

VISITOR IMPROVEMENTS FUND ADVISORY BOARD MEETING

Wednesday, January 12, 2011
REGULAR MEETING
Noon * City Hall Conference Room

The regular meeting of the Board was called to order at 12:01 p.m. by acting Vice Chair Michael Langhorne.

PRESENT ON ROLL CALL: Board Members Gil Frontella, Michael Langhorne, Ryan Mackley, Trent Pierson, John Savage, and Jim Voorheis.

Mr. Voorheis made a motion to excuse Mr. Becker from today's meeting; seconded by Mr. Frontella. The motion passed unanimously.

OTHERS PRESENT: Kristy Christensen, Deputy City Clerk; Dick Deussen, Engineer; Helen Rogers, DDA Project Manager.

ITEMS ON THE AGENDA

APPROVAL OF DECEMBER 8, 2011 MEETING MINUTES

Mr. Voorheis made a motion to approve the minutes as amended; seconded by Mr. Frontella. The motion passed unanimously.

Mr. Savage abstained from voting.

REVIEW APPLICANTS FOR VACANT BOARD POSITION

A vacant seat was created by Helen Rogers' resignation from the Board on November 1st, 2011. Ryan Mackley who was already an alternate member on the Board was recommended by the Board to Council to be appointed as a regular member. The Council appointed Ryan Mackley as a regular member. Helen Rogers was serving as the Vice Chair position on the Board, so the Board needs to nominate a member to serve as Vice Chair.

Mr. Frontella made a motion to nominate Mr. Langhorne as Vice Chair; seconded by Mr. Voorheis. The motion passed unanimously.

The vacant Board position was advertised in the Citizen Telegram on December 30, 2010 and January 6, 2011 and in the Post Independent on January 10, 2011. Will Cross submitted a letter of intent for the vacant Board position.

Mr. Savage made a motion to recommend to the City Council the appointment of Will Cross to the vacant Board position of alternate member; seconded by Mr. Pierson. The motion passed unanimously.

REVIEW 2011 PROJECTS

The Board reviewed the 2010 Project list. The Board discussed each item on the project list to determine the priorities for 2011. Some of the 2010 items were completed and removed from the list while other items made a shift in priority. The 2011 budget was considered as each item was discussed. John Savage will update the Project List and present the updated list at the next meeting.

BOAT RAMP/CDOT IGA

Helen Rogers presented to the board a CDOT Lease Agreement for Vacant Land, an estimate from Environmental Solutions for wetland delineation & necessary preliminary assessment, and an estimate for a cultural resources archaeologist survey from Metcalf Archaeological Consultants, Inc. The Board determined that the environmental studies, cultural resource surveys, wetland determination, and a number of other items must be completed before acquiring a lease from CDOT. Dick Deussen offered to create a checklist of items that needed to be completed for the relocation of the boat ramp along with a timeline for these items. Dick Deussen will bring the checklist to the next meeting.

REVIEW VIF LOGO PROPOSAL

Helen Rogers presented three options for the new VIF logo design.

Mr. Voorheis made a motion to use the bottom left logo design as the VIF logo; seconded by Mr. Mackley. After a voice vote the motion carried.

OTHER DISCUSSION ITEMS

Mr. Frontella suggested that someone from the Board attend the City Council meetings when VIF has an appropriation of funds on the consent agenda. He would like someone available to answer any question from the Council.

The meeting adjourned at 1:47 p.m.

Kristy Christensen
Deputy City Clerk

Michael Langhorne
Vice Chair

