants - 15%, Car Parts and Sales - 25%, Food -12%, General Retail - 21%, Hardware - 49%, Liquor Stores – 6%; Motels - 11%, Oil & Gas - 69%, Utilities - 18%, and Lodging Tax 7%. The following category is higher than last year Leasing/Miscellaneous – 83%.

Sales Tax Report
For Sales in December

	Month			Year-to-Date		
Business Category	**2008**	**2009**	**% Change**	**2008**	**2009**	**% Change**
Bars and Restaurants	$ 66,251	$ 45,592	-31%	$ 817,516	$ 691,018	-15%
Car Parts and Sales	53,492	30,522	-43%	546,993	411,107	-25%
Food	149,016	128,944	-13%	1,093,694	966,973	-12%
General Retail	345,107	248,728	-28%	3,314,904	2,612,173	-21%
Hardware	52,995	25,597	-52%	574,868	290,866	-49%
Liquor Stores	22,700	19,269	-15%	238,778	224,757	-6%
Motels	18,083	11,298	-38%	278,920	247,162	-11%
Oil & Gas	67,282	34,148	-49%	874,554	274,887	-69%
Leasing/Misc	30,480	32,845	8%	117,320	214,283	83%
Utilities	83,912	50,146	-40%	566,743	465,787	-18%
Lodging Tax	12,925	7,880	-39%	185,938	173,303	-7%
Total	**$ 902,243**	**$ 634,968**	-30%	**$ 8,610,227**	**$ 6,572,316**	-24%
Allocation to Funds:						
General Fund	$487,194	$343,537	**-29%**	$4,615,067	$3,505,562	**-24%**
Street Improvement	127,045	89,584	**-29%**	1,203,470	914,145	**-24%**
Rifle Information Cente	20,988	14,799	**-29%**	198,813	151,017	**-24%**
Parks & Recreation	254,091	179,168	**-29%**	2,406,940	1,828,289	**-24%**
Lodging Tax	12,925	7,880	**-39%**	185,938	173,303	**-7%**
	$902,243	**$634,968**	**-30%**	**$8,610,227**	**$6,572,316**	**-24%**

CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
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Budget Comparison

Sales Taxes

Sales tax revenues are $6,399,013 compared to an annual budget of $8,324,091; 23.1% less than budget.

Fund	Annual Budget	YTD 12/31/09
General Fund	$4,574,090	$3,505,562
Street Improvement Fund	1,187,599	914,145
Rifle Information Center	183,570	151,017
Parks and Recreation Fund	2,378,832	1,828,289
Total Sales Tax	$8,324,091	$6,399,013

Lodging Taxes

Lodging tax revenues are $173,303 compared to an annual budget of $297,308; 41.7% less than budget.

Fund	Annual Budget	YTD 12/31/09
Visitor Improvement Fund	$297,308	$173,303

Building and Motor Vehicle Use Taxes

Use tax revenues are $559,111 compared to an annual budget of $1,211,062; 53.8% less than budget.

Fund	Annual Budget	YTD 12/31/09
General Fund	$614,220	$306,297
Street Improvement Fund	237,672	79,873
Rifle Information Center	37,119	13,195
Parks and Recreation Fund	322,051	159,746
Total Use Tax	$1,211,062	$559,111

GRAND TOTAL'S

Total Sales, Lodging, and Use Tax are $7,131,427 compared to an annual budget of $9,832,461; 27.5% less than budget.

Fund	Annual Budget	YTD 12/31/09
Grand Total's	$9,832,461	$7,131,427

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
1003	Action Shop Services, Inc	SI50032	PROPANE FUEL	01/25/2010	10.21		
		SI50184	AIR FILTER KIT	02/02/2010	27.70		
		SI50260	PROPANE FUEL	02/08/2010	9.25		
Total 1003					47.16	.00	
1009	B & B Plumbing, Inc	30060	Area Drain	10/15/2009	90.60		
		30830	PIPE AND PIPE FITTINGS	01/21/2010	1,551.85		
		30897	REPIARED TOILET	01/29/2010	116.95		
		30905	ROTO DRAIN/SR CENTER	01/29/2010	242.50		
Total 1009					2,001.90	.00	
1018	Valley Lumber	37152	EYE BOLT	01/25/2010	3.92		
		37214	TRash can	01/26/2010	59.97		
		37266	CONSTRUCTION FIR	01/27/2010	4.91		
		37478	GAS CANs	02/02/2010	28.97		
		37550	GRAFFITI REMOVER	02/04/2010	9.99		
		37564	CHAIN	02/04/2010	20.41		
		37617	Welded hoe	02/05/2010	16.99		
Total 1018					145.16	.00	
1020	Carter & Sands, P.C.	02022010	PROSECUTER/COURTS	02/02/2010	4,791.66		
Total 1020					4,791.66	.00	
1022	Central Distributing Co	823157	CLEANING PRODUCTS/SR CENTER	02/03/2010	375.59		
		823165	ICE MELT	02/03/2010	179.90		
Total 1022					555.49	.00	
1055	Columbine Ford, Inc	98061	SEAL,	01/28/2010	29.32		
Total 1055					29.32	.00	
1083	Youth Zone	123109	ASSESS & RECOM	12/31/2009	465.00		
Total 1083					465.00	.00	
1087	Grainger	9157864647	SUMP PUMP	01/12/2010	173.93		
Total 1087					173.93	.00	
1093	Honeywell Inc.	3468053	MECHANICAL MAINT 2010 JAN - MAR	12/02/2009	1,342.00		
Total 1093					1,342.00	.00	
1100	Leavenworth & Karp, P.c.	01312010	LEGAL FEES/non planning	01/31/2010	8,109.44		
			LEGAL FEES/planning		1,458.00		
			LEGAL FEES/WATER&WATER RIGHTS		3,177.00		
			LEGAL FEES/FARM ANNEX		76.75		
			LEGAL FEES/CREEKSIDE		43.00		
			LEGAL FEES/TRAPPERS ANNEX		107.50		
			LEGAL FEES/QUEENS CROWN		258.00		
			LEGAL FEES/SUMMIT		43.00		
			LEGAL FEES/SEWER FUND		273.00		
			LEGAL FEES/WILLIAMS WATERSHEP F		710.89		
			LEGAL FEES/Mamm Creek Water Permit		43.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
			LEGAL FEES/LAFARGE WATERSHED P		43.00		
			LEGAL FEES/BLACK DIAMOND WATER		236.50		
			LEGAL FEES/Beaver Creek Gas Pipeline		43.00		
			LEGAL FEES/BILL BARRETT CORP		2,879.50		
			LEGAL FEES/GARFIELD COUNTY		95.00		
			LEGAL FEES/AIRPORT BUSINESS PARI		171.00		
			LEGAL FEES/Runway expansion AIP 17		399.00		
			LEGAL FEES/UMPTRA		475.00		
			LEGAL FEES/PARKS & REC		1,482.00		
			LEGAL FEES/TEEPEE WATERSHED		43.00		
			LEGAL FEES/CREEKSIDE		.00		
Total 1100					20,166.58	.00	
1105	Meadow Gold Dairies	50202398	DAIRY PRODUCTS/SENIOR CTR	01/28/2010	68.30		
		50202456	DAIRY PRODUCTS/SENIOR CTR	02/04/2010	60.70		
Total 1105					129.00	.00	
1110	Napa Auto Parts	078635	WING NUTS	01/14/2010	5.76		
		079403	ADAPTER PLUG	01/20/2010	11.54		
		079542	OIL FILTER	01/20/2010	18.88		
		079617	AIRCHUCK	01/21/2010	61.99		
		079627	HORN, WIPER BLADES	01/21/2010	34.45		
		080188	COUPLER	01/25/2010	10.58		
		080763	TUBE	01/28/2010	15.00		
		080810	SPARK PLUG	01/28/2010	5.85		
		080972	Blk ct	01/29/2010	111.42		
		081002	Blk ct	01/29/2010	9.99		
		081402	LICENSE LAMP	02/01/2010	6.57		
		081496	Wiper blades	02/02/2010	16.18		
		081606	Blk ct	02/02/2010	29.97		
		081748	ARM ALL	02/03/2010	17.13		
		081760	CAP SCREW	02/03/2010	26.12		
		082011	AIR hose	02/04/2010	198.81		
		082020	HEX NIPPLE	02/04/2010	13.45		
Total 1110					593.69	.00	
1118	Parts House	S436459	Blower motor	01/22/2010	73.37		
		S436501	Silicone	01/25/2010	2.99		
		S436531	Pitman arm	01/26/2010	47.99		
		S436661	AIR FIL/0522	01/29/2010	19.79		
		S436741	BATTERY	02/01/2010	128.65		
Total 1118					272.79	.00	
1132	Rifle Lock & Safe	29558	KEYS	01/27/2010	11.00		
Total 1132					11.00	.00	
1138	Schmueser/Gordon/Meyer, Inc	142/220B	PHASE 220B/trapper hollow	01/29/2010	310.00		
		142/299	PHASE 299	01/29/2010	5,396.25		
		142/410	PHASE 410	01/29/2010	22.50		
		142/417	PHASE 417/centennial park/po 75	01/29/2010	1,845.00		
		142/427B	PHASE 427B	01/29/2010	2,993.65		
		142/427G	PHASE 427G	01/29/2010	313.75		
		142/436	PHASE 436	01/29/2010	1,011.25		
		142/453	PHASE 453	01/29/2010	620.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		142-001	PHASE 001	01/29/2010	1,042.50		
		99055F-2-2	DESIGN OF ENERGY INNOVATION TO S	01/21/2010	4,572.50		
Total 1138					18,127.40	.00	
1188	Jean's Printing	100221	UTILITY BILL FLYER	01/19/2010	113.81		
			UTILITY BILL FLYER		113.82		
		100313	BOOK OF ACCOMPLISHMENTS	01/27/2010	137.84		
Total 1188					365.47	.00	
1191	Lewan & Associates, Inc	638964	B&W METER	01/22/2010	90.23		
		640279	B&W METER/PD	01/26/2010	119.37		
		641036	B&W METER	01/27/2010	68.26		
Total 1191					277.86	.00	
1258	Hach Company	6563386	LAB SUPPLIES/WATER	01/13/2010	713.20		
		6575262	PHOSPHORUS	01/21/2010	52.64		
		6577192	iNCUBATOR	01/22/2010	2,319.95		
Total 1258					3,085.79	.00	
1277	Colo Assoc Polygraph Examiners	895955	membership dues	01/31/2010	50.00		
Total 1277					50.00	.00	
1339	Grand Junction Pipe & Supply	C2313159	extension stem	01/18/2010	55.00		
Total 1339					55.00	.00	
1443	Orkin Pest Control	020110	ANNUAL PEST CONTROL/SR CENTER	02/01/2010	675.00		
Total 1443					675.00	.00	
1447	Gempler's Inc.	1014801022	RESPIRATOR	01/15/2010	67.45		
Total 1447					67.45	.00	
1673	Miller, John	04252006++	Reissue check #31655	04/25/2006	11.16 -		
			Reissue check #31655		22.49 -		
Total 1673					33.65 -	.00	
1692	A-1 Traffic Control	25449	CONSTRUCTION SIGN	11/30/2009	540.00		
Total 1692					540.00	.00	
1734	United Companies	738072	ROAD BASE	01/23/2010	391.00		
Total 1734					391.00	.00	
1768	Faris Machinery Company	G19297	Flange cartridge	01/15/2010	195.97		
		G19318	A/C FILTER,	01/21/2010	104.26		
		G19326	BELT conveyor	01/26/2010	816.90		
Total 1768					1,117.13	.00	
1815	D & M Wire Rope, Inc.	199727	BEAVER HW BAR SCREEN HOIST	01/26/2010	3,004.68		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1815					3,004.68	.00	
1830	Grand Valley Foods	105818	FOOD PRODUCT/SR CENTER	01/29/2010	752.57		
		105935	FOOD PRODUCT/SR CENTER	02/05/2010	881.40		
Total 1830					1,633.97	.00	
1990	Bookcliff Survey Services, Inc	6798	Construction staking of Centennial Park	01/28/2010	891.87		
Total 1990					891.87	.00	
2021	Gmco Corporation	24818	Rapid Thaw	01/20/2010	4,461.08		
Total 2021					4,461.08	.00	
2149	Dell Marketing L.p.	XDKNNTFJ1	OPTIPLEX/pD BOOKING	12/28/2009	1,671.00		
Total 2149					1,671.00	.00	
2208	Amerigas	613-258703A	PROPANE/WATER	01/13/2010	579.81		
		613-258704A	PROPANE/CE	01/13/2010	202.45		
		613-258705A	PROPANE	01/13/2010	170.93		
		613-258882A	PROPANE/WATER	01/15/2010	882.20		
		613-259313A	PROPANE/WATER	01/25/2010	399.87		
Total 2208					2,235.26	.00	
2224	Johnson, Holscher & Company Pc	01292010	2009 F/S Audit Progress Billing	01/29/2010	3,000.00		
Total 2224					3,000.00	.00	
2235	Acme Alarm Company Inc	5426	annual test & inspection	01/18/2010	321.48		
Total 2235					321.48	.00	
2573	Mountain West Office Products	237765I	LABEL	01/07/2010	4.48		
			LABEL		4.48		
			LABEL		4.48		
		238501I	LASER LABELS	01/20/2010	25.24		
		238502I	LABEL	01/20/2010	25.24		
		238865I	STAPLER	01/27/2010	20.32		
		238891	STAPLER	02/01/2010	21.79		
		238924I	OFFICE SUPPLIES	01/27/2010	66.75		
			OFFICE SUPPLIES		66.75		
			OFFICE SUPPLIES		66.73		
		239061I	OFFICE SUPPLIES	01/29/2010	8.59		
Total 2573					314.85	.00	
2690	Down Valley Septic & Drain LLC	JAN00003	20 YD ROLL OFF/CE	01/31/2010	200.00		
Total 2690					200.00	.00	
2803	ALL TEMP SERVICES	22983GTR	Shelving units	01/29/2010	2,094.36		
Total 2803					2,094.36	.00	
2846	Colo Mtn News Media	4415781	TEXT AMENDMENT	01/07/2010	12.14		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		4434459	LANDSCAPE ARCHITECTS	12/24/2009	41.40		
		4449259	ORD 38	01/07/2010	63.25		
		4460591	Lost and found	01/28/2010	200.20		
		4491941	REC ROUND UP	01/07/2010	129.90		
		4514689	Rct WILLIAMS ENERGY	01/14/2010	8.60		
		4517390	REC ROUND UP	01/25/2010	129.90		
		4637734	GPI PUBLIC MEETING	02/08/2010	15.18		
Total 2846					600.57	.00	
2940	Face-n-space Silkscreening	3268	jackets	01/28/2010	38.00		
Total 2940					38.00	.00	
3035	Rocky Mountain Supply Co.	10522	5/8 gb	01/11/2010	360.56		
		10526	tooth std	01/15/2010	49.50		
		10536	tooth	01/22/2010	165.35		
		10539	SNOW EDGE/STREETS	01/22/2010	305.61		
Total 3035					881.02	.00	
3083	ALSCO	LGRA804072	work shirts and pants	01/26/2010	21.89		
		LGRA807211	work shirts and pants	02/02/2010	21.89		
Total 3083					43.78	.00	
3285	Johnson-Carter Architects, PC	0805B-2	HISTORIC STRUCTURE ASSESSMENT	01/05/2010	3,980.88		
Total 3285					3,980.88	.00	
3347	V.i.p. Services	28030	TRASH PICKUP/DDA	01/01/2010	140.00		
Total 3347					140.00	.00	
3389	Sandy's Office Supply Inc	8277 1/31/10	office supplies	01/31/2010	470.46		
Total 3389					470.46	.00	
3446	Staples Business Advantage	8014361492	OFFICE SUPPLIES	01/02/2010	21.47		
		8014435062	CALENDAR	01/09/2010	117.50		
Total 3446					138.97	.00	
3456	Advanced Auto & Truck Repair I	000025535	REPAIR/0666	01/19/2010	694.38		
Total 3456					694.38	.00	
3972	Hier, John	02/10/10	Contract - Mileage allowance	02/10/2010	200.00		
Total 3972					200.00	.00	
4055	UPS/United Parcel Service	0Y2097W040	SHIPPING CHARGES/WATER	01/23/2010	14.71		
Total 4055					14.71	.00	
4184	Winston Associates Inc	31397	PO 31551 COMPREHENSIVE PLAN	12/31/2009	1,282.50		
		31398	PO 31954 GATES FOUNDATION GRANT	12/31/2009	1,277.50		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 4184					2,560.00	.00	
4207	Radio Shack	10122883	Digital wall clogk	02/01/2010	20.96		
Total 4207					20.96	.00	
4287	Medco Supply Company	41132951	FIRST AID KIT	01/15/2010	487.60		
Total 4287					487.60	.00	
4345	Helen Artist-Rogers/HR Design	02102010	DDA MANAGEMENT	02/10/2010	198.81		
Total 4345					198.81	.00	
4406	Rifle Creek Stone Inc	2635 & 22637	ROAD BASE	01/15/2010	743.59		
Total 4406					743.59	.00	
4602	Anytime Sewer & Drain Company	328028	CAMERA LINE/ east ave between 4th & 5t	01/20/2010	285.00		
Total 4602					285.00	.00	
4630	Kirkman, Ula	36	PERFORMANCE/SR CENTER	02/02/2010	75.00		
Total 4630					75.00	.00	
4701	Tri County Fire Protection	55798	GRAHAM ANNUAL FIRE INSPECTION/M	01/19/2010	301.00		
Total 4701					301.00	.00	
4771	Walker Jan	8	PERFORMANCE/SR CENTER	01/28/2010	40.00		
		9	PERFORMANCE/SR CENTER	02/03/2010	40.00		
Total 4771					80.00	.00	
4879	Cardiff Cleaning Services	3728	CLEANING JUSTICE CENTER	01/15/2010	4,175.00		
Total 4879					4,175.00	.00	
4926	Ge Capital	53332975	SHARP COPIERS/ FINANCE	01/17/2010	216.47		
			SHARP COPIERS/PD		359.22		
Total 4926					575.69	.00	
4963	Intellipay Inc	67813	Intellipay 12/09	01/27/2010	1,036.25		
		6791	transaction fee	01/27/2010	79.79		
			ANNUAL FEE		650.00		
Total 4963					1,766.04	.00	
5181	FRED'S HARDWARE	10357/2	Spreader	01/09/2010	9.02		
		10389/2	blade scraper	01/12/2010	7.90		
		10413/2	GIOVES	01/13/2010	8.78		
		10433/2	FASTNER MISC	01/14/2010	15.70		
		10435/2	air line couplings	01/14/2010	18.02		
		10437/2	toGGLER SOLID ANCHOR	01/14/2010	7.98		
		10469/2	FASTNER MISC	01/18/2010	36.63		
		10471/2	FASTNER MISC	01/18/2010	11.23		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		10480/2	Parts	01/18/2010	73.12		
		10499/2	Zinc Mender/Blade	01/20/2010	22.41		
		10500/2	FASTNER MISC	01/20/2010	23.98		
		10514/2	titnm nitride	01/21/2010	4.34		
		10517/2	tape	01/21/2010	9.58		
		10523/2	Floodlight	01/21/2010	3.49		
		10526/2	FASTNER MISC	01/22/2010	110.59		
		10531/2	Elbow	01/22/2010	27.90		
		10562/2	air line couplings	01/25/2010	24.48		
		10565/2	air line couplings	01/25/2010	13.98 -		
		10593/2	Galv malleable coupling	01/27/2010	4.77		
Total 5181					405.94	.00	
5253	FASTENAL	CORIF29034	BELT	01/04/2010	20.84		
Total 5253					20.84	.00	
5277	Transwest	4200290011	FILTER	01/29/2010	141.09		
Total 5277					141.09	.00	
5368	Mountain Restroom, Inc.	7707	portable restrooms wtp	01/23/2010	95.00		
Total 5368					95.00	.00	
5426	Sonny Conley	2012010	employee assistance program	02/01/2010	262.50		
Total 5426					262.50	.00	
5455	Sew Right Creations & Machine	02012010	HEM PANTS FOR PD/MEISNER	02/01/2010	37.50		
Total 5455					37.50	.00	
5503	JAY-MAX SALES	185165	CABLE TIE	01/05/2010	36.08		
		185231	KLEENEX	01/18/2010	46.55		
		185232	gLOVES	01/18/2010	146.92		
		185353	NUT, BOLTS, WASHERS	01/21/2010	35.75		
Total 5503					265.30	.00	
5600	BIG IRON TIRE SERVICE LLC	7693	REPAIR/0532	01/21/2010	233.50		
Total 5600					233.50	.00	
5613	SunEdison, LLC/pump station	71002003075	PUMP STATION #1	02/01/2010	2,443.76		
Total 5613					2,443.76	.00	
5648	REDI SERVICES, INC	0020061	PORTABLE RESTROOMS	01/19/2010	50.00		
Total 5648					50.00	.00	
5667	Office World, Inc.	34266	Office Supplies	01/28/2010	126.81		
Total 5667					126.81	.00	
5680	Malcolm Pirnie, Inc.	1001	Design - Rifle Wtr Plant	01/27/2010	19,420.00		
			PILOT TESTING FOR WATER PURIFICA		3,450.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
			Evaluation of Site 2 and bringing BC Wate		1,250.00		
Total 5680					24,120.00	.00	
5752	Accutest Mountain States	D1-6539	WATER TESTING	01/19/2010	218.00		
		D1-6888	WATER TESTING	02/02/2010	274.00		
Total 5752					492.00	.00	
5810	HARRINGTON INDUSTRIAL PLAST	00893487	PIPE & PIPE FITTINGS	01/20/2010	213.75		
Total 5810					213.75	.00	
5821	ENVIRO-CHEM	6689	TESTING/WWTP	01/21/2010	1,462.82		
Total 5821					1,462.82	.00	
5827	MWH Laboratories	L0020401	@SPMELOW	01/31/2010	250.00		
		L0021254	Algae Enumberation	02/09/2010	350.00		
		L0021269	Algae Enumberation	02/09/2010	175.00		
		L0021687	spmelow	02/09/2010	250.00		
Total 5827					1,025.00	.00	
5846	Mesa County Health Department	246-10	Water Testing	01/19/2010	20.00		
		247-10	Water Testing	01/19/2010	20.00		
		248.10	Water Testing	01/19/2010	20.00		
		249-10	Water Testing	01/19/2010	20.00		
		250-10	Water Testing	01/19/2010	20.00		
Total 5846					100.00	.00	
5898	Midnight Sun Events	138	Deposit for fireworks	01/30/2010	2,000.00		
		139	Deposit for fireworks	02/01/2010	5,000.00		
Total 5898					7,000.00	.00	
5899	King Homes LLC	02022010	Regional Drainage Agreement Escrow Rei	02/02/2010	9,794.40		
Total 5899					9,794.40	.00	
5906	All About Printers	011510-20	toner cartridge	01/15/2010	75.34		
			toner cartridge		75.33		
			toner cartridge		75.33		
Total 5906					226.00	.00	
5907	ASPEN VALLEY HARLEY-DAVIDOI	186060	BELT	01/07/2010	59.17		
Total 5907					59.17	.00	
5908	WALTERS, DENNIS PC	10000	PROFESSIONAL SERVIES	02/03/2010	286.00		
Total 5908					286.00	.00	
5909	5 Star CDL Academy, Inc	021005-2	CDL EXAM	02/05/2010	87.50		
			CDL EXAM		87.50		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 5909					175.00	.00	

Total Paid: -
Total Unpaid: 142,779.52

Grand Total: 142,779.52

Dated: 2/11/10

City Finance Director: Charles Kelty

Prepaid Check Run

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
01/10	01/29/2010	45713	5453	Brody Babcock	1262010	1	210-4512-400-610		48.50
01/10	01/29/2010	45714	1819	Cccma	12910	1	100-4132-400-580		170.00
01/10	01/29/2010	45715	1074	Garfield County Clerk	12510	1	100-4191-400-610		21.00
01/10	01/29/2010	45716	3015	Kroger/King Sooper Cust Charge	038250	1	100-4514-400-630		5.99
					097455	1	100-4514-400-630		41.70
Total 45716									47.69
01/10	01/29/2010	45717	1106	Micro Plastics Inc	SIGN 2009-27	1	100-204-000		80.00
					SIGN 2009-31	1	100-204-000		80.00
Total 45717									160.00
01/10	01/29/2010	45718	1788	National Recreation & Park	112967	1	210-4512-400-510		865.00
01/10	01/29/2010	45719	4498	Persigo Wwtp	01292010	1	320-4325-400-580		97.50
					01292010	2	310-4331-400-580		97.50
Total 45719									195.00
01/10	01/29/2010	45720	4240	Platinum Plus For Business	KELTY 1/10	1	100-4151-400-580		38.79
01/10	01/29/2010	45722	4240	Platinum Plus For Business	MEISNER 1/1	1	100-4210-400-580		524.41
01/10	01/29/2010	45723	4240	Platinum Plus For Business	BRAATEN 1/1	1	100-4135-400-580		35.43
01/10	01/29/2010	45724	4240	Platinum Plus For Business	BROUNAGH	1	100-4111-400-580		264.17
01/10	01/29/2010	45725	4240	Platinum Plus For Business	SIMS 1/10	1	204-4650-400-580		123.18
					SIMS 1/10	2	100-4132-400-580		32.64
Total 45725									155.82
01/10	01/29/2010	45726	4240	Platinum Plus For Business	HAMILTON 1/	1	100-4317-400-580		18.19
01/10	01/29/2010	45727	4306	Seastone, Jeff	012510	1	210-202-008		9.50
01/10	01/29/2010	45728	4967	Touch Tone Communications	9406252121 1	1	100-4114-400-530		4.76
					9406252121 1	2	100-4121-400-530		6.35
					9406252121 1	3	100-4132-400-530		7.94
					9406252121 1	4	100-4151-400-530		15.87
					9406252121 1	5	100-4191-400-530		15.87
					9406252121 1	6	100-4199-400-530		6.35
					9406252121 1	7	100-4240-400-530		9.53
					9406252121 1	8	100-4317-400-530		11.11
					9406252121 1	9	210-4512-400-530		22.22
					9406252121 1	10	100-4215-400-530		53.97
					9406252121 1	11	310-4331-400-530		2.38
					9406252121 1	12	320-4325-400-530		2.38
					9406252121 1	13	210-4521-400-530		12.70
					9406252121 1	14	100-4192-400-530		6.35
					9406252121 1	15	310-4331-400-530		6.35
					9406252121 1	16	320-4325-400-530		6.35
					9406252121 1	17	100-4310-400-530		15.87
Total 45728									206.35
01/10	01/29/2010	45729	2960	Walmart Community	020424	1	100-4514-400-630		136.13
					022624	1	320-4325-400-610		152.27
					025369	1	100-4199-400-610		72.92
					028279	1	100-4310-400-610		41.02

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount	
Total 45729									402.34	
01/10	01/29/2010	45730	5622	WESTERN SLOPE ICE, LLC	SIGN 2009-25	1	100-204-000		80.00	
01/10	01/29/2010	45731	5897	WHITE, JOHN	BP 8494/8495	1	100-005-120		113.55	
01/10	01/29/2010	45732	4240	Platinum Plus For Business	STEVENS 1/1	1	320-4325-400-610		141.50	
01/10	01/29/2010	45733	4240	Platinum Plus For Business	STEWART 1/	1	100-4210-400-580		215.30	
02/10	02/01/2010	45734	4121	Cebt	02012010	1	100-202-007		69,050.51	
					02012010	2	210-202-007		11,141.71	
					02012010	3	310-202-007		12,080.79	
					02012010	4	320-202-007		3,068.99	
					02012010	5	330-202-007		941.22	
					02012010	6	610-202-007		1,479.79	
Total 45734									97,763.01	
01/10	01/29/2010	129100021	5034	WELLS FARGO BANK NA	1292010	1	320-4325-400-870		345,216.00	M
					1292010	2	320-4325-400-871		330,658.55	
Total 129100021									675,874.55	
01/10	01/29/2010	129100022	1114	Wells Fargo Bank West	1292010	1	310-4331-400-871		2,059.77	M
					1292010	2	310-4331-400-870		6,666.66	
Total 129100022									8,726.43	
01/10	01/29/2010	129100023	3858	Wells Fargo Bank Mn Na	1292010	1	310-4333-400-870		5,416.67	M
					1292010	2	310-4333-400-871		3,746.25	
Total 129100023									9,162.92	
Totals:									795,239.45	

Dated: 2/1/10

Accounts Payable :

Finance Director :

Prepaid Check Run 2/5/10

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
02/10	02/05/2010	45846	5709	ALTMAN, MICHAEL	02032010	1	100-4311-400-580		14.00
02/10	02/05/2010	45847	5843	BOREN, CASEY	1/27/10	1	310-4331-400-580		85.00
02/10	02/05/2010	45848	3982	Cruise Control	2032010	1	100-4800-400-887		40.00
02/10	02/05/2010	45849	5902	Garfield County Public Library	02042010	1	100-3000-341-004		500.00
02/10	02/05/2010	45850	1204	George, Marie	01252010	1	100-4514-400-610		18.98
02/10	02/05/2010	45851	5901	Glenwood Springs Water System	002054	1	100-3000-378-001		101.67
02/10	02/05/2010	45852	5740	Hubbard Gulch Development, LLC	2642.35	1	201-4313-400-735		2,642.35
02/10	02/05/2010	45853	5325	KIEWIT WESTERN CO	1498103	1	001-004-175		309.40
02/10	02/05/2010	45854	3015	Kroger/King Sooper Cust Charge	056068	1	100-4514-400-630		51.51
					080828	1	100-4210-400-580		18.96
					091531	1	100-4514-400-630		29.78
Total 45854									100.25
02/10	02/05/2010	45855	3960	Lowe's Home Improvement Wareho	S1905SH3	1	100-4194-400-610		55.92
02/10	02/05/2010	45856	5904	McCleary, Tod	02042010	1	320-4325-400-580		634.84
02/10	02/05/2010	45857	1673	Miller, John	31665	1	100-4210-400-580		11.16
					31665	2	610-4196-400-626		22.49
Total 45857									33.65
02/10	02/05/2010	45858	5905	Prentiss, Jake	020310	1	320-4325-400-580		347.61
02/10	02/05/2010	45859	2830	Qwest	625-1636 1/1C	1	210-4521-400-530		54.72
					625-3180 1/1C	1	100-4210-400-530		44.05
					625-3712 1/1C	1	100-4210-400-530		61.91
					625-3798 1/1C	1	210-4521-400-530		51.25
					625-3957 1/1C	1	100-4310-400-530		53.22
					625-4620 1/1C	1	320-4325-400-530		72.13
					625-4622 1/1C	1	320-4325-400-530		63.35
					625-4960 1/1C	1	100-4210-400-530		135.61
					625-7330 1/1C	1	100-4114-400-530		8.93
					625-7330 1/1C	2	100-4121-400-530		11.91
					625-7330 1/1C	3	100-4132-400-530		14.88
					625-7330 1/1C	4	100-4151-400-530		29.77
					625-7330 1/1C	5	100-4191-400-530		29.77
					625-7330 1/1C	6	100-4199-400-530		11.91
					625-7330 1/1C	7	100-4240-400-530		17.86
					625-7330 1/1C	8	100-4317-400-530		20.84
					625-7330 1/1C	9	210-4512-400-530		41.67
					625-7330 1/1C	10	100-4215-400-530		101.21
					625-7330 1/1C	11	310-4331-400-530		4.47
					625-7330 1/1C	12	320-4325-400-530		4.47
					625-7330 1/1C	13	210-4521-400-530		23.81
					625-7330 1/1C	14	100-4192-400-530		11.90
					625-7330 1/1C	15	310-4331-400-530		11.90
					625-7330 1/1C	16	320-4325-400-530		11.90
					625-7330 1/1C	17	100-4310-400-530		29.77
					625-8808 1/1C	1	100-4414-400-530		88.81
					625-8929 1/1C	1	210-4521-400-530		89.84
					625-9179 1/1C	1	100-4151-400-530		88.98
Total 45859									1,190.84
02/10	02/05/2010	45860	1796	Sears	03141901957:	1	100-4210-400-641		399.99
02/10	02/05/2010	45861	5211	STAPLES	548758001	1	100-4210-400-610		104.97
					693836001	1	100-4210-400-610		230.54

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount	
Total 45861									335.51	
02/10	02/05/2010	45862	5470	TAYLOR, DREW	020110	1	100-4310-400-610		100.00	
02/10	02/05/2010	45863		Information Only Check	.00		100-201-000			V
02/10	02/05/2010	45864	1004	Verizon Wireless, Bellevue	0826079288	1	100-4311-400-530		18.65 -	
					0826079288	2	310-4331-400-530		44.29 -	
					0826079288	3	310-4331-400-530		77.16 -	
					0826079288	4	320-4325-400-530		66.81 -	
					0826079288	5	100-4210-400-530		18.27 -	
					0826079288	6	100-4132-400-530		13.39 -	
					0826079288	7	100-4191-400-530		21.51 -	
					0826079288	8	100-4317-400-530		49.37 -	
					0826079288	9	100-4240-400-530		47.11 -	
					0826079288	10	100-4192-400-530		86.05 -	
					0826079288	11	310-4331-400-530		11.28 -	
					0826079288	12	320-4325-400-530		11.28 -	
					0826079288	13	100-4199-400-530		14.74 -	
					0826079288	14	100-4111-400-530		13.38 -	
					0826079288	15	100-4135-400-530		21.51 -	
					0826079288	16	100-4514-400-530		13.38 -	
					0835181856	1	100-4414-400-530		30.18	
					0835181856	2	100-4240-400-530		65.77	
					0835181856	3	100-4422-400-530		14.90	
					0835181856	4	100-4199-400-530		14.82	
					0835181856	5	100-4194-400-530		11.60	
					0835181856	6	100-4132-400-530		13.37	
					0835181856	7	100-4311-400-530		116.87	
					0835181856	8	100-4135-400-530		21.49	
					0835181856	9	100-4192-400-530		61.90	
					0835181856	10	100-4111-400-530		13.76	
					0835181856	11	210-4521-400-530		83.10	
					0835181856	12	210-4521-400-530		21.59	
					0835181856	13	100-4210-400-530		562.60	
					0835181856	14	100-4317-400-530		39.11	
					0835181856	15	100-4422-400-530		103.68	
					0835181856	16	330-4320-400-530		15.46	
					0835181856	17	100-4514-400-530		13.36	
					0835181856	18	100-4310-400-530		83.53	
					0835181856	19	310-4331-400-530		104.63	
					0835181856	20	320-4325-400-530		111.39	
					0835181856	21	100-4414-400-530		45.26	
					0835181856	22	100-4240-400-530		98.65	
					0835181856	23	100-4194-400-530		22.34	
					0835181856	24	100-4199-400-530		22.23	
					0835181856	25	100-4194-400-530		17.40	
					0835181856	26	100-4132-400-530		20.06	
					0835181856	27	100-4311-400-530		175.30	
					0835181856	28	100-4135-400-530		32.24	
					0835181856	29	100-4192-400-530		92.86	
					0835181856	30	100-4111-400-530		20.63	
					0835181856	31	210-4521-400-530		124.66	
					0835181856	32	100-4191-400-530		32.39	
					0835181856	33	100-4210-400-530		843.89	
					0835181856	34	100-4317-400-530		58.66	
					0835181856	35	100-4422-400-530		155.53	
					0835181856	36	330-4320-400-530		23.19	

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount	
					0835181856	37	100-4514-400-530		20.05	
					0835181856	38	100-4310-400-530		125.30	
					0835181856	39	310-4331-400-530		156.94	
					0835181856	40	320-4325-400-530		167.08	
	Total 45864								3,229.59	
02/10	02/05/2010	45865	2960	Walmart Community	021788	1	320-4325-400-641		168.00	
					025678	1	100-4514-400-630		8.64	
					025678	2	100-4514-400-610		12.20	
	Total 45865								188.84	
02/10	02/05/2010	45866	5903	Wyndgarden, Barbara	330102	1	001-004-175		59.20	
02/10	02/05/2010	45867		Information Only Check	.00		100-201-000			V
02/10	02/05/2010	45868	1120	Xcel Energy Inc	224097592	1	100-4310-400-410		14,964.08	
					224962020	1	210-4513-400-410		63.20	
					224962020	2	210-4513-400-410		22.24	
					224962020	3	210-4513-400-410		22.24	
					224962020	4	310-4331-400-410		21.60	
					224962020	5	310-4331-400-410		1,283.15	
					224962020	6	310-4331-400-410		2,228.56	
					224962020	7	320-4325-400-410		995.07 -	
					224962020	8	310-4331-400-410		1,491.64	
					224962020	9	100-4310-400-410		10.57	
					224962020	10	100-4422-400-410		66.33	
					224962020	11	320-4325-400-410		3,907.33	
					224962020	12	210-4521-400-410		1,320.54	
					224962020	13	100-4310-400-410		25.46	
					224962020	14	210-4521-400-410		16.50	
					224962020	15	100-4310-400-410		18.74	
					224962020	16	100-4422-400-410		10.31	
					224962020	17	310-4331-400-410		137.69	
					224962020	18	210-4521-400-410		43.78	
					224962020	19	210-4521-400-410		246.93	
					224962020	20	310-4331-400-410		11.19	
					224962020	21	320-4325-400-410		392.92	
					224962020	22	100-4310-400-410		28.00	
					224962020	23	210-4521-400-410		40.28	
					224962020	25	210-4521-400-410		10.22	
					224962020	26	100-4414-400-410		188.30	
					224962020	27	210-4521-400-410		27.53	
					224962020	28	100-4310-400-410		10.04	
					224962020	29	310-4331-400-410		480.60	
					224962020	30	210-4513-400-410		21.94	
					224962020	31	100-4194-400-410		2,813.85	
					224962020	32	210-4521-400-410		11.68	
					224962020	33	100-4310-400-410		17.95	
					224962020	34	100-4310-400-410		31.91	
					224962020	35	210-4521-400-410		371.82	
					224962020	36	310-4331-400-410		37.26	
					224962020	37	210-4521-400-410		42.89	
					224962020	38	100-4514-400-410		1,284.73	
					224962020	39	210-4521-400-410		298.83	
					224962020	40	100-4310-400-410		30.81	
					224962020	41	100-4310-400-410		1,733.68	
					224962020	42	210-4521-400-410		48.43	

M = Manual Check, V = Void Check

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					224962020	43	310-4331-400-410		12.77
					224962020	44	100-4310-400-410		623.18
					224962020	45	100-4215-400-410		3,811.73
					224962020	46	100-4310-400-410		143.13
					224962020	47	210-4521-400-410		2,830.17
					224962020	48	210-4521-400-410		169.42
					224962020	49	310-4331-400-410		162.56
					224962020	50	100-4310-400-410		131.28
					225626551	1	320-4325-400-410		3,753.79
					225626551	2	100-4310-400-410		4.27
					225626566	1	310-4331-400-410		2,024.57
	Total 45868								46,507.55
02/10	02/05/2010	45869	5053	Rifle Economic Development Cor	13	3	210-4512-400-510		2,000.00
	Totals:								58,895.19

Dated: 2/9/10

Accounts Payable

Finance Director: Charlie Kelly

DDA

DOWNTOWN DEVELOPMENT AUTHORITY
202 Railroad Avenue - P.O. Box 1908 - Rifle, CO 81650
Phone (970) 625-2121

February 11, 2010

Rifle City Council
City of Rifle
P.O. Box 1908
Rifle, CO 81650

RE: Museum Wall Mural Restoration

Dear Mayor Lambert and City Council Members:

The Downtown Development Authority, on February 3rd, voted unanimously to contribute $10,000 towards the restoration of the Museum Wall Mural, located next to the DDA parking lot on E. 4th St. The wall was resealed a few years ago, but now the detailed areas need a more aggressive approach.

The DDA vote was contingent upon the Visitor Improvement Fund Board (VIF) approval of matching the $10,000 from the DDA. The VIF board voted to do so on February 10, 2010.

The original artist, Nini Shroyer, from Craig, Colorado, will be restoring her work and is able to start in April, when weather permits. Her estimate is $19,845.46.

We would like your approval of these expenditures as we believe the mural is an asset to the downtown and certainly helps in the beatification of the downtown area.

Thank you for your consideration and should you have any questions, please contact me.

Sincerely,

Helen Rogers

Helen Rogers
DDA Project Manager

PUBLIC WORKS **INTEROFFICE MEMO**

TO: John Hier, City Manager

FROM: Aleks Briedis, Recreation Director
Dick Deussen, P.E., City Engineer

DATE: February 10, 2010

RE: Award of Construction Contract for Rifle Creek Trail Phase 2

Please ask City Council to approve the award of a construction contract for the Rifle Creek Trail Phase 2 in the amount of $213,358.50, after eliminating the 2 inch conduit and including Alternate A, to Johnson Construction Co. Funds for this work are included in the 2010 Parks Capital Fund Budget (210-4523-400-751) in the amount of $549,560. Alternate A includes two 4 inch conduits along the trail for future lighting and fiber optic cable. Bids include a minor contract revision amount of $25,000. Of the total amount, grants from GOCO and the Conservation Trust fund will pay for a majority of the cost. Easements have been obtained for the trail from adjacent property owners.

There were 12 bids received as shown on the attached bid tabulation. All bidders, except one, were for the Western Slope. The second bidder was 4.7% higher than the low bid and the third bidder was 4.7% higher than the second bidder. We believe the bids are representative of the work to be performed. The engineers estimate was $503,087.96. SGM has reviewed the bids and also recommends award.

The concrete trail is from 16th Street along Rifle Creek to City Market, a distance of about 1000 feet. A concrete block wall with handrail is included for about 600 feet of the length. The contract time is 75 days after the Notice to Proceed has been issued. City staff will provide construction inspection.

Please call if you have questions.

Attachment:

CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
970-625-2121 • WWW.RIFLECO.ORG

BID TABULATION / February 8, 2010

City of Rifle, Colorado

Rifle Creek Trail Phase 2

Public Works File # 851

				Engineer Est		GH Daniels		Aspen Digger		Johnson		Lyon		ECI		Kuersten	
Pay Item	Description	Unit	Est. Qty.	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid
1	Mobilization	LS	1	$25,000.00	$25,000.00	$18,255.00	$18,255.00	$2,000.00	$2,000.00	$8,941.00	$8,941.00	$20,000.00	$20,000.00	$10,300.00	$10,300.00	$20,000.00	$20,000.00
2	Traffic Control	LS	1	$2,500.00	$2,500.00	$1,800.00	$1,800.00	$19,400.00	$19,400.00	$1,500.00	$1,500.00	$1,400.00	$1,400.00	$7,900.00	$7,900.00	$5,000.00	$5,000.00
3	Construction Survey	LS	1	$15,000.00	$15,000.00	$2,675.00	$2,675.00	$5,750.00	$5,750.00	$4,925.00	$4,925.00	$2,400.00	$2,400.00	$4,340.00	$4,340.00	$6,900.00	$6,900.00
4	Storm Water Management	LS	1	$3,600.00	$3,600.00	$6,860.00	$6,860.00	$7,000.00	$7,000.00	$4,675.00	$4,675.00	$750.00	$750.00	$2,900.00	$2,900.00	$10,000.00	$10,000.00
5	Clearing & Grubbing	LS	1	$30,000.00	$30,000.00	$8,645.00	$8,645.00	$35,900.00	$35,900.00	$5,825.00	$5,825.00	$30,570.70	$30,570.70	$2,300.00	$2,300.00	$24,000.00	$24,000.00
6	Embankment Material	CY	650	$5.00	$3,250.00	$28.50	$18,525.00	$45.50	$29,575.00	$13.00	$8,450.00	$11.00	$7,150.00	$21.25	$13,812.50	$60.00	$39,000.00
7	AggregateBaseCourse Class 6	CY	285	$64.00	$18,240.00	$31.50	$8,977.50	$71.50	$20,377.50	$55.20	$15,732.00	$21.60	$6,156.00	$36.00	$10,260.00	$73.00	$20,805.00
8	Concrete Trail 4"	SY	825	$75.00	$61,875.00	$35.00	$28,875.00	$46.00	$37,950.00	$37.61	$31,028.25	$39.00	$32,175.00	$39.80	$32,835.00	$33.00	$27,225.00
9	Retaning Wall	SF	3576	$72.21	$258,222.96	$21.75	$77,778.00	$30.00	$107,280.00	$24.50	$87,612.00	$29.00	$103,704.00	$23.30	$83,320.80	$27.50	$98,340.00
10	Re-Vegetation	LS	1	$5,000.00	$5,000.00	$1,970.00	$1,970.00	$7,200.00	$7,200.00	$2,370.00	$2,370.00	$500.00	$500.00	$2,390.00	$2,390.00	$4,500.00	$4,500.00
11	Handrail	LF	590	$50.00	$29,500.00	*$43.50*	*$25,665.00*	$21.80	$12,862.00	$13.00	$7,670.00	$21.00	$12,390.00	$31.00	$18,290.00	$26.00	$15,340.00
12	Permanent Traffic Signs	EA	3	$200.00	$600.00	$300.00	$900.00	$250.00	$750.00	$300.00	$900.00	$150.00	$450.00	$205.00	$615.00	$280.00	$840.00
13	PVC Conduit	LF	1015	$20.00	$20,300.00	$2.50	$2,537.50	$2.00	$2,030.00	$2.75	$2,791.25	$0.42	$426.30	$3.50	$3,552.50	$1.20	$1,218.00
14	Culvert Extension	EA	2	$2,500.00	$5,000.00	$3,050.00	$6,100.00	$2,450.00	$4,900.00	$1,700.75	$3,401.50	$590.00	$1,180.00	$1,525.00	$3,050.00	$660.00	$1,320.00
15	Minor Contract Revisions	DOL	1	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
Total				Bid	$503,087.96	Bid	$234,563.00		$317,974.50	Bid	$210,821.00	Bid	$244,252.00	Bid	$220,865.80	Bid	$299,488.00
				Low Bid:	$210,821.00	LowBid:	$210,821.00	LowBid	$210,821.00	LowBid:	$210,821.00	Low Bid:	$210,821.00	LowBid:	$210,821.00	LowBid:	$210,821.00
				Difference:	-$292,266.96	Difference:	-$23,742.00	Difference:	-$107,153.50	Difference:	$0.00	Difference:	-$33,431.00	Difference:	-$10,044.80	Difference:	-$88,667.00
A	2 - 4" Conduit	LF	1015	$9.82	$9,967.30	$4.55	$4,618.25	$7.00	$7,105.00	$5.25	$5,328.75	$2.90	$2,943.50	$6.00	$6,090.00	$10.00	$10,150.00
Total					$513,055.26		$239,181.25		$325,079.50		$216,149.75		$247,195.50		$226,955.80		$309,638.00

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Note: Italicized items indicate values which have inherent discrepancies with bid documents.

EngineerEstimate: **$503090.00**

BID TABULATION / February 8, 2010

City of Rifle, Colorado

Rifle Creek Trail Phase 2

Public Works File # 851

				Engineer Estimate		Aspen Earth Moving		Heyl		Martinez		Excavation Service		Rinderle		Sorter	
Pay Item	Description	Unit	Est. Qty.	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid	Unit Price	Amount of Bid
1	Mobilization	LS	1	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$20,750.00	$20,750.00	$5,585.00	$5,585.00	$22,550.00	$22,550.00	$27,000.00	$27,000.00	$22,000.00	$22,000.00
2	Traffic Control	LS	1	$2,500.00	$2,500.00	$15,000.00	$15,000.00	$1,850.00	$1,850.00	$1,930.00	$1,930.00	$1,500.00	$1,500.00	$4,000.00	$4,000.00	$4,000.00	$4,000.00
3	Construction Survey	LS	1	$15,000.00	$15,000.00	$7,800.00	$7,800.00	$5,200.00	$5,200.00	$4,500.00	$4,500.00	$5,500.00	$5,500.00	$3,500.00	$3,500.00	$5,000.00	$5,000.00
4	Storm Water Management	LS	1	$3,600.00	$3,600.00	$3,500.00	$3,500.00	$2,750.00	$2,750.00	$2,760.00	$2,760.00	$4,500.00	$4,500.00	$4,025.00	$4,025.00	$4,000.00	$4,000.00
5	Clearing & Grubbing	LS	1	$30,000.00	$30,000.00	$10,000.00	$10,000.00	$8,500.00	$8,500.00	$5,480.00	$5,480.00	$13,640.00	$13,640.00	$4,320.00	$4,320.00	$5,100.00	$5,100.00
6	Embankment Material	CY	650	$5.00	$3,250.00	$73.40	*$47,710.00*	$30.00	$19,500.00	$14.60	$9,490.00	$31.20	$20,280.00	$46.80	$30,420.00	$25.00	$16,250.00
7	AggregateBaseCourse Class 6	CY	285	$64.00	$18,240.00	$78.00	$22,230.00	$43.00	$12,255.00	$40.40	$11,514.00	$50.00	$14,250.00	$56.40	$16,074.00	$56.00	$15,960.00
8	Concrete Trail 4"	SY	825	$75.00	$61,875.00	$45.00	$37,125.00	$29.00	$23,925.00	$28.35	$23,388.75	$56.00	$46,200.00	$94.55	$78,003.75	$95.00	$78,375.00
9	Retaning Wall	SF	3576	$72.21	$258,222.96	$30.75	$109,962.00	$28.50	$101,916.00	$32.65	$116,756.40	$36.00	$128,736.00	$27.50	$98,340.00	$33.00	$118,008.00
10	Re-Vegetation	LS	1	$5,000.00	$5,000.00	$3,000.00	$3,000.00	$2,000.00	$2,000.00	$2,720.00	$2,720.00	$2,000.00	$2,000.00	$3,500.00	$3,500.00	$2,500.00	$2,500.00
11	Handrail	LF	590	$50.00	$29,500.00	$34.20	$20,178.00	$23.50	$13,865.00	$19.25	$11,357.50	$26.00	$15,340.00	$25.22	$14,879.80	$20.00	$11,800.00
12	Permanent Traffic Signs	EA	3	$200.00	$600.00	$500.00	$1,500.00	$100.00	$300.00	$240.00	$720.00	$300.00	$900.00	$597.00	$1,791.00	$250.00	$750.00
13	PVC Conduit	LF	1015	$20.00	$20,300.00	$2.50	$2,537.50	$6.50	$6,597.50	$6.00	$6,090.00	$4.00	$4,060.00	$4.29	$4,354.35	$4.00	$4,060.00
14	Culvert Extension	EA	2	$2,500.00	$5,000.00	$500.00	$1,000.00	$1,750.00	$3,500.00	$1,975.00	$3,950.00	$2,500.00	$5,000.00	$1,210.00	$2,420.00	$1,200.00	$2,400.00
15	Minor Contract Revisions	DOL	1	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
Total				Bid	$503,087.96	Bid	$331,542.50		$247,908.50	Bid	*$231,241.65*	Bid	$309,456.00	Bid	$317,627.90	Bid	$315,203.00
				Low Bid:	$210,821.00	LowBid:	$210,821.00	LowBid	$210,821.00	LowBid:	$210,821.00	Low Bid:	$210,821.00	LowBid:	$210,821.00	LowBid	$210,821.00
				Difference:	-$292,266.96	Difference:	-$120,721.50	Difference:	-$37,087.50	Difference:	-$20,420.65	Difference:	-$98,635.00	Difference:	-$106,806.90	Difference:	-$104,382.00
A	2 - 4" Conduit	LF	1015	$9.82	$9,967.30	$8.60	$8,729.00	$10.50	$10,657.50	$9.75	$9,896.25	$10.00	$10,150.00	$7.79	$7,906.85	$10.00	$10,150.00
TOTAL					$513,055.26		$340,271.50		$258,566.00		$241,137.90		$319,606.00		$325,534.75		$325,353.00

Note: Italicized items indicate values which have inherent discrepancies with bid documents.

Engineer Estimate $503090.00

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Karp.Neu.Hanlon PC
ATTORNEYS AT LAW

Sander N. Karp
James S. Neu
Karl J. Hanlon
Michael J. Sawyer
James F. Fosnaught

Anna S Itenberg
Cassia R. Furman
Jennifer M. Smith
T. Damien Zumbrennen
Jeffrey J. Conklin

201 14TH Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602
Telephone: (970) 945-2261
Facsimile: (970) 945-7336
www.mountainlawfirm.com

James S. Neu
jsn@mountainlawfirm.com

February 10, 2010

Mayor Keith Lambert
Rifle City Council
P. O. Box 1908
Rifle, Colorado 81650

Re: February 17, 2010 City Council Meeting

Dear Mayor Lambert and Members of the Rifle City Council:

The purpose of this letter is to briefly outline the discussion we will have at the February 17, 2010 Rifle City Council Meeting.

1. Ordinance No. 1, Series of 2010 (Utility and Refuse Collection Delinquency Notice Amendments). Before you on second reading is Ordinance No. 1, Series of 2010 that updates the Rifle Municipal Code provisions related to notices for delinquent utility accounts. Staff recommended that the time period before delinquency and shut off notices are sent to customers be shortened so delinquent amounts do not become too large and burdensome. Ordinance No. 1 amends Sections 13-1-430 and 440 so that when a water and/or sewer bill remains unpaid for thirty (30) days a delinquency notice is mailed. If the bill remains unpaid at forty-five (45) days a shut off notice is posted on the door of the premises served stating that the customer has ten (10) days to pay the balance before service is suspended. In that ten (10) day period, the customer may request a hearing in writing regarding the suspension of service. This Code amendment removes the $100 minimum amount past due before a shut off notice is sent. While amending the ordinance we found that the trash service charge section in the Code contained the same language and time periods as the water and sewer notices. We therefore amended these sections to mirror the changes to the water and sewer notices since the Finance Department processes all three services together.

The delinquency and shut off notice processing fee currently assessed as authorized in Section 13-1-430 is codified in Appendix A. Council continued the second reading of this Ordinance for staff to analyze these charges and create a tiered system to address habitually delinquent customers. Following Council's direction, there is no fee assessed for the turn-on of services if it is the customer's first time that services were suspended. The second time the City will assess a $45.00 charge to turn services back on, and the third time and each time thereafter the fee will be $60.00 to deter habitual offenders. Charles obtained information from other jurisdictions that he can share with you at the meeting and these amounts are generally in line with their charges. The amendments to the Ordinance since your last meeting can be seen in the color strikeout and underlined text.

We recommend approval of Ordinance No. 1, Series of 2010, as amended, on second reading.

2. Ordinance No. 2, Series of 2010 (Commencement of Utility Service Fees). As a result of the current economic climate, there are several residential units in the City that remain partially built with no plans for their completion this year. Pursuant to the Rifle Municipal Code, utility service fees commence upon the issuance of a building permit to account for any use of the City's utilities during the construction phase. To address this issue yet remain fiscally responsible and receive payments for services utilized, staff proposes amending the Code so that utility service fees start at the issuance of a certificate of occupancy, and at that time the meters are read to record the actual use during the construction phase. That use will be billed at that City's bulk water rate which is 400% the normal rate and must be paid as a condition of receiving a C.O. With this change, the City will be compensated for services supplied and those units not utilizing the services will not have to pay.

Since first reading we confirmed that sewer service charges commence at the same time as water service charges through a reference to Section 13-1-380 in the Sewer Code. Therefore, the Code amendments in this Ordinance apply to sewer service charges, too. A few minor amendments to the Ordinance were made to clarify that sewer service charges are affected, which you can see as color red-line markings. We also confirmed that trash service charges commence at certificate of occupancy pursuant to Section 6-7-40(b) so no changes to the Code are needed regarding trash service .

We recommend approval of Ordinance No. 2, Series of 2010, as amended, on second reading.

As always, please feel free to call us prior to the meeting if you have any questions.

Very truly yours,

KARP NEU HANLON, P.C.

James S. Neu

JSN:
Enclosure

Date: February 10, 2010
To: John Hier, City Manager
From: Aleks Briedis, Recreation Director AB
RE: Deerfield Park Completion Plan Proposals

Staff solicited proposals for the Deerfield Completion Plan. We received 17 proposals. The proposals ranged from $21,000 to $110,000 and from 2 to 36 weeks to complete. A selection committee was formed comprised of Dick Deussen, Tom Whitmore, Aleks Briedis, Matt Sturgeon and John Hier. Aleks, Dick and Tom ranked the proposals on 15 items and short listed to 6 firms. Below are the rankings:

Company	Aleks	Dick	Tom	Combined
Design Concepts	138	110	141	389
Davis	132	113	125	370
Vag	120	113	130	363
Norris	116	104	135	355
Design Workshop	116	100	138	354
Winston	113	104	133	350

John and Matt reviewed the proposals on the short list and then the committee met to make a selection.

The committee selected Design Concepts of Lafayette, CO for the thoroughness of their proposal, budget, timeline and previous experience. The committee felt they would give the best plan for the money and in a timely matter. Also, they have planned many award winning parks.

Staff has worked with Design Concepts on Centennial Park from the master plan through construction documents with great success.

$97,000 was allocated in the 2010 budget towards this plan. The City was awarded a GOCO grant of $55,000 for this plan with the remaining $42,000 being funded from the Parks & Recreation Fund. Design Concepts proposal through Schematic Design was for $40,000. Because of the unanticipated low bid price, staff requests to negotiate with Design Concepts to expand the scope to include Construction Documents. This will allow the City the ability to take full advantage of the GOCO grant.

Staff recommends approval to award the Deerfield Completion Plan to Design Concepts and for staff to negotiate a contract for a cost not to exceed $97,000.

Please contact me with any questions.

UTILITY DEPARTMENT
INTEROFFICE MEMO

TO: John A. Hier, City Manager

FROM: Charles G. Stevens, Utility Director

CC: City Council Members, Dick Deussen, P.E., City Engineer

DATE: February 10, 2010

RE: Approval of Further Invoices from SGM on RRWWRF Services

REQUEST

Staff requests City Council approval of invoices from SGM for construction engineering services at the RRWWRF expected to exceed the lump sum contract amount of $1,038,340 agreed to in November 2007. They have indicated (which we will verify) that they have expended $1,022,147.97 through January 20, 2010.

DISCUSSION

The expected amount, estimated to not exceed $23,808 ($40,000 estimated by SGM less the difference between the authorized and actual expenditures) is because the construction contractor (Stanek) did not complete the work within the time specified (24 months). In addition, Stanek performed some work on weekends for which they agreed to pay for inspection services. The City is due liquidated damages from Stanek for not completing the work on schedule. We are presently holding over $1,000,000 in retention and prior to release, we expect to withhold an amount to cover damages for the additional engineering costs.

ACTION

The Utility Director and City Engineer recommend the payment of future invoices from SGM up to an amount of $23,808 beyond the amount presently authorized (not to exceed $1,063,148). We will withhold this amount from payments due the contractor.

Attachment (1)

water is life
and infrastructure makes it happen™

SCHMUESER GORDON MEYER

ENGINEERS SURVEYORS

February 2, 2010

Mr. Charlie Stevens
Utilities Director
City of Rifle
P. O. Box 1908
Rifle, CO 81650

RE: Rifle Regional WWRF – Construction Services Status

Dear Charlie,

The purpose of this letter to provide you with a status update for the construction of the WWRF. Construction is nearing completion and the City is beginning the transition to operations and ownership. It is our opinion that this project has been a successful project. There have been a few minor bumps in the process but overall it has been fairly typical construction project. A proof of a successful project is evident in the amount of change orders, which currently total less than 0.4% of the original contract, with an additional 0.8% in dispute between the City and Stanek. By any calculation, this is well below the industry average of 5% to 7% for a project of this size and complexity, as published by the American Society of Civil Engineers.

As you are aware, the project has exceeded the contractual construction period. Throughout the project SGM has diligently worked to stay within the City's budget and meet the Contractor's needs. To this end, SGM has worked weekends, split shifts, overtime, kept a second field inspector for an extra month during 24 hr-7 days per week validation and startup, plus we have provided additional out of scope design services for the betterment of the project. Even with all of this, we have stayed within our original fee estimate. Unfortunately construction is not yet complete and we have nearly expended our budget. Construction items remaining include finishing the Interchange tanks, Digester Tanks, biosolids dewatering system, associated validation testing and startup, SCADA controls, landscaping, irrigation, validation testing for both plus the fact that some of this work will not be completed until spring. There are also task remaining for SGM, including resolution of outstanding change order requests, finishing Vendor O&M manuals, preparing digital record drawings from contractor markups, punch list preparation and check off, and any warranty work that may arise.

There are many factors involved in estimating remaining fees. The primary challenge is estimating the remaining time requirements associated with construction as we are not in control of construction schedules nor can we predict unexpected conditions such as equipment failures. At this time, our best guess is that we will invoice an additional $40,000. Please keep in mind that it is quite possible that this much effort will not be required and that SGM will only bill for actual time expended. SGM remains committed to minimizing costs on this project.

For reference purposes, Stanek's contractual completion date was December 7, 2009. Since this date, SGM has expended $40,028 in effort. While substantial completion was granted on January 18, 2010 final completion is not expected until spring.

It is our opinion that these additional costs should be paid for by the Contractor. These costs are actual damages resulting from the Contractor exceeding the construction contract time. These costs can be recovered from either through negotiation with the contractor or retainage.

In summary, we are now at the end of our contract funding and SGM has stayed within our original budget but much work remains. We have estimated that the remaining work could require an additional $40,000 to complete. As directed in our meeting on 1/29/09, SGM will continue to provide construction services until the end of the project on a time and materials basis.

As always, we are very appreciative of our relationship with you and the City of Rifle. If you have any questions, please do not hesitate to call me directly.

Sincerely,

SCHMUESER GORDON MEYER, INC.

Chad Paulson, P.E. / Project Manager

Cc: Louis Meyer, SGM
Jeff Simonson, SGM
Blaine Wright, SGM

PUBLIC WORKS **INTEROFFICE MEMO**

TO: John Hier, City Manager

FROM: Dick Deussen, City Engineer

CC: Matt Sturgeon, Assistant City Manager

Rod Hamilton, Public Works Director

DATE: February 24, 2010

RE: Authorize Purchase Order for Alley Improvement north of City Hall

As part of the work for the new Library, the alley north of City Hall is to be improved (subgrade replacement, repair of soft spots, geo-grid, new base course, new valley pan and hot mixed asphalt) from East Avenue to the east end of City Hall. Staff requested a cost from the contractor to improve the remaining portion to Railroad Avenue in order to have an alley that drains correctly, replaces failing sections, will last for many years and so the entire alley would be aesthetically improved.

The contractor, Adolfson & Peterson, has submitted a price of $27,011 to complete the alley improvements from the east end of City Hall to Railroad Avenue.

Funds are available from 2010 Public Works Street Improvement Fund (201-4312-400-735) for this work. The amount deducted from the total of overlay work will not jeopardize the work to be completed under this account number, which includes one or more (depending upon funds available) of the street replacements or overlays for Acacia Avenue, South 7th Street, Railroad Avenue or 24th Street.

The contractor wishes to complete the entire alley at one time, which is presently scheduled for May, 2010, and needs to complete his planning now.

Therefore, Staff requests that a purchase order be authorized to the County of Garfield Library District in the amount of $27,011 for the improvement of the western portion of the alley north of City Hall. Once the work is complete, the contractor will invoice the Garfield County Library District who will in turn invoice the City.

Attachment:

CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
970-625-2121 • WWW.RIFLECO.ORG

Adolfson & Peterson Construction

Potential Change Order

5971.01 Rifle Library
210 Railroad Ave.
Rifle, CO 81650

Project # 5971.01
Tel: 970-625-2420 Fax: 866-714-7513

Potential Change Order: 006 — Date: 1/12/2010

To		From	
	Garfield County Public Library District 796 Megan Way Rifle, CO 81650		AP Mountain States, LLC 797 Ventura Street Aurora, CO 80011

Potential Change Order Description	Proposed Amount	Days Req
5971.01 Rifle- Replace West Half of the Alley	$29,011	0

PCO Reference	Required By	Status
	2/8/2010	BIC - Owner

PCO Notes

Potential Change Order Details

Description	Company	Proposed Amount
5971.01 Rifle- Replace West Half of the Alley: Demo West portion of the alley. No additional mobilization requested for the demo portion if done out of sequence.	Kuersten Construction, LLC	$1,800
5971.01 Rifle- Replace West Half of the Alley: Kuersten Construction- Over X 2', Place geo grid, and back fill with Structural fill and Road base. $66/CY for soft spot repair as described in the West Alley.	Kuersten Construction, LLC	$14,329
5971.01 Rifle- Replace West Half of the Alley: Frontier Paving- Pave West Alley. 1815 SF	Frontier Paving, Inc.	$7,133
5971.01 Rifle- Replace West Half of the Alley: Additional Mobilization if Paving is done out of sequence of East portion paving. Delete this line item if entire alley is shut down and paved at one time.	Frontier Paving, Inc.	$2,000
5971.01 Rifle- Replace West Half of the Alley: Becvarik- Form and pour valley pan. 351sf	Becvarik Bros. Concrete, Inc.	$2,106
1.20% Sub Bonding Insurance Markup		$328
1.00% General Liability Insurance Markup		$277
0.69% Performance & Payment Bond Markup		$193
3.00% CMGC Fee Markup		$845

Potential Change Order

Total for PCO 006	**$29,011**

Approved BY:

Signature _____ _____

Name _____ **Date**

KUERSTEN CONSTRUCTION, LLC

West Alley 1/18/2010

PROJECT: Rifle Library

ITEM	DESCRIPTION OF ITEMS	QUAN	UNIT	U.P.	LABOR COST	BURDEN 35%	U.P.	MATERIAL TOTAL	U.P.	SUBS/EQUIP TOTAL	ITEM TOTAL		
	Concrete												
					$ -	$ -		$ -		$ -	$ -		
	Asphalt Demo (West Alley)	0			$ -	$ -		$ -	$ -	$ -	$ -		
	Forman / PU	4	hr	26	$ 104.00	$ 36.40		$ -	$ 5	$ 20	$ 160		
	Mini X	4	hr		$ -	$ -		$ -	$ 95	$ 380.00	$ 380.00		
	Loader	4	hr	25	$ 100.00	$ 35.00		$ -	$ 24	$ 96.00	$ 231.00		
	Laborer	4	hr	18	$ 72.00	$ 25.20		$ -		$ -	$ 97		
	Side Dump / End Dump (2 Loads)	5	hr		$ -	$ -		$ -	$ 90	$ 450	$ 450		
	Misc Saw Cutting	40	lf	1.5	$ 60.00	$ 21.00	0.5	$ 20	$ 3	$ 120	$ 221		
	Skid Steer	2	hr		$ -	$ -		$ -	$ 80	$ 160	$ 160		
	Dump Fees	5	ea		$ -	$ -		$ -	$ 20	$ 100	$ 100		
		0			$ -	$ -		$ -	$ -	$ -	$ -	$ 1,800	DEMO
		0			$ -	$ -		$ -	$ -	$ -	$ -		
	Over Excavation	0			$ -	$ -		$ -	$ -	$ -	$ -		
	Forman / PU	8	hr	26	$ 208.00	$ 72.80		$ -	$ 5	$ 40	$ 321		
	Labor	8	hr	18	$ 144.00	$ 50.40		$ -	$ -	$ -	$ 194		
	Mini X	8	hr	0	$ -	$ -		$ -	$ 85	$ 680	$ 680		
	Loader	8	hr		$ -	$ -		$ -	$ 125	$ 1,000	$ 1,000		
	Gehl CTL 70 Skid Steer	4	hr		$ -	$ -		$ -	$ 90	$ 360	$ 360		
	Side Dump / End Dump (14 Loads)	18	hr		$ -	$ -		$ -	$ 90	$ 1,620	$ 1,620		
					$ -	$ -		$ -		$ -	$ -	$ 4,175	Over Ex.
					$ -	$ -		$ -		$ -	$ -		
	Back Fill & Prep				$ -	$ -		$ -		$ -	$ -		
	Forman / PU	5	hr	26	$ 130.00	$ 45.50		$ -	$ 5	$ 25	$ 201		
	Labor	10	hr	18	$ 180.00	$ 63.00		$ -		$ -	$ 243		
	Mini X	10	hr		$ -	$ -		$ -	$ 85	$ 850	$ 850		
	Loader	10	hr		$ -	$ -		$ -	$ 125	$ 1,250	$ 1,250		
	Gehl CTL 70 Skid Steer	10	hr		$ -	$ -		$ -	$ 90	$ 900	$ 900		
	Side Dump / End Dump (22 Loads)	22	hr		$ -	$ -		$ -	$ 90	$ 1,980	$ 1,980		
	Water Truck	4	hr		$ -	$ -		$ -	$ 85	$ 340	$ 340		
	Compactor	10	hr		$ -	$ -		$ -	$ 85	$ 850	$ 850		
	Geo Grid	28	sy		$ -	$ -	$ 2.90	$ 81		$ -	$ 81		
	Structural Fill	161	cy		$ -	$ -	$ 16	$ 2,576		$ -	$ 2,576		
	Class 6 RB	54	cy		$ -	$ -	16.35	$ 883		$ -	$ 883		
					$ -	$ -		$ -		$ -	$ -	$ 10,154	Backfill/prep
					$ -	$ -		$ -		$ -	$ -		
					$ -	$ -		$ -		$ -	$ -		
					$ -	$ -		$ -		$ -	$ -		
					$ -	$ -		$ -		$ -	$ -		
					$ -	$ -		$ -		$ -	$ -		
					$ -	$ -		$ -		$ -	$ -		
	TOTALS				$ 998.00	$ 349.30		$ 3,560		$ 11,221	$ 16,128.40		16128.4

1014 Cty. Rd. 311, New Castle, CO 81647

FRONTIER PAVING INC.

(970) 876-0916 • FAX: (970) 876-0918

PROPOSAL

Submitted to:	Phone: 303-363-7101	Date: 10/21/09
Adolfson & Peterson 797 Ventura Street Aurora, CO 80011	Rifle Library	

WE PROPOSE:

1)	Finish grade approx. 4,705 SF of area for asphalt at $0.28 per SF.	$1,317.40
2)	Furnish and install 5.5" of asphalt to cover approx. 4,705 SF of area at $3.65 per SF.	$17,173.25
3)	Finish grade approx. 430 SF of area for asphalt patching at $2.29 per SF.	$984.70
4)	Furnish and install 5.5" of asphalt patching to cover approx. 430 SF of area at $7.02 per SF.	$3,018.60
5)	Finish grade approx. 2,650 SF of area for temp. parking at $0.25 per SF.	$662.50
6)	Furnish and install 3" of asphalt to cover approx. 2,650 SF of area (temp. parking) at $2.32 per SF. 294 sy	$6,148.00
	BASE BID TOTAL	**$29,304.45**

ALTERNATE

1)	Finish grade approx. 1,815 SF of area for asphalt at $0.28 per SF.	$508.20
2)	Furnish and install 5.5" of asphalt to cover approx. 1,815 SF of area at $3.65 per SF.	$6,624.75
	ALTERNATE BID TOTAL	**$7,132.95**

NOTES:

A) **Price is based on October 2009 oil price of $425.00 per liquid ton FOB Commerce City. If oil increases, owner will be responsible for any and all increases.**
B) Frontier Paving Inc. assumes bases to be + or – 1/10 of finish base grade
C) Frontier Paving Inc. assumes all manholes and valve boxes to be at finish base grade.
D) Manhole adjustments with drop in rings will be $115.00 per adjustment.
E) Valve box adjustments with drop in tings will be $105.00 per adjustment.
F) Price does not include construction staking or testing
G) Price does not include traffic control.
H) Price does not include saw cutting.
I) Any work requested that is not on this proposal will be done on a time and materials basis. Rates available upon request.

Re: Rifle Library: Demo, install valley pan, and pave West Alley

Rick Becvarik to: LMacke 01/20/2010 02:29 PM

View: (Mail Threads)

Lee,
Pricing for valley pan on west end of alley. 351 sf. @ $6.00 = $2,106.00
Thank you,
Rick Becvarik
----- Original Message -----
From: LMacke@a-p.com
To: Richard Becvarik ; Norm Schroll ; Aimee Adams
Cc: FPatterson@a-p.com ; RRitter@a-p.com
Sent: Wednesday, January 13, 2010 12:33 PM
Subject: Rifle Library: Demo, install valley pan, and pave West Alley
Team,

Please provide me with Price Changes to your scope of work in order to remove and install a new west portion of the alley shown in the attached drawing. Once you have completed your review please e-mail me any pricing changes **NO LATER THAN** Wednesday 1/20/10. Please provide proper break out on all pricing changes.

****No lump sum pricing will be accepted**
*****Provide unit costs**

Please figure your scope to be continuous sequence of removing and replacing from the East portion of the alley way to the end of the West portion of the alley , and provide a breakout of an additional mobilization to return after the east alley is complete .

Contact me with any questions ,

Thank you,

Lee S. Macke, EIT
LEED Accredited Professional
Adolfson & Peterson Construction
ph:970-668-0905, fx:1-866-714-7513 Cell: 303-598-2197
lmacke@a-p.com

UTILITY DEPARTMENT
INTEROFFICE MEMO

TO: John A. Hier, City Manager

FROM: Charles G. Stevens, Utility Director

CC: City Council Members, Dick Deussen, P.E., City Engineer

DATE: February 10, 2010

RE: Approval of Lease for Powdered activated Carbon Equipment

---

REQUEST

Please request the City Council to approve a 6 month lease with Norit Americas Inc, for Powdered Activated Carbon dosing equipment. Funds are available in the 2010 Water Fund (310-4331-400-442).

DISCUSSION

This equipment will be supplied upon delivery to a contractor for installation at the Graham Mesa Water Treatment Plant to eliminate taste and odor complaints due to algae in the Rifle Pond water source. Construction documents are now out to selected contractors for pricing with proposals to be delivered on February 18, 2010. It is intended to only lease this equipment for the spring and summer season of 2010. By the following year, a bypass line from the Colorado River intake to the River Pump Station should be installed to obtain water directly from the river instead of Rifle Pond, thus bypassing the algae growth is the pond which causes the taste and odor complaints. This investment will ensure a better quality of water service to the City of Rifle.

ACTION

The Utility Director recommends the lease of this equipment from Norit Americas Inc. in an amount not to exceed $25,050 which includes a delivery fee of $3,000 at each end of the lease. The City Attorney has recommended a few minor changes in the lease agreement which will be negotiated with Norit prior to signing.

water is life
and infrastructure makes it happen™

PUBLIC WORKS **INTEROFFICE MEMO**

TO: John Hier, City Manager

FROM: Dick Deussen, City Engineer

CC: Charlie Stevens, Utility Director

DATE: February 10, 2010

RE: Award Contract for Environmental Assessment

Please request City Council to award a contract to Malcolm Pirnie Inc. to provide preliminary National Environmental Policy Act (NEPA) documentation for an amount not to exceed $19,500. This documentation is required as a first step, which may lead to a categorical exemption, in order to meet EPA requirements for the State and Tribal Assistance Grant (STAG). The project for which the environmental work is required under the STAG grant is a bypass pipeline across Rifle Pond directly to the raw water pump station, bypassing the pond, thus reducing any taste and odor from algae growing in the pond during the warm season. It is intended to include an outlet from the pond back to the river to be used if necessary to remove upper layers of algae laden water. Also, one or two bores under the railroad and U.S. 6 will be a part of the work which can be used in the future for a new raw water line to the new Water Treatment Facility.

Funds are available from the Water Fund (310-4333-400-723).

Environmental work is difficult to estimate as it is uncertain what will be uncovered during the preliminary investigative work or what will be required by the reviewing agencies, but we believe this amount will cover what is required to obtain a categorical exemption.

Attachment:

CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
970-625-2121 • WWW.RIFLECO.ORG

Malcolm Pirnie, Inc.
100 Fillmore Street, Suite 200
Denver CO 80206
T: 303.316.6500 F: 303.316.6599
www.pirnie.com

February 4, 2010

Mr. Charles Stevens
Utilities Director
City of Rifle
202 Railroad Avenue
Rifle, Colorado 81650

Re: Request for Proposal
Preliminary NEPA Coordination for Rifle Pond Bypass Pipeline & Miscellaneous Improvements

Dear Mr. Stevens:

Malcolm Pirnie, Inc. is pleased to provide the City of Rifle (City) with our proposal to provide preliminary NEPA coordination services for the above-referenced project.

Project Understanding

The proposed project is located in the vicinity of the existing Rifle Pond facilities, just east of the City of Rifle. The project area (Site) is displayed on the attached Existing Conditions Map. The project will consist of design and installation of either a 24-inch Rifle pond bypass pipeline or two 16-inch pipelines from the existing Rifle pond intake structure to the City of Rifle raw water pump station. The project will include the installation of two manholes that will be either 6' or 8' in diameter with one located adjacent to the manhole at the inlet structure and the second manhole located adjacent to the raw water pump station wet well. The intent is to install the pipeline within Rifle pond providing the shortest distance between the two new manholes to minimize excavation and dewatering activities on the Site. An alternate option is to install the pipeline along the south berm of Rifle Pond between the pond and the Colorado River and run it north to the new manhole adjacent to the raw water pump station.

In addition to the Rifle pond bypass pipeline(s), the City desires to install one or two horizontal boring beneath the existing Union Pacific railroad and CDOT Highway 6 &24. The borings would be used to accommodate the installation of the future raw water pipeline to the new Rifle Raw Water Plant Facility. Modification of the existing outlet from Rifle Pond to the Colorado River is also proposed.

We understand that the City is required to provide the appropriate National Environmental Policy Act (NEPA) documentation to the U.S. Environmental Protection Agency (USEPA) prior to the release of federal funds for proposed improvements at Rifle Pond. This documentation is necessary in order to evaluate the proposed impacts associated with installation of a raw water pipeline from an existing intake structure to an existing raw water pump station and upgrades to

the City's raw water pipeline to the water treatment plant and Rifle Pond outlet. The work is being funded through a State and Tribal Assistance Grant (STAG) provided by the USEPA. The project schedule is currently undetermined and will be primarily based on release of the STAG funds.

The NEPA process consists of three levels of analysis depending on whether or not an undertaking could significantly affect the environment. These three levels include: categorical exclusion determination; preparation of an environmental assessment (EA)/finding of no significant impact (FONSI); and preparation of an environmental impact statement (EIS).

At the first level, an undertaking may be categorically excluded from a detailed EA if it meets certain criteria which a federal agency has previously determined as having no significant environmental impact. Preliminary discussions on January 28, 2010 with Dana Allen at USEPA have indicated the possibility that the proposed project could fall under categorical exclusion. However, more detailed project information will need to be provided to USEPA in order to make this determination. This proposal outlines the scope of work anticipated to adequately provide this preliminary information to USEPA.

If potentially significant impacts exist, or more detailed information is required in order to make a determination, USEPA will require a written EA to determine whether or not the proposed project will significantly affect the environment. If, at this point, no significant impacts are determined the agency will issue a FONSI. The FONSI may address measures which an entity will take to reduce (mitigate) potentially significant impacts. If the EA determines that the environmental consequences of the proposed project may be significant, an EIS may be required. An EIS is a more detailed evaluation of the proposed action and alternatives, including significant public input. Should an EA or EIS be required for this project, Malcolm Pirnie will prepare a separate proposal and costs for these undertakings.

Preliminary NEPA Coordination Details

Malcolm Pirnie will provide the preliminary project documentation to USEPA in order to determine whether the project is eligible for a categorical exclusion. Existing documents pertaining to the Site will be utilized to their fullest extent in order to minimize effort and cost for this endeavor. Following is a brief description of the tasks anticipated to be required to provide this preliminary coordination:

1. **Background Data Review**

   Malcolm Pirnie will compile existing environmental information for the Site including regional site descriptors (soils, climate, physiography), water resources (surface water, wetlands, floodplain), biological resources (vegetation, wildlife, threatened and endangered species), aesthetic resources (viewshed), and cultural resources.

As part of the data review process, Malcolm Pirnie will contact the Colorado Department of Natural Resources (DNR) and the United States Fish and Wildlife Service (USFWS) regarding the presence of threatened and endangered species on the Site. This information will be obtained prior to the preliminary Site assessment.

Finally, a desktop reconnaissance of the Site will be conducted using Geographic Information System (GIS) data. This analysis will review available information such as the National Wetlands Inventory (NWI), state wetlands information, soil survey data, elevation data, and land use.

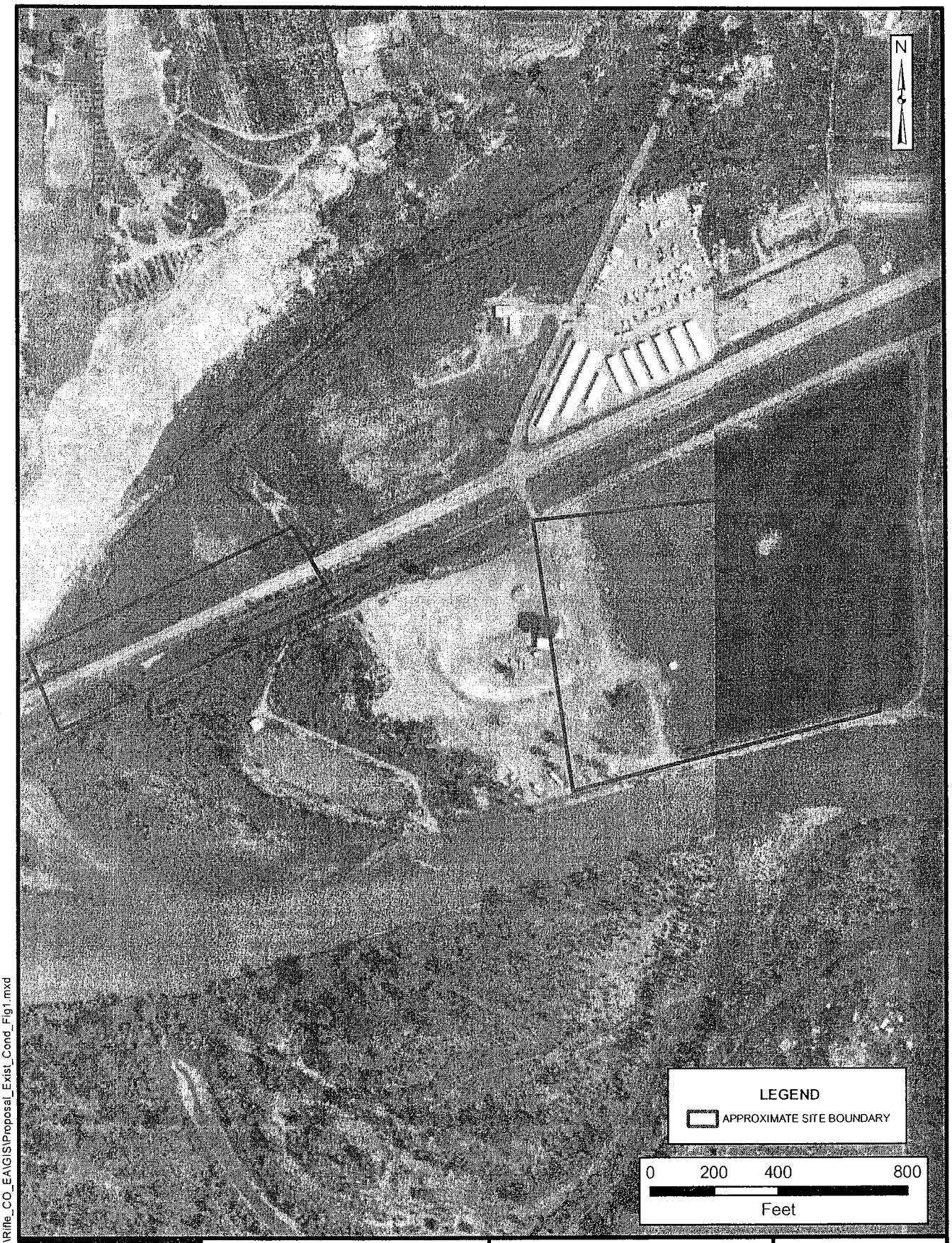
2. **Preliminary Site Assessment**

Malcolm Pirnie personnel will visit the Site to assess the existing conditions.
It is assumed that one field day will be required in order to assess the following: presence of wetlands and other surface waters, including a jurisdictional opinion; vegetation; presence of sensitive habitat or habitat suitable for threatened and endangered species; level of previous Site disturbance and viewshed; existing and adjacent land use; and observed wildlife. Digital photographs and Global Positioning System (GPS) equipment will be used to document these conditions. This field work will provide the most conclusive information in the absence of snow cover; therefore, Malcolm Pirnie staff will try to optimize upcoming windows of warm weather to perform this task. If constant snow cover persists on the Site, more detailed desktop analysis and use of historical information may supplement the field assessment.

3. **Preliminary NEPA Documentation**

A brief project description, including proposed activities, conceptual alternatives, and project need/benefits will be prepared. The project need/benefits discussion will likely include information such as population growth projections, water demands, capacity needs, and regulatory compliance.

Findings from the preliminary site assessment will also be discussed, including a summary of potential impacts to existing environmental features. A Site map will be prepared, including existing conditions, proposed activities, pertinent features from the site assessment, property lines, and existing infrastructure. It is assumed that the City will provide digital GIS files for property lines, existing infrastructure, and any other items that may be useful for this preliminary coordination, as available. The narrative project description and Site map will be provided to USEPA.



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MALCOLM PIRNIE

CITY OF RIFLE, COLORADO

EXISTING CONDITIONS

MALCOLM PIRNIE, INC.

FEBRUARY 2010

FIGURE 1

CITY OF RIFLE, COLORADO
ORDINANCE NO. 1
SERIES OF 2010

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTIONS 13-1-430 AND 13-1-440 OF THE RIFLE MUNICIPAL CODE REGARDING NOTICE OF SUSPENSION OF WATER AND SEWER SERVICE, SECTION 6-7-90 AND 6-7-100 REGARDING NOTICE OF SUSPENSION OF REFUSE COLLECTION SERVICE AND ADOPTING A FEE FOR PROCESSING AND PREPARATION OF DELINQUENCY AND SHUT-OFF NOTICES IN APPENDIX A TO THE CODE.

WHEREAS, the provisions for notice of delinquency and suspension of water and sewer service set forth at Sections 13-1-430 and 13-1-440 of the Rifle Municipal Code are based on the timing of an outdated billing system no longer used by the City of Rifle; and

WHEREAS, under the current system, delinquency notices are sent to water ~~and~~, sewer and trash customers after a bill is unpaid for forty-five (45) days, and shut-off notices are distributed at seventy-five (75) days, which creates financial hardship for some customers who may owe back payments for several months of water ~~and/or~~, sewer and trash service; and

WHEREAS, to minimize financial burden on customers and align delinquency and shut-off notice mailings with the monthly billing schedule currently employed by the City, staff proposes amending Sections 13-1-430 ~~and~~, 13-1-440, 6-7-90 and 6-7-100 of the Code to shorten the time period for mailing such notices to thirty (30) days and forty-five (45) days, respectively; and

WHEREAS, the Rifle City Council wishes to amend Sections 13-1-430 ~~and~~, 13-1-440, 6-7-90 and 6-7-100 of the Rifle Municipal Code accordingly and to further amend Appendix A to the Code with the relocation of the fee for processing and preparation of delinquency and shut-off notices, which fee is currently authorized pursuant to Section 13-1-430.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Section 13-1-430 of the Rifle Municipal Code is hereby amended as follows, with revisions shown in bold, double-underlined, and strike-out text.

13-1-430. Delinquency notice and charge; ~~revocation~~ suspension of service.

If any rates, charges, tolls, fees or assessments for City water or sewer service remain unpaid for ~~forty-five (45)~~ **thirty (30)** days, the City may at any time thereafter give written notice of such delinquency to the owner of the premises served. ~~The City shall assess an additional charge for processing and preparation of any delinquency notice provided to an owner as set forth in Section 13-1-440 below; provided, however, that the City shall not deliver to an owner more than one (1) delinquency notice per month~~. If any amount is delinquent more than ~~seventy-five (75)~~ **forty-five (45)** days, ~~then, subject to the notice and hearing requirements of Section 13-1-440,~~ the City at any time thereafter may give written notice to the owner that water or sewer service, or both, shall, **subject to the notice and hearing requirements of Section 13-1-440,** be shut off if the delinquent amounts are not paid in full within ten (10) days of **the delivery or** postmark on the notice. **It shall be lawful to post the shut-off notice on the front door of the premises served or mail the shut-off notice by certified mail. The City shall assess an additional charge as established in Appendix A to this Code for processing and preparation of any delinquency and/or shut-off notices provided to an owner as set forth herein**. ~~However, the City shall not provide a shut-off notice to an owner unless, at the time the notice is sent, the total amount due on the owner's account exceeds one hundred dollars ($100.00), including amounts past due and amounts not yet due and payable~~. If an owner does not pay all delinquent charges within the ten-day period provided in a shut-off notice, then, subject to the notice and hearing requirements of Section 13-1-440, the City may ~~terminate~~ **suspend** the water or sewer service, or both, to the premises served.

Section 3. Section 13-1-440 of the Rifle Municipal Code is hereby amended as follows, with revisions shown in bold, double-underlined and strike-out text.

13-1-440. ~~Termination~~ Suspension of service.

In addition to having a first and perpetual lien on the premises served for unpaid water and sewer rates, charges, fees, tolls and assessments, the City shall have the right to ~~terminate~~ **suspend** water or sewer service, or both, to the premises served for nonpayment or for failure to comply with any ordinances, rules and regulations of the City concerning water or sewer service. In the event of such nonpayment or noncompliance with the City's ordinances, rules and regulations, the owner shall be given written notice of **the City's intent** ~~a hearing~~ to ~~terminate~~ **suspend** service. ~~The City may combine the seventy-five day delinquency notice permitted under Section 13-1-440 above and the hearing notice required under this Section~~. The ~~hearing~~ **forty-five (45) day shut-off** notice shall **state that the owner is entitled to a hearing in person before suspension of service if so requested in writing prior to the date of suspension as specified in Section 13-1-430.** ~~specify the date time and place of the hearing, as well as the reason for proposed termination of water or sewer service, and shall be sent to the owner's billing address by certified mail, at least ten~~

~~(10) days before the date of the hearing~~ ~~If the owner cannot be located for personal service, it shall be lawful to post the notice on the front door of any building upon the premises served.~~ The hearing**, if requested,** shall be held before an Administrative Law Judge ("ALJ") appointed by the City; and, at such hearing, the owner shall have an opportunity to present testimony and evidence to the ALJ. Following said hearing, the ALJ shall render a decision concerning ~~termination~~ **suspension** of service and any matter related thereto, and the ALJ's decision shall be final. The City may ~~terminate~~ **suspend** service to the property by turning off, disconnecting or blocking the water and/or sewer lines serving the premises.

Section 4. Section 6-7-90 of the Rifle Municipal Code is hereby amended as follows, with revisions shown in bold, double-underlined, and strike-out text.

Sec. 6-7-90. Delinquency; suspension ~~revocation~~ of service.

If any rates, charges, tolls, fees or assessments for City refuse collection service remain unpaid for ~~forty-five (45)~~ **thirty (30)** days, the City may at any time thereafter give written notice of such delinquency to the owner of the premises served. ~~The City shall assess an additional charge as set forth in Appendix A to this Code for processing and preparation of any delinquency notice provided to an owner; provided, however, that the City shall not deliver to an owner more than one (1) delinquency notice per month.~~ If any amount is delinquent more than ~~seventy-five (75)~~ **forty-five (45)** days, the City at any time thereafter may give written notice to the owner that City refuse collection service shall, **subject to the notice and hearing requirements of Section 6-7-100,** be terminated if the delinquent amounts are not paid in full within ten (10) days of the **delivery or** postmark on the notice. **It shall be lawful to post the shut-off notice on the front door of the premises served or mail the shut-off notice by certified mail. The City shall assess an additional charge as established in Appendix A to this Code for processing and preparation of any delinquency and/or shut-off notices provided to an owner as set forth herein**. ~~However, the City shall not provide a termination notice to an owner unless, at the time the notice is sent, the total amount due on the owner's account exceeds one hundred dollars ($100.00), including amounts past due and amounts not yet due and payable.~~ If an owner does not pay all delinquent charges within the ten-day period provided in a termination notice**, then subject to the notice and hearing requirements of Section 6-7-100**, the City may terminate the refuse collection service to the premises served~~, as provided in Section 6-7-100 below~~.

Section 5. Section 6-7-100 of the Rifle Municipal Code is hereby amended as follows, with revisions shown in bold, double-underlined, and strike-out text.

Sec. 6-7-100. ~~Termination~~ Suspension of service.

In addition to having a first and perpetual lien on the premises served for unpaid refuse collection rates, charges, fees, tolls and assessments, the City shall have the right to ~~terminate~~ **suspend** refuse collection service to the premises served for nonpayment or for failure to comply with any ordinances or rules and regulations of the City concerning refuse collection service. In the event of such nonpayment or noncompliance with the City's ordinances, rules or regulations, the owner shall be given written notice of **the City's intent** ~~a hearing to terminate~~ **suspend** service. ~~The City may combine the seventy-five-day delinquency notice permitted under Section 6-7-90 above and the hearing notice required under this Article.~~ The ~~hearing~~ **forty-five day suspension** notice shall **state that the owner is entitled to a hearing in person before suspension of service if so requested in writing prior to the hearing date specified in Section 6-7-90**. ~~specify the date, time and place of the hearing, as well as the reason for proposed termination of City refuse collection service, and shall be sent by certified mail, return receipt requested. If the owner cannot be located for personal service, it shall be lawful to post the notice on the front door of any building upon the premises served.~~ The hearing**, if requested,** shall be held before an Administrative Law Judge ("ALJ") appointed by the City. At such hearing, the owner shall have an opportunity to present testimony and evidence to the ALJ. Following said hearing, the ALJ shall render a decision concerning ~~termination~~ **suspension** of service and any matter related thereto, and the ALJ's decision shall be final. If the ALJ renders a decision that service may be ~~terminated~~ **suspended**, the City may immediately thereafter ~~terminate~~ **suspend** service to the property.

Section ~~4~~6. Page A-6 of Appendix A to the Rifle Municipal Code is hereby amended by the addition of a fee for processing and preparation of water and sewer delinquency notices as follows.

(13-1-430)	Processing and preparation of water and sewer delinquency notices Processing and preparation of water and sewer shut-off notices Physical turn-off of services Physical turn-on of services	$7.14 per notice $15.00 per notice $30.00 ~~$30.00~~Customer's first time: no fee assessed $45.00 (second time) $60.00 (third time and any thereafter)

Section 7. To correct a typographical error, the first sentence of Section 6-7-50 of the Rifle Municipal Code is amended as follows, with revisions shown in bold, double-underlined, and strike-out text.

Sec. 6-7-50. Assessment for costs.

(a) All water or sewer service customers situated within the City who are subject to the minimum water and sewer billing requirements of Section 13-1-**380(g)** ~~400(f)~~ and Chapter 13, Article III, Division 5 of this Code shall also be assessed the cost of the City refuse collection system in at least the minimum rate set forth in Appendix A to this Code. ***

Section 8. The effective date of this Ordinance shall be April 1, 2010.

INTRODUCED on January 20, 2010, read by title, passed on first reading with amendment at a duly noticed public hearing, and ordered published by title as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on February 3, 2010, continued until February 17, 2010, passed with amendment, approved, and ordered published in full as required by the Charter.

Dated this ___ day of _____, 2010.

CITY OF RIFLE, COLORADO

BY _____
Mayor

ATTEST:

_____
City Clerk

CITY OF RIFLE, COLORADO
ORDINANCE NO. 2
SERIES OF 2010

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 13-1-380 OF THE RIFLE MUNICIPAL CODE REGARDING COMPUTATION OF WATER AND SEWER RATES AND CHARGES PRIOR TO CERTIFICATE OF OCCUPANCY.

WHEREAS, Section 13-1-380 of the Rifle Municipal Code addresses computation of water rates and charges and provides at subsection (e) that minimum charges commence at the time of building permit regardless of whether water is used during the construction phase prior to issuance of a certificate of occupancy; and

WHEREAS, given the potential costs if a lengthy period exists between building permit and certificate of occupancy with little or no water use, staff finds that a more equitable means of assessing water service charges would be to commence minimum charges at the time of issuance of certificate of occupancy and at that time read the meter and assess the customer for water used during the construction phase at the City's bulk water rates; and

WHEREAS, Section 13-3-510 of the Rifle Municipal Code establishes the rates for sewer service and references Section 13-1-380 applying that section for the application of sewer charges; and

WHEREAS, the Rifle City Council agrees with staff's recommendation and finds the best interests of the City will be served by amending Section 13-1-380 of the Rifle Municipal Code accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Section 13-1-380 of the Rifle Municipal Code, "Computation of rates and charges," is hereby amended to read as follows, with additions shown in bold, double underlined text and deletions in strike out text:

13-1-380. Computation of rates and charges.

* * *

(e) Construction phase charges. The charges established under Appendix A to this Code shall be assessed **at the full rates** and become due and payable, irrespective of whether water service is being used, ~~rate applicable to one (1) EQR, regardless of~~

~~building size, type or EQR value~~, at the time of the issuance of a ~~building permit~~ **certificate of occupancy**. ~~Upon the issuance of a certificate of occupancy or nine (9) months from the date of the issuance of the building permit, whichever occurs first, the billing rates set forth in Appendix A to the Code shall be assessed in full.~~ **At that time City shall calculate the amount of water used after meter activation but prior to issuance of a certificate of occupancy and assess the customer for such use at the City's rate for bulk sales of water set forth in Appendix A to this Code.**

INTRODUCED on February 3, 2010, read by title, passed on first reading, and ordered published by title as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on February 17, 2010, passed ~~without~~with amendment, approved, and ordered published in full as required by the Charter.

Dated this ___ day of _____, 2010.

CITY OF RIFLE, COLORADO

BY _____
Mayor

ATTEST:

_____
City Clerk

ENGINEERING / PUBLIC WORKS / UTILITIES

PROJECT STATUS REPORT as of: 2/17/10

* = New Information

Capital Improvement Projects

Rifle Regional Wastewater Reclamation Facility

*UV system controls and other punch list items need to be completed. Sewage is now being diverted to the new facility from the North WWTP and South WWTP. Staff has moved into and is operating the new facilities. The contractor will return to complete his work in early spring.

Water Treatment Plant Design

*Progress continues on Phase 1and a Draft Basis of Design Report (BODR) has been returned to the consultant with staff comments. A reverse osmosis pilot test is being conducted at the GMWTP which will continue through March.

Separate tasks include development of reports on connecting Beaver Creek to the new water treatment facility, use of riverbank filtration and filing an application for a discharge permit to pump Rifle Pond water back to the Colorado River.

***Bypass Pipeline at Rifle Pond**

This project, funded partially by a STAG Grant, will consist of a bypass pipeline from the River Intake to the raw water pump station, a pond outlet back to the river and one or two bores across the railroad and U.S. 6 for a future raw water pipeline to a new Water Treatment facility. Funds for the first stage, an environmental document to obtain federal funds, will be requested from Council at the meeting of February 17..

***Powdered Activated Carbon (PAC) System at GMWTP**

Preliminary design is underway for a PAC system to reduce taste and odor. The system would be installed at the GMWTP. It is intended to lease the equipment over a six month period covering the summer months. We have sent the final drawings to six local and selected contractors to provide construction under a guaranteed maximum price contract.