



Keith Lambert, Mayor  
Jay Miller, Mayor Pro Tem  
Alan Lambert, Councilor  
Jonathan Rice, Councilor  
Jennifer Sanborn, Councilor  
Jeanette Thompson, Councilor  
Randy Winkler, Councilor

City Hall  
City Council Chambers  
202 Railroad Avenue  
Rifle, CO

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**REGULAR MEETING  
February 2, 2011**

**WORKSHOP 6:00 P.M.  
CONFERENCE ROOM**

- 6:00 P.M. Receive Garfield New Energy Communities Initiative (GNECI) results report, and discuss 2011 programs and funding (Alice Laird and Mike Ogburn)
- 6:30 P.M. Discuss School-Based Health Clinic Committee (Theresa Hamilton)

**REGULAR MEETING 7:00 P.M.  
COUNCIL CHAMBERS**

*The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.*

- 7:00 p.m. 1. Regular Meeting Call to Order and Roll Call
- 7:03 p.m. 2. Consent Agenda – consider approving the following items:  
A. Minutes from the January 19, 2010 Regular Meeting  
B. Set public hearing for Nacho’s Mexican Dining LLC liquor license application  
C. Liquor License Renewal – Thai Chili Bistro  
D. Accounts Payable
- 7:08 p.m. 3. Citizen Comments and Live Call-In  
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)

- 7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Lambert)
- 7:15 p.m. 5. Consider appointing and re-appointing Planning and Zoning Commission seats (Matt Sturgeon)
- 7:20 p.m. 6. Public Hearing – Special Event Liquor Permit – BPOE Elks Lodge #2195 (Lisa Cain)
- 7:25 p.m. 7. Public Hearing – Special Event Liquor Permit – New Ute Theatre Society, Inc. (Lisa Cain)
- 7:30 p.m. 8. Consider approving on second reading Ordinance No. 1, Series of 2011 (Amendment to Ordinance No. 21, Series of 2004 vacating a portion of Shoupe Avenue); Grant of Trail Easement from Dillon Real Estate Co., Inc. (Jim Neu)
- 7:40 p.m. 9. Consider approving Resolution No. 2, Series of 2011, adopting rules and regulations for Centennial Park (Jim Neu)
- 7:50 p.m. 10. Consider approving Deerfield Park construction drawings proposal (Aleks Briedis)
- 8:00 p.m. 11. Discuss Western Garfield County Center of Energy Innovation and Sustainability – Concept Development and Business Plan (Matt Sturgeon)
- 8:10 p.m. 12. Consider approving on first reading Ordinance No. 2, Series of 2011 amending Sec. 13-4-60 (EQR classifications) of the Rifle Municipal Code (Matt Sturgeon)
- 8:20 p.m. 13. Consider authorizing improvements to City Hall interior and purchase of generator (Matt Sturgeon)
- 8:30 p.m. 14. Receive update on Fairway Avenue (Matt Sturgeon)
- 8:40 p.m. 15. Consider replacing or relocating streetlights at roundabouts (Dick Deussen)
- 8:50 p.m. 16. Consider authorizing issuance of Request for Proposals for Energy Process Audit (Charlie Stevens)
- 9:00 p.m. 17. Receive legislative update; consider taking action on legislative issues (Mike Braaten)
- 9:15 p.m. 18. Administrative Reports
  - A. City Manager Report
  - B. Other Reports
- 9:25 p.m. 19. Comments from Mayor and Council

*The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.*

**Next Regular Meeting of Council: February 16, 2011 at 7:00 p.m.**





Town of Parachute | City of Rifle | Town of Silt | Town of New Castle | City of Glenwood Springs | Town of Carbondale  
Garfield County | Garfield County Public Library District | Roaring Fork Transportation Authority

**To:** Mayor Lambert and Rifle City Council

**From:** Alice Laird, Garfield Clean Energy/CLEER

**Re:** 2011 GCE Intergovernmental Agreement  
Development of longer term structure for 2012

**Date:** January 27, 2011

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Thank you for reserving time on your February 2 worksession for an update on Garfield New Energy Communities Initiative. (The GNECI Advisory Board has adopted a shorter name, and from now on GNECI will be referred to as Garfield Clean Energy, or GCE. This name is also consistent with the website [www.Garfieldcleanenergy.org](http://www.Garfieldcleanenergy.org))

Mike Ogburn and I will be attending your work session to discuss the following:

- Summary of overall GNECI grant results, including Rifle projects (please see attached summary chart)
- 2011 programs and services for the countywide program, as adopted by the GCE board (list attached). We will be highlighting how these services connect with the Rifle community.
- Discuss options for 2011 funding and gather your input for 2012 funding. The Garfield County commissioners have provided funding for the countywide partnership for 2011, contingent on other Garfield Clean Energy Partners also putting in some level of funding.

We realize time on your worksession agenda will be limited, so this may need to be an introductory discussion, to be followed with additional discussion at a subsequent meeting.

Thank you for the City of Rifle's leadership on this countywide effort, and the numerous contributions of City of Rifle elected officials and staff on this effort.

**DRAFT**

**GNECI SUMMARY Deliverables status January 2011 – using DOLA Exhibit A**

**Overall grant must be completely wrapped up by June 30 2011  
Final grant report will have a narrative and accompanying metrics**

**Residential Programs and Services:**

One-stop web site with information on energy efficiency, renewable energy and related topics geared to households.	<b>Done</b> www.garfieldcleanenergy.org
Targeted information materials in English and Spanish.	<b>Done,</b> ongoing, will also be part of Better Buildings; Garfield Clean Energy challenge, lighting, insulation flyers in Spanish.
County-wide home energy efficiency campaign, emphasizing Insulate Colorado, Governor's Energy Office solar rebates, utility rebates, tax incentives, energy tracking, and promotion of existing Holy Cross Energy and Xcel Energy incentives.	<b>Done,</b> Garfield Clean Energy Challenge for Homes and Insulation outreach, will also be part of Better Buildings.
Processing of Governor's Energy Office rebates.	<b>Done.</b> 116 rebate checks issued to date, also includes EECBG.
Garfield 1 Megawatt Campaign encourages households to invest in solar energy.	Ongoing; included in Garfield Clean Energy Challenge for Homes and in Better Buildings program; also through additional incentive money CLEER secured from GEO; GWS solar home rebates.
Audit and retrofit demonstration projects.	<b>Done.</b> Initial audits of all senior housing projects in Garfield County; Sunnyside demonstration project – retrofit of senior housing completed.
Energy Star New Homes and HERS workshops, trainings and awareness campaign.	<b>Done:</b> 6 trainings held; radio and print campaign Fall 09 and continuing support for prospective homeowners, builders and HERS raters.
Development of one-stop audit, finance, retrofit program. No state Impact Assistance funds can be used for actual residential energy conservation upgrades.	80% done, Garfield Energy Challenge for Homes; When financing program comes on line through Better Buildings grant, will be complete. Able to complete through Better Buildings budget

**B. Commercial Programs and Services:**

One-stop web site with information on energy efficiency, renewable energy, and related topics geared to businesses countywide. Targeted brochures.	<b>Done.</b>
Downtown demonstration audit and retrofit projects.	<b>Done</b>

Campaigns on specific energy efficiency measures.	<b>Done:</b> Outreach program on lighting, insulation, energy tracking.
Online energy measurement and tracking system	<b>Done.</b> Greenquest is available on line. Energy tracking set up for other buildings; Garfield Energy Navigator displays info.
Technical training in energy efficient building techniques and materials for building industry professionals.	<b>Done</b> CMC has started a green building program. CLEER also asked by GEO to participate and recruit insulation contractors in region for training, including local incentive information, December 2010
Develop design guidelines for commercial structures not currently covered by green building codes.	<b>Done</b>
Development of one-stop audit, finance, energy improvements program.	80% Done Garfield Clean Energy Challenge. 34 businesses involved to date, When financing program comes on line through Better Buildings grant, this will be complete. Able to take to next step through Better Buildings grant.

### C. Greening Government

Work with the Governor's Energy Office to set up audits, energy tracking, performance contracting or self-financing for energy improvements in applicable partner government facilities	<b>70% Done.</b> Energy assessments completed in 50 public buildings; energy performance contracting moving forward for 18 public facilities countywide, resulting in over \$135,000 energy savings per year. More work to do, could be funded through remaining DOLA grant.
Develop green design guidelines, provide technical assistance for new public facilities	<b>Done</b> – will provide link to document, put on website. Technical assistance provided on library and Health and Human Service building
Conduct baseline county energy inventory.	<b>Done</b> (will add link to report on website)
Purchase and arrange training for energy tracking software.	<b>Done</b> , software used to create baseline energy tracking for 50+ government buildings.
Purchase PowerPod dwelling for Deerfield Park ; set up educational display	Amended to purchase electric vehicles and convert fleet vehicles to CNG. The City of Rifle purchased 4 EVs.
Retrofit approximately 30 streetlights in downtown Rifle with LED bulbs.	<b>Done.</b> 23 streetlights retrofitted on 3 <sup>rd</sup> St. in Rifle achieving approximately a 60% reduction in energy consumption.
Develop Energy Star pilot program in Roaring Fork School District	<b>Done</b> , and also expanded to RE-2; (will Add link to report on website.)
Assist partner governments in adopting Greening Government goals that meet or exceed state goals.	<b>Done</b> , 7 governments adopted so far. (Will add link to resolution posted on website.)

Host 2+ workshops to learn about model sustainability codes.	50% done. Held conference that included information on codes; will be completing this deliverable first half of 2011.
Provide technical assistance to jurisdictions interested in adopting and implementing model codes.	Sonoran Institute was lead on this item, has held ongoing planners roundtables and worked with jurisdictions on code review.

#### D. Energy Efficient Transportation & Community Design:

Provide information on Web site to advance energy efficient transportation options.	<b>Done</b>
Run Safe Routes to School programs in local school districts.	<b>Done.</b> 16 schools participated in program.
Provide examples of ways communities can encourage transit-friendly community design and development in Roaring Fork Transportation Authority service territory	<b>Done.</b> Provided this information at conference summer 2009 and through Sonoran's ongoing planners work.
Assist interested partner entities in adopting policies, design guidelines and standards that encourage transportation options and disseminate best practices that are already working for partners, such as biodiesel in fleets and engine retrofits.	<b>Done</b> and ongoing.
Coordinate group purchases of demonstration clean energy vehicles and other clean energy transportation technologies	Rifle purchased electric demonstration vehicles. Worked to encourage fleet conversions to natural gas; held fleet workshop.

#### E. Renewable Energy:

Arrange financing and coordinate installation of at least 10 small solar PV systems (5 to 10 kW) and 2 mid-size solar PV systems (30 to 50 kW) on public facilities, including at least 2 installations at public library facilities.	<b>Done, exceeded goal.</b> 23 solar systems installed at 16 highly visible public facilities throughout Garfield County, including requirements listed in scope.
Purchase and install off-grid solar lights for Deerfield Park.	Amended – A total of 11 Off-grid Solar LED lighting purchased and installed for Centennial Park (partially funded by GNECI grant).
Implement Garfield 1 Megawatt Campaign.	Systems installed to date directly through GNECI resulted in 463 kW peak production; supported clean energy collective efforts will bring total to more than 1 MW.
Track energy production from solar installations.	Creating Garfield Energy Navigator site, which will track energy production and ongoing energy performance. Almost done.
Train K-12 teachers in Re-1, Re-2 and D-16 through the "Solar in the Schools" program.	2 scholarships were awarded for summer 2010; funding was amended for broader energy education efforts – energy clubs and energy club leader trainings - at July 2010 advisory board mtg (will include link to memo and follow up on this for additional steps needed.)
Link 1 Megawatt Campaign with residential and commercial energy programs	50% done through solar rebates; Renewable energy will be included in Better Buildings program. More to do.

**Sustainability Team and Clean Energy Financing:**

Develop a Clean Energy Investment Fund as a near-term financing mechanism for efficiency upgrades and solar installs.	This will be completed through Better Buildings program.
Research feasibility of a voluntary opt-in clean energy financing district for the county or sub-areas of the county including individual municipalities as provided in state statutes.	<b>Done.</b>
Coordinate with state-level efforts to address energy efficiency and clean energy financing	<b>Done and ongoing;</b> pursued Better Buildings grant to accomplish this.
Create a sustainability team composed of representatives of the contractor and partner local governments to provide policy and budgetary guidance for the Garfield New Energy Communities Initiative and procure professional services as necessary.	<b>Done</b> – GNECI advisory board and team of staff, contractors that are implementing programs.
Develop technical advisory committees as needed.	<b>Done</b>
State Impact Assistance funds and local funds will be used to support staffing and professional consulting services for management functions to the team and overall initiative, and assist in the implementation and oversight of each Project area including project and program design, budget, time schedule and expense documentation and reporting.	<b>Done</b>
Publish annual progress report.	2009 status report issued.  2010 full status list and 4 page summary published (add link to PDF online.)
Host annual event to recognize participation and performance in all sectors.	Report issued in place of event; multiple smaller educational events.
Build organizational structure and explore financing options for a long-term clean energy organization tied to reaching significant clean energy economy goals.	Baseline agreements developed in 2010. Main project for 2011 to result in funding and governance plan for 2012. Additional partnership members being sought for 2011 and 2012.

**Garfield Clean Energy**  
**Long-term Structure**  
**Decisions made to date**  
January 10 2011 version

**Name:** Garfield New Energy Communities Initiative has been amended to Garfield Clean Energy.

**Adopted purpose statement: (as approved by the advisory board in August 2011.)**

Garfield Clean Energy is a collaborative effort to build the clean energy economy, while leading by example to increase energy security through widespread development of energy efficiency and renewable energy

The organization provides education, technical assistance, program development, administration and delivery, marketing and financing to make clean energy accessible and affordable for households, businesses, schools and community institutions throughout Garfield County.

**2011 services, as approved at November 2010 Advisory Board meeting:**

**Residential energy services:** provide one-stop-shop approach of providing information and general assistance to help households save energy, reach the adopted countywide energy goals and grow the clean energy economy. Continue Garfield Clean Energy Challenge for Homes and ramp up level of participation.

**Commercial energy services:** provide one-stop-shop approach of providing information and energy coaching services to help businesses save energy, save money, improve business viability and reach the adopted countywide energy goals. Continue Garfield Clean Energy Challenge for Business and ramp up participation.

**Energy saving programs for governments and schools:** Continue and expand programs to help governments and schools track and manage energy costs through active/advanced energy management. Provide technical assistance and training to support energy saving programs; use energy tracking to verify energy savings results from performance contracting, active energy management and renewable energy installations.

**Education and training:** Provide ongoing trainings for contractors, educators, facility managers, building owners and other targeted audiences to increase skills and knowledge for saving energy and tapping renewable energy.

**Clean energy transportation:** Provide ongoing technical assistance and programs to increase efficiency and fuel diversification in transportation; provide ongoing programs to encourage active transportation county-wide; promote infrastructure development and vehicle conversions for compressed natural gas as transportation fuel.

**Clean energy financing:** Increase access to financing and incentives to reduce the upfront cost barrier for clean energy improvements; increase awareness of availability and increase utilization of various financing tools.

**Renewable energy:** Continue progress toward the 1 MW goal; increase access to financing and technical knowledge for tapping renewable energy; develop a countywide inventory and action plan on local renewable energy sources; mobilize funding to grow local renewable energy generation.

**Countywide partnership and network:** Continue to grow and manage the countywide partnership of governments, businesses, households and nonprofits to assist the region in reaching adopted energy and economic development targets, and to speed access to information and skills to achieve significant energy savings. Continue to build the regional structure as a means to compete successfully for state, federal and foundation funding that help reach adopted energy goals. Countywide partnership services include comprehensive communications and outreach linking and advancing the region's efforts; coordination and management of joint programs; grant writing and ability to leverage local funds to achieve greater levels of funding; joint efforts to reach energy and economic goals.

**Funding:** To date Garfield County, City of Glenwood Springs, Carbondale, RFTA, and New Castle have included funding in their 2011 budget for GCE. 2011 funding will also include a DOE Better Buildings grant and multiple grants CLEER has secured for programs. Ongoing funding sources identified as options to date: energy savings resulting from energy management program; percentage of utility-related franchise fees.

**Garfield Clean Energy Goals** – these goals have been adopted by City of Rifle, Town of New Castle, City of Glenwood Springs, Town of Parachute, Town of Carbondale, Library District, and RFTA.

- Increase energy efficiency as measured by reducing energy consumption by 20% by 2020 over a 2009 baseline.
- Reduce petroleum consumption by 25% by 2020, over a 2009 baseline.
- Obtain 30% of our electricity from renewable sources by 2020 as a means to a stronger, more resilient and more energy-secure economy.

## RIFLE CITY COUNCIL MEETING

Wednesday, January 19, 2011

REGULAR MEETING

7:00 p.m. \* Council Chambers

The regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Keith Lambert.

**PRESENT ON ROLL CALL:** Councilors Jay Miller, Jonathan Rice, Jen Sanborn, Jeanette Thompson, Randy Winkler, and Mayor Keith Lambert.

Councilor Miller moved to excuse Councilor Alan Lambert from attending tonight's meeting; seconded by Councilor Sanborn.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

**OTHERS PRESENT:** John Hier, City Manager; Lisa Cain, City Clerk; Jim Neu, City Attorney; Michael Churchill, Cable 10 Assistant Manager; Mike Braaten, Government Affairs Coordinator; Charlie Stevens, Utilities Director; Dick Deussen, City Engineer; Daryl Meisner, Police Chief; Aleks Briedis, Recreation Director; Tom Whitmore, Parks Director; Keith Edquist; Carlton Hoffmeister; Michael Langhorne; Will Cross; Kathy Trapp; Marge Gerloff.

### **CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:**

- A. Minutes from the January 5, 2011 Regular Meeting
- B. Appoint Parks & Recreation Advisory Board members
- C. Amendment to Rifle Creek Theatre Façade Construction Agreement
- D. 2010 Audit Engagement Letter
- E. Water Fund Purchase Orders for Materials
- F. November Financial Report
- G. November Sales Tax Report
- H. Accounts Payable

Councilor Miller moved to approve the Consent Agenda; seconded by Councilor Rice.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

### **CITIZEN COMMENTS AND LIVE CALL-IN**

Keith Edquist, representing Pioneer Mesa Filing 1 Homeowners Association (HOA), advised Council that the HOA is concerned about unused construction materials left at the subdivision by the subdivision developer, to the detriment of the homeowners. HOA members are also concerned about erosion from the subdivision's Filing 2 into Filing 1, compromising the Filing 1 drainage system and reducing Filing 1 property values.

There were no other citizen comments or live call-ins.

### ***CONSIDER WAIVING PARKING FEES AT HUFFMAN GULCH FOR THE RIFLE SNOWMOBILE CLUB'S ANNUAL POKER RUN ON FEBRUARY 20***

Snowmobile Club President Carlton Hoffmeister was present. As they have done in years past, the Snowmobile Club is requesting a waiver of all parking fees for their annual event, the Poker Run on February 20 at Huffman Gulch.

Councilor Sanborn moved to waive parking fees at Huffman Gulch for the Snowmobile Club's Annual Poker Run on February 20; seconded by Councilor Miller.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

### ***CONSIDER APPROVING AGREEMENTS WITH RIFLE ECONOMIC DEVELOPMENT CORPORATION REGARDING VALLEY LUMBER PROPERTY***

City Attorney Jim Neu and Rifle Economic Development Corporation (REDC) President Michael Langhorne informed Council that the REDC has worked closely with the City regarding the redevelopment of the former Valley Lumber Property. The City and the REDC have entered into various agreements regarding that relationship. With the recent negotiation of a Lease with Brenden Theatres, the City's agreements with the REDC need to be addressed accordingly.

#### TERMINATION AND RELEASE OF EXCLUSIVE RIGHT TO NEGOTIATE

In 2010 the City and the REDC entered into that certain Exclusive Right to Negotiate and Memorandum of Understanding (MOU) regarding the redevelopment of a portion of the Valley Lumber Property for the construction of a Health and Wellness Center. In that MOU, the City agreed to negotiate exclusively with the REDC with respect to a portion of the Valley Lumber Property. When the City and the REDC started discussing a lease with Brenden Theatres for the construction of a multiplex theatre, the REDC recognized it needed to release the City of its obligations to negotiate only with the REDC. The proposed Termination and Release of Exclusive Right to Negotiate was approved and signed by the REDC late last year so that the City could commence and continue the negotiations with Brenden Theatres unbridled. It is now before the City Council to formally approve the Termination and Release.

#### FIRST AMENDMENT TO INFRASTRUCTURE DESIGN AGREEMENT

The City was awarded a \$25,000 DOLA grant last summer for costs associated with the design of infrastructure necessary to get the Valley Lumber Property investment ready. The REDC agreed to contribute 50% of the matching funds for the DOLA grant (\$12,500) and perform the duties of contractor under the Grant. Because the Health and Wellness Center cannot be located on the Valley Lumber Property, the REDC cannot contribute funds towards the Grant match; however, it has already prepared and published bids for the design work and it is willing to continue the role of contractor under the Grant. Because time is of the essence with preparing the Valley Lumber Property for Brenden Theatres, the City welcomes the REDC's continued assistance.

The proposed First Amendment to Infrastructure Design Agreement sets forth the parties' new relationship. The REDC will not be providing any funds for the work, but it will oversee the completion of the design work. The City is responsible for the match funds under the DOLA grant and because the scope of the design work is expanding with an actual user on the Property, the cost of such work will exceed the original amount.

The REDC has also agreed to convey to the City property donated to the REDC by Jon Isham adjacent to the Valley Lumber Property. The Isham Property was donated to the REDC with the condition that a lot line adjustment plat be prepared and recorded adjusting the property western boundary to the middle of Rifle Creek (the parcel boundary now lies on the west side of Rifle Creek and is of no use to the redevelopment of the Valley Lumber Property). Bookcliff Surveying is going to prepare the necessary plat on behalf of and as a donation to the REDC. The City is agreeing to execute the plat since it will be the owner of that parcel by the time the plat is finalized.

Councilor Miller moved to approve the Termination and Release of Exclusive Right to Negotiate and Memorandum of Understanding with the REDC and to approve the First Amendment to Infrastructure Design Agreement between the City and the REDC; seconded by Councilor Thompson.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

#### ***CONSIDER APPROVING GROUND LEASE OF VALLEY LUMBER SITE***

Assistant City Manager Matt Sturgeon announced that staff has negotiated a Ground Lease with Brenden Theatres for a multiplex theatre on 24,000 square feet of the Valley Lumber Property which will contain 6-7 screens with a seating capacity of 675- 900. The Lease further allows an expansion of the Theatre with an additional 4,500 square feet for two movie screens in the future at Brenden's option. The City is responsible for constructing the public improvements for the Valley Lumber Property and preparing all of the Common Area, including parking, sidewalks and landscaping. The Leased Premises encompasses only the footprint of the Theatre and any future expansion. Exhibit A to the Lease shows a very general layout of the Property and the Theatre Pad Site. The final location and shape of the Theatre footprint and the parking configuration will be determined through the site plan and building permit process.

The City will prepare the Property to allow Brenden to build on the Theatre Pad Site. Brenden is committing to build the Theatre pursuant to the City's draft Central Business District Zone Code adhering to the City's usual building permit process. The REDC, which is bidding out the design work for the public improvements, indicated the design will be completed by the end of February, allowing hard engineer's estimates to be made for the cost of the public improvements at that time. Brenden Theatres will be coming to the City Council's March 2, 2011 meeting to present final architectural design of the Theatre. Because staff does not have a good estimate of the cost of the public Improvements for which the City is responsible, and staff still only has conceptual elevations of the Theatre as Brenden prices various options, both parties agreed to have an "out" in the Lease in case costs prohibit current expectations. Therefore, either party may terminate the Lease by giving notice to the other party by March 4, 2011. However, staff plans on working very closely with Brenden to avoid such a result.

The term of the lease is 10 years with the option to extend it with 2 five-year extensions. Brenden will pay rent in the amount of \$5,000 per month and they hope to have the Theatre open by Thanksgiving 2011 with rent payments commencing December 1, 2011. In the event construction takes longer not due to Brenden's fault, rent will commence when the Theatre opens for business. Rent can be increased by 3 percent if the option term is exercised. Brenden will further be responsible for all of its utilities and its share of Common Area expenses based upon its parking needs. Brenden is provided a license over the Common Area and sufficient parking for their

operation and the City will maintain all of the Common Area. The Lease further contains customary insurance requirements and indemnity provisions related to each party's activities. At the end of the Term of the Lease, and any extensions, the City will take possession of the Theatre building.

City Manager John Hier added that the City had budgeted monies in the Economic Development Fund and the Capital Fund in 2010 and 2011 for redevelopment of the Valley Lumber Property. The City's intent was to develop the site to make it attractive to new commercial development complimentary to existing commercial development in the downtown. City crews will be assisting in the process of site development.

Mr. Sturgeon acknowledged these actions that were important in making this lease transaction come to fruition: Valley Lumber's agreement to relocate from downtown to north Rifle, Jon Isham's donation of land to the REDC, and Western Rockies Federal Credit Union's agreement to swap land with the Downtown Development Authority (resulting in the City having more land adjacent to the Valley Lumber site).

The REDC is evaluating other sites for a Health and Wellness Center.

Councilor Miller moved to approve the Ground Lease between the City and Brenden Theatre Corporation; seconded by Councilor Rice.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

***CONSIDER APPROVING MEMORANDUM OF UNDERSTANDING WITH RIFLE ECONOMIC DEVELOPMENT CORPORATION FOR REGIONAL ECONOMIC DEVELOPMENT PURPOSES***

Mr. Langhorne reported that the REDC has made efforts to expand their activities on a regional basis. They have been successful thus far in obtaining participation from other communities including Parachute and New Castle. They will be asking Garfield County to participate. The REDC's hope is to provide economic development assistance throughout western Garfield County. Mr. Hier noted that the City budgeted \$8,000 within its 2011 Economic Development Fund to assist in this effort. The proposed Memorandum of Understanding outlines the nature of their proposed goals, provides the City with a position on their Board of Directors, and requires the REDC to submit an annual budgeting and accounting report to the City.

Councilor Thompson moved to approve the Memorandum of Understanding with Rifle Economic Development Corporation for regional economic development purposes; seconded by Councilor Sanborn.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

***CONSIDER BIDS RECEIVED FOR ASBESTOS ABATEMENT AT VALLEY LUMBER SITE***

Mr. Sturgeon explained that pursuant to state regulations, staff obtained an asbestos report for all the structures on the former Valley Lumber site. This report is necessary to obtain a demolition permit from the Colorado Department of Health and Environment. The report found no asbestos in the out buildings; however, the main building contains asbestos in several building components including drywall, caulking, and some roofing materials.

The presence of asbestos in a form that can become friable during demolition requires the City to abate the asbestos prior to City crews removing the structure from the site. Staff solicited bids from contractors pursuant to the Purchasing Code for abatement of friable asbestos. It received the following bids:

<u>Bidder</u>	<u>Amount</u>	<u>Comment</u>
Monarch Site Services, Inc.	\$31,989 (potentially \$44,814)	(1)The higher price would be to cover cost of roofing disposal if it is determined City crews cannot remove and dispose of roofing materials containing "non-friable" asbestos. (2)This firm is going to do asbestos abatement work at the Ute Theatre, so economies of scale might result in lower costs if the City hired this contractor.
Prestige Environmental Services, Inc.	\$33,000	
Nelson Engineering & Construction Inc.	\$98,675	

Councilor Rice moved to grant staff the authority to enter into a contract with Monarch Site Services, Inc. for asbestos abatement at the former Valley Lumber site in an amount not to exceed \$44,814; seconded by Councilor Thompson.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

***CONSIDER APPROVING DESIGN OF PLAYGROUND AT CENTENNIAL PARK***

Recreation Director Aleks Briedis informed Council that Great Outdoors Colorado (GOCO) has announced its 2011 competitive grant cycle for Local Park and Outdoor Recreation grants. Staff would like to apply for a grant

to complete the planned playground and amenities in Centennial Park on the north end of the great bowl. Applications are due March 4, with awards being announced June 14.

To be able to apply for this grant, the City will need a detailed master plan with cost estimates for this area. Design Concepts has given the City a proposal for this to include a tot lot playground, a primary aged playground, play equipment selected to carry the energy and mining theme, swings, picnic shelter with restroom, concrete walk connections, ADA accessibility, interpretive, educational and discovery activities. Due to the park being located in the flood plain, designs will be inserted into the existing flood analysis model to account for drainage and maintenance.

Funds were not budgeted for this plan in the 2011 budget. Staff is recommending reallocating funds from the Deerfield Park Planning Funds to pay for the Centennial Playground Plan. In the event the City is short for funds in the future to complete the Deerfield Park Plan, staff will investigate backfilling with Parkland Dedication funds. Staff is hoping that the City will not have to do this, but staff will come back to Council if this is needed.

Currently \$208,000 is budgeted for the Deerfield Park Planning. Design Concepts' proposal for the Centennial Playground Plan is \$9,980. GOCO grants in amounts large enough to complete the Deerfield Park Plan will not be available until at least 2012. Smaller grant amounts are available this year, and staff recommends that the City apply for a smaller grant for a smaller project, such as completion of the Centennial Playground Plan.

An organization is ready to contribute cash toward the 20 percent match that this grant would require, and staff is investigating whether other organizations are ready to contribute cash as well.

Councilor Rice moved to reallocate \$9,980 from the Deerfield Park Plan to complete the Centennial Playground Plan; seconded by Councilor Sanborn.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

***CONSIDER EXTENDING APPROVAL OF PHASE II DESIGN COSTS FOR RIFLE REGIONAL WATER PURIFICATION FACILITY TO MALCOLM-PIRNIE ENGINEERING***

City Engineer Dick Deussen and Utilities Director Charlie Stevens explained that in 2010, the City expended \$380,500 to have Malcolm-Pirnie Engineering complete a portion of the Phase II Design for the Rifle Regional Water Purification Facility (RRWPF). Finishing the Phase II Design will cost \$1,196,392. Funds in this amount have been included in the 2011 budget.

Councilor Miller moved to approve an investment of Phase II Design Costs for the Rifle Regional Water Purification Facility to be completed by Malcolm-Pirnie Engineering in an amount not to exceed \$1,196,392; seconded by Councilor Rice.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

***CONSIDER ACCEPTING GRANT FOR \$10,000 FROM WATER AND POWER AUTHORITY FOR ACACIA AVENUE – WHITERIVER AVENUE LOOPING PROJECT***

Mr. Stevens and Mr. Deussen reported that the Colorado Water Resources and Power Development Authority had awarded the City a grant of \$10,000 for the Acacia Avenue-Whiteriver Avenue Looping Project. No matching funds are required from the City to receive this grant.

Councilor Sanborn moved to accept a grant from the Colorado Water Resources and Power Development Authority for the Acacia Avenue-Whiteriver Avenue Looping Project; seconded by Councilor Miller.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

***CONSIDER APPROVING ON FIRST READING ORDINANCE NO. 1, SERIES OF 2011 (AMENDMENT TO ORDINANCE NO. 21, SERIES OF 2004 VACATING A PORTION OF SHOUBE AVENUE)***

**AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING AND SUPERSEDING ORDINANCE NO. 21, SERIES OF 2004 APPROVING THE VACATION OF SHOUBE AVENUE BETWEEN LOTS 2, 3 AND 6, BLOCK A AND LOTS 1, 4 AND 5, BLOCK B, NORTH RIFLE ADDITION**

Mr. Neu reminded Council that in 2004, City Market was planning an expansion of its Rifle store and the City negotiated a trail easement along Rifle Creek. At the same time, to clean up property issues, the corporate owner of the Property, Dillon Real Estate, Co., Inc. requested that a portion of Shoupe Avenue located in the middle of the parking lot be vacated. The City approved the right-of-way vacation by Ordinance No. 21, Series of 2004. That ordinance was never recorded and therefore not effective and the trail easement was never executed and conveyed to the City. Staff became aware of this as the City commenced construction of the Rifle Creek Trail between 16<sup>th</sup> Street and the City Market parking lot. The City received a license from Dillon Real Estate to

construct the trail that is now completed while Dillon's attorney worked on other title and real estate issues. Dillon is now ready to convey the trail easement to the City. With new title information, the City needs to amend Ordinance No. 21, Series of 2004 for it to be accurate. Proposed Ordinance No. 1, Series of 2011 makes the required amendments and vacates Shoupe Avenue as it exists in City Market's parking lot. Staff will present the revised trail easement document to Council at the second reading of Ordinance No. 1 on February 2, 2011.

Councilor Miller moved to approve Ordinance 1-11 on first reading as presented and to order it to be published by title as required by Charter; seconded by Councilor Thompson.

Roll Call: Yes – Miller, Rice, Sanborn, Thompson, Winkler, K. Lambert

#### **ADMINISTRATIVE REPORTS**

Mr. Hier reported to Council on the following issues: solid waste collection request for proposals (RFP), Ute Theatre asbestos removal, February 15 all hands meeting, new copiers at City Hall, auction of surplus City equipment, and staff training. He thanked all staff members who contributed to bringing the Valley Lumber redevelopment project forward for Council action.

Mr. Deussen announced that the City has advertised an RFP to add a 30-foot-wide by 78-foot-long bay on the east side of the Operations and Maintenance building, with garage doors at each end. Proposals are due on February 7, 2011.

Mr. Stevens requested that Council review the assessment of the condition of the ductile iron raw water transmission pipeline, between the site of the RRWPF and the Graham Mesa Water Treatment Plant. The assessment was made to determine the pipeline's physical suitability for use as a finished drinking water transmission pipeline in the future, upon the completion of the RRWPF.

Government Affairs Coordinator Mike Braaten informed Council that newly-elected County Commissioner Tom Jankovsky would attend Council's February 2 workshop starting at 5:30 p.m. He also noted that the state legislature just started its 2011 session. He will compile a list of bills of interest to the City.

Police Chief Daryl Meisner reported that 2 new Police Officers will start City employment on January 23. A U.S. Department of Justice Office of Community Oriented Policing Services (COPS) grant provided funding for 1 of the positions.

#### **COMMENTS FROM MAYOR AND COUNCIL**

Councilor Rice pointed out that the positive economic developments that have occurred in the City reflect the cohesiveness of the community. This cohesiveness is also reflected in the community's response to the tragic death of Austin Booth.

Councilor Miller remarked that senior members of the community have told him that they would like curbside recycling to be available, because it is difficult for them to walk up the ramps at the existing recycling center.

Councilors Sanborn and Winkler are anxious to move forward with use of electronic packets.

Mayor Lambert hoped that members of the community would take the time to express their appreciation for their fellow community members.

Meeting adjourned at 8:32 p.m.

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Lisa H. Cain  
City Clerk

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Keith Lambert  
Mayor



## Memo

**To:** John Hier, City Manager  
**From:** Lisa Cain, City Clerk  
**Date:** January 27, 2011  
**Subject:** Setting a Hearing Date for Nacho's Mexican Dining LLC

### **A RETAIL LIQUOR LICENSE APPLICATION HAS BEEN RECEIVED FOR:**

Nacho's Mexican Dining LLC  
2000 Railroad Avenue

Type of License: Hotel and Restaurant: Malt, Vinous, and Spirituous

A hearing date needs to be set to review the completed liquor license application submitted on December 20, 2010.

Since an application has to be on file at least 30 days before a hearing can be held, it is recommended that we hold this hearing at the Council meeting to be held February 16, 2011.

Please feel free to contact me at 665-6405 if you need additional information.

Thank you.





## Memo

**To:** John Hier, City Manager  
**From:** Lisa Cain, City Clerk  
**Date:** Friday, January 28, 2011  
**Subject:** Liquor License Renewal

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**A LIQUOR LICENSE RENEWAL APPLICATION HAS BEEN RECEIVED FOR:**

Thai Chili Bistro  
115 East 3<sup>rd</sup> Street

Type of License: Hotel and Restaurant Liquor  
License – Malt, Vinous, and  
Spirituous

The following criteria have been met by this business:

- The application is complete.
- The fees have been paid.

Based on the above information, I recommend approval of this renewal application.



**LIQUOR OR 3.2 BEER LICENSE  
 RENEWAL APPLICATION**



THAI CHILI BISTRO INC  
 THAI CHILI BISTRO  
 115 E 3RD ST  
 RIFLE CO 81650-2317

License Number 42-60302-0000	License Type 1970
Liability Information 24 035 722110 C 052208	
Business Location 115 EAST 3RD STREET RIFLE CO	
Current License Expires MAY 21, 2011	
<b>DEPARTMENTAL USE ONLY</b>	
Total Amount Due	
Total Paid \$	Date

- This renewal reflects no changes from the last application. Complete page 2 and file now!
- Yes there are changes from the last application.** If applicant is a Corporation or Limited Liability company, use DR 8177 and send in with this renewal. Any other changes of ownership require a transfer of ownership. See your Local Licensing Authority immediately.

Wholesaler, manufacturer, importer, and public transportation system license renewals do not need Local Licensing Authority approval and must be returned directly to the Colorado Department of Revenue at least 30 days prior to the current license expiration date.

**This application for renewal must be returned to your CITY OR COUNTY Licensing Authority at least 45 days prior to the expiration date of your current license. Failure to do so may result in your license not being renewed. Include both pages of this renewal and payment.**

**OATH OF APPLICANT**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge.

Authorized Signature <i>Herold</i>	Date 1-15-11	Business Phone 970-625-8888
Title Owner	Sales Tax Number 42-60302-0000	

**REPORT AND APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S.  
**THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority for	Date
Signature	Title
	Attest

DO NOT DETACH

DO NOT DETACH

DO NOT DETACH

**LIQUOR OR 3.2 BEER LICENSE  
 RENEWAL APPLICATION**

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your banking account electronically.

Business Name THAI CHILI BISTRO	LICENSE NUMBER (Use for all reference) 42-60302-0000	PERIOD 05-12
TYPE OF LICENSE ISSUED HOTEL AND RESTAURANT LIQUOR LICENSE - MALT, VINOUS, AND SPIRITUOUS	CASH FUND 2320-100(999) \$ 50.00	STATE FEE 1970-750(999) \$ 25.00
		CITY 85% OAP 2180-100(999) \$ 425.00

SUB-TOTAL \$ 500.00  
 ADD \$100.00 TO RENEW RETAIL WAREHOUSE STORAGE PERMIT 2210-100(999) \$ \_\_\_\_\_  
 TOTAL AMOUNT DUE \$ \_\_\_\_\_

## ATTACHMENT TO LIQUOR OR 3.2 BEER LICENSE RENEWAL APPLICATION

**This page must be completed and attached to your signed renewal application form.  
 Failure to include this page with the application may result in your license not being renewed.**

Trade Name of Establishment <p style="text-align: center; font-size: 1.2em;">Thai chili Bistro</p>		State License Number <p style="text-align: center; font-size: 1.2em;">42-60302-0000</p>	
1. Operating Manager <p style="text-align: center; font-size: 1.2em;">HEUNG WONG</p>		Home Address _____	
		Date of Birth _____	
2. Do you have legal possession of the premises for which this application for license is made? Are the premises owned or rented: <u>rented</u> If rented, expiration date of lease: <u>May-31-2013</u>			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3. Has there been any change in financial interest (new notes, loans, owners, etc.) since the last annual application? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders or owners, (other than licensed financial institutions) are materially interested.			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
4. Since the date of filing of the last annual application, has the applicant, or any of its agents, owners, managers, principals, or lenders (other than licensed financial institutions), been convicted of a crime? If yes, attach a detailed explanation.			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
5. Since the date of filing of the last annual application, has the applicant, or any of its agents, owners, managers, principals, or lenders (other than licensed financial institutions), been denied an alcoholic beverage license, had an alcoholic beverage license suspended or revoked, or had interest in any entity that had an alcoholic beverage license denied, suspended or revoked? If yes, attach a detailed explanation.			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
6. Does the applicant, or any of its agents, owners, managers, principals, or lenders (other than licensed financial institutions), have a direct or indirect interest in any other Colorado liquor license (include loans to or from any licensee, or interest in a loan to any licensee)? If yes, attach a detailed explanation.			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>7. Corporation or Limited Liability Company (LLC) or Partnership applicants must answer these questions.</b>			
<b>Since the date of filing of the last annual license application:</b>			
(a) Are there, or have there been: any officers or directors; or managing members; or general partners added to or deleted from applicant for renewal of a 3.2 beer or liquor license?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
(b) Are there or have there been: any stockholders with 10% or more of the issued stock of the Corporation; or any members with 10% or more membership interest in the LLC; or any partners with 10% or more interest in the partnership added to or deleted from the applicant for renewal of a 3.2 beer or liquor license?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
(c) If Yes to (a) or (b), complete and attach Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, and all supporting documentation, and fees your Local Licensing Authority immediately.			
<b>8. Sole proprietorships, Husband-Wife Partnerships or Partners in General Partnerships:</b>			
<b>EVIDENCE OF LAWFUL PRESENCE</b>			
Each person identified above must complete and sign the following affidavit. Please make additional copies if necessary. Each person must also provide a copy of their driver's license or state issued identification card.			
In lieu of form DR 4679, the undersigned swears or affirms under penalty of perjury under the laws of the State of Colorado that (check one):			
<input type="checkbox"/> I am a United States Citizen <input checked="" type="checkbox"/> I am not a United States Citizen but I am a Permanent Resident of the United States <input type="checkbox"/> I am not a United States Citizen but I am lawfully present in the United States pursuant to Federal Law <input type="checkbox"/> I am a foreign national not physically present in the United States			
I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, or fraudulent statement or misrepresentation in this sworn affidavit is punishable under the criminal laws of Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.			
Signature 		Printed name <p style="text-align: center; font-size: 1.2em;">HEUNG YU WONG</p>	
		Date <p style="text-align: center; font-size: 1.2em;">1-15-11</p>	

## Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
01/11	01/21/2011	49344	1166	Busy Bee Floral	123110	1	100-4132-400-6	.00	50.00
Total 49344:									50.00
01/11	01/21/2011	49345	5958	C/O Rifle Realty	2621102	1	001-004-175	.00	61.29
Total 49345:									61.29
01/11	01/21/2011	49346	6209	CACP	011411	1	100-4210-400-5	.00	125.00
Total 49346:									125.00
01/11	01/21/2011	49347	6210	Colorado Department of Agricultur	012111	1	210-4512-400-5	.00	25.00
Total 49347:									25.00
01/11	01/21/2011	49348	6144	COMCAST CABLE	011511	1	100-4210-400-5	.00	2.00
Total 49348:									2.00
01/11	01/21/2011	49349	1891	Iacp Net/login	15761	1	100-4210-400-5	.00	500.00
Total 49349:									500.00
01/11	01/21/2011	49350	5958	Jovanovich, Jason	3001102	1	001-004-175	.00	14.99
Total 49350:									14.99
01/11	01/21/2011	49351	5958	Julie Dale Closing Services LLC	476103	1	001-004-175	.00	308.57
Total 49351:									308.57
01/11	01/21/2011	49352	1651	Klocker, Roland	010811	1	100-4310-400-6	.00	89.11
Total 49352:									89.11
01/11	01/21/2011	49353	3015	Kroger/King Sooper Cust Charge	006531	1	100-4114-400-5	.00	14.97
01/11	01/21/2011	49353	3015	Kroger/King Sooper Cust Charge	020106	1	100-4210-400-6	.00	115.11
01/11	01/21/2011	49353	3015	Kroger/King Sooper Cust Charge	096704	1	100-4111-400-5	.00	121.22
01/11	01/21/2011	49353	3015	Kroger/King Sooper Cust Charge	109609	1	100-4114-400-5	.00	12.05
Total 49353:									263.35
01/11	01/21/2011	49354	5948	Manuppella, Trish	012111	1	320-4325-400-5	.00	325.00
Total 49354:									325.00
01/11	01/21/2011	49355	1788	National Recreation & Park	012111	1	210-4512-400-5	.00	899.00
Total 49355:									899.00
01/11	01/21/2011	49356	4240	PLATIMUM PLUS/pina	PINA 011111	1	100-4210-400-5	.00	42.73

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Total 49356:								.00	42.73
01/11	01/21/2011	49357	4240	PLATINUM PLUS/sturgeon	STURGEON	1	100-4191-400-5	.00	9.99
Total 49357:								.00	9.99
01/11	01/21/2011	49358	4240	PLATINUM PLUS/ BRAATEN	BATTEN 01	1	100-4135-400-5	.00	100.00
01/11	01/21/2011	49358	4240	PLATINUM PLUS/ BRAATEN	BATTEN 01	2	100-4135-400-5	.00	65.00
01/11	01/21/2011	49358	4240	PLATINUM PLUS/ BRAATEN	BATTEN 01	3	100-4135-400-3	.00	10.95
Total 49358:								.00	175.95
01/11	01/21/2011	49359	4240	PLATINUM PLUS/briedes	BRIEDIS 011	1	210-4512-400-5	.00	60.00
01/11	01/21/2011	49359	4240	PLATINUM PLUS/briedes	BRIEDIS 011	2	100-4111-400-5	.00	120.00
01/11	01/21/2011	49359	4240	PLATINUM PLUS/briedes	BRIEDIS 011	3	100-4132-400-5	.00	30.00
01/11	01/21/2011	49359	4240	PLATINUM PLUS/briedes	BRIEDIS 011	4	100-4191-400-5	.00	30.00
01/11	01/21/2011	49359	4240	PLATINUM PLUS/briedes	BRIEDIS 011	5	100-4135-400-5	.00	30.00
01/11	01/21/2011	49359	4240	PLATINUM PLUS/briedes	BRIEDIS 011	6	310-4331-400-5	.00	30.00
01/11	01/21/2011	49359	4240	PLATINUM PLUS/briedes	BRIEDIS 011	7	100-4151-400-5	.00	30.00
Total 49359:								.00	330.00
01/11	01/21/2011	49360	4240	Platinum Plus/BURNS	BURNS 0111	1	310-4331-400-5	.00	340.00
Total 49360:								.00	340.00
01/11	01/21/2011	49361	4240	Platinum Plus/Christensen	CHRISTENS	1	100-4114-400-6	.00	199.10
01/11	01/21/2011	49361	4240	Platinum Plus/Christensen	CHRISTENS	2	100-4132-400-5	.00	238.00
01/11	01/21/2011	49361	4240	Platinum Plus/Christensen	CHRISTENS	3	100-4132-400-5	.00	21.75
01/11	01/21/2011	49361	4240	Platinum Plus/Christensen	CHRISTENS	4	100-4111-400-5	.00	244.00
Total 49361:								.00	702.85
01/11	01/21/2011	49362	4240	Platinum Plus/Duncan	DUNCAN 01	1	100-4210-400-5	.00	326.09
Total 49362:								.00	326.09
01/11	01/21/2011	49363	4240	PLATINUM PLUS/KEHOE	KEHOE 0111	1	620-4192-400-5	.00	1.02
01/11	01/21/2011	49363	4240	PLATINUM PLUS/KEHOE	KEHOE 0111	2	620-4192-400-5	.00	14.99
01/11	01/21/2011	49363	4240	PLATINUM PLUS/KEHOE	KEHOE 0111	3	620-4192-400-5	.00	14.99
01/11	01/21/2011	49363	4240	PLATINUM PLUS/KEHOE	KEHOE 0111	4	320-4325-400-6	.00	1,026.94
01/11	01/21/2011	49363	4240	PLATINUM PLUS/KEHOE	KEHOE 0111	5	620-4192-400-6	.00	612.47
Total 49363:								.00	1,670.41
01/11	01/21/2011	49364	4240	PLATINUM PLUS/kelty	KELTY 0111	1	100-4151-400-5	.00	85.33
Total 49364:								.00	85.33
01/11	01/21/2011	49365	4240	Platinum Plus/Miles	MILES 01111	1	100-4210-400-5	.00	10.64
Total 49365:								.00	10.64
01/11	01/21/2011	49366	4240	Platinum Plus/Miller	MILLER 011	1	100-4210-400-6	.00	5.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Total 49366:								.00	5.36
01/11	01/21/2011	49367	4240	Platinum Plus/Prentiss	PRENTISS 0	1	320-4325-400-6	.00	387.59
01/11	01/21/2011	49367	4240	Platinum Plus/Prentiss	PRENTISS 0	2	320-4325-400-6	.00	43.96
01/11	01/21/2011	49367	4240	Platinum Plus/Prentiss	PRENTISS 0	3	320-4325-400-5	.00	180.00
Total 49367:								.00	611.55
01/11	01/21/2011	49368	4240	PLATINUM PLUS/stevens	STEVENS 01	1	320-4325-400-6	.00	203.46
Total 49368:								.00	203.46
01/11	01/21/2011	49369	4240	Platinun Plus/Cain	CAIN 011111	1	100-4114-400-6	.00	61.00
01/11	01/21/2011	49369	4240	Platinun Plus/Cain	CAIN 011111	2	100-4114-400-5	.00	68.75
01/11	01/21/2011	49369	4240	Platinun Plus/Cain	CAIN 011111	3	100-4111-400-6	.00	48.00
01/11	01/21/2011	49369	4240	Platinun Plus/Cain	CAIN 011111	4	100-4111-400-6	.00	47.99
01/11	01/21/2011	49369	4240	Platinun Plus/Cain	CAIN 011111	5	100-4310-400-6	.00	47.99
01/11	01/21/2011	49369	4240	Platinun Plus/Cain	CAIN 011111	6	100-4240-400-6	.00	47.99
01/11	01/21/2011	49369	4240	Platinun Plus/Cain	CAIN 011111	7	100-4240-400-6	.00	47.99
01/11	01/21/2011	49369	4240	Platinun Plus/Cain	CAIN 011111	8	100-4111-400-5	.00	36.11
01/11	01/21/2011	49369	4240	Platinun Plus/Cain	CAIN 011111	9	100-4111-400-6	.00	11.99
Total 49369:								.00	417.81
01/11	01/21/2011	49370	6211	Post Independent	HD-01-2011	1	204-4650-400-5	.00	700.00
Total 49370:								.00	700.00
01/11	01/21/2011	49371	1125	Rifle Chamber Of Commerce	011711	1	100-4111-400-5	.00	400.00
Total 49371:								.00	400.00
01/11	01/21/2011	49372	5958	Rifle LLC	2788102	1	001-004-175	.00	47.53
Total 49372:								.00	47.53
01/11	01/21/2011	49373	6095	RMFMA	11400	1	610-4196-400-5	.00	310.00
Total 49373:								.00	310.00
01/11	01/21/2011	49374	5418	Smith, Michael	012111	1	100-005-120	.00	70.00
Total 49374:								.00	70.00
01/11	01/21/2011	49375	2960	Walmart Community	008313	1	100-4210-400-6	.00	20.28
01/11	01/21/2011	49375	2960	Walmart Community	014198	1	620-4192-400-6	.00	123.20
Total 49375:								.00	143.48
01/11	01/21/2011	49376	5958	Weller Stephen	547102	1	001-004-175	.00	116.05
Total 49376:								.00	116.05
01/11	01/21/2011	49377	1120	Xcel Energy Inc	0354549911	1	210-4521-400-4	.00	146.40
01/11	01/21/2011	49377	1120	Xcel Energy Inc	0354562731	1	100-4310-400-4	.00	439.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
01/11	01/21/2011	49377	1120	Xcel Energy Inc	267081113	1	100-4310-400-4	.00	12.06
01/11	01/21/2011	49377	1120	Xcel Energy Inc	267081113	2	100-4310-400-4	.00	13.05
01/11	01/21/2011	49377	1120	Xcel Energy Inc	267081113	3	100-4310-400-4	.00	14.59
01/11	01/21/2011	49377	1120	Xcel Energy Inc	267081113	4	100-4310-400-4	.00	13,896.90
01/11	01/21/2011	49377	1120	Xcel Energy Inc	267081113	5	100-4310-400-4	.00	128.84
Total 49377:								.00	14,650.88
Grand Totals:								.00	24,033.42

Dated: 1/24/11

Accounts Payable: \_\_\_\_\_

Finance Director: *Charles Hall*

Report Criteria:  
Report type: GL detail

Report Criteria:  
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
01/11	01/14/2011	49221	6205	A.L.E.R.T./S.A.M.	010111	1	100-4210-400-5	.00	80.00
Total 49221:									80.00
01/11	01/14/2011	49222	2824	Aflac	479058ER	1	100-4800-400-3	.00	160.00
Total 49222:									160.00
01/11	01/14/2011	49223	3037	CGFOA	011411	1	100-4151-400-5	.00	30.00
01/11	01/14/2011	49223	3037	CGFOA	011411.	1	100-4114-400-5	.00	30.00
Total 49223:									60.00
01/11	01/14/2011	49224	1026	Cirsa	101744	1	100-4210-400-5	.00	1,626.88
01/11	01/14/2011	49224	1026	Cirsa	110183	1	100-4800-400-5	.00	87,505.00
01/11	01/14/2011	49224	1026	Cirsa	110183	2	207-4650-400-5	.00	1,558.00
01/11	01/14/2011	49224	1026	Cirsa	110183	3	210-4800-400-5	.00	18,433.00
01/11	01/14/2011	49224	1026	Cirsa	110183	4	310-4331-400-5	.00	21,737.00
01/11	01/14/2011	49224	1026	Cirsa	110183	5	320-4325-400-5	.00	41,167.00
01/11	01/14/2011	49224	1026	Cirsa	110183	6	330-4320-400-5	.00	21,240.00
01/11	01/14/2011	49224	1026	Cirsa	110183	7	330-4320-400-5	.00	3,546.00
01/11	01/14/2011	49224	1026	Cirsa	110519	1	100-4800-400-5	.00	228.00
Total 49224:									197,040.88
01/11	01/14/2011	49225	1170	Club 20	010111	1	100-4135-400-5	.00	700.00
Total 49225:									700.00
01/11	01/14/2011	49226	2353	Colo Dept. Of Revenue	00402957	12	100-202-015	.00	316.00
01/11	01/14/2011	49226	2353	Colo Dept. Of Revenue	00402957	12	100-3000-378-0	.00	3.00
Total 49226:									313.00
01/11	01/14/2011	49227	6207	Colorado Police Canine Associati	011411	1	100-4210-400-5	.00	100.00
Total 49227:									100.00
01/11	01/14/2011	49228	6204	D-PREP,LLC, HNT/IA DIVISION	011111	1	100-4210-400-5	.00	446.00
Total 49228:									446.00
01/11	01/14/2011	49229	1180	Forensic Science Consultants	110510	1	100-4210-400-3	.00	121.00
01/11	01/14/2011	49229	1180	Forensic Science Consultants	111010	1	100-4210-400-3	.00	121.00
Total 49229:									242.00
01/11	01/14/2011	49230	1184	Govt Finance Officers Assoc	0123002	010	100-4151-400-5	.00	170.00
Total 49230:									170.00
01/11	01/14/2011	49231	3955	Holy Cross Energy	500747602	1	100-4310-400-4	.00	19.45
01/11	01/14/2011	49231	3955	Holy Cross Energy	503137300	1	310-4331-400-4	.00	61.01

Check Issue Dates: 1/14/2011 - 1/14/2011

Jan 14, 2011 03:36PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Total 49231:								.00	80.46
01/11	01/14/2011	49232	3015	Kroger/King Sooper Cust Charge	009851	1	100-4514-400-6	.00	37.48
01/11	01/14/2011	49232	3015	Kroger/King Sooper Cust Charge	045655	1	210-4512-400-5	.00	59.64
01/11	01/14/2011	49232	3015	Kroger/King Sooper Cust Charge	112722	1	100-4514-400-6	.00	12.60
01/11	01/14/2011	49232	3015	Kroger/King Sooper Cust Charge	163875	1	100-4191-400-6	.00	28.49
Total 49232:								.00	138.21
01/11	01/14/2011	49233	3737	Lova Trails Group	010711	1	204-4650-400-3	.00	5,000.00
Total 49233:								.00	5,000.00
01/11	01/14/2011	49234	3251	Mountain Communications And EI	205002	1	100-4800-400-5	.00	250.00
Total 49234:								.00	250.00
01/11	01/14/2011	49235	2830	Qwest	970-625-004	1	100-4114-400-5	.00	10.20
01/11	01/14/2011	49235	2830	Qwest	970-625-004	2	100-4121-400-5	.00	13.75
01/11	01/14/2011	49235	2830	Qwest	970-625-004	3	100-4132-400-5	.00	16.85
01/11	01/14/2011	49235	2830	Qwest	970-625-004	4	100-4151-400-5	.00	34.16
01/11	01/14/2011	49235	2830	Qwest	970-625-004	5	100-4191-400-5	.00	34.16
01/11	01/14/2011	49235	2830	Qwest	970-625-004	6	100-4199-400-5	.00	13.75
01/11	01/14/2011	49235	2830	Qwest	970-625-004	7	100-4240-400-5	.00	20.40
01/11	01/14/2011	49235	2830	Qwest	970-625-004	8	100-4317-400-5	.00	25.73
01/11	01/14/2011	49235	2830	Qwest	970-625-004	9	210-4512-400-5	.00	47.91
01/11	01/14/2011	49235	2830	Qwest	970-625-004	10	100-4215-400-5	.00	115.35
01/11	01/14/2011	49235	2830	Qwest	970-625-004	11	310-4331-400-5	.00	5.32
01/11	01/14/2011	49235	2830	Qwest	970-625-004	12	320-4325-400-5	.00	5.32
01/11	01/14/2011	49235	2830	Qwest	970-625-004	13	210-4521-400-5	.00	27.50
01/11	01/14/2011	49235	2830	Qwest	970-625-004	14	620-4192-400-5	.00	13.75
01/11	01/14/2011	49235	2830	Qwest	970-625-004	15	310-4331-400-5	.00	13.75
01/11	01/14/2011	49235	2830	Qwest	970-625-004	16	320-4325-400-5	.00	13.75
01/11	01/14/2011	49235	2830	Qwest	970-625-004	17	100-4310-400-5	.00	32.03
01/11	01/14/2011	49235	2830	Qwest	970-625-011	1	100-4210-400-5	.00	282.86
01/11	01/14/2011	49235	2830	Qwest	970-625-016	1	320-4325-400-5	.00	282.86
01/11	01/14/2011	49235	2830	Qwest	970-625-016	1	100-4310-400-5	.00	282.86
01/11	01/14/2011	49235	2830	Qwest	970-625-016	1	310-4331-400-5	.00	282.86
01/11	01/14/2011	49235	2830	Qwest	970-625-016	1	210-4521-400-5	.00	282.86
01/11	01/14/2011	49235	2830	Qwest	970-6250183	1	100-4215-400-5	.00	282.86
01/11	01/14/2011	49235	2830	Qwest	970-625-026	1	100-4215-400-5	.00	296.38
Total 49235:								.00	2,437.22
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	1	100-4114-400-5	.00	12.74
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	2	100-4121-400-5	.00	16.98
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	3	100-4132-400-5	.00	21.23
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	4	100-4151-400-5	.00	42.46
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	5	100-4191-400-5	.00	42.46
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	6	100-4199-400-5	.00	16.98
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	7	100-4240-400-5	.00	25.48
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	8	100-4317-400-5	.00	29.72
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	9	210-4512-400-5	.00	59.45
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	10	100-4215-400-5	.00	144.37
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	11	310-4331-400-5	.00	6.37

3L Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	12	320-4325-400-5	.00	6.37
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	13	210-4521-400-5	.00	33.97
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	14	620-4192-400-5	.00	16.98
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	15	310-4331-400-5	.00	16.98
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	16	320-4325-400-5	.00	16.98
01/11	01/14/2011	49236	6135	QWEST-BUSINESS SERVICES	1144888978	17	100-4310-400-5	.00	42.47
Total 49236:								.00	551.99
01/11	01/14/2011	49237	6166	Rifle Garage Door Inc.	2215	1	210-4521-400-4	.00	675.00
Total 49237:								.00	675.00
01/11	01/14/2011	49238	5983	STANEK - CHRISTENSEN & AS	122910	1	320-4325-400-4	.00	2,499.00
Total 49238:								.00	2,499.00
01/11	01/14/2011	49239	6206	Sykes Penny	011411	1	100-4800-400-8	.00	147.10
Total 49239:								.00	147.10
01/11	01/14/2011	49240	2852	Sykes, Hilda	010611	1	100-4514-400-3	.00	20.88
Total 49240:								.00	20.88
01/11	01/14/2011	49241	3649	Tabor, Bill	011210	1	210-4521-400-6	.00	129.85
Total 49241:								.00	129.85
01/11	01/14/2011	49242	5670	Thon, Bob	2376	1	210-4512-400-6	.00	40.00
Total 49242:								.00	40.00
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	1	100-4114-400-5	.00	5.83
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	2	100-4121-400-5	.00	7.86
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	3	100-4132-400-5	.00	9.64
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	4	100-4151-400-5	.00	19.54
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	5	100-4191-400-5	.00	19.54
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	6	100-4199-400-5	.00	7.86
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	7	100-4240-400-5	.00	11.67
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	8	100-4317-400-5	.00	14.71
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	9	210-4512-400-5	.00	27.40
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	10	100-4215-400-5	.00	65.98
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	11	310-4331-400-5	.00	3.04
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	12	320-4325-400-5	.00	3.04
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	13	210-4521-400-5	.00	15.73
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	14	620-4192-400-5	.00	7.86
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	15	310-4331-400-5	.00	7.86
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	16	320-4325-400-5	.00	7.86
01/11	01/14/2011	49243	4967	Touch Tone Communications	123110	17	100-4310-400-5	.00	18.35
Total 49243:								.00	253.77
01/11	01/14/2011	49244	2960	Walmart Community	005235	1	100-4514-400-6	.00	7.59
01/11	01/14/2011	49244	2960	Walmart Community	010094	1	100-4514-400-6	.00	367.40
01/11	01/14/2011	49244	2960	Walmart Community	010375	1	100-4514-400-6	.00	23.92

3L Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
01/11	01/14/2011	49244	2960	Walmart Community	010672	1	100-3000-365-0	.00	59.64
01/11	01/14/2011	49244	2960	Walmart Community	011932	1	100-4414-400-6	.00	90.48
01/11	01/14/2011	49244	2960	Walmart Community	013418	1	210-4521-400-6	.00	92.79
Total 49244:								.00	641.82
01/11	01/14/2011	49245	1120	Xcel Energy Inc	0172234567	1	320-4325-400-4	.00	168.80
01/11	01/14/2011	49245	1120	Xcel Energy Inc	0172236010	1	320-4325-400-4	.00	229.09
01/11	01/14/2011	49245	1120	Xcel Energy Inc	0353905757	1	210-4523-400-7	.00	106.97
01/11	01/14/2011	49245	1120	Xcel Energy Inc	0353914931	1	100-4194-400-4	.00	424.04
01/11	01/14/2011	49245	1120	Xcel Energy Inc	266174421	1	310-4331-400-4	.00	4,177.19
01/11	01/14/2011	49245	1120	Xcel Energy Inc	353151305	1	100-4310-400-4	.00	5.00
01/11	01/14/2011	49245	1120	Xcel Energy Inc	353151361	1	100-4310-400-4	.00	56.15
01/11	01/14/2011	49245	1120	Xcel Energy Inc	353151823	1	100-4521-400-4	.00	17.76
Total 49245:								.00	5,185.00
Grand Totals:								.00	217,362.18

Dated: 1/19/11

Accounts Payable \_\_\_\_\_

Finance Director: Chad Hill

Report Criteria:

Report type: GL detail

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>1003</b>						
<b>Action Shop Services, Inc</b>						
	SI57037	PROPANE FUEL	01/05/2011	21.05	.00	
	SI57038	ENGINE OIL	01/05/2011	26.70	.00	
	SI57276	PROPANE FUEL	01/21/2011	9.25	.00	
Total 1003:				57.00	.00	
<b>1009</b>						
<b>B &amp; B Plumbing, Inc</b>						
	33176	LABOR DIESEL HEATER	01/07/2011	216.86	.00	
Total 1009:				216.86	.00	
<b>1018</b>						
<b>Valley Lumber</b>						
	48450	ROD THREAD	10/28/2010	88.37	.00	
	49199	ELEMENT HEATERS	11/18/2010	17.23	.00	
	49199	ELEMENT HEATER	11/18/2010	17.24	.00	
	50033	RUST STOP MIDTON GAL	12/16/2010	31.98	.00	
	50242	BLADE BI-METAL	12/23/2010	29.98	.00	
	50560	MASTER RESET LOCK	01/06/2011	15.99	.00	
	50707	DIABLO BLADE	01/12/2011	159.40	.00	
	50714	BATTERY-ALKLINE D8 ACE	01/12/2011	9.99	.00	
	50735	FRAMING ANCHOR	01/12/2011	7.99	.00	
	50742	STRAP TIE	01/13/2011	31.90	.00	
	50761	ONE COAT SEMI-SM CV	01/13/2011	227.92	.00	
	50764	MASKING TAPE	01/13/2011	19.97	.00	
	50857	TORCH KIT WEED DRAGON	01/17/2011	61.99	.00	
	50870	STRAP TIE	01/18/2011	112.05	.00	
	50879	FOOT BOLT	01/18/2011	88.96	.00	
	50908	FELT PAPER	01/19/2011	21.99	.00	
	50913	STYLE ELBOW	01/19/2011	14.98	.00	
	50924	CONDUIT	01/19/2011	8.73	.00	
	50963	PADLOCK COMBO	01/20/2011	49.98	.00	
	50971	4X8 PLY	01/20/2011	33.60	.00	
	50987	MASONRY SCREW	01/20/2011	17.19	.00	
	50995	JIGSAW BLADES	01/21/2011	4.98	.00	
	51002	BOSCH HAMMER	01/21/2011	309.46	.00	
	51012	MIDWAY DUPLEX OUTLET PLA	01/21/2011	11.14	.00	
	51045	LATEX ENAMEL	01/24/2011	43.85	.00	
	51066	ASST ALUM OXIDE	01/24/2011	10.84	.00	
	51079	WAFER SELF DRILL	01/25/2011	13.40	.00	
	51082	SWITCH QUIET POLE GRND	01/25/2011	25.56	.00	
	51127	FILTER FURNACE	01/26/2011	14.61	.00	
	51138	PLASTIC WALL PLATE	01/26/2011	4.92	.00	
	55545	4 MIL CLR POLY	01/07/2011	55.98	.00	
Total 1018:				1,562.17	.00	
<b>1022</b>						
<b>Central Distributing Co</b>						
	858555	Supplies	01/12/2011	113.18	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	859362	Supplies	01/19/2011	277.48	.00	
	860237	Supplies	01/26/2011	305.22	.00	
Total 1022:				695.88	.00	
<b>1055</b>						
<b>Columbine Ford, Inc</b>						
	204334	PROGRAMED TWO KEYS	01/07/2011	181.96	.00	
Total 1055:				181.96	.00	
<b>1059</b>						
<b>Consolidated Electrical Distr</b>						
	4983-511909	8W DIMMABLE A LAMP	01/03/2011	156.00	.00	
	4983-511982	CMPCT FLRLMP	01/05/2011	29.00	.00	
	4983-512330	plug in cord	01/18/2011	445.67	.00	
	4983-512336	32W T8 3500K	01/18/2011	52.50	.00	
	4983-512413	1/2 R/T CMPRSN CONNECTOR	01/20/2011	154.07	.00	
	4983-512426	CORD SET	01/20/2011	294.36	.00	
Total 1059:				1,131.60	.00	
<b>1076</b>						
<b>Garfield County Treasurer</b>						
	STMT 123110	Landfill	12/31/2010	20,796.40	.00	
Total 1076:				20,796.40	.00	
<b>1105</b>						
<b>Meadow Gold Dairies</b>						
	50205358	DAIRY PRODUCTS/SENIOR CT	01/13/2011	43.70	.00	
	50205407	DAIRY PRODUCTS/SENIOR CT	01/20/2011	75.80	.00	
Total 1105:				119.50	.00	
<b>1106</b>						
<b>Micro Plastics Inc</b>						
	84659	LOCO STICKERS	01/17/2011	44.50	.00	
	84668	NICKEL NAME BADGE	01/18/2011	16.80	.00	
Total 1106:				61.30	.00	
<b>1110</b>						
<b>Napa Auto Parts</b>						
	143551	O-RINGS	01/03/2011	8.13	.00	
	143584	O-RINGS	01/04/2011	14.31	.00	
	143655	MOLDING TAPE	01/04/2011	17.47	.00	
	143710	SUPER HC V-BELT	01/04/2011	343.34	.00	
	143753	CORD	01/04/2011	19.97	.00	
	143997	REPLACEMENT CORD	01/05/2011	21.29	.00	
	144046	FUNNEL	01/06/2011	29.88	.00	
	145030	MEYER PLOW OIL	01/11/2011	26.98	.00	
	146255	EYE WASH	01/18/2011	13.29	.00	
	147300	FLT WASH	01/24/2011	1.21	.00	
Total 1110:				495.87	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>1111</b>						
<b>Neve's Uniforms, Inc</b>						
	237045	CREDIT INV 237045	01/12/2011	38.00-	.00	
	LN-237045	UNIFORM /PD	01/12/2011	267.80	.00	
Total 1111:				229.80	.00	
<b>1118</b>						
<b>Parts House</b>						
	5613-6447	CHAIN LUBE	12/28/2010	43.89	.00	
	5613-6752	CARQUEST ATF DEX/MERC QT	01/10/2011	41.88	.00	
	5613-6977	EXACT FIT BLADE	01/18/2011	7.99	.00	
Total 1118:				93.76	.00	
<b>1120</b>						
<b>Xcel Energy Inc</b>						
	0354549911	300 W 5TH ST UNIT STAGE	01/11/2011	146.40	146.40	01/21/2011
	0354562731	124 W 2ND ST APT B 49890907	01/11/2011	439.04	439.04	01/21/2011
	267081113	595 W 24TH ST	01/11/2011	12.06	12.06	01/21/2011
	267081113	750 W CENTENNIAL PKWY	01/11/2011	13.05	13.05	01/21/2011
	267081113	1425 1/4 W 2ND ST	01/11/2011	14.59	14.59	01/21/2011
	267081113	STREET LIGHTS	01/11/2011	13,896.90	13,896.90	01/21/2011
	267081113	ST LIGHT MAIN EXP	01/11/2011	128.84	128.84	01/21/2011
Total 1120:				14,650.88	14,650.88	
<b>1123</b>						
<b>Rifle Conoco/Rifle Towing</b>						
	16932	TOWing	12/18/2010	112.00	.00	
Total 1123:				112.00	.00	
<b>1125</b>						
<b>Rifle Chamber Of Commerce</b>						
	011711	MEMBERSHIP DUES	01/17/2011	400.00	400.00	01/21/2011
Total 1125:				400.00	400.00	
<b>1132</b>						
<b>Rifle Lock &amp; Safe</b>						
	30506	LOCKS	01/21/2011	204.64	.00	
Total 1132:				204.64	.00	
<b>1138</b>						
<b>Schmueser/Gordon/Meyer, Inc</b>						
	99055A-154	PHASE 001	01/20/2011	380.00	.00	
	99055A-154	PHASE 466	01/20/2011	990.00	.00	
	99055A-154	PHASE 467	01/20/2011	991.25	.00	
Total 1138:				2,361.25	.00	
<b>1143</b>						
<b>Swallow Oil Company</b>						
	1816 011411	UNLEADED /FLEET	01/14/2011	2,246.44	.00	
	1816 011411	DIESEL /FLEET	01/14/2011	1,465.55	.00	
	1816 011411	CHARGE INVOICE	01/14/2011	25.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1143:				3,736.99	.00	
<b>1166</b>						
<b>Busy Bee Floral</b>						
	123110	FLOWERS/WHITMORE	12/31/2010	50.00	50.00	01/21/2011
Total 1166:				50.00	50.00	
<b>1180</b>						
<b>Forensic Science Consultants</b>						
	010311	DRUG TESTING	01/03/2011	121.00	.00	
Total 1180:				121.00	.00	
<b>1188</b>						
<b>Jean's Printing</b>						
	110154	BC-SAMUEL STEWART	01/17/2011	227.24	.00	
Total 1188:				227.24	.00	
<b>1191</b>						
<b>Lewan &amp; Associates, Inc</b>						
	794912	kip copier	01/07/2011	12.48	.00	
Total 1191:				12.48	.00	
<b>1252</b>						
<b>Elmer Glass Company/rifle Inc</b>						
	1012850	LABOR TO REPAIR ENTRY DO	01/06/2011	15.00	.00	
Total 1252:				15.00	.00	
<b>1256</b>						
<b>Resource Engineering, Inc</b>						
	9123	CUMULATIVE IMPACT ASSESS	12/31/2010	7,325.05	.00	
	9124	SITE VISIT	12/31/2010	836.25	.00	
	9125	watershed permit review	12/31/2010	202.50	.00	
	9126	watershed permit review	12/31/2010	101.25	.00	
	9127	watershed permit review	12/31/2010	635.75	.00	
	9128	watershed permit review	12/31/2010	1,422.75	.00	
Total 1256:				10,523.55	.00	
<b>1289</b>						
<b>Galls, An Aramark Company</b>						
	511096309	FLARES	01/11/2011	203.99	.00	
Total 1289:				203.99	.00	
<b>1407</b>						
<b>Usa Blue Book</b>						
	304182	REPLMNT TEFLON SHAFT	01/03/2011	1,125.65	.00	
Total 1407:				1,125.65	.00	
<b>1420</b>						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Norris, Joan</b>						
	060810	1099 adjustment	06/08/2010	126.62	.00	
	060810	1099 adjustment	06/08/2010	126.62-	.00	
Total 1420:				.00	.00	
<b>1460</b>						
<b>Western Colorado Electrical</b>						
	4579	MATERIALS CEMETERY IRRIGA	12/31/2010	2,074.60	.00	
	4581	PO 34620	01/17/2011	137.50	.00	
Total 1460:				2,212.10	.00	
<b>1651</b>						
<b>Klocker, Roland</b>						
	010811	STEEL TOE BOOTS REIMBURS	01/08/2011	89.11	89.11	01/21/2011
Total 1651:				89.11	89.11	
<b>1734</b>						
<b>United Companies</b>						
	786235	Class B State	12/11/2010	276.10	.00	
Total 1734:				276.10	.00	
<b>1768</b>						
<b>Faris Machinery Company</b>						
	G20822	SEAL KIT	01/13/2011	127.72	.00	
Total 1768:				127.72	.00	
<b>1788</b>						
<b>National Recreation &amp; Park</b>						
	012111	AGENCY PACKAGE	01/21/2011	899.00	899.00	01/21/2011
Total 1788:				899.00	899.00	
<b>1806</b>						
<b>CDMS INC</b>						
	8382	DSL ACCESS - Cemetery	01/01/2011	17.95	.00	
	8382	DSL ACCESS - Pool	01/01/2011	17.95	.00	
Total 1806:				35.90	.00	
<b>1830</b>						
<b>Grand Valley Foods</b>						
	111581	FOOD PRODUCT/SR CENTER	01/14/2011	915.50	.00	
	111703	FOOD PRODUCT/SR CENTER	01/21/2011	474.53	.00	
Total 1830:				1,390.03	.00	
<b>1891</b>						
<b>lacc Net/login</b>						
	15761	Annual Payment	01/14/2011	500.00	500.00	01/21/2011
Total 1891:				500.00	500.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>1990</b>						
<b>Bookcliff Survey Services, Inc</b>						
	7473	BABCOCK LOT LINE DISSOLUTI	01/06/2011	1,100.00	.00	
Total 1990:				1,100.00	.00	
<b>2139</b>						
<b>CDW Government, Inc</b>						
	VZL2467	A/G KAS ESS	12/30/2010	1,800.00	.00	
Total 2139:				1,800.00	.00	
<b>2169</b>						
<b>Information Systems Consulting</b>						
	0055209-IN	ISC PROJECT SERVICES	12/16/2010	2,100.00	.00	
Total 2169:				2,100.00	.00	
<b>2181</b>						
<b>Nalco Chemical Company</b>						
	95637787	Drum	01/12/2011	723.64	.00	
	95642138	Drum	01/14/2011	708.84	.00	
Total 2181:				1,432.48	.00	
<b>2208</b>						
<b>Amerigas</b>						
	0613-281099A	PROPANE/CE	01/04/2011	214.33	.00	
	0613-281624A	PROPANE/CE	01/06/2011	825.45	.00	
	0613-281624A	PROPANE/CE	01/06/2011	825.45-	.00	
	0613-281624A.	CREDIT 2ND ST	01/06/2011	336.34-	.00	
	0613-281624A.	PROPANE/CE	01/06/2011	825.45	.00	
	0613-282040A	PROPANE/CE	01/12/2011	62.34	.00	
	0613-282541A	PROPANE/CE	01/20/2011	788.60	.00	
Total 2208:				1,554.38	.00	
<b>2235</b>						
<b>Acme Alarm Company Inc</b>						
	5727SO	CONDUCTED PLACEMENT TES	01/06/2011	120.00	.00	
	5915SO	RECONNECTED ANNEX	01/12/2011	200.00	.00	
Total 2235:				320.00	.00	
<b>2497</b>						
<b>Techdepot/Solution 4Sure</b>						
	B11012558V1	TRIPP LITE OMNI VS UPS	01/06/2011	217.42	.00	
	B1101435V1	HP DRUM KIT	01/03/2011	597.53	.00	
Total 2497:				814.95	.00	
<b>2573</b>						
<b>Mountain West Office Products</b>						
	254294I	supplies	01/11/2011	354.47	.00	
	254304I	supplies	01/13/2011	54.27	.00	
	254513I	supplies	01/13/2011	35.55	.00	
	254871I	supplies	01/20/2011	151.64	.00	
	254991I	supplies	01/25/2011	190.80	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 2573:				786.73	.00	
<b>2846</b>						
<b>Colo Mtn News Media</b>						
	5979532A	ADS	12/30/2010	15.00	.00	
	6083205A	ADS	01/21/2011	9.11	.00	
	6090658A	ADS	01/23/2011	9.11	.00	
	6090724A	ADS	01/26/2011	14.67	.00	
Total 2846:				47.89	.00	
<b>2940</b>						
<b>Face-n-space Silkscreening</b>						
	3649	cotton teeshirts	01/13/2011	390.00	.00	
Total 2940:				390.00	.00	
<b>2960</b>						
<b>Walmart Community</b>						
	008313	supplies	01/08/2011	20.28	20.28	01/21/2011
	014198	supplies	01/14/2011	123.20	123.20	01/21/2011
Total 2960:				143.48	143.48	
<b>3015</b>						
<b>Kroger/King Sooper Cust Charge</b>						
	006531	MEALS MEETING	01/18/2011	14.97	14.97	01/21/2011
	020106	FOOD /SR CENTER	01/18/2011	115.11	115.11	01/21/2011
	096704	MEALS MEETING	01/19/2011	121.22	121.22	01/21/2011
	109609	MEALS MEETING	01/20/2011	12.05	12.05	01/21/2011
Total 3015:				263.35	263.35	
<b>3016</b>						
<b>Flattops Fencing And Supply</b>						
	100083	ALUM-20WAY CAP	01/06/2011	29.89	.00	
Total 3016:				29.89	.00	
<b>3083</b>						
<b>ALSCO</b>						
	LGRA952003	work shirts and pants	01/04/2011	26.55	.00	
	LGRA955024	LAUNDRY/senior center	01/11/2011	37.34	.00	
	LGRA955025	work shirts and pants	01/11/2011	26.55	.00	
	LGRA958087	LAUNDRY/senior center	01/18/2011	50.23	.00	
	LGRA958088	work shirts and pants	01/18/2011	26.55	.00	
Total 3083:				167.22	.00	
<b>3156</b>						
<b>Superwash Of Rifle</b>						
	2008	CAR WASH	01/06/2011	16.30	.00	
	2025 123110	CAR WASH	12/31/2010	129.30	.00	
	2036 123110	CAR WASH	12/31/2010	8.53	.00	
Total 3156:				154.13	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>3201</b>						
<b>Colorado Custom Cycles</b>						
	05302008 B	1099 adjustment	05/30/2008	409.00	.00	
	05302008 B	1099 adjustment	05/30/2008	409.00-	.00	
	072910	1099 adjustment	07/29/2010	465.00	.00	
	072910	1099 adjustment	07/29/2010	465.00-	.00	
	101910	1099 adjustment	10/19/2010	235.00	.00	
	101910	1099 adjustment	10/19/2010	235.00-	.00	
Total 3201:				.00	.00	
<b>3446</b>						
<b>Staples Business Advantage</b>						
	8017472725	supplies	01/08/2011	231.92	.00	
	8017530723	supplies	01/15/2011	465.77	.00	
Total 3446:				697.69	.00	
<b>3683</b>						
<b>Mid-American Research Chemical</b>						
	0434253-IN	gloves	01/14/2011	429.87	.00	
Total 3683:				429.87	.00	
<b>3755</b>						
<b>Wagner Equipment Co</b>						
	P1985501	EQUIPMENT RENTAL-FREIGHT	12/21/2010	480.00	.00	
	P1985501	EQUIPMENT RENTAL-	12/21/2010	6,290.00	.00	
	P1985502	FREIGHT RETURN	12/30/2010	480.00	.00	
Total 3755:				7,250.00	.00	
<b>3771</b>						
<b>Waste Management Inc</b>						
	0613918-1185-	20 YD ROLL OFF	01/01/2011	13,365.41	.00	
	1015023-0576-	Recycling Service	01/01/2011	2,187.96	.00	
	1015024-0576-	Recycling Service	01/01/2011	2,008.23	.00	
	1015025-0576-	Recycling Service	01/01/2011	1,324.29	.00	
Total 3771:				18,885.89	.00	
<b>3972</b>						
<b>Hier, John</b>						
	070910	1099 adjustment	07/09/2010	21.25	.00	
	070910	1099 adjustment	07/09/2010	21.25-	.00	
	070910	1099 adjustment	07/09/2010	21.25	.00	
	070910	1099 adjustment	07/09/2010	21.25-	.00	
Total 3972:				.00	.00	
<b>4055</b>						
<b>UPS/United Parcel Service</b>						
	0000Y2097W0	SHIPPING	01/15/2011	22.25	.00	
Total 4055:				22.25	.00	
<b>4141</b>						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>True Brew Coffee Service</b>						
	132054	COFFEE	01/14/2011	37.67	.00	
	132055	COFFEE	01/14/2011	40.66	.00	
Total 4141:				78.33	.00	
<b>4215</b>						
<b>Ziegler, James</b>						
	54068	SHOP TOOLS	01/04/2011	93.35	.00	
Total 4215:				93.35	.00	
<b>4240</b>						
<b>Platinum Plus For Business</b>						
	BRATTEN 011	REGISTRATION CONFERENCE	01/11/2011	100.00	100.00	01/21/2011
	BRATTEN 011	REGISTRATION WORKSHOP	01/11/2011	65.00	65.00	01/21/2011
	BRATTEN 011	POSTAGE APP-THATER RENO	01/11/2011	10.95	10.95	01/21/2011
	BRIEDIS 0111	STATE COMMUNITY LUNCH	01/11/2011	60.00	60.00	01/21/2011
	BRIEDIS 0111	STATE COMMUNITY LUNCH	01/11/2011	120.00	120.00	01/21/2011
	BRIEDIS 0111	STATE COMMUNITY LUNCH	01/11/2011	30.00	30.00	01/21/2011
	BRIEDIS 0111	STATE COMMUNITY LUNCH	01/11/2011	30.00	30.00	01/21/2011
	BRIEDIS 0111	STATE COMMUNITY LUNCH	01/11/2011	30.00	30.00	01/21/2011
	BRIEDIS 0111	STATE COMMUNITY LUNCH	01/11/2011	30.00	30.00	01/21/2011
	BRIEDIS 0111	STATE COMMUNITY LUNCH	01/11/2011	30.00	30.00	01/21/2011
	BURNS 01111	CERTIFICATION RENEWAL	01/11/2011	340.00	340.00	01/21/2011
	CAIN 011111	MEALS MEETING	01/11/2011	61.00	61.00	01/21/2011
	CAIN 011111	MEALS MEETING	01/11/2011	68.75	68.75	01/21/2011
	CAIN 011111	BALANCE CALL CHAIRS	01/11/2011	48.00	48.00	01/21/2011
	CAIN 011111	BALANCE CALL CHAIRS	01/11/2011	47.99	47.99	01/21/2011
	CAIN 011111	BALANCE CALL CHAIRS	01/11/2011	47.99	47.99	01/21/2011
	CAIN 011111	BALANCE CALL CHAIRS	01/11/2011	47.99	47.99	01/21/2011
	CAIN 011111	BALANCE CALL CHAIRS	01/11/2011	47.99	47.99	01/21/2011
	CAIN 011111	BALANCE CALL CHAIRS	01/11/2011	47.99	47.99	01/21/2011
	CAIN 011111	COUNCIL DINNER ITEMS	01/11/2011	36.11	36.11	01/21/2011
	CAIN 011111	COUNCIL DINNER ITEMS	01/11/2011	11.99	11.99	01/21/2011
	CHRISTENSE	MAYOR COUNCIL MEETING	01/11/2011	199.10	199.10	01/21/2011
	CHRISTENSE	ROLL CALL MEETING	01/11/2011	238.00	238.00	01/21/2011
	CHRISTENSE	ROLL CALL MEETING	01/11/2011	21.75	21.75	01/21/2011
	CHRISTENSE	COUNCIL MEETING	01/11/2011	244.00	244.00	01/21/2011
	DUNCAN 0111	K-9 TRAINING	01/11/2011	326.09	326.09	01/21/2011
	KEHOE 01111	APL ITUNES	01/11/2011	1.02	1.02	01/21/2011
	KEHOE 01111	AT&T DATA PLAN DEC 2010	01/11/2011	14.99	14.99	01/21/2011
	KEHOE 01111	AT&T DATA PLAN JAN 2011	01/11/2011	14.99	14.99	01/21/2011
	KEHOE 01111	IPAD WI-FI 26GB-USA	01/11/2011	1,026.94	1,026.94	01/21/2011
	KEHOE 01111	IPAD WI-FI 26 GB	01/11/2011	612.47	612.47	01/21/2011
	KELTY 011111	MEAL-BIRTHDAY	01/11/2011	85.33	85.33	01/21/2011
	MILES 011111	meal	01/11/2011	10.64	10.64	01/21/2011
	MILLER 01111	BOOKING PHOTO PLACECARD	01/11/2011	5.36	5.36	01/21/2011
	PINA 011111	MEALS MEETING	01/11/2011	42.73	42.73	01/21/2011
	PRENTISS 011	PROPANE TANK	01/11/2011	387.59	387.59	01/21/2011
	PRENTISS 011	SUPPLIES-CHRISTMAS	01/11/2011	43.96	43.96	01/21/2011
	PRENTISS 011	O.C.P.O. DUES	01/11/2011	180.00	180.00	01/21/2011
	STEVENS 011	PROPANE HEATER	01/11/2011	203.46	203.46	01/21/2011
	STURGEON 0	LUNCH	01/11/2011	9.99	9.99	01/21/2011
Total 4240:				4,932.17	4,932.17	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Helen Artist-Rogers/HR Design</b>						
	01062010	1099 adjustment	01/06/2010	4.81	.00	
	01062010	1099 adjustment	01/06/2010	4.81-	.00	
	01192010	1099 adjustment	01/19/2010	30.07	.00	
	01192010	1099 adjustment	01/19/2010	30.07-	.00	
	02/09/10	1099 adjustment	02/09/2010	150.00	.00	
	02/09/10	1099 adjustment	02/09/2010	150.00-	.00	
	02102010	1099 adjustment	02/10/2010	1,985.00-	.00	
	02102010	1099 adjustment	02/10/2010	1,985.00	.00	
	101810	1099 adjustment	10/18/2010	205.00	.00	
	101810	1099 adjustment	10/18/2010	205.00-	.00	
	1392	1099 adjustment	02/10/2010	305.47	.00	
	1392	1099 adjustment	02/10/2010	305.47-	.00	
	1393	1099 adjustment	02/17/2010	43.42	.00	
	1393	1099 adjustment	02/17/2010	43.42-	.00	
	1394	1099 adjustment	02/24/2010	143.51	.00	
	1394	1099 adjustment	02/24/2010	143.51-	.00	
	1396	1099 adjustment	03/18/2010	162.50	.00	
	1396	1099 adjustment	03/18/2010	162.50-	.00	
	1398	1099 adjustment	03/31/2010	19.89	.00	
	1398	1099 adjustment	03/31/2010	19.89-	.00	
	1399	1099 adjustment	04/06/2010	110.49	.00	
	1399	1099 adjustment	04/06/2010	110.49-	.00	
	1403	1099 adjustment	05/05/2010	15.79	.00	
	1403	1099 adjustment	05/05/2010	15.79-	.00	
	1409	1099 adjustment	06/14/2010	337.50-	.00	
	1409	1099 adjustment	06/14/2010	337.50	.00	
Total 4345:				.00	.00	
<b>4373</b>						
<b>Rifle Electric Inc</b>						
	1885	TROUBLE SHOOT IRRIGATION	10/06/2010	240.00	.00	
	1915	PARKING GARAGE REPAIR	01/20/2011	805.00	.00	
Total 4373:				1,045.00	.00	
<b>4572</b>						
<b>Frontella Garrick</b>						
	136526	1099 adjustment	04/29/2010	410.00	.00	
	136526	1099 adjustment	04/29/2010	410.00-	.00	
Total 4572:				.00	.00	
<b>4674</b>						
<b>PBS&amp;J</b>						
	1100014	GATEWAY PROJECT ARTERIAL	01/13/2011	2,707.00	.00	
Total 4674:				2,707.00	.00	
<b>4701</b>						
<b>Tri County Fire Protection</b>						
	70218	ANNUAL MAIN INSPECTION	01/19/2011	314.00	.00	
Total 4701:				314.00	.00	
<b>4750</b>						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Civic Plus</b>						
	86384	ANNUAL FEE FOR WEB HOSTI	01/01/2011	3,819.00	.00	
Total 4750:				3,819.00	.00	
<b>4811</b>						
<b>United Site Services Inc</b>						
	103-52993	PORTABLE RESTROOM -metro	01/17/2011	65.00	.00	
	103-52994	PORTABLE RESTROOM/ Mount	01/17/2011	140.00	.00	
Total 4811:				205.00	.00	
<b>4879</b>						
<b>Cardiff Cleaning Services</b>						
	3728	1099 adjustment	01/15/2010	4,175.00-	.00	
	3728	1099 adjustment	01/15/2010	4,175.00	.00	
	3749	1099 adjustment	02/15/2010	4,175.00-	.00	
	3749	1099 adjustment	02/15/2010	4,175.00	.00	
	3773	1099 adjustment	03/15/2010	4,175.00-	.00	
	3773	1099 adjustment	03/15/2010	4,175.00	.00	
	3799	1099 adjustment	04/15/2010	4,175.00-	.00	
	3799	1099 adjustment	04/15/2010	4,175.00	.00	
	3822	1099 adjustment	05/15/2010	4,175.00-	.00	
	3822	1099 adjustment	05/15/2010	4,175.00	.00	
	3851	1099 adjustment	06/15/2010	4,175.00-	.00	
	3851	1099 adjustment	06/15/2010	4,175.00	.00	
	3851.	1099 adjustment	06/15/2010	4,175.00-	.00	
	3851.	1099 adjustment	06/15/2010	4,175.00	.00	
	3877	1099 adjustment	07/15/2010	4,175.00-	.00	
	3877	1099 adjustment	07/15/2010	4,175.00	.00	
	3902	1099 adjustment	08/15/2010	4,175.00-	.00	
	3902	1099 adjustment	08/15/2010	4,175.00	.00	
	3930	1099 adjustment	09/15/2010	4,175.00-	.00	
	3930	1099 adjustment	09/15/2010	4,175.00	.00	
	3954	1099 adjustment	10/15/2010	4,175.00-	.00	
	3954	1099 adjustment	10/15/2010	4,175.00	.00	
	3977	1099 adjustment	11/15/2010	4,175.00-	.00	
	3977	1099 adjustment	11/15/2010	4,175.00	.00	
	4028	CLEANING JUSTICE CENTER	01/15/2011	4,175.00	.00	
Total 4879:				4,175.00	.00	
<b>4926</b>						
<b>Ge Capital</b>						
	55088987	KIP PRINTER	01/09/2011	391.49	.00	
	55126480	SHARP COPIERS/ FINANCE	01/16/2011	216.47	.00	
	55126480	SHARP COPIERS/ PD	01/16/2011	359.22	.00	
Total 4926:				967.18	.00	
<b>5071</b>						
<b>QDS COMMUNICATIONS, INC</b>						
	8902	FINAL ASSEMBLY BATTERY	01/20/2011	485.46	.00	
Total 5071:				485.46	.00	
<b>5085</b>						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DIGITAL ALLY						
	1032428	TS WIRELESS MIC	01/06/2011	172.50	.00	
Total 5085:				172.50	.00	
5133						
COLORADO WASTEWATER UTILITY CO						
	INVOICE	Nutrient Assessment	01/25/2011	1,000.00	.00	
Total 5133:				1,000.00	.00	
5181						
FRED'S HARDWARE						
	20302 123110	SUPPLIES	12/31/2010	20.82	.00	
Total 5181:				20.82	.00	
5211						
STAPLES						
	011411	OFFICE SUPPLIES	01/14/2011	578.96	.00	
Total 5211:				578.96	.00	
5253						
FASTENAL						
	CORIF37760	BOLT CUTTER	01/06/2011	136.71	.00	
Total 5253:				136.71	.00	
5365						
American Windshield Repair						
	4757	windshield repair	01/10/2011	40.00	.00	
Total 5365:				40.00	.00	
5418						
Smith, Michael						
	012111	BP 10-81350 USE TAX REFUND	01/21/2011	70.00	70.00	01/21/2011
Total 5418:				70.00	70.00	
5473						
McAfee						
	INV471301	FAIL SAFE DISASTER RECOVER	01/01/2011	132.00	.00	
Total 5473:				132.00	.00	
5503						
JAY-MAX SALES						
	203118-01	CLEAN-UP BLEACH	01/05/2011	104.88	.00	
	203870-00	LATEX EXAM GLOVES	01/14/2011	9.67	.00	
Total 5503:				114.55	.00	
5548						
Power Equipment Company						
	RL22904-1	S27 CITY HAMMER	01/20/2011	1,500.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5548:				1,500.00	.00	
<b>5613</b>						
<b>SunEdison, LLC/pump station</b>						
	007711010066	PUMP STATION #1	01/01/2011	1,480.94	1,480.94	01/18/2011
Total 5613:				1,480.94	1,480.94	
<b>5679</b>						
<b>DRAGON M.A., LARRY</b>						
	011811	WORKSHOP/ RESPONSIBLE SE	01/18/2011	850.00	.00	
Total 5679:				850.00	.00	
<b>5790</b>						
<b>BARSNESS LAW FIRM</b>						
	060910	1099 adjustment	06/09/2010	220.41	.00	
	060910	1099 adjustment	06/09/2010	220.41-	.00	
	070710	1099 adjustment	07/07/2010	402.41	.00	
	070710	1099 adjustment	07/07/2010	402.41-	.00	
	12162009	1099 adjustment	12/16/2009	182.44	.00	
	12162009	1099 adjustment	12/16/2009	182.44-	.00	
Total 5790:				.00	.00	
<b>5833</b>						
<b>SunEdison, LLC/SunE U6 holding</b>						
	007811010066	energy innovation center	01/01/2011	3,801.24	3,801.24	01/18/2011
Total 5833:				3,801.24	3,801.24	
<b>5842</b>						
<b>Interstate All Battery Center</b>						
	20801084	6V 4.5 AH SLA	01/19/2011	68.51	.00	
Total 5842:				68.51	.00	
<b>5874</b>						
<b>AJ STARK ENTERPRISES, LLC</b>						
	ADJ114	CONCRETE PAVER RIFLE MAIN	01/12/2011	94.80	.00	
Total 5874:				94.80	.00	
<b>5948</b>						
<b>Manuppella, Trish</b>						
	012111	CASH ADVANCE-FUNDAMENTA	01/21/2011	325.00	325.00	01/21/2011
Total 5948:				325.00	325.00	
<b>5958</b>						
<b>Utility Refund</b>						
	2621102	REFUND	01/13/2011	61.29	61.29	01/21/2011
	2788102	REFUND	01/13/2011	47.53	47.53	01/21/2011
	3001102	REFUND	01/13/2011	14.99	14.99	01/21/2011
	476103	#10680/412 E 4th St REFUND	01/13/2011	308.57	308.57	01/21/2011
	547102	REFUND OCT 2010 OVERPAYM	01/13/2011	116.05	116.05	01/21/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5958:				548.43	548.43	
<b>5983</b>						
<b>STANEK - CHRISTENSEN &amp; ASSOCIA, INC</b>						
	121710	VINYL BASE R.A.S. BUILDING.	12/17/2010	462.00	.00	
Total 5983:				462.00	.00	
<b>5995</b>						
<b>GARFIELD &amp; HECT, P.C.</b>						
	78299 123110	PARALEGAL	12/31/2010	4,791.66	.00	
Total 5995:				4,791.66	.00	
<b>6040</b>						
<b>AIS Industrial &amp; Construction Supply</b>						
	414618-00	HEATER, KEROSENE	01/12/2011	315.00	.00	
Total 6040:				315.00	.00	
<b>6095</b>						
<b>RMFMA</b>						
	11400	STANDARD MEMBERSHIP	01/05/2011	310.00	310.00	01/21/2011
Total 6095:				310.00	310.00	
<b>6144</b>						
<b>COMCAST CABLE</b>						
	011511	XFINITY TV	01/15/2011	2.00	2.00	01/21/2011
Total 6144:				2.00	2.00	
<b>6209</b>						
<b>CACP</b>						
	011411	SEMINAR/TRAINING EXPENSE	01/14/2011	125.00	125.00	01/21/2011
Total 6209:				125.00	125.00	
<b>6210</b>						
<b>Colorado Department of Agriculture</b>						
	012111	LISTING FEE Colorado Farm Fre	01/21/2011	25.00	25.00	01/21/2011
Total 6210:				25.00	25.00	
<b>6211</b>						
<b>Post Independent</b>						
	HD-01-2011	HOLLY DAYS EVENT SPONSOR	01/03/2011	700.00	700.00	01/21/2011
Total 6211:				700.00	700.00	
<b>6212</b>						
<b>Applied Geographics, Inc.</b>						
	13367	PROJECT 2009-0082.01	12/31/2010	250.00	.00	
Total 6212:				250.00	.00	

---

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Totals:				<u>140,043.54</u>	<u>29,315.60</u>	

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Dated: 1/27/11

City Treasurer: Chris Kelly

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Report Criteria:  
Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

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January 27, 2011

Mayor Keith Lambert  
Rifle City Council  
P. O. Box 1908  
Rifle, Colorado 81650

Re: February 2, 2011 City Council Meeting

Dear Mayor Lambert and Members of the Rifle City Council:

The purpose of this letter is to briefly outline the discussion we will have at the February 2, 2011 Rifle City Council Meeting.

1. Ordinance No. 1, Series of 2011 (Amendment to Ordinance No. 21, Series of 2004 vacating a portion of Shoupe Avenue); Grant of Trail Easement from Dillon Real Estate Co., Inc. In 2004, City Market was planning an expansion of its Rifle store and the City negotiated a trail easement along Rifle Creek. At the same time, to clean up property issues, the corporate owner of the Property, Dillon Real Estate, Co., Inc. requested that a portion of Shoupe Avenue located in the middle of the parking lot be vacated. The City approved the right-of-way vacation by Ordinance No. 21, Series of 2004. That ordinance was never recorded and therefore not effective and the trail easement was never executed and conveyed to the City. We became aware of this as the City commenced construction of the Rifle Creek Trail between 16<sup>th</sup> Street and the City Market parking lot. The City received a license from Dillon Real Estate to construct the trail that is now completed while Dillon's attorney worked on other title and real estate issues. Dillon is now ready to convey the trail easement to the City and with new title information, we need to amend Ordinance No. 21, Series of 2004 for it to be accurate. The enclosed Ordinance No. 1, Series of 2011 makes the required amendments and vacates Shoupe Avenue as it exists in City Market's parking lot. Also enclosed is Grant of Trail Easement, which needs to be approved so that the Mayor can sign indicating the City's acceptance of the Easement.

We recommend approval of Ordinance No. 1, Series of 2011 on second reading and acceptance of the Grant of Trail Easement from Dillon Real Estate Co. Inc.

2. Ordinance No. 2, Series of 2011 (Amending EQR Schedule in RMC Section 13-4-60 for Theatres). As discussed in the memorandum submitted by the Assistant City Manager, while staff was negotiating the Lease on the Valley Lumber Property for Brenden Theatres to construct a multiplex movie theatre, we realized that the tap fees for movie theatres set forth in the Rifle Municipal Code EQR Schedule were unusually high. Because Rifle has not had a new movie theatre developed in the City since the late 1940s, the EQR calculation has not been reviewed. To be in line with the actual impact of movie theatres to the City's utility system, staff felt it appropriate to amend the EQR Schedule

KARP NEU HANLON, P.C.

Mayor Keith Lambert  
Rifle City Council  
Page 2

as set forth in Ordinance No. 2, Series of 2011.

We recommend approval of Ordinance No. 2, Series of 2011 on first reading.

3. Resolution No. 2, Series of 2011 (Rules and Regulations for Centennial Park). Under RMC Section 11-6-60, the City Council can approve rules and regulations for the City's parks by Resolution. The Parks and Recreation Department proposes the rules and regulations attached to Resolution No. 2, Series of 2011 be adopted for Centennial Park.

We recommend approval of Resolution No. 2, Series of 2011.

4. Watershed Permit No. 1-11 (Valerus Compression Services, LP No Impact Permit). Enclosed in your packet for informational purposes is Watershed District Permit No. 1-11 with a finding of No Impact. Pursuant to RMC Section 13-2-120(d), if staff's review of a watershed district permit application is classified as No Impact, the Utility Director has the authority to issue the Permit and is required to notify the City Council at its next meeting. Valerus Compression Services, LP proposes to construct and operate a compressor station for gathering natural gas located in southwestern Garfield County three miles southeast of the City's Colorado River intake. Michael Erion, P.E., the City's consulting engineer reviewed the proposed activity in consultation with the City's Utility Director, Charlie Stevens, and determined so long as Valerus complies with standards and plans set forth in the Application and the Erion Letter attached to the Permit as conditions of the No Impact determination, there will not be an impact on the City's waterworks or water supply.

As always, please feel free to call us prior to the meeting if you have any questions.

Very truly yours,

KARP NEU HANLON, P.C.

James S. Neu

JSN:  
Enclosure

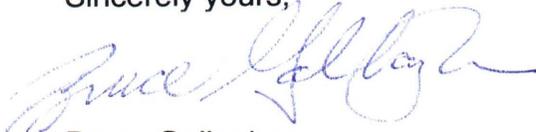
March 15, 2011

Dear Mayor and City Council,

This letter is being written to express my continued interest in serving on the City of Rifle's Planning & Zoning Board. Should you need to contact me, I can be reached at the following address and phone number:

1460 Jays Ave.  
Rifle, CO 81650  
970-625-1895 (Home)  
970-948-4727 (Cell)

Sincerely yours,

A handwritten signature in blue ink that reads "Bruce Gallagher". The signature is fluid and cursive, with the first name "Bruce" being more prominent than the last name "Gallagher".

Bruce Gallagher

January 19, 2011

City of Rifle  
ATTN: Matt Sturgow  
202 Railroad Ave.  
Rifle, CO 81650

JOE ELLIOTT  
1562 Anvil View Ave.  
Rifle, CO 81650  
Cell: 970-379-0649  
Home: 970-625-1906

Dear City of Rifle:

My name is Joe Elliott. I am 45 years old and have been a life long resident of Rifle. I would like to be considered for the Rifle Planning and Zoning Committee as a board member. Presently, I work for college-wide facilities at Colorado Mountain College as a Construction Manager. Since 1988 I have worked in oil and gas refineries as well as all phases of commercial and residential construction. My committee goals would be good for sighted decision making and continuous improvement for the City of Rifle. Thank you for your consideration.

Sincerely,  
JOE ELLIOTT



# Memo

**To:** Honorable Mayor and City Council  
**From:** Matt Sturgeon, Assistant City Manager  
**Copy:** John Hier, City Manager  
**Date:** 1/26/2011  
**Re:** Rifle Planning and Zoning Commission

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## POTENTIAL ACTION ITEMS

Appoint Joe Elliott to serve as an alternate on the Rifle P&Z through April 1, 2013.

Re-appoint Sharron Pettinger from an alternate to a regular seat on the Rifle P&Z through April 1, 2015

Re-appoint Bruce Gallagher to a regular seat on the Rifle P&Z through April 1, 2015.

## BACKGROUND

The Rifle Planning and Zoning Commission currently has two vacant seats; one alternate and one regular position; Additionally, three other seats have terms expiring in April 1, 2011. These seats are currently filled by Ned Bascom, David Mead, and Bruce Gallagher.

Staff has been advertising for the two open positions for several months. We received a letter of interest this week and ask City Council consider making the appointment versus waiting for additional letters of interest to be submitted. The letter is attached for your consideration. Traditionally, if Council appoints Joe Elliott, he would be appointed to the vacant, alternate seat and serve through April 1, 2013

Sharron Pettinger, an alternate, expressed interest in being appointed to the regular seat vacated by Gary Osier. Gary's term would have expired April 30, 2011. Traditionally, the Council has moved alternates to regular seat when vacancies occur. Staff recommends Council consider appointing Sharron to a regular seat through April 1, 2015.

Lastly, Bruce Gallagher submitted a letter expressing interest in continuing to serve on the P&Z as a regular member. City Council may wish to consider extending Bruce's term through April 1, 2015, while taking action on the other appointments.



## Memo

**To:** City Council  
John Hier, City Manager

**From:** Lisa Cain, City Clerk

**Date:** January 27, 2011

**Subject:** Special Event Permit: Chamber of Commerce Annual Dinner

BPOE Elks Lodge #2195 has applied for a Special Event Permit at Grand River Hospital (501 Airport Road) to provide liquor service at the Rifle Chamber of Commerce Annual Dinner on March 12, 2011.

The following criteria have been met by BPOE Elks Lodge #2195:

- The fees have been paid.
- Its application is complete.

The Public Hearing was properly noticed on the premises. Representatives from BPOE Elks Lodge #2195 and the Rifle Chamber of Commerce will be present to discuss the application and answer questions.

Based on the above information, I recommend approval of this application.



DR 8439 (06/28/06)  
 COLORADO DEPARTMENT OF REVENUE  
 LIQUOR ENFORCEMENT DIVISION  
 1375 SHERMAN STREET  
 DENVER CO 80261  
 (303) 205-2300

## APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT  
 AND ONE OF THE FOLLOWING (See back for details.)

- |                                    |  |  |
|------------------------------------|--|--|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC                                      | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input type="checkbox"/> FRATERNAL | <input checked="" type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY         | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                         |  |

**LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:**

- 2110  MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY  
 2170  FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

BPOE EIKs Lodge #2195

State Sales Tax Number (Required)

84-0508625

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE  
 (include street, city/town and ZIP)

501 W 5th Street (P.O. Box 1229)  
 Rifle, Co. 81650

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT  
 (include street, city/town and ZIP)

Grand River Hospital  
 501 Airport Rd.  
 Rifle, Co 81650

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Loree Nigg			870625-2195
5. EVENT MANAGER Nicole "Chamber of Comm." Burkely			870625-2085x4
6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____		7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____	

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
Hours From	Hours From	Hours From	Hours From	Hours From
To	To	To	To	To
March 12, 2011				
5:00 p.m.				
To 11:00 p.m.				

### OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE Loree Nigg	TITLE Manager	DATE 1-14-11
-------------------------	------------------	-----------------

### REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

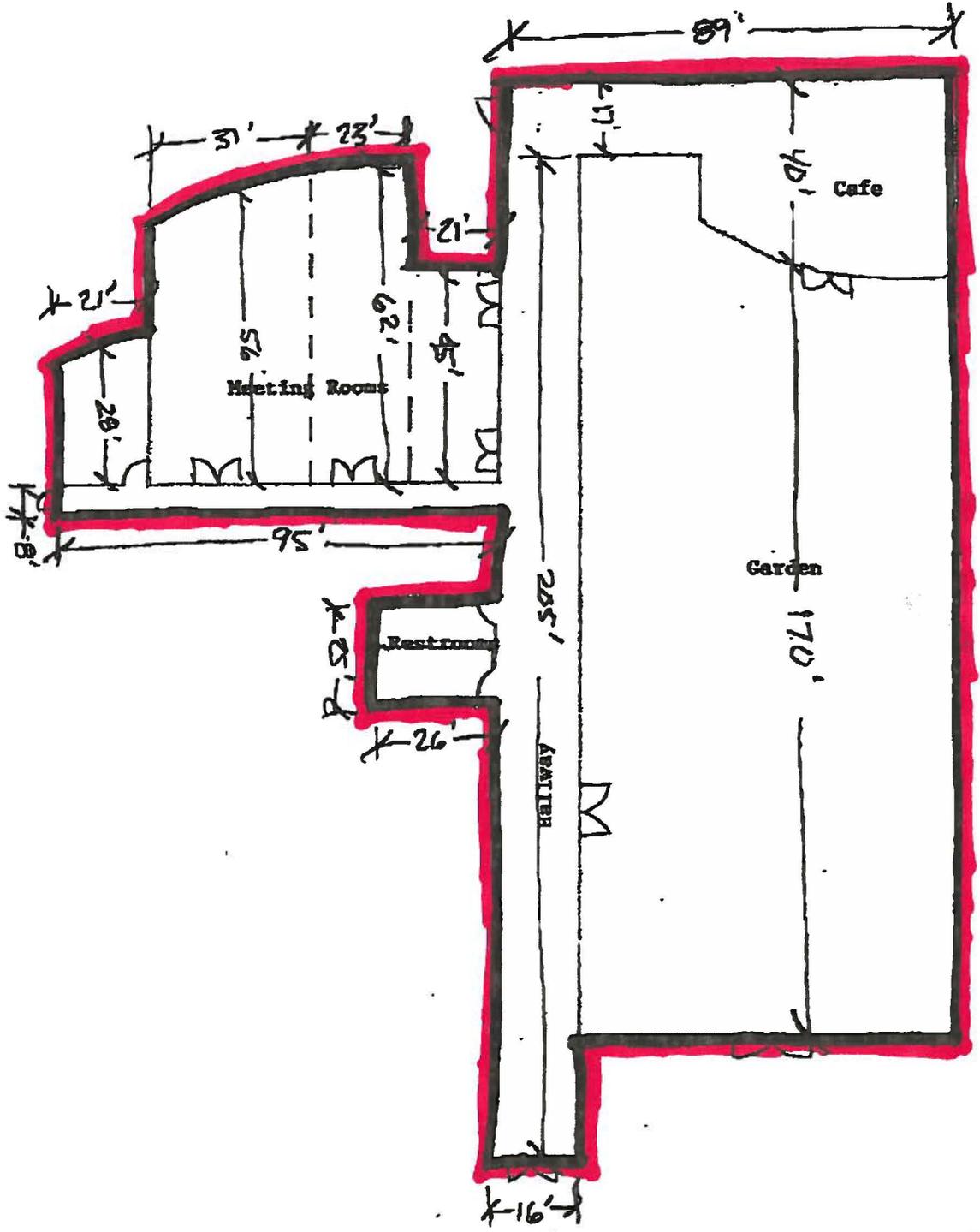
LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

### LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$ .

### Grand River Hospital District





*Hospital Services | Family Medicine | Internal Medicine | Women's Health | Specialty Services | Long Term Care | Occupational Health Services*

January 7, 2011

To Whom It May Concern:

Permission is granted for the Rifle Elks Lodge #2195 to have a Special Events Permit for alcoholic beverages during the Rifle Area Chamber of Commerce Annual Event to be held on Grand River Hospital District's premises on Saturday, March 12, 2011.

Please contact me if you have any questions or need further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Marlie Wisdom".

Marlie Wisdom, CEO  
Grand River Hospital District

*Grand River Hospital and Medical Center 970.625.1510, 501 Airport Road, Rifle | Southwest Area Medical Center 970.285.7046, 73 Sippelle Drive, Silt, K. Parachute  
Grand River Health & Safety Center 970.285.5731, 71 Sippelle Drive, Unit 1, Parachute | E. Area Health Care Center 970.625.1514, 701 East 5th Street, Rifle*

[www.grhd.org](http://www.grhd.org)

**exceptional healthcare. locally**

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE**

I, Bernie Buescher, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

**BPOE RIFLE ELKS #2195**

is a **Nonprofit Corporation** formed or registered on 07/03/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871679886.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 12/10/2010 that have been posted, and by documents delivered to this office electronically through 12/15/2010 @ 12:17:58.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 12/15/2010 @ 12:17:58 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 7815857.



A handwritten signature in black ink that reads "Bernie Buescher".

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz-CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us> click Business Center and select "Frequently Asked Questions."*

# City of Rifle

## Special Events Liquor License Permit Application

Name of Applicant / Organization: BPOE Rifle Lodge #2195

Thank you for your interest in a Special Event in the City of Rifle. In addition to the State Application (Form #DR 8439), the following information must be provided in order for your application to be considered. Incomplete applications will be rejected. Please do not hesitate to contact the City Clerk with questions at (970) 625-6265.

1. The City requires that a Special Events Permit application be received no later than 45 days prior to the event. What is the date(s) of your event? March 12, 2011

2. What security measures have you taken to ensure your event will be safe for all participants and control entry of under age persons? Will check Id's and give out armbands

3. Per Rifle Municipal Code 6-5-170(a)(3), the City requires that at least one server, manager, or owner/operator, including volunteers, who has successfully completed an approved educational liquor serving seminar, is present at all times and is supervising the dispensing of alcoholic beverages. What is the name of the person(s) who has this certification and will be on the premises the entire time of your event? Loree Nigg

4. Have you included the appropriate fees with your application? Yes  
Fees: For Malt, Vinous, and Spirituous Liquor  
Check payable to the *State of Colorado* for \$25.00 per day AND  
Check payable to the *City of Rifle* for \$25.00 per day

Fees: For Fermented Malt Beverage (3.2% Beer)  
Check payable to the *State of Colorado* for \$10.00 per day AND  
Check payable to the *City of Rifle* for \$10.00 per day

5. Does your diagram of the intended licensed premises include:  
 Measurements/dimensions of the area to be licensed?  
 Points of ingress/egress?  
 An outline *in red* of the area to be licensed?

6. Please provide a copy of a deed, lease, or written permission of the owner(s) for use of the premises.

7. I have read the Rifle Municipal Code provisions regarding (copies of these sections are attached to this form):

Section 10.8.50 and Section 10.8.60 (7) No minors allowed on licensed premises  
 Section 10.8.80 Open container law  
 Section 6.5.170 Educational requirements for Licensees

Signature: Loree Nigg

Date: 1-14-11



## Memo

**To:** City Council  
John Hier, City Manager

**From:** Lisa Cain, City Clerk

**Date:** January 27, 2011

**Subject:** Special Event Permit: Symphony Swing

New Ute Theatre Society, Inc. (NUTS) has applied for a Special Event Permit at Grand River Hospital (501 Airport Road) to provide beer service at the Symphony of the Valley's (SITV) Symphony Swing event on March 4, 2011.

The following criteria have been met by NUTS:

- The fees have been paid.
- Its application is complete.

The Public Hearing was properly noticed on the premises. Representatives from NUTS and SITV will be present to discuss the application and answer questions.

Based on the above information, I recommend approval of this application.



DR 8439 (08/28/08)  
 COLORADO DEPARTMENT OF REVENUE  
 LIQUOR ENFORCEMENT DIVISION  
 1375 SHERMAN STREET  
 DENVER CO 80261  
 (303) 205-2300

## APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- |                                    |  |   |
|------------------------------------|--|---|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC                              | <input checked="" type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                  |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES  |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |   |

<b>LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:</b> 2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY 2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY	<b>DO NOT WRITE IN THIS SPACE</b> LIQUOR PERMIT NUMBER
---	---

<b>1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE</b> NEW UTE THEATRE SOCIETY, INC (501-C-3)	<b>State Sales Tax Number (Required)</b> applied for
---	---

<b>2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE</b> (Include street, city/town and ZIP) P.O. Box 907 RIFLE, CO 81650	<b>3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT</b> (Include street, city/town and ZIP) GRAND RIVER HOSPITAL 501 AIRPORT ROAD RIFLE, COLORADO 81650
--	--

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
<b>4. PRES./SECY OF ORG. or POLITICAL CANDIDATE</b> GIL FRONTELLA			970-625-3002
<b>5. EVENT MANAGER</b> HELEN ARTIST-ROSE GIL FRONTELLA			970-274-6147

<b>6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?</b> <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____	<b>7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?</b> <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
--	---

**8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?**  Yes  No

**LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT**

Date	Date	Date	Date
Hours From To	Hours From To	Hours From To	Hours From To
3-4-11 From 7 p.m. To 10 p.m.			

**OATH OF APPLICANT**

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE <i>Helen Artist-Rose</i>	TITLE Board Member Event Manager	DATE 1/17/11
---------------------------------------	--	-----------------

**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
--	--	---------------------------------------

SIGNATURE	TITLE	DATE
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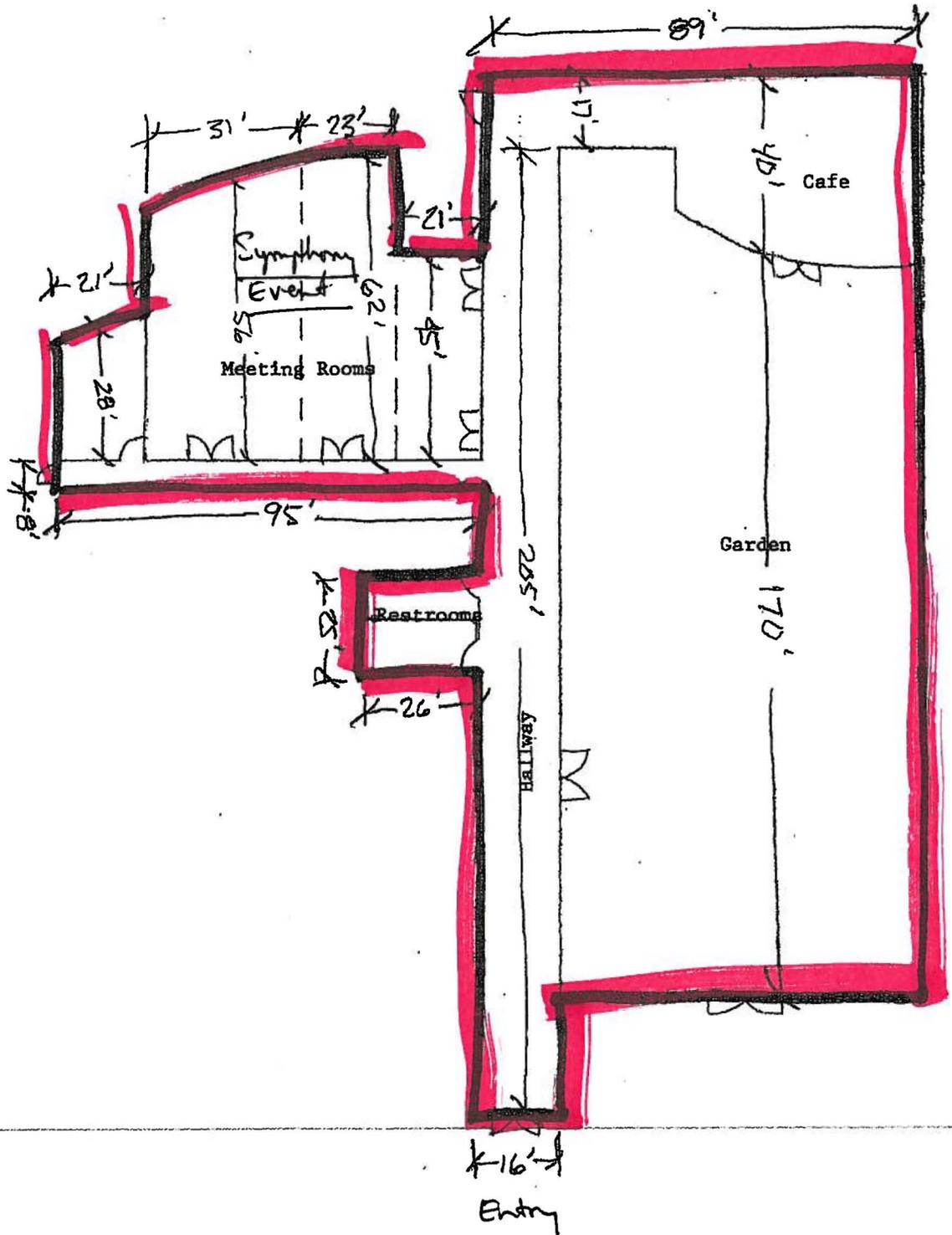
**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

**LIABILITY INFORMATION**

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

(Instructions on Reverse Side)

Grand River Hospital District





# Grand River Hospital District

*Hospital Services | Family Medicine | Internal Medicine | Women's Health | Specialty Services | Long Term Care | Occupational Health Services*

January 18, 2011

To Whom It May Concern:

Permission is granted for the New Ute Theatre Society (N.U.T.S.) to have a Special Events Permit for alcoholic beverages during the Symphony of the Valley event to be held on Grand River Hospital District's premises on Friday, March 4, 2011.

Please contact me if you have any questions or need further information.

Sincerely,

Martie Wisdom, CEO  
Grand River Hospital District

**Grand River Hospital and Medical Center 970.625.1510, 501 Airport Road, Rifle | Battlement Mesa Medical Center 970.285.7046, 73 Sippelle Drive, Suite K, Parachute  
Grand River Health & Safety Center 970.285.5731, 71 Sippelle Drive, Unit 1, Parachute | E. Bone Moore Care Center 970.625.1514, 701 East 5th Street, Rifle**

[www.grhd.org](http://www.grhd.org)

**exceptional healthcare, locally**

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE**

I, Scott Gessler, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

**NEW UTE THEATRE SOCIETY, INC.**

is a **Nonprofit Corporation** formed or registered on 10/06/2009 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20091528314.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/19/2011 that have been posted, and by documents delivered to this office electronically through 01/21/2011 @ 13:10:27.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 01/21/2011 @ 13:10:27 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 7845191.



A handwritten signature in blue ink, appearing to read "Scott Gessler", is written over a horizontal line.

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/bi/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."*

# City of Rifle

## Special Events Liquor License Permit Application

Name of Applicant / Organization: New Ute Theater Society, Inc

Thank you for your interest in a Special Event in the City of Rifle. In addition to the State Application (Form #DR 8439), the following information must be provided in order for your application to be considered. Incomplete applications will be rejected. Please do not hesitate to contact the City Clerk with questions at (970) 665-6405.

1. The City requires that a Special Events Permit application be received no later than 45 days prior to the event. What is the date(s) of your event? FRIDAY, MARCH 4<sup>th</sup>, 2011

2. What security measures have you taken to ensure your event will be safe for all participants and control entry of under age persons? Symphony of Swing is an adult ticketed event to be held at Grand River Hospital. Each patron drinking alcoholic beverages will be given a wrist band to be worn throughout the event. They will be coded as well.

3. Per Rifle Municipal Code 6-5-170(a)(3), the City requires that at least one server, manager, or owner/operator, including volunteers, who has successfully completed an approved educational liquor serving seminar, is present at all times and is supervising the dispensing of alcoholic beverages. What is the name of the person(s) who has this certification and will be on the premises the entire time of your event? Gil Frantella, Helen Rogers, Trudy Giard, Jeff Giard, Garnick Frantella, Elizabeth Sture, Rich Carter

4. Have you included the appropriate fees with your application? \_\_\_\_\_

Fees: For Malt, Vinous, and Spirituous Liquor

Check payable to the *State of Colorado* for \$25.00 per day **AND**

Check payable to the *City of Rifle* for \$25.00 per day

Fees: For Fermented Malt Beverage (3.2% Beer)

Check payable to the *State of Colorado* for \$10.00 per day **AND**

Check payable to the *City of Rifle* for \$10.00 per day

5. Does your diagram of the intended licensed premises include:

Measurements/dimensions of the area to be licensed?

Points of ingress/egress?

An outline *in red* of the area to be licensed?

6. Please provide a copy of a deed, lease, or written permission of the owner(s) for use of the premises.

7. I have read the Rifle Municipal Code provisions regarding (copies of these sections are attached to this form):

Section 10.8.50 and Section 10.8.60 (7) No minors allowed on licensed premises

Section 10.8.80 Open container law

Section 6.5.170 Educational requirements for Licensees

Signature: Helen Rogers

Date: 1/20/11

**CITY OF RIFLE, COLORADO  
ORDINANCE NO. 1  
SERIES OF 2011**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING AND  
SUPERSEDING ORDINANCE NO. 21, SERIES OF 2004 APPROVING THE  
VACATION OF SHOUBE AVENUE BETWEEN LOTS 2, 3 AND 6, BLOCK A  
AND LOTS 1, 4 AND 5, BLOCK B, NORTH RIFLE ADDITION.

WHEREAS, by Ordinance No. 21, Series of 2004, the City of Rifle, Colorado (the "City") approved the vacation of a portion of Shoupe Avenue between Los 2, 3, and 6 Block A and Lots 1, 4, and 5, Block B, North Rifle Addition; and

WHEREAS, Ordinance No. 21, Series of 2004 was never executed by the City or recorded with the Garfield County Clerk and Recorder and therefore the vacation did not become effective as required by the Ordinance because certain conditions precedent, namely Owner's dedication of a trail easement to the City, had not been satisfied; and

WHEREAS, while working on Owner's trail dedication to the City, certain other discrepancies in Ordinance No. 21, Series of 2004 were discovered that need to be corrected and a portion of Shoupe Avenue that was reserved to the City is no longer needed for its trail system and can be vacated; and

WHEREAS, the City Council of the City of Rifle desire to amend Ordinance No. 21, Series of 2004 and supersede it with this Ordinance; and

WHEREAS, Millicent M. Johnsen, Fred Jacobs, Herman Berg and Norman Goldberg (collectively "JJBG") own certain real property described as Lots 2, 3, and 6, Block A and Dillon Real Estate Co. ("Dillon") owns certain real property described as Lots 1, 4, and 5, Block B, North Rifle Addition within the City (hereinafter the "Property") (JJBG and Dillon are hereinafter collectively referred to as "Owner"); and

WHEREAS, Shoupe Avenue separates the Property, although it is currently and has historically been utilized by Owner and Owner's tenant's supermarket; and

WHEREAS, Owner filed a Petition with the City of Rifle, Colorado, requesting that it vacate that portion of Shoupe Avenue that separates the Property (hereinafter "vacated right-of-way") as it serves no public purpose and it would allow Owner to continue utilizing the vacated right-of-way to serve the Property; and

WHEREAS, the City shall not vacate any easement, right-of-way or roadway if doing so would jeopardize the rights of the public, or any public utility; however, in this case, the proposed right-of-way vacation would not jeopardize the public, any public utility, or deny any owner of access to their property; and

WHEREAS, pursuant to C.R.S. §43-2-303(1)(a), the City Council may vacate any roadway or part thereof located within the corporate limits of the City subject to any provision of the City Charter, the Constitution and the Statutes of the State of Colorado; and

WHEREAS, the City Council finds and determines that the right-of-way vacation is not presently needed nor will it need to be used by the City and it desires to grant the vacation.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. Incorporation. The Rifle City Council adopts the foregoing recitals and conclusions as facts and determinations and incorporates them by reference as if set forth in full herein.
2. Vacation and Merger. That portion of Shoupe Avenue between Lots 2, 3, and 6, Block A and Lots 1, 4, and 5, Block B, North Rifle Addition is hereby vacated, and this vacated right-of-way shall merge with the Property as provided by C.R.S. §43-2-302.
3. Recordation. The right-of-way vacation provided for herein shall not become effective until this Ordinance is recorded with the Office of the Clerk and Recorder of Garfield County by the City.
4. Waiver of Defects. Owner waives all objections it may have over defects, if any, in the form of this document, the formalities for execution, or over the procedure, substance, and form of the ordinances or resolutions adopting this document.

INTRODUCED on January 20, 2011, read by title, passed on first reading with amendment, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on February 2, 2011, passed without amendment, approved and ordered published in full as required by Charter.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2011.

CITY OF RIFLE, COLORADO

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## GRANT OF TRAIL EASEMENT

This Grant of Trail Easement is made this \_\_\_\_ day of \_\_\_\_\_, 2011, by and between **DILLON REAL ESTATE CO., INC.**, a Kansas corporation ("Grantor"), whose address is c/o Joel Starbuck, 65 Tejon Street, Denver, Colorado 80223 and the **CITY OF RIFLE**, a Colorado municipal corporation ("City"), whose address is 202 Railroad Avenue, Rifle, Colorado 81650.

*WHEREAS*, Grantor, for and in consideration of the covenants and conditions set forth herein and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, hereby quit claims to City, its successors and assigns, a perpetual non-exclusive easement to construct, install, reconstruct, operate, use, maintain, repair, replace and/or remove a pedestrian/bicycle trail, on, over and across the property described on **Exhibit "A" and Exhibit "B"** attached hereto and incorporated herein by this reference (the "Easement"). Grantor's conveyance of the Easement described on Exhibit "A" expressly excludes that portion of the Easement east of Lots 1 and 4, Block B located in the 8.0' Alley as shown on Page 2 of Exhibit "A". The grant of the Easement is subject to the following terms, conditions and agreements between Grantor and City:

1. For any construction related to repair or replacement associated with the Easement, City shall restore Grantor's property to substantially the same condition and will promptly repair any damage to Grantor's property resulting from City's operation, maintenance, repair, reconstruction, replacement, inspection or maintenance of the Easement whenever same may occur.
2. City, at its sole cost and expense, shall solely be obligated to operate, maintain, repair and replace any improvements located within the Easement and shall otherwise be responsible for any and all liabilities and obligations arising out of City's construction, operation and maintenance of the Easement and any improvements within the Easement. City, at its sole cost and expense, shall be solely obligated to remove snow from any improvements within the Easement.
3. No motor vehicle traffic will be permitted on the Easement, except for authorized emergency and maintenance vehicles.
4. Grantor shall not unreasonably impede or obstruct City's use of the Easement for its intended purpose of a hard surface pedestrian/bicycle trail.
5. Each and every one of the benefits and burdens of this Easement shall run with the land and shall inure to and be binding upon the respective legal representatives, heirs, administrators, successors, successor in interest, and assigns of Grantor and City.
6. This Easement shall be governed and construed in accordance with the laws of the State of Colorado.





## PEDESTRIAN TRAIL EASEMENT DESCRIPTION

A STRIP OF LAND BEING A PORTION OF A PARCEL OF LAND DESCRIBED AS LOT 1, LOT 4, AND LOT 5 OF THE NORTH RIFLE ADDITION TO THE TOWN OF RIFLE RECORDED AT THE GARFIELD COUNTY CLERK AND RECORDERS OFFICE AS RECEPTION NO. 176612 FOR THE PURPOSE OF A 15.0' PEDESTRIAN TRAIL EASEMENT SITUATE IN THE NW1/4 OF SECTION 9, TOWNSHIP 6 SOUTH, RANGE 93 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF RIFLE, COUNTY OF GARFIELD, STATE OF COLORADO. ALL BEARINGS RELATIVE TO A BEARING OF S00°15'59"E BETWEEN THE NORTH 1/4 CORNER OF SAID SECTION 9, A 2-1/2" BRASS CAP LS NO. 16413 IN PLACE AND THE CENTER 1/4 CORNER OF SAID SECTION 9, A 3-1/4" ALUMINUM CAP LS NO. 19598 IN PLACE. SAID STRIP OF LAND BEING 7.5' TO EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

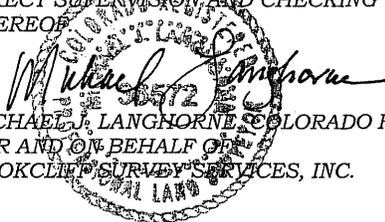
COMMENCING AT SAID CENTER 1/4 CORNER OF SECTION 9; THENCE N18°57'52"W 517.95 FEET TO A POINT ON THE SOUTH BOUNDARY LINE OF SAID LOT 1, THE TRUE POINT OF BEGINNING; THENCE DEPARTING SAID SOUTH BOUNDARY LINE AND ALONG THE CENTERLINE OF AN EXISTING CONCRETE PATH AS CONSTRUCTED AND IN PLACE THE FOLLOWING FOUR (4) COURSES:

- 1.) N01°49'03"E 21.04 FEET
- 2.) N03°39'05"W 47.41 FEET
- 3.) ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 30.39 FEET, CHORD BEARS N21°03'43"W 29.92 FEET
- 4.) N38°28'21"W 68.37 FEET TO A POINT ON THE NORTH BOUNDARY LINE OF SAID LOT 5, THE POINT OF TERMINUS; WHENCE SAID NORTH 1/4 CORNER OF SECTION 9 BEARS N06°02'19"E 2012.25 FEET. SIDE LINES TO BE LENGTHENED OR SHORTENED TO CLOSE WITH LOT LINES. SAID PARCEL OF LAND CONTAINING 0.058 ACRES, MORE OR LESS.

SURVEYOR'S STATEMENT

I, MICHAEL J. LANGHORNE, A REGISTERED LAND SURVEYOR, LICENSED UNDER THE LAWS OF THE STATE OF COLORADO DO HEREBY CERTIFY THAT THE SURVEY SHOWN HEREON WAS PREPARED ON THIS DATE JANUARY 24, 2011 BY ME OR UNDER MY DIRECT SUPERVISION AND CHECKING THAT THIS MAP IS A TRUE REPRESENTATION THEREOF.

MICHAEL J. LANGHORNE, COLORADO REGISTRATION NO. 36572  
FOR AND ON BEHALF OF  
BOOKCLIFF SURVEY SERVICES, INC.



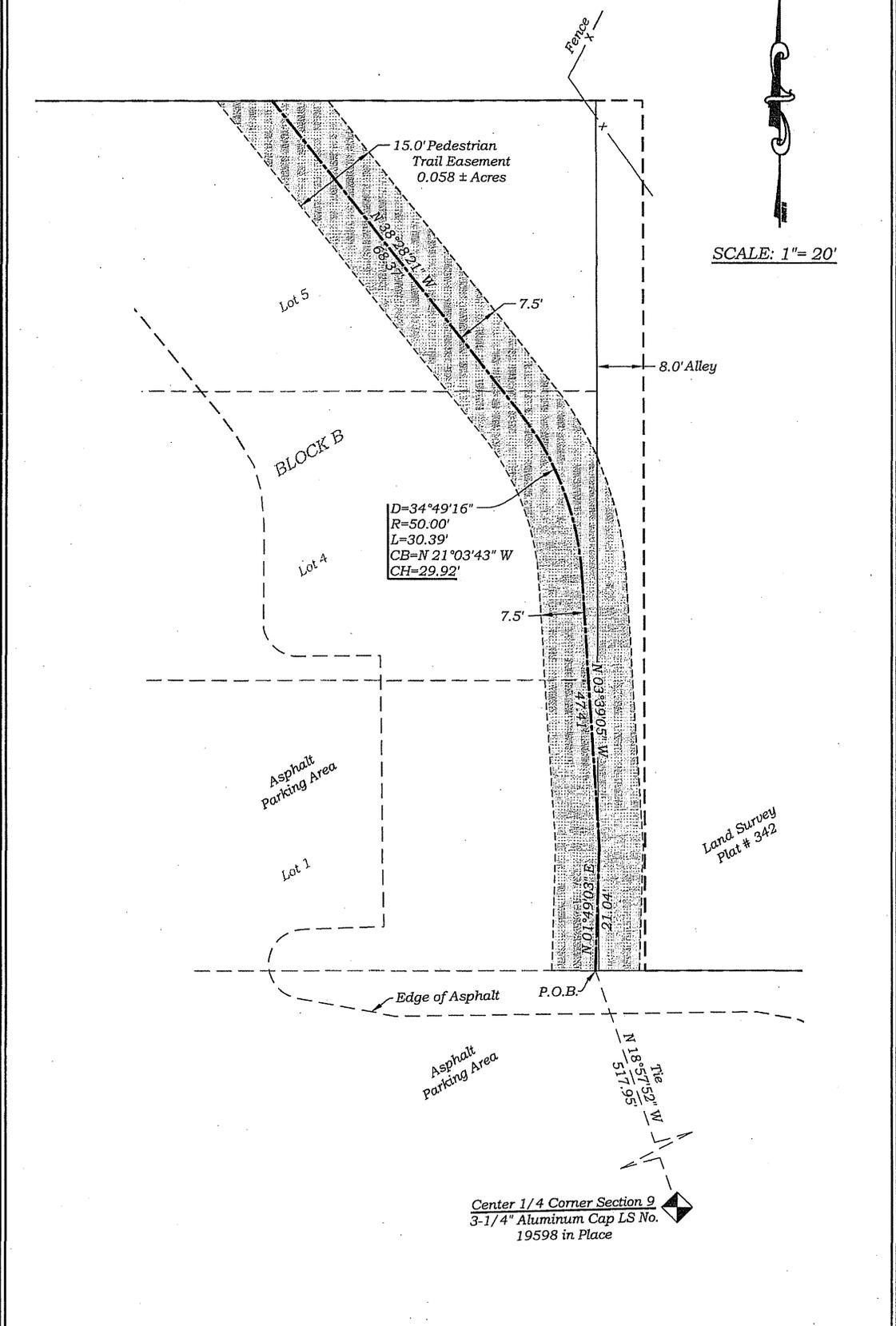
136 East Third Street  
Rifle, Colorado 81650  
Ph: (970) 625-1330  
Fax: (970) 625-2773

**BOOKCLIFF**  
Survey Services, Inc.

DATE: JANUARY 24, 2011

JOB NO: 10109-01

EXHIBIT "A" PAGE 2  
 PEDESTRIAN TRAIL EASEMENT EXHIBIT



SCALE: 1" = 20'

736 East Third Street  
 Rifle, Colorado 81650  
 Ph: (970) 625-1330  
 Fax: (970) 625-2773

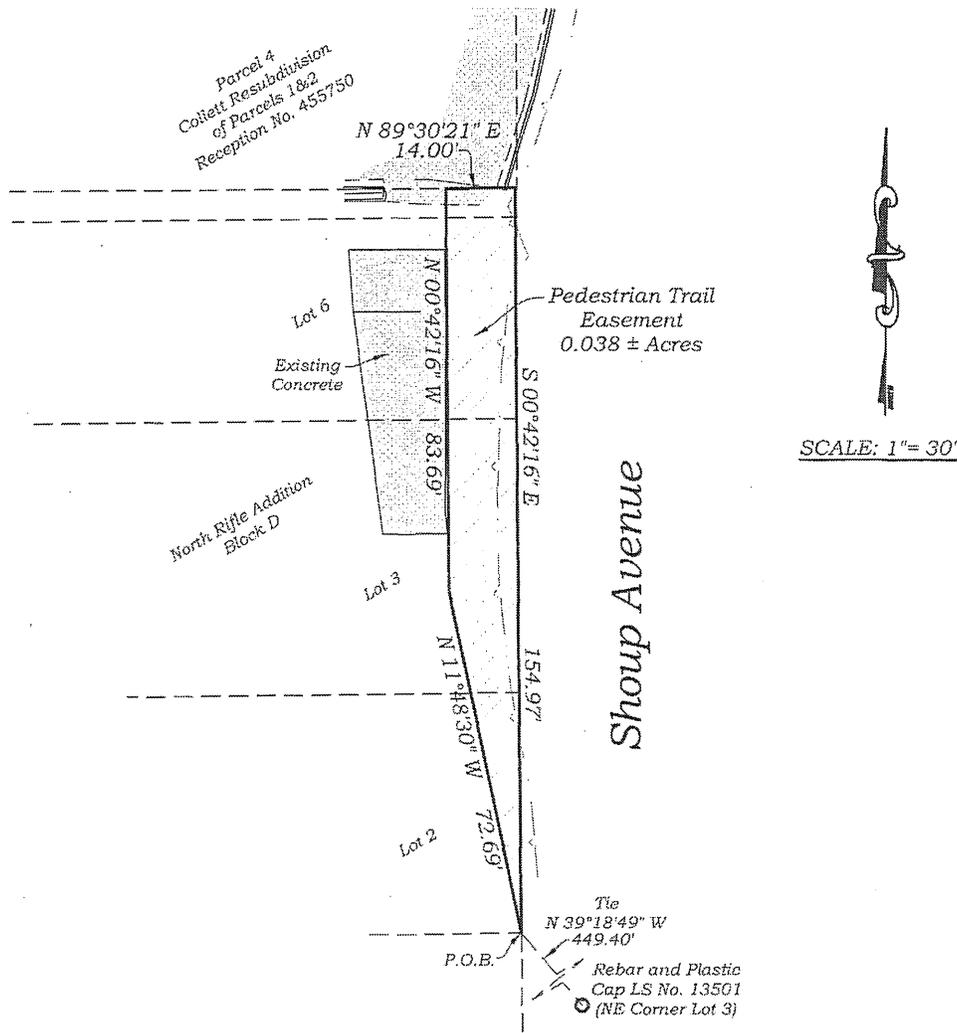


**BOOKCLIFF**  
 Survey Services, Inc.

DATE: JANUARY 24, 2011

JOB NO: 10109-01

EXHIBIT "B" PAGE 1  
PEDESTRIAN TRAIL EASEMENT



PEDESTRIAN TRAIL DESCRIPTION (EXHIBIT "A")

A PARCEL OF LAND BEING A PORTION OF LOT 2, 3, AND 6, BLOCK D OF THE NORTH RIFLE ADDITION TO THE TOWN OF RIFLE RECORDED AT THE GARFIELD COUNTY CLERK AND RECORDERS OFFICE AS RECEPTION NO. 176612 SITUATE IN THE NW1/4 OF SECTION 9, TOWNSHIP 6 SOUTH, RANGE 93 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF RIFLE, COUNTY OF GARFIELD, STATE OF COLORADO. ALL BEARINGS RELATIVE TO A BEARING OF N00°21'51"W BETWEEN THE SOUTHEAST BOUNDARY CORNER OF LOT 3, SWEENEY SUBDIVISION RECORDED AT THE GARFIELD COUNTY CLERK AND RECORDERS OFFICE AS RECEPTION NO. 536835, A REBAR AND CAP LS NO. 13501 IN PLACE, AND THE NORTHEAST CORNER OF SAID LOT 3, A REBAR AND CAP LS NO. 13501 IN PLACE, SAID PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 3, A REBAR AND CAP LS NO. 13501 IN PLACE; THENCE N39°18'49"W 449.40 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF SHOUP AVENUE, THE TRUE POINT OF BEGINNING; THENCE DEPARTING SAID WESTERLY RIGHT-OF-WAY LINE N11°48'30"W 72.69 FEET; THENCE N00°42'16"W 83.69 FEET TO A POINT ON THE SOUTHERLY BOUNDARY LINE OF PARCEL 4 OF THE RESUBDIVISION OF PARCELS 1 AND 2 OF COLLETT SUBDIVISION EXEMPTION RECORDED AT THE GARFIELD COUNTY CLERK AND RECORDERS OFFICE AS RECEPTION NO. 455750; THENCE ALONG SAID SOUTHERLY BOUNDARY LINE N89°30'21"E 14.00 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF SHOUP AVENUE; THENCE ALONG SAID WESTERLY RIGHT-OF-WAY LINE S00°42'16"E 154.97 FEET TO THE POINT OF BEGINNING. SAID PARCEL OF LAND CONTAINING 0.038 ACRES, MORE OR LESS.



136 East Third Street  
Rifle, Colorado 81650  
Ph. (970) 625-1330  
Fax (970) 625-2773



**BOOKCLIFF**  
Survey Services, Inc.

DATE: JANUARY 25, 2010

JOB NO: 05001-01

**CITY OF RIFLE, COLORADO**  
**RESOLUTION NO. 2**  
**SERIES OF 2011**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,  
COLORADO, PROMULGATING SUPPLEMENTAL RULES AND  
REGULATIONS FOR CENTENNIAL PARK.

WHEREAS, Section 11-6-60 of the Rifle Municipal Code authorizes the City Manager to promulgate the rules and regulations governing conduct and activities within all public recreation areas, recreation sites, and parks which are subject to the jurisdiction of the City and to present such proposed rules and regulations for approval by the City Council; and

WHEREAS, by Resolution No. 45, Series of 2006, the City Council approved rules and regulations for public recreation areas, recreation sites, and parks under City jurisdiction, which rules and regulations were introduced in writing by the City Manager in accordance with RMC Section 11-6-60; and

WHEREAS, the Rifle Parks and Recreation Department has requested that supplemental rules and regulations be adopted concerning the operation of the City's new Centennial Park; and

WHEREAS, the City Council finds and determines that approval of the Centennial Park rules and regulations attached hereto as Exhibit A will promote the public health, safety, and welfare by providing for proper recreational use of Centennial Park and wishes to adopt such rules and regulations accordingly.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The aforementioned recitals are hereby fully incorporated herein and adopted as findings and determinations by the City Council.
2. The City Council hereby adopts the policies attached hereto as Exhibit A as the official rules and regulations for Centennial Park in the City of Rifle and orders staff to post such rules and regulations in the Park. To the extent that the Centennial Park rules and regulations conflict with the general rules and regulations for City parks adopted by Resolution No. 45, Series of 2006, the specific provisions of Exhibit A shall govern Centennial Park.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 2<sup>nd</sup> day of February, 2011.

CITY OF RIFLE, COLORADO

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## **Exhibit A, Resolution No. 2, Series of 2011**

City of Rifle, Colorado  
Centennial Park  
Rules and Regulations

### Standard rules:

- Parks hours are 5 AM-10 PM
- No parking of "For Sale" vehicles, trailers, etc.
- No glass
- No alcohol
- No camping
- No loud music
- Dispose of trash properly
- Do not move safety barriers or flags
- No digging, staking or marking of turf
- No overnight parking
- No motorized vehicles

### Additional rules:

- Do not climb on metal structures
- Dogs must remain on trail with a 6' maximum leash
- Pick up after your dog
- Bicycles, skateboard, skates and similar devices are not allowed to be ridden in the

### Central Plaza

- No running in water play area

### Additional on sign:

- Non-potable water in use

January 26, 2011

Aleks Briedes  
Recreation Director  
City of Rifle  
202 Railroad Ave.  
Rifle, CO 81650

**RE: Deerfield Park – Phase I**

211 North Public Rd.  
Suite 200  
Lafayette, CO 80026  
**tel. 303.664.5301**  
fax 303.664.5313

Dear Aleks:

Thank you for giving us this opportunity to continue to provide Landscape Architectural Services for Deerfield Park in Rifle, Colorado. As in the past, I have thoroughly enjoyed working with you, the staff and community through the Master Plan process and look forward to continuing this project through the design development, construction documents and construction administration phases.

For the first phase of the project, our goal is to provide construction documents per the approved Master Plan design dated August 23, 2010. The first phase will include the construction of a veteran's memorial parking lot, paved access walk from existing maintenance facilities to the ballfield pedestrian plaza including a bridge, Cooper Field concessions/press box/restroom facility, pedestrian plaza from Cooper Field to Bookcliff Field, disc golf course, site lighting, landscape and irrigation design. Construction documents will include all site elements and detailing necessary for the bidding process.

Design Concepts will collaborate, coordinate and review all drawings with an architect, civil engineer, structural engineer, electrical engineer, geotechnical engineer and surveyor throughout this project. Architectural services will include the continued design of Cooper Field concessions/press box/restroom facility with bleachers and dugouts. Civil engineering services will include site drainage, site grading, utilities, and infrastructure. Structural engineering services will include design of a bridge near the parks maintenance facility and review of structural site elements. Any coordination and review of drawings for the pedestrian bridge along Rifle Creek (by developer) will be provided by the City. Electrical engineering services will include parking lot and pedestrian site lighting. Geotechnical investigation will include a report of six (6) borings of designated locations and topographic surveyor services will include minor field verifications with spot elevations.

Subconsultants include:

- CTL Thompson: Geotechnical Engineers – Glenwood Springs

- Bookcliff Survey: Topographic Survey – Rifle
- JVA Civil: Civil Engineering – Winter Park
- JVA Structural: Structural Engineering – Winter Park
- Ackerman Engineering: Electrical Engineering – Golden
- Johnson-Carter Architects: Architecture - Rifle

## **BASIC SERVICES**

### **SITE DESIGN / CONTRACT**

We have structured this proposal to include design development and construction document phases.

Design Concepts will provide the design and detailing for all plans of the first phase through final construction documents for these items.

### **DESIGN DEVELOPMENT**

Based upon the master plan and your input, we will prepare design development drawings for review.

We will provide the following services:

- Prepare a site layout plan showing greater detail.
- Prepare plan details for walks, plazas, signage, seatwalls, steps, and disc golf course.
- Review grading plans (Grading plans by JVA).
- Prepare preliminary planting plans.
- Prepare preliminary irrigation plans.
- Provide a preliminary cost estimate.
- Prepare preliminary technical specifications.
- Submit plans for review.
- Attend team meetings as required (2 meetings assumed).

### **CONSTRUCTION DOCUMENTS**

Based upon design development drawings, we will complete details and prepare construction documents. We have assumed that no significant changes will be made after approval of the design development phase.

We will:

- Provide a detailed site layout plan.
- Provide site construction detail plans.
- Provide all design and detail for landscape planting plans, showing plant types, locations, and sizes.
- Prepare irrigation plans and details.
- Prepare and review a detailed grading plan.
- Provide technical specifications.
- Prepare final construction cost estimate.

- Submit plans for review (2 meetings assumed).
- Submit final plans for bidding.

**SERVICES DURING CONSTRUCTION**

This phase is for continued site services during construction and includes:

- Attend Pre-Bid conference.
- Answer contractor questions in the form of addenda.
- Attend pre-construction conference.
- Site visits (up to 6 visits with reports).
- Shop drawing review.
- Contractor questions.
- Respond to requests for information.
- Prepare punch list at site work completion and one post punch walk through.
- Prepare as-built drawings based on redlines provided by contractor. Electronic and reproducible copies are included.

**FEES**

**DESIGN CONCEPTS**

Design Development	\$17,490.00
Construction Documents	\$27,705.00
Construction Administration	\$19,233.00
Reimbursables	<u>\$ 3,610.00</u>
<b>TOTAL</b>	<b>\$68,038.00</b>

**SUBCONSULTANTS:**

Geotechnical Engineering - CTL Thompson	\$ 4,400.00
Topographic Survey - BookCliff Survey	\$ 2,200.00
Civil / Structural Engineering – JVA, Inc.	\$82,500.00
Electrical Engineering – Ackerman Engineering	\$ 7,150.00
Architectural – Johnson-Carter Architects	<u>\$25,712.00</u>
<b>TOTAL SUBCONSULTANTS FEES</b>	<b>\$121,962.00</b>

<b>TOTAL LUMP SUM FEE</b>	<b>\$190,000.00</b>
---------------------------	---------------------

**MEETINGS AND REIMBURSABLE EXPENSES**

Incidental meetings required to perform the Basic Services (listed above) are included in the Basic Services Fee. However, any additional meetings with the School District, adjacent home owners, City of Rifle and other similar meetings or negotiations will be billed as a reimbursable cost in accordance with the attached Schedule of Fees. Other reimbursable items including mileage, delivery, printing, and reproduction to be used outside our office will be billed as reimbursable costs.

**ADDITIONAL SERVICES**

The fee for Basic Services includes the cost to prepare the plans with evolutionary changes through each stage of design. Revisions, additional requirements and substantial changes after submittal are not included in the above fee and will be invoiced as Additional Services. Other additional services include plan changes after bidding, design changes or additional design during construction, testing, and inspection. You will be notified when Additional Services are required and an estimate provided prior to beginning work.

Again, thank you for inviting us to participate in this project. Design Concepts will provide substantial support as site planners and Landscape Architects for this site.

We look forward to being a part of this project! Please sign and return a copy of this letter to serve as our notice to proceed.

Sincerely,



Shanen Weber  
Principal

ACCEPTED:

By \_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

Title \_\_\_\_\_

Date \_\_\_\_\_



Date: January 26, 2011  
To: John Hier, City Manager  
From: Aleks Briedis, Recreation Director  
RE: Deerfield Park Construction Drawings

Attached is Design Concept's proposal for design development, construction documents and construction administration for Deerfield Park – Phase 1. Once completed, these documents will be used to bid and construct this first phase.

Staff solicited proposals for the Deerfield Park Completion plan in 2010. The selection committee recommended Design Concepts from all of the proposals received. Design Concepts completed this plan at the end of 2010. The construction documents are a continuation of this plan. Due to this fact, we are considering this a single source bid.

The 2011 budget includes \$208,000 for this project. Design Concept's proposed fee is \$190,000. This leaves a balance of \$18,000, of which Council approved using \$9980 for the Centennial Playground Plan.

Fifty percent of design fees can be used as a match for Great Outdoors Colorado grants. Having these plans complete also increases the chances of receiving a grant for construction.

**Staff recommends accepting Design Concepts proposal for design development, construction documents and construction administration for Deerfield Park – Phase 1 in the amount of \$190,000.**



# Memo

**To:** John Hier, City Manager  
**From:** Matt Sturgeon, Assistant City Manager  
**Date:** 1/26/2011  
**Re:** Award Professional Services Contract for Concept Development, Business/Marketing Plan, and Implementation

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## REQUESTED ACTION

Staff seeks approval from City Council to enter into a contract with Vandewalle Associates to provide professional services to the City of Rifle at a cost not to exceed \$49,000.00. Said funds are budgeted in the Economic Development Fund. A grant from the Department of Local Affairs will fund \$35,765.00.

This is a “sole source” bid negotiated with Vandewalle Associates. Vandewalle was selected because of their intimate knowledge of Rifle’s Energy Village vision, and the direct work they contributed for the Rifle Economic Opportunity Assessment (2006) and Energy Innovation Center (2007 – 2009).

## OTHER INFORMATION

The scope of work is attached along with a memorandum describing the purpose of this project and an example of a similar project that occurred in Plain, Wisconsin.

# Memo

**To:** John Hier, City Manager

**From:** Matt Sturgeon, Assistant City Manager

**Date:** 1/26/2011

**Re:** Western Garfield County Sustainability Center Concept Introduction

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City staff has been discussing a concept with CMC Rifle Campus staff that considers the creation of a Sustainability Center at the Rifle campus. There have been several occurrences over the last year that led to these discussions. These events are described below.

## **EIC BIO FEEDSTOCK STUDY**

The City prepared a feedstock study for the Rifle Energy Innovation Center site over a two year period (2008 and 2009). The purpose of the study was to determine the availability of biomass in our region to support renewable energy investment at the EIC site. Our findings conclude biomass is available in quantities that can support renewable energy processes; however, procurement and collection/delivery of the biomass will be difficult. Additionally, the process of preparing the study pointed out that there is an absence of knowledge in the immediate region regarding biomass. This discover concerns staff, because it means any use of biomass—both initial investment and long-term operations—will require importing the knowledge. If biomass is going to play a role in the long-term energy solution of Rifle and the region, it seems appropriate that the biomass-to-energy paradigm become part of a broader, regional paradigm shift surrounding energy.

## **WESTERN COLORADO BIOENERGY CONSORTIUM**

A partnership between Colorado State University, Colorado Mountain College, the City of Rifle, and the Flux Farm Foundation was formed to determine the ability of the region to produce and process biomass for bio-fuels and other bio-based products. The group is investigating the feasibility of growing biomass on marginal agricultural lands in quantities that would support investment in biomass processes and agricultural production. This research is currently in its first full year, and the CMC Process Technology Department is currently investing over Two Hundred Thousand Dollars (\$200,000) assembling a pilot plant to process the bio-mass being grown.

**DISCOVERY OF PLAIN, WI, MODEL**

While discussing the relationship between the first two ideas, staff discovered Vandewalle Associates worked with a consortium in Plain, Wisconsin, to prepare a Business Plan for a “Green Technology Training and Enterprise Center.” City and CMC staff reviewed this document (attached) and found it covers some of the same “territory” we were discussing. The approach seems to make sense in our region, where we need to train a workforce and introduce communities to the evolving importance of place based assets and a “cleantech” economy. This concept also ties in with CMC’s sustainability initiatives with regard to education and workforce training, and the City’s initial objective of finding ways to stimulate economic activity through the use of biomass feedstocks.

**CMC 4-year DEGREES**

CMC announced it will pursue inclusion of 4-year undergraduate degrees within its curriculum. CMC’s intent is to initially include degrees in Business Administration and Sustainability. These new offerings married with existing programs offered in Processed Technology begin to address the problem identified surrounding biomass—the absence of local knowledge to introduce biomass as a regional energy alternative.

**LABORATORY SPACE**

A light bulb went off when scientists working at the East UMTRA site were discussing need for laboratory space and the possible demand that may exist for research lab space with all that is occurring in our region. The idea of sustainability is broader than renewable energy. Sustainability can be described as the local union of economy and the environment (built and natural). The region needs to better understand the relationship between the built and natural environments as it pertains to water, waste streams, energy, air quality, the economy, etc. A question being raised now is: can a Center for Sustainability include a chemistry component that creates a place for discovery associated with renewable and conventional energy as well as environmental chemistry? The possible topics of exploration include: biomass efficiency, natural gas efficiency, methods of fracturing, storm water, pharmaceutical contamination of the Colorado River, and uranium/heavy metal bioremediation among others.

## SUSTAINABILITY CENTER CONCEPT

City staff is recommending the City of Rifle allocate the remaining dollars (\$49,000) for Phase III of the EIC Bio Feedstock Study towards creating a Business Plan and grant materials for a Western Garfield County Sustainability Center. This idea was conceived when the first two phases of the Feedstock Study showed there was no “local” infrastructure or enterprise in place to take advantage of identified bio feedstock materials. The community/region would need to go outside to find people to process this regional energy and/or fuel source. There would be no guarantee that this would result in direct, long-term benefit to the region’s residents. This seemed contrary to the ideas of local sustainability and resiliency.

These dollars are better spent developing skill sets that will allow local residents to add value to these feedstocks, while at the same time creating a place where all disciplines can explore the importance of—and relationships between—renewable energy technologies, local food production, and human development and the environment. More basic workforce and high school vocational programs could be offered surrounding construction and maintenance of renewable energy equipment, energy efficient and environmentally sensitive building construction, local food production, and composting and recycling. Lastly laboratory space could be included and relationships formed with higher education institutions and government research agencies that focus on topics like water quality, renewable energy, and fossil fuel energy efficiency.

The City and CMC will use the Business Plan to cooperatively solicit funding partners for this Center—our intent is to grow the partnership working on the plan to include RE-2, REDC, communities of western Garfield County, and Garfield County to name a few. The Center would offer the opportunity to expose our workforce, students, and citizenry to emerging knowledge, technologies and processes that will be essential to a resilient local economy during this century. It can serve as a convening center for professional seminars, workforce training programs, youth career skills education, higher education, trade workshops, research laboratories, business-to-business knowledge transfer, and new business incubation. It would also begin to create a paradigm that recognizes our local natural assets and built environment must begin to be more closely aligned if our region is going to prosper in the coming decades.

The Department of Local Affairs will permit the City to use the Phase III EIC Feedstock Study grant for this purpose.

# Preliminary Business Plan for the Green Technology Training & Enterprise Center Plain, Wisconsin



February 11, 2010

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# Executive Summary

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Plain, Wisconsin's emerging Green Technology Training & Enterprise Center (Green-TTEC) project has been highly successful in securing community, political, and financial support since concept development began mid-2009. Following confirmation of federal funding for infrastructure and facility design and construction in late 2009, the Village of Plain began to advance Green-TTEC development through the creation of the Green-TTEC Advisory Committee which includes private and public sector leaders in education, construction, economic development, and local governance. At the commencement of this committee the first order of business was determined to be a preliminary business plan to lay the foundation for project development and determine areas that need to be further defined.

The following is the first draft of a preliminary business plan for the Green-TTEC facility. Based on initial outreach and partnership conversations, at this time in project development there is not a clear direction for lease paying tenants. However, there is much interest in use of the facility to advance local education and training, particularly in areas that: 1. Tie to Plain's local assets in the construction and food industries; and 2. Advance the skills of the local workforce through education focused on skills training for "Green" and sustainable job and business development for Plain and the greater Sauk County region.

While tenants that will support the operating costs of the Green-TTEC facility are not yet solidified, the interest that has been generated in both the public and private sectors shows that there are partners engaged who can assist in making this project a success, but more work needs to be done in this area to finalize the ongoing financial operations for the facility.

The following preliminary business plan provides the framework for Green-TTEC as it continues to be developed. ***This business plan is preliminary in that it is a work in progress which will continue to be developed as the project details are explored and finalized.*** The key elements of the preliminary business plan are:

1. **Presentation of the Opportunity** – presents the vision, useful in articulating the purpose of the project to potential supporters and tenants.
2. **Financial Plan** – presents project start-up details including estimated capital expenditures sources and uses.
3. **Operational Plan** – presents project organizational approach, staffing, and operating income and expenses.
4. **Marketing Plan** – presents project partnership building opportunities and will in the future describe marketing strategies for advancing the facility and business park following construction.

The following is a summary of "next steps" for continued business plan development, the ongoing project tasklist and timeline is found in Appendix B.

## Continued Private/Public Partnership Development

- Consider site visits to Centers that have similar components to Green-TTEC, learn from their experiences
- Advance K-12 education partnership development

- Advance technical school partnership development
- Engage the Workforce Development Board, determine interest in project
- Continue partnership development with regional businesses – engage via a roundtable or focus groups
- Identify target industries for incubator and Honey Creek Business park sites

#### Development Approach Planning and Execution

- Finalize job description and begin Director hiring process
- Develop performance metrics (measures of success), and marketing plan
- Award contracts/start construction
- Establish Plain Honey Creek Business Park design standards to maintain “green community” vision.

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# Introduction

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## The Opportunity

The Village of Plain is pursuing development of the Green Technology Training & Enterprise Center (Green-TTEC) in cooperation with area industry and educational institutions. Green-TTEC is envisioned as a regional facility that will provide workforce training in green building and green energy trades to high school students, recent high school graduates, entry-level workers, displaced and/or undertrained workers, and corporate employees; facilitate green building and energy sector business development; and serve as an industry showcase for career sector marketing.



**Green-TTEC will encourage continued business growth, investment, and entrepreneurship (ecopreneurship) in the Sauk County region's green construction, building efficiency, and renewable energy trades.**

Training at Green-TTEC will be provided through both existing and new entities. A Southwestern Wisconsin Architecture, Construction & Engineering Academy (SWACE) is proposed as a new entity that will provide classroom and hands-on learning for high school students. There is potential for existing education institutions such as Madison College (or Madison Area Technical College (MATC)) and the South Central Wisconsin Workforce Development Board to get involved in this project in order to offer unemployed and underemployed individuals a means to develop advanced skills for emerging job opportunities. Corporate partners will also be able to utilize the facility to provide internal training.

Goals of Green-TTEC include:

- Facilitate green career pathways to engage youth in green industry opportunities;
- Provide training for underemployed and displaced workers in growing, high-wage green industries, particularly those poised for growth in rural areas;
- Encourage ongoing training for corporate workforces, thereby enabling these companies to fill workforce needs, provide advanced training, offer new services and adopt new technologies, and enter new markets; and to
- Support new business development and existing business growth in rural areas, strengthening the region's strengths in building trades and renewable energy industries.



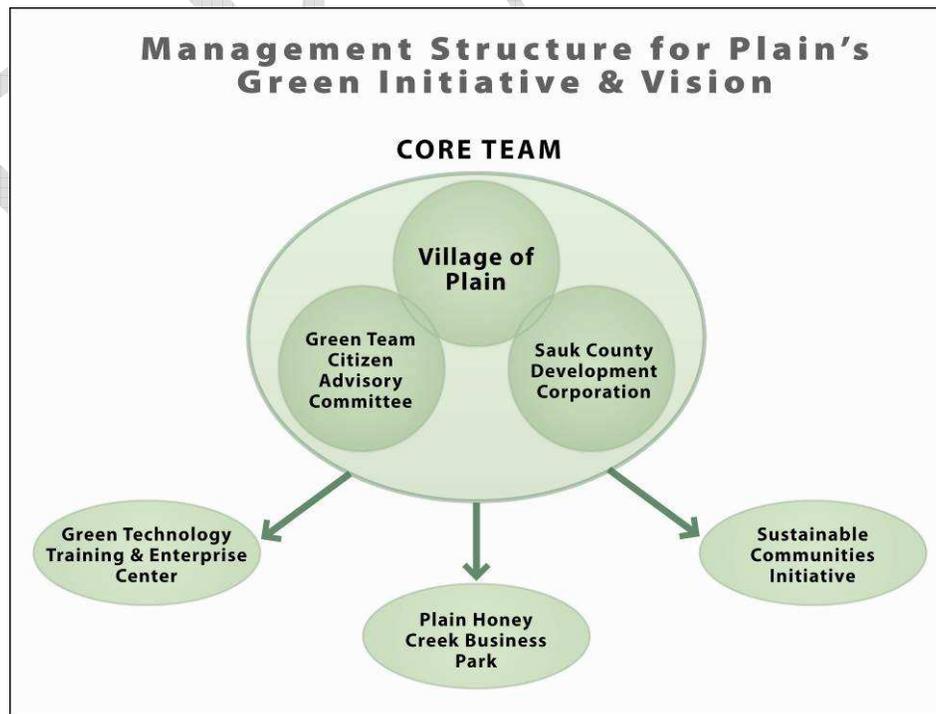
## Concept Development and Partnership

The Green-TTEC concept has been developed within the context of community and regional long term challenges, assets, and opportunities. Preliminary Green-TTEC priorities and objectives emerged from years of research and partnership building, facilitated by the Regional WIRED Initiative. The project aligns with WIRED as well as other strategic efforts including the THRIVE Region’s identification of key economic opportunities and the Center on Wisconsin Strategy’s analysis of “Greener Career Pathways.”

Concept development advanced at an accelerated pace as a result of the need for economic recovery and strategic growth following the summer flooding of 2008, from which the Village of Plain and Sauk County endured significant damage. Sauk County was declared a federal disaster area, and more than 50 of its businesses reported losses. The ongoing economic downturn has exasperated economic struggle locally, statewide, and across the nation. However, the downturn is also underlining the need for new approaches and initiatives related to economic development. Increased focus on leveraging local strengths to increase economic activity in emerging and growing economic sector has highlighted opportunities for the region to pursue economic growth in the sustainable buildings trades and energy sectors.

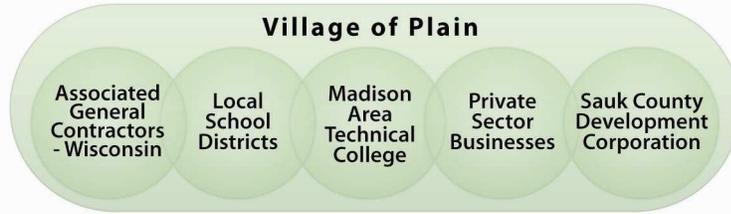
Plain’s Green Initiative and Vision Strategy will be managed by a Core Team comprised of leadership from the Village of Plain, the appointed Green-TTEC Advisory Committee and the Sauk County Development Corporation. The Core Team will oversee vision management, coordinate efforts amongst the various educational entities operating within the Center, as well as advance the Plain Honey Creek Business Park and the Village’s Sustainable Communities Initiative. Figure 1 illustrates the Village’s overall management and leadership role in the Plain Green Initiative and Vision Strategy, advancing Green-TTEC as well as the Plain Honey Creek Business Park and the Sustainable Communities Initiative.

**Figure 1: Management Structure for Plain’s Green Initiative & Vision**



While Green-TTEC will be owned by the Village of Plain, a Green-TTEC team or “Enterprise Center Operating Partners” team will be formed to provide consistent leadership and guide decision-making for the project. The partnership, with leadership from multiple organizations involved in green job training, economic development, and local industry, will provide Green-TTEC with the potential to become a national model for regional collaboration addressing the new and rapidly-evolving workforce needs of green industry.

## ENTERPRISE CENTER OPERATING PARTNERS



The Green-TTEC Advisory Committee is already in place and is leading project development. This group is comprised of public sector, private industry, and educational entities. Key partners for the Green-TTEC project include:

- Village of Plain
- Wisconsin Department of Commerce
- Madison College (MATC)
- Sauk County Development Corporation
- Workforce Development Board of South Central Wisconsin
- Associated General Contractors of Wisconsin
- A Consortium of SW WI High Schools
- Kraemer Brothers LLC
- The Kraemer Company
- Edward Kraemer & Sons Co.

Moving forward with Green-TTEC development, other partners may include other renewable energy and construction companies clustered in the region, such as Cardinal Glass and ABC Supply, as well as regional energy technology certification organizations.

### Alignment with National Priorities

The Green-TTEC project furthers local, state, and federal economic and energy priorities. Over the short term, Green-TTEC will provide construction jobs to help spur economic recovery. Longer term, it will leverage existing business and workforce strengths to encourage local business growth and entrepreneurship, and provide a means for workers of all ages to obtain employment skills.

Green construction, building efficiency, and renewable energy present significant opportunities for meeting the national challenges of job creation and sustained economic growth, energy security, and environmental sustainability. The U.S. Department of Energy (DOE) reports that building efficiency “represents one of the easiest, most immediate, and most cost effective ways to reduce carbon emissions while creating new jobs.”

Currently, residential and commercial buildings consume 40 percent of energy used in the U.S. and produce 40 percent of the nation’s carbon emissions. Applying new and existing technologies allows building efficiency to increase up to 80 percent; on-site renewable energy even further reduces a

building's demand on the grid.<sup>1</sup> Increased deployment of advanced building technologies will provide immediate—and sustainable—jobs in construction, maintenance/technician, production, and engineering trades. Beyond providing a paycheck, these jobs also provide for a more secure future by improving the efficiency of the nation's building stock; by increasing local renewable energy use and helping reduce fossil fuel demand; and reducing carbon emissions and lessening the threat of climate change.

## Alignment with Place Based Assets

Green-TTEC will leverage the area's established economic assets in building construction and renewable energy systems, positioning these assets for growth within a rapidly changing economy.

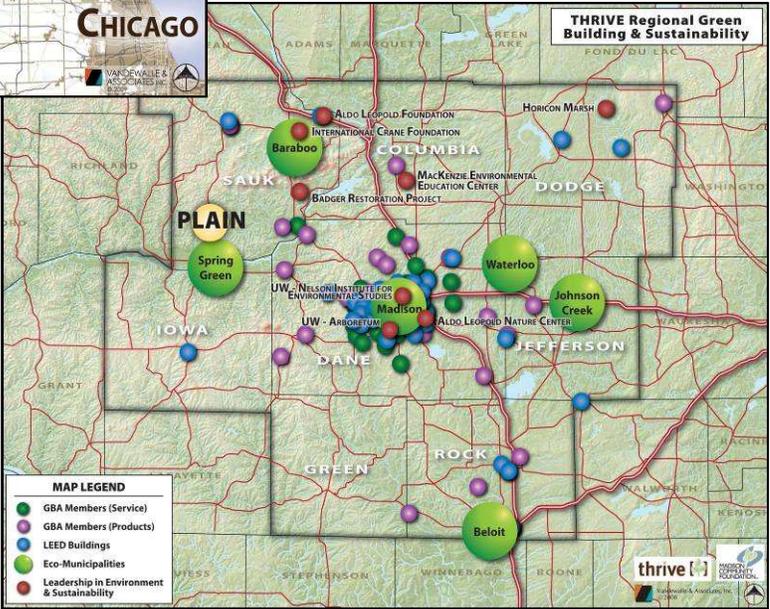
### PLACE BASED ASSETS

Building trade businesses	Trade area demand for green building construction	Retiring knowledge base in building trades
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Plain is home to a wealth of construction and building materials businesses. A tremendous amount of the region's construction activity comes from this small community, making it a natural location for focused efforts to improve efficiency in the nation's building stock, develop skilled workers in these growing trades, and encourage new businesses in energy efficiency and green building systems.

The industries support a large, concentrated workforce skilled in building trades, and have fostered a significant knowledge base in the area's baby boomer and retiree populations. These assets suggest opportunities for entrepreneurs to develop spin-off businesses in related industries and throughout the supply chain. Green-TTEC will provide a means to engage rural communities



<sup>1</sup> U.S. DOE, EERE Progress Alerts, June 29, 2009. [http://apps1.eere.energy.gov/news/progress\\_alerts\\_archive.cfm](http://apps1.eere.energy.gov/news/progress_alerts_archive.cfm)

in important and sustainable ways in the rapidly-transforming global economy.

Plain and the surrounding region are also home to a diverse mix of wind, solar, and biodigester companies. The eight-county THRIVE Region, which includes Sauk County, contains a cluster of LEED-certified buildings and is home to many companies belonging to the Wisconsin Green Building Alliance.

Throughout the region, demand by businesses, residents, and government for efficient buildings and renewable energy is also shown through initiatives such as the Wisconsin Office of Energy Independence *Energy Independent Communities* program, through which communities are pursuing the goal of 25% renewable energy use by 2025.

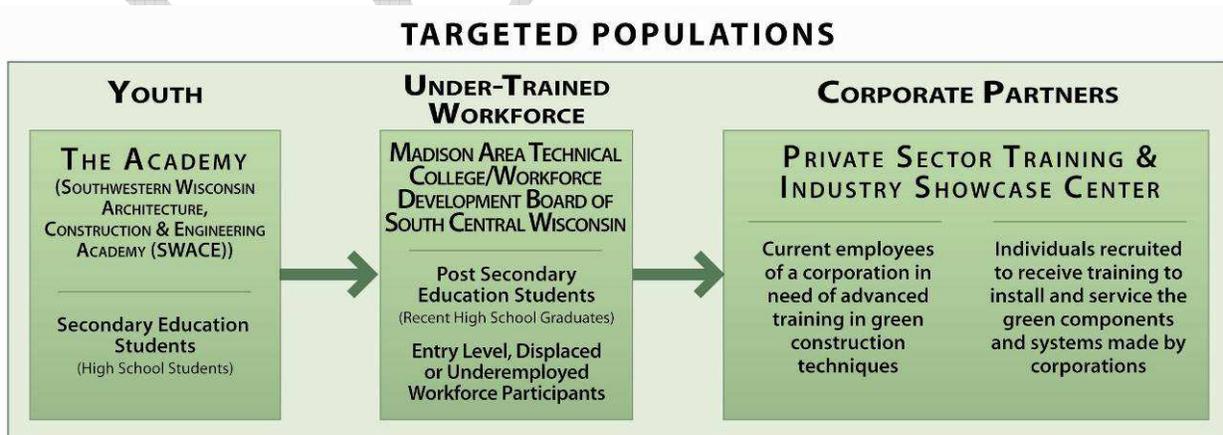
## Economic Objectives

Green-TTEC will serve as a delivery point for training on best practices in building and energy efficiency for the public and corporate workforces, directly connecting the region with new green economy opportunities for which rural areas are well-aligned. Green-TTEC will add value to and develop the competitive skill set of the regional labor force in both traditional fields such as building construction and emerging fields such as clean energy. Green-TTEC will enable established industries to grow locally and will attract new businesses. Encouraging productivity and innovation, the Center will encourage local entrepreneurship and business development. Through these outcomes, the project realizes the potential to significantly transform and strengthen the regional economy.



## Targeted Populations

Green-TTEC is focused on serving the following target populations:



**Youth:** Secondary-education (high school) students will be served at Green-TTEC by the Southwestern Wisconsin Architecture, Construction & Engineering Academy (SWACE). A new entity, SWACE, or the “Academy” will integrate classroom training and hands-on workshop/lab work. The multi-year program will be targeted at students desiring a career-focused high school experience with a high degree of hands-on interaction. The Academy would align students with architecture, construction, and engineering careers. Academy courses would supplement traditional high school curriculum, preparing graduates for several opportunities including entry into the workforce, apprenticeship, technical college, or four-year institutions.

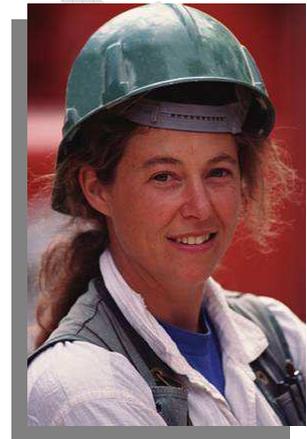
Green-TTEC will work with existing programs when feasible, such as the Wisconsin Department of Public Instruction’s Construction Skills Certificate school-to-work program. In its first year, Green-TTEC will draw students from one or two local schools, with a plan to expand its reach to five or more school districts proximate to the Center.

**Under-trained Workforce:** Recent high school graduates, entry level and underemployed workers, and displaced workers can receive targeted training in advanced techniques and new trades through Green-TTEC. It is envisioned that this training will be offered under a partnership between Madison College and the South Central Wisconsin Workforce Development Board. The training will encourage lower-skill and/or displaced workers to pursue new opportunities in growing and high-wage skilled positions. Enrollees will be positioned for entry/re-entry into the workforce or for further education.

Training would also be available for employed workers to advance their skills beyond the level of training realized in their current position. Workers will be prepared to bring new skills to their company; help generate new ideas, enter new markets, and improve processes. Workers will also become better positioned to step into entrepreneurial roles. The ongoing training in evolving industries, combined with the opportunity to use flexible workshop and incubator space, will better position individuals to develop new businesses.

**Corporate Partners:** Regional businesses and corporations will partner with Green-TTEC to provide employees with advanced training. Access to the flexible classroom, workshop, and demonstration spaces at Green-TTEC will provide a setting for training existing employees in a company’s emerging market areas and recent innovations in their field.

Green-TTEC will also provide space for new hires to receive training. The Center will provide a unique advantage for businesses in product development and manufacturing needing to train individuals to install and service their components in order to increase market share—but which may not have facilities internally to do so. Partnered businesses will benefit from Green-TTEC in two unique ways—through advanced skill development in their workforce, and through newly-



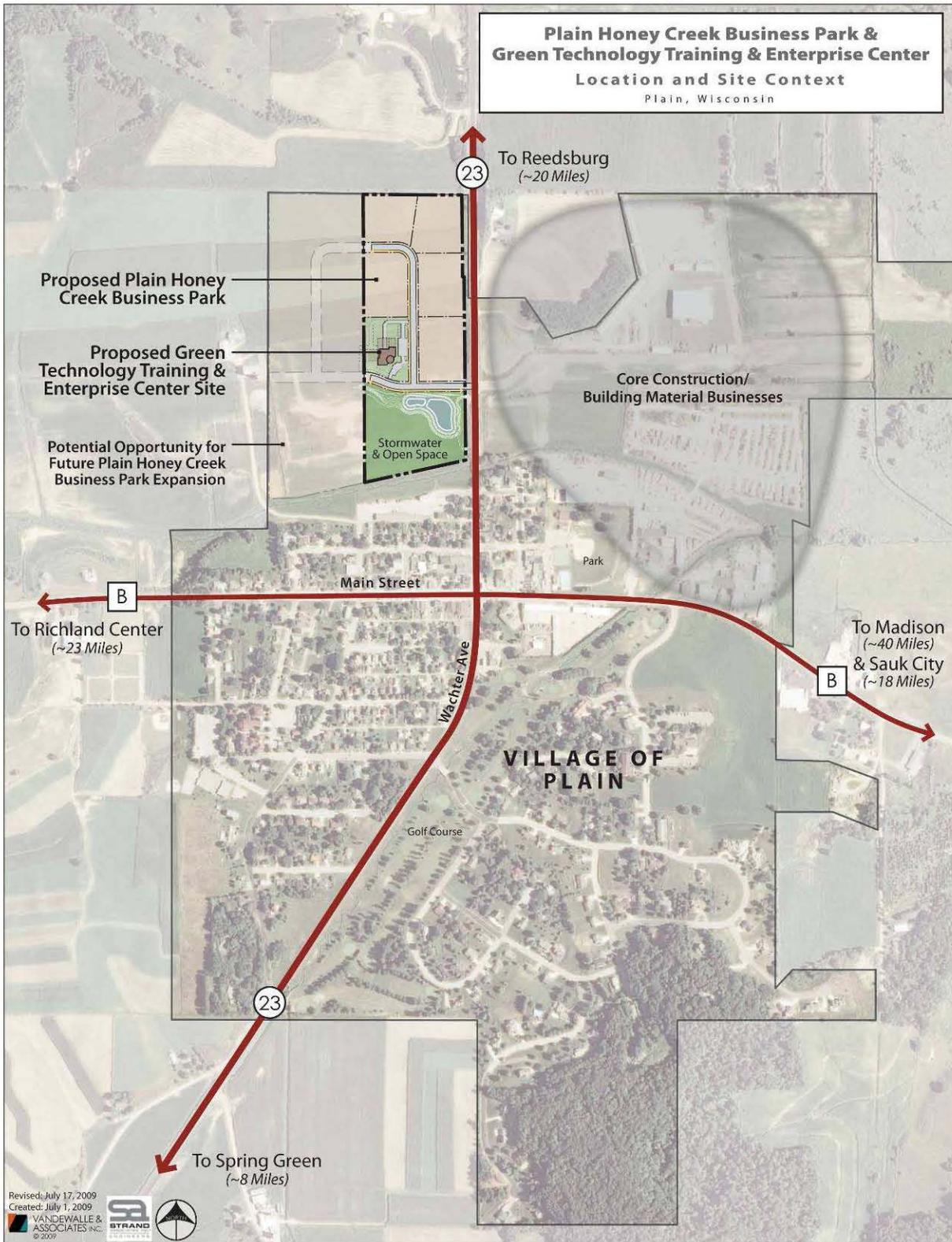
trained spin-off and entrepreneurial ventures that will bolster their supply chain and increase their competitive advantage in the market.

## **Project Site**

The planned Honey Creek Business Park will be launched with the development of Green-TTEC. The Village currently owns 20 acres designated for the Business Park. The entire buildable site is 15.85 acres, including the 2.57-acre site proposed for Green-TTEC at the southwest corner of the Business Park. The Business Park is located immediately north of the community on Highway 23/Wachter Ave and is in close proximity to the community's core construction and building materials businesses. Figure 2 shows the location of Green-TTEC and the Honey Creek Business Park in relation to the Village, key regional communities, and highways.

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Figure 2: Site Context Map



## Site and Center Programming

Green-TTEC is envisioned as a career center and economic development/business attraction tool positioning the area for new green industry businesses. The Center’s location within the Plain Honey Creek Business Park will allow target industries and spin-off companies to locate adjacent to and benefit directly from the Center’s amenities. Development of Green-TTEC will be pursued with the goal of achieving LEED certification and will integrate best practices in site development, building efficiency, and sustainability including renewable energy technology. To maintain and promote the green business focus in the community, the Village will consider the development of sustainable design and green building standards to guide all development in the Plain Honey Creek Business Park.

The Village has developed a Conceptual Site Plan for Green-TTEC which proposes a 10,500 square foot building. Building space demand is detailed in Figure 3. Appendix A provides a Conceptual Floor Layout aligned with the space demands itemized below.

**Figure 3: Green-TTEC Programming**

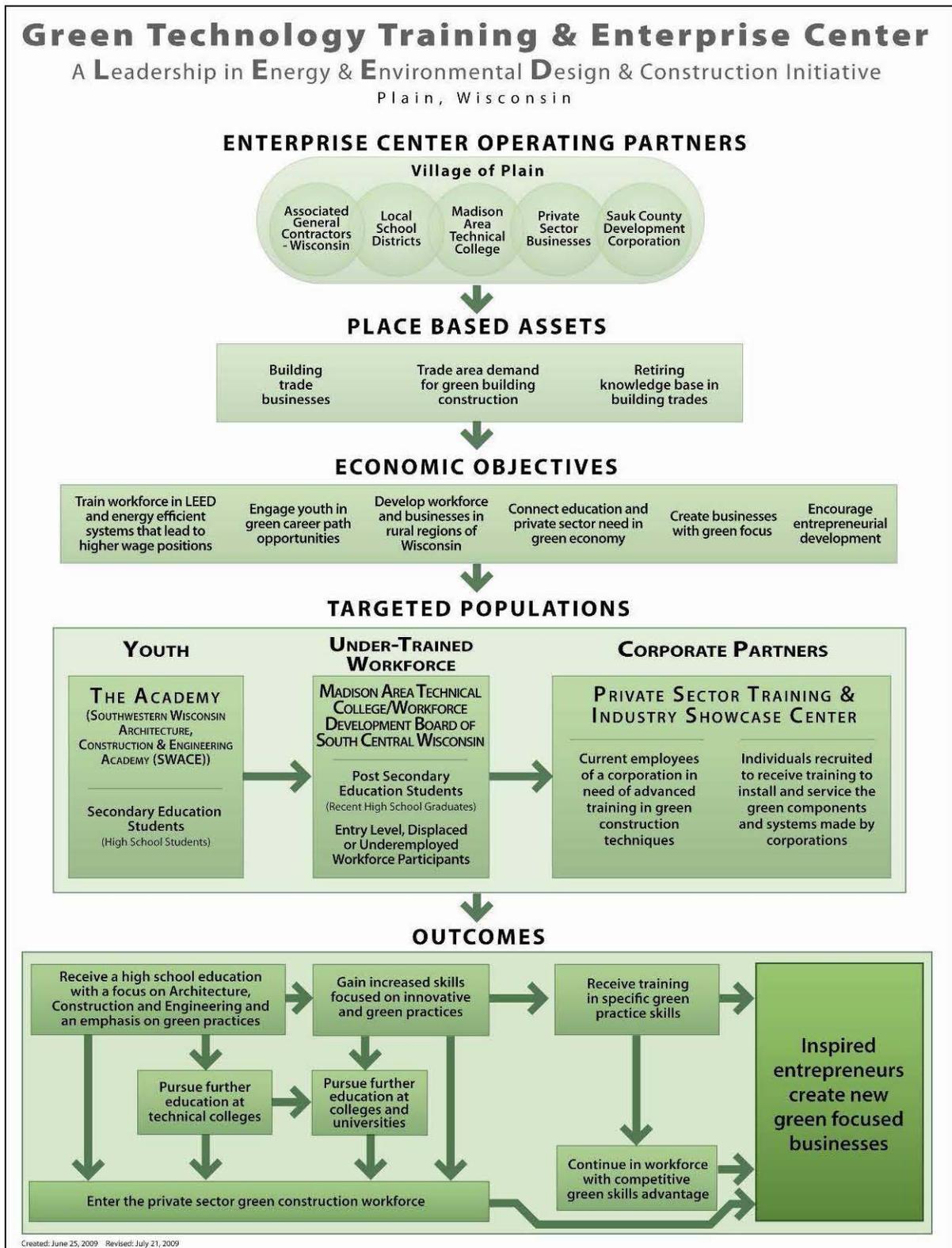
<b>Green Technology Training &amp; Enterprise Center Programming</b>	<b>Square Feet</b>
Classrooms – two at 1,000sf each	2,000
Workshop - two-story clearance	1,700
Industry Showcase - two-story clearance and flexible with workshop space	1,700
Incubator Flex Space – possibility to divide into smaller individual business units	1,400
Entrepreneurial Development Meeting Space	800
Office, Lobby, Corridors, Restrooms, Storage, Mechanicals	2,900
<b>Total Square Feet</b>	<b>10,500</b>

The Conceptual Site Plan is illustrated in Figure 4. In addition to the building uses itemized above, the Conceptual Site Plan indicates a Flexible Outdoor Demonstration Area, access, parking, and stormwater infiltration demonstration. Potential additional classrooms, workshop expansion, incubator expansion, and associated parking and access spaces have been incorporated into the Site Plan as well. The proposed site provides room for Green-TTEC to grow over time. There is potential for the Center to expand to the property to the west if needed in the future, as determined by demand for incubator space and business development.

Figure 4: Conceptual Site Plan



Figure 5: Green-TTEC Approach and Outcomes



# Financial Plan

## Capital Expenditures Sources and Uses

Green-TTEC has received strong early and ongoing support from local, state, and federal agencies. Figure 6, a summary of estimated Green-TTEC and Honey Creek Business Park Capital Expenditures Sources and Uses, shows the state and federal support committed to the project.

**Figure 6: Sources and Uses**

Source	Amount	Uses	Amount
Wisconsin CDBG-Recovery (grant awarded)	\$1.01 million	Business Park Infrastructure Development	\$1.5 million
EDA Flood Recovery (contract pending)	\$2.405 million	Green-TTEC Building & Site Work	\$3.31 million
Village and other sources to be determined	\$1.395 million		
<b>Total</b>	<b>\$4.81 million</b>		<b>\$4.81 million</b>

## Capital Expenditures Funding Sources

### WI CDBG - Recovery

The Village has entered into a grant contract with the Wisconsin Department of Commerce through the Community Development Block Grant (CDBG) Recovery program. CDBG-Recovery, authorized by the American Recovery and Reinvestment Act of 2009 (ARRA), provides ARRA funds to state governments through the U.S. Department of Housing & Urban Development (HUD). State governments use the funds to provide grants to local governments undertaking activities which will create economic opportunities, amongst other goals. The \$1.01 million grant received by the Village of Plain is to be used for development of the Green-TTEC facility, because the project supports training of at-risk youth to obtain skills for careers in green industries. Funds are to be expended by the end of 2010.

### EDA Flood Recovery

The Village has a grant contract pending with the U.S. Department of Commerce, Economic Development Administration (EDA) for \$2.405 million in Supplemental Appropriations Disaster Relief Funding (“Flood Recovery”). The Economic Adjustment grant seeks to develop and implement long-term regional economic redevelopment strategies in disaster-impacted areas of the U.S. The Village of Plain’s grant is to be used for site work and infrastructure development of the Honey Creek Business Park. The projected timeline on use of these funds is 2011.

### Village of Plain

The Village of Plain is committed to meeting the \$1.395 million funding gap; potential sources of funding include Tax Increment Financing (TIF) generated from Honey Creek Business Park development, other training and/or operational grants, and capital funds that are to be determined.

## Itemized Capital Expenditures

### Green-TTEC Facility: Building & Site Work Capital Expenditures

The Green-TTEC building cost is anticipated to be \$3.018 million. Together with associated site development, total capital expenditures for development of the Center are anticipated to be \$3.234 million. These expenditures are itemized in Figure 7.

**Figure 7: Green-TTEC Building & Site Work Capital Expenditures**

<b>Green-TTEC Building &amp; Site Work Capital Expenditures</b>	<b>Cost</b>
Green-TTEC Building <sup>1</sup>	\$2,415,000
Furniture & Equipment <sup>2</sup>	\$100,000
Contingency, Permits, & Engineering <sup>3</sup>	\$503,000
<b>Total Green-TTEC Building Cost</b>	<b>\$3,018,000</b>
Associated Site Work <sup>4</sup>	\$180,000
Contingency, Permits, Construction Administration, & Engineering <sup>5</sup>	\$36,000
<b>Total Green-TTEC Site Work Cost</b>	<b>\$216,000</b>
<b>Total Cost</b>	<b>\$3,234,000</b>

The opinion of probable cost, developed in July 2009 by Strand Associates, is concept level only and will require refinement during the detailed design and development phase. The Village currently owns the land to be developed for the Center; therefore the cost of land is not included in the above calculations. Additional key assumptions impacting these calculations include:

1. The Green-TTEC building is assumed to be 10,500 square feet, developed at a cost of \$230 per square foot and constructed to LEED standards.
2. Furniture and equipment includes standard office needs as well as video conferencing equipment, distance learning technology, and other advanced needs appropriate for the uses anticipated at the Center.
3. Contingency, permits, and engineering are assumed to be 20 percent of the total building cost.
4. Associated site work includes: paving, parking lot, sidewalk, site furniture, landscaping, signage, rain garden feature, utility extensions for outdoor solar/wind demonstration elements, etc.
5. Contingency, permits, construction administration, and engineering are assumed to be 20 percent of site work cost.

### Honey Creek Business Park Capital Expenditures

Total capital expenditures for infrastructure development at the Honey Creek Business Park are anticipated to be \$1.468 million. These expenditures are itemized in Figure 8.

**Figure 8: Honey Creek Business Park Capital Expenditures**

<b>Honey Creek Business Park Capital Expenditures</b>	<b>Cost</b>
Site Work, Street Construction, & Highway Improvements	\$487,000
Utility Construction <sup>6</sup>	\$496,000
Storm Water Management <sup>7</sup>	\$167,000
Site Restoration	\$73,000
Contingency, Permits, Construction Administration, & Engineering <sup>8</sup>	\$245,000
<b>Total Cost</b>	<b>\$1,468,000</b>

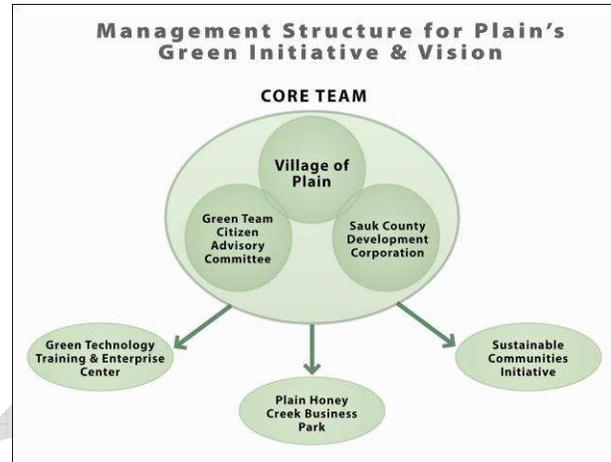
The opinion of probable cost, developed in July 2009 by Strand Associates, is concept level only and will require refinement during the detailed design and development phase. The Village currently owns the land included in the first phase of development of the Honey Creek Business Park; therefore the cost of land is not included in the above calculations. Additional key assumptions impacting these calculations include:

6. Utility construction includes water main, sanitary sewer, and fiber cable relocation.
7. Storm water management includes a detention basin and storm sewer.
8. Contingency, permits, construction administration, and engineering are assumed to be 20 percent of the total cost.

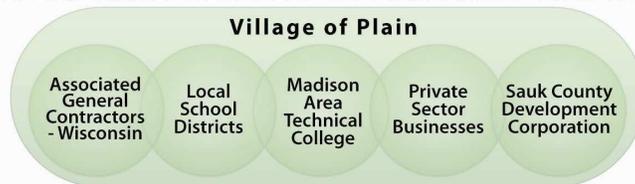
# Operational Plan

## Organizational Approach

Green-TTEC will be organized as a public facility owned by the Village of Plain<sup>2</sup>. The Village will own the facility over the long-term and provide overarching leadership via the “Core Team.” As described in the previous Introduction section, the Core Team will include the Village, the Sauk County Development Corporation and the Green-TTEC Advisory Committee. The Green-TTEC facility will be led by a full-time, on-site staff Director. The Director will be a Village staff member, working directly under the Village President and at the discretion of the Village Board, enabling direct accountability to core team members. The Core Team, working with the Director, will formulate a mission statement, develop the Operating Partners day-to-day management team, and continue development of the operating plan.



## ENTERPRISE CENTER OPERATING PARTNERS



Green-TTEC will be located in Plain, immediately north of existing development and proximate to major construction businesses, along Highway 23. This location allows the Center to leverage the regional place-based assets of building trades businesses, trade area demand for green building construction, and retiring knowledge base in building trades, and reach the multiple and diverse target audiences – youth, un- and under-employed regional workers, and the region’s many construction and green trades businesses and corporations. Further, the location will provide a catalyst for growth in the previously-planned Honey Creek Business Park, by developing a green business strategy and generating an appropriately-trained workforce.

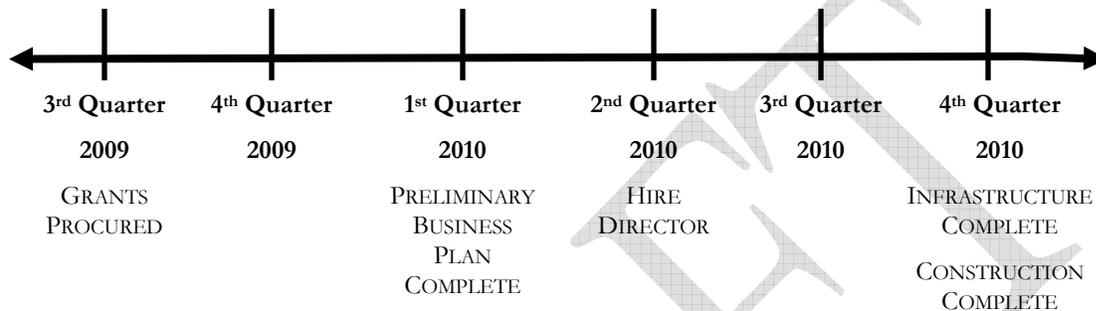
Green-TTEC development will occur over 2010, with Center construction as well as Honey Creek Business Park infrastructure development targeted to be complete by fall 2010. The timeline for construction and development is driven by the grants received by the Village, described in the Financial Plan. Project development is currently being led by the Green-TTEC Advisory Committee, whose members, appointed by the Village, include representatives from educational institutions and corporations interested in partnering with the facility, as well as local thought leaders. The Green-

<sup>2</sup> Ideally the Green-TTEC facility would be owned by the Village but jointly operated by the Village and an educational entity in partnership via written agreement.

TTEC Advisory Committee will continue to guide development of the preliminary business plan, including a detailed Marketing Plan for Green-TTEC and the Honey Creek Business Park. The Green-TTEC Director, once hired, anticipated for mid-2010, will also be actively involved in continued development of the business plan.

## Project Timeline

Project advancement is anticipated to progress under the following schedule, meeting the deadlines set by the grant contracts:



## Personnel

Green-TTEC and the Honey Creek Business Park will operate under the direction of a Director. The job description for the Director position is located in Appendix C; the Director's essential duties and responsibilities will include:

- Develop and lead a program of regular contact and outreach to businesses and ecopreneurs in the area in order to promote awareness, commitment and use of the center.
- Build effective partnerships with area K-12, and technical school educators, local and regional economic development agencies, public officials and appropriate media outlets to maximize usage and value of the center to all potential users.
- Actively promote business development and growth in the Green-TTEC incubator spaces as well as the Honey Creek Business Park using economic development and marketing methods.
- Manage all aspects of the day to day operation of the center.
- Participate as an active member of the Green-TTEC Advisory Board in providing the Village Board with accurate and timely information for their decisions regarding the status and direction of the center.
- Provide accurate results reporting to the Village Board as requested.
- Coordinate building utilization to maximize usage and revenues; communicate effectively to all interested parties.
- In conjunction with the appropriate Village Board committee, develop and administer the annual facility operating budget.
- Set and monitor policies and procedures for all users and provide orientation and oversight to new tenants.
- Work in conjunction with educational providers and the Village to actively market the center using promotional materials, and other methods of communication.

Figure 9 below details the estimated personnel costs for Year 1 to Year 5. The Green-TTEC Director is assumed to have a base salary of \$55,000 in Year 1, increasing at a rate of 5 percent annually. This cost will be offset by funding through the EDA grant, which will provide a total of \$55,000 per year in Years 1 through 3. It is expected that the personnel costs for the Director will be paid for by the Village once the EDA funding is exhausted. The Village should be able to cover this cost through tax increment generated in the Honey Creek Business Park. At this time administrative support, beyond what is currently available at the Village, is not anticipated.

**Figure 9: FTE Employee Requirements and Expenses**

Personnel Requirements & Expense	Year 1	Year 2	Year 3	Year 4	Year 5
Director	\$ 55,000	\$ 57,750	\$ 60,638	\$ 63,669	\$ 66,853

## Operating Income and Expenses

### Green-TTEC Facility Operating Income and Expenses

Green-TTEC operation will generate approximately \$40,000 in Net Operating Income in Year 1, increasing to approximately \$68,000 by Year 5. Operating Income and Expenses are itemized in Figure 10.

**Figure 10: Green-TTEC Facility Income and Expenses**

Green-TTEC Facility	Year 1	Year 2	Year 3	Year 4	Year 5
<b>Income</b>					
Occupancy <sup>1</sup>	50%	75%	75%	85%	85%
Lease Revenue <sup>2</sup>					
Incubator Flex & Entrepreneurial Dev Space (2,200sf)	\$ 8,800	\$ 13,200	\$ 13,200	\$ 14,960	\$ 14,960
Classrooms (2,000sf)	\$ 8,000	\$ 12,000	\$ 12,000	\$ 13,600	\$ 13,600
Workshop/Demonstration Area (1,700sf)	\$ 6,800	\$ 10,200	\$ 10,200	\$ 11,560	\$ 11,560
Industry Showcase (1,700sf)	\$ 6,800	\$ 10,200	\$ 10,200	\$ 11,560	\$ 11,560
Common Area (2,450sf cost to be apportioned among tenants)	\$ 9,800	\$ 14,700	\$ 14,700	\$ 16,660	\$ 16,660
Director/Economic Development Office (450sf at 100% occupancy)	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
<b>Lease Revenue Sub-Total (at estimated \$8/sf gross)</b>	<b>\$ 43,800</b>	<b>\$ 63,900</b>	<b>\$ 63,900</b>	<b>\$ 71,940</b>	<b>\$ 71,940</b>
<b>Operating Expenses recovered through NNN lease</b>	<b>\$ 34,500</b>	<b>\$ 35,708</b>	<b>\$ 36,957</b>	<b>\$ 38,251</b>	<b>\$ 39,590</b>
<b>Total Gross Income</b>	<b>\$ 78,300</b>	<b>\$ 99,608</b>	<b>\$ 100,857</b>	<b>\$ 110,191</b>	<b>\$ 111,530</b>
<b>Expenses</b>					
Gas & Electric <sup>3</sup>	\$ 15,750	\$ 16,301	\$ 16,872	\$ 17,462	\$ 18,073
Water & Sewer <sup>6</sup>	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Repair	\$ 5,250	\$ 5,434	\$ 5,624	\$ 5,821	\$ 6,024
Telecom/Data Expenses <sup>4</sup>	\$ 10,000	\$ 10,350	\$ 10,712	\$ 11,087	\$ 11,475
Insurance <sup>5</sup>	\$ 3,500	\$ 3,623	\$ 3,749	\$ 3,881	\$ 4,016
Real Estate Taxes <sup>6</sup>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Operating Expenses Sub-Total 1</b>	<b>\$ 34,500</b>	<b>\$ 35,708</b>	<b>\$ 36,957</b>	<b>\$ 38,251</b>	<b>\$ 39,590</b>
Professional Fees (5%) <sup>7</sup>	\$ 1,725	\$ 1,785	\$ 1,848	\$ 1,913	\$ 1,979
<b>Operating Expenses Sub-Total 2</b>	<b>\$ 36,225</b>	<b>\$ 37,493</b>	<b>\$ 38,805</b>	<b>\$ 40,163</b>	<b>\$ 41,569</b>
Contingency (5%) <sup>8</sup>	\$ 1,811	\$ 1,875	\$ 1,940	\$ 2,008	\$ 2,078
<b>Total Operating Expenses</b>	<b>\$ 38,036</b>	<b>\$ 39,368</b>	<b>\$ 40,745</b>	<b>\$ 42,171</b>	<b>\$ 43,647</b>
<b>Net Operating Income</b>	<b>\$ 40,264</b>	<b>\$ 60,240</b>	<b>\$ 60,112</b>	<b>\$ 68,019</b>	<b>\$ 67,882</b>

Operating Expenses have been calculated with a 3.5 percent annual inflation factor. Additional key assumptions leading to the Green-TTEC Net Operating Income calculations include:

1. For all space other than the Director's office, leasable space in the Green-TTEC Facility is anticipated to be at 50 percent occupancy in the first year of facility operation. By Year 2, the facility is anticipated to be at 75 percent occupancy, increasing to 85 percent occupancy by Year 4. The Director's office is assumed to operate at 100 percent capacity beginning in Year 1, as this staff person will be hired before the Center opens.

2. Base Rates used to calculate lease revenues were estimated at \$8/sf gross for all leasable spaces in the Facility; this rate was determined through analysis of regional rates for office/light industrial incubator and commercial spaces. Operating expenses have not been added to the base rate, to create a triple net (NNN) lease rate. It is recommended that a NNN lease rate be developed for these spaces. Land for the Center is assumed to be contributed by the Village. A triple net lease, with the assumptions noted above, result in a rate between \$12-\$13/sf NNN.
3. A preliminary estimate of \$1.50/sf for gas and electric was provided by the Village's engineering consultant. This cost may be reduced depending on the energy efficiency measures included in the final design. Operating cost may also fluctuate (be reduced) depending on the vacancy rate at a given time. Maintenance costs are estimated at \$0.75/sf annually. It is assumed the cost of vacant space will be carried by the Village. Sewer and water are assumed to be waived at the Facility as it will be under Village ownership.
4. Telecom/data expenses are rough estimates of the cost of providing Green-TTEC with high-speed broadband internet connection (e.g., T1 Line or DSL), as well as telephone service, and related equipment. These costs represent rough estimates and have not been validated against actual costs for the location.
5. Liability Insurance figures are based on rough estimates for insuring the entire Green-TTEC Facility. Insurance costs have been calculated with a base cost of \$3,500 in Year 1, though costs could be lower in the first year, dependent upon building occupancy.
6. It is assumed there will be no property taxes, as well as no water/sewer costs, on the government-owned Facility. Tenant lease terms could include payment in lieu of taxes.
7. Professional Fees, including legal counsel and accounting services, are estimated at 5 percent of annual operating expenses.
8. A 5 percent contingency has been included in the total annual operating expenses.

#### Village of Plain Economic Development – Green-TTEC Income and Expenses

Economic Development Operations by the Village of Plain will generate a Net Operating Loss of between in Years 1 through 5. This loss, calculated in Figure 11, will be offset by the Net Operating Income generated by the Facility, calculated in Figure 10.

**Figure 11: Village of Plain Economic Development – Green-TTEC Operating Income and Expenses**

Village of Plain Economic Development - Green-TTEC	Year 1	Year 2	Year 3	Year 4	Year 5
<b>Income</b>					
Administration Funding from EDA	\$ 55,000	\$ 55,000	\$ 55,000	\$ -	\$ -
Economic Development Funding via TIF, Land Sales, etc. TBD	\$ -	\$ -	\$ -	\$ 55,000	\$ 55,000
<b>Total Gross Income</b>	<b>\$ 55,000</b>				
<b>Expenses</b>					
Personnel: Director <sup>9</sup>	\$ 55,000	\$ 57,750	\$ 60,638	\$ 63,669	\$ 66,853
Economic Development Office Lease (450sf)	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
Economic Development Office Share of Operating Expenses	\$ 1,479	\$ 1,530	\$ 1,584	\$ 1,639	\$ 1,697
Marketing & Advertising <sup>10</sup>	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>Expenses Sub-total</b>	<b>\$ 70,079</b>	<b>\$ 67,880</b>	<b>\$ 70,821</b>	<b>\$ 73,909</b>	<b>\$ 77,150</b>
Contingency (5%)	\$ 3,504	\$ 3,394	\$ 3,541	\$ 3,695	\$ 3,857
<b>Total Expenses</b>	<b>\$ 73,583</b>	<b>\$ 71,274</b>	<b>\$ 74,362</b>	<b>\$ 77,604</b>	<b>\$ 81,007</b>
<b>Net Operating Income</b>	<b>\$ (18,583)</b>	<b>\$ (16,274)</b>	<b>\$ (19,362)</b>	<b>\$ (22,604)</b>	<b>\$ (26,007)</b>

With the exception of personnel costs, Economic Development Operating Expenses and Income were calculated with a 3.5 percent annual inflation factor. Additional key assumptions leading to the Village of Plain Economic Development Net Operating Income calculations include:

9. Personnel costs include salary and benefits. Green-TTEC will be led by a full-time Director whose responsibilities will include managing daily Green-TTEC operations as well as developing partnerships and marketing vacant space within both Green-TTEC and the Honey Creek Business Park. The Director will serve under the direction of the Village President. Personnel costs increase by 5% annually. Personnel costs will be offset by a \$165,000 grant allotment from the EDA in Years 1 through 3.
10. Marketing expenses are based on rough estimates, not market analysis. Expenses are anticipated to remain consistent, with inflation.

Income and Expenses Summary

The complete project, including both Green-TTEC operations and Economic Development functions, will generate a projected Net Operating Income of nearly \$22,000 in Year 1 and between \$40,000 and \$45,000 in Years 2 through 5. Figure 12 provides a summary of Project Net Operating Income.

**Figure 12: Project Summary Table**

<b>Project Summary Table</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Green-TTEC Facility Net Operating Income	\$ 40,264	\$ 60,240	\$ 60,112	\$ 68,019	\$ 67,882
Village of Plain Economic Development Net Operating Income	\$ (18,583)	\$ (16,274)	\$ (19,362)	\$ (22,604)	\$ (26,007)
<b>Total Project Net Operating Income</b>	<b>\$ 21,681</b>	<b>\$ 43,966</b>	<b>\$ 40,749</b>	<b>\$ 45,415</b>	<b>\$ 41,875</b>

## Marketing Plan

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There are different stages in marketing for the Green-TTEC project. The first stage will assist in continued refinement of the preliminary business plan, and that is tenant and user identification. Currently, a subcommittee of the Green-TTEC Advisory Committee is working on developing partnerships and identifying potential Center users. These potential users are ideally also potentially tenants who will support the Operational Plan as discussed in the previous section. This section will continue to be updated as the project partnerships develop.

Another stage of marketing for Green-TTEC and the Honey Creek Business Park is message development and outreach to market the Center and Park to attract users and businesses. A brief overview of some longer term strategies follows, and will also continue to be developed over time.

As identified in the Green-TTEC visioning stage, the goals for the Center include:

- Facilitate green career pathways to engage youth in green industry opportunities;
- Provide training for underemployed and displaced workers in growing, high-wage green industries, particularly those poised for growth in rural areas;
- Encourage ongoing training for corporate workforces, thereby enabling these companies to fill workforce needs, provide advanced training, offer new services and adopt new technologies, and enter new markets; and to
- Support new business development and existing business growth in rural areas, strengthening the region's strengths in building trades and renewable energy industries.

To meet these goals, strategic partnerships must be developed. At this stage in project development, key groups that may be tenants and/or users are being engaged. The following is an update on this progress.

### Educational Partnerships

- **K-12 Education** – Kim Kaukl and Jamie Benson are preparing a potential partnership scenario for discussion at the 2/8 meeting. As this develops with the Green-TTEC Advisory Committee additional information will be inserted into this plan.
- **Technical Education** – Madison College is interested in renting space, not signing a lease at Green-TTEC. Their goal at the Center has been described as offering coursework that would generate transcribed credit for participants.

Madison College is interested in renting space for the existing programs they are already offering such as Production Ag and other Ag related activities that may include partners such as the UW Extension.

Madison College will also consider offering programming that is coordinated with the local K-12 districts; including training in advanced manufacturing techniques, green construction, and alternative energy, and healthcare related classes.

They would also consider renting space to deliver the Oncore initiative which will be targeted to the over 55 population interested in career up-shifting or post-retirement options.

Additional courses through Madison College's Adult Learning Center and Center for Corporate Learning could be offered as well. There may be opportunities to assist incubator tenants with specialized training or technical assistance.

If the Workforce Development Board would consider the site for incumbent worker training, additional courses would need to be offered to meet their very specific outcomes.

- **Additional Education Discussion** – With the local and regional strength in agriculture and food processing, is there potential for agricultural, culinary, horticultural training and business development at Green-TTEC? Is there a need for a small commercial kitchen in the Center, perhaps it takes the place of the industry showcase space?).

### **Industry Partnerships**

- **Corporate Training** – There is a need in the community for space for corporate trainings and meetings, but these are likely to be facility rentals, not lease agreements, unless corporations are identified that have an ongoing long-term need for space. Further due diligence is needed in this area.
- **Business Start-Ups** – To determine who might be interested in using the incubator space, or even have interest in potential sites in the Honey Creek Business Park, it has been suggested that a survey, roundtable, or focus groups be held for industry leaders and small businesses. Would like the Advisory Committee's suggestions on if this should be done at this time.

### **Funding Partnerships**

As described in the Financial Plan, above, the Village has already received grant commitments from the U.S. Department of Commerce and the Wisconsin Department of Commerce (CDBG – Recovery program, funded through U.S. Department of Housing and Urban Development). The Village will continue working with these organizations to meet their responsibilities under their current funding contracts. At the same time, the Village and Core Team will look to build relationships and consider funding opportunities through aligned state and federal funding agencies that may provide training and ongoing programming support. The economic development, job creation, and workforce training vision for Green-TTEC and the green-industry focus of the Business Park align well with programmatic targets of several other agencies including the Wisconsin Department of Workforce Development, the U.S. Department of Labor, the Wisconsin Office of Energy Independence, and the U.S. Department of Energy. The Director will look to develop contacts, build relationships, and grow awareness of the vision and progress at Green-TTEC and the Business Park with these and other related agencies, and will pursue appropriate programmatic funding as opportunities arise.

### **Longer Term Marketing Strategies**

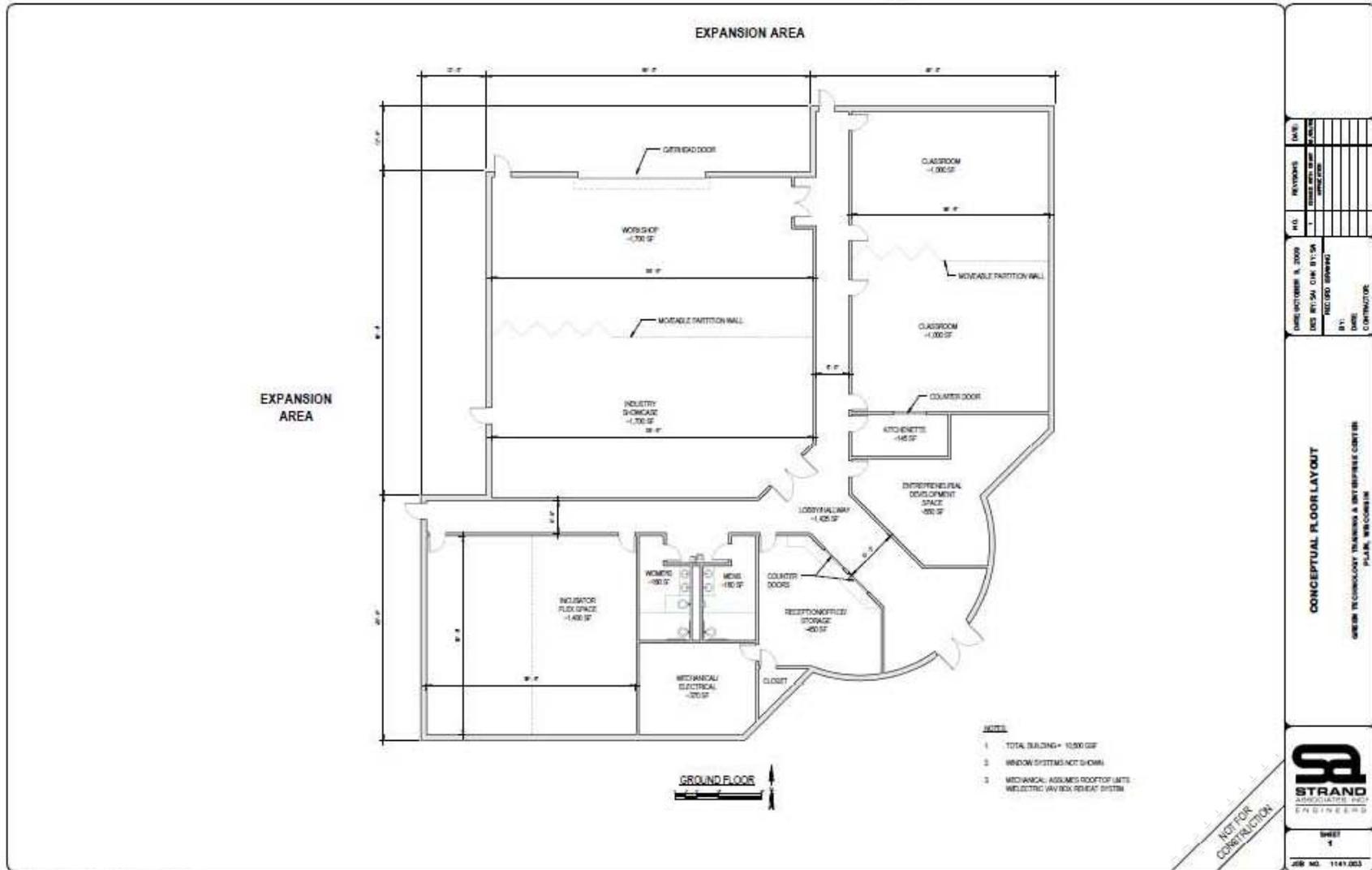
A detailed marketing plan will be developed as the project develops and a Director is hired. Key areas of focus for the external marketing strategy for Green-TTEC and the Honey Creek Business Park should include:

- Further define target industries for the incubator spaces and business development sites.

- Hone in on areas of focus for skills training and green jobs development.
- Develop a message strategy to sell Green-TTEC to different audiences; education, corporate, and small businesses and potential incubator users.
- Determine methods for sharing the message, such as brochures, website, and direct outreach.

DRAFT

# Appendix A: Green-TTEC Conceptual Floor Layout



# Appendix B: Green-TTEC Development Tasks & Timeline

		2009		2010												2011										
		NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	
Green-TTEC Director	Establish regular working meetings																									
	Manage Advisory Committee Communication and Outreach																									
	Coordinate with Architect																									
	<b>Green-TTEC Director</b>																									
	a. Position Description																									
	b. Interviews and Hiring																									
Business Plan Development	<b>Operating Plan for Green-TTEC</b>																									
	a. Due Diligence on Operating Structure																									
	i. Interview and/or visit existing similar academies																									
	b. Building Programming and Staffing																									
	i. Organizational Structure																									
	ii. Management & Staff																									
	iii. Operating Expenditure Requirements																									
	iv. Conditional Use Considerations																									
	c. Investigate Partnership Opportunities - zero in on potential tenants																									
	i. K-12 Education - identify potential tenants																									
	ii. Technical Education - identify potential tenants																									
	iii. Corporate Training - identify training needs and potential tenants																									
	iv. Business Start-Ups - identify potential business/incubator users																									
	<b>Financial Plan for Green-TTEC</b>																									
	a. Further Define Cost of Operating Green-TTEC Facility																									
	b. Further Define Costs/Lease Rates paid by Tenants																									
	c. Coordinate with prospective tenants/partners to determine needs; integrate into financial plan																									
	d. Coordinate letters of intent with interested partners by square foot and price estimates																									
	e. Coordinate with Ehlers on TIF scenarios based on financial plan estimates																									
	f. Identify funding sources to diversify																									
	<b>Marketing Plan for Green-TTEC and Honey Creek Business Park</b>																									
	a. Create preliminary recommendations to lead up to marketing and communications program development																									
	b. Develop Marketing and Communications Materials (future phase)																									
	c. Launch Marketing Campaign (future phase)																									
d. Develop Design Standards for Honey Creek Business Park (future phase)																										

Green-TTEC Construction Completion - Building Opening

## Appendix C: Director Job Description

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### JOB DESCRIPTION

**DRAFT FEBRUARY 4, 2010**

### JOB TITLE:

**DIRECTOR GREEN TECHNOLOGY, TRAINING AND ENTERPRISE CENTER (GREEN-TTEC)**

### CLASSIFICATION:

**EXEMPT**

### DIRECT SUPERVISOR:

**PLAIN VILLAGE PRESIDENT/VILLAGE BOARD**

### JOB SUMMARY:

Provide overall leadership to and management of the Green Technology, Training and Enterprise Center (Green-TTEC) in Plain, WI. Primary responsibilities include:

- Developing and maintaining relationships with education (K-12 and technical education), corporate, and incubator tenants;
- Ongoing marketing and education throughout the area regarding Green-TTEC's purpose and potential;
- Acting as a liaison to the Village Board, the Green-TTEC Advisory Board which includes leadership from Sauk County Development Corporation private sector businesses, Madison College, Associated General Contractors Wisconsin, and the local school districts, and other appropriate organizations;
- Developing and managing the center's annual budget and developing strategies to ensure the long term viability of the facility.
- This position is also responsible for advancing the newly created Honey Creek Business Park through economic development activities to advance business development in Plain that is in line with the mission of the Green-TTEC project.

The position requires an energetic, business-minded professional having strong communications, financial, and marketing skills, with a strong background in business development, educational administration, and an entrepreneurial (and ecopreneurial) spirit.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Develop and lead a program of regular contact and outreach to businesses and ecopreneurs in the area in order to promote awareness, commitment and use of the center.
- Build effective partnerships with area K-12, and technical school educators, local and regional economic development agencies, public officials and appropriate media outlets to maximize usage and value of the center to all potential users.
- Actively promote business development and growth in the Green-TTEC incubator spaces as well as the Honey Creek Business Park using economic development and marketing methods.
- Manage all aspects of the day to day operation of the center.

- Participate as an active member of the Green-TTEC Advisory Board in providing the Village Board with accurate and timely information for their decisions regarding the status and direction of the center.
- Provide accurate results reporting to the Village Board as requested.
- Coordinate building utilization to maximize usage and revenues; communicate effectively to all interested parties.
- In conjunction with the appropriate Village Board committee, develop and administer the annual facility operating budget.
- Set and monitor policies and procedures for all users and provide orientation and oversight to new tenants.
- Work in conjunction with educational providers and the Village to actively market the center using promotional materials, and other methods of communication.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Strong written and oral communication skills and ability to present to various audiences;
- Experience in managing programs that interface education, skills training, and small business development, and an understanding of the interconnection between K-12, post high school education and the world of work and small business start-up;
- Experience in creating and managing a budget;
- Ability to establish and meet goals independently;
- Ability to create an environment in the center that supports its mission and goals;
- Experience in grant writing and the grant writing process;
- Knowledge of the communities, school districts and employers in Sauk County and the 8 surrounding counties;
- Ability to work collaboratively with multiple stakeholders with differing goals and perspectives in order to maximize the center’s potential; and
- Must hold a valid Wisconsin Drivers license.

**SUPERVISORY RESPONSIBILITIES:**

- No direct supervision
- Work in cooperation with Village employees to provide clerical and maintenance services

**WORK ENVIRONMENT:**

- Standard office environment within Green-TTEC

**EDUCATION AND/OR EXPERIENCE:**

- Previous education and/or experience in one or more of the following areas: public education administration; economic development; business development; marketing and public relations; facilities management (minimum BS/BA degree or 5+ years of significant leadership experience in a comparable environment)

- Demonstrated success in securing funding from private and or public sources

**TRAINING REQUIREMENTS:**

- Appropriate courses required to remain current with: Green technology methods and trends (such as LEED certification), government funding sources and educational trends

**PHYSICAL REQUIREMENTS:**

- Ability to sit, stand and move about the facility
- Ability to set up and operate all facility training equipment

Incumbent will be required to perform other duties as requested, directed or assigned.

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Revised:

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**VANDEWALLE & ASSOCIATES PROPOSAL/SCOPE OF WORK FOR  
CONCEPT DEVELOPMENT, BUSINESS/MARKETING PLAN, AND  
IMPLEMENTATION ASSISTANCE FOR THE  
WESTERN GARFIELD COUNTY CENTER OF ENERGY INNOVATION AND SUSTAINABILITY  
DRAFT: JANUARY 25, 2011**

The Rifle Energy Village concept prepared by Vandewalle and Associates and promoted by the City of Rifle has brought the community national attention as a center for sustainable development and renewable energy. Commensurate with that, and in part because of it, several related initiatives have been started in Western Garfield County including the Flux Farm Foundation's carbon sequestration/biofuel research project, Colorado Mountain College's biofuel processor, Colorado Mountain College's proposal to begin offering a four-year degree in sustainability, the Department of Energy's ongoing uranium bio-remediation program and potential need for research/lab space in the region, and strong interest and support by the state to help the region advance toward a more sustainable future based on renewable energy. As a result, the time is ripe for harnessing and leveraging these independent efforts into a comprehensive, compelling vision and strategy for the creation of a regional workforce training and business development center focused on sustainable practices, renewable energy, and fossil fuel efficiency.

Seizing on this opportunity, the City of Rifle and Colorado Mountain College (the "Client") have come together to jointly to develop a facility that can serve as a convening center for professional seminars, workforce training programs, youth career skills education, higher education, trade workshops, research laboratories, business-to-business knowledge transfer, and new business incubation. Vandewalle & Associates is proposing to assist the Client and its partners in creating a vision for this facility (the "Center"), defining its roles and programs, preparing a business plan for its operations and concepts for its physical design and location, and building the partnerships and funding strategies needed to implement it. The specific tasks include:

**TASK 1: VISION DEVELOPMENT, CONCEPT DEFINITION, AND COMMUNICATIONS**

This first phase of work will focus on creating an overall vision for the Center that defines its goals, describes its general uses and focus areas, and develops a concept for the design and development program of the facility. The result will be a compelling vision that rallies regional leaders and potential partners by motivating interest in moving forward with the project. In addition, this phase will include developing a strategy for advancing the project, tracking funding opportunities, and identifying opportunities for private and public sector partnerships.

**Product:** A concise communications/marketing document that articulates the broad vision for the Center to potential partners and funders.

## **TASK 2: BUSINESS PLAN & MARKETING/FUNDING STRATEGY**

The Business Plan will build on the vision and concept developed in Task 1 by adding detail and specific plans for the operations, uses, partners, finances, and physical design of the Center. The Business Plan will explain how the Center will function and how different spaces will be used by the partners based on their individual needs. It also will estimate revenue streams from income-earning components of the project and will describe how its capital and operating costs will be financed. The initial Business Plan will serve as the guiding document for all subsequent implementation activities, but it is understood that the Center itself and therefore, the Business Plan, will evolve over time as the project is refined and concepts become finalized. Specific components of the Business Plan include the following:

- **Preliminary Operating Plan** – The operating plan will define the building uses and sizing for different spaces within the Center based on the individual needs of the partners.
- **Financial Plan** – The financial plan will analyze revenue generating components of the Center (such as retail, restaurant, facility rental and admissions), estimate capital and operating costs for the Center, provide fundraising targets, and provide an overall financing plan and timeline for the project.
- **Site Integration** – Work with the Client to integrate the Center into the Colorado Mountain College Western Garfield County Campus and/or existing or proposed buildings on the campus.
- **Preliminary Design Concept** – Work with the Client to create an initial concept for the design, scale, and configuration of the facility.
- **Preliminary Marketing Plan** - The preliminary marketing plan will include strategies to attract investors, contributors, tenants, and users for the facility. Further, the marketing plan will include economic impact estimates to articulate potential of the Center to create jobs, cultivate businesses, and attract economic activity to the region.

**Product:** A detailed Business Plan that the Client and its partners can use to advance the project.

## **TASK 3: IMPLEMENTATION PARTNERSHIP AND FUNDING DEVELOPMENT**

Upon completion of the Business Plan, the Client and its partners will need to move forward with a multi-pronged implementation strategy to line-up additional partners, attract project development funding, recruit potential tenants and users, refine the design and layout, etc. Project implementation may include tasks such as the following, with the detailed scope and budget for each to be determined as specific needs are identified:

- **Grant Writing** – The Client will need to translate the concept for the project and the information in the business plan into state and federal grant applications. Vandewalle & Associates can assist the Client with identifying grant opportunities, framing the project to meet grant requirements, and quickly preparing applications.
- **Presentations** – The Client will need to give multiple presentations on the project to potential investors, tenants, partners, and funders. Vandewalle & Associates can assist in creating compelling boards and slide presentations for use by the Client and its partners.
- **Additional Communications Materials, Concept Refinement, and Business Plan Amendments** – As the project continues to evolve, the Client will need to develop additional graphics and communications materials, and will likely need to refine and edit the Business Plan in response to input from partners and changing needs of the project
- **Project/Team Coordination** – As part of initial implementation process, Vandewalle & Associates can assist the Client in assembling and managing a project team. This could include scheduling and coordinating meetings, preparing agendas, preparing call lists and meeting lists, and providing guidance on process and next steps.

**Products:** May include completed grant applications, PowerPoint presentations, Business Plan refinement, communication materials, meeting agendas, etc.

## **BUDGET AND TIMELINE**

**Task 1:** \$12,500 over the next two-three months

**Task 2:** \$22,500 over the next four-six months

**Task 3:** \$15,000 with the budget and timeframe for project implementation to be determined based on the specific needs of the Client

**CITY OF RIFLE, COLORADO  
ORDINANCE NO. 2  
SERIES OF 2011**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING THE  
EQR SCHEDULE FOR THEATERS AT SECTION 13-4-60 OF THE RIFLE  
MUNICIPAL CODE.

WHEREAS, Section 13-4-60 of the Rifle Municipal Code provides that all applications for service from the City's water and/or sewer systems shall be assigned an EQR value based on a schedule promulgated by the City, and that the City reserves the right to classify and reclassify establishments and to change EQR values assigned to use classifications as the needs of the City require; and

WHEREAS, City staff has researched the existing EQR value for theaters, which is set at 0.6 EQR per twenty-five (25) seats, and has found that it assumes significantly greater water use than is typically produced by theater operations; and

WHEREAS, the regional standard for theater EQR value is approximately 0.01 EQR per seat, or 0.25 EQR per twenty-five (25) seats, by way of comparison; and

WHEREAS, the Rifle City Council wishes to amend the EQR Schedule at RMC Section 13-4-60 to better reflect average water consumption by theater uses accordingly, with the reassurance that if actual water consumption at a theater exceeds the maximum permissible annual demand for that EQR classification, an additional system improvement fee shall be calculated as provided in RMC Section 13-4-110.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. The EQR value for theaters at Section 13-4-60 of the Rifle Municipal Code, City of Rifle EQR Schedule, Section B.11, is hereby amended to read as follows, with revisions shown in bold, double-underlined, and strike-out text.

**CITY OF RIFLE EQR SCHEDULE**

<i>Class of Use</i>	<i>EQR Value</i>
<b>B. COMMERCIAL CLASSIFICATIONS</b>	
11. Theaters	
a. Per <del>25</del> seats	<del>0.6</del> <b><u>0.01</u></b>

INTRODUCED on February 2, 2011, read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on February 16, 2011, passed without amendment, approved and ordered published in full as required by Charter.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2011.

CITY OF RIFLE, COLORADO

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**MOVIE THEATRE WATER & SEWER PLANT CONNECTION FEE COMPARISON (750 Seats)**

	<b>Water</b>	<b>Sewer</b>	<b>Total</b>	
Durango	\$18,020.00	\$5,420.00	\$23,440.00	Based on Meter Size (1 1/2" Meter)
Montrose	\$6,720.00	\$17,360.00	\$24,080.00	Based on Meter Size (1 1/2" Meter)
Gunnison	\$10,000.00	\$20,000.00	\$30,000.00	Based on Meter Size (1 1/2" Meter)
GWS	\$5,457.00	\$3,274.00		EQRs for Theatres not determined; per City Engineer Determination
GJ	\$2,950.00	\$23,250.00	\$26,200.00	Sewer = .01 EQR per theatre seat or 7.5 EQR and water = 1 time \$2950 connection Fee for 1 1/2" ( <i>water fee is not a typo</i> )
Rifle	\$103,374.00	\$114,858.00	\$218,232.00	.024 EQR per seat or 18 EQR
Rifle "PROPOSED"	\$43,072.50	\$47,857.50	\$90,930.00	.01 EQR per seat or 7.5 EQR

The difference between GJ and Rifle "Proposed" is in price of an EQR

# Memo

To: John Hier, City Manager

From: Matt Sturgeon, Assistant City Manager

Date: 1/26/2011

Re: Request to Amend the City of Rifle EQR Schedule – RMC 13-4-60

---

## **ACTION REQUESTED**

Staff recommends City Council amend Section 13-4-60 of the Rifle Municipal Code (EQR Schedule). Movie theatres are currently assessed 0.60 EQRs per 25 seats. Staff recommends adopting Grand Junction's standard of .01 EQRs per seat.

## **BACKGROUND**

This land use type is not frequently encountered by staff for obvious reasons. The Ute Theatre was the last movie theatre built which occurred in 1947. We looked at the largest Western Slope cities, found Rifle's schedule is significantly different, and chose to apply Grand Junction's EQR method. Grand Junction was chosen, because it recently dealt with a modern cinema complex and its method of EQR calculation is similar to Rifle's.

It should be noted, the Rifle Municipal Code allows the City to evaluate usage after a year to determine if a proper EQR count was assessed. If demand exceeds what was initially assessed, the City can modify the original assessment and request the user pay an additional fee.

# Memo

To: John Hier, City Manager  
From: Matt Sturgeon, Assistant City Manager  
Date: 1/26/2011  
Re: City Hall Improvement Expenditures Request

---

Staff will request City Council authorize spending \$107,685.00 out of the Capital Fund at the Feb. 2 City Council meeting. Certain projects, pursuant to the City Purchasing Code, may be back before City Council for additional action.

The FY 2011 Capital Fund budgets \$300,000.00 for contingency projects. When adopting the FY 2011 budget, those projects included improvements to the City Hall and purchase of a generator. Descriptions of proposed improvements to City Hall, including the generator, are provided below with costs. This list is not all-inclusive but highlights improvements staff feel are necessary to improve the immediate functionality of City Hall.

## Proposed City Hall Improvements

1. Terminate direct public access from the elevator into Planning and Public Works area; this will include prohibiting access from center, south facing door offering ingress to the lower level. Charlotte Squires will be relocated to the Building Department area, which will serve as the "Public" entrance to Planning, Building, and Public Works. The purpose of this change is to provide improved customer service by offering more constant counter and phone coverage. With limited staff whose duties take them out of the building, it has become increasingly more difficult to manage walk-in traffic and phone calls. This modification, which was anticipated in the Civic Plaza design and way finding signage, will help mitigate the problem. This will also provide more secure space to employees; there have been countless accounts of random people walking around unaccompanied downstairs.

COST: \$6,000.00

2. Move IT from current location to old PD offices and booking area. This will provide secure space for testing and configuring IT equipment in a location that doesn't interrupt meetings or IT staff. Currently IT uses the old judge and jury rooms, which are exposed to Council Chambers. Simultaneous use of Council Chambers and IT

offices creates disruptions for both meeting attendees and IT staff. Cost of move is incorporated in line 3.

3. Make minor improvements to PD area for immediate use.
  - a. Asbestos Report (\$6,700.00)
  - b. Flooring both floors (\$10,000.00)
  - c. Paint and Supplies (\$500.00)
  - d. Windows (\$5,000.00)
  - e. Frame in door to new IT area (\$1,500.00)
  - f. Combing of two downstairs rooms for Conference Room; allows Bldg. Dept to occupy existing Conf. Room for BEST testing and Plan Review. (\$1,500.00)
  - g. Improvements to break room to allow for oven, dishwasher, counter space and cupboard space. This will also facilitate heating of meals for events held in City Hall. (\$12,000)
4. Provide door into storage area for Recreation storage access (\$1,500.00)
5. Transition Bldg. Dept. into office area similar to Recreation system (\$15,000)
6. Install generator to ensure uninterrupted operations at City Hall during power outages. Protecting IT infrastructure is a critical need. Servers for essential services are hosted at City Hall and power outages can jeopardize this IT hardware.

COST:\$45,000.00

Generator Cost:	\$45,000.00
City Hall Improvements:	\$59,700.00
5 percent contingency:	\$2,985.00 (excludes generator cost)
<b>TOTAL COST:</b>	<b>\$107,685.00</b>



**TO:** John Hier, City Manager  
**FROM:** Dick Deussen, P.E., City Engineer *DD*  
**RE:** Replace/Relocate Street Lights at Roundabouts  
**DATE:** January 26, 2011

---

The street lights at the Roundabouts are owned by the City. Several times this last year, one light has been knocked down twice and another one knocked down once and all were replaced by Xcel at our cost. Xcel is suggesting that the one that is presently missing and an additional two on the west side be replaced and relocated back of sidewalk instead of reinstalling them at the same location to reduce the possibility of being damaged again. This location, back of sidewalk, will place them about 14 feet from curb line but should not affect lighting of the street area.

CDOT is requiring that the lights be replaced for safety purposes and will grant a permit to install the lights on their property back of sidewalk.

Our insurance agency would pay for the cost of replacement of the light recently damaged, if above our deductible of \$5,000. We will also try to obtain the cost from the trucking company, located in Kansas. However, for safety reasons, the light needs to be replaced soon.

The cost to move two street light poles and luminaries, purchase and install one new pole, purchase and install one new luminary, purchase and set three new breakaway bases and three new splice boxes, trench and install new cabling will cost \$18,465. These lights are on the west side of the roadway between the off-ramp and the Airport Road roundabouts. Funds are available for this work from Street Improvement Fund (201-4312-400-733).

To reduce the overall cost, the city crew will remove and replace sections of concrete sidewalk for Xcel trenching, conduit placement and cabling. The city will also replace sections of sod and irrigation system, if required.

It is recommended that the Council approve relocating three and replacing one street lights at the roundabouts, to be performed by Xcel, in the amount of \$18,465.

They will invoice us upon completion of the work. A new pole and light must be ordered first, so the work will probably occur in March.



01/20/2011  
City of Rifle  
Dick Deussen  
202 Railroad Ave.  
Rifle, CO 81650

2538 Blichmann Avenue  
Grand Junction, Colorado 81505

Subject: Request to relocate Street Lights at Rifle Roundabouts

Dear Mr. Deussen:

I have completed the engineering design and cost estimate to relocate the existing street lights based upon information you have provided. The cost to relocate the existing street lighting is \$18,465.00. This cost is based on the City of Rifle removing and installing all necessary concrete side walks and landscaping.

Additional payments greater than this estimate may be required if customer associated delays, obstructions, permit fees, or design changes in the field are encountered which are not included in the original job estimate. If this quote has not been signed and returned within 60 days from the date on this letter, the job will be re-estimated at the time of acceptance and you will be billed for the new amount.

If there is a possibility that this project will be constructed during frost conditions and you agree to pay Frost Charges, you must sign and return the enclosed Frost Agreement. You will be billed for frost of 7 inches deep or more that is encountered, snow removal and/or any additional costs incurred while providing service. If you choose not to pay for the additional costs that may be incurred for construction during frost conditions, your project may be delayed until frost conditions have ceased and there is no further chance of encountering frost.

If you accept the above costs and system design, please sign and date the second page of this letter and return all the documents to me at our office at 2538 Blichmann Ave. Grand Junction, CO 81505. The sheets marked "COPY" are for your records. After the signed and dated documents are received, a work order will be issued and released so your project can be placed on the construction schedule. Our current lead-time to begin construction after receiving the payment and signed documents is approximately 4-6 weeks. The actual date of facilities installation is also dependent upon material/manpower availability and prior construction commitments. You will be notified of the week that our construction is scheduled to begin as soon as it is available.

As your primary contact for this project, I may be reached at (970) 244-2695. My normal working hours are from 7:00am to 5:30pm Monday through Thursday. If I am unavailable and your need is immediate, you may contact Jon Price, Designer at (970) 244-2693 or Dan Steinkirchner, Engineering Manager at (970) 244-2656.

Should you have any questions or concerns relative to the information above, please contact me as soon as possible. We look forward to being your energy provider.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tillmon McSchooler', written over a light blue circular stamp.

Tillmon McSchooler  
Planner-Design Services  
(970) 244-2695  
FAX (970) 244-2661  
tillmon.mcschooler@xcelenergy.com

Enclosures:

- Extension Agreement
- Contingency List
- Concurrence Drawing
- Frost Agreement
- Customer Provided Trench Agreement
- Joint Trench Agreement

Subject: Request to relocate Street Lighting at Rifle Roundabouts

The Design Number is 332125                      Design Cost: \$18,465.00

I have reviewed and approve of the enclosed design. I accept the cost of \$18,465.00 and this amount will be paid to Xcel Energy in full. I will send a signed copy of this letter with the applicable agreements.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



2538 Blichmann Avenue  
Grand Junction, Colorado 81505

### ELECTRIC CONTINGENCY LIST

**CUSTOMER:** City of Rifle  
**ADDRESS:** 202 Railroad Ave.  
**CITY:** Rifle, CO  
**DESIGN NO:** 332125

Public Service Company of Colorado d/b/a Xcel Energy has completed the engineering design and cost estimate for your electric and gas distribution request. Public Service Company will install the facilities, as shown on the attached engineering sketches, when all enclosed documents have been signed and returned along with the required payment. Please be aware that additional estimates may be subject to re-engineering charges. Public Service Company looks forward to completing the installation of these facilities for you and providing for any future energy needs you may have.

**This Agreement**, made in Grand Junction Colorado this 20th day of January 2011, by and between **PUBLIC SERVICE COMPANY** (its successors and assignees), hereinafter referred to as "Company" and City of Rifle (administrators, executors, heirs, and assignees) (successors and assignees), hereinafter referred to as "**OWNER**". **Owner** has requested Company to extend its Natural Gas and Electric Distribution Systems in order to provide service to the premises of **Owner** located at the Rifle Roundabouts and to supply such Gas and or Electric service at said location necessitates agreement by the **Owner** for the following items:

#### **OWNER AGREES:**

#### **GENERAL:**

- All streets and easements are to be within plus or minus six (6) inches of final grade except for transformer, switch cabinet locations, pedestal, gas regulator station, and other surface mounted equipment, which must be exact final grade.
- All necessary easements and rights-of-way must be provided at minimum cost (\$1.00) to Company at least ten (10) days prior to the start of construction.
- The design and estimate are contingent upon Company acquiring a C-DOT ROW permit.
- Owners are required to have curb and gutter installed prior to installation of electric and gas distribution facilities.
- Necessary curve points and property pins must be staked and visible in the field. Company will strive to preserve property pins and staking however replacing these items if necessary will be the developer's responsibility.
- All Water and sewer lines, must be installed not less than one foot beyond the property line and/or utility easement prior to the start of installation of Company facilities. If water and or sewer stubs across easement are less than 42" deep, Company will install conduit as needed and bill the additional costs to customer. No customer owned electric lines, irrigation lines, or private facilities are allowed in our trench, whether the trench is dug by **Company, Owner, or Owner's** contractor.
- Pouring/paving of driveways and landscaping must be delayed until after our installations. Installations of sidewalks, and landscaping need to be considered by the **Owner**. Relocations of company facilities caused by, or requested by, **Owner** due to site changes or customer preference after the Gas and or Electric Facilities have been installed will result in additional charges to the **Owner**.
- Where slopes exist that prohibit trenching, the customer must provide temporary grade for trenching equipment.
- The construction route must be clear of all obstructions. Construction material must be cleared from route along with temporary trailers, buildings or other obstacles.
- Company has included the cost and will clear necessary trees along the construction route.

- Customer will be responsible for removing and replacing existing concrete sidewalks, sod, shrubs, trees, irrigation lines, etc., at no cost to Company.**
- All crossings to be gray schedule 40 4" PVC installed by customer at \_\_\_\_\_ depth, with proper separation from other utilities, and permanently marked for use specifically By **Public Service Company.**
- The customer must insure that all Company facilities remain accessible at all times for routine maintenance purposes.
- All roof drains are to be directed away from Company equipment in a manner to prevent damage and/or settling of facilities.
- All areas of the door sides of transformers and/or switch cabinets are to remain clear of obstructions for ten (10) feet minimum distance at all times for maintenance purposes.
- If transformers / switch cabinets need bumper protection, the customer is responsible for the installation and cost of installing the protection. Contact design engineer for bumper protection clearance requirements.
- The developer/owner shall be responsible for disposal, in accordance with federal and state law(s) and local ordinances, of any soil and debris excavated from the property that is contaminated with hazardous substances, wastes, petroleum, etc.

**METER AND SERVICE INFORMATION**

- The permanent address must be attached to the building before the permanent meter will be set.
- Multiple unit structures must have each meter housing and fuel line permanently identified before the meter will be set.
- Multiple unit structures with banked metering require separate trenches for any customer-owned facilities.
- Customer is responsible to provide required clearances for all electric and gas metering equipment.
- Company will install all residential underground electric services.
- All commercial electric underground services, complete to transformer, pedestal or terminal pole shall be installed, owned and maintained by the customer.
- Adequate conduit under concrete, decks or other obstructions shall be the responsibility of the customer.
- Overhead to underground conversion of metering installations and risers, including all wiring and building repairs, shall be the responsibility of the customer.
- Company will install all gas services.
- The permanent meter locations are on the front 1/3 of the building, with the electric service on the pedestal/transformer side of the structure.

The signing and returning of this agreement constitutes approval of these contingencies and the facilities as shown on the enclosed drawings.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**TITLE** \_\_\_\_\_



2538 Blichmann Avenue  
Grand Junction, Colorado 81505

Date: 01/20/2011

City of Rifle  
Dick Deussen  
202 Railroad Ave.  
Rifle, CO 81650

RE: Frost Installation Conditions

Due to the possibility that ground frost conditions may exist during installation of your distribution facilities and if applicable, service laterals, it is necessary that Xcel Energy inform you of our policy regarding installation in frozen ground.

If frost conditions deeper than six inches are encountered, additional costs will be charged as follows:

<b>Frost Depth</b> (not trench depth)	<b>Cost Per Lineal Foot</b>
7" to 12"	\$1.80/ft
13" to 18"	\$3.60/ft
19" to 24"	\$5.40/ft
25" to 30"	\$7.20/ft
31" to 36"	\$9.00/ft
37" to 48"	\$10.80/ft

Also, if "select" backfill is required, Xcel Energy will charge an additional amount based on actual costs.

Charges for trenching in frost will be billed after the job has been completed; therefore, you may want to have a representative present during the trenching operation to confirm the frost depth.

If you prefer to avoid frost charges by waiting until frost depth is less than six inches, you must notify me at the time of your application, otherwise please complete and return the attached Frost Agreement.

If you have any questions or comments, please call me at the number listed below. My normal work hours are from 7:00AM to 5:30PM, Monday through Thursday.

Sincerely,

Tillmon McSchooler  
Planner-Design Services  
970.244.2695  
tillmon.mcschooler@xcelenergy.com

## FROST AGREEMENT

### For Installation of Gas and/or Electric Distribution and Service Laterals

City of Rifle, hereinafter referred to as "Customer", having entered into an agreement with Public Service Company of Colorado, a Colorado corporation, d/b/a Xcel Energy to install gas and/or electric facilities into its project known as Rifle Roundabouts, located at (service address) South Rifle Roundabout, further agrees that if ground frost conditions deeper than six (6) inches are encountered at the time of installation of the Gas and/or Electric Distribution and if applicable, Service Laterals, "Customer" hereby authorizes Xcel Energy to install the above facilities and to pay the actual additional non-refundable frost charges. By signing this Agreement, "Customer" requests to proceed with the installation regardless of frost conditions and such installation will be done with the actual frost charges billed by Xcel Energy and paid by the "Customer". These charges are in addition to any previous extension charges and are not refundable. Such charges are due and payable within thirty (30) days after the billing.

Should the decision be made to defer installation until there is less than six inches frost in the ground, rescheduling of installation will be done with consideration made for previously scheduled installations. Notification of the approximate date of installation will be given by Xcel Energy as soon as practicable after frost conditions have ceased.

If this Frost Agreement includes Service Laterals for this project, please list addresses or lot and block numbers that are covered by this Agreement.

CUSTOMER

\*By \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
(Type or Print Name and Title of Signer)

Mailing Address: 202 Railroad Ave.

Rifle, CO 81650

XCEL ENERGY

By \_\_\_\_\_

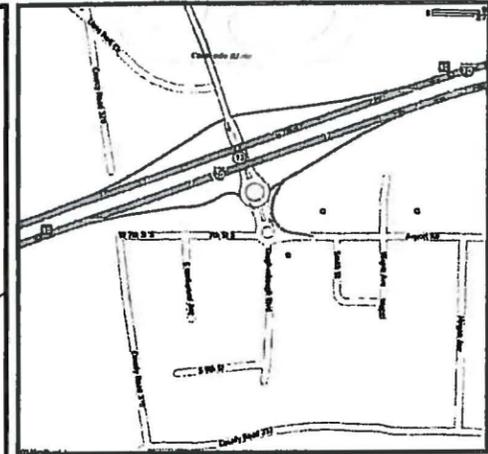
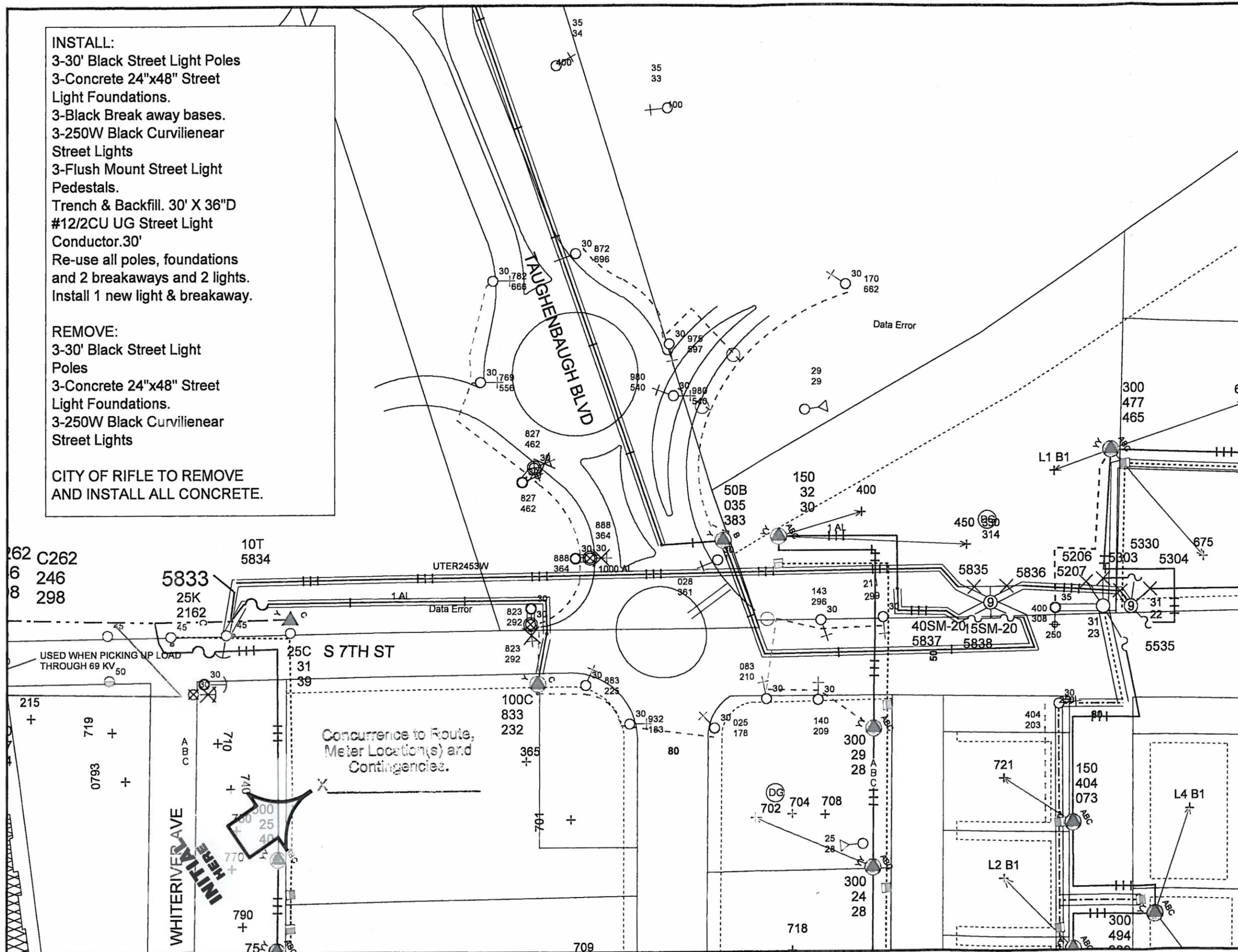
\_\_\_\_\_  
Xcel Energy Representative

\* Must be executed by authorized person.

**INSTALL:**  
 3-30' Black Street Light Poles  
 3-Concrete 24"x48" Street Light Foundations.  
 3-Black Break away bases.  
 3-250W Black Curvilinear Street Lights  
 3-Flush Mount Street Light Pedestals.  
 Trench & Backfill. 30' X 36"D  
 #12/2CU UG Street Light Conductor.30'  
 Re-use all poles, foundations and 2 breakaways and 2 lights.  
 Install 1 new light & breakaway.

**REMOVE:**  
 3-30' Black Street Light Poles  
 3-Concrete 24"x48" Street Light Foundations.  
 3-250W Black Curvilinear Street Lights

CITY OF RIFLE TO REMOVE AND INSTALL ALL CONCRETE.



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 For All Field Locates Call 811

Work Order Information	
Service Request #	: 00845250
Design Number	: 0000332125 1
Designer/Planner ID	: tf450
Designer/Planner Name	: McSchooler, Tillmon
Designer/Planner Ph #	: 970.244.2695
Manager Approval	: _____

Joint Utility	
E: Xcel	G: Xcel
T: Qwest	C: Comcast

Design Location	
Division	: WESTERN REGION
County	: Garfield
City	: RIFLE
Address	: Rifle Roundabouts
T: 6S	R: 93W
S: 16	
Map #	: 1356622
Permit	: CDOT Permit

Electric	
Feeder	: 2453W
Phase	: C
Voltage	: 14400

Gas	
System	: N/A
Pressure	: N/A
Size	: N/A
Material	: N/A
Dead End	: N/A

Work Order # :  
 Date: 01/03/2011  
 Sketch: 1 Of 1  
 Scale: 1" equals 100'



CONSTRUCTION USE ONLY	
<input type="checkbox"/>	NO CHANGES (BUILT AS DESIGNED)
<input type="checkbox"/>	CHANGES MADE AS INDICATED (ALL URD MUST HAVE ACTUAL MEASUREMENTS FROM THE FIELD SITE)
RFO	_____
FOREMAN	_____ DATE _____
TEAM LEADER	_____



# Energy Process Audit

## Rifle Regional Wastewater Reclamation Facility

### Request for Proposals

#### I. ADMINISTRATIVE INFORMATION

- A. Issued By:** This Request for Proposals (RFP) is issued by the, **City of Rifle** hereinafter referred to as the “Owner.”
- B. Obtaining RFP’s:** RFP documents may be obtained from the Public Works Department, 202 Railroad Avenue, Rifle, CO 81650, or by contacting Kristin Fitzsimmons at (970) 665-6555 or [kfitzsimmons@riflenco.org](mailto:kfitzsimmons@riflenco.org).
- C. Scope:** This RFP contains the instructions governing the Proposals to be submitted and the materials to be included therein; mandatory requirements which anyone wishing to submit a proposal (hereinafter, “Proposer” or, after a Proposer is selected by the Owner, the “Consultant”) must meet to be eligible for consideration and other requirements to be met by a Proposer.

A preference for local consultants will be applied by the Owner when selecting a consultant.

This RFP contains four sections of information and requirements governing the process by which a Proposer will be selected for the work.

The Owner intends to apply for an engineering assistance grant from Xcel and the selected Consultant shall assist the Owner in filing for preapproval, meet the study work scope requirements of Xcel, and assist the Owner in filing the rebate application.

The four sections of information and requirements for the RFP are as follows:

- I. Administrative Information
- II. Scope and Project Information
- III. Submittal Requirements
- IV. Selection Process and Criteria

- D. Invitation:** The Owner is requesting all qualified Proposers interested in performing this project to submit a project proposal in accordance with this RFP.

- E. Inquiries:** Prospective Proposers may make inquiries concerning this RFP to obtain clarification of requirements. All inquiries will be made in writing. No inquiries will be accepted after \_\_\_\_\_, 2011.

Inquires can be directed to: Dick Deussen, P.E. City Engineer, 202 Railroad Avenue, Rifle, CO 81650; phone (970) 665-6557; e-mail: [ddeussen@rifleco.org](mailto:ddeussen@rifleco.org).

**F. Schedule:**

RFPs available	, 2011
Deadline for questions / Mandatory Pre-Proposal meeting	, 2011
Final Addenda (if needed)	, 2011
Proposals due	, 2011, 2:00 p.m.
City evaluation of Proposals	, 2011
Interviews (if needed)	
Notice of Award	, 2011
Start of Services	, 2011
Contract Completion Date	, 2011

- G. Mandatory Pre-Proposal Meeting:** A mandatory pre-proposal meeting will be held at City Hall to answer questions, followed by a visit to the site on \_\_\_\_\_, 2011 at 2:00 p.m.

- H. Submittals:** Submittals of the Proposals are due at the City Hall no later than \_\_\_\_\_, 2011 at 2:00 p.m. Late submittals will not be accepted. Proposals should be addressed to:

City of Rifle  
 Attn: Charlie Stevens  
 202 Railroad Avenue  
 Rifle, CO 81650

Five (5) copies of the Proposals containing the information required to meet the submittal requirements should be submitted in a single sealed package, marked "Technical Proposal." The following information shall be displayed on the outside of the sealed package:

1. Proposer's Name
2. RFP – Energy Process Audit

3. Due Date: \_\_\_\_\_, 2011

In addition, a single copy of the Proposers price proposal should be submitted in a separate sealed package marked "Price Proposal." The following information shall be displayed on the outside of the sealed package:

1. Proposer's Name
2. RFP – Energy Process Audit
3. Due Date: \_\_\_\_\_, 2011

Both proposals shall be enclosed in a single envelope marked individually inside "Technical Proposal" and "Price Proposal".

- I. **Late Proposals:** Late Proposals will not be accepted. It is the responsibility of each Proposer to insure that the Proposal arrives prior to the date and time stated in this RFP.
- J. **Acceptance Time:** The Owner intends to review the Proposals within the time frame noted under the Project Schedule, but does not intend to exceed 60 calendar days after the closing date for receipt of Proposals. Upon selection, the Owner will issue a letter of intent to award and a contract must be completed and signed by all parties concerned, bonds provided and insurance certified within ten business days of issuance of the letter of intent. If this date is not met and the delay is not the fault of the Owner, the Owner may elect to cancel the Notice of Award and award the selection to the next most responsive Proposer. The Owner reserves the right to incorporate standard contract provisions into any contract resulting from acceptance of a Proposal submitted in response to the RFP.
- K. **Rejection of Proposals:** The Owner reserves the right to reject any or all Proposals, to waive informalities and minor irregularities in Proposals received and to accept any portion of the Proposals or all items of the Proposals if deemed in the best interest of the Owner to do so.
- L. **Proprietary Information:** Any restrictions on the use of data contained within a Proposal must be clearly stated in the Proposal itself and those portions marked "Confidential." Proprietary Information submitted in response to this RFP will be handled in accordance with applicable Procurement Regulations and State Open Records Laws. Entire Proposals may not be declared as Confidential.
- M. **Response Materials Ownership:** All materials submitted to Owner in response to this RFP become the property of the Owner and will only be returned to the Proposer at the Owner's option. Any person may review responses after the final selection has been made. The City reserves the right to use any or all ideas presented in the reply to this request, subject to

the limitations outlined in the section on Proprietary Information above. Disqualification of a Proposer does not eliminate this right.

- N. Costs:** The Owner is not liable for any cost incurred by the Proposers prior to issuance of an agreement, contract or purchase order.
- O. Acceptance of Proposal Content:** The contents of the Proposal of the successful Proposer will become contractual obligations if contractual agreement action ensues. Failure of the successful Proposer to accept these obligations in a purchase agreement, purchase order, contract, delivery order or similar acquisition instrument (together all hereinafter referred to as the "Contract") may result in cancellation of the award and such Proposer may be removed from future solicitations.
- P. Award of Proposal:** The Contract will be awarded to that Proposer who's Proposal, conforming to the RFP, will be the most advantageous to the Owner, price and other factors considered.
- Q. Ownership of RFP and Contract Products:** All products produced in response to the RFP and Contract resulting from this RFP will be the sole property of the Owner.
- R. Termination:** The Owner shall, at any time, have the right to terminate the Contract for convenience upon giving fourteen days written notice to the awarded firm. Unless otherwise provided for in the Contract, in the event of early termination, the awarded firm shall be entitled to the full amount of the approved estimate of services satisfactorily completed.
- S. Governing Law:** The laws of the State of Colorado shall govern any contract executed between the successful consultant and the Owner. Further, the place of performance and transaction of business shall be deemed to be in the County Garfield, State of Colorado. In the event of litigation, the exclusive venue and place of jurisdiction shall be the State of Colorado, and more specifically, Garfield County, Colorado.
- T. News Releases:** Proposers shall make no news releases pertaining to this RFP without the express written approval of the Owner.
- U. Insurance:** The awarded Proposer will be required to provide a Certificate of Insurance or other proof of insurance naming the Owner as "additional insured". Coverage must include Commercial General Liability coverage with minimum limits for bodily injury of \$1,000,000 per person, \$2,000,000 per incident, for property damage of \$1,000,000 per occurrence, \$2,000,000 aggregate and Worker's Compensation and Employer's Liability coverage with limits in accordance with State of Colorado requirements.

COMPREHENSIVE AUTOMOBILE LIABILITY with minimum limits for bodily

injury and property damage coverage of at least the liability limits under the law of the State of Colorado, (now TWO HUNDRED FIFTY THOUSAND [\$250,000] per each person, property damage FIVE HUNDRED THOUSAND [\$500,000] per each occurrence and combined SIX HUNDRED THOUSAND DOLLARS [\$600,000] per each occurrence), plus an additional amount adequate to pay related attorneys' fees and defense costs, for each of Proposer's owned, hired or non-owned vehicles assigned to or used in performance of this Contract.

Awarded Proposer must present the City with proof of Professional Liability Coverage with a minimum limit of \$1,000,000.

- V. Standard Contract:** The Owner's standard contract is included in this RFP. Any exceptions to the standard contract must be submitted in writing with the Proposal. Exceptions to the contract may lead to your Proposal being rejected.
- W. Contract Obligations:** Contract obligations will also include all work defined under Scope of Services as found in this RFP. In addition, work not specifically called out, but indicated as provided in the proposals shall become contract obligations.

## II. SCOPE AND PROJECT INFORMATION

- A. Introduction:** The Owner recently constructed a 2 mgd Regional Wastewater Facility consisting of the following structures/ buildings and processes:
  1. An influent mechanical step screen and compactor
  2. A grit removal vortex, grit pump and grit classifier
  3. A flow measurement flume
  4. Three influent pumps
  5. Three oxidation ditches and associated equipment
  6. Three secondary clarifiers and associated equipment
  7. Three Ultraviolet light disinfection units
  8. Three effluent pumps
  9. Four Return activated sludge pumps
  10. One Drum screen
  11. Two Interchange tanks
  12. Two Digesters
  13. One Sludge pump and one scum pump
  14. One Belt filter press
  15. Two standby electric generators
  16. Other ancillary equipment, including non-potable water pumps, decant pumps, blowers meters and electric operated valves

Items 1 through 4, 10 and 14 are located the Headworks Building. Items 7

through 10 and 13 are located in the RAS/UV Building. The remaining processes are located in structures within the area. In addition, a separate Administration Building is to be included in the analysis.

The Owner also receives electrical energy from a 1.72 megawatt PV array located adjacent to the facility.

- B. Goals of this Project:** The goals for this work are to provide an Energy Process Audit (EPA) to assist the Owner in identifying and developing energy saving initiatives for the wastewater facility to reduce energy costs including demand charges, improve reliability and performance, and to minimize impacts to the environment. In order to develop initiatives, Owner needs to 1) evaluate its current energy consumption and commodity purchasing practices and applicable tariffs which might include running the generators to lower costs, 2) develop status quo energy consumption and cost baselines based upon best practices and applicable tariff rates, and 3) develop initiatives for moving Owner facility from its baseline to a state of improved energy consumption and cost effectiveness. The EPA, by an in depth energy audit of the Owner's wastewater facility, will serve as a tool to be used for the identification of energy deficiencies and needs, potential energy conservation and cost saving opportunities.
- C. Scope of Services:** The services to be provided by the Consultant shall be accomplished in two phases, which in addition to project management, include the following:

### **Phase 1 – Baseline Development**

The consultant shall develop an energy baseline and develop short-term and long-term commodity acquisition plans.

Establish a baseline for energy consumption for the wastewater facility and review current commodity acquisition practices in order to confirm that the facility is on the proper tariffs, that there are no billing errors and that no more advantageous acquisition opportunities exist.

It is expected that the Consultant will need to perform, but not limited to, some if not all and possibly other tasks to obtain the end results and recommendations for Phase 1 as follows:

1. Obtain the needed energy billing data, if not available from the Owner, from Xcel and Sun Edison.
2. Examine utility bills for the past year (the plant has only one year of operational data) to establish the base year consumption for electricity and determine the consumption in terms of energy units (kW, kWh) and wastewater units treated (gallons) and in terms of total dollars and dollars per unit.
3. Consult with facility personnel and Utilities Director to account for any

abnormal schedule or operating conditions on billing that would have skewed the base year.

4. Account for periods of time when equipment was not operational in calculating the base year usage.
5. State how plans for the facility in the future may affect the baseline energy usage and how the base year will be adjusted.
6. List factors that may be adjusted such cooling degree days, heating degree days, square footage heating or cooling changes, or changes in hours of personnel occupation.
7. Review energy acquisition practices and confirm that the facility is on the proper tariff rates.
8. Determine the base year and describe the process used to arrive at the base year.

#### Phase 1 Deliverables(Due within 45 days after Notice to Proceed)

1. Provide the “Phase 1: Baseline Development Report” with the approved baseline (consultant-developed based upon best practices) and all supporting documentation. The report shall include adjustments, report and comment on current acquisition practices and provide short-term and long-term energy acquisition plans based upon federal/state standards.
2. Provide a written proposed project schedule, including the dates/times for all biweekly meetings, City Council presentation, phone interviews, site visits (include required attendees) and anticipated report submission dates.
3. Provide the report outline for ‘Phase 2: Energy Assessment Report’ to the Owner for review and comment.

#### **Phase 2 – Energy Assessment/Audit**

The consultant shall perform an energy assessment/audit and prioritize energy investment recommendations.

The consultant will assess and determine the feasibility or potential for energy conservation and renewable energy measures that are lifecycle cost effective. The consultant shall identify energy deficiencies; energy needs potential energy conservation measures within the facility, process by process. The consultant shall create a list of prioritized investments, using a decision matrix that addresses both long and short term opportunities. The list of investments shall be completed within 90 days after the Notice to Proceed and will be based upon return on investment and cost saving analysis. After review, Owner will notify consultant of the items on the list to be further evaluated in Phase 3.

The work under this phase is to be conducted within the framework of a level II assessment and includes:

Work to be performed prior to site visit:

1. Conduct telephone or face-to-face interviews with key personnel at the facility. Determine building square footage, energy sources, operational criteria of the wastewater facility, hours of individual pieces of equipment operation, SCADA energy usage, energy concerns, future construction or operational changes, equipment malfunctions, generator operation, process evaluation, equipment operation and any planned energy-using equipment changes. Discuss any other relevant information required for the facility survey.
2. Follow-up discussions may be necessary to corroborate data. Preparation before site visits will allow more efficient time while conducting on-site visits.
3. Analyze the available utility billing data obtained in Phase 1 for the past year. This data will be used to confirm operating practices at the facility and to spot any abnormalities in energy consumption and/or peak electrical demand. These energy abnormalities can be valuable in identifying potential energy and demand saving opportunities.
4. Review any available ENERGY STAR benchmarking information in Portfolio Manager for the facility to be visited and other information from similar facilities. Reviewing benchmarking information will help in identifying equipment or buildings that may have excessive energy use.
5. Coordinate and schedule site visits. Visits shall be scheduled in groupings to minimize travel costs.

Work to be performed during site visit:

1. Meet with key personnel to briefly describe how the energy examination will be performed, determine the order in which different areas of the facility will be visited and to answer any preliminary questions. Discuss building and equipment parameters, energy concerns, operating schedules, number of occupants and other relevant factors that may impact the analysis. Document schedule and occupant variations during typical weekdays, weekend days for various periods of the year and in different areas of the facility. Have in attendance during the walk-through the person(s) most familiar with the facility's equipment and operation. Following is a partial list of questions to be asked during the walk-through. Note that some of this information may have been obtained earlier.

\*Building square footage

\*Operating hours and equipment operating hours

\*Occupancy

\*Location of electrical meters and equipment

- \*Availability of prints and drawings
- \*Equipment size and operation
- \*Emergency back-up generators configuration, location and operation
- \*PV location, connection, configuration, operation and expansion
- \*Load shedding and demand limiting procedures
- \*Cooling and Heating operation logs
- \*Fuel switching capabilities of generators
- \*Motor and air handling unit lists and specifications, if available
- \*Temperature controls and set points
- \*New or planned equipment changes
- \*Energy management systems
- \*Computer rooms or other separate AC systems
- \*Expansion plans
- \*Maintenance contracts or practices
- \*Conservation measures planned or completed
- \*Utility concerns/problems
- \*Economic criteria (payback, ROI, SIR)
- \*Any specific practices that are known to be wasteful of energy that have not been addressed
- \*Equipment operating past its useful life
- \*Hazardous materials or environmental concerns
- \*Capability of current system to monitor energy performance and verify savings
- \*Treatment process modifications

2. Conduct an on-site inspection of the facility. Walk through the buildings, structures and yard areas examining all major energy-using systems including: lighting, HVAC, heating, motors, process systems, equipment and controls. Record information for energy-using equipment having energy conservation measure potential; including nameplate information, condition, operating problems, operating schedules, and set-points. Inspect the utility systems and verify that utility meter numbers correspond with billing accounts. Gather information from the energy management system or operational logs, if available, to get representative loading based on operations or temperatures.
3. After the survey, meet with the appropriate personnel to discuss preliminary findings and to request additional information. Make plans to obtain copies of drawings or specifications.

### Analysis/Report

Based upon the interviews, site observations and data analysis, a list of potential energy conservation measures and other energy saving measures shall be developed. Potential savings for each measure will be

calculated based upon standard industry Best Practices. Implementation costs will be estimated using listed authoritative sources. Lifecycle cost analyses will be performed using Department of Energy's Federal energy Management Program criteria for each potential measure to determine its priority in the decision matrix. Other factors such as siting concerns, equipment availability, maintenance and reliability will also be addressed in the decision matrix. Funding factors including utility rebates and availability of state/federal grants will be addressed in the decision matrix when appropriate. The matrix will be divided to show short-term (typically set at 5 years simple payback or less) and long-term (greater than 5 years simple payback) investment opportunities.

#### Deliverables (Due within 120 days after Notice to Proceed)

1. Bi-weekly meeting minutes and updated schedule as required.
2. Provide the "Phase 2: Energy Assessment Report". At minimum, the following details shall be included in the report:
  - a. Summary of the assessment scope and report summary recommendations;
  - b. Summary of site visit reporting, including description of facilities process, systems, equipment and condition;
  - c. Approved baseline and any benchmarking comparison information. Include details of the facilities current acquisition practices and include any updated recommended acquisition plan. The "Phase 1: Baseline Development Report" may be included for reference;
  - d. Energy conservation Decision Matrix and full written description of each proposed measure. The list shall be prioritized within the plan, identifying energy deficiencies/needs correction and energy conservation measure based upon the decision matrix to be formulated. Provide methodology, supporting calculations and assumptions used to estimate the savings. Each short and long-term investment should be based upon approved Phase 1 baseline to accomplish return on investments and savings;
  - e. Discussion of measures considered but not investigated in detail or not included due to restraints;
  - f. Site-specific evaluation of heat and power (co-generation) application potentials;
  - g. Recommended Implementation Strategy;
  - h. Supporting details and calculations shall be included as appendices, as needed.

#### Meetings

Biweekly meetings with the Owner shall be held until comments are received from and draft submittals have been made to the Owner. In addition, an evening meeting with City Council to present the recommended document

for adoption is required.

The Owner will review each submittal within one week, except for review of the final draft submittal, which will take two weeks.

### III. SUBMITTAL REQUIREMENTS

#### A. **Technical Proposal:** The Technical Proposal must include the following:

1. A description of the Consultant's company, including type of business (corporation, partnership, etc.) and names of owners or chief officers.
2. A summary of the Consultant's experience in preparation of Energy Process Audits for other water or wastewater facilities located in Cities and Agencies.
3. A list of clients for whom the Consultant has provided these types of services. The list shall note the years the service was provided and include a name and telephone number of a contact person for each client who has direct knowledge of the Consultants performance and work record.
4. A description of the key issues based upon those identified herein, from a quick review of this RFP and based upon projects of similar magnitude for other public or private agencies.
5. Copies of insurance certificates that demonstrate the Consultant can meet the requirements outlined in Section I or proof, such as a commitment from an insurer, that the Consultant shall be able to obtain such insurance.
6. The names of key personnel (to be shown on an organization chart) who will be involved with the project, including management, administrative, project manager, quality assurance officer and technical advisors. A brief resume of the experience of these personnel shall also be provided. Staff assigned to the project must include state licensed engineers in responsible positions.
7. Provide a detailed scope of work for all phases to match the lump sum price proposal requested hereafter. Identify all planned meetings and deliverables. Identify any proposed changes or additional services that differ from those included herein. Alternate methods of providing an energy audit as detailed herein are encouraged.
8. A list or description of any proposed contract conditions that the Consultant would require the Owner to meet in order to provide services.
9. Limit the proposal to 15 pages of text and figures. Resumes may be submitted as an Appendix.

#### B. **Price Proposal:** The Price Proposal must include the following:

1. The proposed price for the Energy Process Audit shall be quoted as a lump

sum price, which includes and encompasses the entire RFP document. Consultant shall include unit rates for any additional work beyond the scope of services to be provided.

2. All fees or charges which the Proposer anticipates will be the responsibility of the Owner (e.g. software licenses, etc.)
3. A summary of any additional services offered by the Proposer and any costs associated with them.

#### **IV. SELECTION PROCESS AND CRITERIA**

- A. Selection Process:** The criteria noted below will be used for evaluation of proposals submitted in response to this RFP. An evaluation committee will first open and review the Technical Proposals and, after review of each Technical Proposal submitted, assign a point value for each criterion. The point value for each criterion will be totaled for each proposal and the sum of all the point totals awarded by each member of the evaluation committee to each Technical Proposal will be summed, with the proposal receiving the highest point value indicating the proposal that most closely meets the Owner's needs. The Owner may conduct interviews with the proposers in order to assist in the evaluation process. The Technical Proposals will be ranked based on the total points awarded by the evaluation committee.

Following the ranking of Technical Proposals, the Owner shall open the Price Proposal of the Proposer with the highest number of points and, if the Price Proposal is less than, equal to, or no more than 10% greater than the Owner's estimate of the costs to perform the work (not including the costs of any additional services proposed) then the Owner shall determine whether the proposal with the highest ranking can be accepted as is without negotiations. In the event the Owner determines that negotiations are necessary to enter into a contract, the Proposer shall be notified and the negotiation process will begin. Should the Owner be unable to negotiate an acceptable contract with highest ranked Proposer, then the process described in this paragraph will begin with the second highest ranked Proposer. This process shall continue until a satisfactory contract is negotiated or until all negotiations with qualified ranked Proposers are exhausted. The Owner shall be the sole judge in determining, either prior to or after negotiations, when a proposal is deemed acceptable. Further, the Owner shall be the sole judge in determining when negotiations are to be concluded.

- B. Evaluation Criteria (in order of importance):** Proposals will be evaluated on the following criteria. Each member of the evaluation committee will independently assign points to each criterion, up to the maximum points listed for each, criterion and the criterion point totals will be averaged to arrive at the final point total for the criterion for each proposal. The proposal receiving the highest point value will be the one determined that best meets the Owner's criteria.

1. 30 Points: The Consultant's understanding of the Owner's requirements as demonstrated by the completeness and applicability of the information

submitted in response to the requirements and the key issues.

2. 20 Points: The Consultant's ability to effectively provide an energy Process audit as demonstrated by the level of detail in the proposed scope of work and the Consultant's personnel and project references.
3. 25 Points: The previous experience of the Consultant in successfully preparing energy audits and the quality of the Contractor's relationships with clients, agencies and the public.
4. 25 Points: The experience and ability of key personnel who will be assigned to the project.
5. Extra Points: The Owner may award extra points (up to 10 points total) to any Proposer whose additional services offer benefits deemed useful by the Owner.
6. If a local consultant is within ten (10) percent of the highest ranked non-local consultant, the local contractor shall have the opportunity to proceed with negotiations with the Owner for the contract. Primary local consultants, within the City or within a radius of three miles from City limits, shall be given first opportunity. Consultants outside the three (3) mile limit but within Garfield County shall be given the second opportunity to negotiate with the Owner if there are no primary local consultants or negotiations fail with the primary local consultant.



## MEMORANDUM

**To: John Hier, City Manager**  
**From: Mike Braaten, Government Affairs Coordinator**  
**Date: January 26, 2011**  
**Re: Council Positions on bills and review/update on other legislation**

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The Legislative session is in full swing and approximately 230 bills have been introduced, with about one-third of those with some municipal interest. I highlight below a few bills of specific interest to the City of Rifle and request council action on those bills. Following the action request is a brief update on other bills of interest.

**SB 35 and HB 1123, Sen. Roberts/Rep. Coram, Prohibit Severance Tax and FML Revenues Transfers to the General Fund.** These identical bills seek to stop the transfers of Severance Tax and Federal Mineral Lease revenues to the State General Fund for use to balance the budget and prohibit the “freezing” of the funds. Council knows and understands the critical nature of these funds to energy impacted local governments. According to the Senate sponsor, she seeks to have the State recognize that the funds are collected and dedicated for use by local governments and that fundamental changes in the state budget need to occur to ensure that the State Government is operating within its means. Senate Bill 35 has been assigned to the State Affairs Committee (generally considered the “kill” committee) for a hearing on Monday, February 7 and HB 1123 has been scheduled for a hearing on Wednesday, February 9<sup>th</sup> in the House Agriculture committee. The bills are being supported by CML, Colorado Counties Inc., as well as the Colorado Water Congress. Given the state budget shortfall, these bills are a long-shot, but the subject is in-line with past Council policy on Severance/FML revenues.

**Staff recommendation: Support.**

**HB 1115, Rep. Priola/Sen. Tochtrop, Reduction in Retainage for Public Construction Projects.** This bill will reduce by half the amount of retainage allowed in a construction contract for a public entity. Retainage is the contract portion that is retained by the contracting entity/owner to ensure the project is completed to the owner’s specifications. Currently, public entities are allowed to retain basically 10% of a total project over \$150,000 – this will drop that amount to 5%. Concerns with the bill include: 1) 5% may not be enough to hold a contractor to the job to ensure they complete the project/punch list to the owner’s specification and therefore reduces statutory protections for the taxpayers’ funds; 2) This bill applies only to public entities and not to the private sector as well; 3) Requires release of a percentage portion retainage if the owner uses/occupies all or a portion of the project within 45 days, increasing contract administration; 4) Once retainage is released, the local government is allowed to keep twice the estimated cost

to finish remaining work/punch list items, but those items may not be enough to keep a contractor on the job.

**Staff Recommendation: Oppose**

**HB 1116, Rep. Szabo, Local Government Waste Service Changes Require a Vote.** The bill requires local governments to receive voter approval before providing, contracting to provide, or requiring residents of a local government to pay fees for waste services. This bill only impacts local governments when they choose to change how they handle trash/waste services. As Rifle is currently undergoing a review and RFP for waste services, this bill, if passed and signed by the Governor, could delay Council’s decision and cause the City to incur election costs. Additionally, there already are various mechanisms in law that allow for public input into such a Council decision.

**Staff Recommendation: Oppose**

<p><b>Action Item: Staff Requests that Council SUPPORT SB 35 and 1123 and OPPOSE HB 1115 and HB 1116.</b></p>
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**Overview of other bills of municipal concern:**

**SB 40:** Would require coaches of youth sports to take “**concussion recognition training**” and remove a player from a game if they exhibit signs of a concussion. Such a player would not be allowed to return to game play until they had a written physician’s approval.

**SB 45:** Creates a statewide **power line siting commission** to expedite the roll-out of new transmission lines. Eliminates existing limited local land use authority. CML is opposing.

**SB 66:** Localize the process for issuing **special event alcohol permits** and ease related regulation. CML, Municipal Clerks and State Dept. of Revenue support the bill. There is no known opposition.

**SJR 05:** A Senate Resolution proposing a prohibition on **unfunded mandates** to state and local governments. Supported by all local government associations.

**HB 1113:** Requires local governments that collect development impact fees to report annually on the amount collected, interest earned and use and publish the information on their website.

**HB 1043:** Modifications to last year’s **medical marijuana** laws. The introduced bill’s language will be struck, new language not yet available. Likely issues, among others: extending by a year the current statewide moratorium and regulation regarding license transferability.

**Illegal Immigration:** Two bills have been introduced including an “Arizona-style” immigration bill. CML is opposing both due to unfunded mandates upon local governments.

# Manager's Report

January 26, 2011

It has been an exciting two weeks, with the announcement that Brenden Theater Corporation will be constructing a multiplex movie theater on the former Valley Lumber Site.

To that end, our staff has been pursuing the demolition of existing buildings on the site. First, the Public Works crews salvaged lumber from two of the storage buildings. The steel building located on the north end of the property was sold to a local person who plans to erect it elsewhere. Several other individuals are salvaging materials from the old lumber storage pole barns. The main facility will be demolished by the Public Works crews when the asbestos has been removed.

Finally, when the site is cleared, our crews will begin grading work, and relocation of some utilities to make the site available for development.



Other issues and projects include:

## **Public Works Shop Addition**

The request for proposals has attracted interest from a number of area builders. We will hold a pre-bid conference this Friday, January 28<sup>th</sup>.

## **Deerfield Park Master Plan**

The Recreation Department has received a proposal from Design Concepts to complete



the Master Plan for Deerfield Park. This company has

previously provided the landscape engineering for Deerfield Park and Centennial Park. The complete proposal is included within this agenda packet.

## **Personnel**

The Rifle Police Department has recently filled two vacant Patrol Officer positions, with the hiring of Max Bowen, and Jeremy Muxlow. Both officers began their training on January 23<sup>rd</sup>. We welcome them both.

## **Employee Health Insurance**

We continue to monitor the City's employee health insurance program. An employee committee has been formed to work with myself and senior staff to review the program, consider options, and monitor rate increases.

In addition, I plan to bring an employee benefit consultant (at a minimal cost), to meet with our committee, to discuss our plan and possible options.

We remain concerned that we may be facing a ten to fifteen percent rate increase when the new rates are released in April.

***Banner Poles***

We have been working with the Downtown Development Authority (DDA) to develop a plan to replace the present banner poles on Railroad Avenue. As Council is aware, there have been concerns that the existing poles have weakened from stress, and should no longer be used to support banners.

***Black Diamond Drilling***

I recently became aware that the company "Black Diamond Minerals" has applied for a water right appropriation on the upper reaches of Beaver Creek. Apparently, the company wishes to impound a quantity of water during the winter months, for use during other times of the year.

The City Attorney and Michael Erion are aware of the application and are looking into it. I have requested Jim Neu brief the Council on this matter at the next meeting.

If after hearing the facts of this application, the City Council wishes to file a statement of opposition, the City Attorney can prepare that statement.

Please call me with your comments and questions.

Thanks,

John Hier  
City Manager

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**MEMORANDUM**

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**TO:** City Council  
**FROM:** Lisa Cain, City Clerk  
**SUBJECT:** 2011 Strategic Planning  
**DATE:** January 27, 2011  
**CC:** John Hier, City Manager

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To have adequate time to reserve meeting facilities, we ought now to reach a consensus on when to hold our 2011 strategic planning sessions.

Last year, City Council and staff met on Friday, June 18, from 3:30 p.m. to 9:00 p.m., and on Saturday, June 19, from 8:00 a.m. to 5:00 p.m. Because of budget limitations, the sessions were held at Grand River Hospital's meeting rooms. Those budget limitations remain, so staff is planning to reserve the same facilities this year.

Traditionally, the City's strategic planning sessions have taken place in May. At your February 2 meeting, I would like direction from you as to whether to schedule this year's sessions in May 2011. Perhaps we can select 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> choices of meeting days. With those choices in mind, I can proceed with making meeting arrangements.

# STATE OF COLORADO

Bill Ritter, Jr., Governor  
Martha E. Rudolph, Executive Director

Dedicated to protecting and improving the health and environment of the people of Colorado

4300 Cherry Creek Dr. S.      Laboratory Services Division  
Denver, Colorado 80246-1530      8100 Lowry Blvd.  
Phone (303) 692-2000      Denver, Colorado 80230-6928  
TDD Line (303) 691-7700      (303) 692-3090  
Located in Glendale, Colorado  
<http://www.cdphe.state.co.us>



Colorado Department  
of Public Health  
and Environment

January 28, 2011

City of Rifle  
202 Railroad Avenue  
Rifle, CO 81650-2218

**Re: Source Water Protection Planning Grant Award Letter**

Dear Mr. Stevens:

The Water Quality Control Division (Division) and the Source Water Protection Planning (SWPP) staff would like to commend you on completing and submitting your source water protection planning grant application. The Division recognizes your significant contribution and commitment to protecting untreated drinking water supplies in the State of Colorado. This letter acknowledges you as the recipient of a source water protection planning grant in the amount of \$5,000.00. As agreed to in your grant application, the developed source water protection plan will be required to meet the seven plan acknowledgment criteria outlined by the State in the grant application:

- 1) A public participation and/or stakeholder interest group was recognized and established.
- 2) A water supply setting was identified and all groundwater and/or surface water sources were considered in the plan.
- 3) A water demand/analysis with an associated contingency plan was completed.
- 4) A source water assessment delineation and protection area was recognized and identified.
- 5) A contaminant source inventory was completed and verified in the plan.
- 6) A source water priority strategy and susceptibility analysis was recognized and established.
- 7) Source water protection measures and "best management practices (BMP)" were outlined, and at least one BMP was implemented.

A unique purchase order number can be found on the upper right corner of the purchase order form enclosed. Please reference this purchase order number on all invoices that are submitted to the SWAP Program Coordinator on your official letterhead. If you have further questions or would like to discuss this further, please contact John Duggan at 303-692-3534.

Sincerely,

John M. Duggan, SWAP Coordinator  
Water Quality Control Division

cc: Protection Planning Coordinator; SWAP File

BEFORE THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO

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CONCERNING THE APPLICATION FOR A WATERSHED DISTRICT PERMIT FOR THE HUNTER MESA COMPRESSOR STATION BY VALERUS COMPRESSION SERVICES, LP

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FINDINGS OF NO IMPACT AND APPROVAL OF WATERSHED DISTRICT PERMIT NO. 1-11

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### **I. BACKGROUND**

1. In November 2010, Valerus Compression Services, LP (the "Applicant" or "Valerus") applied to the City of Rifle (the "City") for a watershed district permit to construct and operate a five (5) unit natural gas compressor station for gathering natural gas located in southwestern Garfield County (the "Activity"). The "Application" was prepared by ERO Resources, Corp., dated November 2010 and consists of, among other items, vicinity maps, site surveys and plans, Master Drainage Report prepared by Sopris Engineering, LLC dated October 5, 2010, Storm Water Management Plan, Spill Prevention Control and Countermeasure Plan prepared by HRL Compliance Solutions, Inc. dated October 5, 2010, Reclamation Plan, Geologic Evaluation and Geotechnical Investigation prepared by CTL Thompson, Inc. dated September 9, 2010, Noxious Weed Management Plan prepared by ERO Resources, Corp. dated October 2010, and Emergency Action Plan. The Activity will be located on Lot 3 and Lot 4, Section 30, Township 6S, Range 92W of the 6<sup>th</sup> P.M. (the "Property"). The Property lies three (3) miles southeast of the City's Colorado River Intake accessed by County Road 333 and is within the City's watershed district jurisdiction. The Application was submitted pursuant to City of Rifle Ordinance No. 22, Series of 1994, codified in Article II of Chapter 13 of the Rifle Municipal Code.

2. After reviewing the Application, the City received a letter from Michael Erion, P.E. of Resource Engineering, Inc. dated January 21, 2011 (the "Erion Letter"). The Erion Letter is attached hereto as Exhibit A and incorporated herein by this reference. The Erion Letter concluded that the Activity proposed to be performed on the Property will not negatively impact the City's waterworks or water supply so long as Valerus performs the Activity as set forth in the Application and complies with the conditions stated in the Erion Letter.

### **II. FINDINGS OF FACT**

3. The proposed activity is within the defined boundaries of the City's Watershed District as defined in RMC §13-2-20, specifically within five (5) miles of the City's Colorado River municipal water diversion and intake structure. The proposed Activity includes constructing and operating a five (5) unit natural gas compressor station for gathering natural gas located in southwestern Garfield County.

4. The Application filed by Valerus is complete.

5. The Applicant has paid the application fee required under RMC §13-2-110.

City of Rifle, Colorado  
Watershed District Permit No. 1-11  
Valerus Compression Services, LP

6. Based on the Erion Letter, the City finds that the proposed Activity on the Property does not pose any risk to the City's waterworks or water supply if the Applicant performs the Activity as set forth in the Application and complies with the conditions set forth in the Erion Letter, and therefore makes a finding pursuant to Rifle Municipal Code 13-2-120(d) that the proposed Activity will have No Impact on the City's waterworks with such conditions.

### **III. CONCLUSIONS OF LAW AND ISSUANCE OF PERMIT**

7. The foregoing Findings of Facts are incorporated herein by reference.

8. The City has jurisdiction over the proposed activity pursuant to RMC §13-2-20 and City of Rifle Ordinance No. 22, Series of 1994.

9. Based on the Erion Letter, the City hereby determines that this decision shall constitute a No Impact Watershed District Permit for the proposed Activity on the Property pursuant to Rifle Municipal Code §13-2-120(d); provided the Applicant performs the Activity as set forth in the Application and complies with the conditions set forth in the Erion Letter.

10. A copy of this Permit shall be sent by certified mail, return receipt requested, to the Applicant, unless such requirement is waived by Applicant.

11. Pursuant to Rifle Municipal Code §13-2-110(7), the Applicant shall reimburse the City for all outside professional services, including but not limited to engineering, legal, consulting, publication and copying fees associated with the review of the application prior to the issuance of this Permit.

City of Rifle, Colorado  
Watershed District Permit No. 1-11  
Valerus Compression Services, LP

12. This Permit shall not be effective until approved by the City and agreed to and by the Applicant.

Dated this 26<sup>th</sup> day of January, 2011.

CITY OF RIFLE, COLORADO

By \_\_\_\_\_  
Charles Stevens, Utility Director

City of Rifle Watershed District Permit No. 1-11 accepted and agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

VALERUS COMPRESSION SERVICES, LP

By: \_\_\_\_\_  
Print name: \_\_\_\_\_  
Its: \_\_\_\_\_

Charlie Stevens  
Utilities Director  
City of Rifle  
PO Box 1908  
Rifle CO 81650

January 21, 2011

Jim Neu, Esq.  
Karp, Neu and Hanlon P.C.  
PO Box 2030  
Glenwood Springs CO 81602

RE: City of Rifle – Watershed District – Permit Application of Valerus Compression Services, LP for Hunter Mesa Compressor Station

Dear Charlie and Jim:

At the request of the City of Rifle, Resource Engineering, Inc. (RESOURCE) reviewed the Watershed District Permit Application of Valerus Compression Services, LP. The application submittal is titled *City of Rifle Public Works Department Watershed Permit Application Hunter Mesa Compressor Station* prepared by ERO Resources Corporation dated November 2010. RESOURCE consulted with Charlie Stevens and Jim Neu on the application submittal. The proposed activity within the Colorado River Watershed District includes construction of a 5 unit natural gas compressor station. The facility would be located approximately 3 miles southeast of the City's river intake. The permit was reviewed in accordance with Section 13-2-120 of the Rifle Municipal Code. RESOURCE's findings and recommendation are presented below.

#### **CLASSIFICATION**

Based on review of the application and consultation with City Staff, RESOURCE recommends classifying the application as No Impact.

#### **RECOMMENDATION**

In accordance with Section 13-2-120, RESOURCE recommends issuance of a Watershed District permit with the following conditions:

1. The permit approves the proposed activity described in the application as a 5 unit natural gas compressor station.
2. Application shall comply with all provisions of the Stormwater Management Plan, SPCC Plan, Reclamation Plan, Emergency Response Plan, and engineering standards prepared for the project.
3. The project shall be subject to annual inspections, or more frequently if needed, by the City and/or its consultants. Applicant shall be responsible for all costs associated with such inspections.

4. All fluids stored on site including, but not limited to, lube oil, coolant, and used oil must be kept in facilities with secondary containment.

#### **ANALYSIS**

The Valerus project involves construction of a 5 unit compressor station on Hunter Mesa approximately 3 miles southeast of the City's Colorado River intake structure. The proposed compressor station is located adjacent to an existing Encana well pad. The site is accessed from County Road 333 (Hunter Mesa Road). The proposed facility is located within an existing gas well field developed by Encana, Antero, and Bill Barret Corporation. Approximately 1.5 acres will be disturbed for construction of the compressor station. Charlie Stevens and Michael Erion conducted a site investigation on May 13, 2010 with Antero representatives related to the gas pipeline serving the facility.

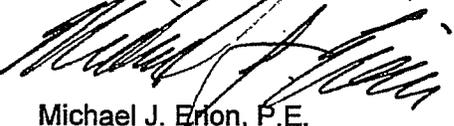
A drainage plan and Stormwater Management Plan have been developed for the facility. The submittal also includes an SPCC Plan, Emergency Response Plan, and Reclamation Plan.

The proposed compressor station does not have a clear and foreseeable risk of significant injury to the City's water facilities and potable supply provided that the Applicant implements and follows the drainage plan, Stormwater Management Plan, SPCC Plan, Emergency Response Plan, and Reclamation Plan.

Please call if you have any questions or need additional information.

Sincerely,

**RESOURCE ENGINEERING, INC.**



Michael J. Erion, P.E.  
Water Resources Engineer

MJE/mmm  
341-10.29