



Keith Lambert, Mayor
Jay Miller, Mayor Pro Tem
Alan Lambert, Councilor
Jonathan Rice, Councilor
Jennifer Sanborn, Councilor
Jeanette Thompson, Councilor
Randy Winkler, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

Cablecast Live on
Comcast Channel 10

The City of Rifle will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 665-6405 for assistance.

**REGULAR MEETING
August 3, 2011**

**WORKSHOP 6:00 P.M.
CONFERENCE ROOM**

- 6:00 P.M. Discuss United States Rural Development Agency Fund for the Water Treatment Plant
- 6:30 P.M. Garfield Clean Energy structure, services & funding (Alice Laird)

**REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS**

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

- 7:00 p.m. 1. Regular Meeting Call to Order and Roll Call
- 7:03 p.m. 2. Consent Agenda – consider approving the following items:
- A. Minutes from the July 20, 2011 Regular Meeting
 - B. Adopt 2012 Budget Calendar - Resolution No. 10, Series of 2011
 - C. Set public hearing for liquor license transfer application from Suleiman Abuhalmeh d/b/a Cheermeister to Cheermeister (corporation)
 - D. Approve Rifle Community Foundation expenditure
 - E. June Sales Tax Report
 - F. June Financial Statements
 - G. Accounts Payable
 - H. Award contract to purchase police car

20 minute presentation on the Energy Process Audit at the Wastewater Treatment Plant

- 7:28 p.m. 3. Citizen Comments and Live Call-In
(For issues NOT on the Agenda. Please limit comments to 3 minutes.)
- 7:31 p.m. 4. Action, if any, on Workshop Items (Mayor Lambert)
- 7:35 p.m. 5. Public Hearing – Special Event Liquor Permit – Grand Valley Historical Society (Lisa Cain)
- 7:45 p.m. 6. Consider taking action on proposal by Hyland Enterprises, Inc. related to Agreement for Bulk Water Use (John Hier)
- 7:55 p.m. 7. Consider awarding Rifle Creek Plaza construction contract (Matt Sturgeon and Dick Deussen)
- 8:05 p.m. 8. Consider Text Amendment to Title 16 of the Rifle Municipal Code (Zoning and Subdivision) that would require Filling Station (aka Gas Station) sites being discontinued to remove all equipment related to its operation including, but not limited to, canopies, pumps, tanks, and signage - Ordinance No. 9, Series of 2011 – Second Reading (Matt Sturgeon)
- 8:15 p.m. 9. Consider Text Amendment to Title 16 of the Rifle Municipal Code (Zoning and Subdivision) that would amend landscape requirements for Light Industrial properties on Airport Road - Ordinance No. 10, Series of 2011 – Second Reading (Matt Sturgeon)
- 8:25 p.m. 10. Consider appointing staff member as Alternate Representative to Senior Advisory Board (Lisa Cain)
- 8:35 p.m. 11. Administrative Reports
 - A. City Manager Report
 - B. Other Reports
- 8:45 p.m. 12. Comments from Mayor and Council

**WORKSHOP 8:) 5 P.M.
CONFERENCE ROOM**

- 8:55 P.M. Visitor Improvements Fund Advisory Board membership (John Hier)
- 9:30 P.M. Orientation on revised City website (Lisa Cain, Kristy Christensen)

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Meeting of Council: August 17, 2011 at 7:00 p.m.





Town of Parachute | City of Rifle | Town of Silt | Town of New Castle | City of Glenwood Springs | Town of Carbondale
Garfield County | Garfield County Public Library District | Roaring Fork Transportation Authority

To: Mayor Lambert and City of Rifle Council Members

From: Alice Laird and Tom Baker, Garfield Clean Energy/CLEER

Date: July 28, 2011

Re: Longer-term structure for Garfield Clean Energy: proposed IGA and funding

Purpose: The purpose of this memorandum is to explain the Garfield Clean Energy (GCE) proposal and strategy for longer-term governance structure and funding for 2012 and into the future. At your August 3 worksession we will be requesting your feedback on the attached Intergovernmental Agreement in preparation for its approval on a later council agenda, and consideration of including the proposed individual partner funding targets in your 2012 budget discussions.

Background and Discussion: Development of a longer-term structure and funding is one of the final deliverables included in the original Department of Local Affairs Garfield New Energy Communities grant awarded to Garfield County in 2009. Over the last six months this has been a major topic of discussion and work focus for Garfield Clean Energy Advisory Board. In addition, in early 2011 the Garfield County Commissioners requested the GCE Board develop a strategy for long-term structure and funding.

As you are aware, in 2008 nine government partners in Garfield County joined together with CLEER, a nonprofit organization, to apply for a Department of Local Affairs New Energy Communities Initiative grant. This grant opportunity allowed for multiple governments to join together to create a countywide program that has resulted in significant energy efficiency and clean energy advancements throughout the county, and measureable progress toward the adopted energy and economic development targets. A comprehensive list of results is attached to this memo. The City of Rifle's leadership and vision through elected officials and staff involvement has been an essential ingredient in this effort's success.

A robust longer term structure that continues this collaborative effort beyond the original DOLA grant is a means to reaching adopting economic and energy independence/energy security goals over the longer term.

Garfield County has served the important role of fiscal agent through the life of the original DOLA grant. The role of fiscal agent has also required much county staff time. The Commissioner's have stated that GCE must evolve to a more self-sustaining entity and allow the county to relieve their staff of the fiscal agent role. With this in mind, the Garfield Clean Energy Advisory Board has focused on structure and funding, and has approved a draft IGA and funding proposal that we are now circulating to GCE partners for their consideration.

Intergovernmental Agreement - During the GCE Board discussions regarding long-term structure it became apparent that the preferred approach was to create an autonomous entity that can accept grants and as a result function as fiscal agent. In review of the possible legal vehicles the Board concluded that the "Authority" model, as defined in State Statutes was preferred.

The attached IGA is modeled upon the Garfield County Communications Authority (GCCA); however, unlike the GCCA the Garfield Clean Energy IGA has no earmarked revenue. It is the GCE Board's intention to create a long-term IGA, but to consult with its Partners each year to fund its desired budget. Attached is the draft IGA that the GCE Board developed and recommends to the Partners. Jim Neu played a key role in turning the Board's draft IGA into a legal document.

GCE Work Scope, Budgeting and Funding for 2012 – In addition to developing the recommended IGA, the GCE Board discussed how the Partnership should proceed for 2012. The Board developed a basic work program, based in part on pre-existing grant commitments and program desires to further the GCE goals. In aggregate the draft 2012 Budget equals \$500,000 of which \$182,000 in revenue comes from the Better Buildings Grant and \$318,000 in revenue is derived from the Partnership. Once the GCE Board established a base budget, the board then developed an approach to equitably distribute those costs. After several months of discussion and analysis the GCE Board determined that for 2012 they needed a direct and clear way to explain their funding request.

The Board concluded that for 2012 they would utilize two variables to determine a recommendation for Partner cost share: (1) population and (2) energy use in government buildings and fleets. In further discussions it was suggested that for 2012 GCE emphasize population in an attempt to assist the smaller towns. While this approach reduces the funding share for the towns it increases the relative funding share from the County, which the GCE board thought may be an acceptable approach for 2012 due to the relatively healthy financial condition of the County. The GCE Board wishes to make clear that future cost sharing will likely change as financial conditions for the Partners change, especially for the County.

The following table summarizes the recommended cost share for each Partner.

GCE Recommended Cost Share by Partner

Partner	Funding
Garfield County	\$155,000
Silt	\$ 11,000
Rifle	\$ 38,000
Parachute	\$ 6,000
New Castle	\$ 15,000
Glenwood Springs	\$ 43,000
Carbondale	\$ 24,000
RFTA	\$ 20,000
Library District	\$ 5,000
Total	\$317,000

The cost share for Partners without a clearly defined population base (RFTA, Library District and in the future perhaps CMC) was developed by comparing utility energy use (electric and natural gas) and placing them in a cost area consistent with other partners.

Request: The GCE Board request is two-fold:

1. The GCE Board recommends adoption of the attached IGA; and
2. The GCE Board requests the Partners consider the above funding request for your 2012 budget.

Garfield Clean Energy results as of July 2011

Countywide collaborative partnership connecting all Garfield County towns, the County, RFTA, the library district, schools, businesses, households and nonprofit organizations:

Consortium website: www.Garfieldcleanenergy.org serves as central organizing website to provide extensive information on programs, projects, resources, contractors, rebates, and results.

Monthly GCE advisory board meetings provide opportunity for countywide collaboration on strengthening the regional economy through cutting energy waste, sharing best practices for cutting energy costs and tapping local sources; ongoing training and additional funding opportunities. With a total combined energy bill of over \$219 Million for energy use countywide, if all Garfield County energy users became just 10% more energy efficient, the savings would equal \$21 Million per year.

Programs to cut energy costs for local Governments:

- 67 government buildings are included on www.garfieldenergynavigator.org, a website for tracking energy use, guiding building improvements, and measuring progress on energy savings. Garfield Energy Navigator and energy tracking has been used to cut energy costs in government facilities. Combined energy costs for governments in the region is more than \$4 Million, so finding a way to cut energy costs can add up to a significant number.
- Active Energy Management program provides ongoing training and technical assistance for facility managers and buildings users to manage energy costs.
- ENERGY STAR ratings developed for key public buildings throughout the county to measure current energy performance and establish baseline for improvements.
- Through jointly-selected energy services company, partners have an inventory of energy saving opportunities and costs for improvements for 46 facilities. Several governments have implemented performance contract approach to improve building performance and cut energy costs.

ENERGY STAR schools

- 20 schools in Roaring Fork School District and Garfield RE-2 School district are signed up for comprehensive data-driven energy conservation program underway, engaging facilities managers and building users in actively saving energy, verifiable through meter and utility data.
- To date more than \$150,000 has been cut from RFSD utility expenses; \$60,000 verifiable savings for Garfield RE-2.
- Energy education component has grown from one energy enrichment class in one school to a curriculum for energy clubs in 7 Garfield schools. Energy clubs help drive savings and increase energy literacy.
- A Garfield school was accepted as one of 14 buildings in a national EPA building competition to see which building can cut the most energy waste. Another Garfield school is competing in next round of building energy competition.
- ENERGY STAR school program has leveraged more than \$100,000 in in-kind contributions and additional funding.

Energy efficiency guidelines and technical assistance

- Design-phase consultation on energy efficiency provided to Library District and Garfield County for new buildings in Rifle. Green guidelines developed for new public buildings.
- Helped Carbondale and New Castle pass International Energy Conservation Code (IECC) 2009; helping Rifle also work toward this goal; work on commercial green building code in Carbondale.

Rifle LED streetlights

- Demonstration purchase and installation of LED fixtures for 23 street lights in downtown Rifle. New lights result in 64% reduction in electrical use, 55% reduction in operating costs. Project has spurred down town association to use LED holiday lights.

Renewable Energy

Partner installations / Garfield 1 Megawatt campaign:

Total of 16 installations resulted in projects in every Garfield community. Additional funds developed: \$35,000 in grants (Carbondale Senior Housing) plus an estimated \$1,023,028 in REC and rebate payments from Xcel Energy.

- Town of Parachute: Installations of 10 kilowatts each at the Town Hall and the water treatment plant. Unique installation of three solar flowers, 3.6 kW total, at the Parachute I-70 Rest Area.
- Garfield County: Installation of about 102 kW solar electric system on the riding arena at the fairgrounds in Rifle, using a power purchase agreement.
- City of Rifle: Installations of 10 kilowatts each at the new police department and courts building, 201 E. 18th, the parks maintenance facility at Deerfield Park, and the city operations and maintenance facility, 1221 E. Centennial Parkway.
- Town of Silt: Installations of 10 kilowatts each at Town Hall, senior housing and the wastewater treatment plant.
- Town of New Castle: Installation of two arrays totaling 70 kW on two buildings at the new Public Works Facility, 801 W. Main St. Project financed through a power purchase agreement, DOLA grant allocation used to pre-purchase electricity under the PPA.
- City of Glenwood Springs: Installation of a 20.52 kWh solar electric system on the Community Center, 100 Wulfsohn Drive.
- Town of Carbondale:
Project 1: installation of 29.5 kW of solar electric and 7 panels of solar hot water at Carbondale Senior Housing, 1250 Hendrick Dr. Partnered with CORE grant (\$25,000) and wrote an Aspen Skiing Co. Environment Foundation (\$10,000). Grand opening held July 9.
Project 2: installation of 1.5 kW bi-facial solar electric entry canopy at Third Street Center.
- Garfield Public Library District:
Project 1: installation of 53 kW solar electric array on the new Rifle Branch Library. Project 2: installation of 10 kW at the remodeled Parachute Branch Library.

Glenwood Springs solar rebates: Through rebates brought to the region by CLEER, 21 new solar installations in Glenwood Springs in 2009 and 2010.

Solar in the Schools scholarships: Provided 2 scholarships to Garfield County teachers for SEI's "Renewable Energy for Educators" classes; developed an energy curriculum to use in support of school programs (see ENERGY STAR schools info above.)

Garfield County Solar Home Tour: Co-sponsored 2009, 2010 tour.

Commercial energy saving services

Garfield Clean Energy Challenge program developed and launched, providing one-stop approach to energy coaching services, rebates, and guidance for saving energy. To date, 40 businesses are signed up and participating. Program works in partnership with local contractors and utilities, and uses DOE block grant funding and SEP funding to increase participation. Publicized through all chambers and downtown organizations. Ongoing network developed for businesses to share energy saving successes and learn more about energy management.

Participants in the City of Rifle enrolled in Garfield Clean Energy Challenge:

- Sally Brands Building
- New Ute Theater
- East 3rd St. Professional Bldg
- Alpine Bank Downtown Rifle
- Advanced Auto & Truck Repair
- KFC Rifle
- Midland, LLC
- Rifle Mercantile, LLC
- Alpine Bank Central Operations
- Rifle 7th Day Adventist Church
- Rifle Napa Auto Parts
- Kum n Go
- Rifle Housing Authority

Through additional grant written by CLEER staff, secured 2 years worth of funding to run the one-stop audit, retrofit, financing program along with access to financing support for commercial and residential energy users.

Through another grant written by CLEER staff, secured additional funding to focus on small businesses and to strengthen local utility outreach and participation in program. This grant is in collaboration with partners in Eagle and Pitkin Counties as part of a region-wide effort to create similar programs.

Energy management workshop for commercial users: Workshops held every quarter for energy managers, usual attendance is 20 – 60 people.

Glenwood solar rebates: Rebate funding brought to the region by CLEER resulted in 7 commercial PV installations, resulting in 45 kW on commercial structures.

Glenwood Springs demonstration audit, energy improvements program: All cases studies are being updated and finished now that we have a full year of utility bills from completion of projects. Two original demonstration businesses have signed up for the Challenge for Business to carry out more energy efficiency upgrades identified in their audits.

Residential energy services

Clean Energy Challenge for Homes

1030 households are signed up to participate in newly energy saving program for homes. 69 households have completed audits in 2011 and 46 of them have completed retrofit work. The average estimated savings is \$300 per household.

Complete retrofit of Sunnyside Senior Housing

CLEER mobilized \$75,000 and managed complete retrofit of senior housing project in Glenwood Springs, resulted in reduced utility costs and increased comfort for residents.

Audits of senior affordable housing facilities countywide

- Initial audits of all senior affordable housing facilities completed countywide to create inventory of overall energy saving opportunities. Sunnyside improvements complete, would like to provide similar upgrades to the other senior housing projects on the list.

ENERGY STAR New Homes: A GEO program aimed at the building industry, home buyers and real estate professionals.

- Free Builder Training Series with five sessions held in Rifle with Habitat for Humanity on energy efficient construction materials and techniques.
- Selling ENERGY STAR New Homes. Training session for real estate professionals, builders and auditors held Dec. 11 in Glenwood Springs with guest speaker Todd Gamboa.

Home energy efficiency campaign

- Hosted community outreach booths at events in Carbondale, Glenwood Springs, New Castle, Silt, Rifle and Parachute. Ongoing appearances at multiple educational events and panels.

Lighting campaign

- Distributed 10,000 bulbs to date at community events in Parachute, Glenwood Springs and Carbondale, and at town halls throughout county.
- Senior bulb outreach under way with direct installations at senior housing and for homebound seniors using long-term care providers; 300 additional bulbs from Xcel.

Insulate Colorado: A GEO program offering rebates for home insulation and air sealing.

- Promoted Insulate Colorado rebates offered by Xcel Energy and SourceGas through press releases, GarfieldCleanEnergy.org website, booth at community events.
- Put on 100% Rebate contest for 12 winners (two per zip code) for a home energy audit and insulation upgrades; projects complete.
- Offering rebate plus \$150 kicker to propane and all-electric homes, promoted using e-mail and direct mail to contest entrants and homeowners in areas known to be off the natural gas grid. Program paid out 8 rebates.
- Total rebates of \$14,000 prompted \$24,000 in total spending on insulation projects.

Glenwood solar rebates: A GEO program for residential PV installations in areas without existing utility incentives.

- 2009: Highly competitive program funded rebates for 5 residential and 3 commercial installations for Glenwood Electric customers. Total 32 kW installed capacity more than doubled Glenwood Electric's solar portfolio. \$90,000 in rebates stimulated another \$132,000 in private sector investment in renewable. 50% rebate match provided by GEO through a grant CLEER wrote separately from the G-NECI grant.

- 2010: With assistance from CLEER, Glenwood Springs entered into a partnership agreement with GEO to offer double rebates for 11 residential and 3 commercial installations. To date, 10 residential and 4 commercial rebates have been reserved by Glenwood Electric customers.

Glenwood Springs appliance rebates: With assistance from CLEER, the City of Glenwood Springs is offering a \$37,500 appliance rebate program in fall 2010 for city electric department customers to purchase ENERGY STAR dishwashers, clotheswashers and refrigerators.

Glenwood Springs insulation and energy monitors rebates: With assistance from CLEER and GEO, rebates offered to city electric department customers for the purchase of home energy monitors, and rebates offered to owners of all-electric homes for insulation and air sealing, all in fall 2010

Energy Efficient Transportation and Community Design

- CNG Western Slope Collaborative started to advance CNG infrastructure. 19 partners actively involved.
- Guides developed for fleet efficiency programs, posted on website; technical assistance being provided for local governments to save money and fuel through fleet efficiency programs.
- Vehicle Fleets and the Clean Energy Economy workshop held in February 2010, drew 75 fleet managers, gas and auto industry reps to hear speakers and test-drive fuel-efficient vehicles. Highlight of the workshop were presentations on compressed natural gas vehicles and fueling. This resulted in commitments by several local governments to make CNG conversions to support a CNG fueling station to be built in Rifle.
- Facilitated meetings resulting in a successful grant to GEO for CNG fueling stations.
- Provided sample resolutions for efficient fleet policies, working with local governments to adopt the policy and implement practices.
- Demonstration electric vehicles purchased by City of Rifle.
- Clean, Green, Healthy Transportation Challenge held in April 2010 and 2011 involved 17 schools, 204 classrooms and more than 6,000 students from Parachute to Carbondale, competing for classroom prizes within each school and a \$2,000 grand prize.
- First ever Bike to Work events held in New Castle and Rifle in June 2009
- “Growing Cooler” workshop held in June 2009 drew 110 people to hear keynote speaker Reid Ewing and others explain the links between community design, driving and fuel consumption. Workshop was a collaboration with community partner Sonoran Institute. Sonoran Institute, a G-NECI community partner, is conducting ongoing code review for Garfield County communities.
- Ongoing work with RFTA to support transit-supportive development and community design.

**INTERGOVERNMENTAL AGREEMENT
ESTABLISHING AN AUTHORITY CALLED
“GARFIELD CLEAN ENERGY COLLABORATIVE”**

THE PARTIES to this Intergovernmental Agreement are: the BOARD OF COUNTY COMMISSIONERS OF GARFIELD COUNTY; the TOWN OF PARACHUTE, COLORADO; the CITY OF RIFLE, COLORADO; the TOWN OF SILT, COLORADO; the TOWN OF NEW CASTLE, COLORADO; the CITY OF GLENWOOD SPRINGS, COLORADO; the TOWN OF CARBONDALE, COLORADO; the GARFIELD COUNTY PUBLIC LIBRARY DISTRICT; and the ROARING FORK TRANSPORTATION AUTHORITY.

WHEREAS, pursuant to the provisions of Section 29-1-203, CRS, as amended, the parties have the power and authority to enter into this Agreement for the purposes of collaborating to create a more energy independent, energy secure, thriving and stable economy; and

WHEREAS, the issues surrounding energy and the economy are complex and challenging, and the Garfield Clean Energy Collaborative will collaborate with private sector businesses, residents, educational institutions, the energy industry, nonprofit organizations, and state and federal agencies to achieve the most positive economic and energy results possible for Garfield County residents; and

WHEREAS, with proven technology and energy management measures, we can significantly increase our overall energy efficiency, achieving the same level of comfort and service with lower energy consumption and greater use of clean energy sources; and

WHEREAS, clean energy, energy efficiency, energy management, renewable energy investments, and reduced dependence on petroleum result in numerous positive results including economic benefits, job creation, cost savings, energy independence, energy security, and reduced emissions; and

WHEREAS, working together countywide, the parties can join together to significantly cut energy costs and energy waste and increase energy productivity, making more funds available for other purposes, creating a stronger and more resilient economy, and provide all entities a template for tackling difficult public policy issues of any type; and

WHEREAS, Garfield Clean Energy Collaborative has adopted a countywide goal to increase energy efficiency as measured by reducing energy consumption by 20% by 2020 and reducing petroleum consumption by 25% by 2020, over a 2009 baseline, and obtain 30% of our electricity from renewable sources by 2020 as a means to a stronger, more resilient and more energy-secure economy; and

WHEREAS, working together, the parties can reach and exceed these goals and tap the economic benefits for households, businesses and units of government, by striving to make Garfield County a model of energy efficiency, energy security, and energy independence; and

WHEREAS, this Agreement allows for the parties to cooperate and work together and benefit from economies of scale that would not be possible if the parties worked separately, and thereby maximize results and create a stronger economy.

NOW, THEREFORE, in consideration of the commitments set forth herein, the Parties agree to the following:

- 1) **Establishment and Purpose of Garfield Clean Energy Collaborative:** As permitted by Section 29-1-203, C.R.S., as amended, the parties hereby establish a separate legal governmental entity to be known as "Garfield Clean Energy Collaborative" (hereinafter referred to as the "Authority" and may be known or referred to as "Garfield Clean Energy" or "GCE") responsible for and as a collaborative effort to build a clean energy economy, to increase energy security through widespread development of energy efficiency, renewable energy and the effective use of existing energy resources in Garfield County and its municipalities. The Authority shall provide education, technical assistance, program development, program administration and program delivery, marketing and financing, and any other actions to make clean energy accessible and affordable for households, businesses, schools and government and community institutions throughout Garfield County. All parties to this Agreement acknowledge that the Authority is a separate legal governmental entity, but governed by its members according to the terms herein, which entity can enter into independent contracts, sue and be sued, and bears its own liability. The Authority shall file all documents with the Colorado Department of Local Affairs as required by law to be recognized as an independent local governmental entity.
- 2) **Effects:** This Agreement shall take effect and the Authority shall be formed upon the execution of this Agreement by those signing parties.
- 3) **Additional Members:** Additional members may be added to the Authority, if an entity is qualified to enter into an Intergovernmental Agreement pursuant to the provisions of Section 29-1-201, et. seq. CRS, and such entity's application for membership is accepted by a majority of the Authority members. Additional parties shall be considered joined and part of the Authority upon the date of their execution of this Agreement. If an entity does not meet the qualifications of 29-1-201, et. seq. CRS, and wishes to participate with the Authority, the entity may participate as an Affiliate Member upon approval by a majority of the Authority members. Affiliate Members shall have no voting privileges and the Authority shall set forth any other rights and the obligations of Affiliate Members in its Bylaws prior to the acceptance of any Affiliate Member.

- 4) **Duties and Powers of the Authority:** The authority of any party shall not be imputed to any other party or the Authority, and no debt, liability or obligation of the Authority shall be imputed to any party. In order to achieve its purpose, the Authority is hereby authorized, in its own name, to perform all acts necessary for the exercise of its powers including, but not limited to, the following:
- a) To make and enter into contracts, including agreements to receive and provide services necessary for the operation of the Authority, including administrative and financial services necessary for the operation of the Authority, including auditing, financial and payroll services, legal services, and other incidental services normally associated with the operation of a governmental entity.
 - b) To employ contractors and employees necessary to carry out the purposes of this Agreement.
 - c) To acquire, construct, maintain, manage, lease, hold or dispose of any real property necessary for the purposes of this Agreement or the Authority.
 - d) To incur debts, liabilities and obligations necessary for the operation of the Authority, to sue and be sued in its own name.
 - e) To fix, maintain, and revise fees, rates and charges for functions or services, as well as fees for special services not contemplated in the annual program of the Authority.
 - f) To adopt rules and regulations regarding the exercise of the Authority's powers and furthering its purpose.
 - g) To apply for and accept grants and contributions.
 - h) To adopt annual budgets for operations, administration and programs.
 - i) To authorize expenditures pursuant to the approved budget and appropriations.
- 5) **Board of Directors:** The governing body of the Authority shall be known as the Board of Directors, in which all legislative power of the Authority shall be vested. The Board of Directors shall be comprised of one member representing each of the parties of this Agreement, which shall be appointed by their respective elected bodies. The election and qualification of each Director shall be within the discretion of each member. Directors shall serve without compensation from the Authority. The Authority shall act through the Board of Directors, although the Board may vote to delegate specific authority to officers or employees of the Authority or to any executive committee or any special committees the Board may constitute.
- 6) **Actions, Powers and Duties of the Board of Directors:**
- a) The Board of Directors shall have general supervision over all financial, budgetary and administrative affairs of the Authority.
 - b) The Board of Directors shall adopt By-laws within sixty days of the first meeting of the Board of Directors, which shall govern the conduct of the Board of Directors, its meetings, and communications and interaction amount the members of the Authority. Where such By-laws are incomplete, Robert's Rules of Order shall be used for the conduct of meetings.
 - c) The Board of Directors shall meet at least quarterly, or as otherwise determined by a majority vote of the Directors.

- d) A quorum of Board of Directors may act with the approval of a majority of Board members present at the meeting. A quorum of the Board shall consist of a majority of the parties' representatives.
 - e) The officers of the Authority shall consist of the Chair, Vice Chair, Treasurer and Secretary. The Chair will be responsible for conducting meetings. The Vice Chair shall be responsible for conducting meetings when the Chair is unable to perform the duties. The Treasurer shall be responsible for reviewing the Authority's financial records. The Secretary shall be responsible for verifying all minutes of the meeting of the Board of Directors, and shall attest all documents executed by the Chair on behalf of the Authority. The officers of the Authority shall be selected annually at the first meeting of the Board of Directors and shall be determined by a majority vote of the membership of the Authority.
 - f) The Board of Directors shall be subject to the provisions of the Colorado Open Meetings Law and Colorado Open Records Act. All meeting minutes and notices shall be maintained as required pursuant to those provisions.
 - g) Terms of all members of the Board of Directors will be governed through the By-laws and some the terms shall be staggered assist with Board continuity.
- 7) **Budget:** The Board of Directors shall, in consultation with its members, propose an annual budget of the Authority in advance of each member's budget cycle to allow each member to include its financial contribution to the Authority in its respective budget. That budget shall set forth anticipated expenses, financing sources and service levels necessary to carry out the purpose of this Agreement, including all administrative, operational, and program costs and fund reserves for the upcoming fiscal year. The Board of Directors shall anticipate each party's contribution, as well as other contributions and grants. Said budget shall take effect the following fiscal year, beginning on January 1st.
- 8) **Financial Services:** The Authority shall maintain its own bank accounts and funds separate from those of its members. All monies and investments shall be kept in accordance with applicable law.
- 9) **Personnel:** The Authority is authorized to employ necessary staff and personnel to perform its purpose. Additionally, the Authority is authorized to engage independent contractors to perform delegated duties and functions.
- 10) **Audits and Record Keeping:** The Authority shall cause an annual independent audit of its books and a summary copy of said audit shall be provided to all parties to this Agreement. The Authority shall report all proposed amendments of this Agreement or any By-laws promulgated pursuant to this Agreement, any meeting changes, changes in budget, and any information important to the operation of this Agreement to each member promptly. All documents required to be made available under any local, state, or federal law or regulation shall be maintained by the Authority. The parties of this Agreement shall have access at all reasonable times to the records of the Authority.

- 11) **Legal Services:** The Authority may contract for legal services.
- 12) **Insurance:** The Authority shall be responsible for any insurance necessary for its operation.
- 13) **Withdrawal, Termination and Dissolution:** Parties may withdraw from this Agreement and membership of the Authority with three (3) months written notice to the Authority. The withdrawal of any member from this Agreement shall in no way affect the rights and obligations of the remaining members, except as agreed upon between the remaining members. Members withdrawing from this Agreement are not entitled to the return of any funds already contributed to the Authority unless agreed to by the Authority. Termination of a party may occur with 2/3rd vote of the full membership of the Authority. The Authority may be dissolved by a unanimous vote of the membership. Upon termination, all assets and any uncommitted funds in the budget shall be distributed to the members still active at the time of termination in proportion to each member's financial participation during that fiscal year.
- 14) **Indemnification:** To the extent permitted by law, each party to this Agreement shall hold harmless, indemnify and defend the other party, including the other parties' employees, officers, agents, and assigns, from any claim, lawsuit, or award of damages, to the extent such claim, lawsuit or award of damages arises from the action or inaction of that parties' own officers, employees and agents. Nothing herein shall be interpreted as a waiver of governmental immunity, to which the other parties would otherwise be entitled under Section 24-6-101, *et seq.*, C.R.S., as amended.
- 15) **Payments Subject to Annual Appropriations:** Any payment obligation required under this Agreement shall be subject to annual appropriations by the paying party in its sole discretion.
- 16) **Severability:** Should any part, term, or provision of this Agreement by any agency or court of competent jurisdiction declared to be illegal or in conflict with any law whatsoever, or otherwise rendered unenforceable or ineffectual, the remaining portions of this Agreement shall nonetheless remain in effect and the members each agree that they would have entered into each provision of this Agreement separately even if none of the other provisions had been included.
- 17) **Amendment:** This Agreement may be amended by the two-thirds majority vote of the entire membership of the Authority.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed effective the day and year first set forth above.

ATTEST: **BOARD OF COUNTY COMMISSIONERS
OF GARFIELD COUNTY, COLORADO**

Clerk to the Board

By: _____
John Martin, Chairman

ATTEST: **GARFIELD COUNTY PUBLIC LIBRARY
DISTRICT**

Secretary

By: _____
President

ATTEST: **TOWN OF PARACHUTE, COLORADO**

Town Clerk

By: _____
Judy Beasley, Mayor

ATTEST: **CITY OF RIFLE, COLORADO**

City Clerk

By: _____
Keith Lambert, Mayor

ATTEST: **TOWN OF SILT, COLORADO**

Town Clerk

By: _____
Dave Moore, Mayor

ATTEST:

TOWN OF NEW CASTLE, COLORADO

Town Clerk

By: _____
Frank Breslin, Mayor

ATTEST:

**CITY OF THE GLENWOOD SPRINGS,
COLORADO**

Town Clerk

By: _____
Matthew Steckler, Mayor

ATTEST:

TOWN OF CARBONDALE, COLORADO

Town Clerk

By: _____
Stacey Patch Bernot, Mayor

ATTEST:

**ROARING FORK TRANSPORTATION
AUTHORITY**

By: _____
Board Chair

GCE Recommended Cost Share by Partner

Partner	Funding
Garfield County	\$155,000
Silt	\$ 11,000
Rifle	\$ 38,000
Parachute	\$ 6,000
New Castle	\$ 15,000
Glenwood Springs	\$ 43,000
Carbondale	\$ 24,000
RFTA	\$ 20,000
Library District	\$ 5,000
Total	\$317,000

The cost share for Partners without a clearly defined population base (RFTA, Library District and in the future perhaps CMC) was developed by comparing utility energy use (electric and natural gas) and placing them in a cost area consistent with other partners.

Request: The GCE Board request is two-fold:

1. The GCE Board recommends adoption of the attached IGA; and
2. The GCE Board requests the Partners consider the above funding request for your 2012 budget.

RIFLE CITY COUNCIL MEETING

Wednesday, July 20, 2011

REGULAR MEETING

7:00 p.m. * Council Chambers

The regular meeting of the Rifle City Council was called to order at 7:10 p.m. by Mayor Keith Lambert.

PRESENT ON ROLL CALL: Councilors Jay Miller, Jonathan Rice, Jeanette Thompson, Randy Winkler, and Mayor Keith Lambert.

Councilor Thompson moved to excuse Councilors Alan Lambert and Jen Sanborn from attending tonight's meeting; seconded by Councilor Miller.

Roll Call: Yes –Miller, Rice, Thompson, Winkler, K. Lambert

OTHERS PRESENT: John Hier, City Manager; Matt Sturgeon, Assistant City Manager / Director of Planning; Lisa Cain, City Clerk; Jim Neu, City Attorney; Michael Churchill, Channel 10 Assistant Manager; Dick Deussen, City Engineer; Daryl Meisner, Police Chief; and Jim Gerloff.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

- A. Minutes from the July 6, 2011 Regular Meeting
- B. Liquor License Renewal: Fiesta Guadalajara
- C. Set public hearing for Monique Krelovich d/b/a X Point liquor license application
- D. Award contract to purchase backhoe/dump body
- E. Visitor Improvements Fund Advisory Board Recommendation for Expenditure
- F. Accounts Payable

Councilor Miller moved to approve Consent Agenda Items A, B, C, D, E, and F; seconded by Councilor Rice.

Roll Call: Yes –Miller, Rice, Thompson, Winkler, K. Lambert

CITIZEN COMMENTS AND LIVE CALL-IN

There were no citizen comments or live call-ins.

PROCLAMATION - COLORADO MASONIC MONTH – AUGUST 2011

Mayor Lambert read aloud and presented to Jim Gerloff, Rifle Masonic Lodge Past Grand Master, a Proclamation that August 2011 would be “Colorado Masonic Month,” in celebration of the 150th anniversary of the construction of the Masonic Grand Lodge of A.F. & A.M. of Colorado. Mr. Gerloff invited the public to the Lodge’s ice cream social on August 2 at 6:30 p.m. to celebrate this anniversary.

Councilor Miller moved to approve the proclamation; seconded by Councilor Rice.

Roll Call: Yes –Miller, Rice, Thompson, Winkler, K. Lambert

PUBLIC HEARING – ORDINANCE NO. 9, SERIES OF 2011 (FIRST READING): REQUIRE FILLING STATION (A/K/A GAS STATION) SITES BEING DISCONTINUED TO REMOVE ALL EQUIPMENT RELATED TO ITS OPERATION INCLUDING, BUT NOT LIMITED TO, CANOPIES, PUMPS, TANKS, AND SIGNAGE

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO ADOPTING A NEW SECTION 16-3-105 OF THE RIFLE MUNICIPAL CODE REGARDING ABANDONED FILLING (GAS) STATIONS

Mayor Lambert opened the public hearing. Director of Planning Matt Sturgeon informed Council that the Planning and Zoning Commission recommended that Council approve proposed Ordinance No. 9, Series of 2011, which would amend Section 16 of the Rifle Municipal Code to require the removal of filling station (a/k/a gas station) infrastructure and certain building materials upon closure of a facility. The purpose of the amendment is to avoid abandoned gas stations within the City of Rifle.

Councilor Rice moved to approve Ordinance No. 9, Series of 2011, on first reading as amended and to order it to be published by title as required by Charter; seconded by Councilor Miller.

Roll Call: Yes –Miller, Rice, Thompson, Winkler, K. Lambert

PUBLIC HEARING - ORDINANCE NO. 10, SERIES OF 2011 (FIRST READING): AMEND LANDSCAPE REQUIREMENTS FOR LIGHT INDUSTRIAL PROPERTIES ON AIRPORT ROAD

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 16-13-100 OF THE RIFLE MUNICIPAL CODE REGARDING LANDSCAPING REGULATIONS FOR LIGHT INDUSTRIAL USES AND SECTION 16-13-170 AND APPENDIX C REGARDING ASPEN TREES

Mayor Lambert opened the public hearing. Mr. Sturgeon explained that proposed Ordinance No. 10, Series of 2011, would increase the requirement for screening along Airport Road while decreasing landscaping requirements for properties that are adjacent to streets that do not receive through traffic (such as Buckhorn Drive and Blacktail Drive). In addition, for all land uses in Rifle, aspen trees would be permitted but would not count towards required tree numbers. The intent is to provide trees that at maturity create large, shaded canopies. The Planning and Zoning Commission recommended that Council approve this ordinance.

Councilor Miller moved to approve Ordinance No. 10, Series of 2011, on first reading as presented and to order it to be published by title as required by Charter; seconded by Councilor Rice.

Roll Call: Yes –Miller, Rice, Thompson, Winkler, K. Lambert

CONSIDER APPOINTING MEMBERS OF VISITOR IMPROVEMENTS FUND ADVISORY BOARD

City Manager John Hier reported that this item was not ready for Council consideration at this time.

Roll Call: Yes –Miller, Rice, Thompson, Winkler, K. Lambert

CONSIDER AWARDING CONTRACT FOR 2011 STREET IMPROVEMENTS

City Engineer Dick Deussen recommended that Council award a construction contract for the 2011 Street Improvements in the amount of \$484,105.55 to Frontier Paving Inc. Funds for this work are included in the 2011 Street Improvement Fund Budget. The work involves the reconstruction of 8th Street between Railroad and East Avenues allowing two way traffic and parallel parking on both sides of the street; 7th Street overlay between

Whiteriver and Birch Avenues; Aspen Avenue overlay between 5th and 7th Streets; and Whiteriver Avenue repair between 1st Street and the alley north of 1st Street. All street work includes reconstruction of curbs and gutters at various locations and new handicap ramps at all corners. Included in the work for 7th Street are drainage improvements between Aspen and Birch Avenue to avoid water damage to the street and concrete in the surrounding area.

Councilor Winkler moved to award a construction contract for the 2011 Street Improvements in an amount not to exceed \$484,105.55 to Frontier Paving Inc.; seconded by Councilor Thompson.

Roll Call: Yes –Miller, Rice, Thompson, Winkler, K. Lambert

ADMINISTRATIVE REPORTS

City Manager John Hier reported to Council on the following issues: preparation for mid-year financial review; Senior Center's recognition of public employees; Centennial Park flooding; Fourth of July celebration; Utility Director recruitment; startup of Cacaloco composting business; invitation to Council Candidates; utility issues; code enforcement; privatization of solid waste and recycling; Hyland Trucking; and natural gas conversion vehicles.

Mr. Sturgeon updated Council on Rifle Creek Plaza construction.

Police Chief Daryl Meisner reported to Council on the Police Department's community outreach programs and service calls.

COMMENTS FROM MAYOR AND COUNCIL

Councilor Winkler was pleased that the Cacaloco composting business had begun. He also thanked Mr. Gerloff for his contributions to the community.

Councilor Miller thanked Senior Center Director Marie George for the Senior Center's recognition of public employees on July 19 and for all that Ms. George does for Rifle seniors.

Councilor Rice enjoyed a recent school trip to New York City and Washington DC. He enjoyed even more returning to Rifle and appreciates the opportunity to serve in local government.

EXECUTIVE SESSION

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS UNDER CRS 24-6-402(2)(F) AND NOT INVOLVING: (1) ANY SPECIFIC EMPLOYEES WHO HAVE REQUESTED DISCUSSION OF THE MATTER IN OPEN SESSION; (2) ANY MEMBER OF THIS BODY OR ANY ELECTED OFFICIAL; (3) THE APPOINTMENT OF ANY PERSON TO FILL AN OFFICE OF THIS BODY OR OF AN ELECTED OFFICIAL; OR (4) PERSONNEL POLICIES THAT DO NOT REQUIRE THE DISCUSSION OF MATTERS PERSONAL TO PARTICULAR EMPLOYEES

Councilor Rice moved to adjourn to executive session to discuss personnel matters; seconded by Councilor Thompson (7:54 p.m.).

Roll Call: Yes –Miller, Rice, Thompson, Winkler, K. Lambert

Councilor Rice moved to adjourn from Executive Session; seconded by Councilor Thompson (8:15 p.m.).

Roll Call: Yes –Miller, Rice, Thompson, Winkler, K. Lambert

Meeting adjourned at 8:15 p.m.

Lisa H. Cain
City Clerk

Keith Lambert
Mayor



MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director *ck*
Date: July 28, 2011
Re: Resolution No. 10-2011

Attached is Resolution No. 10-2011 establishing the proposed 2012 Budget process timeline. The schedule is very similar to last year.

I respectfully request Council approve Resolution No. 10-2011 on August 3, 2011.

Thank-you



**CITY OF RIFLE, COLORADO
RESOLUTION NO. 10
SERIES OF 2011**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, ADOPTING THE CALENDAR FOR THE 2012 BUDGET.

WHEREAS, Article IX of the Charter of the City of Rifle requires the City Manager to submit an annual budget to the City Council by September 20th of each year in order to have adequate time to certify the property tax mill levy; and

WHEREAS, since the Charter was adopted on March 26, 1963, state statutes have changed the timing of the property assessed valuation and mill levy certification; and

WHEREAS, these changes have necessitated that the timing of the budget process be changed to be consistent with current statutes; and

WHEREAS, pursuant to Resolution No. 19, Series of 2003, the Rifle City Council adopted a schedule consistent with state law for the adoption of the following year's budget, and the City wishes to use this timeline for the 2012 Budget process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City incorporates the foregoing recitals as findings by the City Council.
2. The following schedule is adopted for the 2012 Budget:

Thursday, August 25, 2011:	Deadline for Assessor to submit new assessed valuation
Wednesday, October 5, 2011:	Deliver 2012 proposed Budget to Council
Thursday, October 6, 2011:	First Budget workshop
Tuesday, October 11, 2011:	Second Budget workshop
Wednesday, October 12, 2011:	Third Budget workshop
Tuesday, October 18, 2011:	Fourth Budget workshop
Tuesday, October 25, 2011:	Fifth Budget workshop
Wednesday, October 26, 2011:	Sixth Budget workshop
Tuesday, November 1, 2011:	Seventh Budget workshop
Wednesday, November 2, 2011:	Regular City Council meeting, first public hearing on Budget
Wednesday, November 16, 2011:	Regular City Council meeting, second public hearing on Budget
Wednesday, December 7, 2011:	Adopt 2012 Budget and Certify Mill Levies
Thursday, December 15, 2011:	Deadline for certification of mill levy to Garfield County

3. This Resolution shall be published in the Rifle Citizen Telegram and posted at City Hall.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 3rd day of August, 2011.

CITY OF RIFLE, COLORADO

By _____

Mayor

ATTEST:

City Clerk



To: Mayor and City Council; John Hier, City Manager
From: Lisa Cain, City Clerk
Date: Friday, July 29, 2011
Subject: Setting a Hearing to Review a Liquor License Transfer Application

Currently, the tavern liquor license at 401 Railroad Avenue is held by Suleiman Abuhalmeh d/b/a Cheermeister. I have received an application from Cheermeister, a corporation, to transfer the application from Mr. Abuhalmeh to itself. Mr. Abuhalmeh is the President of Cheermeister; Clinton Smith is the Vice-President. Attached are fingerprint search results on Mr. Smith.

The Rifle Municipal Code outlines the procedure for transfer applications:

Sec. 6-5-80. Change of ownership; hearing.

(a) All applicants for the issuance of a license by reason of transfer of ownership of the business, or of possession of the licensed premises, shall file with the City Clerk an application on forms provided by the State Licensing Authority and the Liquor Licensing Authority. The application form shall be accompanied by an application fee, and successful applicants shall be subject to license fees as set forth in Appendix A to this Code.

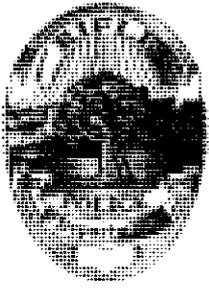
(b) The Chief of Police shall conduct an investigation of the character of the applicant, pursuant to the process set forth in Section 6-5-50(b)(2) above.

(c) If the City Clerk recommends approval of the change of ownership after the investigation, no hearing is necessary, and the change of ownership shall be scheduled for Liquor Licensing Authority consent within thirty (30) days.

(d) If the City Clerk does not recommend approval of the change of ownership after the investigation, the Liquor Licensing Authority shall schedule a public hearing and provide notice pursuant to Section 12-47-311, C.R.S. The Liquor Licensing Authority shall hold a public hearing in accordance with Section 6-5-100 below, and it shall consider only the character of the applicant. The applicant shall be required to submit information concerning good moral character, the applicant's ability to conduct the business according to law and the applicant's source of funding.

At this time, I do not recommend approval of the transfer application, based upon the fingerprint search results on Mr. Smith. I recommend that Council schedule a public hearing at the Council meeting to be held August 17, 2011, at which time the Council can consider the character of the applicant.

Please feel free to contact me at 665-6405 if you need additional information. Thank you.



RIFLE POLICE DEPARTMENT

201 East 18th Street • Rifle, CO 81650-3237

Memorandum

To: Lisa Cain, City Clerk
From: Valerie Shanahan, Office Manager
Date: 07-15-2011
Re: Clinton James Smith, Cheermeister Liquor License Transfer

FBI and Colorado Bureau of Investigation fingerprint search results have been received for Cheermeister liquor license transfer applicant, Clinton James Smith:

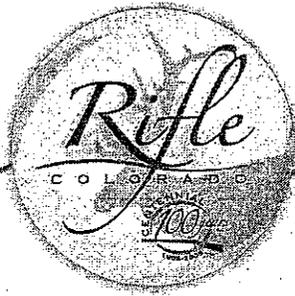
02/18/1990	Colorado State Patrol DUI
09/09/1998	Colorado State Patrol Warrant arrest, failure to appear
03/09/2011	Garfield County Sheriff's Department DUI

Additionally, Rifle Police Department records indicate the following activity regarding Mr. Smith:

12/30/2008	Rifle Police Department Disorderly Conduct summons issued, related to a bar fight
07/08/2011	Rifle Police Department DUI

/vms





MEMORANDUM
FINANCE DEPARTMENT

To: John Hier, City Manager
From: Charles Kelty, Finance Director *ck*
Date: July 28, 2011
Re: Expenditure Request

Rifle Community Foundation has submitted the attached letter requesting the disbursement of \$32,000 donation. These funds were approved in the 2011 General Fund Non-department budget.

I respectfully request City Council's approval to issue the above referenced check on the check run dated Thursday, August 4, 2011.

If you have any questions please call me at x449.

Thank You


CITY OF RIFLE

202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
WWW.RIFLECO.ORG
(970) 625-6240 • (970) 625-3210 FAX • NBLACK@RIFLECO.ORG



INTEROFFICE MEMORANDUM

FINANCE DEPARTMENT CITY OF RIFLE

To: Terri Davis, Accounts Payable
From: Charles Kelty, Finance Director *CK*
Date: July 28, 2011
Subject: Accounts Payable – Foundation

Please include in the next accounts payable check run on Thursday, 8/4/11, a check for \$32,000 payable to:

Rifle Community Foundation
P.O. Box 1234
Rifle, CO 81650

Please reference 2011 City Contribution.

Charge the following account 100.4800-400-878.

Do not mail the check until confirmation Council approved the disbursement of the funds at the Wednesday, August 3, 2011 Council meeting.

Thank you.



*Rifle Community Foundation
P. O. Box 1234
Rifle, Colorado 81650*

July 19, 2011
City of Rifle
Finance Department
202 Railroad Ave.
Rifle, CO 81650

Ladies and Gentlemen:

Thank you for your past and continued support of Rifle Community Foundation. Attached is financial information of the Rifle Community Foundation for the year ended December 31, 2010 and year-to-date information to July 19, 2011. In addition, we have attached schedules of grants given as a result of your support.

Please accept this letter as our request for \$32,000.00 funding for the 2011 calendar year as approved in the City of Rifle budget for 2011. Thank you, in advance for your consideration of this request. Please contact me directly if you have questions or need additional information.

Contact information:
Bruce Mills
1332 Firethorn Drive,
Rifle, CO 81650
Telephone/Facsimile (970) 625-3004
Cellular (970) 618-2419
Yours truly,

Bruce Mills
Bruce Mills
Treasurer

100-4800400-878



MEMORANDUM

To: John Hier, City Manager
 From: Charles Kelty, Finance Director
 Date: July 27, 2011
 Subject: June 2011 Sales, Lodging, and Use Tax Report

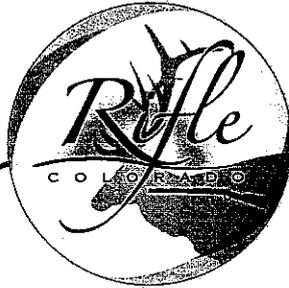
Total Sales, Lodging, and Use Tax revenues, for the six months ended June 30, 2011, is \$3,398,031, which is an increase of 4% from the previous year-to-date amount \$3,272,050.

Sales tax revenues, year-to-date, are \$3,139,936 which is a 4% increase from the previous year-to-date amount of \$3,024,584.

Lodging Taxes revenues, year-to-date, are \$55,269 which is a 5% decrease from the previous year-to-date figure \$57,912. Building and Motor Vehicle Use Tax revenues are \$202,826, which is a 7% increase from the previous year-to-date figure \$189,554.

**Sales Tax Report
 Prior Year Comparison
 For Sales in June**

Business Category	For Sales in June			Year-to-Date		
	2010	2011	% Change	2010	2011	% Change
Bars and Restaurants	\$ 55,368	\$ 54,890	-1%	\$ 297,914	\$ 299,201	0%
Car Parts and Sales	41,995	40,705	-3%	193,903	218,437	13%
Food	77,528	74,400	-4%	426,637	419,478	-2%
General Retail	212,735	234,737	10%	1,104,701	1,173,792	6%
Hardware	39,150	52,480	34%	143,050	182,119	27%
Liquor Stores	17,702	13,778	-22%	92,077	83,094	-10%
Motels	18,650	18,559	0%	82,178	78,643	-4%
Oil & Gas	212,383	63,573	-70%	375,728	349,640	-7%
Leasing/Misc	10,777	12,569	17%	51,183	53,409	4%
Utilities	39,526	46,448	18%	257,214	282,122	10%
Total	\$ 725,814	\$ 612,139	-16%	\$3,024,584	\$ 3,139,936	4%
Allocation to Funds:						
General Fund	\$397,621	\$335,347	-16%	\$1,656,953	\$1,720,147	4%
Street Improvement	103,688	87,448	-16%	432,083	448,562	4%
Rifle Information Center	17,129	14,446	-16%	71,380	74,102	4%
Parks & Recreation	207,375	174,897	-16%	864,167	897,125	4%
	\$725,814	\$612,139	-16%	\$3,024,584	\$3,139,936	4%



MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director *ck*
Date: July 28, 2011
Subject: June 2011 Financial Reports

Attached are the Financial Reports for the six months ending June 30, 2011. Below are a few comments:

Page 1 **General Fund Revenues** – Total revenues are \$3,648,724, which compared to the prior year's \$3,786,817 is \$138,093 and 4% lower. Sales Tax revenues were 4% higher than the prior year.

General Fund Expenditures – Total expenditures are \$3,467,737, which compared to the prior year's \$3,483,349 is \$15,612 and 0.4% lower.

Page 2 **Visitor Improvement Fund** – Total revenues are \$56,474, which compared to the prior year's \$59,329 is \$2,855 and 5% less. Total expenses are \$51,944, which compared to the prior's \$50,699 is \$1,245 and 2% higher.

Page 3 **Parks & Recreation Fund Revenues** – Total revenues are \$1,075,628, which compared to the prior year's \$1,053,222 is \$22,406 and 2% higher. Sales Tax revenues were 4% higher than the prior year.

Parks & Recreation Fund Expenditures – Expenditures are \$1,136,360, which compared to the prior year's \$2,173,516 is \$1,037,156 and 48% less.

Page 4 **Water Fund Revenues** – Overall, revenues are \$1,061,523, which compared to the prior year's \$1,220,071 is \$158,548 and 13% less. Operating revenues were 13% lower than the prior year. Water rights revenues were 3% higher than prior year. Capital revenues were 26% less than the prior year.

Water Fund Expenses – Overall, total expenses are \$1,426,427, which compared to the prior year of \$1,410,815 is \$15,612 and 1% higher. Operating and Maintenance expenses are .8% lower than last year. Water rights expenses are 29% lower than last year. Water System Improvements (Capital) expenses is 10% higher than last year.

Page 5 **Wastewater Fund Revenue** – Total revenues are \$1,123,747, which compared to the prior year's \$1,301,077 is \$177,330 and 14% less.



Wastewater Expenses – Total expenses were \$1,234,879, which compared to the prior year's \$1,194,490 is \$40,389 and 3% higher.

Page 6

Sanitation Fund Revenues – Total revenues are \$284,877, which compared to the prior year's \$287,478 is \$2,601 and 0.9% less.

Sanitation Fund Expenses – Total expenses are \$256,318, which compared to the prior year's \$229,858 is \$26,460 and 11% higher.

CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 6 MONTHS ENDING JUNE 30, 2011

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
GENERAL REVENUES	7,095,545.00	748,952.27	3,648,723.93	3,446,821.07	3,786,817.23
	<u>7,095,545.00</u>	<u>748,952.27</u>	<u>3,648,723.93</u>	<u>3,446,821.07</u>	<u>3,786,817.23</u>
<u>EXPENDITURES</u>					
MAYOR/COUNCIL	75,239.00	6,989.39	27,895.20	47,343.80	30,088.38
CITY CLERK	165,026.00	14,524.32	74,710.74	90,315.26	61,337.29
MUNICIPAL COURT	181,381.00	17,840.51	84,844.61	96,536.39	87,320.15
CITY MANAGER	169,532.00	15,456.16	83,182.83	86,349.17	98,522.57
GOVERNMENT AFFAIRS	155,967.00	13,934.39	70,956.15	85,010.85	66,667.98
FINANCE	375,048.00	45,345.00	205,145.46	169,902.54	229,870.96
ATTORNEY	270,500.00	22,753.87	124,353.75	146,146.25	120,201.63
PLANNING/ZONNING	432,865.00	43,795.10	201,161.79	231,703.21	217,034.70
CITY HALL	149,406.00	15,504.67	77,308.13	72,097.87	58,044.31
GROUNDS AND FACILITY MAINT.	37,565.00	5,419.69	27,766.98	9,798.02	26,089.58
COMMUNITY ACCESS TV	121,605.00	10,413.64	55,459.78	66,145.22	52,220.75
POLICE	2,322,945.00	217,962.54	1,101,287.65	1,221,657.35	1,006,154.56
JUSTICE CENTER BLDG. OPERATION	398,798.00	8,239.69	185,985.83	212,812.17	177,781.37
BUILDING INSPECTIONS	150,563.00	18,227.92	73,981.59	76,581.41	97,830.45
STREETS	913,299.00	69,429.34	443,047.90	470,251.10	391,724.93
CONSTRUCTION CREW - INHOUSE	180,938.00	18,437.43	88,096.26	92,841.74	84,129.52
PUBLIC WORKS	257,495.00	15,841.05	69,311.38	188,183.62	136,511.71
ANIMAL SHELTER	92,363.00	9,952.19	43,681.50	48,681.50	43,914.39
CEMETERY O & H	61,750.00	6,895.57	31,310.32	30,439.68	27,711.23
SENIOR CENTER	439,468.00	30,182.22	172,388.62	267,079.38	240,774.15
PARK MAINTENANCE	.00	18.02	18.02	(18.02)	.00
NON DEPARTMENTAL	523,288.00	13,511.85	225,842.29	297,445.71	224,795.55
HOUSING AUTHORITY	.00	.00	.00	.00	4,623.10
OPERATING TRANSFERS OUT	90,000.00	.00	.00	90,000.00	.00
	<u>7,565,041.00</u>	<u>620,674.56</u>	<u>3,467,736.78</u>	<u>4,097,304.22</u>	<u>3,483,349.26</u>
	<u>(469,496.00)</u>	<u>128,277.71</u>	<u>180,987.15</u>	<u>(650,483.15)</u>	<u>303,467.97</u>



CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 6 MONTHS ENDING JUNE 30, 2011

VISITOR IMPROVEMENT FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
VISITOR IMPROVEMENT	118,686.00	12,926.61	56,473.76	62,212.24	59,328.54
	118,686.00	12,926.61	56,473.76	62,212.24	59,328.54
<u>EXPENDITURES</u>					
VISITOR IMPROVEMENT	293,452.00	6,057.75	51,943.61	241,508.39	50,699.15
	293,452.00	6,057.75	51,943.61	241,508.39	50,699.15
	(174,766.00)	6,868.86	4,530.15	(179,296.15)	8,629.39

CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 6 MONTHS ENDING JUNE 30, 2011

PARKS & RECREATION

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
PARKS AND REC REVENUE	2,744,340.00	240,408.70	1,075,627.90	1,668,712.10	1,053,221.64
	2,744,340.00	240,408.70	1,075,627.90	1,668,712.10	1,053,221.64
<u>EXPENDITURES</u>					
RECREATION	549,128.00	69,027.13	299,017.62	250,110.38	241,472.63
POOL	206,464.00	54,520.90	97,658.52	108,805.48	79,658.20
RIFLE FITNESS CENTER	.00	12,371.93	17,595.89	(17,595.89)	.00
PARK MAINTENANCE	986,428.00	94,889.42	403,269.95	583,158.05	345,088.16
PARKS CAPITAL	530,327.00	12,791.92	225,729.79	304,597.21	1,433,067.34
NON-DEPARTMENTAL	83,474.00	4,355.19	59,629.33	23,844.67	40,771.02
OPERATING TRANSFER OUT	66,917.00	5,576.42	33,458.52	33,458.48	33,458.52
	2,422,738.00	253,532.91	1,136,359.62	1,286,378.38	2,173,515.87
	321,602.00	(13,124.21)	(60,731.72)	382,333.72	(1,120,294.23)

CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 6 MONTHS ENDING JUNE 30, 2011

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
WATER REVENUE	2,575,147.00	253,615.62	975,961.31	1,599,185.69	1,119,227.39
WATER RIGHTS REVENUE	40,389.00	3,826.08	38,291.21	2,097.79	37,257.61
CAPITAL REVENUE	782,569.00	2,990.17	47,270.53	735,298.47	63,585.51
	<u>3,398,105.00</u>	<u>260,431.87</u>	<u>1,061,523.05</u>	<u>2,336,581.95</u>	<u>1,220,070.51</u>
<u>EXPENDITURES</u>					
WATER O&H	2,904,062.00	153,288.20	844,532.82	2,059,529.18	851,334.92
WATER RIGHTS	136,750.00	4,077.27	59,757.16	78,992.84	84,179.35
WATER SYSTEM IMPROVEMENTS	2,299,985.00	199,914.91	522,136.60	1,777,848.40	475,301.09
	<u>5,342,797.00</u>	<u>357,280.38</u>	<u>1,426,426.58</u>	<u>3,916,370.42</u>	<u>1,410,815.36</u>
	<u>(1,944,692.00)</u>	<u>(96,848.51)</u>	<u>(364,903.53)</u>	<u>(1,579,788.47)</u>	<u>(190,744.85)</u>

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CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 6 MONTHS ENDING JUNE 30, 2011

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
WASTE WATER REVENUE	2,302,935.00	178,460.12	1,096,161.51	1,206,773.49	1,271,815.52
WASTE WATER REVENUE	44,324.00	1,685.61	27,585.44	16,738.56	29,261.25
	<u>2,347,259.00</u>	<u>180,145.73</u>	<u>1,123,746.95</u>	<u>1,223,512.05</u>	<u>1,301,076.77</u>
<u>EXPENDITURES</u>					
SEWER O&H	2,835,939.00	193,350.65	1,223,162.84	1,612,776.16	906,700.10
SEWER SYSTEM IMPROVEMENTS	339,584.00	.00	11,716.30	327,867.70	287,789.93
	<u>3,175,523.00</u>	<u>193,350.65</u>	<u>1,234,879.14</u>	<u>1,940,643.86</u>	<u>1,194,490.03</u>
	<u>(828,264.00)</u>	<u>(13,204.92)</u>	<u>(111,132.19)</u>	<u>(717,131.81)</u>	<u>106,586.74</u>

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CITY OF RIFLE
 FUND SUMMARY WITH COMPARISON TO PRIOR YEAR
 FOR THE 6 MONTHS ENDING JUNE 30, 2011

SANITATION FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	BUD REMAINING	PRIOR YTD ACT
<u>REVENUE</u>					
SANITATION FUND	575,714.00	46,583.33	284,876.56	290,837.44	287,478.02
	575,714.00	46,583.33	284,876.56	290,837.44	287,478.02
<u>EXPENDITURES</u>					
SANITATION	731,936.00	51,052.95	256,317.96	475,618.04	229,857.75
	731,936.00	51,052.95	256,317.96	475,618.04	229,857.75
	(156,222.00)	(4,469.62)	28,558.60	(184,780.60)	57,620.27

(6)

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1003						
Action Shop Services, Inc						
	RI31297	SCISSOR LIFT GENIE	07/20/2011	110.00	.00	
	SI60921	HANDHELD BLOWER	07/15/2011	279.95	.00	
Total 1003:				389.95	.00	
1009						
B & B Plumbing, Inc						
	0648	CASE ROSSANE	07/15/2011	239.40	.00	
	34456	LIQUID FILL	07/08/2011	75.80	.00	
	34457	REPAIR FLOOR DRAIN	07/12/2011	187.50	.00	
Total 1009:				502.70	.00	
1018						
Valley Lumber						
	54488	HACK SAW PRO ACE	05/16/2011	12.49	.00	
	56632	RH MACH SCREW	07/11/2011	.96	.00	
	56666	MARK-IT SPRAY PAINT	07/12/2011	34.46	.00	
	56806	50 TYPE S LIME	07/15/2011	25.98	.00	
	56822	12V MAX LITH-ION DRILL/DRIVE	07/16/2011	324.54	.00	
	56876	WATERCOOLER	07/18/2011	40.48	.00	
	56878	TOPPING COAT 4 GAL	07/18/2011	101.83	.00	
	56899	BRICK JOINTER	07/19/2011	13.48	.00	
	56965	PINE	07/20/2011	53.55	.00	
	57097	CONCRETE MIX	07/25/2011	8.95	.00	
	57126	PINE	07/26/2011	5.76	.00	
Total 1018:				622.48	.00	
1022						
Central Distributing Co						
	874420	Supplies	07/08/2011	52.24	.00	
	877690	Supplies	07/13/2011	301.60	.00	
	877692	Supplies	07/13/2011	170.03	.00	
	878470	Supplies	07/19/2011	112.20	.00	
	878495	Supplies	07/19/2011	279.32	.00	
	878505	Supplies	07/20/2011	134.83	.00	
	878509	Supplies	07/20/2011	101.15	.00	
Total 1022:				1,151.37	.00	
1023						
Chelewski Pipe & Supply						
	061011	PIPE & FITTINGS	06/10/2011	1,153.23	.00	
	061011	PIPE & FITTINGS	06/10/2011	66.02	.00	
	061011	PIPE & FITTINGS	06/10/2011	107.82	.00	
Total 1023:				1,327.07	.00	
1026						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Cirsa	111020	CLAIM 5016426	06/15/2011	5,000.00	5,000.00	07/15/2011
Total 1026:				5,000.00	5,000.00	
1055						
Columbine Ford, Inc						
	106968	MOTOR ASY	06/30/2011	250.21	.00	
	107013	CORE RETURN	07/01/2011	35.00-	.00	
	208655	REPAIR	06/30/2011	120.00	.00	
Total 1055:				335.21	.00	
1059						
Consolidated Electrical Distr						
	4983-517289	FLUOR LAMP	07/11/2011	219.90	.00	
Total 1059:				219.90	.00	
1060						
Copeland Concrete, Inc						
	30693	CATCH BASIN RISER	07/08/2011	282.00	.00	
Total 1060:				282.00	.00	
1076						
Garfield County Treasurer						
	205	Landfill	06/30/2011	17,615.86	.00	
	79	Landfill	04/30/2011	13,412.50	.00	
Total 1076:				31,028.36	.00	
1087						
Grainger						
	9582299591	SOLENOID VALVE 2 WAY NC B	07/11/2011	109.17	.00	
	9583910931	VALVE REBUILD KIT	07/13/2011	96.75-	.00	
Total 1087:				12.42	.00	
1094						
Hy-way Feed & Ranch Supply						
	491467	BOX RING COMMON	07/11/2011	66.85	.00	
	492910		07/07/2011	40.28	.00	
Total 1094:				107.13	.00	
1105						
Meadow Gold Dairies						
	50206831	DAIRY PRODUCTS/SENIOR CT	07/14/2011	63.89	.00	
	50206883	DAIRY PRODUCTS/SENIOR CT	07/21/2011	36.00	.00	
Total 1105:				99.89	.00	
1106						
Micro Plastics Inc						
	87039	TRIANGLE SHAPED BEIGE	07/07/2011	168.00	.00	
	87211	VINYL SIGN	07/20/2011	2,651.47	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1106:				2,819.47	.00	
1108						
Mountain Clear Bottled Water						
	20110630	BOTTLED WATER/WW	06/30/2011	28.00	.00	
	6884 063011	BOTTLED WATER	06/30/2011	245.75	.00	
Total 1108:				273.75	.00	
1110						
Napa Auto Parts						
	178036	SPARK PLUGS	07/13/2011	32.31	.00	
	178382	adap plg	07/15/2011	4.59	.00	
	179035	QT 10W40	07/19/2011	7.98	.00	
Total 1110:				44.88	.00	
1111						
Neve's Uniforms, Inc						
	LN-246512	UNIFORM /PD	07/11/2011	9.89	.00	
Total 1111:				9.89	.00	
1114						
Wells Fargo Bank West						
	072811	OBI CWRPDA-SWRP/CO WATE	07/28/2011	1,656.15	1,656.15	07/28/2011
	072811	OBI CWRPDA-SWRP/CO WATE	07/28/2011	6,666.67	6,666.67	07/28/2011
Total 1114:				8,322.82	8,322.82	
1118						
Parts House						
	5613-11261	UJ 2-4800	07/12/2011	33.10	.00	
	5613-11308	CLR/MKR LAMP	07/13/2011	9.99	.00	
	5613-11429	BELT	07/19/2011	35.98	.00	
	5613-11433	RAGS	07/19/2011	144.81	.00	
	5613-11439	ORNG PUMP	07/19/2011	13.99	.00	
Total 1118:				217.89	.00	
1120						
Xcel Energy Inc						
	0191741221	2515 W CENTENNIAL PKWY WR	07/01/2011	20.79	20.79	07/15/2011
	0378829008	300 W 5TH ST UNIT PUMP	07/05/2011	313.51	313.51	07/15/2011
	0379061166	200 RAILROAD AVE	07/06/2011	265.69	265.69	07/15/2011
	0379431727	236 W 4TH ST	07/08/2011	20.09	20.09	07/15/2011
	0379448626	300 W 5TH ST UNIT STAGE	07/08/2011	65.45	65.45	07/15/2011
	0379702772	124 W 2ND ST APT B	07/11/2011	33.12	33.12	07/22/2011
	287823942	PUMP 27346 HWY 6 AND 24 PU	07/01/2011	4,254.30	4,254.30	07/15/2011
	287823942	2515 W CENTENNIAL WWTP	07/01/2011	674.12	674.12	07/15/2011
	288786206	595 W 24TH ST	07/12/2011	5.74	5.74	07/22/2011
	288786206	750 W CENTENNIAL PKWY	07/12/2011	7.32	7.32	07/22/2011
	288786206	1425 1/4 W 2ND ST	07/12/2011	8.59	8.59	07/22/2011
	288786206	STREET LIGHTS	07/12/2011	11,580.27	11,580.27	07/22/2011
	378459758	TRAFFIC LIGHT	07/01/2011	62.47	62.47	07/15/2011
	378459760	CLOCK'	07/01/2011	5.97	5.97	07/15/2011
	378460084	SPRINKLER/FLASHER	07/01/2011	18.82	18.82	07/15/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1120:				17,336.25	17,336.25	
1125						
Rifle Chamber Of Commerce						
	3565	ADVERTISING	06/01/2011	300.00	300.00	07/15/2011
Total 1125:				300.00	300.00	
1126						
Rifle City Of						
	1357101 0711	2416-22 RAIL AVE	07/01/2011	878.70	878.70	07/25/2011
	1453101 0711	50 UTE AVE	07/01/2011	594.54	594.54	07/25/2011
	2003101 0711	201 E. 18th st	07/01/2011	486.95	486.95	07/25/2011
	2004101 0711	612 RAILROAD AVE	07/01/2011	290.41	290.41	07/25/2011
	2005101 0711	1612 RAILROAD AVE	07/01/2011	940.19	940.19	07/25/2011
	2006101 0711	101 S EAST AVE	07/01/2011	1,287.75	1,287.75	07/25/2011
	2017102 0711	1718 RAILROAD AVE	07/01/2011	1,538.42	1,538.42	07/25/2011
	2033001 0711	750 UTE AVE	07/01/2011	118.30	118.30	07/25/2011
	2038001 0711	0409 CR 265/POUND	07/01/2011	90.27	90.27	07/25/2011
	2042001 0711	202 railroad ave	07/01/2011	296.94	296.94	07/25/2011
	2046001 0711	143 E 4TH ST/DDA	07/01/2011	41.95	41.95	07/25/2011
	216102 0701	124 W 2nd st	07/01/2011	49.72	49.72	07/25/2011
	2207101 0711	301 E 30TH ST	07/01/2011	127.51	127.51	07/25/2011
	2211101 0711	1201 RAILROAD AVE	07/01/2011	560.55	560.55	07/25/2011
	2214101 0711	1500 DOGWOOD DR	07/01/2011	601.92	601.92	07/25/2011
	2215101 0711	225 EAST AVE	07/01/2011	17.42	17.42	07/25/2011
	2575101 0711	E 4TH ST	07/01/2011	59.37	59.37	07/25/2011
	2975101 0711	1775 W CENTENNIAL PKWY	07/01/2011	17.42	17.42	07/25/2011
	3079101 0711	595 W 24TH ST	07/01/2011	458.81	458.81	07/25/2011
	3221101 0711	000 BROWNING DR	07/01/2011	17.42	17.42	07/25/2011
	3351101 0711	1221 W CENTENNIAL PKWY	07/01/2011	17.42	17.42	07/25/2011
	3636101 0711	250 E 16TH ST	07/01/2011	142.41	142.41	07/25/2011
	3641101 0711	360 S 7TH ST #B	07/01/2011	17.42	17.42	07/25/2011
	3673101 0711	3100 DOKES LN	07/01/2011	100.19	100.19	07/25/2011
	3677101 0711	2515 WEST CENTENNIAL PARK	07/01/2011	2,958.74	2,958.74	07/25/2011
	3679101 0711	300 W 5TH ST	07/01/2011	1,135.88	1,135.88	07/25/2011
	779102 0711	132 E 4TH ST	07/01/2011	49.72	49.72	07/25/2011
	823101 0711	202 railroad ave	07/01/2011	105.54	105.54	07/25/2011
	873106 0711	236 w 4th st-Utilites Rental Proper	07/01/2011	66.96	66.96	07/25/2011
	944103 0711	221 W 2ND ST	07/01/2011	110.20	110.20	07/25/2011
Total 1126:				13,179.04	13,179.04	
1132						
Rifle Lock & Safe						
	30963	AMERICAN LOCKS	07/18/2011	68.80	.00	
Total 1132:				68.80	.00	
1138						
Schmueser/Gordon/Meyer, Inc						
	99055A-160	PHASE 001	07/05/2011	2,015.00	.00	
	99055A-160	PHASE 001	07/05/2011	420.00	.00	
	99055A-160	PHASE 319	07/05/2011	310.00	.00	
	99055A-160	PHASE 460	07/05/2011	503.75	.00	
	99055A-160	PHASE 467	07/05/2011	1,672.85	.00	
	99055A-160	PHASE 468	07/05/2011	77.50	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	99055A-160	PHASE 469	07/05/2011	14,522.50	.00	
	99055A-160	PHASE 470	07/05/2011	155.00	.00	
	99055A-160	PHASE 472	07/05/2011	2,467.50	.00	
	99055A-160	PHASE 473	07/05/2011	636.25	.00	
	99055A-160	PHASE 474	07/05/2011	950.00	.00	
Total 1138:				23,730.35	.00	
1181						
Garfield Steel & Machine, Inc						
	00077388	CUTTING TIP	07/18/2011	42.87	.00	
Total 1181:				42.87	.00	
1188						
Jean's Printing						
	111842	printing	06/23/2011	285.01	.00	
	111956	printing	07/06/2011	132.68	.00	
Total 1188:				417.69	.00	
1191						
Lewan & Associates, Inc						
	876143	B&W METER	07/05/2011	29.25	.00	
Total 1191:				29.25	.00	
1194						
Pitney Bowes, Inc						
	365935	POSTAGE MACHINE RENTAL	07/03/2011	339.50	.00	
Total 1194:				339.50	.00	
1249						
Berthod Motors Inc						
	151332	FREIGHT	06/17/2011	19.50	.00	
Total 1249:				19.50	.00	
1256						
Resource Engineering, Inc						
	9796	341-10.15 ANTERO RESOURCE	06/30/2011	417.00	.00	
	9797	341-10.27 BBC WATERSHED PE	06/30/2011	104.25	.00	
	9798	341-10.4 WILLIAMS PRODUCTI	06/30/2011	278.00	.00	
Total 1256:				799.25	.00	
1258						
Hach Company						
	7324097	NITROGEN	07/08/2011	341.91	.00	
Total 1258:				341.91	.00	
1271						
Daily Sentinel						
	030111	AD	03/01/2011	1,971.80	1,971.80	07/15/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1271:				1,971.80	1,971.80	
1322						
Boulton, J.r.						
	071311	REIMBURSEMENT RUBBER TU	07/13/2011	54.45	54.45	07/22/2011
Total 1322:				54.45	54.45	
1339						
Grand Junction Pipe & Supply						
	C2346439	PVC40 MALE ADPTR	07/05/2011	104.41	.00	
	C2347093	TAP SDL BR2S	07/11/2011	234.60	.00	
	C2347102	GATE VLV MJXMJ	07/11/2011	1,704.00	.00	
	C2348123	HUNTER ROTOR	07/20/2011	360.00	.00	
Total 1339:				2,403.01	.00	
1437						
TAYLOR FENCE COMPANY OF GRAND						
	G30123	CONST. PANEL RENTAL	07/13/2011	28.80	.00	
	G30124	CONST. PANEL RENTAL	07/13/2011	15.00	.00	
Total 1437:				43.80	.00	
1447						
Gempler's Inc.						
	1017571790	pick UP TOOL	07/06/2011	190.00	.00	
Total 1447:				190.00	.00	
1578						
Bertram, Janet L						
	071311	SAFETY SHOE REIMBURSEME	07/13/2011	89.99	89.99	07/22/2011
Total 1578:				89.99	89.99	
1734						
United Companies						
	810346	WIN 3 EXTERIOR	07/02/2011	904.20	.00	
Total 1734:				904.20	.00	
1768						
Faris Machinery Company						
	G21667	GRIPPER CYLINDER	07/09/2011	1,123.43	.00	
	T12943	SMOOTH DRUM ROLLER	07/12/2011	3,730.00	.00	
Total 1768:				4,853.43	.00	
1806						
CDMS INC						
	8575	DSL ACCESS - Cemetery	07/01/2011	17.95	.00	
Total 1806:				17.95	.00	
1830						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Valley Foods						
	115301	FOOD PRODUCT/SR CENTER	07/15/2011	418.52	.00	
	115464	FOOD PRODUCT/SR CENTER	07/22/2011	478.81	.00	
Total 1830:				897.33	.00	
1833						
P & K's Auto Body						
	8072	IMPOUND	07/10/2011	125.00	.00	
Total 1833:				125.00	.00	
2139						
CDW Government, Inc						
	XZD9989	MS GSA VISIO PRO 2010	07/13/2011	1,902.83	.00	
	XZL7897	ACAD TECHSMITH CAMTASIA 7	07/14/2011	320.00	.00	
	XZN1653	AVL PHOTO/PREM	07/15/2011	859.98	.00	
Total 2139:				3,082.81	.00	
2181						
Nalco Chemical Company						
	95971442	Drum liter	06/30/2011	8,039.28	.00	
Total 2181:				8,039.28	.00	
2234						
Office Depot, Inc						
	071311	SUPPLIES	07/13/2011	72.32	72.32	07/22/2011
Total 2234:				72.32	72.32	
2343						
Mountain Pest Control						
	0264588	PEST CONTROL	06/14/2011	66.00	.00	
	0267932	PEST CONTROL	07/07/2011	50.00	.00	
Total 2343:				116.00	.00	
2491						
Western Colorado Truck Center						
	106780A	USSW ELEMENT	07/11/2011	146.02	.00	
Total 2491:				146.02	.00	
2573						
Mountain West Office Products						
	2617821	supplies	07/08/2011	173.78	.00	
	261860I	supplies	07/11/2011	37.40	.00	
	261986I	supplies	07/14/2011	72.09	.00	
	262051I	supplies	07/20/2011	23.98	.00	
	262495I	supplies	07/26/2011	33.99	.00	
	262495I	supplies	07/26/2011	10.49	.00	
Total 2573:				351.73	.00	
2690						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Down Valley Septic & Drain LLC						
	JUN110018	ROLL OFF - TIP /CEMETARY	06/30/2011	200.00	.00	
Total 2690:				200.00	.00	
2830						
Qwest						
	625-0004 0711	City Clerk	07/01/2011	10.20	10.20	07/15/2011
	625-0004 0711	Municipal Court	07/01/2011	13.75	13.75	07/15/2011
	625-0004 0711	City Manager	07/01/2011	16.85	16.85	07/15/2011
	625-0004 0711	Finance	07/01/2011	34.16	34.16	07/15/2011
	625-0004 0711	Planning	07/01/2011	34.16	34.16	07/15/2011
	625-0004 0711	CH13	07/01/2011	13.75	13.75	07/15/2011
	625-0004 0711	Building Inspection	07/01/2011	20.40	20.40	07/15/2011
	625-0004 0711	PW	07/01/2011	25.73	25.73	07/15/2011
	625-0004 0711	Recreation	07/01/2011	47.91	47.91	07/15/2011
	625-0004 0711	Police	07/01/2011	115.35	115.35	07/15/2011
	625-0004 0711	UW	07/01/2011	5.32	5.32	07/15/2011
	625-0004 0711	UWW	07/01/2011	5.32	5.32	07/15/2011
	625-0004 0711	Parks	07/01/2011	27.50	27.50	07/15/2011
	625-0004 0711	IT	07/01/2011	13.75	13.75	07/15/2011
	625-0004 0711	water	07/01/2011	13.75	13.75	07/15/2011
	625-0004 0711	ww	07/01/2011	13.75	13.75	07/15/2011
	625-0004 0711	OM	07/01/2011	34.98	34.98	07/15/2011
	625-0115 0711	Police	07/01/2011	280.16	280.16	07/15/2011
	625-0163 0711	ww	07/01/2011	280.16	280.16	07/15/2011
	625-0164 0711	STREETS	07/01/2011	280.16	280.16	07/15/2011
	625-0165 0711	water	07/01/2011	280.16	280.16	07/15/2011
	625-0166 0711	Parks	07/01/2011	280.16	280.16	07/15/2011
	6250183 0711	Police	07/01/2011	280.16	280.16	07/15/2011
	625-0267 0711	Police	07/01/2011	293.56	293.56	07/15/2011
Total 2830:				2,421.15	2,421.15	
2846						
Colo Mtn News Media						
	6512640	ADS	05/26/2011	133.79-	.00	
	6512640 05181	ADS	05/18/2011	133.79-	.00	
	6512640 05191	ADS	05/19/2011	217.41-	.00	
	6512640 05251	ADS	05/25/2011	133.79-	.00	
	6648443 06231	ADS	06/23/2011	54.00	54.00	07/15/2011
	6648443 06301	ADS	06/30/2011	54.00	54.00	07/15/2011
	6653231A	ADS	06/17/2011	9.11-	.00	
	6653231A.	ADS	06/17/2011	9.11	.00	
	66848443 0616	ADS	06/16/2011	54.00	54.00	07/15/2011
	6699392 06231	ADS	06/23/2011	708.00	708.00	07/15/2011
	6700917	ADS	06/20/2011	586.00	586.00	07/15/2011
	6732735A	ADS	07/15/2011	9.11	9.11	07/15/2011
	6802093A 072	ADS	07/22/2011	13.16	13.16	07/22/2011
	6802158A 072	ADS	07/22/2011	13.66	13.66	07/22/2011
	6802370 07281	ADS	07/22/2011	16.19	16.19	07/22/2011
Total 2846:				889.34	1,508.12	
2960						
Walmart Community						
	008187	FOOD SUPPLIES	07/08/2011	33.08	33.08	07/15/2011
	008741	SUPPLIES	07/08/2011	134.19	134.19	07/15/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	012367	SUPPLIES	07/12/2011	14.73	14.73	07/22/2011
	013036	FOOD SUPPLIES	07/13/2011	263.44	263.44	07/15/2011
	013790	SUPPLIES	07/13/2011	20.79	20.79	07/15/2011
	014102	SUPPLIES	07/14/2011	55.00	55.00	07/15/2011
	014590	FOOD SUPPLIES	07/14/2011	58.62	58.62	07/15/2011
Total 2960:				579.85	579.85	
3015						
Kroger/King Sooper Cust Charge						
	006843	SUPPLIES	07/11/2011	35.98	35.98	07/15/2011
	036298	FOOD-MEETING	07/11/2011	63.78	63.78	07/22/2011
	061597	FOOD /SR CENTER	07/12/2011	58.62	58.62	07/15/2011
	093354	FOOD /SR CENTER	07/12/2011	55.40	55.40	07/15/2011
	099284	FOOD-MEETING	07/12/2011	53.09	53.09	07/15/2011
	143832	FOOD-MEETING	07/13/2011	32.00	32.00	07/15/2011
	172695	FOOD /SR CENTER	07/14/2011	22.12	22.12	07/15/2011
	195880	FOOD /SR CENTER	07/08/2011	86.10	86.10	07/15/2011
Total 3015:				407.09	407.09	
3083						
ALSCO						
	1033122	work shirts and pants	07/12/2011	27.24	.00	
	1036088	LAUNDRY/senior center	07/19/2011	37.60	.00	
	LGRA1021203	OVERPAYMENT	07/11/2011	5.31-	.00	
Total 3083:				59.53	.00	
3107						
Northern Safety Co Inc						
	P30511230101	BX SUN SKEETER	07/01/2011	82.89	.00	
Total 3107:				82.89	.00	
3397						
Stripe-A-Lot, Inc.						
	411	Street Striping	07/05/2011	16,297.20	.00	
Total 3397:				16,297.20	.00	
3438						
Colo West Regional Mental Heal						
	070111	DETOXIFICATION PROGRAM/P	07/01/2011	4,250.00	.00	
Total 3438:				4,250.00	.00	
3446						
Staples Business Advantage						
	8019074495	supplies	07/09/2011	246.48	.00	
Total 3446:				246.48	.00	
3771						
Waste Management Inc						
	0648650-1185-	CONTAINER SERVICE FEE	07/01/2011	134.25	.00	
	1085858-0576-	Recycling Service	07/01/2011	2,215.55	.00	
	1085859-0576-	Recycling Service	07/01/2011	2,169.65	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	1085860-0576-	Recycling Service	07/01/2011	552.11	.00	
Total 3771:				5,071.56	.00	
3780						
Concrete Equipment						
	119465	HOLLAND ADA RIVER RED	07/07/2011	189.36	.00	
Total 3780:				189.36	.00	
3832						
Suiter & Associates LLC						
	7-1136	2011 RIFLE COUNCIL STAFF RE	07/15/2011	3,294.51	.00	
Total 3832:				3,294.51	.00	
3847						
Drive Train Industries Inc						
	04540449	FILTER	07/05/2011	203.69	.00	
Total 3847:				203.69	.00	
3858						
Wells Fargo Bank Mn Na						
	072811	OBI:CWRPDA-SWRP/RIFLE-148	07/28/2011	3,594.59	3,594.59	07/28/2011
	072811	OBI:CWRPDA-SWRP/RIFLE-148	07/28/2011	5,833.33	5,833.33	07/28/2011
Total 3858:				9,427.92	9,427.92	
3955						
Holy Cross Energy						
	070811	Baron Lane St Lights	07/08/2011	18.23	18.23	07/15/2011
	070811.	BEAVER CREEK HEADGATE	07/08/2011	39.21	39.21	07/15/2011
Total 3955:				57.44	57.44	
3960						
Lowe's Home Improvement Wareho						
	071711	SHELVES PRODUCTION ROOM	07/17/2011	350.71	350.71	07/22/2011
Total 3960:				350.71	350.71	
4141						
True Brew Coffee Service						
	135928	COFFEE	07/13/2011	49.33	.00	
	135929	COFFEE	07/13/2011	54.27	.00	
Total 4141:				103.60	.00	
4207						
Radio Shack						
	10138384	OB IPHONE 4G DEFNDR BLK	07/11/2011	89.97	.00	
	10138646	CASIO EX-S-8	07/19/2011	129.98	.00	
Total 4207:				219.95	.00	
4240						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Platinum Plus For Business						
	BRAATEN 071	DCI AWARD NOMINATION	07/11/2011	150.00	150.00	07/22/2011
	BRAATEN 071	DCI AWARD NOMINATION	07/11/2011	410.03	410.03	07/22/2011
	BRIEDIS 0711	LUNCH REEDC	07/11/2011	39.03	39.03	07/22/2011
	BRIEDIS 0711	ROAN CLIFF CHAOS LUNCH	07/11/2011	51.78	51.78	07/22/2011
	BRIEDIS 0711	ROOM CONCERT SERIES BAN	07/11/2011	65.00	65.00	07/22/2011
	BRIEDIS 0711	MTN RURAL PHILANTHROPY D	07/11/2011	129.28	129.28	07/22/2011
	BRIEDIS 0711	ORGANIZEIT	07/11/2011	168.23	168.23	07/22/2011
	BURNS 07111	SEMINAR	07/11/2011	45.00	45.00	07/22/2011
	BURNS 07111	SEMINAR-NEW PLANT DESIGN	07/11/2011	898.30	898.30	07/22/2011
	CHRISTENSE	COUNCIL MEETING	07/11/2011	165.34	165.34	07/22/2011
	CHRISTENSE	MEALS MEETING	07/11/2011	70.00	70.00	07/22/2011
	CHRISTENSE	MEALS MEETING	07/11/2011	230.00	230.00	07/22/2011
	DUNCAN 0711	DRE SCHOOL	07/11/2011	189.22	189.22	07/22/2011
	GALLEGOS00	WORK BOOTS	07/11/2011	100.00	100.00	07/22/2011
	GALLEGOS00	CONFERENCE DENVER	07/11/2011	302.11	302.11	07/22/2011
	HIER 071111	CML CONFERENCE	07/11/2011	578.13	578.13	07/22/2011
	HIER 071111	UTE THEATER MEETING	07/11/2011	95.50	95.50	07/22/2011
	KEHOE 07111	IPADS FOR IT & CLERK	07/11/2011	1,500.28	1,500.28	07/22/2011
	KEHOE 07111	ANALOG PHONE	07/11/2011	13.95	13.95	07/22/2011
	KEHOE 07111	IPAD PENS	07/11/2011	66.10	66.10	07/22/2011
	KEHOE 07111	APL ITUNES	07/11/2011	21.58	21.58	07/22/2011
	KEHOE 07111	ATT&t DATA	07/11/2011	14.99	14.99	07/22/2011
	KELTY 071111	BOCC WORKSHOP	07/11/2011	20.96	20.96	07/22/2011
	KELTY 071111	TRAINING	07/11/2011	85.00	85.00	07/22/2011
	KELTY 071111	SENIOR CENTER EQUIPMENT	07/11/2011	195.00	195.00	07/22/2011
	MEISNER-071	MEALS MEETING	07/11/2011	110.34	110.34	07/22/2011
	MEISNER-071	LUNCH EVALUATOR	07/11/2011	30.33	30.33	07/22/2011
	PRUITT 07111	COFFEE	07/11/2011	5.69	.00	07/22/2011
	PRUITT 07111	COFFEE	07/11/2011	5.69-	.00	
	PRUITT.07111	COFFEE	07/11/2011	5.69	5.69	07/22/2011
	STURGEON 0	WORKSHOP MEETING	07/11/2011	73.96	73.96	07/22/2011
	STURGEON 0	CONFERENCING	07/11/2011	10.95	10.95	07/22/2011
	WHITMORE 07	CITY HALL SUPPLIES	07/11/2011	161.04	161.04	07/22/2011
	WHITMORE 07	WORK DINNER	07/11/2011	46.28	46.28	07/22/2011
	WHITMORE 07	LOWES SUPPLIES	07/11/2011	20.35	20.35	07/22/2011
	Total 4240:			6,063.75	6,063.75	
4255						
Colorado Department Of Revenue						
	071311	STATE & COUNTY SALES TAX-	07/13/2011	140.00	140.00	07/15/2011
	Total 4255:			140.00	140.00	
4345						
Helen Artist-Rogers/HR Design						
	3565	ADVERTISING-COMMISSION	06/01/2011	300.00	.00	07/15/2011
	3565	ADVERTISING-COMMISSION	06/01/2011	300.00-	.00	
	Total 4345:			.00	.00	
4403						
Donald Van Hoose						
	070511	BUILDING INSPECTIONS	07/05/2011	120.00	120.00	07/15/2011
	Total 4403:			120.00	120.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4478						
Western Slope State League						
	071411	FALL SOCCER TEAMS	07/14/2011	1,100.00	1,100.00	07/22/2011
Total 4478:				1,100.00	1,100.00	
4559						
Holmes Concrete LLC						
	11-018	SIDEWALK REPAIR	07/13/2011	2,520.00	.00	
Total 4559:				2,520.00	.00	
4591						
Code Analysis And Design						
	11-502	PLAN REVIEW	07/12/2011	2,210.00	.00	
Total 4591:				2,210.00	.00	
4728						
Garfield County Public Health						
	4611	HEP A HEP B SHOTS	07/11/2011	60.00	.00	
Total 4728:				60.00	.00	
4761						
Colo River Water Conservation						
	768	PHASE II PICEANCE BASIN PR	06/28/2011	263.00	.00	
Total 4761:				263.00	.00	
4771						
Walker Jan						
	29	PERFORMANCE/SR CENTER	07/14/2011	40.00	40.00	07/15/2011
Total 4771:				40.00	40.00	
4811						
United Site Services Inc						
	114-15462	PORTABLE RESTROOM JOYCE	06/24/2011	100.00	.00	
	114-18060	PORTABLE RESTROOM -BATTI	06/27/2011	65.00	.00	
	114-19858	PORTABLE RESTROOM -DEER	06/28/2011	820.00	.00	
	114-26388	PORTABLE RESTROOM/ DAVID	06/30/2011	81.43	.00	
	114-26394	PORTABLE RESTROOM CENTE	06/30/2011	171.43	.00	
	114-29433	PORTABLE RESTROOM METR	07/04/2011	130.00	.00	
	114-29434	PORTABLE RESTROOM/ RIFLE	07/04/2011	1,295.00	.00	
Total 4811:				2,662.86	.00	
4838						
Sun Trust Bank Corporation						
	1408689	4430005039/1097081/HONEY W	07/28/2011	6,596.80	6,596.80	07/28/2011
	1408689	4430005039/1097081/HONEY W	07/28/2011	19,657.65	19,657.65	07/28/2011
Total 4838:				26,254.45	26,254.45	
4839						
Apeiron Utility Construction						
	3998	MOBILIZATION Electrician w/ truc	07/14/2011	374.80	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4839:				374.80	.00	
4850						
Rifle Community Foundation Inc						
	072811	CITY CONTRIBUTION 2011	07/28/2011	32,000.00	.00	
Total 4850:				32,000.00	.00	
4926						
Ge Capital						
	55946956	KIP PRINTER	07/10/2011	391.49	391.49	07/22/2011
Total 4926:				391.49	391.49	
4967						
Touch Tone Communications						
	063011	CITY CLERK	06/30/2011	5.60	5.60	07/15/2011
	063011	COURT	06/30/2011	7.55	7.55	07/15/2011
	063011	CITY MANAGER	06/30/2011	9.26	9.26	07/15/2011
	063011	FINANCE	06/30/2011	18.77	18.77	07/15/2011
	063011	PLANNING	06/30/2011	18.77	18.77	07/15/2011
	063011	CH13	06/30/2011	7.55	7.55	07/15/2011
	063011	BUILDING INSPECTION	06/30/2011	11.21	11.21	07/15/2011
	063011	PW	06/30/2011	14.13	14.13	07/15/2011
	063011	REC	06/30/2011	26.32	26.32	07/15/2011
	063011	POLICE	06/30/2011	63.38	63.38	07/15/2011
	063011	UTILITIES WATER	06/30/2011	2.92	2.92	07/15/2011
	063011	UTILITIES WW	06/30/2011	2.92	2.92	07/15/2011
	063011	PARKS	06/30/2011	15.11	15.11	07/15/2011
	063011	IT	06/30/2011	7.55	7.55	07/15/2011
	063011	WATER	06/30/2011	7.55	7.55	07/15/2011
	063011	WW	06/30/2011	7.55	7.55	07/15/2011
	063011	OM	06/30/2011	17.63	17.63	07/15/2011
Total 4967:				243.77	243.77	
4969						
Stout's Electric Motor Service						
	38770	RECONDITIONED MOTOR	07/12/2011	422.31	.00	
Total 4969:				422.31	.00	
4989						
Mr Power S/Sandor Drucker						
	142	PRESSURE WASHING CENTEN	07/09/2011	195.00	.00	
Total 4989:				195.00	.00	
5023						
CASELLE INC						
	38416	CONTRACT SUPPORT/FINANC	05/02/2011	3,558.00	3,558.00	07/22/2011
Total 5023:				3,558.00	3,558.00	
5157						
CREATIVE AUTO RECYCLERS & PART						
	16721	PARTS	07/13/2011	40.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5157:				40.00	.00	
5181						
FRED'S HARDWARE						
	20300 063011	SSUPPLIES	06/30/2011	2.38	.00	
	20300 063011	SSUPPLIES	06/30/2011	5.67	.00	
	20300 063011	SSUPPLIES	06/30/2011	6.78	.00	
	20300 063011	SUPPLIES	06/30/2011	196.64	.00	
	20302 063011	SUPPLIES	06/30/2011	94.55	.00	
	20302 063011	SSUPPLIES	06/30/2011	6.26	.00	
Total 5181:				312.28	.00	
5211						
STAPLES						
	100013513	OFFICE SUPPLIES	06/17/2011	40.98	.00	
Total 5211:				40.98	.00	
5243						
Miller, Jay						
	062111	REIMBURSEMENT HOTEL ROO	06/21/2011	391.10	391.10	07/15/2011
Total 5243:				391.10	391.10	
5253						
FASTENAL						
	CORIF42223	240PC ASSTBLT NT WSH	07/06/2011	35.46	.00	
Total 5253:				35.46	.00	
5285						
O'dell, Robert						
	071211	WORK BOOTS/\$100.00 PER YR	07/12/2011	107.64	107.64	07/15/2011
Total 5285:				107.64	107.64	
5365						
American Windshield Repair						
	6587	windshield repair	07/14/2011	230.00	.00	
	6691	windshield repair	07/01/2011	45.00	.00	
Total 5365:				275.00	.00	
5473						
McAfee						
	INV530109	FAIL SAFE DISASTER RECOVER	07/01/2011	132.00	.00	
Total 5473:				132.00	.00	
5503						
JAY-MAX SALES						
	209089-00	BOARDWALK PAPER TOWELS	07/13/2011	43.75	.00	
	209089-01	BOARDWALK PAPER TOWELS	07/20/2011	43.75	.00	
Total 5503:				87.50	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5568						
MULLEN, HEATHER						
	071511	reimburse for expenses	07/15/2011	20.00	20.00	07/15/2011
Total 5568:				20.00	20.00	
5573						
WALSH ENVIRONMENTAL SCIENTIST						
	45220	RIFLE-ASB INSP WTR TRTMT	07/22/2011	2,659.00	.00	
Total 5573:				2,659.00	.00	
5643						
Tally Ho Construction						
	110722	ADDITION SERVICE CENTER B	07/24/2011	23,750.00	.00	
Total 5643:				23,750.00	.00	
5707						
BOOKCLIFFS PROFESSIONAL BUILDI						
	742	RENT STORAGE THEATER SEA	07/15/2011	585.00	.00	
Total 5707:				585.00	.00	
5742						
HARTMAN, MELODY						
	071411	FARMER'S MARKET PERFORM	07/14/2011	400.00	400.00	07/15/2011
Total 5742:				400.00	400.00	
5752						
Accutest Mountain States						
	D6-18468	alkalinity, organic carbon/water te	07/08/2011	4,891.00	.00	
	D6-18469	alkalinity, organic carbon/water te	07/08/2011	870.00	.00	
Total 5752:				5,761.00	.00	
5874						
AJ STARK ENTERPRISES, LLC						
	ADJ172	REPAIR RIFLE THEATER ROOF	06/30/2011	287.00	.00	
Total 5874:				287.00	.00	
5912						
Applied Products Group, LLC						
	RMDCI5403	PAISL CONSTACHLOR CHLORI	06/01/2011	1,125.00	.00	
Total 5912:				1,125.00	.00	
5958						
Utility Refund						
	072211	REFUND-801 WHITERIVER AVE	07/22/2011	33.48	33.48	07/22/2011
	2150104	REFUND	05/05/2011	33.48	.00	
	3220102	REFUND	07/21/2011	191.15	191.15	07/22/2011
Total 5958:				191.15	224.63	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5960						
Recreation Fee Refunds						
	2000162003	REC FEE REFUND	07/21/2011	30.00	30.00	07/22/2011
	2000673002	REC FEE REFUND	07/08/2011	35.00	35.00	07/15/2011
	2000676002	REC FEE REFUND	07/19/2011	10.00	10.00	07/22/2011
Total 5960:				75.00	75.00	
6006						
Rifle City Petty Cash /DDA						
	060111	REPLACE POT	06/01/2011	44.76	44.76	07/22/2011
	060111	FLYERS	06/01/2011	7.99	7.99	07/22/2011
	060111	MAINTENANCE SUPPLIES	06/01/2011	41.79	41.79	07/22/2011
	060111	MULCH	06/01/2011	43.64	43.64	07/22/2011
	060111	SPRAYER WEEDS	06/01/2011	33.03	33.03	07/22/2011
	060111	PLANT FOOD	06/01/2011	29.22	29.22	07/22/2011
Total 6006:				200.43	200.43	
6031						
PSI Crane & Rigging Inc.						
	29567	CRANE RENTAL	07/21/2011	3,496.60	.00	
Total 6031:				3,496.60	.00	
6067						
Mountain Roll-offs, Inc.						
	070111	PORTABLE RESTROOM	07/01/2011	103.55	.00	
Total 6067:				103.55	.00	
6069						
CPRA						
	071511	MEMBERSHIP 2011	07/15/2011	72.00	72.00	07/15/2011
Total 6069:				72.00	72.00	
6135						
QWEST-BUSINESS SERVICES						
	1170568488	CITY CLERK	06/30/2011	12.74	12.74	07/15/2011
	1170568488	COURT	06/30/2011	16.98	16.98	07/15/2011
	1170568488	CITY MANAGER	06/30/2011	21.23	21.23	07/15/2011
	1170568488	FINANCE	06/30/2011	42.46	42.46	07/15/2011
	1170568488	PLANNING	06/30/2011	42.46	42.46	07/15/2011
	1170568488	CH13	06/30/2011	16.98	16.98	07/15/2011
	1170568488	BUILDING INSPECTION	06/30/2011	25.48	25.48	07/15/2011
	1170568488	PUBLIC WORKS	06/30/2011	29.72	29.72	07/15/2011
	1170568488	RECREATION	06/30/2011	59.45	59.45	07/15/2011
	1170568488	POLICE	06/30/2011	144.37	144.37	07/15/2011
	1170568488	UTILITIES WATER	06/30/2011	6.37	6.37	07/15/2011
	1170568488	UTILITIES WW	06/30/2011	6.37	6.37	07/15/2011
	1170568488	PARKS	06/30/2011	33.97	33.97	07/15/2011
	1170568488	IT	06/30/2011	16.98	16.98	07/15/2011
	1170568488	WATER	06/30/2011	16.98	16.98	07/15/2011
	1170568488	WW	06/30/2011	16.98	16.98	07/15/2011
	1170568488	OM	06/30/2011	42.47	42.47	07/15/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6135:				551.99	551.99	
6137						
Impressions of Aspen						
	13585	INDEX8TAB90LB	03/17/2011	231.00	231.00	07/22/2011
	14309	BUSINESS COPY PAPER	07/15/2011	370.00	.00	
	14309.	SUPPLES	07/15/2011	370.00	.00	
	14309.	SUPPLES	07/15/2011	464.06	.00	
	14309.1	SUPPLIES	07/15/2011	19.94	.00	
Total 6137:				1,455.00	231.00	
6140						
Outdoor Services						
	2692	MILESTONE AND TELAR	06/29/2011	2,000.00	.00	
Total 6140:				2,000.00	.00	
6154						
Christie Dennis						
	072111	REIMBURSEMENT OPERATOR	07/21/2011	85.00	85.00	07/22/2011
Total 6154:				85.00	85.00	
6161						
Ewing Irrigation Products						
	4765339	PR TURFACE QUICK DRY 50LB	07/19/2011	485.12	.00	
Total 6161:				485.12	.00	
6165						
eFax Corporate						
	187550	MRC INBOX	04/30/2011	115.00	.00	
	195614	MRC INBOX	05/31/2011	115.00	.00	
	204771	MRC-INBOX	06/30/2011	115.00	.00	
Total 6165:				345.00	.00	
6221						
Wells Fargo Financial Leasing						
	6745255546	LEASE PAYMENT	07/02/2011	336.44	336.44	07/15/2011
Total 6221:				336.44	336.44	
6225						
BRUBACHER DESIGN						
	304	REFLECTIVE SIGNS	07/11/2011	56.00	.00	
Total 6225:				56.00	.00	
6250						
Grizzle Curt						
	071311	MAINTENANCE	07/13/2011	48.00	48.00	07/15/2011
	072011	MAINTENANCE	07/20/2011	60.00	60.00	07/22/2011
Total 6250:				108.00	108.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6253						
HD Supply Waterworks, LTD						
	3211188	Rifle Creek Plaza Storm Water Pi	07/11/2011	6,990.00	.00	
	3236823	Rifle Creek Plaza Storm Water Pi	07/11/2011	447.97	.00	
Total 6253:				7,437.97	.00	
6266						
Quality Pipe Services						
	11-10343	2011 SEWER CLEANING CONT	06/30/2011	40,500.44	.00	
	11-10344	2011 SEWER CLEANING CONT	06/30/2011	2,462.17	.00	
Total 6266:				42,962.61	.00	
6282						
Kansas State Bank						
	072811	INTEREST	07/28/2011	267.97	267.97	07/28/2011
	072811	PRINCIPAL	07/28/2011	1,405.01	1,405.01	07/28/2011
Total 6282:				1,672.98	1,672.98	
6288						
Clanton & Associates						
	11025-1	LIGHTING DESIGN CONSULTIN	06/30/2011	2,535.00	.00	
	11026-1	LIGHTING DESIGN CONSULTIN	06/30/2011	5,707.50	.00	
Total 6288:				8,242.50	.00	
6290						
ATKINS						
	1115679	GATEWAY PROJECTS ARTERIA	07/12/2011	3,551.00	.00	
Total 6290:				3,551.00	.00	
6319						
Link-up						
	10020	PROGRAMMED EXERCISE BIK	07/18/2011	450.00	.00	
Total 6319:				450.00	.00	
6338						
Mike Blackwelder						
	070811	REFUND SIGN DEPOSIT	07/08/2011	80.00	80.00	07/15/2011
Total 6338:				80.00	80.00	
6339						
KJ DESIGN						
	071411	VIDEO-TRAINING	07/14/2011	30.00	30.00	07/15/2011
Total 6339:				30.00	30.00	
6340						
AAT (U.S) Inc.						
	450866	RIFLE 2X2 5 GL	06/22/2011	717.16	.00	
Total 6340:				717.16	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6341						
Anders Kenneth						
	072111	PERFORMANCE FARMERS MA	07/21/2011	400.00	400.00	07/22/2011
Total 6341:				400.00	400.00	
6342						
Harris Tanner						
	071811	PERFORMANCE FARMERS MA	07/18/2011	400.00	400.00	07/22/2011
Total 6342:				400.00	400.00	
6343						
Colorado Assessor's Association						
	072211	KELTY-TIF COURSE-7-21-11	07/22/2011	10.00	10.00	07/22/2011
Total 6343:				10.00	10.00	
6345						
Kay Park Rec Corp						
	00152929	30 FIRERING GRATE, STAKES	07/19/2011	1,148.30	.00	
Total 6345:				1,148.30	.00	
6346						
D.L. ADAMS ASSOCIATES, INC						
	19620	PROJECT 8690-NEW UTE THEA	07/13/2011	1,912.64	.00	
Total 6346:				1,912.64	.00	
Grand Totals:				370,287.81	104,386.62	

Dated: _____

City Treasurer: _____

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.



RIFLE POLICE DEPARTMENT

201 East 18th Street • Rifle, CO 81650-3237

MEMORANDUM

TO: JOHN HIER, CITY MANAGER
FROM: DARYL L. MEISNER, CHIEF OF POLICE
DATE: JULY 28, 2011
RE: PURCHASE PATROL VEHICLES

The Police Department requested bid for two patrol car replacement vehicles. After placing the required advertisements in the newspaper of general circulation and sending bid packets to Western Slope car dealers we received one bid. The bid was opened on July 12th with the only bidder being Columbine Ford of Rifle.

The bid met the bid specifications. The price for two patrol cars is \$67,886.00 which is in line with previous vehicle purchases. The total amount of budget remaining in the fleet allocation for 2011 is \$70,540.57. As these cars will come complete from the factory there will be less required up-fit cost. There should be enough remaining to install radios, graphics and camera.

There is some risk that the cars may not be deliverable in 2011.

I request that City Council approve the purchase of the two patrol units.



July 28, 2011

Mayor Keith Lambert
Rifle City Council
P. O. Box 1908
Rifle, Colorado 81650

Re: August 3, 2011 City Council Meeting

Dear Mayor Lambert and Members of the Rifle City Council:

The purpose of this letter is to briefly outline the discussion we will have at the August 3, 2011 Rifle City Council Meeting.

1. Ordinance No. 9, Series of 2011 (Adopt Section 16-3-105 Regarding Abandoned Filling Stations). The Planning Department has concerns that the development of new gas stations in the City may cause the relocation and abandonment of old gas stations, creating a blight situation in the old locations. Often times deed restrictions are placed on the property of the old filling station prohibiting them to be used as such to control competition. Ordinance No. 9, Series of 2011 adds a new Section 16-3-105 to remedy the problem and require the infrastructure and building materials unique to a filling station (pumps, canopy, etc.) upon disuse for twelve (12) consecutive months. This time-frame is accelerated if a deed restriction is placed on the property or if a relocated gas station is seeking a certificate of occupancy on another property. Following first reading of this ordinance, we modified the second to last recital in make it clear that the focus of the regulations is on gas station-specific infrastructure and not buildings.

We recommend approval of Ordinance No. 9, Series of 2011, as amended, on second reading.

2. Ordinance No. 10, Series of 2011 (Airport Road Light Industrial Landscape Requirements). Chapter 16, Article XIII of the Rifle Municipal Code regulates landscaping of new multi-family, commercial, public/civic, light industrial and industrial developments in the City. In the interest of improving the visual quality of the Airport Road area, staff has proposed amendments to Section 16-13-100 of the RMC to require additional landscaping along the Airport Road frontage while minimizing landscape requirements for properties to the south of Airport Road that are bordered on both sides by property zoned Light Industrial Zone District. Accordingly, Ordinance No. 10, Series of 2011 before you on second reading amends the landscape regulations for light industrial uses south of Airport Road and also proposes that the planting of aspen trees not count towards the tree totals required by the Code. A major intent of the City's landscaping regulations is to provide shade when trees reach

KARP NEU HANLON, P.C.

Mayor Keith Lambert
Rifle City Council
Page 2

maturity, and this goal is not met by planting scattered aspen trees. The revisions proposed by Ordinance No. 10 have been reviewed and recommended for approval by the Planning Commission.

We recommend approval of Ordinance No. 10, Series of 2011 on second reading.

As always, please feel free to call us prior to the meeting if you have any questions.

Very truly yours,

KARP NEU HANLON, P.C.

James S. Neu

JSN:
Enclosure



To: Mayor and City Council; John Hier, City Manager

From: Lisa Cain, City Clerk

Date: Friday, July 29, 2011

Subject: Special Event Permit: Grand Valley Historical Society

Grand Valley Historical Society has applied for a Special Event Permit at Grand River Hospital District (501 Airport Road) to provide liquor service at the Grand Wine Affair on September 22, 2011.

The following criteria have been met by Grand Valley Historical Society:

- The fees have been paid.
- Its application is complete.

The Public Hearing was properly noticed on the premises. Representatives from Grand Valley Historical Society will be present to discuss the application and answer questions.

Based on the above information, I recommend approval of this application.

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|------------------------------------|--|---|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input checked="" type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR: 2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY 2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY	DO NOT WRITE IN THIS SPACE LIQUOR PERMIT NUMBER
---	---

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE <i>Grand Valley Historical Society</i>	State Sales Tax Number (Required) <i>98-187.39-000</i>
--	---

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (Include street, city/town and ZIP) <i>P.O. Box 363 Parachute CO 81635</i>	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (Include street, city/town and ZIP) <i>501 Airport Road Rifle, Co 81650</i>
--	---

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
------	---------------	---	--------------

4. PRES/SECY OF ORG. or POLITICAL CANDIDATE <i>Judith R. Hayward</i>	
---	--

5. EVENT MANAGER <i>Lynne Miller</i>	
---	--

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS?	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM?
---	--

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date
Hours From To	Hours From To	Hours From To	Hours From To
<i>9/22/11</i>			

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE <i>Judith R. Hayward</i>	TITLE <i>President</i>	DATE <i>6-22-11</i>
------------------------------------	------------------------	---------------------

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

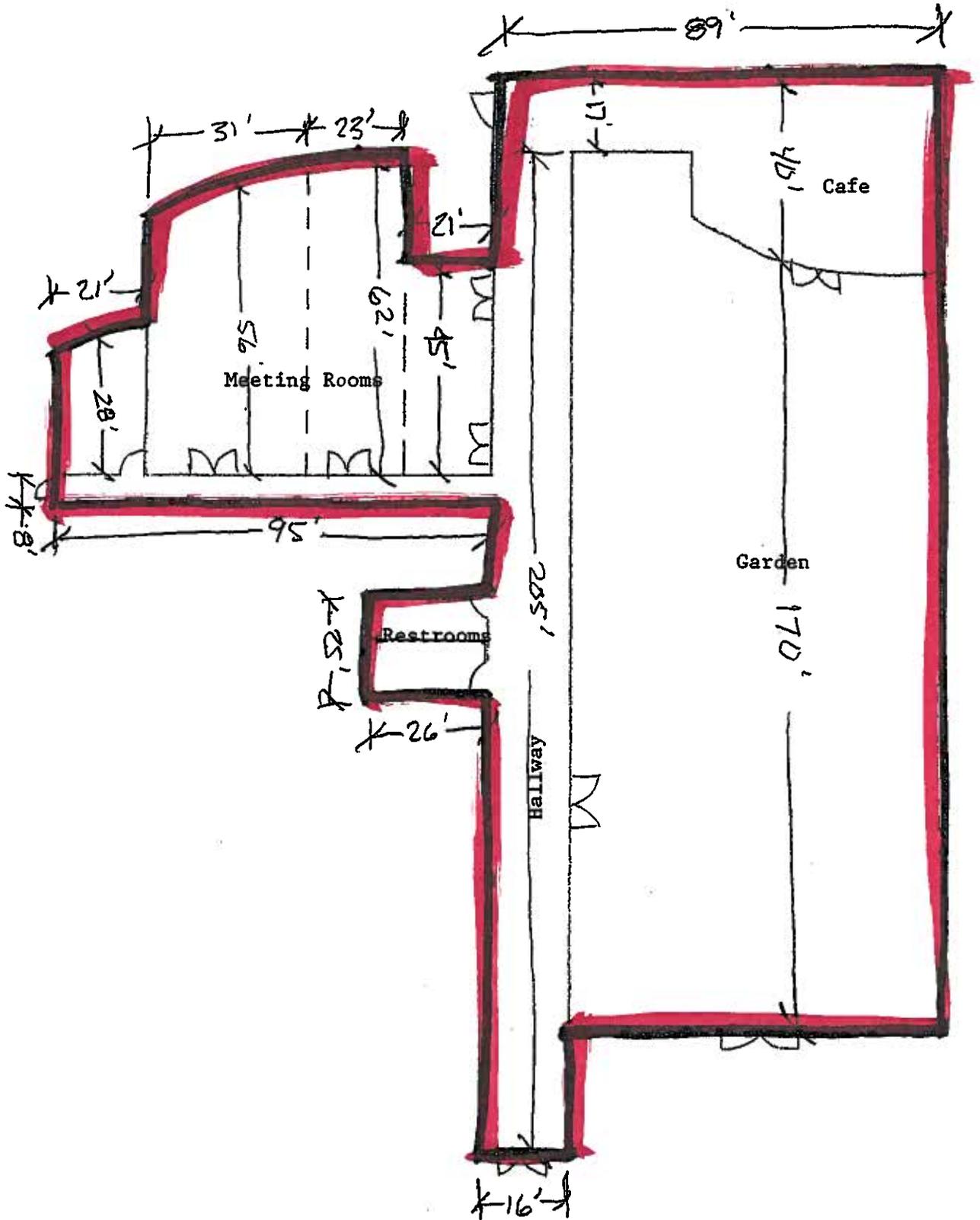
LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
--	--	---------------------------------------

SIGNATURE	TITLE	DATE
-----------	-------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

Grand River Hospital District





Grand River Hospital District

Hospital Services | Family Medicine | Internal Medicine | Women's Health | Specialty Services | Long Term Care | Occupational Health Services

June 20, 2011

To Whom It May Concern:

Permission is granted for the Grand Valley Historical Society to have a Special Events Permit for alcoholic beverages at the Grand Wine Affair to be held on Grand River Hospital District premises on Thursday, September 22, 2011.

Please contact me if you have any questions or need further information.

Sincerely,

James C. Coombs, Jr., CEO
Grand River Hospital District

City of Rifle

Special Events Liquor License Permit Application

Name of Applicant / Organization: Grand Valley Historical Society

Thank you for your interest in a Special Event in the City of Rifle. In addition to the State Application (Form #DR 8439), the following information must be provided in order for your application to be considered. Incomplete applications will be rejected. Please do not hesitate to contact the City Clerk with questions at (970) 625-6265.

1. The City requires that a Special Events Permit application be received no later than 45 days prior to the event. What is the date(s) of your event? September 22, 2011

2. What security measures have you taken to ensure your event will be safe for all participants and control entry of under age persons? Volunteers will be positioned at all entrances/exits to ensure a safe event. Wristbands will be used. Several staff are certified with responsible service of alcoholic beverages.

3. Per Rifle Municipal Code 6-5-170(a)(3), the City requires that at least one server, manager, or owner/operator, including volunteers, who has successfully completed an approved educational liquor serving seminar, is present at all times and is supervising the dispensing of alcoholic beverages. What is the name of the person(s) who has this certification and will be on the premises the entire time of your event? Frances Lynne Miller and / or Elisha B. Harvey

4. Have you included the appropriate fees with your application? Yes
Fees: For Malt, Vinous, and Spirituous Liquor
Check payable to the *State of Colorado* for \$25.00 per day **AND**
Check payable to the *City of Rifle* for \$25.00 per day

Fees: For Fermented Malt Beverage (3.2% Beer)
Check payable to the *State of Colorado* for \$10.00 per day **AND**
Check payable to the *City of Rifle* for \$10.00 per day

5. Does your diagram of the intended licensed premises include:
Yes Measurements/dimensions of the area to be licensed?
Yes Points of ingress/egress?
Yes An outline *in red* of the area to be licensed?

6. Please provide a copy of a deed, lease, or written permission of the owner(s) for use of the premises.

7. I have read the Rifle Municipal Code provisions regarding (copies of these sections are attached to this form):
Yes Section 7.04.010(a) No minors allowed on licensed premises
Yes Section 7.04.060(a) Open container law
Yes Section 7.08.160(a)(3) Educational requirements for Licensees

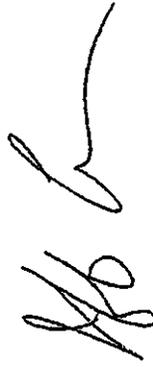
Signature: J. R. Miller

Date: 06/15/2011

SELLER / SERVER CERTIFICATION

Trainee Name: frances l miller
Date of Completion: 06/06/2010 23:29 CST

School Name: Learn2Serve
Certification #: 1284870



I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This certificate expires 3 years after the completion date unless otherwise mandated. Please forward all questions to support@360training.com.



Corporate Headquarters
11100 N. Mopac, Suite 100
Austin, Texas 78758
800.360.1100

SELLER / SERVER CERTIFICATION

Trainee Name: elisha b harvey

Date of Completion: 06/04/2010 17:15 CST

School Name: Learn2Serve

Certification #: 1284868



I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This certificate expires 3 years after the completion date unless otherwise mandated. Please forward all questions to support@360training.com.





Memorandum

TO: Honorable Mayor and City Council
FROM: John Hier, City Manager
DATE: July 28, 2011
RE: Hyland Enterprises Request Regarding Water and Tap Fees.

We have been meeting with Hyland Enterprise representatives concerning their request to obtain City water at "in City rates". Currently they are operating under a 2006 agreement which exempted them from tap fees, but required them to pay the "out of City" bulk water rate.

Hyland Enterprises has indicated that they cannot economically continue to operate if they are required to pay the "out of City" bulk water rate. That rate has increased over the past 5 years and is presently \$13.48/1000 gallons. The "in City rate" is approximately \$3.63/1000 gallons for customers who use in excess of 30,000 gallons per month.

Recent water usage indicates that the company has reduced consumption fairly dramatically from period highs of 1.2 million gallons per month to around 400,000 gallons per month. They indicated that they have a permit to pump raw water, but would prefer to continue using City water.

Hyland has submitted two proposals for the City to consider as follows:

Proposal #1

In exchange for an agreement amendment to purchase water at "in City rates", Hyland Enterprises is willing to purchase the taps for their operation by making an additional monthly payment of \$3,000 for 36 months. This results in a purchase price of \$108,000 for the tap fees.

Proposal #2

Hyland Enterprise is willing to forgo the purchase of tap fees and pay an "in City rate" plus \$1.00/1000 gallons for all water used. This would result in a rate of about \$4.63/1000 gallons.

As Council is aware, former Utility Director Charlie Stevens had recommended that if Hyland Enterprise purchases the taps they should be given a credit for the extra cost they have paid for "out of City" bulk water.

We had originally calculated that with this credit, the tap fee purchase price should be about \$200,000. However, we have reexamined all billings for the company since 2006, and presently believe the



previously calculated credit was low and that the cost should be approximately \$100,000 if the City wishes to sell the taps to Hyland Enterprises.

Neither of these options is extremely attractive in my view. First, if the City sells the taps to Hyland Enterprise it could lose control over their use for other types of development in the future.

Secondly, the sale of water at "in City rates" with a \$1.00/1000 gallons surcharge is less than other bulk water users' pay.

However, because Hyland Enterprise has been annexed into the City subsequent to 2006, and have been a good customer, I suggest that if the City wishes to modify the existing agreement, we amend it to allow purchase of water at "in City rate" plus an additional \$1.00/1000 gallons charge.

Thanks,

A handwritten signature in black ink, appearing to read "John Hier", written in a cursive style.

John Hier
City Manager

Rate Code Hyld

4275 W Centennial
F.burg

32641

AGREEMENT FOR BULK WATER USE

THIS AGREEMENT made this 16 day of AUGUST, 2006, by and between the CITY OF RIFLE, COLORADO, a home-rule municipality (hereinafter "City") and COMPLETE ENERGY SERVICES, LLC, a Delaware limited liability company (hereinafter "Developer");

WITNESSETH:

WHEREAS, Developer is the owner of certain real property located in the City of Rifle, Colorado, which property is described on Exhibit A attached hereto and incorporated herein by this reference (hereinafter the "Property"); and

WHEREAS, Hyland Trucking ("Tenant") leases a building occupying part of the Property from Developer (the "Hyland Building"), which building is shown on Exhibit B attached hereto and incorporated herein by this reference; and

WHEREAS, Developer has connected to the City's water distribution system via a four inch (4") water line running to the Hyland Building, and Developer wishes to utilize City water for Tenant's benefit on a semi-permanent basis; and

WHEREAS, Developer and Tenant desire to utilize a private metered bulk water distribution system in the Hyland Building rather than an outdoor system controlled by a City fire hydrant, and further propose to pay the bulk water rate currently in effect in the City and be regulated by the Rifle Municipal Code ("RMC") as if the use was for outdoor construction; and

WHEREAS, no system improvement fees for permanent water distribution will be paid to the City for Developer's installation and Tenant's use of City water through the four inch (4") water line, and the use shall not be considered a permanent fixture on the Property; and

WHEREAS, the City shall maintain the authority and discretion to terminate water service to the Property and the Hyland Building at any time and for any reason without notice.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the parties hereto agree as follows:

1. **Recitals.** The foregoing recitals are hereby incorporated by this reference.
2. **Purposes.** The purpose of this Agreement is to set forth the terms and conditions to be met by Developer in relation to use of City water in the Hyland Building. All terms and conditions contained herein are in addition to all requirements of the Rifle Municipal Code, the Utility Code (Title 13 of the RMC) the City of Rifle Land Use Regulations (Title 16 of the RMC), the Rifle Public Works Manual and state and federal statutes, and are not intended to supersede any requirements contained therein, except where specifically provided in this Agreement.

3. **Use of Bulk Water.** The City hereby agrees to allow Developer to utilize a four inch (4") water line serving a private metered bulk water distribution system inside the Hyland Building, and Developer agrees to pay the City's bulk sales rate as set forth in Section 13-1-380 of the RMC for all water used; provided, however, that the City reserves the right to terminate such water service to the Hyland Building at its sole discretion, at any time and for any reason without advance notice. Developer agrees and acknowledges that no system improvement fees for such water use have been paid, and that, pursuant to the RMC and federal and state constitutions, no permanent right to City water through the four inch (4") water line for bulk water use is created by this Agreement. The parties acknowledge that the Building's regular water supply is obtained through a one inch (1") service line extending from the four inch (4") water line for bulk water use, and any termination of bulk water service shall not terminate water use from the one inch (1") service line for which system improvement fees have been paid. Notwithstanding the installation of the private metered bulk water distribution system, the use of City water in the Hyland Building shall be treated as an outside fire hydrant use pursuant to the RMC at Section 13-1-380. Developer shall install a cross connection control device and maintain said device in accordance with City requirements.

4. **Fees.** Pursuant to the RMC at Section 13-1-380, the City agrees to make bulk sales of water available to Developer at a cost of two hundred percent (200%) of the applicable City rate, as may be amended, subject to termination at the City's sole discretion. Developer shall also be obligated to pay the \$100.00 meter installation/account activation fee for bulk sale water and the \$25.00 monthly service charge set forth in Appendix A to the RMC, page A-8, for the duration of the bulk water use. In the event the City is forced to pursue collection of any amounts due and unpaid under this provision, the City shall be entitled to collect attorney's fees and costs incurred in said collection efforts in addition to the amount due and unpaid.

5. **Periodic Inspection.** The City shall have the right to make engineering inspections at the Developer's expense during the time Tenant is using City water for its private metered bulk water distribution system pursuant to this Agreement. In the event that the City terminates Developer's bulk water use under this Agreement, Developer shall permanently terminate use of the four inch (4") water line for purposes of bulk water delivery.

6. **Voluntary Action of Developer.** Notwithstanding any provision of the Rifle Municipal Code, the Developer agrees that all terms and conditions of this Agreement are agreed to and constitute the voluntary actions of the Developer.

7. **Assignment.** This Agreement may not be assigned by the Developer without the prior written consent of the City, which consent shall not be unreasonably withheld. In the event Developer desires to assign its rights and obligations herein, it shall so notify the City in writing together with the proposed assignee's written agreement to be bound by the terms and conditions contained herein.

8. **Indemnification.** Developer agrees to indemnify and hold the City harmless from any and all claims or losses of any nature whatsoever incurred by the City resulting from Developer's use of City water on the Property or this Agreement for Bulk Water Use. This indemnification shall

include actual attorneys' fees incurred in the event that any party brings an action against the City for any of the approvals described herein.

9. Waiver of Defects. In executing this Agreement, Developer waives all objections it may have concerning defects, if any, in the formalities whereby it is executed, or concerning the power of the City to impose conditions on Developer as set forth herein, and concerning the procedure, substance, and form of the ordinances or resolutions adopting this Agreement.

10. Release of Liability. It is expressly understood that the City cannot be legally bound by the representations of any of its officers or agents or their designees except in accordance with the City of Rifle Code and Ordinances and the laws of the State of Colorado, and that Developer, when dealing with the City, acts at its own risk as to any representation or undertaking by the City officers or agents or their designees which is subsequently held unlawful by a court of law.

11. Binding Effect/Recording. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors, and assigns. This Agreement shall be recorded with the Garfield County Clerk and Recorder's Office.

12. Authority. Each person signing this Agreement represents and warrants that he is fully authorized to enter into and execute this Agreement, and to bind the party it represents to the terms and conditions hereof.

13. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which, when taken together, shall be deemed one and the same instrument.

14. Notice. All notices shall be in writing and shall be hand-delivered or sent by registered or certified mail, return receipt requested, postage prepaid, to the addresses of the parties herein set forth. All notices so given shall be considered effective seventy-two (72) hours after deposit in the United States mail with the proper address as set forth below. Either party by notice so given may change the address to which future notices shall be sent.

Notice to City:

City of Rifle
P. O. Box 1908
Rifle, CO 81650

With copy to:

Leavenworth & Karp, P.C.
P. O. Drawer 2030
Glenwood Springs, CO 81602

Notice to Developer:

Complete Energy Services, LLC
14450 JFK Boulevard, Ste 400
Houston, TX 77032

COMPLETE ENERGY SERVICES, LLC:

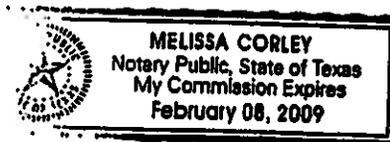
By J. Michael Mayer
Name: J. MICHAEL MAYER
VP

STATE OF)
) ss.
COUNTY OF)

Acknowledged, subscribed, and sworn to before me this 16 day of August 2006 by J. Michael Mayer as VICE PRESIDENT of Complete Energy Services, Inc.

WITNESS my hand and official seal. My Commission expires: Feb. 8, 2009.

Melissa Corley
Notary Public



interoffice memo

To: John Hier, City Manager

From: Matt Sturgeon, Assistant City Manager
Dick Deussen, P.E., City Engineer

Date: July 27, 2011

Subject: Award of Construction Contract for Rifle Creek Plaza Improvements

ACTION ITEM

Staff placed the subject bid award for Rifle Creek Plaza site improvements on the August 3 City Council agenda for Council's consideration. Staff reviewed the bid with the Engineer of Record (Colorado River Engineering) and the City's purchasing procedures. Staff recommends awarding the construction contract for the Rifle Creek Plaza improvements to Johnson Construction Co., the low bidder with a \$617,000 bid amount. Martinez Western was the only other bidder with a \$638,540 bid. Both contractors are Rifle based.

Staff is requesting authorization to award Johnson Construction a contract **not to exceed \$632,000.00**. This amount exceeds Johnson's bid of \$617,000 to complete all remaining site improvements excluding the plaza, storm water detention basin, and landscaping. The \$15,000 additional dollars staff is requesting be added to Johnson's bid covers items not properly identified on the bid set critical to the project. These items are: 1) an unidentified section of sidewalk, 2) replacing planter/sidewalk area existing along West Ave with new concrete, 3) two additional tree grates, and 4) new concrete necessary to provide access to Country Attic's south entrance.

Funds for this work are included in the 2011 Capital Fund Budget in the amount of \$1,000,000. The bid also includes a minor contract revision amount of \$25,000 to cover unknown costs that may exist within West Avenue and/or W 2nd Street; two older streets where City crews have already encountered difficult conditions (fiber, hidden water valves, cement encased utilities, among other).

ADDITIONAL INFORMATION

Two bid alternatives (pavers in-lieu-of stamped concrete and a storm water detention basin) are excluded from the amount staff is requesting be awarded at this time. Staff may request Council award those bid alternates once the final project costs are better understood.

The following outlines expenditures to date (**bold**), the proposed bid expenditure, and anticipated remaining expenditures.

Site Clearance	\$72,023.12
Water & Sewer	\$54,802.92
Earthwork	\$72,793.89
Storm Sewer	\$21,891.24
Professional Services	\$88,594.90
Johnson Construction	\$632,000.00
Remaining Costs	\$861,893.93
PROJECT BUDJET	\$1,803,000.00

Project Definitions

Site Clearance: includes asbestos abatement, state demo permitting, landfill costs, and other site abatement.

Water & Sewer: includes all water and sewer main improvements, hydrants, and building lot service connections.

Earthwork: includes equipment rentals, labor assistance, trucking expenses.

Storm Sewer: includes storm pipe, labor assistance, and inlets.

Prof. Serv.: includes engineering, geotech, landscape architect, and lighting/electric.

Remaining Costs: includes landscape irrigation/controllers/meter, landscape materials, utility relocates (power, gas, cable fiber, and phone), plaza, striping, signage, detention basin, alternates to Johnson bid (pavers), trail, 3rd street access point, Country Attic site enhancements.

Project Funding and Future Revenue

Funding Source

Capital Fund: \$1,000,000.00
 Outside Assistance: \$829,000.00

Future Revenues

Theater Rent: \$600k - \$1,200,000
 Sale Tax: \$50,000/annually
 Future Revenues: Rent, Sales Tax, URA

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Matt Sturgeon, Asst. City Manager

DATE: April 20, 2011

SUBJECT: Text Amendment – Vacant Gas Station Remediation

Staff is proposing an ordinance that would amend Section 16 of the Rifle Municipal Code. The amendment requires the removal of Filling Station (aka gas station) infrastructure and certain building materials upon closure of a facility. The purpose of the amendment is to avoid abandon gas stations within the City of Rifle.

The Rifle Planning and Zoning Commission, at its June 28, 2011 meeting, unanimously recommended City Council adopts the proposed ordinance.

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 9
SERIES OF 2011**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO ADOPTING A
NEW SECTION 16-3-105 OF THE RIFLE MUNICIPAL CODE REGARDING
ABANDONED FILLING (GAS) STATIONS.

WHEREAS, filling (gas) stations abandoned without the removal of use specific infrastructure and building materials such as storage tanks, gas pumps, canopies, tire filling stations, fuel pricing signs, and reader boards can impair the redevelopment of a property and negatively impact the surrounding area; and

WHEREAS, City of Rifle staff wishes to promote economic development in the City and discourage the proliferation of unused and cluttered commercial parcels by requiring filling (gas) station infrastructure and building materials to be removed after twelve months of non-use and further tying the removal of such infrastructure and materials to issuance of a certificate of occupancy for a new use on the site; and

WHEREAS, the requirement to remove filling (gas) station infrastructure ~~and buildings~~ must also be extended to properties deed restricted against operating as filling stations since the deed restriction prohibits the reuse of that infrastructure; and

WHEREAS, the Rifle City Council finds and determines that the best interests of the citizens of Rifle will be served by adopting a new Section 16-3-105 of the Rifle Municipal Code accordingly.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

Section 1. The foregoing recitals are incorporated as findings by the City Council.

Section 2. A new Section 16-3-105 of the Rifle Municipal Code is hereby adopted to read as follows.

16-3-105. Abandoned or Deed Restricted Filling (Gas) Stations.

(a) Filling (gas) stations unused for gas sales for twelve (12) consecutive months shall be deemed abandoned. Upon abandonment, the property owner, including related corporate entities, or operator shall be responsible for the immediate removal of any and all infrastructure and building materials unique to the filling station use, including, but not limited to, tanks, pumps, canopy(s), tire filling stations, fuel pricing signs, and reader boards.

(b) As a condition of the approval and issuance of a certificate of occupancy or any other land use approval, any person attempting to utilize any portion of a property or a building previously used in affiliation with a filling (gas) station shall remove all infrastructure and

building materials unique to this type of land use including, but not limited to, tanks, pumps, canopy(s), tire filling stations, fuel pricing signs, and reader boards.

(c) Within thirty (30) days of the recording of a deed restriction prohibiting the future operation of a filling (gas) station on a parcel of land in the City, the property owner recording the deed restriction shall remove all infrastructure and building materials unique to the filling station use as described above.

(d) As a condition of the approval and issuance of a certificate of occupancy for a filling (gas) station moving within the City to a new location, the owner, including related corporate entities, or operator shall provide security in the form of a letter of credit, cash deposit, or other form acceptable to the City, in a sufficient amount to secure compliance with subsection (a) above and cover the cost of removing all filling station infrastructure and building material from the previous location. Upon the City's written acceptance that such materials have been removed to its satisfaction, the security shall be released to the appropriate entity within seven (7) business days.

INTRODUCED, on July 20, 2011, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on August 3, 2011, passed with ~~out~~ amendment, approved, and ordered published in full as required by the Charter.

Dated this ____ day of _____, 2011.

CITY OF RIFLE, COLORADO

By: _____
Mayor

ATTEST:

City Clerk

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490 Fax: 970-625-6268



MEMORANDUM

TO: MATT STURGEON, PLANNING DIRECTOR
FROM: NATHAN LINDQUIST, PLANNER
DATE: July 14, 2011
SUBJECT: TEXT AMENDMENT 2011-3
CHANGES TO LANDSCAPING REQUIREMENTS

REQUEST

Staff has developed proposed changes to the landscaping requirements for City Council's review and consideration.

For light industrial properties south of Airport Road, the intent of the changes is to increase screening along Airport Road while decreasing landscaping requirements for properties that are adjacent to streets that do not receive through traffic (such as Buckhorn Drive and Blacktail Drive). The new requirements would increase the number of street trees required along Airport Road. Current requirements for street trees are 1 per 40 feet. For example, for a property with 300 feet of frontage along Airport Road, the new requirements would increase the amount of street trees from 8 to 20. In addition, a 3-foot berm and 24 shrubs would be new requirements.

The text amendment also proposes that, for all land uses in Rifle, Aspen trees be permitted but not count towards required tree numbers. The intent is to provide trees that at maturity create large, shaded canopies.

See the attached ordinance for the text changes. The Planning Commission recommended approval at their June meeting.

RECOMMENDATION

Staff recommends that City Council approve Text Amendment 2011-3.

CITY OF RIFLE, COLORADO
ORDINANCE NO. 10
SERIES OF 2011

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 16-13-100 OF THE RIFLE MUNICIPAL CODE REGARDING LANDSCAPING REGULATIONS FOR LIGHT INDUSTRIAL USES AND SECTION 16-13-170 AND APPENDIX C REGARDING ASPEN TREES.

WHEREAS, Chapter 16, Article XIII of the Rifle Municipal Code was adopted to protect the health and welfare of the citizens of Rifle through the regulation of landscaping of new multi-family, commercial, public/civic, light industrial and industrial developments; and

WHEREAS, Section 16-13-100 of the RMC addresses general landscaping requirements for various types of uses in the City, including light industrial uses; and

WHEREAS, in the interest of enhancing property values, promoting quality development and contributing to the visual character of new developments, staff has proposed amendments to RMC Section 16-13-100 to require additional landscaping along the Airport Road frontage while minimizing landscape requirements for properties to the south of Airport Road that are bordered on both sides by property zoned Light Industrial Zone District; and

WHEREAS, since a major intent of the City's landscaping regulations is to provide shade when trees reach maturity, staff also supports specifying in RMC Section 16-13-170 and Appendix C that aspen trees be permitted but not count towards the number of trees required by the RMC for each type of land use; and

WHEREAS, at its June 28, 2011 meeting, the Rifle Planning Commission recommended approval of the revisions to the Rifle Municipal Code landscaping regulations as submitted by staff; and

WHEREAS, the Rifle City Council finds and determines the best interests of the citizens of Rifle will be served by adopting the revisions to RMC Sections 16-13-100 and 16-13-170 and Appendix A as follows.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Subsection (4) of Section 16-13-100 of the Rifle Municipal Code is hereby amended to read as follows, with additions shown in bold, double underlined text, and deletions in strikethrough text.

16-13-100. General landscape requirements.

(4) Light Industrial.

a. General Light Industrial landscaping requirements. A twenty-foot buffer along all public rights-of-way and the remaining landscape treatment area (as defined in Section 16-13-70) shall be landscaped according to the following requirements:

~~a.1.~~ Public rights-of-way shall be landscaped according to regulations outlined in Section 16-13-120.

~~b.2.~~ For every five hundred (500) square feet, or fraction thereof, of remaining required landscaped areas, one (1) tree is required. Up to twenty-five percent (25%) of the required number of trees may be replaced by No. 5 container shrubs at the rate of one (1) tree equals ten (10) shrubs.

~~e.3.~~ For every two hundred fifty (250) square feet, or fraction thereof, of remaining required landscaped areas, one (1) shrub a minimum of a No. 5 container in size is required. Up to fifty percent (50%) of the required number of shrubs may be replaced by two-inch-caliper trees at the rate of ten (10) shrubs equals one (1) tree.

~~d.4.~~ At least two (2) different shrub types are required, provided that the required landscaped area is greater than two hundred fifty (250) square feet.

~~e.5.~~ At least seventy-five percent (75%) of the landscape treatment area not included in public rights-of-way must be covered by living plant material. Tree canopies may not be included in factoring the coverage area.

~~f.6.~~ A maximum of fifty percent (50%) of the total landscape treatment area may be covered with turf.

b. Light Industrial zoned property south of Airport Road, and west of the intersection of CR 346 and Airport Road. The intent of these regulations is to provide additional landscaping along the Airport Road frontage while minimizing landscape requirements for properties to the south of Airport Road that are bordered on both sides by Light Industrial zone districts.

1. A landscape buffer along Airport Road shall be twenty (20) feet in width and consist of a three (3) foot tall earthen berm, where possible, tapered to comply with sight distance requirements; one (1) deciduous tree per three-hundred (300) square feet; and one (1) shrub per two-hundred fifty (250) square feet; and ground cover composed of xeric native grasses and maintained in a weed-free state.

2. Right-of-ways and private drives that extend south of Airport Road shall consist of a ten (10) foot landscape buffer that includes one (1) deciduous street tree per 40 lineal feet, and xeric native grasses maintained in a weed-free state.

3. Landscape treatment areas within one hundred (100) feet of Airport Road shall meet the general requirements for Light Industrial areas in this Article. Other landscape treatment areas south of Airport Road shall be, at a minimum, seeded with xeric native grass that is kept in a weed-free state.

4. Evergreen trees shall not be permitted in this area due to their propensity to be destroyed by the local wildlife population.

Section 3. Section 16-13-170 of the Rifle Municipal Code is hereby amended by the addition of a new subsection (c) to read as follows.

16-13-170. Plant materials lists.

* * *

(c) For all land uses, quaking aspen trees shall be permitted but shall not count towards meeting the required number of trees.

Section 4. Quaking Aspen (*Populus tremuloides*) is hereby deleted from the Recommend Plant Materials List—Deciduous Trees at Appendix C of the Rifle Municipal Code.

INTRODUCED on July 20, 2011, read by title, passed on first reading, and ordered published by title as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on August 3, 2011, passed without amendment, approved, and ordered published in full as required by the Charter.

Dated this ___ day of _____, 2011.

CITY OF RIFLE, COLORADO

BY _____
Mayor

ATTEST:

City of Rifle, Colorado
Ordinance No. 10, Series of 2011
Page 4 of 4

City Clerk



To: City Council; John Hier, City Manager

From: Lisa Cain, City Clerk

Date: July 28, 2011

Subject: Appointment of Alternate Representative on County Senior Advisory Board

Councilor Miller is the City of Rifle's Representative on the County Senior Advisory Board. The City has not designated an Alternate Representative, but it might be advisable to do so.

Judy Martin, Manager, Garfield County Senior Programs, has advised me that the alternate could be an elected official, a City staff member, or a member of the community.

In accordance with Council's direction earlier this year, staff advertised for letters from community members interested in appointment to this position. No community members responded.

Council may wish to appoint a City staff member to this position.



MEMORANDUM

To: John Hier, City Manager

From: Mike Braaten, Government Affairs Coordinator

Date: July 28, 2011

Re: Staff updates

Community Survey

Per Council's guidance, staff contacted Silver Tip printing in Rifle for an additional quote to complete the copying and mailing of the community survey. Jean's Printing was the lower of the two estimates received and they completed the work the last week of July and residents should be receiving the surveys the first week of August.

Ennovate/Performance Contracting

Contracts between the City and Ennovate have been signed per Council's approval in early July. Ennovate's design engineer recently toured the facilities they will receive the energy efficiency improvements and design work is underway. Ennovate will soon be seeking sub-contractors for the project and working with staff to schedule "walk-through" dates. They estimate installation of the various improvements will start the first week in September.

Severance Tax/Federal Mineral Lease Direct Distribution

Preliminary energy employment figures used by the Dept. of Local Affairs to complete the distribution of severance tax and federal mineral lease money were recently released by the DOLA. The preliminary figures show Rifle with 312 energy employees that are essential to production (non-essential are not included in the count and include extraction support positions and administrative staff, among others). It is important to note that the 312 employee figure is BEFORE employee address correction occurs – some of those employees live in Garfield County and will not be included in the final employee count that is a component of the formula for distribution of funds.

As a reminder of how the state distributes the severance tax and FML funds, I have attached the "factor weights" from DOLA's website for the 2011 distribution process.

By Colorado Revised Statutes, DOLA shall issue direct distribution checks to local governments no later than August 31st of each year. Last year, DOLA distributed about \$37M in severance tax and federal mineral lease revenues statewide and Rifle received \$993,000. DOLA staff has indicated they anticipate approximately \$50M to be distributed statewide (approximately \$20M in severance tax and \$30M in FML revenues). The City budget anticipated \$300,000 in severance/FML revenues for 2011.

Rifle projects submitted for consideration for statewide downtown awards

Downtown Colorado Inc, of which the City is a member, in cooperation with the Governor's office annually recognizes various Colorado downtown-related projects and programs through a competitive award process called the Governors Awards for Downtown Excellence and acknowledges the selected winners during their annual meeting. Staff submitted two projects for consideration. The first was the redevelopment of East 2nd street (Library, civic plaza, parking structure) for "best downtown smart growth project" and the other was Centennial Park for "best new public space project."

Rifle to be featured at Denver Metro Mayors' Caucus Workshop on Energy Efficiency & Sustainability

The City of Rifle will be the featured presenter at a "small communities" workshop being developed by the Denver Metro Mayors' Caucus and will be held at the National Renewable Energy Laboratory (NREL) on Sept. 7. The City has been invited to speak given our success as a small community implementing energy efficiency and renewable energy projects.

Working with NUTS

Staff will soon be assisting the New Ute Theater Society in development of a grant application for the Adolph Coors Foundation for assistance with the interior remodel of the Ute Theater. Application deadline is November 1 for potential award in March 2012.

Staff also has made initial inquiries into other funders including the Boettcher Foundation and the El Pomar Foundation.

BLM Cooperating Agency

Staff and Legal are working through the BLM required MOU for cooperating agencies. Council indicated their interest in pursuing Cooperating Agency (CA) status for the re-review of oil shale regulations (the Oil Shale PEIS). There are approximately 15 other entities seeking CA status – the states of UT, WY, and CO, some federal entities including the Fish and Wildlife Service and EPA as well as numerous counties in UT and WY and Garfield County in Colorado.

EPA STAG Extension Granted

Staff worked with staff at the EPA-Region 8 to obtain a project and budget extension for the EPA State and Tribal Assistance Grant that was received by the City as a federal earmark. The extension was needed to complete the project – they pond bypass line – which was stalled due to high water levels and the need to fill the pond to equalize pressure between the pond and river. The extension was granted to June 30, 2012 – allowing ample time for state inspection and project close-out.

CML Fall District Meeting Set

The CML Fall District Meeting for our Region will be held Monday, Oct. 3 in Meeker. This will be a dinner meeting with a short pre-meeting, happy hour and dinner program. The meeting will start at 4pm and they generally run until 8pm. Please let me know if you are interested in attending.

Reapportionment Commission Meetings

The Commission redrawing district lines for the Colorado House and Senate are taking their final draft maps on the road. The nearest meetings to Rifle will be on Sat. Aug. 6 at 7:00 p.m. at Colorado Mesa University (formerly Mesa State) and on Sat. Aug. 27 at 7:00 p.m in Glenwood Springs in the Garfield County Commissioners meeting room.

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Federal Mineral Lease and State Severance Tax Direct Distribution - Factor Weights

PDF | 2011 Direct Distribution Program Guidelines - (posted 7/12/2011)

Factor Weights for 2011

Pursuant to C.R.S. 39-29-110(1)(c) and 34-63-102(5.4)(c), the DOLA Executive Director, in consultation with the Energy and Mineral Impact Assistance Advisory Committee, set the discretionary factor weights for the the August 2010 direct distribution of State Severance Tax and Federal Mineral Lease Proceeds as follows.

Severance Tax County Pool		
Factor	Weight for August 2011 Direct Distribution	Weight for August 2010 Direct Distribution
Colorado Employee Residence Reports	40%	40%
Mining and Mineral Permits	30%	30%
Mineral Production	30%	30%
Subcounty Pool		
Factor	Weight for August 2011 Direct Distribution	Weight for August 2010 Direct Distribution
Population	34%	34%
Colorado Employee Residence Reports	33%	33%
Road Miles	33%	33%

Federal Mineral Lease Proceeds County Pool		
Factor	Weight for August 2011 Direct Distribution	Weight for August 2010 Direct Distribution
Colorado Employee Residence Reports	35%	35%
Federal Mineral Lease Revenue Generated	65%	65%
Subcounty Pool		
Factor	Weight for August 2011 Direct Distribution	Weight for August 2010 Direct Distribution
Population	34%	34%
Colorado Employee Residence Reports	33%	33%
Road Miles	33%	33%

Division of Local Government 1313 Sherman Street, #521 Denver, CO 80203 (303) 866-2156 dlg.helpdesk@state.co.us

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ENGINEERING / PUBLIC WORKS / UTILITIES

PROJECT STATUS REPORT as of: 8/03/11

Bold Text = New Information

Capital Improvement Projects

Water Treatment Plant Design

The Basis of Design Report (BODR) and drawings have been submitted for Staff review, comments made and returned to the consultant. The BODR was prepared under the consultant's scope of work to meet CDPHE and SRF requirements. However, under USDA requirements for funding, additional work is necessary. Our consultant is determining the additional man hours to perform this work. **It is anticipated that a request for the additional services to meet the USDA Preliminary Engineering Report requirements will be included in the Council packet.**

The Membrane Process Equipment System was awarded to General Electric (Zenon Environmental Corporation) which included shop drawings of the membrane system, a demonstration pilot test, and purchase of the units. The shop drawings for the membrane system have been delivered and are under review. The pilot demonstration test has been completed and the unit returned to GE. A final report on the test is expected shortly. A portion of the shop drawings have been delivered.

To obtain funds from USDA will also require an Environmental Report (ER) and Corps of Engineers will require an Environmental Assessment (EA) for an Individual Permit in lieu of a Nationwide Permit. The Corps will wait on issuing the permit to see if additional comments are generated from the public. The ER has been delivered and reviewed by staff. To mitigate for wetlands within the construction site, to meet Corps requirements, will require a payment to the Spring Water Ranch Wetland Mitigation Bank or mitigation restoration measures constructed on the site.

CDOT has issued an access permit for an entrance to the plant site from U.S. 6. Plans are being prepared for the entrance. A grading plan for the plant site has been prepared.

A final draft of the raw water pipeline alignment has been reviewed by Staff. A Utility Permit will be requested from CDOT shortly.

The structural engineer is determining wall thicknesses for the process basins and support systems for the building roofs.

A training tour for two of our water treatment plant operators was conducted at a granulated activated carbon system in Phoenix. Also, the tour included a review of the control system planned for the new facility.

A control scheme for the new facility has been developed by our consultant and reviewed by staff.

A review of the drawings completed to date (70 of 340) was performed at the consultant's office on 7/18/11. A review of the equipment list proposed for the plant was also reviewed.

Asbestos Removal at GMWTP

Walsh Environmental has completed a report determining the amount of and cost to remove asbestos and other hazardous material from the existing GMWTP. We have reviewed the report and will recommend funds be set aside to perform the work under next year's budget.

Bypass Pipeline at Rifle Pond

This project, funded partially by a STAG Grant, consists of a bypass pipeline from the River Intake to the raw water pump station and a bore across U.S. 6 for a future raw water pipeline to the new Water Treatment facility. A permit from CDOT has been received and forwarded to the contractor for compliance to their provisions. Water in the pond was lowered to allow grading of the bottom to proceed but when the river level rose, work was stopped and the pond refilled. Pipe has been delivered and fusing the sections together is scheduled once work can resume.

Playground at Centennial Park

A playground north of the great bowl in Centennial Park in an undeveloped area is being planned by our consultant. Staff has reviewed and approved the Master Plan layout.

Deerfield Park

A cost for Phase 1 construction has been developed and design plans are being prepared for review. Staff has reviewed the 60% submittal and design is proceeding on final documents. **A review of the 90% drawings was conducted by Staff.**

Rifle Arterial Transportation Engineering (S.H. 13 & U.S. 6)

Plans (Phase 1) are being prepared for CDOT review which includes changes to S.H. 13 south of Centennial Parkway which includes reducing two lanes to one to allow Whiteriver traffic to merge with Railroad Avenue traffic safely before the bridge over the river. CDOT has reviewed and approved the preliminary design for the improvements and a final office review with CDOT has been held. Comments from this meeting have been incorporated into the drawings. **An Access Permit application has been delivered to CDOT to construct the improvements. We will request this work be completed next spring.**

Energy Park Improvements

Phase 1 improvements include roadways, water and sewer service, a solids line extension from the RRWWRF to the composting plant, electrical service, detention ponds, landscaping and drainage swales. A gravity service to the existing sewer is also included. A warranty walkthrough will be held in the next few months.

Biosolids Removal at the North Wastewater Plant

The third lagoon has been drained and sludge is ready for composting at the site. The second lagoon has also been drained. The first lagoon will be emptied and the work completed this year. **The contractor will be back on site soon to complete the work.**

Water Sales Building

The project has been put on hold because software is unavailable to mesh with the Finance Department software.

Rifle Creek Plaza Infrastructure Design

Installation of the 18 inch trunk sewer, 10 inch sewer in the alley south of 3rd Street and a service lateral to Country Attic have been completed. **The water main installation is complete.** The remaining trail construction will wait until final grading is completed. Conduit **is being** installed for a future fiber optic

cable. A storm drain system has been installed by City crews. A contract for the remaining work (final grading, sleeves for irrigation and electrical use, paving, electrical, lighting, curbs, gutters handicap ramps) was bid on July 26th. A recommendation for award is on the Council agenda.



Brenden Theater Progress

Expansion of O&M Service Center

The expansion consists of a 30 foot wide by 78 foot long bay on the east side of the building with garage doors at each end. Approvals from CDPHE and DOE have been obtained to build the addition. **Foundations for the building, the concrete pavement slab and interior slab, steel columns, roof, walls and garage doors have been completed. The Reverse Osmosis equipment has been moved to the new bay as shown below. The contractor is nearing completion.**



Service Center Addition Progress

Energy Process Audit

The purpose of this work is to investigate the operations and process equipment of the Rifle Regional Wastewater Reclamation Facility to determine if savings in energy cost can be realized. The Contractor, Active Energies & Tetra Tech, has reviewed the past energy usage from Xcel and Sun Edison at the plant and the City's operational procedures. The treatment process presently in use is also being reviewed to determine if it can be modified to reduce electrical use. **The Phase 1 Report to establish a baseline of energy use at the Facility and the Phase 2 Report to determine conservation opportunities has been completed and the executive summary is included in the packet for Council review. The consultant will be at the workshop to present the report and answer questions.**

Banner Pole Replacement/Addition

Staff and DDA has reviewed several types of poles, bases and fittings to be placed on either side of Railroad Avenue and 3rd Street at about five locations. **Providing electricity at four locations, for Christmas lights, is now included in the design. Locations for the poles have been determined. A foundation design has now been detailed and Staff has determined a cost estimate.**

Boat Ramp

We have initiated meetings with CDOT regarding access to the Colorado River from the rest area. They have supplied a lease agreement for our review. A preliminary layout of the access, parking, ramp and picnic areas has been completed. A wetlands delineation report and a cultural evaluation have been finalized. These reports have been delivered to CDOT for their evaluation to determine if a lease to the City can be provided for the boat ramp. A nationwide general permit from the Corps is all that is apparently necessary. **A RFP has been delivered to several engineers for a cost to obtain design engineering services for the improvements.**

UPS System for Traffic Signals

A Request for Proposals for a battery backup system for the traffic signals along Railroad Avenue has been advertised and bids are due May 6th. This would eliminate signal light outages due to power failures and increase the safety of the traveling public. Only one bidder submitted a cost for the work, which was larger than the amount remaining in the budget. Regardless, this is an important improvement and Council approved the installation. **The contractor has installed the battery backup systems and will hold a**

training class on the software and procedures for maintenance this month.



Traffic Signal UPS Install

2011 Street Improvements

Bids have been received and the contract was awarded at the previous Council meeting. The contractor is obtaining bonds and insurance. Work should start in the next few weeks.

North Railroad Avenue and S.H. 13 Improvements

CDOT has issued a contract for safety improvements to this intersection. It will look similar to the existing layout except the roadway will be super elevated by lowering the ground level along the north edge. Additional islands will be installed as well as a pedestrian crossing at the north end of Railroad Avenue. **The work has been completed and traffic has been moving through the improvements.**

Acacia Avenue Water Main Extension

Our consultants have completed the survey and are preparing designs for a water main extending from the south end of Acacia avenue to Whiteriver Avenue along the existing trail. This will provide a loop to guarantee water service to residents of Deerfield and Rimrock subdivisions during periods when the 3 mg tank is off the system. Design is complete. Presently, this work is scheduled for next year but we may decide to proceed with this main if the supplemental water treatment plant (budgeted for this year) is not needed at GMWTP this summer to meet peak demands.

Cleaning and Televising Sewer Mains

Agreement, bonds and insurance have been provided by the contractor. **The contractor has cleaned and televised about 2/3 of the system under this contract.** The project description has been placed in the newspaper notifying homeowners and businesses that the work will be in their neighborhoods. Notification on Channel 10 has been provided and door hangers have been placed along streets as the work progresses.

Fairway Avenue/State Highway 13 Interchange

Work has begun on this interchange which is being inspected by the local consultant employed by the Queen's Crown developer and CDOT. City staff is reviewing the traffic control plan and underground water, sewer and storm drainage facilities. **The contractor has completed paving, striping, guardrail and sign placement is underway.**



Fairway Ave. A-Line Connect

Irrigation System Audits

Audits would be free to the homeowners (contractor would be paid from a grant to the City). Recommended improvements by the contractor, if requested by the homeowners are to be paid by the homeowner. A rebate of \$100, \$200 or \$300 depending upon the required improvement would be deducted from the homeowners cost and paid to the contractor. Work should begin the third week of July. **Applications from homeowners have been sent to the contractor to begin contact between them to set schedules for the audits.**

U.S. 6 Culvert

CDOT will be replacing a 36 inch CMP culvert under U.S. at mile post 93.3 (near the proposed water treatment facility) with a 60x36 inch RCP. In order to construct this improvement, they require a permanent easement and a temporary (construction) easement. The easement documents have been signed and delivered to CDOT. Construction will be by open trench, across the roadway, beginning in late summer. **Bids were recently opened and work will begin in late August.**

Northeast Pump Station

An additional pump and motor/switchgear is to be installed to meet demand from the Northeast Pressure Zone. An electrical design has been prepared and costs are being obtained from pump suppliers.

3 Mg Tank Mixing Device

A mixing device, similar to those installed in the Airport and West tanks is to be installed in the 3 mg tank to prevent chlorine degradation. Installation will occur in late September.

Design of West 2nd Street and West Avenue

RFP's were sent to two local engineering firms for a technical and cost proposal for improvements to West 2nd Street between West Avenue and Railroad Avenue and West Avenue from US 6 to West 2nd Street. Design would include, in addition to normal street sections, landscape, street lighting and streetscape. This improvement would provide an attractive and inviting entrance to Rifle Creek Plaza from Railroad Avenue and would join the Plaza, City Hall and Library complex with the theater site.

Development Projects

Staff is working on the following development projects:

Development projects on hold because of the present economic downturn:

Pioneer Mesa, Phase 2	14 th Street Marketplace
Scalzo Ranch (The Grove)	West Side Mobile Homes
Comfort Suites	Whiteriver Plaza
Remington Square	The Farm
Eagles Nest	

Development projects presently under construction include:

Creekside Townhomes (punch list items)
NUTS sidewalk demolition
North Pasture Commercial
Senior Center Air Conditioning
Blacktail Drive
Kum & Go at 26th Street



Blacktail Drive Progress

Projects in progress through Planning/Engineering are:

Kum & Go at Centennial Parkway and Railroad Avenue
Kum & Go at 14th Street
Queen's Crown
Roan View Industrial Park
Rimrock
Trapper Hollow
Rifle Airpark
Burgess Dental Office
Aaron's Development\
Sierra Chemicals

Right-of-Way Permits

Active permits for Contractors to use the public R/W include:

Scupper installation at New Ute Theater
703 W. 3rd Street-power pole replacement
236 Fairway Avenue-pole replacement

Garfield County Projects within the Rifle Area

Garfield County Airport Runway Realignment and Improvements

The City improvements in this project are now complete with only one punch list item (which the County says they will do with the next Airport project) and the as-builts remaining.

Garfield County Airport Water and Sewer System Expansion

A report has been delivered on deficiencies in the existing water/wastewater systems at the Airport and a meeting was held to discuss these concerns with the County Airport Manager, who will correct the deficiencies. The majority of the items have been completed.



July 27, 2011

I. REQUEST FOR PROPOSALS

A. Introduction

The City of Rifle invites proposals for three interrelated projects in downtown Rifle, Colorado:

1. TOD Strategic Plan Consultant (TOD);
2. Market Analysis and Redevelopment Consultant (MARC);
3. Communications and Outreach Coordinator (COC).

These projects are funded through the federal Tiger II/ Community Challenge Planning Grant, a joint program administered by the Department of Transportation (DOT) and the Department of Housing and Urban Development (HUD). The Colorado Department of Local Affairs (DOLA) was awarded this grant funding on behalf of the City of Rifle as a part of the Colorado Sustainable Main Streets Program. The grant is designated for planning and design work; no grant funds may be used for construction projects.

B. Project Objectives

The projects are intended to carry out the following objectives:

1. Carry out applicable parts of City Council's mission statement for 2011/2012, including (a) enhance Rifle's sense of community; (b) promote economic vitality; (c) promote cultural, educational, and recreational opportunities.
2. Foster a spirit of collaboration and creativity to effectively engage the community and attract interest in the downtown.
3. Build relationships with partners—including the private sector, foundations, non-profit groups, and local, regional, state, and federal agencies—to advance the downtown vision as identified in the 2008 Downtown Master Plan.
4. Identify the City's downtown transit and mobility goals and integrate them with the City's transportation, land use, and housing goals.

5. Advance the City’s goals for economic development, the Energy Village, and downtown revitalization.
6. Create an implementation program that prioritizes infrastructure investments and redevelopment opportunities.
7. To the maximum extent possible, creates shovel-ready projects that catalyze the downtown vision.

C. RFP Structure

To meet project objectives the RFP is structured as follows:

1. Separate RFPs have been written for each of the three projects. Consultant teams may submit proposals for one, two or all three RFPs.
2. A team submitting for multiple RFPs should integrate them into one proposal.
3. Costs for each RFP should be identified separately.
4. The Selection Committee may choose any combination of consultants to carry out the three RFPs.
5. The TOD Strategic Plan consultant will be the lead Project Manager, tasked with leading coordination between the COC and the MARC.
6. All three RFPs will begin concurrently; however, a schedule will be produced that identifies the timing for each component after contracts are awarded.

The following sections (Background and Document Review; Procurement Schedule; Submittal and Selection) apply to all three RFPs.

II. BACKGROUND AND DOCUMENT REVIEW

A. Background

The City of Rifle is a community of 9,200 people located on Interstate 70 in Garfield County. Rifle’s population has more than doubled since 1990. Rifle is at the epicenter of converging issues that will impact growth and development in the coming years:

1. Location in the heart of the Western Slope of Colorado, a high-growth region due to its recreational opportunities, climate, and quality of life;
2. Location at the epicenter of significant energy resources including natural gas, oil shale, and the emerging clean energy economy;

3. Location on Interstate 70 and a railroad corridor that encourage the growth of commercial and industrial uses;
4. Proximity to the Roaring Fork and Vail valleys, where land use trends are pushing growth to Rifle; and
5. Demographic and market changes that increase the demand for urban amenities and living environments.

The 2009 Rifle Comprehensive Plan assumes a build-out population for Rifle of 25,000 to 40,000 and seeks to accommodate this growth via mixed-use, walkable neighborhoods. Rifle's downtown is the cornerstone of this approach with its potential for significant redevelopment and transit accessibility.

Investments in the downtown have been made by the Downtown Development Authority (DDA) since their formation in 1982. In 2009, the City of Rifle partnered with the Garfield County Library District, the DDA, and DOLA to build a new library, civic plaza, and a 150-stall parking garage in the downtown next to City Hall. In 2010, Rifle began Phase 1 of the redevelopment of the three-acre Valley Lumber property, which the City of Rifle purchased as a catalyst for downtown redevelopment. The property will include a 7-plex movie theater scheduled to open in December 2011 and additional pad sites for standalone and/or mixed-use commercial uses. Development is being led by a partnership between the City of Rifle and the Rifle Regional Economic Development Corporation.

B. Document Review

Documents in **bold** are available for review on the City of Rifle website (Long-Range Planning page): www.rifleco.org/index.aspx?nid=150

1. **HUD and DOT Grant Contracts**—review for documentation and reporting requirements.
2. In 2005, the City of Rifle conducted an **Economic Opportunity Analysis** that has informed much of the City's economic development direction as an Energy Village, a River Town, and a Regional Center for commerce and culture.
3. In 2007 Rifle created an **Urban Renewal Authority** that encompasses much of the downtown west of Railroad Avenue. The area includes substantial redevelopment opportunities.
4. In 2008 a **Downtown Master Plan** was created to set the vision for a high-density, mixed-use Downtown. To implement the Downtown Master Plan, an update to the Downtown Zoning Code was initiated and will be considered for adoption this fall. The new zoning

standards are compatible with a TOD concept, permitting high-density, mixed-use, urban design with up to 8-story buildings allowed on some properties.

5. In 2009 the **Gateway Study** created a design that will transform the street network at the south entrance to Downtown. The CDOT approved alternative will improve traffic flows and create an interconnected, urban street network that adds infill potential to the downtown. The Gateway Study also includes concepts for streetscape enhancements.
6. In 2009 the City adopted an update to the **Comprehensive Plan** that includes the City's land use, transportation, and housing goals.
7. Out of the Economic Opportunity Analysis, in 2009 the City began to develop more comprehensive goals surrounding energy, sustainability, and the Energy Village concept. The **Energy Village Plan** describes the City's goal to bridge the gap between traditional fossil fuel industries and the evolving renewable energy industry.
8. In 2010, in partnership with the Roaring Fork Transit Authority (RFTA), the City of Rifle completed a **Bus Circulator Study** that identified options for a transit system throughout Rifle.

III. PROCUREMENT SCHEDULE, SUBMITTAL, AND SELECTION

A. Procurement Schedule (Tentative)

The City of Rifle will endeavor to use the following timetable:

August 10: Request for Proposals publicly advertised on websites, newspapers and direct solicitations mailed

August 29: Pre-proposal conference call (voluntary), tentative time 10 a.m.

September 1: Deadline for proposal-related questions

September 16: ELECTRONIC QUALIFICATIONS PACKETS MUST BE RECEIVED BY 5:00 PM. The City will accept CDs, HTP delivery, Flash Drives, or other conventional electronic file delivery methods.

Send to: Nathan Lindquist, Planner: nlindquist@rifleco.org

Week of September 19: Meeting of Selection Committee and interviews with finalists in Rifle as needed

Week of October 3: Consultant(s) selected

B. Submittal

Proposals and all questions and comments shall be submitted electronically to:

Nathan Lindquist
Planner, City of Rifle
nlindquist@rifleco.org
(970) 665-6497

C. Submittal Components

Proposals should contain the following sections in the prescribed order:

1. A cover memo must contain name, address, and daytime phone number(s) and e-mail address(es) for person(s) to whom additional selection process requests should be communicated. Identify which RFPs you are addressing.
2. A Statement of Qualifications of the proposer, i.e., credentials, resumes and past experience on similar efforts and federal grants. Identify who will be the project manager and the staff that will be dedicated to the project. The project manager will be present at the pre-selection interview and all public/elected official meetings.
3. The Work Program Approach should include a basic description and plan regarding how the proposer will proceed with these services and how the proposer will accomplish the stated objectives. A Project Schedule should generally lay out process and deliverables.
4. A Project Budget should identify costs for each RFP separately, as well as each task in the budget, direct labor and expense costs, overhead and fee rates.
5. References, both past and current projects.
6. Consultants should include a statement in their proposal that they will meet all reporting requirements and documentation that funds are spent on eligible costs.

D. Selection Process

The Selection Committee will be composed of three City of Rifle Staff, two DDA members, and two Rifle Regional Economic Development (RREDC) members.

E. Selection Criteria

The Selection Committee shall score consulting teams based on the following criteria. **Each RFP will be scored separately.**

1. Professional background of the team and the relevant experience of each person working on the project. **(20 points)**

2. Firm experience with HUD and DOT grant operating requirements. (15 points)
3. The quality of the proposed Work Program Approach and the extent to which it advances the project objectives. (40 points)
4. Ability to perform work on schedule, and efficient and creative use of project funds. (10 points)
5. Demonstrated ability to leverage relationships, funding sources, or other resources that advances the project objectives. (20 points)
6. Capacity of the team to effectively and frequently interface with City staff, update participating entities, and interact with the community-at-large. (10 points)

IV. RFP #1: TOD STRATEGIC PLAN

A. Project Description

The primary goal of the TOD Strategic Plan is to create a realistic vision and implementation program for transit-oriented development that supports Rifle's vision for a vibrant, walkable downtown.

The TOD Strategic Plan is divided into two phases. Phase 1 is composed of a scoping, visioning and priority-setting (Phase 1 also includes a small amount of streetscape design already identified by the City as a priority, as described in the work program). The scope of Phase 2 tasks will be determined by the Phase 1 process.

B. Work Program

Phase 1 tasks:

- a. **Project Team Kickoff Meeting in Rifle.**
- b. **Data Collection and Review.**
- c. **TOD Assessment.** The purpose of this task is to assess the TOD potential of Rifle's downtown, within the context of the Downtown Master Plan's vision, and the regional transit and economic systems. As a small city situated within a highly mobile rural/resort region, the concept of TOD will be applied differently in Rifle than in metropolitan areas. This assessment will describe what level and/or parts of TOD theory are feasible for Rifle. The consultant should propose a methodology for accomplishing this.
- d. **Transit Visioning.** Although transit has been discussed in various forums over the years, successfully implementing TOD in Rifle will require that the city effectively

engage the community in a public input process to determine the community's long-term transit vision. The workshop will clarify the role of TOD within the City's economic development goals and Comprehensive Plan. See the Transit and TOD Workshop(s) for details.

- e. **Transit Center Assessment.** Based on the transit vision, identify transit center locations, needs, and infrastructure options. Recommend steps towards integrating transit with the Gateway Plan, including describing process to initiate and complete land swaps or purchase with private owners, CDOT and/or Union Pacific Railroad.
- f. **Multimodal Transportation Assessment and Priority-Setting.** Assess the current multimodal transportation system in the Downtown and identify needs and priority improvements. This may be in conjunction with the transit visioning process. This task will incorporate a review of existing conditions and gathering of public input in order to move towards conceptual and final design. See Workshop #1 and Walking Audit for details.
- g. **Phase 1 Multimodal Transportation Infrastructure Design.** Create conceptual and final streetscape design for West Second Street between Railroad Avenue and West Avenue (300 linear feet). This section of street has been identified as a priority by the City. All other Multimodal Transportation Infrastructure Design will occur in Phase 2. NEPA investigation in accordance with DOT requirements is necessary. Before moving beyond conceptual design (30%), DOT must approve an amendment to the grant contract.
- h. **TOD Strategic Plan.** Compile the above information into a report that creates an actionable blueprint for future investment to implement Transit Oriented Development. The Strategic Plan should synthesize technical analysis and public input, infrastructure phasing and costs, potential funding sources, sequenced action steps, and strategies for public-private or multi-agency partnerships. (note: transit demand modeling or cost estimates of transit service are not required). It should include recommendations for integrating multi-modal transportation with Rifle's Master Transportation Plan. The Strategic Plan should also identify areas of further study that may be needed in Phase 2 of the project, as discussed below.

Likely Phase 2 projects are listed below. **They should not be included in applicants' proposals but are discussed here to provide a full view of the project.** Applicants should indicate their ability to carry out Phase 2 tasks.

1. **Conceptual Multimodal Transportation Infrastructure Design.** Develop conceptual design for bike, pedestrian, street, and streetscape infrastructure at priority locations as identified in Phase 1. Design shall be conceptual (30% design) at this stage. Costs of

NEPA review will be identified. Planning and Environmental Linkages (PEL) will be incorporated where appropriate.

2. **Transit Center Conceptual Design.** Create conceptual design based on assessment of location and infrastructure needs.
3. **Final Multimodal Transportation Infrastructure Design.** Final Infrastructure Design and NEPA Review will create construction-ready plans for identified bike, ped, and streetscape projects. DOT approval and amendment of the grant terms sheet will be necessary before funding can be used for Final Design (greater than 30%).
4. **Traffic Demand Management (TDM).** The Phase 1 process will identify additional Phase 2 TDM strategies that lead to reduced traffic congestion, increased transit mode share, and reduced parking needs. These may include the creation of a Downtown Parking Plan and Program, or other Transportation Demand Management strategies.
5. **Updated TOD Strategic Plan.** Update the Phase 1 plan to include pertinent information from Phase 2, as well as from RFPs #2 (Market Analysis and Redevelopment) and #3 (Communications and Outreach).

C. Public Outreach

The TOD consultant will be the project manager for the public outreach components listed below. The TOD consultant will work with the Communications and Outreach Coordinator (COC) in planning and implementation of a public outreach program to ensure cohesion with broader outreach efforts. The terms of the grant require a minimum of two public workshops, two focus group sessions, and the CDPHE walking audit. Proposals may include additional public outreach components as needed to fulfill project objectives.

Anticipated Phase 1 Public Outreach components:

1. **Transit and TOD Workshop(s):** The goals of the Transit and TOD workshop(s) are to: (1) build awareness about transit and transit-oriented development, including core principles and best practices, common challenges, and how these relate to Rifle's planning and development efforts as well as the larger region; (2) engage participants in identifying how transit and TOD fit into the community, including potential challenges or barriers; (3) engage the community in crafting a vision that integrates transit and transit-oriented development with the city's existing goals of creating a dense, mixed-use downtown and walkable community.

For example, the workshop(s) might gather public input on multiple future transit scenarios for Rifle: (1) no connection to a regional transit system; (2) a transit service equivalent to RFTA's current operation; or (3) a robust regional transit system supported

by transit-oriented development— including a transit center, Bus Rapid Transit, supporting land use patterns, and bike/pedestrian connections. Proposers are encouraged to offer other approaches that fulfill the goals of the workshop.

2. **Walking Audit:** Another component of public outreach will be a walking audit of the downtown led by the Colorado Department of Public Health and Environment. This may occur concurrently with a workshop. The walking audit will allow the public to be involved in the identification of deficiencies in pedestrian, bike, and streetscape infrastructure. The TOD consultant will participate with CDPHE in the walking audit and use information in TOD and bike/ped assessments. This audit is sponsored by the CDPHE. The TOD consultant does not need to request audit from CDPHE nor budget for involvement of CDPHE staff.
3. **Focus Groups:** Effectively engaging the community is essential to the success of the project, but because it is often difficult to get a full spectrum of the community to attend public workshops, the project team will engage local stakeholders through two focus groups, one of which will specifically target an under-represented group most likely to benefit from expanded transit access. The consultant will be charged with designing these focus groups to receive input from groups or individuals that do not normally attend public meetings or might otherwise be impacted (positively or negatively) by the project.
4. **Final Presentation:** The project team will present the final Strategic Plan document at a final community presentation.

Other Workshop(s): The purpose of other workshops may be for public review of conceptual (30%) design of transit, streetscape, ped, and bike infrastructure before moving to final design; or for public presentation of the Final TOD Strategic Plan.

D. Phase 1 Deliverables

1. TOD Strategic Plan document integrating information from required tasks.
2. Street Design of West Second Street.
3. Pre-NEPA documentation, including Planning and Environmental Linkages (PEL) when appropriate, as required by DOT.

E. Communication Project Documentation

The City of Rifle Planning Department will be the main point of contact. The consultant team will be responsible for communicating with multiple other parties involved in the grant.

Documentation of expenditures must be in accordance with DOT procedures. See the DOT grant contract for more info on reporting and documentation requirements.

F. Timeline

Phase 1 must be completed by month 12. Phase 2 shall be completed by January 2014. Under the terms of the grant, the TOD Strategic Plan final document must be completed by month 12.

G. Funding

\$356,618 of DOT/Tiger II funding has been allocated for the work program herein, including both Phase 1 and Phase 2.

Phase 1 should require approximately 20-30% of the \$356, 618 DOT budget. Budgets should only include Phase 1 projects.

V. RFP #2: Market Analysis and Redevelopment Coordinator

A. Project Description

This project will start concurrently with the TOD Strategic Plan. The goals of the Market Analysis and Redevelopment project are to (1) understand the current market landscape for the Downtown, including the effects of recent redevelopment projects; (2) understand what type of downtown development is feasible, both now and in the future; and (3) identify, analyze, and design catalytic projects that spur vibrancy in the downtown.

On all aspects of the project, the MARC will work with the Rifle Regional Economic Development Corporation (RREDC), the City of Rifle, and identified property owners or other stakeholders.

B. Work Program

The Market Analysis and Redevelopment Coordinator will carry out the following Phase 1 tasks (potential Phase 2 tasks are also identified):

1. **Project Team Kickoff Meeting.** Travel to Rifle for kickoff meeting.
2. **Data Collection and Review.**

3. **Market Analysis.** The RREDC will be a primary partner for coordination on market analysis.

Commercial/Mixed-Use:

- a. Define and illustrate the primary geographic trade area for Rifle-based retail and service businesses based upon customer shopping patterns, driving times, and other factors. If trade areas are different for various types of businesses, explain and illustrate the variations;
- b. Describe the existing and projected future demographic characteristics of the primary trade area including such indicators as population, number of households, personal income, age distribution, educational characteristics, race and ethnicity, employment, and other factors;
- c. Estimate retail expenditure potential in the Rifle primary trade area for priority NAICS classifications as identified in conjunction with the RREDC and the City of Rifle;
- d. identify retail and restaurant leakage and opportunity by NAICS retail trade classification;
- e. Identify the principal shopping destinations for Rifle shoppers in the retail trade classifications for which a leakage has been identified;
- f. Identify potential demand for office space in priority NAICS classifications as identified in conjunction with the RREDC and the City of Rifle;
- g. Based on retail trade leakage analysis and shopper characteristics, and the office space potentials analysis, identify specific business types that have potential for location in downtown Rifle, and cite examples of retailers and office space users that have located in similar sized communities in Colorado;
- h. For those business types listed in (g), identify supportable square footage, typical land and building space requirements, typical ownership/lease status of land and building; locational requirements, relative visibility, road access and other businesses (e.g. freestanding building vs. location in commercial cluster/mall/multi-tenant building, etc.);
- i. Through interviews with stakeholders, identify those existing or new businesses that have expressed interest in starting, expanding or relocating a business in downtown Rifle. RREDC has begun this process and is creating a database. For these identified businesses, perform a similar type of analysis as set forth in item (h).
- j. For the businesses identified in (g), (h), and (i), identify locations in Downtown Rifle with the most potential for redevelopment that meets the businesses' requirements.

- k. Through interviews with stakeholders, identify business operator needs and obstacles that may hinder commercial development in the downtown;
- l. Using information gathered in items (a) through (j) above, make recommendations on the land sale prices and land lease rates that are realistic for commercial development;
- m. Recommend specific public sector actions which should be considered in the effort to attract the identified business types to locate in downtown Rifle. This should include an analysis of the city's current development fee structure and building and development codes for obstacles to development and recommend changes to incentivize development that fits the downtown vision, and de-incentivize development that does not.
- n. Identify opportunities, obstacles, and strategies for the development of mixed-use projects in downtown Rifle.
- o. Based on (a) through (n), identify 3-5 high-priority locations for commercial or mixed-use redevelopment in downtown Rifle.

Residential:

- a. Define the primary geographical trade area for Rifle housing demand;
- b. Describe the existing and projected future demographic characteristics of the primary trade area, including such indicators as population, number of households, personal income and income distribution, age distribution, number of homeowner households and renter households, employment, commuter population and other factors;
- c. Utilizing data derived in (b) along with other demand indicators such as building permit data and MLS sales data, estimate annual demand for for-sale and for-rent residential housing in Rifle at various price points;
- d. Inventory the availability, price and product characteristics of available vacant for-sale and for-rent housing in Rifle and evaluate the capacity of existing supply of housing stock to satisfy demand at various price points;
- e. Using information derived in items (a) through (d) above, the consultant's professional judgment, and interviews with local real estate professionals, make recommendations on what types of residential projects would be market feasible in downtown Rifle; recommendations shall include preferred locations, project scale in terms of number of units and acreage required, density, product types, price range, annual absorption and location;
- f. Determine housing options in the downtown based on , the conveyance price for an affordable unit, and strategies for satisfying affordability while preserving the project's financial feasibility, including the potential effect of energy efficiency and

renewable energy (in conjunction with the Energy and Sustainability Assessment of RFP #1).

- g. Recommend specific public sector actions which should be considered in the effort to attract housing to locate in downtown Rifle. This should include an analysis of the city's current development fee structure and building and development codes for obstacles to development and recommend changes to incentivize development that fits the downtown vision, and de-incentivize development that does not.

4. **Redevelopment Site Planning and Design—large scale (3-5 sites)** For the number of sites identified in task 3(o) above, design prototype site plans or conceptual designs that inform redevelopment opportunities. Create visualizations of potential redevelopment types. Identify and investigate development financing structures and funding sources, such as a Community Development Corporation (CDC). Phase 2 (not to be included in this proposal's budget) may involve more detailed design or analysis for redevelopment.
5. **Redevelopment Site Planning and Design—small scale.** Develop a Downtown Design Program that designs small-scale projects that improve specific properties or public spaces. This may include rooftop dining or gardens, façade renovations, interior renovations, pocket parks, alley reuse, art gardens, etc. Proposers should describe a process for identifying and selecting design opportunities that effectively engages the community, creates interest in the downtown, and fairly selects properties to receive design services. Phase 2 of the Downtown Design Program will carry out design of selected projects. Proposers should indicate ability to carry out the actual design, but do not need to include Phase 2 within this proposal's budget. The Communication and Outreach Coordinator should be involved in this project.
6. **Energy and Sustainability Assessment.** Conduct an assessment of energy and sustainability opportunities in the downtown—which may include the incorporation of renewables, geothermal, energy efficiency, electric car infrastructure, local food system integration, and other energy technologies. This will require a team that has technical expertise in energy and sustainability issues.

C. Public Outreach

1. One public workshop to present market analysis in the context of the concurrent TOD planning and other downtown efforts.
2. Ongoing coordination with the Rifle Regional Economic Development Corporation.
3. Public outreach for Downtown Design Program.

D. Deliverables

1. Residential and Commercial Market Analysis document
2. Written contributions to TOD Strategic Plan document, compiled by the TOD consultant
3. Redevelopment and design documents as identified

E. Communication and Project Documentation

The City of Rifle Planning Department and the Rifle Regional Economic Development Corporation will be the primary points of contact. Documentation of expenditures must be in accordance with HUD procedures. See HUD grant contract for more info.

F. Timeline

Task 3 should be completed by month 12. Tasks 4 and 5 should begin as soon as possible but may continue through the term of the grant (January 2014) as opportunities arise.

G. Funding

The total HUD funding available for this project is \$350,000. It is anticipated that Phase 1 tasks should use 25 - 35% of those funds. The remainder of HUD funds will be used for Phase 2 projects or for a different RFP at a later date.

VI. RFP #3: Communications and Outreach Coordinator
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A. Project Description

The Communications and Outreach Coordinator (COC) will support aspects of both the TOD and Energy Village initiatives. The goals of the COC are to (1) ensure an effective public process; (2) educate and engage community stakeholders; (3) communicate the project beyond Rifle; and (4) build relationships with partners to build interest, leverage additional resources, and market Rifle's vision for the downtown.

The capacity to effectively and frequently interact with City Staff, community stakeholders, and regional organizations is desirable for the COC (office space at City Hall will be available if needed).

Key regional and state organizations include: Garfield County, the Rifle Regional Economic Development Corporation (RREDC), the Roaring Fork Transit Authority (RFTA), Garfield Clean

Energy (GCE), Colorado Mountain College (CMC), the RE-2 School District, Colorado Department of Transportation (CDOT), and the Department of Local Affairs (DOLA).

B. Work Program

The City has identified the following tasks for the COC role. Many of the tasks are purposely vague in scope, as the City expects that proposed strategies will differ based on the proposer's specific capacities and skill-sets. Proposers should identify strategies for scoping and carrying out the tasks, and assign available man-hours towards each task.

1. **Project Team Kickoff Meeting.** Travel to Rifle for kickoff meeting.
2. **Data Collection and Review.**
3. **Community Education.** Develop a program for education and outreach to increase public interest and awareness within the Rifle community. This includes, but is not limited to, assisting the TOD Coordinator with TOD and Transit public outreach (see RFP #1) and the Market Analysis and Redevelopment Coordinator with the Downtown Design Program (see RFP #2).
4. **Partner Identification and Outreach.** Work to communicate project activities and outcomes to organizations (including the private sector, foundations, local, state and federal agencies) outside the community, and build relationships that lead to investment in the downtown.
5. **Inter-Jurisdictional Policy Coordination.** Promote greater coordination of land use, transportation, and energy policies between the City and relevant agencies such as Garfield County, RFTA, Garfield Clean Energy, CDOT, and other state agencies.

C. Public Outreach

The COC will be involved in all public outreach activities and shall report to the TOD consultant. The terms of the grant require Rifle to hold at least two workshops, two focus groups, and a walking audit with Colorado Department of Public Health and Environment. See RFP #1 and #2 for more information on public outreach components.

D. Deliverables

2-3 major documents (marketing/informational documents, videos, etc)
2-4 minor documents (fact sheets, local media, web content, etc)

E. Communication and Project Documentation

See HUD grant contract.

F. Timeline

All grant funds must be expended by January 2014.

G. Funding

The funding for this RFP comes from HUD. Approximately \$70,000 should be budgeted to carry out the work program. Proposers should estimate the cost of producing the above deliverables, including the cost of media outreach (ad space), mailings, website development/modification, literature creation, etc. For the remainder of the budget, proposers should assign man-hours to each task based on the proposed Work Approach.

RRWWRF Energy Process Audit

Executive Summary

The analysis into the City of Rifle's (City) Regional Wastewater Reclamation Facility (RRWWRF) baseline energy usage and energy saving opportunities revealed several key findings:

Phase I – Energy Baseline Development

- The Solar Energy Center adjacent to the RRWWRF property supplies over double the energy currently used by the facility on a yearly basis. The excess energy that the City purchases from Sun Edison is sold at a discounted rate to Xcel Energy.
- Natural gas usage is very low, used only for some space and domestic water heating. Natural gas usage peaks in the winter, when space heating is necessary, and is minimal in the warmer months.
- Electrical usage is relatively high, serving all process loads, including pumps and motors. The electrical usage is fairly constant throughout the year exhibiting a slight correlation with changes in influent flows.
- The RRWWRF typically hits a daily peak electrical demand between 1:00 pm and 1:30 pm. The solar energy production usually contributes all of the energy use of the facility at this time, but peak demand to the RRWWRF sometimes occurs on days with minimal solar production.
- Influent flows are fairly consistent for most days and months. Baseline energy usage was adjusted to account for two major events that will not routinely occur in the future: the pumping of the lagoons from the old North Wastewater Treatment Plant (NWWTP) and the acceptance of septage for the first 10 months of operation.
- The RRWWRF uses a baseline of 1,633,125 kWh/year and experiences an average monthly peak demand of 247 kW. This baseline is an average usage of 4,574 kWh/MGD and average demand of 8.69 kW/MGD.
- The City should actively pursue opportunities to change to a tariff structure with a lower demand charge. There are not currently any rate structures of this type available.
- The main opportunities for the City to reduce energy costs are to (1) identify operational improvements and other no- or low-cost changes and (2) reduce peak demand, which are the focus of the Phase 2 report – Rifle Regional Wastewater Reclamation Facility Energy Assessment/Audit.

Phase II – RRWWRF Facility Energy Assessment/Audit

- Eight distinct Energy Conservation Opportunities have been identified for the City.
- Several of the Energy Conservation Opportunities are fairly straightforward operational changes that could be implemented almost immediately. A few of the Energy Conservation Opportunities may require detailed design and oversight, which would be eligible for Xcel Energy's Engineering Assistance rebate or other custom programs.

RRWRF Energy Process Audit

- Each Energy Conservation Opportunity was evaluated, based on its feasibility, capital cost, projected yearly energy savings, impacts to labor costs, biosolids disposal savings, other resource savings, estimated savings in other fuels, impacts to labor costs, payback period, and impacts to the RRWRF's ability to meet future regulations.
- Energy Conservation Opportunities include:
 - Modify Process Equipment Operating Schedule
 - Compost Waste Activated Sludge on Adjacent Property
 - Decommission the Cannibal System
 - Reduce the Use of Lighting During Daylight Hours
 - Reduce Temperature Set points
 - Utilize Heat Recovery on Effluent Stream for Building Heating and/or Power Generation
 - Implement an Energy-Focused Preventative Maintenance Program