City of Rifle

CITY COUNCIL AGENDA

Keith Lambert, Mayor
Jay Miller, Mayor Pro Tem
Alan Lambert, Councilor
Jonathan Rice, Councilor
Jennifer Sanborn, Councilor
Jeanette Thompson, Councilor
Randy Winkler, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

Cablecast Live on
Comcast Channel 10

The City of Rifle will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 625-6265 for assistance.

REGULAR MEETING
March 3, 2010

WORKSHOP 6:00 P.M.
PARKS MAINTENANCE FACILITY (DEERFIELD PARK)

5:30 P.M. Tour of Parks Maintenance Facility (Tom Whitmore)

REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

7:00 p.m. 1. Regular Meeting Call to Order and Roll Call

7:03 p.m. 2. Consent Agenda
- A. Minutes from the February 17, 2010 Regular Meeting
- B. Transfer of Liquor License: El Pollo Dorado
- C. Accounts Payable

7:08 p.m. 3. Citizen Comments and Live Call-In
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)

7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Lambert)

7:12 p.m. 5. Proclamations
- A. Girl Scout Week
- B. Boy Scout 100th Anniversary

7:25 p.m.	6.	Birch Court Water Concerns
7:35 p.m.	7.	Report on Senior Matters (Judy Martin)
7:45 p.m.	8.	NUTS Funding Request (Gil Frontella)
7:55 p.m.	9.	First Reading of Ordinance 3-10: Front Security Systems in Central Business District (Matt Sturgeon)
8:10 p.m.	10.	First Reading of Ordinance 4-10: System Improvement Fee Surcharge Option for Non-Residential Uses (Matt Sturgeon)
8:25 p.m.	11.	Resolution 4-10: Amending Section 457 Deferred Compensation Plan to Permit Loans (Wanda Nelson)
8:35 p.m.	12.	Award Final Design and Construction of PAC System (Dick Deussen)
8:45 p.m.	13.	Approve Design of Improvements under STAG Grant (Dick Deussen)
8:55 p.m.	14.	Extending In-house Temporary Construction Inspection Services (Rod Hamilton)
9:05 p.m.	15.	Administrative Reports A. City Manager Report B. Other Reports
9:15 p.m.	16.	Comments from Mayor and Council

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Council Meeting: March 17, 2010 at 7:00 p.m.

RIFLE CITY COUNCIL MEETING

Wednesday, February 17, 2010

REGULAR MEETING

7:00 p.m. * Council Chambers

The regular meeting of the Rifle City Council was called to order at 7:03 p.m. by Mayor Keith Lambert.

PRESENT ON ROLL CALL: Councilors Alan Lambert, Jen Sanborn, Jeanette Thompson, Randy Winkler, and Mayor Keith Lambert.

Councilor Lambert moved to excuse Councilors Jay Miller and Jonathan Rice from tonight's meeting; seconded by Councilor Thompson.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

OTHERS PRESENT: John Hier, City Manager; Wanda Nelson, City Clerk; Karl Hanlon, City Attorney; Michael Churchill, Cable 10; Rod Hamilton, Public Works Director; Dick Deussen, Engineer; Charles Kelty, Finance Director; Aleks Briedis, Recreation Director; Tom Whitmore, Parks Director; Helen Rogers; Gil Frontella; Jeanice Freeman; Marc Jaffrey.

CONSENT AGENDA

MINUTES FROM THE FEBRUARY 3, 2010; DECEMBER SALES TAX REPORT; ACCOUNTS PAYABLE

Councilor Winkler moved to approve the Consent Agenda; seconded by Councilor Lambert.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

CITIZEN COMMENTS AND LIVE CALL-IN

There were no citizen comments or live call-ins.

MUSEUM WALL MURAL RESTORATION

Helen Rogers, Jeanice Freeman, and Gil Frontella reported that the DDA approved a contribution of $10,000 towards the restoration of the museum wall mural. Additionally, the VIF Board matched this contribution at their February 10th meeting. The original artist estimates it will cost $19,845 to restore the wall. Councilor Thompson moved to approve the expenditure of $10,000 each from the DDA and VIF, and noted that this award is being given to a sole-source provider; seconded by Councilor Lambert.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

PARKS AND RECREATION NEEDS SURVEY RESULTS

Mr. Briedis noted that 6100 surveys were mailed to Rifle residents in the 81650 zip code, with over 368 received. This rate of return presents a 95% confidence level in the results. Mr. Briedis reviewed the results of the survey, and noted they will be posted on the City's website.

AWARD RIFLE CREEK TRAIL 13TH – 16TH CONSTRUCTION BID

Mr. Briedis stated that twelve bids were received for the construction contract for the Rifle Creek Trail Phase II. The concrete trial is from 16th Street along Rifle Creek to City Market, a distance of about 1000 feet. A concrete block wall with handrail is included for about 600 feet of the length. Staff recommends awarding the bid to Johnson Construction in the amount of $213,358.50. Councilor Sanborn moved to award the Contract to Johnson Construction in an amount not to exceed $213,345.50; seconded by Councilor Lambert.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

AWARD DEERFIELD PARK COMPLETION PLAN PROPOSAL

Mr. Briedis noted that staff solicited bids for the Deerfield Completion Plan, and received 17 proposals. A selection committee was formed to review the bids, and recommends that the award go to Design Concepts of Lafayette, CO, with a bid of $40,000. Since $97,000 was budgeted for this project ($55,000 GOCO Grant and $42,000 P&R Fund), staff requests the authorization to negotiate with Design Concepts to expand the scope to include Construction Documents. Councilor Thompson moved to award the Plan to Design Concepts and authorize staff to negotiate a contract to expand the scope in an amount not to exceed $97,000; seconded by Councilor Sanborn.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

APPROVE INVOICES FROM SGM ENGINEERING

Mr. Deussen noted staff is requesting City Council approval of invoices from SGM for construction engineering services at the new wastewater plant, to exceed the lump sum contract amount of $1,038,340. SGM estimates they will spend an additional $40,000 above the already expended amount of $1,022,149.97 because the contractor Stanek did not complete the work within the specified time of 24 months. The City is due liquidated damages from Stanek for not completing the work on schedule and is presently holding over one million dollars in retention. Councilor Lambert moved to approve additional invoices from SGM in an amount of $23,808, with a total authorized cost not to exceed $1,063,148; seconded by Councilor Thompson.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

APPROVE IMPROVEMENT TO ALLEY NORTH OF CITY HALL

As part of the work for the new library, the alley north of City Hall is to be improved from East Avenue to the east end of City Hall. Mr. Deussen requested a cost from the contractor to improve the remaining portion to Railroad Avenue in order to have an alley that drains correctly, has no failing sections, has improved aesthetics, and will last for years. Funds are available in the 2010 Public Works Street Improvements Fund, and payment would be made to Garfield County Library for completion of the work. Councilor Lambert moved to authorize an additional $27,011 for the completion of this alley, payable to Garfield County Library; seconded by Councilor Winkler.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

APPROVE LEASE OF PAC EQUIPMENT

Because of taste and odor issues caused by algae in the Rifle Pond, staff and consultants have been working on ways to improve the water quality for Rifle residents. The agreed upon solution is to use Power Activated Carbon at the water treatment plant until a bypass line can be built to obtain water directly from the river instead of Rifle Pond. Mr. Deussen stated Norit Americas Inc. can supply the PAC dosing equipment in an amount of $25,050. Councilor Lambert moved to approve the lease with Norit in an amount not to exceed $25,050; seconded by Councilor Thompson.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

AWARD CONTRACT FOR ENVIRONMENTAL ASSESSMENT

Mr. Deussen explained that an EA is required by the granting agency before the above-mentioned bypass line can be built. Malcolm Pirnie Inc. can provide this preliminary documentation, which could lead to an EPA exemption for the work, which includes one or two bores under the railroad and US 6. Funds for this contract are available from the Water Fund. Councilor Sanborn moved to award the contract to Malcolm Pirnie Inc. in an amount not to exceed $19,500; seconded by Councilor Winkler.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

SECOND READING OF ORDINANCE 1-10: UTILITY DELINQUENCY NOTICE AMENDMENTS

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTIONS 13-1-430 AND 13-1-440 OF THE RIFLE MUNICIPAL CODE REGARDING NOTICE OF SUSPENSION OF WATER AND SEWER SERVICE AND ADOPTING A FEE FOR PROCESSING AND PREPARATION OF DELINQUENCY AND SHUT-OFF NOTICES IN APPENDIX A TO THE CODE

Mr. Hanlon explained the need to update the Rifle Municipal Code provisions related to notices for delinquent utility accounts. It is recommended that the time period before delinquency and shut off notices are mailed to customers be shortened so delinquent amounts do not become too large and burdensome. Ordinance No. 1, Series of 2010 amends Sections 13-1-430 and 440 so that when a water and/or sewer bill remains unpaid for thirty days a delinquency notice is mailed. A tiered delinquency schedule is included in the ordinance. Councilor Sanborn moved to approve Ordinance 1-10 as amended and ordered it to be published in full as required by Charter; seconded by Councilor Thompson.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

SECOND READING OF ORDINANCE 2-10: WATER AND SEWER SERVICE FEE START DATE

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 13-1-380 OF THE RIFLE MUNICIPAL CODE REGARDING COMPUTATION OF WATER RATES AND CHARGES PRIOR TO CERTIFICATE OF OCCUPANCY.

Mr. Hanlon explained that, as a result of the current economic climate, there are several residential units in the City that remain partially built with no plans for their completion this year. Pursuant to the Rifle Municipal Code, utility service fees commence upon the issuance of a building permit to account for any use of the City's utilities during the construction phase. To address this issue yet remain fiscally responsible and receive payments for services utilized, staff proposes amending the Code so that utility service fees start at the issuance of a certificate of occupancy, and at that time the meters are read to record the actual use during the construction phase. That use will be billed at that City's bulk water rate which is 400% the normal rate and must be paid as a condition of receiving a C.O. With this change, the City will be compensated for services supplied and those units not utilizing the services will not have to pay. Councilor Sanborn moved to approve Ordinance 2-10 as amended and ordered it to be published in full as required by Charter; seconded by Councilor Lambert.

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

ADMINISTRATIVE REPORTS

Mr. Hier reported on: prosecutor scope of services; personnel changes at the Water Plant and Police Department; budget review; Theatre agreement; follow-up issues from the workshop with Garfield County; composting; report about heavy metals in the wastewater system; maps of the City's watershed; STAG grant requirements. Ms. Nelson pointed out the invitation from Garfield County regarding their discussion on March 1st regarding their Comp Plan. Mr. Hamilton will attend a meeting on March 1st regarding the Grand Tunnel Ditch.

COMMENTS FROM MAYOR AND COUNCIL

UPCOMING EVENTS

Councilor Thompson reported on two upcoming events: the Garden School's production of *Narnia*, and a performance by the Symphony in the Valley.

PEDESTRIAN CROSSING AT RAILROAD AVENUE AND 4TH STREET

Councilor Lambert expressed concern that vehicles are not yielding to pedestrians at this intersection. Mr. Hier will discuss this with the Chief to explore enforcement remedies.

ICE CAVES AT RIFLE MOUNTAIN PARK (RMP)

Councilor Sanborn encouraged everyone to visit the Ice Caves at RMP as they are especially beautiful this year.

CML SEMINAR

Councilor Winkler attended a "Newly Elected Officials: seminar sponsored by the Colorado Municipal League in Denver, and thought it contained valuable information.

COLORADO ENERGY JOBS SUMMIT

Mayor Lambert will be attending this Summit as a panelist, along with other distinguished guests such as Senator Udall.

EXECUTIVE SESSION: FOR DISCUSSION OF A PERSONNEL MATTER UNDER CRS SECTION 24-6-402(4)(B) AND NOT INVOLVING ANY SPECIFIC EMPLOYEES WHO HAVE REQUESTED DISCUSSION OF THE MATTER IN OPEN SESSION

Councilor Thompson moved to adjourn to Executive Session; seconded by Councilor Sanborn (8:50 p.m.).

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

Councilor Lambert moved to adjourn from Executive Session; seconded by Councilor Thompson (9:40 p.m.).

Roll Call: Yes – A. Lambert, Sanborn, Thompson, Winkler, K. Lambert

Meeting adjourned at 9:40 p.m.

Wanda Nelson City Clerk	Keith Lambert Mayor

Memo

To: John Hier, City Manager

From: Wanda Nelson, City Clerk

Date: February 24, 2010

Subject: Transfer of Ownership: El Pollo Dorado

We have received a Transfer of Ownership Application for El Pollo Dorado, 119 West 3rd Street (formerly Vallarta Restaurant).

The RMC outlines the procedures for this type of transfer:

Sec. 6-5-80. Change of ownership; hearing.

(a) All applicants for the issuance of a license by reason of transfer of ownership of the business, or of possession of the licensed premises, shall file with the City Clerk an application on forms provided by the State Licensing Authority and the Liquor Licensing Authority. The application form shall be accompanied by an application fee, and successful applicants shall be subject to license fees as set forth in Appendix A to this Code.

(b) The Chief of Police shall conduct an investigation of the character of the applicant, pursuant to the process set forth in Section 6-5-50(b)(2) above.

(c) If the City Clerk recommends approval of the change of ownership after the investigation, no hearing is necessary, and the change of ownership shall be scheduled for Liquor Licensing Authority consent within thirty (30) days.

The Police Chief's memo indicates no problems with the applicant's background investigation. Therefore, based on the code provisions above, I recommend approval of this transfer.

Please feel free to contact me at 625-6265 if you need additional information.

Thank you.

CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
WWW.RIFLECO.ORG
(970) 625-6265 • (970) 625-3210 FAX

Memorandum

To: Wanda Nelson, City Clerk
From: Daryl Meisner, Chief of Police / vms
Date: February 19, 2010
Re: Background Investigation, Vanessa Evenden

On February 3, 2010 Vanessa Evenden submitted fingerprints at Rifle Police Department for liquor license transfer. Those results have not yet been received, however a preliminary investigation has failed to reveal a criminal history regarding Ms. Evenden.

/vms

Prepaid Check Run.

eport Criteria:
Report type: GL detail
Check.Check Number = 45870,45954-45968

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
02/10	02/11/2010	45870	1356	Mesa County Sheriff's Office	02092010	1	100-4210-400-5	.00	30.00
Total 45870:								.00	30.00
02/10	02/19/2010	45954	3955	Holy Cross Energy	503137300 2	1	310-4331-400-4	.00	64.84
Total 45954:								.00	64.84
02/10	02/19/2010	45955	1074	Garfield County Clerk	02172010	1	100-4191-400-6	.00	22.00
Total 45955:								.00	22.00
02/10	02/19/2010	45956	5754	GARFIELD COUNTY HUMAN SE	02032010	1	100-4514-400-3	.00	22.95
Total 45956:								.00	22.95
02/10	02/19/2010	45957	5448	HAMILTON, ROD	02172010	1	100-4317-400-5	.00	17.51
Total 45957:								.00	17.51
02/10	02/19/2010	45958	4345	Helen Artist-Rogers/HR Design	02/09/10	1	205-4651-400-5	.00	150.00
02/10	02/19/2010	45958	4345	Helen Artist-Rogers/HR Design	1392	1	205-4651-400-7	.00	305.47
02/10	02/19/2010	45958	4345	Helen Artist-Rogers/HR Design	1393	1	205-4651-400-7	.00	358.42
Total 45958:								.00	813.89
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	004735	1	100-4514-400-6	.00	27.76
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	004970	1	100-4514-400-6	.00	88.24
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	008359	1	100-4514-400-6	.00	11.10
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	012884	1	210-4512-400-5	.00	57.82
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	019638	1	210-4512-400-5	.00	70.00
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	047536	1	100-4514-400-6	.00	22.94
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	052931	1	100-4514-400-6	.00	13.13
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	068627	1	100-4514-400-6	.00	32.96
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	102275	1	100-4514-400-6	.00	9.68
02/10	02/19/2010	45959	3015	Kroger/King Sooper Cust Charge	125793	1	100-4514-400-6	.00	151.31
Total 45959:								.00	484.94
02/10	02/19/2010	45960	2830	Qwest	625-0309 1/1	1	210-4521-400-5	.00	53.20
02/10	02/19/2010	45960	2830	Qwest	625-0339 1/1	1	100-4310-400-5	.00	96.28
02/10	02/19/2010	45960	2830	Qwest	625-1060 1/1	1	310-4331-400-5	.00	81.80
02/10	02/19/2010	45960	2830	Qwest	625-1877 1/1	1	100-4514-400-5	.00	45.03
02/10	02/19/2010	45960	2830	Qwest	625-2841 1/1	1	310-4331-400-5	.00	50.22
02/10	02/19/2010	45960	2830	Qwest	625-3185 1/1	1	210-4513-400-5	.00	47.98
02/10	02/19/2010	45960	2830	Qwest	625-3724 1/1	1	310-4331-400-5	.00	54.12
Total 45960:								.00	428.63
02/10	02/19/2010	45961	4045	Sanborn Studio	740	1	205-4651-400-7	.00	360.00

GL eriod	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Total 45961:								.00	360.00
02/10	02/19/2010	45962	1609	Squires, Charlotte	01262010	1	100-4191-400-5	.00	13.96
Total 45962:								.00	13.96
02/10	02/19/2010	45963	2852	Sykes, Hilda	02082010	1	100-4514-400-3	.00	34.33
Total 45963:								.00	34.33
02/10	02/19/2010	45964	5910	TELLCO ENVIRONMENTAL, LLC	07000.27	1	100-4800-400-8	.00	2,107.01
Total 45964:								.00	2,107.01
02/10	02/19/2010	45965	2960	Walmart Community	001558	1	100-4514-400-6	.00	241.30
02/10	02/19/2010	45965	2960	Walmart Community	003111	1	100-4422-400-6	.00	3.60
02/10	02/19/2010	45965	2960	Walmart Community	003402	1	100-4194-400-6	.00	19.20
02/10	02/19/2010	45965	2960	Walmart Community	008421	1	100-4514-400-6	.00	19.97
02/10	02/19/2010	45965	2960	Walmart Community	010167	1	100-4514-400-6	.00	112.44
02/10	02/19/2010	45965	2960	Walmart Community	010317	1	100-4199-400-6	.00	25.88
02/10	02/19/2010	45965	2960	Walmart Community	015035	1	100-4514-400-6	.00	18.42
02/10	02/19/2010	45965	2960	Walmart Community	016195	1	100-4514-400-6	.00	9.80
02/10	02/19/2010	45965	2960	Walmart Community	027496	1	210-4521-400-6	.00	23.21
Total 45965:								.00	473.82
02/10	02/19/2010	45966	1704	Western Colo Human Resource	2/16/10	1	100-4114-400-5	.00	149.00
Total 45966:								.00	149.00
02/10	02/19/2010	45967	4478	Western Slope State League	02/09/10	1	210-4512-400-5	.00	75.00
Total 45967:								.00	75.00
02/10	02/19/2010	45968	1120	Xcel Energy Inc	226417938	1	310-4331-400-4	.00	112.18
02/10	02/19/2010	45968	1120	Xcel Energy Inc	226452608	1	100-4310-400-4	.00	68.60
02/10	02/19/2010	45968	1120	Xcel Energy Inc	226452609	1	100-4310-400-4	.00	72.47
02/10	02/19/2010	45968	1120	Xcel Energy Inc	226452622	1	100-4310-400-4	.00	14.33
02/10	02/19/2010	45968	1120	Xcel Energy Inc	226924977	1	320-4325-400-4	.00	336.84
02/10	02/19/2010	45968	1120	Xcel Energy Inc	226925250	1	320-4325-400-4	.00	248.51
Total 45968:								.00	852.93
Grand Totals:								.00	5,950.81

Dated: 2/19/10

Accounts Payable :

Finance Director : Charles [illegible]

M = Manual Check, V = Void Check

Report Criteria:
Report type: GL detail
Check.Check Number = 45870,45954-45968

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1018						
Valley Lumber						
	37827	EYE screw	02/10/2010	4.58	.00	
	38014	steel t-post	02/16/2010	64.90	.00	
Total 1018:				69.48	.00	
1022						
Central Distributing Co						
	823155	CLEANING PRODUCTS/CITY HA	02/03/2010	109.67	.00	
	823914	CLEANING PRODUCTS/CITY HA	02/10/2010	132.80	.00	
	824647	CLEANING PRODUCTS/CITY HA	02/17/2010	268.05	.00	
	824648	CLEANING PRODUCTS/SR CEN	02/17/2010	210.27	.00	
Total 1022:				720.79	.00	
1023						
Chelewski Pipe & Supply						
	126195	PIPE & FITTINGS	01/07/2010	5.13	.00	
Total 1023:				5.13	.00	
1055						
Columbine Ford, Inc						
	98093	tube assy	02/01/2010	201.32	.00	
	98188	grille, bracket, seal, pin	02/08/2010	388.75	.00	
	98220	pin	02/08/2010	4.38	.00	
	98261	SEAL	02/09/2010	16.52	.00	
	98286	Plug - oil	02/10/2010	33.24	.00	
Total 1055:				644.21	.00	
1062						
Dana Kepner Company						
	1331674-01	METER COUPLING	02/04/2010	187.80	.00	
Total 1062:				187.80	.00	
1070						
Federal Express Corp						
	9-482-15969	SHIPPING	01/28/2010	10.75	.00	
Total 1070:				10.75	.00	
1076						
Garfield County Landfill						
	2010-0000000	Landfill	01/31/2010	9,756.50	.00	
Total 1076:				9,756.50	.00	
1083						
Youth Zone						
	013110	ASSES & RECOMM/EDMOND/C	01/31/2010	250.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1083:				250.00	.00	
1087						
Grainger						
	9171647150	BENCH VISE	01/29/2010	58.23	.00	
Total 1087:				58.23	.00	
1105						
Meadow Gold Dairies						
	50202510	DIARY PRODUCTS/SR CENTER	02/11/2010	57.21	.00	
	50202567	DAIRY PRODUCTS/SENIOR CT	02/18/2010	106.53	.00	
Total 1105:				163.74	.00	
1110						
Napa Auto Parts						
	054971	extension	09/04/2009	8.59	.00	
	066481	alum spinner knob	11/02/2009	11.77	.00	
	081536	vise	02/02/2010	304.51	.00	
	081708	motor oil	02/03/2010	260.40	.00	
	081716	motor oil	02/03/2010	9.30-	.00	
	082017	oil filter, fuel filter	02/04/2010	209.85	.00	
	082106	adapter, coupler	02/05/2010	86.87	.00	
	082489	literags	02/08/2010	22.97	.00	
	082621	labor	02/09/2010	15.00	.00	
	082924	squeegee	02/10/2010	3.76	.00	
	082965	lubrigard	02/10/2010	34.13	.00	
	083278	gun coup, grease coupler	02/12/2010	16.64	.00	
	CR 057360	credit for duplicte payment	09/17/2009	9.99-	.00	
Total 1110:				955.20	.00	
1118						
Parts House						
	S437002	BATTERY	02/11/2010	81.99	.00	
	S437005	BATTERY	02/11/2010	93.99	.00	
Total 1118:				175.98	.00	
1123						
Rifle Conoco/Rifle Towing						
	19286	TOW ABANDONED/PD	01/08/2010	50.00	.00	
Total 1123:				50.00	.00	
1129						
Rifle Creek Canyon Ditch						
	12312009	ditch cleaning	12/31/2009	446.10	.00	
Total 1129:				446.10	.00	
1132						
Rifle Lock & Safe						
	29500	deadbolts	01/08/2010	490.48	.00	
	29588	KEY duplicates	02/04/2010	26.25	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1132:				516.73	.00	
1138						
Schmueser/Gordon/Meyer, Inc						
	99055G-26	PO 56 wwtf contruction	01/21/2010	29,120.00	.00	
Total 1138:				29,120.00	.00	
1143						
Swallow Oil Company						
	01312010	UNLEADED /FLEET	01/31/2010	5,758.57	.00	
	02152010	DIESEL /FLEET	02/15/2010	5,134.17	.00	
Total 1143:				10,892.74	.00	
1188						
Jean's Printing						
	100381	BUsiness cards/pd	02/01/2010	105.30	.00	
	100557	crvcrs series schedule	02/18/2010	77.71	.00	
Total 1188:				183.01	.00	
1191						
Lewan & Associates, Inc						
	644717	COPY CHARGES	02/02/2010	14.89	.00	
Total 1191:				14.89	.00	
1233						
Grand River Hospital District						
	020510	246904 cole, t	02/05/2010	80.00	.00	
	020510	247193 cooper, r	02/05/2010	80.00	.00	
	020510	247173 matlock, l	02/05/2010	80.00	.00	
	020510	247154 odell, r	02/05/2010	85.00	.00	
Total 1233:				325.00	.00	
1249						
Berthod Motors Inc						
	141499	Oil filter, oil filter	02/04/2010	67.00	.00	
Total 1249:				67.00	.00	
1258						
Hach Company						
	6587689	PHOSPHORUS	01/29/2010	52.64	.00	
Total 1258:				52.64	.00	
1271						
Daily Sentinel						
	CR 027752015	credit from duplicate payment	09/30/2009	2,003.65-	.00	
	S0009915794	lighting replace	04/17/2009	32.45	.00	
	S0010042128	Waste Water	11/30/2009	990.00	.00	
	S0010058203	Waste Water	12/31/2009	834.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1271:				147.20-	.00	
1339						
Grand Junction Pipe & Supply						
	C2313458	PURE-CORE	02/04/2010	82.80	.00	
	C2313459	BALL CORP	02/04/2010	263.31	.00	
	C2313466	STRAW	02/04/2010	52.00	.00	
	C2313467	BALL CORP	02/04/2010	236.72	.00	
Total 1339:				634.83	.00	
1358						
Timber Line Electric & Control						
	13243	miox repair	02/01/2010	889.90	.00	
Total 1358:				889.90	.00	
1381						
Zee Medical, Inc						
	0011530559	FIRST AID SUPPLIES	02/10/2001	93.87	.00	
Total 1381:				93.87	.00	
1437						
TAYLOR FENCE COMPANY OF GRAND						
	28183	CONSTRUCTION PANELS	01/31/2010	15.00	.00	
Total 1437:				15.00	.00	
1572						
Consolidated Plastics Co. Inc.						
	7079916	paint???	11/02/2009	645.92	.00	
Total 1572:				645.92	.00	
1575						
International Inst Municipal						
	06252008	MEMBERSHIP TO INTNTL INSTI	06/25/2008	75.00-	.00	
Total 1575:				75.00-	.00	
1768						
Faris Machinery Company						
	G19315	CYLINDER	02/02/2010	467.43	.00	
	G19317	Flange BEARING	01/21/2010	216.49	.00	
Total 1768:				683.92	.00	
1806						
CDMS INC						
	8008	DSL ACCESS - Cemetery	02/01/2010	17.95	.00	
	8008	DSL ACCESS - Pool	02/01/2010	17.95	.00	
Total 1806:				35.90	.00	
1830						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Valley Foods						
	106036	FOOD PRODUCT/SR CENTER	02/12/2010	712.56	.00	
	106115	FOOD PRODUCT/SR CENTER	02/16/2010	53.35	.00	
	106144	FOOD PRODUCT/SR CENTER	02/19/2010	399.04	.00	
Total 1830:				1,164.95	.00	
1833						
P & K's Auto Body						
	7510	IMPOUND FEE	12/19/2009	50.00	.00	
Total 1833:				50.00	.00	
1990						
Bookcliff Survey Services, Inc						
	6794	finalize cr 296 annexation	01/25/2010	100.00	.00	
Total 1990:				100.00	.00	
2122						
Utility Notification Center Co						
	21001542	RTL TRANSMISSIONS	01/31/2010	49.28	.00	
Total 2122:				49.28	.00	
2159						
Lab Safety Supply Inc						
	1014888601	padlocks, gate valve	02/01/2010	990.78	.00	
Total 2159:				990.78	.00	
2208						
Amerigas						
	0613-258475A	tank rental	01/11/2010	58.00	.00	
	0613-259542A	PROPANE	01/28/2010	31.57	.00	
	0613-259690A	PROPANE/WATER	02/01/2010	289.25	.00	
	0613-259691A	PROPANE/CE	02/01/2010	167.36	.00	
Total 2208:				546.18	.00	
2222						
Colo Dept Of Agriculture						
	1791 2001	PACFA LICENSE APPLICATION	02/16/2010	350.00	350.00	02/22/2010
Total 2222:				350.00	350.00	
2272						
Fisher Scientific						
	0753975	15 ML TUBES	01/26/2010	157.40	.00	
	1077418	15 ML TUBES	01/29/2010	1,153.04	.00	
Total 2272:				1,310.44	.00	
2343						
Mountain Pest Control						
	0228076	PEST CONTROL	02/03/2010	50.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 2343:				50.00	.00	
2573						
Mountain West Office Products						
	239137I	CD-R, CD/DVD	02/02/2010	24.66	.00	
	239139I	HIGHLIGHTER, STAMP	02/02/2010	12.88	.00	
	239141I	TAPE, ENV	02/02/2010	24.30	.00	
	239143I	ENVELOPES	02/02/2010	17.62	.00	
	239181I	laminator	02/03/2010	138.97	.00	
	239182I	file pocket	02/03/2010	12.44	.00	
	239258I	POCKET FILE	02/03/2010	24.88	.00	
	239259I	POCKET FILE	02/04/2010	62.20	.00	
	239417I	FOLDER, POST-IT	02/08/2010	61.89	.00	
	239640I	POST-IT	02/17/2010	11.49	.00	
	239688I	file folders	02/12/2010	24.94	.00	
	239722I	paper cvr	02/15/2010	11.28	.00	
	239829I	ENVELOPES	02/17/2010	22.32	.00	
Total 2573:				449.87	.00	
2803						
ALL TEMP SERVICES						
	23208GRP	Shelving units	02/10/2010	422.50	.00	
Total 2803:				422.50	.00	
2846						
Colo Mtn News Media						
	4517604	GPI/rct bid	01/13/2010	136.34	.00	
	4539026	dishwasher/sr center	01/17/2010	804.70	.00	
	4539797	Rct public notice	01/21/2010	10.12	.00	
	4610234	REC ROUND UP	02/04/2010	129.90	.00	
	4626610	REC ROUND UP	02/11/2010	129.90	.00	
	4652113	REC ROUND UP	02/18/2010	129.90	.00	
	4671372	Rct public notice	02/16/2010	9.61	.00	
	4675995	REC ROUND UP	02/25/2010	129.90	.00	
Total 2846:				1,480.37	.00	
2948						
Gvf Distributing						
	852862	special improvements	02/11/2010	246.80	.00	
Total 2948:				246.80	.00	
3083						
ALSCO						
	LGRA804067	LAUNDRY	01/26/2010	51.89	.00	
	LGRA807205	LAUNDRY	02/02/2010	46.43	.00	
	LGRA810359	LAUNDRY	02/09/2010	47.23	.00	
	LGRA810364	work shirts and pants	02/09/2010	21.89	.00	
	LGRA813532	LAUNDRY	02/16/2010	49.63	.00	
	LGRA813537	work shirts and pants	02/16/2010	21.89	.00	
Total 3083:				238.96	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3178						
Hanson Equipment,inc						
	219706	MOTOR, PUMP	01/26/2010	144.68-	.00	
Total 3178:				144.68-	.00	
3771						
Waste Management Inc						
	0538207-1185-	RMP DUMPSTER SERVICES/R	02/01/2010	75.32	.00	
	0541464-1185-	Recycling Service	02/01/2010	2,516.40	.00	
	0878051-0576-	Recycling Service	02/01/2010	1,573.36	.00	
	0878053-0576-	Recycling Service	02/01/2010	829.18	.00	
Total 3771:				4,994.26	.00	
3790						
C & S WELDING						
	2364	modify water spray bar	02/12/2010	240.00	.00	
Total 3790:				240.00	.00	
3827						
Morton Salt						
	311761	BULK CRSE SALT/WATER	01/28/2010	2,178.39	.00	
Total 3827:				2,178.39	.00	
3847						
Drive Train Industries Inc						
	04 517012	HOSE REEL	11/17/2009	1,024.94	.00	
	04 518198	EYE WASH STATION	12/21/2009	115.67	.00	
	04 518646	CART	01/06/2010	319.29	.00	
Total 3847:				1,459.90	.00	
4055						
UPS/United Parcel Service						
	0000Y2097W0	SHIPPING/WATER	01/30/2010	369.85	.00	
Total 4055:				369.85	.00	
4119						
Air Compressor Services						
	21306	regulator	02/03/2010	116.95	.00	
Total 4119:				116.95	.00	
4123						
Mt Hood Solutions						
	0678638	MARATHON 5 GAL	02/01/2010	156.45	.00	
Total 4123:				156.45	.00	
4141						
True Brew Coffee Service						
	124873	COFFEE SUPPLIES/CITY HALL	02/04/2010	31.30	.00	
	124874	COFFEE/PARKS	02/04/2010	69.08	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4141:				100.38	.00	
4181						
Crown Awards						
	31020523	BASKETBALL AWARDS/REC	02/04/2010	64.86	.00	
Total 4181:				64.86	.00	
4207						
Radio Shack						
	10123263	battery	02/12/2010	30.98	.00	
Total 4207:				30.98	.00	
4215						
Ziegler, James						
	48600	scannerupda	02/10/2010	1,195.00	.00	
Total 4215:				1,195.00	.00	
4339						
Design Concepts						
	0013196	PO #74 /CONST DOCS/CENTEN	02/05/2010	665.52	.00	
Total 4339:				665.52	.00	
4406						
Rifle Creek Stone Inc						
	14286 & 14288	3/8" CHIPS	01/21/2008	267.40-	.00	
	22709&22712	3/8" chips	01/29/2010	292.50	.00	
Total 4406:				25.10	.00	
4463						
United States Plastic Corp						
	2544291	Cpvc union/miox shed	01/28/2010	291.38	.00	
Total 4463:				291.38	.00	
4548						
Rocky Mountain Information Net						
	14341	MEMBERSHIP FEES/BOULTON	01/15/2010	100.00	.00	
Total 4548:				100.00	.00	
4750						
Civic Plus						
	75559	ANNUAL FEE FOR WEB HOSTI	01/01/2010	3,708.00	.00	
Total 4750:				3,708.00	.00	
4753						
Rifle Truck & Trailer						
	2259	binder chain	02/18/2010	57.99	.00	
Total 4753:				57.99	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4869						
My Precious Pet						
	40	TANK CLEANING	02/07/2010	65.00	.00	
Total 4869:				65.00	.00	
4926						
Ge Capital						
	53284581	KIP PRINTER	01/10/2010	391.49	.00	
Total 4926:				391.49	.00	
4963						
Intellipay Inc						
	6831	transaction fee	02/10/2010	88.34	.00	
Total 4963:				88.34	.00	
5023						
CASELLE INC						
	33846	CONTRACT SUPPORT/FINANC	02/01/2010	2,850.00	.00	
Total 5023:				2,850.00	.00	
5181						
FRED'S HARDWARE						
	10449/2	paint	01/15/2010	4.90	.00	
	10519/2	O-RING	01/21/2010	3.60	.00	
Total 5181:				8.50	.00	
5191						
STANEK CONSTRUCTORS, INC.						
	PAY APP 27	CONSTRUCTION OF WW RECL	01/25/2010	48,289.08	.00	
Total 5191:				48,289.08	.00	
5198						
USA MOBILITY WIRELESS, INC.						
	T0381004B	PAGERS/O&M	02/01/2010	.48	.00	
Total 5198:				.48	.00	
5253						
FASTENAL						
	CORIF29524	ADAPTERS	01/25/2010	27.00	.00	
Total 5253:				27.00	.00	
5365						
American Windshield Repair						
	3780	windshield repair	02/03/2010	40.00	.00	
Total 5365:				40.00	.00	
5368						
Mountain Restroom, Inc.						
	7816	portable restrooms/ unit #539/WA	01/31/2010	95.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5368:				95.00	.00	
5384						
MOUNTAIN HIGH PAINT						
	5312	PAINT AND PAINT SUPPLIES	01/15/2010	114.62	.00	
Total 5384:				114.62	.00	
5670						
Thon, Bob						
	2152	Piano Playing/Sr Cntr	02/05/2010	40.00	.00	
Total 5670:				40.00	.00	
5680						
Malcolm Pirnie, Inc.						
	100106343	Design - Rifle Wtr Plant	02/23/2010	19,528.00	.00	
	386	Design - Rifle Wtr Plant	02/23/2010	1,250.00	.00	
Total 5680:				20,778.00	.00	
5745						
SUNSHINE PRODUCTS						
	SU208-05	lemon gargabe truck deodorizer	11/24/2009	1,621.05	.00	
Total 5745:				1,621.05	.00	
5748						
CTL THOMPSON						
	301826	Centennial Park	01/29/2010	718.00	.00	
Total 5748:				718.00	.00	
5788						
ECI Site Construction Mgmt						
	PAY APP 6	Centennial Park Phase I	02/19/2010	58,346.79	.00	
	PAY APP 6	Centennial Park Phase I	02/19/2010	5,834.68-	.00	
Total 5788:				52,512.11	.00	
5810						
HARRINGTON INDUSTRIAL PLASTICS						
	00893861	1" VALVE BALL	02/04/2010	318.56	.00	
Total 5810:				318.56	.00	
5877						
Hewlett-Packard Company						
	65706621	harware support	01/10/2010	1,076.40	.00	
Total 5877:				1,076.40	.00	
5912						
Applied Products Group, LLC						
	DVJF1494	cal-hypo briquettes	12/14/2009	1,405.51	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5912:				1,405.51	.00	
5914						
Central States Hose, Inc.						
	5000067787	6' Chemical hose	01/29/2010	281.38	.00	
Total 5914:				281.38	.00	
5915						
GROSS PACKING PLANT						
	430691	MEAT PROCESSING	02/09/2010	200.00	.00	
Total 5915:				200.00	.00	
5918						
Piffer Ag						
	07212009	chemicals	07/21/2009	1,388.00	.00	
Total 5918:				1,388.00	.00	
5921						
Wright Cleaning Company						
	368	commercial cleaning/streets	01/26/2010	138.56	.00	
Total 5921:				138.56	.00	
5924						
Britten, Doug						
	1	performance at senior center	02/19/2010	50.00	.00	
Total 5924:				50.00	.00	
5925						
CCOM UNION						
	18440-66	DRUG SCREEN/COLE	02/02/2010	35.00	.00	
	18440-66	DRUG SCREEN/ MATLOCK, CO	02/02/2010	35.00	.00	
	18440-66	DRUG SCREEN/FLATEN	02/02/2010	35.00	.00	
	18440-66	DRUG SCREEN/COOPER	02/02/2010	35.00	.00	
Total 5925:				140.00	.00	
Grand Totals:				213,140.60	350.00	

Dated: 2/24/10

City Finance Director: Jammera Francis for C Kelly

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.

Karp.Neu.Hanlon PC
ATTORNEYS AT LAW

Sander N. Karp
James S. Neu
Karl J. Hanlon
Michael J. Sawyer
James F. Fosnaught

Anna S Itenberg
Cassia R. Furman
Jennifer M. Smith
T. Damien Zumbrennen
Jeffrey J. Conklin

201 14TH Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602
Telephone: (970) 945-2261
Facsimile: (970) 945-7336
www.mountainlawfirm.com

James S. Neu
jsn@mountainlawfirm.com

February 25, 2010

Mayor Keith Lambert
Rifle City Council
P. O. Box 1908
Rifle, Colorado 81650

Re: March 3, 2010 City Council Meeting

Dear Mayor Lambert and Members of the Rifle City Council:

The purpose of this letter is to briefly outline the discussion we will have at the March 3, 2010 Rifle City Council Meeting.

1. Ordinance No. 3, Series of 2010 (Front Security Systems in Central Business District). By Ordinance No. 36, Series of 2009 the City Council imposed a 120 day moratorium on the installation of physical security systems in the Cental Business District, such as burglar bars, roll down security gates and the like, so that the issue could be analyzed and appropriate regulations proposed. The Planning Commission recommended at its January meeting that the City Council prohibit such devices in the Downtown Business District because they detract from the image of downtown Rifle, significantly alter the visual landscape, and create a hostile environment for visitors and residents. Ordinance No. 3, Series of 2010 amends Section 16-7-230 of the Rifle Municipal Code with the addition of a new subsection (a)(6) that prohibits physical security devices on building exteriors in the Downtown Business District. Section 16-5-420 of the Rifle Municipal Code requires the City Council to hold a public hearing on text amendments and the Planning Department published the required public notice.

We recommend approval of Ordinance No. 3, Series of 2010 on first reading.

2. Ordinance No. 4, Series of 2010 (System Improvement Fee Surcharge Option for Non-Residential Uses). The Planning Department has analyzed various ways to assist with the economic viability of new commercial developments to help them succeed. One measure that has come up often is a payment plan for water and sewer tap fees, officially known as system improvement fees. Several communities have been looking at this issue which decreases the up-front costs of a development or venture. Because the City relies on service fees for the operation of its utilities and tap fees are used for capital improvements, the tap fees are not necessarily needed up front with the development. What is important is that the City eventually gets paid on a reasonable schedule and is protected in the event of a default. Ordinance No. 4, Series of 2010 creates the option to pay system improvement fees for non-residential uses through a system improvement fee surcharge. The surcharge is the total tap fees due divided by 36 and payable through monthly interest-free installments. The surcharge payments

commence upon the issuance of the building permit and will be billed on the monthly utility statement. All enforcement provisions contained in the Utility Code pertain to the surcharge including the application of interest on delinquent amounts, suspension of service and a lien on the premises served. If the surcharge is not paid for twelve (12) consecutive months, the customer loses all of the EQRs subject to the surcharge, in which case the perpetual lien for that amount will go away. The ordinance contains the basic elements of a deferred payment plan for tap fees and we can discuss other policy options at your meeting. The system improvement fee surcharge option contained in Ordinance No. 4 sunsets in two (2) years at which time Council can determine if the option is worth continuing.

We recommend approval of Ordinance No. 4, Series of 2010 on first reading.

As always, please feel free to call us prior to the meeting if you have any questions.

Very truly yours,

KARP NEU HANLON, P.C.

James S. Neu

JSN:
Enclosure

City of Rifle

PROCLAMATION
Girl Scout Week

WHEREAS, Friday, March 12, 2010, marks the 98th anniversary of Girl Scouts of the USA, founded in 1912 by Juliette Gordon Low in Savannah, Georgia; and,

WHEREAS, Girl Scouts, the largest organization for girls in the world, is the leading authority and advocate for girls inspiring millions of girls and women with the highest ideals of courage, confidence and character; and,

WHEREAS, Girl Scouts is a safe place for girls to explore their world, develop an understanding and empathy for others and take action to make the world a better place; and,

WHEREAS, through leadership experiences that build self-confidence, creative decision-making skills and teamwork, girls develop real-world leadership abilities that will last them a lifetime in Girl Scouts; and,

WHEREAS, Girl Scouting is for every girl, everywhere, and is dedicated to serving members from all racial, ethnic, cultural, religious and socioeconomic groups; and,

WHEREAS, Girl Scouts of Colorado is a statewide council serving 33,000 girls, ages 5 to 17, across the state; and

WHEREAS, more than 3.3 million current Girl Scout members nationwide will be celebrating 98 years of an American tradition of teaching girls an innovative program to help them succeed;

NOW, THEREFORE, the City Council of Rifle, Colorado, do hereby proclaim the week of March 7-13 as Girl Scout Week.

CITY OF RIFLE

By:

Attest:

_____
Mayor

_____
City Clerk

City of Rifle

PROCLAMATION

Boy Scouts 100th Anniversary

WHEREAS, the Boy Scouts of America celebrated the One-Hundredth Anniversary of its founding on February 8, 2010; and

WHEREAS, throughout its history, the Boy Scouts of America has provided training for its youth members in leadership development, service to others, and civic responsibility; and

WHEREAS, numerous youth in Rifle, Colorado have participated in the Scouting program through the years, serving the Rifle community and its civic, educational, and religious organizations; and

WHEREAS, Boy Scouts have performed numerous service projects in the community including flag ceremonies, Eagle Scout Leadership projects, community food drives, and conservation projects; and

WHEREAS, the various Scouting programs continue to provide opportunities for Rifle youth to participate in activities that promote and develop citizenship, leaderships skills, self confidence, communication skills, conservation of natural resources and enjoyment of outdoor recreation.

NOW, THEREFORE, the City Council of Rifle, Colorado, hereby acknowledges the

100th Anniversary of the Boy Scouts of America.

By:

Attest:

_____
Mayor

_____
City Clerk

Memorandum

TO: Honorable Mayor and City Council

FROM: John Hier, City Manager

DATE: February 25, 2010

RE: New Ute Theatre Society (NUTS) Proposal

The NUTS will present a proposal to the City Council to make improvements to the Rifle Creek Theatre. Specifically, NUTS is recommending that the City apply for an Historic Renovation Grant to accomplish several building improvements, including:

1. Renovate the front building façade to emulate its historic appearance. A copy of the design for this renovation is attached, as well as a photo of the original Ute Theatre.
2. Replace the theatre roof. The roof is deteriorating and will need extensive repairs within the next several years.
3. Renovate the lobby. This will include reconstruction of restrooms to ADA standards, new concession remodel, carpet, lighting, etc.

The total cost of this work could exceed $300,000. City staff are working with NUTS staff to firm up cost estimates for this work.

The State Historical Society Grant deadline is April 1st. NUTS would like to submit the grand application by that deadline.

Because the City owns the theatre, the application would have to be submitted by the City. Additionally, a 25% local match is required. The Visitor Improvement Fund has committed $20,000 within its budget to theatre improvements. The balance of the local match would be a City obligation.

Our 2009 budget included $50,000 for theatre improvements. These funds have been carried over into 2010. Some monies are being expended for minor improvements, but it is not likely that we will spend all of those funds this year.

We could commit some of those funds to a local match, and possibly use Capital Funds if necessary to meet the local match requirement, which may be approximately $80,000.

Our staff is prepared to work with NUTS on the grant application if Council approves of its submittal.

A representative of NUTS will be present at the meeting to discuss this proposal with the City Council.

CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
970-625-2121 • WWW.RIFLECO.ORG

N.U.T.S.

New Ute Theater Society

EXTERIOR

REMOVE ALL SIDING

RESHEET CANOPY

ADD 4'X25' EAST CANOPY

ADD 3 NEW COLUMNS

REMOVE ALL ADD-ON FROM EARLIER REMODEL

REPLACE ORIGINAL DOORS

STUCCO 2ND FLOOR LEVEL AND COLUMNS

REGLASS TILE – LOWER LEVEL

REBUILD POSTER CASE WITH LIGHTING

PEPLACE UPPER WINDOWS

REPLACE ALL NEON WITH LED LIGHTING

RE-ROOF CANOPY

15% CONTENGENCY

N.U.T.S.

New Ute Theater Society

LOBBY

DEMOLITION OF LOBBY AREA

NEW CONCESSION AREA
INCLUDES SINK AREA AND ELECTRICAL

STORAGE AREA

EXPANDED RESTROOMS
FRAME OUT EAST AND WEST WALLS

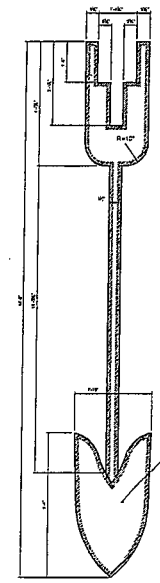
ON DEMAND HOT WATER SYSTEMS

RE-ROUTE COLD WATER LINES

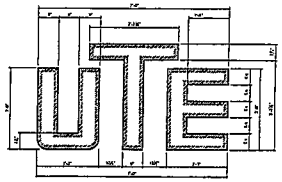
CARPET

LOBBY LIGHTING

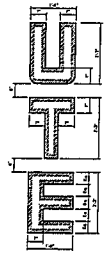
15% CONTENGENCY



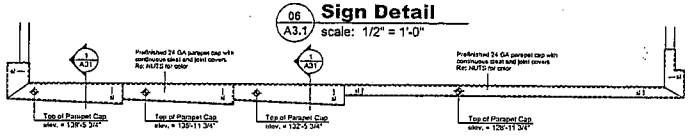
05 A3.1 **Sign Detail**
scale: 1/2" = 1'-0"



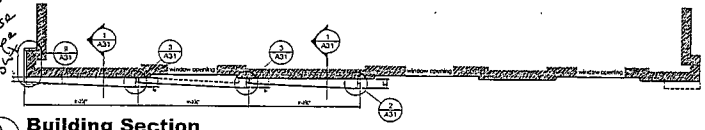
04 A3.1 **Sign Detail**
scale: 1/2" = 1'-0"



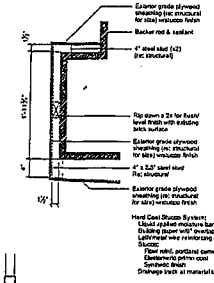
06 A3.1 **Sign Detail**
scale: 1/2" = 1'-0"



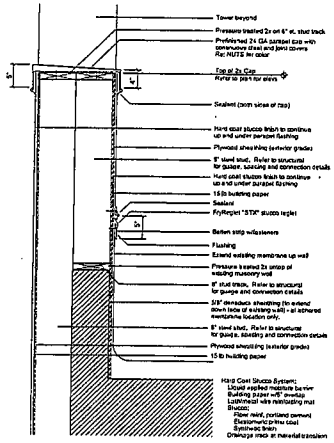
Partial Roof Plan
scale: 1/4" = 1'-0"



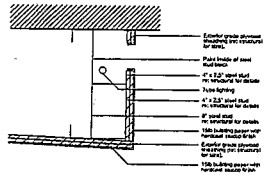
A A3.1 **Building Section**
scale: 1/4" = 1'-0"



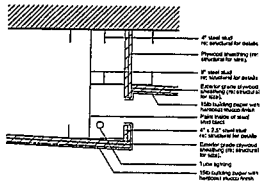
09 A3.1 **Tower Detail**
scale: 1" = 1'-0"



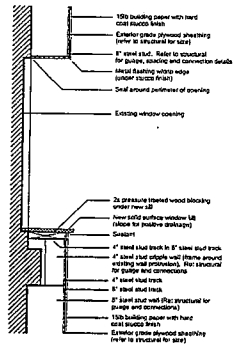
01 A3.1 **Roof Detail**
scale: 1" = 1'-0"



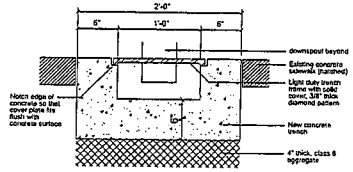
02 A3.1 **Tower Detail**
scale: 3" = 1'-0"



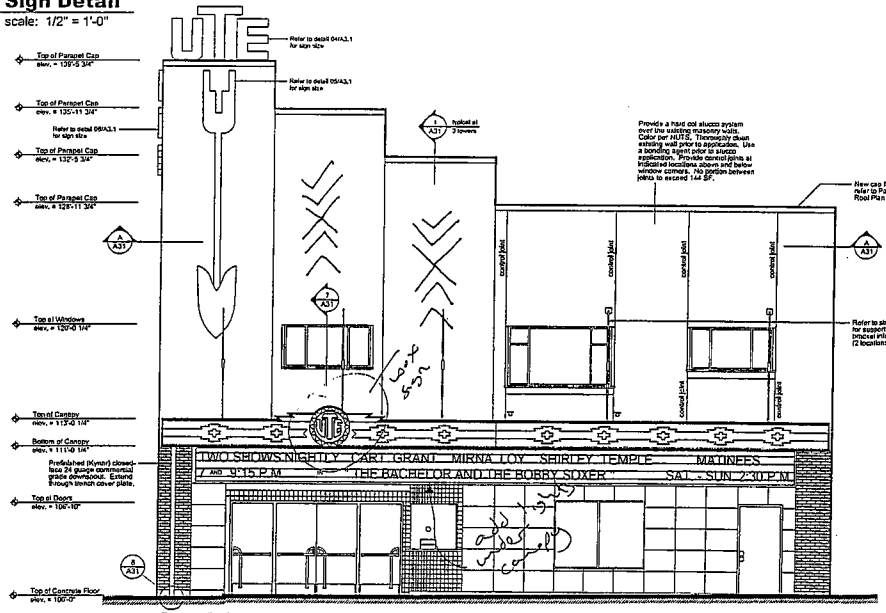
03 A3.1 **Tower Detail**
scale: 3" = 1'-0"



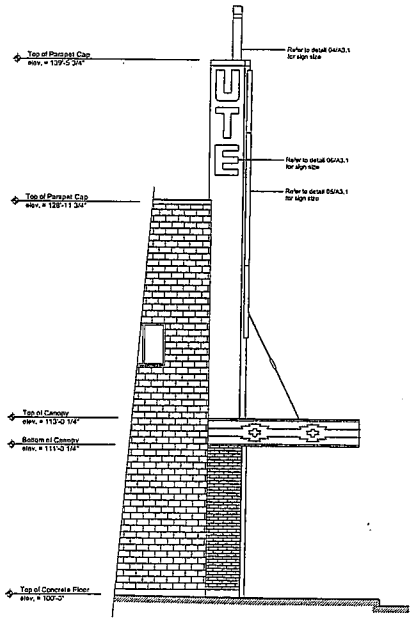
07 A3.1 **Window Detail**
scale: 1" = 1'-0"



08 A3.1 **Trench Detail**
scale: 1 1/2" = 1'-0"



South Facade Elevation
scale: 1/4" = 1'-0"



Johnson-Carter Architects, P.C.
136 East Third Street
Rifle, CO 81650
(970) 625-5560 phone
(970) 625-0561 fax
www.jarch.com

Copyright 2010

New Ute Theater
132 East 4th Street
Rifle, Colorado 81650

Construction

Building Elevations

Date: 02-11-10

0912B

A31

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Matt Sturgeon, Assistant City Manager MS

DATE: February 23, 2010

SUBJECT: Exterior Security Devices in the Central Business District - Text Amendment 2010-01

REQUESTED ACTION

City Council will consider an ordinance that would amend Title 16 of the Rifle Municipal Code to include language that prohibits outdoor security devices on certain parts of a building in the Central Business District.

BACKGROUND

The Rifle City Council enacted an Emergency Ordinance (No. 36 Series 2009) on November 20, 2009, placing a one hundred twenty (120) day moratorium on the instillation building front security systems in the Central Business District. The City of Rifle currently has no standard in place regarding devices such as burglar bars and security gates. City Council agreed with the Downtown Development Authority that these devices should be evaluated to determine what, if any, impact they could have on the downtown area.

The concern is an aesthetic and economic one. These devices are typically associated with places like Watts (Los Angles), East St. Louis, or East Colfax Avenue (Denver); rundown, poor sections of larger urban places where property crimes happen frequently and are a legitimate concern. One does not typically experience such security devices in smaller jurisdictions. The application of these devices in downtown Rifle could introduce the perception that downtown Rifle is not a safe place to be, and anyone thinking of owning/operating a business in the downtown should be extra cautious.

Staff presented this matter to the Planning and Zoning Commission on January 26 at a public hearing. After hearing from staff and the owner of the Tradesman on E. 3rd Street—the Tradesmen owner opposes the passing of this text amendment—the Planning and Zoning Commission voted unanimously to recommend City Council pass an ordinance prohibiting such devices on the exteriors of buildings in the Central Business District. The P&Z felt these devices would be detrimental to vision established for the Central Business District and determined there were adequate measures available to merchants to secure stores from the interior.

The owner of the Tradesman argued there should be a mechanism in place to allow individual business owners to seek relief from this type of standard. His points were specific to the Tradesman, which he stated houses a large number of fire arms as well as gold and silver coins and bullion. He sought a building permit during the moratorium to install exterior, pull-down security shutters on the front of his building. The purpose of his security choice was to both protect his windows from being broken and protecting store merchandise. He also stated it was a less expensive alternative to installing an interior gate system.
The Police Chief suggests storeowners evaluate store lighting and consider removing obstructions from windows so people can see "into" a store after hours. There are window films that can be applied that protect against smash and grab burglaries. Additionally, the Police Department can conduct a security survey to advise a storeowner on other crime prevention measures.

The property owners in the Central Business collectively rely on a particular image. Staff believes the instillation of the subject devices on the exterior of buildings will generally detract from the Central Business District and would change the perception people have of the downtown and perhaps the entire community. Interior instillation of such security systems would certainly lesson the visual impact to the Central Business District.

Staff requested the Planning Commission recommend City Council add the following language to Title 16 that would prohibit the use of exterior security systems—specifically burglar bars and security gates/shutters—in the Central Business.

> *16.7.230 (a)(6)*
> *Security Devices. The use of burglar bars, security gates, security shutters, and other similar devices is PROHIBITED on building exteriors in the Central Business District.*

Since the P&Z action, staff met with the DDA where this matter was again discussed. The DDA recommended the wording be amended slightly so as to allow such devices on building exteriors NOT visible from public streets, plazas, or parks; alley use would be acceptable as an example. The Ordinance put forth will have language to this affect.

Finally, staff will provide examples of these devices at the Council meeting to ensure City Council has a thorough understanding of the devices being discussed.

CITY OF RIFLE, COLORADO
ORDINANCE NO. 3
SERIES OF 2010

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 16-7-30 OF THE RIFLE MUNICIPAL CODE TO PROHIBIT THE USE OF PHYSICAL SECURITY SYSTEMS ON BUILDING EXTERIORS IN THE CITY'S CENTRAL BUSINESS DISTRICT.

WHEREAS, Chapter 16 of the Rifle Municipal Code creates zoning regulations and certain design standards for the City's zone districts, including the City's Central Business District, which encompasses Rifle's downtown area; and

WHEREAS, the City of Rifle Downtown Development Authority has raised the issue that the installation of physical security systems on building exteriors such as a roll down security gates, window bars, and similar devices in the City's Central Business District, an item not currently addressed in Chapter 16, would greatly detract from the image of downtown Rifle, significantly alter the visual landscape, and create a hostile environment for visitors and residents alike; and

WHEREAS, after analyzing the zoning standards for the Central Business District set forth at Chapter 16, Article III, Division 4 of the Rifle Municipal Code with the goal of maintaining the historic character and visual impact of the City's downtown area, the Rifle Planning Commission at its January 26, 2010 meeting recommended that the Chapter 16, Article VII, Division 2, "Building Design and Architectural Standards," be amended to prohibit the use of burglar bars, security gates, security shutters, and other similar devises on building exteriors in the City's Central Business District; and

WHEREAS, the Rifle City Council wishes to amend Rifle Municipal Code Section 16-7-230, "General Review Standards," accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Section 16-7-230 of the Rifle Municipal Code is hereby amended by the addition of a new subsection (a)(6) to read as follows, with revisions shown in bold, double-underlined text:

16-7-230. General review standards.

(a) Central Business Zone District.

* * *

(6) Exterior physical security devices. The use of burglar bars, security gates, security shutters, and other similar devices is prohibited on building exteriors in the Central Business Zone District.

INTRODUCED on March 3, 2010, read by title, passed on first reading, and ordered published by title as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on March 17, 2010, passed without amendment, approved, and ordered published in full as required by the Charter.

Dated this ___ day of _____, 2010.

CITY OF RIFLE, COLORADO

BY _____
Mayor

ATTEST:

_____
City Clerk

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Matt Sturgeon, Assistant City Manager MS

THROUGH: John Hier, City Manager

DATE: February 23, 2010

SUBJECT: Non-Residential Water and Sewer System Improvement Fees

REQUESTED ACTION

An ordinance will be placed in front of Council that if acted on will create a deferral program for non-residential system improvement fees. The duration of payback, administration of the program and other details will be discussed at First Reading.

BACKGROUND

Persons seeking to conduct business in the City of Rifle as well as the Rifle of Chamber of Commerce approach staff, on occasion, regarding the cost of water and sewer system improvement fees for new or expanding retail and industrial businesses. This has become a more frequent topic as a result of the economy. The requests haven't been necessarily to reduce or waive fees, but for the City to consider changing how it collects fees.

Staff researched this matter and found communities nationwide are deferring system improvement fees to help combat the economic downturn. The deferral durations range from making fees due at Certificate of Occupancy—fees are typically collected at building permit—to allowing monthly payments for up to 60 months from issuance of a building permit. Most communities are making this an allowable option to assist employers and retailers with reducing the upfront carrying costs associated with opening a new business. Deferral programs are not treated as an economic development tool, but instead they are created to ensure system improvement fees aren't the "straw that breaks the camel's back." In other words, a deferral program might not attract new business by itself, but it might make the difference in making a new business venture financially feasible.

The impact to Enterprise Funds will be a reduction in dollars available annually for large capital projects. For example, in 2008 the City received approximately $2,000,000 in non-residential system improvement fees. If a deferral program were in place that permitted non-residential uses to pay system improvement fees over 36 months, the dollars available in 2008 for capital improvements would

CITY OF RIFLE, COLORADO
ORDINANCE NO. 4
SERIES OF 2010

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 13-4-20 OF THE RIFLE MUNICIPAL CODE TO CREATE A WATER AND SEWER SYSTEMS IMPROVEMENT FEE SURCHARGE OPTION FOR NONRESIDENTIAL PROJECTS.

WHEREAS, in its ongoing efforts to assist with the economic viability of new commercial development in the City of Rifle, City staff continues to develop and analyze measures that will benefit such development but not adversely impact the City's ability to provide efficient and cost-effective services for its residents and remain fiscally responsible; and

WHEREAS, to this end, the Rifle Planning Department has identified a system improvement fee surcharge program for nonresidential users with two or more EQR as a means to alleviate front-end development costs and spread payments for system improvement fees over a three year period commencing at building permit application rather than requiring payment in full at such time; and

WHEREAS, the Rifle Utility Department believes its capital funding needs will be met adequately by collecting system improvement fees for participating nonresidential users with in equal monthly installments over a three year period; and

WHEREAS, the system improvement fee surcharge program will be optional for all eligible customers, and customers will still have the option to pay system improvement fees in full at the time of building permit application; and

WHEREAS, the Rifle City Council finds and determines the best interests of Rifle citizens will be met by amending Section 13-4-20 of the Rifle Municipal Code to create the system improvement fee surcharge option accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Section 13-4-20 of the Rifle Municipal Code is hereby amended to read as follows, with revisions shown in bold, double-underlined text:

13-4-20. Payment due date.

(a) **Except as provided in subsection (b),** ~~A~~all system improvement fees due pursuant to this Article shall be paid at the time of the application for a building permit or, if

no building permit is required, prior to City approval of the application for a connection permit.

(b) **To assist with the economic viability of new developments in the City, nonresidential users owing system improvement fees as calculated in Section 13-4-60 may opt to pay such fees in the form of a system improvement fee surcharge as set forth herein. The system improvement fee surcharge shall replace the system improvement fee payment described in Section 13-4-10 and shall be payable in thirty-six (36) equal, interest-free monthly installments. Monthly payments for the surcharge will commence upon application for building permit or, if no building permit is required, prior to the change in use set forth in Section 13-4-40. The system improvement fee surcharge shall be billed on the statement for water and sewer service charges set forth in Section 13-1-410. Capacity in the City's water and sewer systems shall not be perpetually reserved and appurtenant to the premises served until full payment of the system improvement fees is made. All provisions of the Rifle Municipal Code which apply to charges for water and sewer service set forth at Sections 13-1-420 though 13-1-440 apply to the system improvement fee surcharge. Notwithstanding the provisions of Section 13-1-280, failure to remit payments for the system improvement fee surcharge for a period of twelve (12) consecutive months shall result in the total abandonment of the water and sewer EQRs subject to the system improvement fee surcharge which will eliminate any lien on the premises served for the unpaid system improvement fees; provided, however, all other fees and charges, including interest, late charges and/or delinquency fees shall remain due and owing and subject to all collection procedures of the Rifle Municipal Code.**

(c) **The system improvement fee surcharge option set forth in subsection (b) above shall sunset on March 31, 2012 and the amendments made in this Section 2 shall be repealed at that time unless the City Council takes affirmative action otherwise.**

Section 3. To correct a typographical error, Section 13-4-30 shall be amended to read as follows, with revisions shown in bold, double-underlined text:

Sec. 13-4-30. Payment; interest; collection; perpetual lien.

All provisions of Sections 13-1-~~375~~**410** through 13-1-~~390~~**440** of this Chapter regarding collections, interest, delinquency notices, delinquency charges, liens and termination of service shall apply to the payment of water and sewer system improvement fees for City water or sewer service.

INTRODUCED on March 3, 2010, read by title, passed on first reading, and ordered

published by title as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on March 17, 2010, passed without amendment, approved, and ordered published in full as required by the Charter.

Dated this ___ day of _____, 2010.

CITY OF RIFLE, COLORADO

BY _____
Mayor

ATTEST:

_____
City Clerk

Memorandum

TO: John Hier, City Manager

FROM: Wanda Nelson, City Clerk (WN)

DATE: February 25, 2010

RE: Resolution Authorizing Loans from Employee's 457 Plans

I have been recently approached by several employees wanting to take loans against their 457 retirement plan. The attached Resolution 4-10 authorizes this activity.

Finance Director Charles Kelty and I have taken a cursory look at the document provided by ICMA that outlines the provision for allowing loans under our 457 Deferred Compensation Plan. Several items to note include:

1. Only one loan can be taken out per calendar year.
2. The loan must be repaid within five years.
3. Loans can be repaid through a payroll deduction or electronic withdrawal from an employee's bank account.
4. The minimum loan amount is $1,000, and the maximum loan amount is $50,000.

Charles and I plan to schedule a conference call with ICMA to ask additional questions not covered in the documents we received. We will invite interested employees to participate in this call as well to address their individual concerns.

Please do not hesitate to contact me with any questions.

CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
970-625-2121 • WWW.RIFLECO.ORG

CITY OF RIFLE, COLORADO
RESOLUTION NO. 4
SERIES OF 2010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 457 DEFERRED COMPENSATION PLAN TO PERMIT LOANS

WHEREAS, the City of Rifle has employees rendering valuable services; and

WHEREAS, the City of Rifle has established a 457 Deferred Compensation Plan for such employees which serves the interest of the City by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the City of Rifle has determined that permitting participants in the retirement plans to take loans from the Plan will serve these objectives.

NOW, THEREFORE, be it resolved by the City Council of the City of Rifle, Colorado, that the 457 Deferred Compensation Plan will permit loans.

THIS RESOLUTION, was read, passed and adopted by the Rifle City Council at a regular meeting held this 3rd day of March, 2010.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

_____
City Clerk

UTILITY DEPARTMENT
INTEROFFICE MEMO

TO: John A. Hier, City Manager
FROM: Charles G. Stevens, Utility Director, Dick Deussen, P.E., City Engineer
CC: City Council Members, Robert Burns, Water Supervisor
DATE: February 25, 2010
RE: Award Final Design and Construction of a PAC System for GMWTP

REQUEST - We request that City Council award construction of a Powder Activated Carbon (PAC) system for the Graham Mesa Water Treatment Plant (GMWTP) to Gould Construction Inc. It is also requested that an amount not to exceed $35,315 be authorized for payment to Malcolm Pirnie Inc. for the final design effort and construction engineering services.

DISCUSSION - To improve water taste during the summer months next year, we propose to install a temporary PAC system at the GMWTP, which would be used until the bypass pipeline at Rifle Pond is constructed. This requires that the system be constructed so that it would be available for use in the spring or early summer of 2010. Funds for construction are available in the 2010 budget (310-4333-400-722) in the amount of $219,340. As you are aware, $19,340 was spent for a feasibility study, permitting from CDPHE, location and preliminary design.

Final design cost was always part of the construction package since we decided to obtain proposals on a construction management at risk cost. Malcolm Pirnie Inc. performed final design understanding they were to be compensated at the time of award of construction. The amount includes some construction engineering services. City Staff will provide inspection observation services.

Nine selected contractors were initially contacted to determine interest in this project and construction documents were sent to six. Three proposals were received from: Gould Construction, Stanek Constructors and Weaver General Construction as shown in the attachment. Gould Construction was low (almost ½ the second proposal) but claims an error in their proposal for their electrical cost which should have been $14,000 higher. Several options are available: 1) Reject all bids and rebid the work, 2) Award the work at the lower price and negotiate a change order later for an increase in electrical cost or, 3) Award the work at the increased cost with an understanding that no further increase for electrical work will be allowed. The additional amount requested appears to be justified based upon the second proposal which had the electrical cost at even a higher amount.

ACTION - The Utility Director and City Engineer recommend authorizing an amount of $35,315 to Malcolm Pirnie for final design of the PAC system for GMWTP and award construction of the PAC system to Gould Construction Inc. in an amount not to exceed $67,800; which includes a contingency of $8,800 which is only to be used for unforeseen or Owner requested additional work. The total of these items (Gould at $67,800 and Malcolm Pirnie at $35,315) is less that the budget amount of $200,000.

Attachments: (4)

water is life
and infrastructure makes it happen

CITY OF RIFLE

Utility Department

PROPOSALS FOR CONSTRUCTION OF A PAC SYSTEM AT GMWTP

Contractor	Construction - $	Contingency - $	Guaranteed Max. Price - $
Stanek Constructors	115,000	5,000	120,000
Weaver General Construction	95,412	9,541	104,953
Gould Construction	45,000	8,800	53,800

Budget Amount	$219,340	310-4333-400-722
Expended for feasibility study	$19,340	
Final Design/Constr. Serv.	$35,315	
Construction	$53,800	
Additional Electrical Cost	$14,000	
Remainder	$96,885	Could be used as part of the match for the STAG grant

MALCOLM PIRNIE

INDEPENDENT ENVIRONMENTAL
ENGINEERS, SCIENTISTS
AND CONSULTANTS

Malcolm Pirnie, Inc.
100 Fillmore Street, Suite 200
Denver, CO 80206
T: 303.316.6500 F: 303.316.6599
www.pirnie.com

February 24, 2010

Dick Deussen, City Engineer
City of Rifle
202 Railroad Avenue
Rifle, CO 81650

Re: Review of Proposals for the City of Rifle Graham Mesa Water Treatment Plant PAC Addition

Dear Mr. Deussen:

On February 18, 2010, the City of Rifle received three proposals from general contractors to provide construction management services for the referenced project. We have reviewed those proposals and are recommending that the City enter into negotiation with Gould Construction.

After reviewing the detailed breakdown in costs prepared by Gould, the City should anticipate requests for change orders. The costs for General Requirements (supervision, insurance, bonds, etc.) and electrical work are lower than the next lowest proposer, Weaver General Construction, and may not capture all of the work required to complete the project. However, these change orders are not expected to exceed the proposed cost of the next lowest proposal.

We trust this meets your needs. Please call me at (303) 316-6538 if you have any questions.

Very truly yours,

MALCOLM PIRNIE, INC.

Benjamin S. Johnson
Project Engineer

BSJ
6594003

Cc: Charlie Stevens, City of Rifle

GOULD
CONSTRUCTION

Dick Deussen
City of Rifle
202 Railroad Ave.
Rifle, CO 81650

Dick,

Gould Construction used a quote from Western Slope Electric in our estimate of costs for the City of Rifle Graham Mesa Water Treatment Plant Powdered Activated Carbon Addition Project, which turned out to be inaccurate. Western Slope based his estimate on the 30% drawings but was not able to make a site visit. The electricians listed by the owner as knowledgeable of the existing system, were not reachable until after the bid date of 2-18. I did get a quote from Jeff Wright - Rifle Electric on 2-19 that will cover the project scope completely that is $14,000 more than the quote I received from Western Slope. I apologize for the mistake and hope we can find a solution that works for both of us.

Thank you for selecting Gould Construction to bid this project. We hope to work with you soon.

Sincerely,

Paul Jacobson
Project Manager
Gould Construction
970-945-7291 ext 28

MALCOLM PIRNIE

INDEPENDENT ENVIRONMENTAL
ENGINEERS, SCIENTISTS
AND CONSULTANTS

Malcolm Pirnie, Inc.
100 Fillmore Street, Suite 200
Denver, CO 80206
T: 303.316.6500 F: 303.316.6599
www.pirnie.com

February 24, 2010

Charlie Stevens, Utilities Director
City of Rifle
202 Railroad Avenue
Rifle, CO 81650

Re: City of Rifle General Engineering Services: Powdered Activated Carbon Design, Construction, and Startup Services

Dear Mr. Stevens:

Malcolm Pirnie is pleased to submit this scope of work for the City of Rifle Graham Mesa Water Treatment Plant PAC Design, Construction, and Startup Services project. This proposal presents our scope of work, budget and schedule to complete the work.

The following scope of work presents our approach.

Technical Approach

Task 0. Project Management

As project manager, Malcolm Pirnie will ensure that project tasks are accomplished on schedule and within the approved budget. The Malcolm Pirnie team will keep the City of Rifle informed with task progress through direct communication and technical updates primarily through email. The estimated labor for this task is 20 hours, at an estimated cost of $2,748.

Task 1. Contractor Selection

The City has agreed that the project will be completed construction manager at risk, and an agreement will be made with a contractor prior to the completion of design. Malcolm Pirnie will assist the City with selecting the Contractor. The 30% design report and drawings will be sent to potential contractors identified as qualified by the City. Malcolm Pirnie will solicit budget estimates for the work identified in the report. In consultation with the City, Malcolm Pirnie will recommend a Contractor based on the budget estimates provided, and prepare a letter of recommendation. It is assumed that the City will develop contract materials to enter into an agreement with the Contractor.

Task 2 – Design Documents

Malcolm Pirnie will develop design drawings for the Work to be completed in the project. The drawings will include:

- G-1 – Cover

Malcolm Pirnie will provide onsite representation for the startup and testing of the PAC feed system. A plan for startup will be developed and implemented with the assistance of the contractor and City staff. The startup team will also implement the PAC Operating Plan that will be developed in advance of startup activities. Jim DeWolfe and Ben Johnson will spend two days on site assisting with startup activities. The total labor time estimated for this task is 58 hours, at a labor cost of $8,038. Expenses for travel are estimated to be $3,300.

Project Schedule and Budget

The proposed project schedule was presented at a progress meeting in January. The estimated completion date of the project is May 12, 2010, assuming 45 days for CDPHE review and 20 days for construction.

The estimated budget for the completion of these tasks is $35,315. Malcolm Pirnie will charge the City based on time and materials not to exceed this amount. Invoices will be prepared monthly.

We welcome the opportunity to continue to work with the City. If you have any questions, please call.

Very truly yours,

MALCOLM PIRNIE, INC.

Ben Johnson

Ben Johnson, PE
Project Engineer

Cc: Dick Deussen, City of Rifle

UTILITY DEPARTMENT
INTEROFFICE MEMO

TO: John A. Hier, City Manager

FROM: Charles G. Stevens, Utility Director, Dick Deussen, P.E., City Engineer

CC: City Council Members, Robert Burns, Water Supervisor

DATE: February 24, 2010

RE: Authorize Design of Bypass System at Rifle Pond

REQUEST

Staff is requesting City Council to authorize expenditure for design of improvements to be constructed under the STAG grant at Rifle Pond to Malcolm Pirnie, Inc.

DISCUSSION

Funds for the design are available in the 2010 budget (310-4333-400-722) in the amount of $96,885, after deducting the amounts for PAC system design and construction (see memo on award of design and construction of a PAC system).

Design work includes hydrographic survey, land survey, geotechnical investigation, permitting from CDOT, UPRR, COE, CDPHE and possibly Questar, preparation of 30% and 90% (for City review) and final plans and specifications, construction cost estimate and engineering services during bidding. The project involves a bypass pipeline from the Colorado River intake directly to the raw water pump station, a pond outlet back to the river to empty the pond, and two jacked bores under the Union Pacific tracks and under U.S. 6 (for a future raw water pipeline to the new water treatment plant).

The schedule requires a fast track approach to complete construction by the end of summer. A finding of no significant impact (FONSI) is required from EPA prior to construction.

ACTION

The Utility Director and City Engineer recommend authorizing Malcolm Pirnie to design improvements for the bypass of Rifle Pond on a time and expense basis in an amount not to exceed $65,874.

Attachment (1)

water is life
and infrastructure makes it happen™

MALCOLM PIRNIE

INDEPENDENT ENVIRONMENTAL
ENGINEERS, SCIENTISTS
AND CONSULTANTS

Malcolm Pirnie, Inc.
100 Fillmore Street, Suite 200
Denver, CO 80206
T: 303.316.6500 F: 303.316.6599
www.pirnie.com

February 25, 2010

Charlie Stevens, Utilities Director
City of Rifle
202 Railroad Avenue
Rifle, CO 81650

Re: City of Rifle General Engineering Services: Rifle Pond Bypass and Miscellaneous Improvements

Dear Mr Stevens:

The City's Rifle Pond is used by the City as a pre-settling basin to settle out turbidity and solids loading carried in the Colorado River prior to the Rifle Pond water pumping station that pumps water to the Graham Mesa WTP. Rifle pond is connected to the Colorado River through a control structure that allows Colorado River water to enter the Rifle Pond under controlled conditions.

In a water quality sampling program beginning in August 2009 and extending to the present date the City observed varying MIB levels in Rifle Pond that caused taste and odor issues with the City's finished water. The source of the MIB is algae growth in Rifle Pond. To address the MIB issues the City has decided to add a PAC system to the Graham Mesa WTP (the design and construction of which will be completed as a separate project) and make modifications to the Rifle Pond including a bypass pipe and the addition of an outlet structure to allow the pond to be drained under a controlled condition.

In anticipation of the construction of the Rifle Regional Water Purification Facility (RRWPF), two jacked bores, one under the Union Pacific Railroad and one under U.S. 6, will also be included to accommodate a future 24 inch raw water pipeline to the new water treatment facility

This proposal is for engineering services to design the Rifle Pond bypass pipe, the outlet control structure, and the bores for the future raw water pipeline.

The distance between the Rifle Pond inlet control structure and the Rifle Pond pump station is about 1100 ft. The bypass line will connect at or near the Rifle Pond inlet control structure and the Rifle Pond pump station. The pipe will be High Density Polyethylene pipe (HDPE) located on the bottom of the pond held in place with concrete anchors located on the HDPE pipe to avoid flotation. Valves in the Rifle Pond Bypass line (s) and/or sluice gates at the pump station will be included to control the flow of water from the inlet control structure.

To allow the gravity discharge of water from Rifle Pond to the Colorado River an Outlet Structure will be constructed. The ability to gravity discharge water will depend on the water level in the Rifle Pond and the water level in the Colorado River. Discharge could only occur when the water level in

Rifle Pond is greater than the water level in the Colorado River at the point of discharge from Rifle Pond.

It is understood that the construction package will be designed and then bid for construction.

Task 1- Project Management – Malcolm Pirnie will produce a project plan, including schedule to guide the management of the project. Additional activities will include tracking project progress, coordinating with subconsultants, coordinating with the City, preparing monthly invoices, and closing the project.

Task 2 – Preliminary Matters – The following tasks outline preliminary work required to gather background spatial information on the site.

Task 2.1 – Hydrographic and Land Survey- The Engineer will undertake a hydrographic survey of bottom of the Rifle Pond 50 feet either side of a straight line located between the inlet control structure and the Rifle Pond pump station. The survey will be used to identify the existing ground information to locate the Rifle Pond bypass line. The pipe must be sloped in a uniform direction upwards to the inlet control structure or the pump station to avoid localized high spots that will affect the pipeline hydraulic capacity.

Task 2.2 – Land Survey – A land survey will be completed to identify permitting requirements and cross-sections at the two jacked bores.

Task 2.3- Outlet Control Structure Survey- The Engineer will complete a survey of the area for the Outlet Control Structure at the southwest corner of Rifle Pond including the toe dyke on the Colorado River and the toe of the dyke on the Rifle Pond side.

Task 2.4 – Geotechnical Investigation – A geotechnical investigation, consisting of exploratory boreholes and a report, will be conducted in the area of the outlet control structure to determine construction requirements for repairing the dyke in this area. Boreholes will also be drilled in the area of the jacked bores to determine soil conditions for boring under the railroad and highway.

Task 3 – Preliminary Raw Water Line Design – In order to locate the bores across US 6 and the UPRR, the raw water line design will have to be carried to a preliminary stage that identifies the size, material, and alignment of the pipeline.

Task 4- Detailed Design- The following tasks outline the bypass line, outlet structure, and jacked bore design tasks. Submittals will be provided at the Agency Review and Issued for Bidding milestones. Submittals will consist of detailed drawings in 22x34 format with additional 11x17 copies available, bound Bidding Documents, Contract Documents, General Requirements, and Technical Specifications, and Opinions of Probable Construction Cost. The Agency Review submittal will be used to obtain necessary permits and gather comments from reviewing agencies. The Issued

for Bidding submittal will incorporate City and Agency review comments and be the advertisement for bidding. Each submittal will include items generated in the following tasks:

Task 4.1 Rifle Pond Bypass Line and Inlet Connection- The Rifle Pond pump station has capacity to pump from 1300 gpm and to a future capacity of 5200 gpm. With the new WTP, the pump station will have to meet a Phase 1 pumping capacity of 5550 gpm and an ultimate capacity of 6950 gpm. This Task will determine the diameter of the Rifle Pond Bypass Line and alignment alternatives including whether one pipe or more than one pipe will be required. Schematic representations of the connections to the inlet and to the raw water pump station will be provided.

Task 4.2 Outlet Control Structure- This task will complete the design of the outlet control structure and flow control gate. It will include the design of the repair to the dyke with location of the outlet control structure pipe from Rifle Pond to the Colorado River.

Task 4.3 Rifle Pond Pump Station Connection- This task will be design of the connection of the Rifle Pond Bypass to the Rifle Pond Pump Station. It is anticipated that an entrance will be cut through the wet well wall and a sluice gate attached.

Task 4.5 Bores across U.S. 6 and UPRR – This task will include design of two bores, one under U.S. 6 and one under UPRR, in accordance with their requirements.

Task 4.6 Maintenance of Plant Operations – Malcolm Pirnie will develop a construction sequence that will minimize the downtime of the City's raw water feed system, including Rifle Pond and the Rifle Pond Pump Station.

Task 5 Permitting – Permit applications will be filed for the work to be completed including CDOT, COE, and UPRR.

Task 6- Design Services During Bidding – Following the advertisement of the project, it is assumed that the City will be responsible for the distribution of plans to interested parties, and maintain a log of planholders. Malcolm Pirnie will perform the following activities:

Task 6.1 Pre-bid Meeting – Malcolm Pirnie will attend and facilitate a meeting with interested parties to provide details about the work and answer any questions. Meeting Minutes will be prepared and distributed.

Task 6.2 Prepare Addenda and Answer Questions from Bidders – This proposal assumes the preparation of two addenda in addition to fielding questions from interested bidders.

Task 6.3 Review Responsive Bids and Provide Recommendation – Malcolm Pirnie will not attend the bid opening, but will review all bids received, develop a bid tabulation, and provide a letter of recommendation to the City for the award of the construction contract.

Memorandum

TO: Honorable Mayor and City Council

FROM: John Hier, City Manager

DATE: February 24, 2010

RE: Request for Extension of In-house Construction Inspection Position

---

As Council is aware, City Construction Inspector Brian Prunty will be returning to work next month following a year of duty in Iraq.

Several departments have requested that Council authorize the continuation of employment of Kevin Kelley who has been filling in for Brian during his absence. Staff would like to utilize Kevin for construction inspection on several large projects, including Centennial Park, trails, and other work.

As I noted in my previous discussions with Council members on this matter, most of these construction projects are temporary in nature and should be complete by end of 2010. Also, the General Fund does not have adequate revenues to support this position.

Staff have proposed using monies budgeted within the projects to pay for the construction inspection. Those monies typically are used to pay the design engineers (SGM) to oversee the project construction.

This may be feasible if staff monitor the projects carefully and do not utilize the services of the temporary Construction Inspector and SGM.

Therefore, if Council authorizes this request, I recommend that the position be classified temporary and that a definite end of service date be identified.

CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
970-625-2121 • WWW.RIFLECO.ORG

PUBLIC WORKS INTEROFFICE MEMO

TO: John Hier, City Manager

FROM: Rod Hamilton, Public Works Director
Aleks Briedis, Recreation Director
Dick Deussen, City Engineer
Matt Sturgeon, Asst. City Manager
Charlie Stevens, Utility Director

DATE: February 17, 2010

RE: In-house Public Works Inspection services

Background:

For 2010, the City has awarded several C.I.P. projects that are budgeted through the Recreation Department. These projects include Centennial Park and Rifle Creek Trail Phase II. The original budgets for these projects included monies for consultant services to perform construction inspections.

Discussion:

Now, because of the availability of existing in-house inspection personnel, Staff recommends utilizing these services versus a consultant.

Existing approved 2010 budget funding sources for inspection services are:

- **$36,500.00** - 210-4523-400-751 Parks Department for contract inspection services for the Rifle Creek Trail Phase II Project
- **$50,000.00** - 210-4523-400-749 Parks Department for contract inspection services for Centennial Park

Staff anticipates these projects will be completed sometime in late August. After completion, further in-house inspection services may be needed for additional C.I.P. projects. At that time, Staff will seek further guidance as to the use of in-house personnel and expenditures.