



Jay Miller, Mayor
Alan Lambert, Mayor Pro Tem
Richard Carter, Councilor
Keith Lambert, Councilor
Jonathan Rice, Councilor
Jennifer Sanborn, Councilor
Randy Winkler, Councilor

City Hall
City Council Chambers
202 Railroad Avenue
Rifle, CO

Cablecast Live on
Comcast Channel 10

The City of Rifle will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 665-6405 for assistance.

**REGULAR MEETING
December 7, 2011**

**WORKSHOP 6:00 P.M.
CONFERENCE ROOM**

- 6:00 P.M. Update on Rifle Creek Plaza 7 Theatre (Walter Eichinger)
- 6:30 P.M. Sustainability Center Update (Matt Sturgeon)

**REGULAR MEETING 7:00 P.M.
COUNCIL CHAMBERS**

The City Council may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

- 7:00 p.m. 1. Regular Meeting Call to Order and Roll Call
- 7:03 p.m. 2. Consent Agenda – consider approving the following items:
 A. Minutes from the November 16, 2011 Regular Meeting
 B. Liquor License Renewals: Shale Country Liquors; Nacho's Mexican Dining LLC
 C. October Sales Tax Report
 D. Accounts Payable
- 7:08 p.m. 3. Citizen Comments and Live Call-In ((970) 665-6406)
 (For issues NOT on the Agenda. Please limit comments to 3 minutes.)
- 7:11 p.m. 4. Action, if any, on Workshop Items (Mayor Miller)

- 7:15 p.m. 5. Discuss recycling with Garfield County Commissioners (Mayor Miller)
- 7:30 p.m. 6. Consider adopting 2012 Budget (John Hier, Charles Kelty)
 - A. Resolution No. 15, Series of 2011: Adopting the 2012 Budget
 - B. Ordinance No. 17, Series of 2011: Annual Appropriation
 - C. Resolution No. 16, Series of 2011: Mill Levy Certification
- 7:40 p.m. 7. Consider approving 2011 Supplemental Budget (John Hier, Charles Kelty)
 - A. Resolution No. 17, Series of 2011: Budget Amendment
 - B. Ordinance No. 18, Series of 2011: Supplemental Appropriation
- 7:50 p.m. 8. Consider amending utility rates – Ordinance No. 19, Series of 2011 – first reading (John Hier)
- 8:00 p.m. 9. Consider raw water pipeline redesign for the new Water Treatment Plant (Dick Deussen)
- 8:10 p.m. 10. Consider awarding contract for Mechanical, Electrical, Plumbing, and Structural Engineering services for the New Ute Theatre (John Hier)
- 8:20 p.m. 11. Consider agreement with church for shared use of parking lot (Jim Neu)
- 8:30 p.m. 12. Consider amending Personnel Manual – Resolution No. 18, Series of 2011 (John Hier)
- 8:40 p.m. 13. Administrative Reports
 - A. City Manager Verbal Report
 - B. Other Reports
- 8:50 p.m. 14. Comments from Mayor and Council
- 9:00 p.m. 15. Executive Sessions
 - A. Conference with City Attorney for the purpose of receiving legal advice on specific legal questions under CRS 24-6-402(4)(b); for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS 24-6-402(4)(e); and to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under CRS 24-6-402(4)(a) (Jim Neu)
 - B. Discussion of personnel matter under CRS 24-6-402(2)(f) and not involving: (1) any specific employees who have requested discussion of the matter in open session; (2) any member of this body or any elected official; (3) the appointment of any person to fill an office of this body or of an elected official; or (4) personnel policies that do not require the discussion of matters personal to particular employees (John Hier)

The order and times of agenda items listed above are approximate and intended as a guideline for the City Council.

Next Regular Meeting of Council: December 21, 2011 at 7:00 p.m.



RIFLE CITY COUNCIL MEETING

Wednesday, November 16, 2011

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:05 p.m. by Mayor Jay Miller.

PRESENT ON ROLL CALL: Councilors Rich Carter, Keith Lambert, Jonathan Rice, Randy Winkler, and Mayor Jay Miller.

Councilor K. Lambert moved to excuse Councilors Alan Lambert and Jen Sanborn from tonight's meeting; seconded by Councilor Rice. Roll Call: Yes – Carter, K. Lambert, Rice, Winkler, Miller

OTHERS PRESENT: John Hier, City Manager; Lisa Cain, City Clerk; Jim Neu, City Attorney; Jim Bell, Channel 10 Manager; Michael Churchill, Channel 10 Assistant Manager; Daryl Meisner, Police Chief; Vaughn Miles, Police Sergeant; Mike Braaten, Government Affairs Coordinator; Rick Barth, City Engineer; Heather Mullen, Animal Shelter Manager; John Scalzo; Katie Mackley; Nancy Bayne; Kevin Alvey; Barb Clifton, Terri Potter, and Sara Dunn.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

- A. Minutes from the November 2, 2011 Regular Meeting
- B. Liquor License Renewals: BPOE Lodge Rifle Lodge #2195; Kum & Go #922
- C. Modification of Liquor-Licensed Premises: Kum & Go #922
- D. Amended Intergovernmental Agreement with Garfield Clean Energy
- E. Reappointment for DDA Board Member
- F. Appointment of New DDA Board Member
- G. September Financial Report
- H. September Sales Tax Report
- I. Accounts Payable

Councilor Rice moved to approve Consent Agenda Items A, B, C, E, F, G, H, and I; seconded by Councilor Carter.

Roll Call: Yes – Carter, K. Lambert, Rice, Winkler (abstaining as to Items E, F, and I), Miller (abstaining as to Item A)

Item D (Amended Intergovernmental Agreement with Garfield Clean Energy) is still undergoing revision. Staff will bring it to Council for action when it is finalized.

CITIZEN COMMENTS AND LIVE CALL-IN

John Scalzo stated that Council should not have approved that provision of the International Residential Code that would require fire sprinkler systems for all new residential structures effective January 1, 2013.

There were no other citizen comments or live call-ins.

PROCLAMATION – RIFLE COMMUNITY FOUNDATION WEEK

Mayor Miller read aloud and presented to Katie Mackley, President, Rifle Community Foundation, a Proclamation designating the week of November 12 through November 18, 2011, as “Rifle Community Foundation Week,” to recognize the Foundation’s charitable organizations and the concerned individuals who donate their time, talent, and material resources to them.

Councilor K. Lambert moved to approve the proclamation; seconded by Councilor Rice.

Roll Call: Yes – Carter, K. Lambert, Rice, Winkler, Miller

PUBLIC HEARING – SPECIAL EVENT LIQUOR PERMIT – BPOE LODGE RIFLE LODGE #2195/RIFLE FIRE PROTECTION DISTRICT’S HOLIDAY EVENT

Mayor Miller opened the public hearing and swore in Nancy Bayne and Kevin Alvey, representing BPOE Lodge Rifle Lodge #2195 and Rifle Fire Protection District, respectively. Ms. Bayne and Mr. Alvey presented the Lodge’s application for a special event permit to provide liquor service at the District’s Holiday Event on December 10, at the Hospital’s premises. City Clerk Lisa Cain stated that the hearing was properly noticed, the application is complete, and the fees have been paid.

Councilor Winkler moved to approve the Special Event Liquor Permit for BPOE Lodge Rifle Lodge #2195 on December 10, 2011, at Grand River Hospital District; seconded by Councilor K. Lambert.

Roll Call: Yes – Carter, K. Lambert, Rice, Winkler, Miller

PUBLIC HEARING – SPECIAL EVENT LIQUOR PERMIT – BPOE LODGE RIFLE LODGE #2195/CITY OF RIFLE’S HOLIDAY EVENT

Mayor Miller opened the public hearing and swore in Nancy Bayne, representing BPOE Lodge Rifle Lodge #2195. Ms. Bayne presented the Lodge’s application for a special event permit to provide liquor service at the City’s Holiday Event on December 16, at the Hospital’s premises. Ms. Cain stated that the hearing was properly noticed, the application is complete, and the fees have been paid.

Councilor Rice moved to approve the Special Event Liquor Permit for BPOE Lodge Rifle Lodge #2195 on December 16, 2011, at Grand River Hospital District; seconded by Councilor Carter.

Roll Call: Yes – Carter, K. Lambert, Rice, Winkler, Miller

PUBLIC HEARING - 2012 PROPOSED BUDGET

Mayor Miller opened the public hearing. City Manager John Hier provided an overview of the proposed 2012 budget. The following funds were discussed: Water Fund, Wastewater Fund, Sanitation Fund, Fleet Fund, and Information Technology Fund.

CONSIDER AMENDING LIQUOR CODE REGARDING SUSPENSION OF LIQUOR LICENSES – ORDINANCE NO. 16, SERIES OF 2011 – SECOND READING

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 6-5-100 OF THE RIFLE MUNICIPAL CODE REGARDING ENFORCEMENT OPTIONS FOR VIOLATIONS OF LIQUOR LICENSES AND STATE AND LOCAL LIQUOR LAWS

City Attorney Jim Neu reminded Council that the State performed a liquor license compliance check last year that resulted in several violations. Since then, the Rifle Police Department followed up with its own compliance check that resulted in additional violations at the local level. Ms. Cain and Mr. Neu were working on enforcement

actions under the City's Liquor Code. Mr. Neu found a limitation in RMC Section 6-5-100 that authorizes only the suspension or revocation of licenses. Suspension and revocation may not always be appropriate when reviewing the severity of the violation. Police Chief Daryl Meisner does not know of any policy reason this limitation exists as it takes away some enforcement tools the City may want to utilize in specific situations. The State often enters into a stipulation with a license holder that requires the payment of a fine to stay a suspension. Staff believes that the City should have the same ability and state statute specifically authorizes fines if a local jurisdiction provides for them by ordinance. Therefore, staff recommends that the City Council amend Section 6-5-100 as proposed in Ordinance No. 16, Series of 2011.

Councilor K. Lambert moved to approve Ordinance No. 16, Series of 2011, on second reading as presented and to order it to be published in full as required by Charter; seconded by Councilor Rice.

Roll Call: Yes – Carter, K. Lambert, Rice, Winkler, Miller

CONSIDER ANIMAL SHELTER CONTRACT

Garfield County Animal Welfare Foundation Inc., d/b/a Friends of Rifle Animal Shelter ("FRAS") Board Members Barb Clifton, Terri Potter, and Sara Dunn were present, as well as Animal Shelter Manager Heather Mullen. Mr. Neu and Chief Meisner noted that the City has long operated the Rifle Animal Shelter on City-owned property located at 569 County Road 265. In order to economize resources and provide Rifle residents with the best levels of service in this area, City staff has negotiated with FRAS to turn over operation of the animal shelter to FRAS. FRAS believes there are grants and funding available to it in the future once it has a track record of independently operating the Shelter. The proposed Domestic Animal Shelter and Impoundment Services Agreement between the City and FRAS defines the nature and extent of these operations. The Agreement also serves as a lease whereby FRAS will rent the existing Rifle Animal Shelter property from the City for \$1.00 a year, subject to certain conditions established in the Agreement. The initial term of the lease is for calendar year 2012. As consideration for FRAS's agreement to operate the Rifle Animal Shelter and to provide impoundment services in 2012, the City will pay FRAS \$83,723.00, to be paid by the City in four equal installments of \$20,930.75 on a quarterly basis commencing January 1, 2012.

Overall, the Agreement provides for little to no change in the level and nature of care provided to impounded animals and the type of animal shelter services offered in the City and should pave the way for a smooth transition to FRAS's assumption of such services.

Councilor Carter moved to approve the Domestic Animal Shelter and Impoundment Services Agreement with Friends of Rifle Animal Shelter; seconded by Councilor Winkler.

Roll Call: Yes – Carter, K. Lambert, Rice, Winkler, Miller

RECEIVE UPDATE ON WATER INTAKE DAMAGE AND CONSIDER REQUEST FOR EXPENDITURE TO PURCHASE MATERIALS IN ANTICIPATION OF REQUIRED REPAIRS

City Engineer Rick Barth requested funds to repair damage to the City's water intake facilities on the Colorado River caused by this past spring's heavy runoff. The dike at the intake was eroded and requires a new riprap face. In addition, a gravel bar was deposited in front of the intake and will need to be removed. Staff is waiting to hear whether federal monies will be available to pay for these repairs, the cost of which could exceed \$200,000. In the meantime, boulders for constructing a new riprap face are available from Roy Savage in the Cache Creek basin. The boulders are free but would have to be trucked to the site, at an estimated cost of \$40,000. If the City receives the anticipated federal monies, it would repay itself the \$40,000.

Councilor Rice moved to approve the expenditure of an amount not to exceed \$40,000 to acquire materials to repair the water intake dike; seconded by Councilor Winkler.

Roll Call: Yes – Carter, K. Lambert, Rice, Winkler, Miller

ADMINISTRATIVE REPORTS

Mr. Hier reported to Council on the following issues: hiring Administrative Assistant Maryann Dodson; street work; banner poles; Associated Governments of Northwest Colorado membership; requests for proposals for design work at the Ute Theatre; and sales tax refunds.

Pursuant to the Rifle Area Chamber of Commerce’s request to Ms. Cain, Council will meet in a workshop session with the Chamber Board on December 14. Staff will invite the Visitor Improvements Fund Advisory Board to the workshop.

Government Affairs Coordinator Mike Braaten informed Council about the Rifle Bucks program and the Bureau of Land Management’s Oil Shale Programmatic Environmental Impact Statement.

COMMENTS FROM MAYOR AND COUNCIL

Council wished the Rifle High School football team good luck in this weekend’s playoff game.

Meeting adjourned at 8:35 p.m.

Lisa H. Cain
City Clerk

Jay D. Miller
Mayor



To: Mayor and City Council; John Hier, City Manager

From: Lisa Cain, City Clerk

Date: Friday, December 02, 2011

Subject: Liquor License Renewals

THESE BUSINESSES HAVE FILED LIQUOR LICENSE RENEWAL APPLICATIONS:

<u>Business Name/Address</u>	<u>Type of License</u>
Shale Country Liquors 1250 Railroad Avenue	Retail Liquor Store License
Nacho's Mexican Dining LLC 2000 Railroad Avenue	Hotel & Restaurant Liquor License

The following criteria have been met by these businesses:

- The application is complete.
- The fees have been paid.

Based on the above information, I recommend approval of these renewal applications.

**COLORADO LIQUOR
 RETAIL LICENSE APPLICATION**

NEW LICENSE TRANSFER OF OWNERSHIP LICENSE RENEWAL

• ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN
 • APPLICANT MUST CHECK THE APPROPRIATE BOX(ES)
 • LOCAL LICENSE FEE \$ 122.50
 • APPLICANT SHOULD OBTAIN A COPY OF THE COLORADO LIQUOR AND BEER CODE (Call 303-370-2165)

1. Applicant is applying as a
 Corporation Individual
 Partnership (Includes Limited Liability and Husband and Wife Partnerships) Limited Liability Company
 Association or Other

2. Applicant If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation Fein Number
SHALE COUNTRY LIQUOR LLC 84-

2a. Trade Name of Establishment (DBA) State Sales Tax No. Business Telephone
Shale Country Liquors 23-23464 970-625-3631

3. Address of Premises (specify exact location of premises)
1250 RAZ/ROAD AVE.

City County State ZIP Code
RIPIE GARFIELD CO 81650

4. Mailing Address (Number and Street) City or Town State ZIP Code
1250 RAZ/ROAD AVE. RIPIE CO 81650

5. If the premises currently have a liquor or beer license, you MUST answer the following questions:
 Present Trade Name of Establishment (OBA) Present State License No. Present Class of License Present Expiration Date
SHALE COUNTRY LIQUOR LLC 23-23464-0000 1940 12-26-2011

LIAB	SECTION A	NONREFUNDABLE APPLICATION FEES	LIAB	SECTION B (CONT.)	LIQUOR LICENSE FEES
2300	<input type="checkbox"/>	Application Fee for New License	1985	<input type="checkbox"/>	Resort Complex License (City)
2302	<input type="checkbox"/>	Application Fee for New License - w/Concurrent Review	1986	<input type="checkbox"/>	Resort Complex License (County)
2310	<input type="checkbox"/>	Application Fee for Transfer	1988	<input type="checkbox"/>	Add Related Facility to Resort Complex ... \$ 75.00 X _____ Total _____
			1990	<input type="checkbox"/>	Club License (City)
			1991	<input type="checkbox"/>	Club License (County)
			2010	<input type="checkbox"/>	Tavern License (City)
			2011	<input type="checkbox"/>	Tavern License (County)
			2012	<input type="checkbox"/>	Manager Registration - Tavern
			2020	<input type="checkbox"/>	Arts License (City)
			2021	<input type="checkbox"/>	Arts License (County)
			2030	<input type="checkbox"/>	Racetrack License (City)
			2031	<input type="checkbox"/>	Racetrack License (County)
			2040	<input type="checkbox"/>	Optional Premises License (City)
			2041	<input type="checkbox"/>	Optional Premises License (County)
			2045	<input type="checkbox"/>	Vintners Restaurant License (City)
			2046	<input type="checkbox"/>	Vintners Restaurant License (County)
			2220	<input type="checkbox"/>	Add Optional Premises to H & R
			2370	<input type="checkbox"/>	Master File Location Fee
			2375	<input type="checkbox"/>	Master File Background

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION					
County	City	Industry Type	License Account Number	Liability Date	License Issued Through (Expiration Date)
				FROM	TO
State	City	County	Managers Reg		
<u>-750 (999)</u>	<u>2180-100 (999)</u>	<u>2190-100 (999)</u>	<u>-750 (999)</u>		
Cash Fund New License			Cash Fund Transfer License		
<u>2300-100 (999)</u>			<u>2310-100 (999)</u>		
					TOTAL
					\$

6. Is the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager under the age of twenty-one years? Yes No

7. Has the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager ever (in Colorado or any other state);
 (a) been denied an alcohol beverage license?
 (b) had an alcohol beverage license suspended or revoked?
 (c) had interest in another entity that had an alcohol beverage license suspended or revoked?
 If you answered yes to 7a, b or c, explain in detail on a separate sheet.

8. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes," explain in detail.

9. Are the premises to be licensed within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?

10. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any current or former financial interest in said business including any loans to or from a licensee. SHALE COUNTRY LIQUORS

11. Does the Applicant, as listed on line 2 of this application, have legal possession of the premises by virtue of ownership, lease or other arrangement?
 Ownership Lease Other (Explain in Detail) _____

a. If leased, list name of landlord and tenant, and date of expiration, EXACTLY as they appear on the lease:

Landlord <u>SUBURBAN PROPERTY TRUST LLC</u>	Tenant <u>SHALE COUNTRY LIQUORS LLC</u>	Expires <u>N/A</u>
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Attach a diagram and outline or designate the area to be licensed (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 6 1/2" X 11". (Doesn't have to be to scale)

12. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies), will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business. Attach a separate sheet if necessary.

NAME	DATE OF BIRTH	FEIN OR SSN	INTEREST
<u>N/A</u>			

Attach copies of all notes and security instruments, and any written agreement, or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.

13. Optional Premises or Hotel and Restaurant Licenses with Optional Premises Has a local ordinance or resolution authorizing optional premises been adopted? Yes No

Number of separate Optional Premises areas requested. _____ (See License Fee Chart)

14. Liquor Licensed Drug Store applicants, answer the following:
 (a) Does the applicant for a Liquor Licensed Drug Store have a license issued by the Colorado Board of Pharmacy? COPY MUST BE ATTACHED. Yes No

15. Club Liquor License applicants answer the following and attach:
 (a) Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? Yes No

 (b) Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain?
 (c) How long has the club been incorporated? _____ (d) Has applicant occupied an establishment for three years that was operated solely for the reasons stated above?
 (Three years required)

16. Brew-Pub License or Vintner Restaurant Applicants answer the following:
 (a) Has the applicant received or applied for a Federal Permit? Yes No
 (Copy of permit or application must be attached)

17a. Name of Manager (for all on-premise applicants) _____ (If this is an application for a Hotel, Restaurant or Tavern License, the manager must also submit an Individual History Record (DR 8404-I)). Date of Birth _____

17b. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number. Yes No

18. Tax Distraint Information. Does the applicant or any other person listed on this application and including its partners, officers, directors, stockholders, members (LLC) or managing members (LLC) and any other persons with a 10% or greater financial interest in the applicant currently have an outstanding tax distraint issued to them by the Colorado Department of Revenue? Yes No

 If yes, provide an explanation and include copies of any payment agreements.

19. If applicant is a corporation, partnership, association or limited liability company, applicant must list ALL OFFICERS, DIRECTORS, GENERAL PARTNERS, AND MANAGING MEMBERS. In addition applicant must list any stockholders, partners, or members with OWNERSHIP OF 10% OR MORE IN THE APPLICANT. ALL PERSONS LISTED BELOW must also attach form DR 8404-1 (Individual History record), and submit finger print cards to their local licensing authority.

NAME	HOME ADDRESS, CITY & STATE	DOB	POSITION	% OWNED*

*If total ownership percentage disclosed here does not total 100% applicant must check this box
 Applicant affirms that no individual other than these disclosed herein, owns 10% or more of the applicant

Additional Documents to be submitted by type of entity

- CORPORATION Cert. of Incorp. Cert. of Good Standing (if more than 2 yrs. old) Cert. of Auth. (if a foreign corp.)
- PARTNERSHIP Partnership Agreement (General or Limited) Husband and Wife partnership (no written agreement)
- LIMITED LIABILITY COMPANY Articles of Organization Cert. of Authority (if foreign company) Operating Agrmt.
- ASSOCIATION OR OTHER Attach copy of agreements creating association or relationship between the parties

Registered Agent (if applicable) Yusef Hunter Address for Service 1250 Railroad Ave P.O. Box 81550

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature Yusef Hunter Title owner/manager Date 11/18/11

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY/COUNTY)

Date application filed with focal authority 11-18-11 Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application 12-47-311 (1)) C.R.S. N/A - renewal

THE LOCAL LICENSING AUTHORITY HEREBY AFFIRMS:

- That each person required to file OR 8404-1 (Individual History Record) has:
- | | | |
|---|--------------------------|--------------------------|
| <input type="checkbox"/> Been fingerprinted | Yes | No |
| <input type="checkbox"/> Been subject to background investigation, including NCIC/CCIC check for outstanding warrants | <input type="checkbox"/> | <input type="checkbox"/> |
- That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with, and aware of, liquor code provisions affecting their class of license
- | | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|
- (Check One)
 Date of inspection or Anticipated Date _____
 Upon approval of state licensing authority.

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 12, Article 46 or 47, C.R.S. **THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority for	Telephone Number	<input type="checkbox"/> TOWN, CITY <input type="checkbox"/> COUNTY
Signature	Title	Date
Signature (attest)	Title	Date

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**



NACHO'S MEXICAN DINING LLC
 2000 RAILROAD AVE
 RIFLE CO 81650-3208

License Number 42-91435-0000	License Type 1970
Liability Information 24 035 722110 B 031811	
Business Location 2000 RAILROAD AVE RIFLE CO	
Current License Expires MAR 17, 2012	
DEPARTMENTAL USE ONLY	
Total Amount Due	
Total Paid \$	Date

- This renewal reflects no changes from the last application. Complete page 2 and file now!
- Yes there are changes from the last application. If applicant is a Corporation or Limited Liability company, use DR 8177 and send in with this renewal. Any other changes of ownership require a transfer of ownership. See your Local Licensing Authority immediately.

Wholesaler, manufacturer, importer, and public transportation system license renewals do not need Local Licensing Authority approval and must be returned directly to the Colorado Department of Revenue at least 30 days prior to the current license expiration date.

This application for renewal must be returned to your CITY OR COUNTY Licensing Authority at least 45 days prior to the expiration date of your current license. Failure to do so may result in your license not being renewed. Include both pages of this renewal end payment.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge.

Authorized Signature <i>Guillermo Mendez</i>	Date 11-14-11	Business Phone (970) 635-9998
Title President	Sales Tax Number	

REPORT AND APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S.
THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority for	Date
Signature	Title
	Attest

DO NOT DETACH

DO NOT DETACH

DO NOT DETACH

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your banking account electronically.

Business Name NACHO'S MEXICAN	LICENSE NUMBER (Use for all reference) 42-91435-0000	PERIOD 03-13
TYPE OF LICENSE ISSUED HOTEL AND RESTAURANT LIQUOR LICENSE - MALT, VINOUS, AND SPIRITUOUS	CASH FUND 2320-100(999) \$ 50.00	STATE FEE 1970-750(999) \$ 25.00
		CITY 85% OAP 2180-100(999) \$ 425.00

ADD \$100.00 TO RENEW RETAIL WAREHOUSE STORAGE PERMIT 2210-100(999)

SUB-TOTAL	\$ 500.00
TOTAL AMOUNT DUE	\$ _____



MEMORANDUM

To: John Hier, City Manager
 From: Charles Kelty, Finance Director *ck*
 Date: December 1, 2011
 Subject: October 2011 Sales, Lodging, and Use Tax Report

Total Sales, Lodging, and Use Tax revenues, for the ten months ended October 31, 2011, is \$5,554,562, which is an increase of 6% from the previous year-to-date amount \$5,242,661.

Sales tax revenues, year-to-date, are \$5,225,864 which is a 10% increase from the previous year-to-date amount of \$4,763,333.

Lodging Taxes revenues, year-to-date, are \$112,507 which is a 2% decrease from the previous year-to-date \$114,541. Building and Motor Vehicle Use Tax revenues are \$216,191, which is a 42% increase from the previous year-to-date figure \$364,787.

**Sales Tax Report
 Prior Year Comparison**

Business Category	For Sales in October			Year-to-Date		
	2010	2011	% Change	2010	2011	% Change
Bars and Restaurants	\$ 57,106	\$ 55,036	-4%	\$ 526,096	\$ 524,905	0%
Car Parts and Sales	37,686	41,718	11%	344,767	382,972	11%
Food	73,975	69,824	-6%	728,887	714,568	-2%
General Retail	202,273	217,344	7%	1,900,101	2,054,944	8%
Hardware	22,026	27,205	24%	246,570	293,440	19%
Liquor Stores	18,226	16,640	-9%	165,482	156,113	-6%
Motels	17,864	17,100	-4%	162,657	159,578	-2%
Oil & Gas	14,630	39,330	169%	202,091	390,969	93%
Leasing/Misc	2,354	5,332	127%	88,947	99,181	12%
Utilities	37,691	40,965	9%	397,736	449,196	13%
Total	\$ 483,831	\$ 530,493	10%	\$ 4,763,333	\$ 5,225,864	10%
Allocation to Funds:						
General Fund	\$265,056	\$290,619	10%	\$2,609,490	\$2,862,878	10%
Street Improvement	\$69,119	\$75,785	10%	\$680,476	\$746,552	10%
Rifle Information Center	\$11,418	\$12,520	10%	\$112,415	\$123,330	10%
Parks & Recreation	\$138,237	\$151,570	10%	\$1,360,952	\$1,493,104	10%
	\$483,831	\$530,493	10%	\$4,763,333	\$5,225,864	10%

Report Criteria:

Summary report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1003						
Action Shop Services, Inc						
	RI32601	PAINT SPRAYER	11/16/2011	320.05	.00	
	S1963858	PROPANE FUEL	11/15/2011	13.08	.00	
Total 1003:				333.13	.00	
1009						
B & B Plumbing, Inc						
	35234	1245 2 2ND -SEWER LINE	11/10/2011	6,341.97	.00	
	35333	UNPLUGGED CLOSET AUGER	11/18/2011	95.00	.00	
Total 1009:				6,436.97	.00	
1010						
B & H Sports						
	AAD008583	JERSEYS	11/09/2011	255.00	.00	
Total 1010:				255.00	.00	
1018						
Valley Lumber						
	60970	FULL ROUND FIR	11/04/2011	14.85	.00	
	61051	CONSTRUCTION FIR	11/08/2011	34.56	.00	
	61146	CLIP WIRE ROPE	11/10/2011	7.74	.00	
	61165	REMOVER WALLPAPER DIF	11/10/2011	6.49	.00	
	61221	TREATED FIR	11/11/2011	61.60	.00	
	61222	TAPE ELECTRICAL WHITE	11/11/2011	11.98	.00	
	61236	TOOL CRIMPING	11/11/2011	6.99	.00	
	61294	PINE	11/14/2011	108.80	.00	
	61330	AEROSOL GLOSS POLY	11/15/2011	16.98	.00	
	61395	ROLLER FRAME GOOD	11/16/2011	63.95	.00	
	61397	WEDGE ANCHOR	11/16/2011	19.23	.00	
	61404	SAND-WASHED/CLEANED	11/16/2011	15.16	.00	
	61406	WEDGE ACHOR	11/16/2011	2.56	.00	
	61446	SILT FENCE	11/17/2011	101.97	.00	
	61466	FILM POLY	11/18/2011	80.96	.00	
	61469	GROUT	11/18/2011	14.99	.00	
	61472	GROUT	11/18/2011	74.95	.00	
	61473	COUPLE HOSE	11/18/2011	37.56	.00	
	61531	CDX PLY	11/21/2011	69.86	.00	
	61561	SAFETY SNAP	11/22/2011	45.33	.00	
	61700	CONSTRUCITON FIR	11/28/2011	72.19	.00	
	61720.	4x8 3/4 cdx	11/29/2011	54.40	.00	
	61794	BOARD SHELF	11/30/2011	18.20	.00	
Total 1018:				941.30	.00	
1022						
Central Distributing Co						
	890021	Supplies	11/09/2011	49.96	.00	
	890022	Supplies	11/09/2011	38.23	.00	
	890025	KTCH TWL	11/09/2011	46.93	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	890719	Supplies	11/16/2011	107.93	.00	
	890720	Supplies	11/16/2011	376.32	.00	
	890725	Supplies	11/16/2011	115.66	.00	
	891264	Supplies	11/21/2011	93.57	.00	
Total 1022:				828.60	.00	
1023						
Chelewski Pipe & Supply						
	103111	PIPE & FITTINGS	10/31/2011	179.87	.00	
	133433	PORTS	11/28/2011	8.33	.00	
Total 1023:				188.20	.00	
1048						
Colo Municipal League						
	111511	MEMBERSHIPS DUES-2012	11/15/2011	4,420.00	.00	
Total 1048:				4,420.00	.00	
1055						
Columbine Ford, Inc						
	109423	PLUG OIL	11/10/2011	33.81	.00	
	211677	REPAIR	10/28/2011	63.60	.00	
Total 1055:				97.41	.00	
1060						
Copeland Concrete, Inc						
	30918	RUB R NEK COILS	11/10/2011	47.50	.00	
Total 1060:				47.50	.00	
1065						
Dodson Engineered Products Inc						
	153855	PIPE	11/21/2011	288.60	.00	
Total 1065:				288.60	.00	
1074						
Garfield County Clerk						
	111711	RECORDING FEE/WW	11/17/2011	104.00	104.00	11/18/2011
	111811	RECORDING FEE/ planning	11/18/2011	279.00	279.00	11/18/2011
Total 1074:				383.00	383.00	
1078						
Garfield County Sheriff						
	111411	DRUG ENFORCEMENT TEAM	11/14/2011	10,000.00	.00	
Total 1078:				10,000.00	.00	
1083						
Youth Zone						
	103111	ASSES & RECOMM/EDMOND/C	10/31/2011	1,250.00	1,250.00	11/18/2011
Total 1083:				1,250.00	1,250.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1087						
Grainger						
	9687703364	AIR FILTER	11/16/2011	89.76	.00	
Total 1087:				89.76	.00	
1094						
Hy-way Feed & Ranch Supply						
	526657	SPIKE	11/28/2011	52.34	.00	
Total 1094:				52.34	.00	
1097						
Johnson Construction Inc						
	111811	CONSTRUCTION RIFLE CREEK	11/18/2011	39,550.00	.00	
	111811.	RIFLE CREED PLAZA THEATER	11/18/2011	57,027.60	.00	
	208927	WATERLINE REPAIR	10/25/2011	761.51	.00	
Total 1097:				97,339.11	.00	
1105						
Meadow Gold Dairies						
	50207940	DAIRY PRODUCTS/SENIOR CT	11/10/2011	67.70	.00	
	50208011	DAIRY PRODUCTS/SENIOR CT	11/17/2011	115.97	.00	
	50208077	DAIRY PRODUCTS/SENIOR CT	11/23/2011	36.00	.00	
Total 1105:				219.67	.00	
1106						
Micro Plastics Inc						
	88787	CLEAR ACRYLIC PIECE	11/09/2011	15.75	.00	
	88867	LOGO AR SET-UP RIFLE BUCK	11/15/2011	313.81	.00	
	88883	STAMP	11/15/2011	19.75	.00	
Total 1106:				349.31	.00	
1108						
Mountain Clear Bottled Water						
	6884 110311	BOTTLED WATER	11/03/2011	189.45	.00	
	6886 110311	BOTTLED WATER/WW	11/03/2011	17.00	.00	
Total 1108:				206.45	.00	
1110						
Napa Auto Parts						
	197003	LAMP	10/25/2011	30.32	.00	
	197543	SPRG PIN	10/27/2011	1.69	.00	
	198148	AIR FILTER	10/31/2011	47.07	.00	
	198229	AIR FILTER	10/31/2011	19.97	.00	
	198428	TORX SOC	11/01/2011	9.76	.00	
	198783	F SWIVEL	11/03/2011	56.52	.00	
	199113	FITTING	11/04/2011	62.55	.00	
	199349	FUEL FILTER	11/07/2011	29.67	.00	
	199522	FITTING	11/08/2011	42.40	.00	
	199534	FITTING	11/08/2011	26.76	.00	
	199545	WRENCH	11/08/2011	24.88	.00	
	200154	GAS CAP	11/11/2011	8.69	.00	
	200281	WRENCH	11/11/2011	58.86	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	200974	TAPE	11/16/2011	18.13	.00	
	201759	LAMP	11/21/2011	3.19	.00	
	202684	SPARK PLUG	11/28/2011	9.65	.00	
Total 1110:				450.11	.00	
1114						
Wells Fargo Bank West						
	113011	OBI CWRPDA-SWRP/CO WATE	11/30/2011	9,126.69	9,126.69	11/30/2011
Total 1114:				9,126.69	9,126.69	
1118						
Parts House						
	5613-13488	BLUE FILTERS	10/06/2011	37.17	.00	
	5613-14048	BLUE FILTERS	10/25/2011	22.44	.00	
	5613-14114	WIPER BLADES	10/27/2011	632.32	.00	
	5613-14171	BELTS	10/28/2011	134.05	.00	
	5613-14334	THERMOSTATS	11/04/2011	14.49	.00	
	5613-14612	JUMP STARTER	11/15/2011	155.99	.00	
Total 1118:				996.46	.00	
1120						
Xcel Energy Inc						
	0395186327	300 W 5TH ST UNIT PUMP	10/31/2011	68.18	68.18	11/11/2011
	0395548804	200 RAILROAD AVE	11/02/2011	352.86	352.86	11/11/2011
	0395943526	236 W 4TH ST	11/04/2011	29.57	29.57	11/11/2011
	0395966961	124 W 2ND ST APT B	11/04/2011	43.37	43.37	11/11/2011
	0395970924	300 W 5TH ST UNIT STAGE	11/04/2011	69.40	69.40	11/11/2011
	302292813	2515W CENTENNIAL PKWY BLD	10/31/2011	4,932.17	4,932.17	11/11/2011
	303738233	STREET LIGHTS	11/11/2011	12,270.29	12,270.29	11/18/2011
	395221663	TRAFFIC LIGHTS	11/01/2011	76.30	76.30	11/11/2011
	395221665	CLOCK	11/01/2011	5.20	5.20	11/11/2011
	395222085	SPRINKLER/FLASHER	11/01/2011	18.00	18.00	11/11/2011
Total 1120:				17,865.34	17,865.34	
1125						
Rifle Chamber Of Commerce						
	112811	2011 Information Center payment	11/28/2011	25,403.00	.00	
Total 1125:				25,403.00	.00	
1126						
Rifle City Of						
	1357101 1101	2416-22 RAIL AVE	11/01/2011	596.91	596.91	11/22/2011
	1453101 1101	50 UTE	11/01/2011	412.56	412.56	11/22/2011
	2003101 1101	201 E. 18th st	11/01/2011	274.64	274.64	11/22/2011
	2004101 1101	612 RAILROAD	11/01/2011	244.96	244.96	11/22/2011
	2005101 1101	1612 RAILROAD AVE	11/01/2011	361.46	361.46	11/22/2011
	2006101 1101	101 S EAST AVE	11/01/2011	333.30	333.30	11/22/2011
	2007101 1101	301 E 30TH ST	11/01/2011	369.25	369.25	11/22/2011
	2033001 1101	750 UTE AVE	11/01/2011	118.30	118.30	11/22/2011
	2038001 1101	0409 CR 265/POUND	11/01/2011	90.27	90.27	11/22/2011
	2042001 1101	202 railroad ave	11/01/2011	130.29	130.29	11/22/2011
	20460101 1101	143 E 4TH ST/DDA	11/01/2011	41.95	41.95	11/22/2011
	2211101 1101	1201 RAILROAD AVE	11/01/2011	224.22	224.22	11/22/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	2214101 1101	1500 DOGWOOD DR	11/01/2011	561.48	561.48	11/22/2011
	2215101 1101	225 EAST AVE	11/01/2011	17.42	17.42	11/22/2011
	2325101 1101	1500 DOGWOOD DR	11/01/2011	3.03	3.03	11/22/2011
	2575101 1101	E 4TH ST	11/01/2011	59.37	59.37	11/22/2011
	2975101 1101	1775 W CENTENNIAL PKWY	11/01/2011	17.42	17.42	11/22/2011
	3079101 1101	595 W 24TH ST	11/01/2011	222.91	222.91	11/22/2011
	3221101 1101	000 BROWNING DR	11/01/2011	17.42	17.42	11/22/2011
	3351101 1101	1221 E CENTENNIAL PKWY	11/01/2011	17.42	17.42	11/22/2011
	3636101 1101	250 E 16TH ST	11/01/2011	124.23	124.23	11/22/2011
	3641101 1101	360 S 7TH ST B	11/01/2011	17.34	17.34	11/22/2011
	3673101 1101	3100 DOKES LN	11/01/2011	383.92	383.92	11/22/2011
	3677101 1101	2515 WEST CENTENNIAL PARK	11/01/2011	3,345.32	3,345.32	11/22/2011
	3679101 1101	300 W 5TH ST	11/01/2011	663.98	663.98	11/22/2011
	779102 1101	132 E 4TH ST	11/01/2011	49.72	49.72	11/22/2011
	823101 1101	202 railroad ave	11/01/2011	112.06	112.06	11/22/2011
	873106 1101	236 w 4th st-Utilites Rental Proper	11/01/2011	66.96	66.96	11/22/2011
Total 1126:				8,878.11	8,878.11	
1132						
Rifle Lock & Safe						
	31288	KEYS	11/10/2011	4.00	.00	
Total 1132:				4.00	.00	
1138						
Schmueser/Gordon/Meyer, Inc						
	99055A-164	PHASE 469	10/27/2011	2,197.50	.00	
	99055G-35-11	RIFLE REGIONAL WWTF CONS	11/29/2011	4,864.70	.00	
	99055N-10	RIFLE WATER CONSERVATION	11/18/2011	1,380.00	.00	
	99055N-9	RIFLE WATER CONSERVATION	10/25/2011	4,195.00	.00	
Total 1138:				12,637.20	.00	
1143						
Swallow Oil Company						
	111511	DIESEL /FLEET	11/15/2011	4,525.26	.00	
Total 1143:				4,525.26	.00	
1181						
Garfield Steel & Machine, Inc						
	00078973	20 OXYGEN FULL	11/07/2011	9.35	.00	
	00079259	ACETYLENE GAS	11/30/2011	70.67	.00	
Total 1181:				80.02	.00	
1188						
Jean's Printing						
	113153	printing	10/21/2011	30.50	.00	
	113350	DRILL OUT HOLES LABOR	11/10/2011	30.00	.00	
	113427	printing	11/21/2011	49.05	.00	
Total 1188:				109.55	.00	
1191						
Lewan & Associates, Inc						
	925498	B&W METER	10/25/2011	114.31	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	926494	B&W METER	10/27/2011	58.60	.00	
Total 1191:				172.91	.00	
1233						
Grand River Hospital District						
	100511	PHYSICAL-GALLACHER	10/05/2011	85.00	85.00	11/11/2011
Total 1233:				85.00	85.00	
1249						
Berthod Motors Inc						
	110811	VEHICLE	11/08/2011	24,763.26	24,763.26	11/11/2011
Total 1249:				24,763.26	24,763.26	
1256						
Resource Engineering, Inc						
	10289	341-1.7 CUMULATIVE IMPACT	10/31/2011	583.66	.00	
	10291	341-10.15 ANTERO RESOURCE	10/31/2011	1,292.13	.00	
	10292	341-10.21 LARAMIE ENERGY	10/31/2011	34.75	.00	
	10293	341-10.22 BLACK DIAMOND WA	10/31/2011	139.00	.00	
	10294	341-10.27 BBC WATERSHED PE	10/31/2011	69.50	.00	
Total 1256:				2,119.04	.00	
1258						
Hach Company						
	7497960	LAMP ASSY	11/09/2011	65.15	.00	
	7499910	LAMP ASSY	11/10/2011	47.30	.00	
Total 1258:				112.45	.00	
1268						
Jones, William						
	111311	MEAL REIMBURSEMENT	11/13/2011	9.00	9.00	11/18/2011
Total 1268:				9.00	9.00	
1289						
Galls, An Aramark Company						
	511734604	REPLACEMENT BULB	11/02/2011	35.87	.00	
Total 1289:				35.87	.00	
1339						
Grand Junction Pipe & Supply						
	C2356345	STAW WATTLE	11/09/2011	78.00	.00	
	C2356346	DRAIN GUARD	11/09/2011	136.80	.00	
Total 1339:				214.80	.00	
1437						
TAYLOR FENCE COMPANY OF GRAND						
	G30594	CONST. PANEL RENTAL	10/31/2011	28.80	.00	
	G30595	CONST. PANEL RENTAL	10/31/2011	15.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1437:				43.80	.00	
1505						
Markertek Video Supply						
	98218	CS-37 TIFFEN 37MM	11/09/2011	82.15	.00	
Total 1505:				82.15	.00	
1560						
Applied Concepts,inc						
	212022	STALKER MOVING FASTEST DI	11/07/2011	90.00	.00	
	212209	STALKER MOVING FASTEST DI	11/14/2011	153.62	.00	
Total 1560:				243.62	.00	
1563						
Quill Corporation						
	622205	COPYHOLDER	10/24/2011	9.99-	.00	
	626553	SUPPLIES	11/04/2011	17.09-	.00	
	7809296	INSIGHT PRIORITY PUCK FIVE-	11/03/2011	9.99	.00	
	7823535	SUPPLIES	11/03/2011	42.97	.00	
	7824303	SUPPLIES	11/03/2011	112.55	.00	
	7828047	SUPPLIES	11/03/2011	5.47	.00	
Total 1563:				143.90	.00	
1672						
National Rifle Association						
	111511	2012 ANNUAL DUES	11/15/2011	170.00	.00	
Total 1672:				170.00	.00	
1682						
Safety Kleen						
	55538161	16 G PARTS WASHER SOLVEN	11/10/2011	192.73	.00	
Total 1682:				192.73	.00	
1734						
United Companies/Oldcastle SW Group Inc						
	837529	ROAD BASE	11/03/2011	1,328.00	.00	
	837974	ROAD BASE	11/04/2011	881.25	.00	
	838340	ROAD BASE	11/07/2011	66.48	.00	
	838644	ROAD BASE	11/08/2011	388.63	.00	
	838726	ROAD BASE	11/09/2011	849.25	.00	
	839417	ROAD BASE	11/11/2011	988.56	.00	
	839802	ROAD BASE	11/15/2011	755.16	.00	
Total 1734:				5,257.33	.00	
1749						
Microsearch Laboratory Inc.						
	09-3053	WATER ANALYSIS GRAHAM AN	10/31/2011	620.00	.00	
Total 1749:				620.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1750						
Commonwealth Title Company						
	110911	RECORDING FEES REFUND	11/09/2011	31.00	31.00	11/11/2011
Total 1750:				31.00	31.00	
1768						
Faris Machinery Company						
	G22173	ARM BUMPER BRACKET	11/08/2011	201.60	.00	
	G22281	ENGINE HONDA GX16	11/08/2011	712.19	.00	
	G22308	THROTTLE CONT	11/10/2011	50.45	.00	
	T13097	RENTAL CONTRACT	09/07/2011	375.80	.00	
	T13316	RENTAL CONTRACT	11/15/2011	1,637.02	.00	
Total 1768:				2,977.06	.00	
1799						
Lively Electric, Inc.						
	12509	REPAIR BOILER	11/01/2011	190.52	.00	
Total 1799:				190.52	.00	
1806						
CDMS INC						
	8704	DSL ACCESS - Cemetery	11/01/2011	17.95	.00	
Total 1806:				17.95	.00	
1830						
Grand Valley Foods						
	117712	FOOD PRODUCT/SR CENTER	11/08/2011	89.40	.00	
	117812	FOOD PRODUCT/SR CENTER	11/15/2011	682.37	.00	
	117907	FOOD PRODUCT/SR CENTER	11/18/2011	371.59	.00	
Total 1830:				1,143.36	.00	
1833						
P & K's Auto Body						
	8185	IMPOUND	11/01/2011	50.00	.00	
Total 1833:				50.00	.00	
1933						
L K Survey Instruments						
	652808	BOND 20LB	11/16/2011	119.00	119.00	11/18/2011
Total 1933:				119.00	119.00	
2054						
Sirchie Finger Print Lab., Inc						
	0057595-IN	PHOTOGRAPHIC RULERS	11/02/2011	46.33	.00	
Total 2054:				46.33	.00	
2093						
Burns, Robert						
	111511	CDL RENEWAL	11/15/2011	118.00	118.00	11/18/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 2093:				118.00	118.00	
2139						
CDW Government, Inc						
	1907073	LACIE FLOPPY DISK DRIVE	11/07/2011	43.55	.00	
Total 2139:				43.55	.00	
2149						
Dell Marketing L.p.						
	XFK6F1R97	OPTIPLEX	11/10/2011	1,003.51	.00	
Total 2149:				1,003.51	.00	
2159						
Lab Safety Supply Inc						
	1018104299	AIR MNTR SENSOR 02	11/03/2011	299.74	.00	
Total 2159:				299.74	.00	
2169						
Information Systems Consulting						
	0059772-IN	ISC PROJECT SERVICES	11/05/2011	1,610.00	.00	
	0059773-IN	ISC PROJECT SERVICES	11/02/2011	1,610.00	.00	
Total 2169:				3,220.00	.00	
2171						
Rifle Sportsman's Club, Inc						
	111511	2012 ANNUAL DUES	11/15/2011	1,350.00	.00	
Total 2171:				1,350.00	.00	
2343						
Mountain Pest Control						
	0276078	PEST CONTROL	10/19/2011	50.00	.00	
Total 2343:				50.00	.00	
2370						
B&b Landscape/jerry Baysinger						
	003274	TREE TRIMMING	10/26/2011	1,250.00	.00	
	003278	REMOVED TREE DAVIDSON PA	10/31/2011	500.00	.00	
Total 2370:				1,750.00	.00	
2412						
B&H Photo - Video, Inc						
	54510112	APC BACK-UPS PRO 1500	11/04/2011	1,016.58	.00	
	54536035	SONY EVI-D70	11/06/2011	849.00	.00	
	54571239	CROWN SUPERCARDIOID CON	11/07/2011	279.00	.00	
Total 2412:				2,144.58	.00	
2497						
Techdepot/Solution 4Sure						
	B11114630V1	TONER CARTRIDGE	11/09/2011	325.68	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 2497:				325.68	.00	
2540						
Walker Electric						
	3936	REPAIR	11/03/2011	115.00	.00	
	3943	REPAIR	11/08/2011	303.83	.00	
	3958	MOVE CHANEEL 10 TO EM PAN	11/17/2011	100.00	.00	
	3959	ADD SECURITY LIGHT	11/17/2011	193.82	.00	
Total 2540:				712.65	.00	
2573						
Mountain West Office Products						
	264947	supplies	09/22/2011	46.83	46.83	11/22/2011
	267415I	supplies	11/18/2011	32.46	.00	
	267434I	supplies	11/18/2011	16.31	.00	
	267459I	supplies	11/22/2011	50.87	.00	
Total 2573:				146.47	46.83	
2694						
Gould Construction						
	112811	Rifle Bond Bypass Pipeline	11/28/2011	39,685.81	.00	
Total 2694:				39,685.81	.00	
2730						
Bureau Of Reclamation						
	075758615	RUEDI RESORVOIR ROUND II	11/07/2011	18,183.50	.00	
Total 2730:				18,183.50	.00	
2846						
Colo Mtn News Media						
	6618325A	ADS	06/08/2011	13.16	13.16	11/11/2011
	66566554R 06	ADS	06/20/2011	264.00	264.00	11/11/2011
	6680914	AD	06/20/2011	586.00	586.00	11/11/2011
	669218R 0629	ADS	06/29/2011	132.00	132.00	11/11/2011
	7077946 10061	ADS	10/06/2011	165.69	165.69	11/11/2011
	7107365 10131	ADS	10/13/2011	165.69	165.69	11/11/2011
	7123342 1015	AD	10/15/2011	325.70	325.70	11/18/2011
	7123342 1016	AD	10/16/2011	80.70	80.70	11/18/2011
	7123342 1017	AD	10/17/2011	80.70	80.70	11/18/2011
	7123342 1018	AD	10/18/2011	80.70	80.70	11/18/2011
	7123342 1019	AD	10/19/2011	80.70	80.70	11/18/2011
	7123342 1020	AD	10/20/2011	120.26	120.26	11/18/2011
	7123342 1021	AD	10/21/2011	80.70	80.70	11/18/2011
	7123342 1022	AD	10/22/2011	73.20	73.20	11/18/2011
	7131810 10201	ADS	10/20/2011	165.69	165.69	11/11/2011
	7142836A	AD	11/03/2011	12.14	12.14	11/11/2011
	7152194 10271	ADS	10/27/2011	165.69	165.69	11/11/2011
	7238592A	AD	11/16/2011	18.22	18.22	11/22/2011
Total 2846:				2,610.94	2,610.94	
2931						

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Creekbend Cafe	6566	COUNCIL DINNER	11/15/2011	651.00	651.00	11/18/2011
Total 2931:				651.00	651.00	
2960						
Walmart Community						
	001550	SUPPLIES	10/07/2011	11.44	11.44	11/22/2011
	003733	SUPPLIES	10/12/2011	88.60	88.60	11/22/2011
	004723	SUPPLIES	09/16/2011	32.60	32.60	11/22/2011
	004909	SUPPLIES	09/16/2011	4.48	4.48	11/22/2011
	007736	FOOD SUPPLIES	11/07/2011	108.55	108.55	11/11/2011
	008263	SUPPLIES	11/08/2011	8.91	8.91	11/11/2011
	008466	SUPPLIES	11/08/2011	87.50	87.50	11/11/2011
	009537	SUPPLIES	11/09/2011	29.76	29.76	11/11/2011
	010092	SUPPLIES	11/10/2011	64.76	64.76	11/11/2011
	010514	SUPPLIES	11/10/2011	62.76	62.76	11/11/2011
	010962	SUPPLIES	11/10/2011	10.89	10.89	11/11/2011
	018871	SUPPLIES	10/18/2011	23.88	23.88	11/11/2011
	021331	SUPPLIES	11/21/2011	3.88	3.88	11/22/2011
	026900	SUPPLIES	10/26/2011	141.65	141.65	11/18/2011
	2511	SUPPLIES	11/10/2011	59.76-	59.76-	11/11/2011
Total 2960:				619.90	619.90	
3015						
Kroger/King Sooper Cust Charge						
	036422	FOOD /SR CENTER	11/14/2011	124.44	124.44	11/18/2011
	110811	FOOD /SR CENTER	11/08/2011	4.44-	4.44-	11/18/2011
	111411	FOOD /SR CENTER	11/14/2011	7.42-	7.42-	11/18/2011
	111611	FOOD /SR CENTER	11/16/2011	1.14-	1.14-	11/18/2011
	144531	FOOD /SR CENTER	11/02/2011	12.76	12.76	11/11/2011
	152050	MEETING	11/16/2011	46.54	46.54	11/18/2011
	152767	FOOD /SR CENTER	11/16/2011	116.37	116.37	11/18/2011
	153026	FOOD /SR CENTER	11/08/2011	127.30	127.30	11/18/2011
	184827	FOOD /SR CENTER	11/16/2011	33.60	33.60	11/18/2011
	226511	MEETING	11/03/2011	87.85	87.85	11/11/2011
	264109	FOOD /SR CENTER	11/03/2011	50.99	50.99	11/11/2011
	306717	FOOD CREW	11/04/2011	16.05	16.05	11/11/2011
	315287	WATER	11/18/2011	10.76	10.76	11/22/2011
	320301	FOOD CREW	11/18/2011	14.85	14.85	11/22/2011
	330577	FOOD /SR CENTER	11/04/2011	874.96	874.96	11/11/2011
	452520	FOOD CREW	11/11/2011	11.67	11.67	11/18/2011
Total 3015:				1,515.14	1,515.14	
3016						
Flattops Fencing And Supply						
	425	INDUSTRIAL DOUBLE GATE	11/08/2011	1,324.00	.00	
Total 3016:				1,324.00	.00	
3083						
ALSCO						
	1075011	work shirts and pants	10/18/2011	27.24	.00	
	1077825	work shirts and pants	10/25/2011	27.24	.00	
	1080607	work shirts and pants	11/01/2011	27.24	.00	
	1083474	LAUNDRY/senior center	11/08/2011	59.46	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	1083475	work shirts and pants	11/08/2011	28.05	.00	
	1086227	LAUNDRY/senior center	11/15/2011	45.76	.00	
	1086228	work shirts and pants	11/15/2011	27.24	.00	
	1089114	LAUNDRY/senior center	11/22/2011	42.96	.00	
	1089115	work shirts and pants	11/22/2011	27.24	.00	
Total 3083:				312.43	.00	
3135						
United Rentals, Inc.						
	96318112-001	SCISSOR RENTAL	11/09/2011	687.20	.00	
Total 3135:				687.20	.00	
3195						
Frontier Paving Inc						
	111811	CONSTRUCTION 2011 STREET	11/18/2011	24,799.50	.00	
	111811.	CONSTRUCTION 2011 STREET	11/18/2011	120,362.06	.00	
Total 3195:				145,161.56	.00	
3285						
Johnson-Carter Architects, PC						
	1105C-1 1104	UTE THEATRE INTERIOR	11/04/2011	1,200.00	1,200.00	11/18/2011
	1105C-2	UTE THEATRE INTERIOR	11/23/2011	1,500.00	.00	
Total 3285:				2,700.00	1,200.00	
3389						
Sandy's Office Supply Inc						
	945715	CHAIR	10/27/2011	175.00	.00	
	947472	CHAIR	11/10/2011	1,400.00	.00	
	947941	CHAIR	11/15/2011	175.00	.00	
Total 3389:				1,750.00	.00	
3755						
Wagner Equipment Co						
	P2360101	EQUIPMENT RENTAL-	10/21/2011	9,020.00	.00	
Total 3755:				9,020.00	.00	
3827						
Morton Salt, Inc.						
	810766	BULK CRYSTAL SALT	11/10/2011	2,409.25	.00	
Total 3827:				2,409.25	.00	
3847						
Drive Train Industries Inc						
	04544547	FILTER	10/31/2011	239.63	.00	
	04544928	FILTER	11/09/2011	58.27	.00	
Total 3847:				297.90	.00	
3858						
Wells Fargo Bank Mn Na						
	113011	OBI:CWRPDA-SWRP/RIFLE-148	11/30/2011	9,247.09	9,247.09	11/30/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3858:				9,247.09	9,247.09	
3860						
Output Services Inc						
	79084	SALES TAX BOOKLETS	11/23/2011	699.98	.00	
Total 3860:				699.98	.00	
3955						
Holy Cross Energy						
	110711	Baron Lane St Lights	11/07/2011	19.58	19.58	11/11/2011
	110711.	BEAVER CREEK HEADGATE	11/07/2011	35.56	35.56	11/11/2011
Total 3955:				55.14	55.14	
4055						
UPS/United Parcel Service						
	Y2097W431	SHIPPING	10/22/2011	50.19	.00	
	Y2097W441	SHIPPING	10/29/2011	32.98	.00	
	Y2097W451	SHIPPING	11/05/2011	13.39	.00	
Total 4055:				96.56	.00	
4181						
Crown Awards						
	31403244	BASKETBALL MEDAL	11/09/2011	100.22	.00	
Total 4181:				100.22	.00	
4207						
Radio Shack						
	10142088	CHARGER	11/16/2011	54.98	.00	
	10142257	DEFENDER SERIES BLACK	11/23/2011	49.99	.00	
	10142285	PHONE CHARGER	11/23/2011	44.98	.00	
	10142398	CAR CHARGER	11/26/2011	69.98	.00	
Total 4207:				219.93	.00	
4215						
Ziegler, James						
	61069	SUPERCUFF TECH GLV R	11/08/2011	30.95	.00	
Total 4215:				30.95	.00	
4383						
American Polygraph Association						
	110211	annual membership/boulton	11/02/2011	150.00	.00	
Total 4383:				150.00	.00	
4459						
Ground Engineering Consultants						
	116572.0-2	Material Testing Rifle Creek PLAZ	10/25/2011	1,273.00	.00	
	116572.0-3	Material Testing Rifle Creek PLAZ	11/16/2011	2,173.00	.00	
Total 4459:				3,446.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4522						
Lifeguard Store Inc The						
	INV066894	DELUXE MINI WHISTLE	11/08/2011	59.35	.00	
Total 4522:				59.35	.00	
4630						
Kirkman, UIa						
	78	PERFORMANCE/SR CENTER	11/04/2011	75.00	75.00	11/11/2011
	79	PERFORMANCE/SR CENTER	11/15/2011	75.00	75.00	11/18/2011
Total 4630:				150.00	150.00	
4702						
Todd's Welding Inc						
	10493	BANNER POLES	11/14/2011	2,920.00	.00	
	10494	BANNER POLES	11/16/2011	20,475.60	.00	
Total 4702:				23,395.60	.00	
4771						
Walker Jan						
	31	PERFORMANCE/SR CENTER	11/01/2011	40.00	40.00	11/11/2011
Total 4771:				40.00	40.00	
4773						
Parker Ag Services Llc						
	J002864	BIOSOLD REMOVAL S WASTE	10/31/2011	240,260.80	.00	
Total 4773:				240,260.80	.00	
4811						
United Site Services Inc						
	114-239077	PORTABLE RESTROOM DEER	10/18/2011	460.00	.00	
	114-249623	PORTABLE RESTROOM -MOUN	10/24/2011	717.50	.00	
	114-269075	PORTABLE RESTROOM CENTE	11/01/2011	130.00	.00	
	114-275032	PORTABLE RESTROOM DEER	11/04/2011	30.18	.00	
	114-275033	PORTABLE RESTROOM -MOUN	11/04/2011	363.00	.00	
	114-292533	PORTABLE RESTROOM DEER	11/15/2011	130.00	.00	
	114-301716	PORTABLE RESTROOM METR	11/21/2011	65.00	.00	
	114-301717	PORTABLE RESTROOM -MOUN	11/21/2011	140.00	.00	
Total 4811:				2,035.68	.00	
4869						
My Precious Pet						
	104	FISH TANK/SR CENTER	11/07/2011	89.00	89.00	11/18/2011
Total 4869:				89.00	89.00	
4879						
Cardiff Cleaning Services						
	4286	CLEANING JUSTICE CENTER	11/15/2011	4,175.00	.00	
Total 4879:				4,175.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4926						
Ge Capital						
	56431841	KIP PRINTER	11/06/2011	391.49	.00	
	56485606	SHARP COPIERS/ PD	11/20/2011	575.69	.00	
Total 4926:				967.18	.00	
4937						
Stilson, Linda						
	102911	LUNCH REIMBURSEMENT	10/29/2011	16.00	16.00	11/11/2011
Total 4937:				16.00	16.00	
4967						
Touch Tone Communications						
	102811	OM	10/28/2011	214.89	214.89	11/11/2011
Total 4967:				214.89	214.89	
5071						
QDS COMMUNICATIONS, INC						
	10278	FINAL ASSEMBLY BATTERY	11/10/2011	104.25	.00	
Total 5071:				104.25	.00	
5181						
FRED'S HARDWARE						
	18705	SUPPLIES	10/25/2011	13.58	.00	
	20305 110111	SUPPLIES	11/01/2011	36.28	.00	
Total 5181:				49.86	.00	
5192						
PECZUH PRINTING COMPANY						
	178770	BUSINESS CARDS	10/31/2011	204.00	.00	
	178921	BUSINESS CARDS	11/07/2011	102.00	.00	
Total 5192:				306.00	.00	
5211						
STAPLES						
	111511	OFFICE SUPPLIES	11/15/2011	691.87	691.87	11/22/2011
Total 5211:				691.87	691.87	
5236						
THOMPSON DISTRIBUTING, INC						
	4875	SUPPLIES	11/18/2011	99.50	.00	
Total 5236:				99.50	.00	
5240						
A-1 HEATING & COOLING INC						
	15498	CLEAN SOOT UNIT HEATER	11/18/2011	450.00	.00	
Total 5240:				450.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5253						
FASTENAL						
	45500	ROTRYHAMMER	11/10/2011	340.21	.00	
	45554	MAG ALUM LEVEL	11/11/2011	31.15	.00	
Total 5253:				371.36	.00	
5384						
MOUNTAIN HIGH PAINT						
	2072	PAINT AND PAINT SUPPLIES	10/03/2011	2,185.09	.00	
Total 5384:				2,185.09	.00	
5473						
McAfee						
	94639976	FAIL SAFE DISASTER RECOVER	10/02/2011	132.00	.00	
Total 5473:				132.00	.00	
5503						
JAY-MAX SALES						
	212439-01	MOLY CHAIN LUBE	11/09/2011	67.68	.00	
	212852-00	COTTON RAGS	11/09/2011	31.00	.00	
	213148-00	SAFETY GLASS	11/16/2011	16.02	.00	
Total 5503:				114.70	.00	
5548						
Power Equipment Company						
	G110050336	FILTER ELEMENT	10/11/2011	348.35	.00	
Total 5548:				348.35	.00	
5602						
Colorado State Bank and Trust						
	113011	Parks Maint. Bldg Lease	11/30/2011	161,163.80	161,163.80	11/30/2011
Total 5602:				161,163.80	161,163.80	
5613						
SunEdison, LLC/pump station						
	007711100103	PUMP STATION #1	10/01/2011	4,999.66	4,999.66	11/22/2011
	007711110108	PUMP STATION #1	11/01/2011	4,001.98	4,001.98	11/22/2011
Total 5613:				9,001.64	9,001.64	
5648						
REDI SERVICES, LLC						
	0140176	PORTABLE RESTROOMS	10/31/2011	90.00	.00	
	0140404	PORTABLE RESTROOMS	10/31/2011	30.00	.00	
Total 5648:				120.00	.00	
5668						
Kenny's Overhead Doors, Inc.						
	6296	Shop Door Repairs	11/11/2011	250.00	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5668:				250.00	.00	
5670						
Thon, Bob						
	2764	Piano Playing/Sr Cntr	10/10/2011	40.00	40.00	11/18/2011
	2786	Piano Playing/Sr Cntr	11/07/2011	40.00	40.00	11/18/2011
Total 5670:				80.00	80.00	
5680						
Malcolm Pirnie, Inc.						
	0416041	Rifle Bond Bypass Engineering	11/01/2011	9,395.34	.00	
Total 5680:				9,395.34	.00	
5707						
BOOKCLIFFS PROFESSIONAL BUILDI						
	740	RENT MAY15-JUNE STORAGE	05/15/2011	585.00	585.00	11/18/2011
Total 5707:				585.00	585.00	
5752						
Accutest Mountain States						
	DX-21759	alkalinity, organic carbon/water te	11/07/2011	290.00	.00	
	DX-21760	W	11/07/2011	870.00	.00	
	DX-21761	alkalinity, organic carbon/water te	11/07/2011	212.00	.00	
Total 5752:				1,372.00	.00	
5796						
Norit Americas Inc.						
	517703	Po 444	11/16/2011	2,370.00	.00	
Total 5796:				2,370.00	.00	
5798						
INSERCO, INC						
	107713	morton cullenux salt	11/11/2011	774.14	.00	
Total 5798:				774.14	.00	
5833						
SunEdison, LLC/SunE U6 holding						
	007811100103	energy innovation center	10/01/2011	13,657.77	13,657.77	11/22/2011
	007811110108	energy innovation center	11/01/2011	10,094.97	10,094.97	11/22/2011
Total 5833:				23,752.74	23,752.74	
5842						
Interstate All Battery Center						
	20978010	batteries	11/02/2011	49.79	.00	
Total 5842:				49.79	.00	
5846						
Mesa County Health Department						
	4181-11	Water Testing	11/08/2011	20.00	20.00	11/18/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	4182-11	Water Testing	11/08/2011	20.00	20.00	11/18/2011
	4183-11	Water Testing	11/08/2011	20.00	20.00	11/18/2011
	4184-11	Water Testing	11/08/2011	20.00	20.00	11/18/2011
	4185-11	Water Testing	11/08/2011	20.00	20.00	11/18/2011
	4186-11	Water Testing	11/08/2011	20.00	20.00	11/18/2011
	4281-11	Water Testing	11/15/2011	20.00	20.00	11/18/2011
	4282-11	Water Testing	11/15/2011	20.00	20.00	11/18/2011
	4283-11	Water Testing	11/15/2011	20.00	20.00	11/18/2011
Total 5846:				180.00	180.00	
5900						
Gallagher Benefit Services Inc						
	8919	PROFESSIONAL SERVICES	08/08/2011	3,168.75	3,168.75	11/22/2011
Total 5900:				3,168.75	3,168.75	
5907						
ASPEN VALLEY HARLEY-DAVIDSON						
	214156	BOX BATTERY	10/25/2011	8.83	8.83	11/18/2011
Total 5907:				8.83	8.83	
5958						
Utility Refund						
	1491101	REFUND 224 E 21ST ST	11/16/2011	130.46	130.46	11/22/2011
	3434102	REFUND-2461 PINE LN	11/16/2011	22.14	22.14	11/22/2011
Total 5958:				152.60	152.60	
5961						
United Restaurant Supply, Inc.						
	395674	THIRD PAN	09/13/2011	140.04	140.04	11/18/2011
	395817	ADAPTOR BAR	09/13/2011	104.58	104.58	11/18/2011
Total 5961:				244.62	244.62	
5998						
UMB BANK NA						
	113011	RIFLE SALES & USE TAX 03	11/30/2011	328,938.13	328,938.13	11/30/2011
Total 5998:				328,938.13	328,938.13	
6040						
AIS Industrial & Construction Supply						
	441919-00	REPAIR	11/15/2011	174.62	.00	
Total 6040:				174.62	.00	
6043						
Wilkins Angie						
	103111	MILEAGE REIMBURSEMENT	10/31/2011	41.80	41.80	11/11/2011
Total 6043:				41.80	41.80	
6067						
Mountain Roll-offs, Inc.						
	5307929	18 GAL BIN RECYCLE/PAPER	10/18/2011	18,599.18	18,599.18	11/18/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	5307968	18 GAL BIN-RECYCLE/PAPER	10/20/2011	4,059.41	4,059.41	11/18/2011
Total 6067:				22,658.59	22,658.59	
6126						
New Ute Theater Society						
	111411	REIMBURSEMENT GENERAL S	11/14/2011	389.00	389.00	11/18/2011
Total 6126:				389.00	389.00	
6133						
GILCO, INC						
	720588	DYED DIESEL	10/05/2011	1,539.38	.00	
	720612	DYED DIESEL	10/19/2011	1,009.93	.00	
	720615	DYED DIESEL	10/25/2011	1,733.17	.00	
	721372	DYED DIESEL	11/07/2011	1,359.89	.00	
Total 6133:				5,642.37	.00	
6137						
Impressions of Aspen						
	14895	SUPPLIES	11/01/2011	36.32	.00	
	14966	ROUND STAMP	11/15/2011	47.12	.00	
	14979	STAMP	11/17/2011	44.50	.00	
	15006	BUSINESS COPY PAPER	11/22/2011	614.69	.00	
Total 6137:				742.63	.00	
6225						
BRUBACHER DESIGN						
	368	SGNAGE NEW THEATER	10/04/2011	401.58-	.00	
	373	STOP SIGNS	10/13/2011	431.22-	.00	
	402	DECAL	11/22/2011	60.00	.00	
	404	TRUCK DECALS	11/28/2011	135.37	.00	
Total 6225:				637.43-	.00	
6257						
CAACO						
	102111	MEMBERSHIP HEATHER MULL	10/21/2011	25.00	25.00	11/11/2011
Total 6257:				25.00	25.00	
6282						
Kansas State Bank						
	113011	PRINCIPAL	11/30/2011	1,672.98	1,672.98	11/30/2011
Total 6282:				1,672.98	1,672.98	
6303						
Law Office of Angela Roff, PC						
	365	CITY PROSECUTOR	10/31/2011	4,166.67	4,166.67	11/18/2011
Total 6303:				4,166.67	4,166.67	
6332						
DIRECTV						
	16345322672	MONTHLY FEE FITNESS CENT	10/29/2011	117.79	117.79	11/11/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6332:				117.79	117.79	
6334						
Ennovate Corporation						
	1747	PO 626	11/07/2011	66,959.15	.00	
Total 6334:				66,959.15	.00	
6346						
D.L. ADAMS ASSOCIATES, INC						
	19797	NEW UTE THEATRE	11/08/2011	1,927.48	.00	
Total 6346:				1,927.48	.00	
6357						
FIRST STRING						
	4045	T-SHIRTS	11/14/2011	360.00	.00	
	4060	SHIRTS	11/22/2011	209.00	.00	
Total 6357:				569.00	.00	
6364						
Hill Morgan						
	3	COMPILE INVENTORY	10/17/2011	593.75	593.75	11/18/2011
Total 6364:				593.75	593.75	
6383						
CENTURY LINK						
	1187572687	OM	10/31/2011	551.99	551.99	11/11/2011
	1188868496	RIFLE FITNESS CENTER	11/11/2011	7.78	7.78	11/22/2011
Total 6383:				559.77	559.77	
6394						
ALLSTATE ENVIRONMENTAL						
	1000-00	WEED KILLER	10/14/2011	984.50	.00	
	1001-01	WEED KILLER	10/24/2011	2,401.00	.00	
	1001-02	WEED KILLER	10/19/2011	2,401.00	.00	
	1100-01	ICE SNOW MELT	11/07/2011	1,509.50	.00	
	1100-02	ICE SNOW MELT	11/04/2011	1,901.00	.00	
Total 6394:				9,197.00	.00	
6402						
CENTURY LINK						
	6250004 1101	OM	11/01/2011	446.67	446.67	11/11/2011
	6250115 1101	POLICE	11/01/2011	282.36	282.36	11/11/2011
	6250163 1101	WW	11/01/2011	282.36	282.36	11/11/2011
	6250164 1101	STREETS	11/01/2011	282.36	282.36	11/11/2011
	6250165 1101	WATER	11/01/2011	282.36	282.36	11/11/2011
	6250166 1101	PARKS	11/01/2011	282.36	282.36	11/11/2011
	6250183 11011	POLICE	11/01/2011	282.36	282.36	11/11/2011
	6250267 1101	POLICE	11/01/2011	295.86	295.86	11/11/2011
Total 6402:				2,436.69	2,436.69	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6425						
P2 ENTERPRISES						
	16717	MEALS STAFF YOUTH BB	11/12/2011	7.00	7.00	11/22/2011
Total 6425:				7.00	7.00	
6443						
WOODPECKER WORKSHOP INC						
	1209	LABOR MATERIAL SWAMP CO	10/21/2011	458.18	458.18	11/18/2011
Total 6443:				458.18	458.18	
6448						
WESTERN SLOPE FENCING INC						
	101211	REFUND CONTRACTORS LICE	10/12/2011	37.50	37.50	11/11/2011
Total 6448:				37.50	37.50	
6449						
CBERT LLC						
	102811	REFUND PERMIT	10/28/2011	1,485.24	1,485.24	11/11/2011
Total 6449:				1,485.24	1,485.24	
6450						
Wilks, Ed						
	102011	REIMBURSEMENT TIRE DAMA	10/20/2011	241.32	241.32	11/11/2011
Total 6450:				241.32	241.32	
6451						
Garfield County Libraries						
	111511	REIMBURSEMENT KIDS SUPPLI	11/15/2011	100.00	100.00	11/18/2011
Total 6451:				100.00	100.00	
6452						
E-S PRESS INC						
	4248	BOOKS LAW ENFORCEMENT	11/04/2011	448.30	.00	
Total 6452:				448.30	.00	
6453						
REDLER, LOIS						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	100.00	100.00	11/22/2011
Total 6453:				100.00	100.00	
6454						
MANN, DAVID						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	400.00	400.00	11/22/2011
Total 6454:				400.00	400.00	
6455						
MCKEE, RENEE						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	100.00	100.00	11/22/2011

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6455:				100.00	100.00	
6456 STEELE, JOHN						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	100.00	100.00	11/22/2011
Total 6456:				100.00	100.00	
6457 URBAN, JACKIE						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	100.00	100.00	11/22/2011
Total 6457:				100.00	100.00	
6458 SLOVER, SHERRY						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	100.00	100.00	11/22/2011
Total 6458:				100.00	100.00	
6459 VETTER, WALT						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	100.00	100.00	11/22/2011
Total 6459:				100.00	100.00	
6460 STANBRO, SANDRA						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	91.67	91.67	11/22/2011
Total 6460:				91.67	91.67	
6461 MUNDLEIN, DAN						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	100.00	100.00	11/22/2011
Total 6461:				100.00	100.00	
6462 DOOLEY, WENDALL						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	100.00	100.00	11/22/2011
Total 6462:				100.00	100.00	
6463 HUFFINE, MARY						
	111411	APPLIANCE REBATE PROGRA	11/14/2011	100.00	100.00	11/22/2011
Total 6463:				100.00	100.00	
6464 Krames StayWell. LLC						
	6731990	FIRST AID KIT	11/11/2011	189.06	.00	
Total 6464:				189.06	.00	

Vendor Name and Number	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6465						
Hajoca Corporation						
	S006571524	CARTRIDGE WATERLESS URIN	11/09/2011	115.70	.00	
Total 6465:				115.70	.00	
6472						
Bank of America Leasing						
	113011	LEASE PAYMENT/JUSTICE CEN	11/30/2011	132,724.17	132,724.17	11/30/2011
Total 6472:				132,724.17	132,724.17	
Grand Totals:				1,567,080.71	776,159.43	

Dated: _____

City Finance Director: _____

Report Criteria:

- Summary report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

November 30, 2011

Mayor Jay Miller
Rifle City Council
P. O. Box 1908
Rifle, Colorado 81650

Re: December 7, 2011 City Council Meeting

Dear Mayor Miller and Members of the Rifle City Council:

The purpose of this letter is to briefly outline the discussion we will have at the December 7, 2011 Rifle City Council Meeting.

1. Resolution No. 18, Series of 2011 (Personnel Manual Amendments).

City staff has identified several revisions and additions to the City's Personnel Manual that would go into effect upon passage of Resolution No. 18, Series of 2011 on January 1, 2012. To be more consistent with the benefits offered by similar employers, the Resolution would make valuable health, leave, and pension plan benefits available on a prorated basis to those employees who are regularly scheduled to work at least thirty-two (32) hours a week, rather than the current twenty (20) hour minimum.

Section 2.11 of the Manual currently states that an employee who resigns is entitled to restore or bridge their prior service if they are subsequently rehired by the City. Employees who are laid off, however, are not offered this benefit. Staff believes it is more logical and fair to allow laid off employees, as opposed to employees who voluntarily terminate their employment, to have the benefit of bridging their prior years of service, and Resolution No. 18 would make this revision to the Manual.

In addition, the current version of the Manual does not describe the health insurance and pension plan benefits offered by the City. We therefore recommend adding a provision that describes these benefits to Section 5 of the Manual, which establishes compensation terms and other benefits offered to employees. The added provision, Section 5.8, would state that employees have the option of selecting on of the following two plans:

5.8.1 County Health Pool (CTSI) – B1000 plan with HRA Account. Under this plan, the City will pay 80% of the premium for single person coverage and 60% of the premium for family coverage. The City will also contribute \$250 annually for single HRA accounts and \$500 annually for family HRA accounts.

KARP NEU HANLON, P.C.

Mayor Jay Miller
Rifle City Council
Page 2

5.8.2 County Health Pool – HDHP with HSA. Under this plan, the City will pay 80% of the premium for single person coverage and 60% of the premium for family coverage. The City will also contribute \$1,250 annually for single HSA accounts and \$2,500 annually for family HSA accounts.

These plan options apply only to new employees hired in January 1, 2012, and provide slightly less premium coverage and contributions than the current plan offered to existing employees. Even as revised, the benefits offered are either consistent with or broader than plans offered by comparable employers in the area. Section 5.8 also contains general provisions addressing health and pension benefits, such as a statement that employees must submit all required information and documentation before they are eligible for insurance coverage and that in the event there is a conflict between the health plan and the Manual, the provisions in the plan will control.

Finally, we recommend revising the Equal Employment Opportunity (EEO) statements contained in the Manual to reflect the most current anti-discrimination laws. For example, the City's EEO statements do not include protection against discrimination of employees based on genetic information as mandated by the recent federal Genetic Information Nondiscrimination Act. "Genetic information" is defined by the federal statute as "information about an individual's genetic tests and the genetic tests of an individual's family members, including fetuses, family medical history, receipt of and/or results of genetic testing, and participation in genetic clinical research." We also recommend adding a catchall provision to the EEO statements to ensure compliance with any future protected classes recognized by state or federal law.

We recommend approval of Resolution No. 18, Series of 2011.

As always, please feel free to call us prior to the meeting if you have any questions.

Very truly yours,

KARP NEU HANLON, P.C.

James S. Neu

Enclosure



MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director *ck*
Date: December 1, 2011
Subject: Adopt 2012 Budget and Certify Mill Levies

Two public budget hearings were held during the month of November. Therefore, I am presenting the following documents requesting City Council adopt the 2012 Budget and Certify the Mill Levies.

1. Resolution No. 15 Series of 2011 Adopting the Annual Budget for the Fiscal Year 2012
2. Lease-Purchase Supplemental Schedule to the Adopted Budget which identifies lease-purchase agreements
3. Ordinance No. 17 Series of 2011 appropriating the annual budget for fiscal year 2012
4. Resolution No. 16 Series of 2011 (certifying the mill levy) levying general property taxes for the year 2011 to help defray the cost for budget year 2012

Below is a brief summary of the 2012 Budget:

General Fund	\$ 8,303,197
Street Improvement Fund	2,328,355
Conservation Trust Fund (Lottery)	146,299
Economic Development Fund	146,000
Visitor Improvement Fund	249,392
Downtown Development Fund	188,034
Capital Fund	656,000
Information Center Fund	104,834
Urban Renewal Authority	5,000
Energy Efficiency Fund	53,596
Parks & Recreation Fund	2,718,436
Water Fund	6,881,365
Sewer Fund	2,872,073
Sanitation Fund	504,026
Fleet Fund (Internal Service Fund)	424,287
<u>Information Technology Fund (Internal Service Fund)</u>	<u>554,398</u>
TOTAL APPROPRIATION	\$26,135,292



**CITY OF RIFLE, COLORADO
RESOLUTION NO. 15
SERIES OF 2011**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR
BEGINNING JANUARY 1, 2012 AND ENDING DECEMBER 31, 2012.

WHEREAS, the City Council of the City of Rifle has been reviewing the 2012 budget proposed by the City Manager; and

WHEREAS, the proposed budget has been open for inspection by the public at the Office of the City Clerk; and

WHEREAS, the City Council has held public meetings and hearings, all with notices published in advanced.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The aforementioned recitals are hereby fully incorporated herein and adopted as findings and determinations by the City Council.

2. The following Budget is adopted for the Fiscal Year beginning January 1, 2012 and ending December 31, 2012:

GENERAL FUND

Mayor & Council	82,250
City Clerk	163,237
Municipal Court	182,794
City Manager	172,633
Government Affairs	155,964
Finance	466,224
City Attorney	224,500
Planning & Zoning	678,071
City Hall Building Operation	148,417
Grounds and Facility Maintenance	69,536
Community Access Television	119,360
Police	2,321,446
Justice Center Building Operation	389,448
Building Inspections	150,125
Streets Maintenance	1,123,978
Construction Crew -- In-house	211,601
Public Works Director	202,414
Animal Shelter	91,303

Cemetery	69,181
Senior Services	460,496
Non-Departmental	530,219
<u>Transfers to Other Funds</u>	<u>290,000</u>
TOTAL GENERAL FUND	8,303,197
Street Improvement Fund	2,328,355
Conservation Trust Fund	146,299
Economic Development Fund	146,000
Visitor Improvement Fund	249,392
Downtown Development Fund	188,034
Capital Fund	656,000
Information Center Fund	104,834
Urban Renewal Authority	5,000
Energy Efficiency Fund	53,596
Parks and Recreation Fund	2,718,436
Water Fund	6,881,365
Sewer Fund	2,872,073
Sanitation Fund	504,026
Fleet Fund (Internal Service Fund)	424,287
<u>Information Technology Fund (Internal Service Fund)</u>	<u>554,398</u>
TOTAL BUDGET	\$26,135,292

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 7th day of December 2011.

CITY OF RIFLE, COLORADO

By: _____
Mayor

ATTEST:

City Clerk

LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET

(Pursuant to 29-1-103(3)(d), C.R.S.)

Budget Year 2012

The Supplemental Schedule must present information **separately** for all lease-purchase agreements involving real property and all lease-purchase for non-real property.

I. REAL PROPERTY LEASE-PURCHASE AGREEMENTS:

A. Description of Real Property Lease-Purchase(s): Police Public Safety Facility

Date of Lease-Purchase Agreement(s): June 1, 2007

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Real Property Lease-Purchase Agreements in Budget Year:	2012	\$265,448
Total maximum payment liability for all Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$1,592,690

Does the agreement include renewal options? Yes No

If yes, describe: "The Lease Term may be renewed at the end of the Original Term and at the end of each renewal term thereafter for a term of twelve months coinciding with the next succeeding Fiscal Year of the City. The City shall have the right to annually renew the Lease Term unless... the City gives written notice to the Investor not less than 30 days prior to the end of the Original Term or ... an Event of Nonappropriation shall have occurred with respect to a Renewal Term occurring after the Original Term or any then current Renewal Term."
(Lease Purchase Agreement, Article IV, Section 4.01, p. 8).

B. Description of Real Property Lease-Purchase(s): Parks Maintenance Building

Date of Lease-Purchase Agreement(s): August 1, 2008

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Real Property Lease-Purchase Agreements in Budget Year:	2012	\$322,328
Total maximum payment liability for all Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$2,256,296

Does the agreement include renewal options? Yes No

If yes, describe: "The Lease Term shall commence as of the date hereof and continue through the last day of the current Fiscal Year of the City. Subject to the provisions of Section 4.02 hereof, the Lease Term may be renewed at the end of the Original Term and at the end of each renewal term thereafter for a term of twelve months coinciding with the next succeeding Fiscal Year of the City. (Lease Purchase Agreement, Article IV, Section 4.01, p. 8).

II. ALL LEASE-PURCHASE AGREEMENTS NOT INVOLVING REAL PROPERTY:

A. Description of Lease-Purchase Item(s): Honeywell Energy Management Equipment: Water meters (radio read) and related equipment; AMR meter reading system/software; VXU (vehicle based monitoring units)

Date of Lease-Purchase Agreement(s): June 20, 2006

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Non-Real Property Lease-Purchase Agreements in Budget Year:	2012	\$105,018
Total maximum payment liability for all Non-Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$525,090

Does the agreement include renewal options? Yes No

If yes, describe: "Beginning at the expiration of the Initial Term, the term of this Agreement shall automatically be extended upon the successive appropriation by Lessee's governing body of amounts sufficient to pay Rental Payments and reasonably estimated Additional Payments during the next succeeding Renewal Term in the number of Renewal Terms ... as are necessary for all Rental Payments ... to be paid in full..."

B. Description of Lease-Purchase Item(s): KIP 3002CPS Wide Format Printer and Kip PDF3000 Software

Date of Lease-Purchase Agreement(s): March 30, 2007

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Non-Real Property Lease-Purchase Agreements in Budget Year:	2012	\$ 783
Total maximum payment liability for all Non-Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$ 783

Does the agreement include renewal options? Yes No

If yes, describe:

C. Description of Lease-Purchase Item(s): Four (4) Treadmills, Three (3) New Ellipticals, One (1) New Upright Bike, and Two (2) New Recumbent Bikes with Attachable Personal TV Screens.

Date of Lease-Purchase Agreement(s): April 25, 2011

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Non-Real Property Lease-Purchase Agreements in Budget Year:	2012	\$20,076
Total maximum payment liability for all Non-Real Property Lease Purchase Agreements over the entire terms of all		

such agreements, including all optional renewal terms:

\$48,517

Does the agreement include renewal options? Yes X No

If yes, describe: "If sufficient funds are available ... for the next Budget Year to make the Contract Payments for the next Renewal Term, and such funds are appropriated, this Contract will automatically renew for the next Renewal Term..." (Lease Purchase Agreement, 04/25/11. Section IV).

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 17
SERIES OF 2011**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO SETTING FORTH
THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2012 AND ENDING DECEMBER 31, 2012.

WHEREAS, at the direction of the Rifle City Council, City Manager has prepared and submitted a proposed budget for the fiscal year beginning January 1, 2012 and ending December 31, 2012 to the Council; and

WHEREAS, upon due and proper notice, published or posted in accordance with state law, said proposed budget was open for inspection by the public at a City Hall, a public hearing was held on December 7, 2011, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO THAT:

1. The aforementioned recitals are hereby fully incorporated herein and adopted as findings and determinations by the City Council.
2. The unexpended monies, if any, remaining in the various funds from the year 2011, together with revenue of the City of Rifle for the year beginning January 1, 2012 and ending December 31, 2012, is hereby appropriated to the various funds as hereinafter stated to be used for the purpose for which these funds were created and exist.
3. The amounts set forth in Resolution No. 15, Series of 2011, adopting the annual budget, are hereby appropriated to the uses stated in that resolution and authority is hereby given to the City Manager to expend the amounts shown for the purposes stated.

General Fund	\$ 8,303,197
Street Improvement Fund	2,328,355
Conservation Trust Fund (Lottery)	146,299
Economic Development Fund	146,000
Visitor Improvement Fund	249,392
Downtown Development Fund	188,034
Capital Fund	656,000
Information Center Fund	104,834
Urban Renewal Authority	5,000
Energy Efficiency Fund	53,596
Parks & Recreation Fund	2,718,436
Water Fund	6,881,365

Sewer Fund	2,872,073
Sanitation Fund	504,026
Fleet Fund (Internal Service Fund)	424,287
<u>Information Technology Fund (Internal Service Fund)</u>	<u>554,398</u>
TOTAL APPROPRIATION	\$26,135,292

INTRODUCED at a regular meeting of the Council of the City of Rifle, Colorado, held on December 7, 2011, read in full, passed, approved, and ordered published in full in accordance with Section 4.4(g) of the City Charter.

CITY OF RIFLE, COLORADO

By

Mayor

ATTEST:

City Clerk

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 16
SERIES OF 2011**

A RESOLUTION OF THE CITY OF RIFLE LEVYING GENERAL PROPERTY
TAXES FOR THE YEAR 2011 TO HELP DEFRAID THE COST OF
GOVERNMENT FOR THE CITY OF RIFLE, COLORADO FOR THE 2012
BUDGET YEAR

WHEREAS, the 2011 assessed valuation for the City of Rifle as certified by the Garfield County Assessor is \$123,862,130; and

WHEREAS, the 2011 assessed valuation for the downtown Development Authority of the City of Rifle as certified by the Garfield County Assessor is \$13,218,860; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO:

That for the purpose of meeting all general operating expenses of the City of Rifle during the 2012 fiscal year there is levied a tax of 5.261 mills upon each dollar of the total valuation for assessment of all taxable property within the City for the year 2011; and

That for the purpose of meeting all general operating expenses of the Downtown Development Authority during the 2012 fiscal year there is levied a tax of 3.774 mills upon each dollar of total valuation for assessment of all taxable property within the Downtown Development Authority of the City of Rifle for the year 2011; and

That the Mayor is hereby authorized and directed to certify to the County Commissioners of Garfield County, Colorado, the mill levies for the City of Rifle and the Downtown Development Authority of the City of Rifle as herein above determined and set pursuant to C. R. S. 39-5-128(1).

ADOPTED this 7th day of December, 2011.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director *ck*
Date: December 1, 2011
Subject: Amend 2011 Budget

I am presenting the following documents requesting City Council approve amending the 2011 Budget.

1. Resolution No. 17 Series of 2011 Amending the City's Budget for the Year Ending December 31, 2011
2. Ordinance No. 18 Series of 2011 Supplemental Appropriation for the Year Ending December 31, 2011

Below is a brief summary of the Funds which need amended:

a. General Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$7,565,041	\$1,065,000	\$8,630,041

b. Economic Development Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$1,057,000	\$800,000	\$1,857,000

c. Capital Fund Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$2,030,000	\$100,000	\$2,130,000

d. Information Center Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$114,084	\$10,000	\$124,084

e. Parks and Recreation Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$2,422,738	\$250,000	\$2,672,738



CITY OF RIFLE, COLORADO
RESOLUTION NO. 17
SERIES OF 2011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, AMENDING THE CITY'S BUDGET FOR THE YEAR ENDING
DECEMBER 31, 2011.

WHEREAS, by Resolution No. 26, Series of 2010, the Rifle City Council adopted a budget for the fiscal year beginning January 1, 2011 and ending December 31, 2011 (the "2011 Budget") after holding all necessary public meetings and hearings; and

WHEREAS, at the time the 2011 Budget was adopted, certain expenses were not known, and operating transfers between funds were not anticipated; and

WHEREAS, funds are available in the City Treasury to meet the increased expenses; and

WHEREAS, the City Council desires to approve the amendments to the 2011 Budget set forth herein in order to ensure effective and fiscally responsible administration of City business for the remainder of fiscal year 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City incorporates the foregoing recitals as findings by the City Council.
2. The following amendments to the 2011 Budget are hereby approved.
 - a. General Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$7,565,041	\$1,065,000	\$8,630,041

- b. Economic Development Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$1,057,000	\$800,000	\$1,857,000

- c. Capital Fund Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$2,030,000	\$100,000	\$2,130,000.

d. Information Center Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$114,084	\$10,000	\$124,084

e. Parks and Recreation Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$2,422,738	\$250,000	\$2,672,738

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 7th day of December 2011.

CITY OF RIFLE, COLORADO

By _____

Mayor

ATTEST:

City Clerk

CITY OF RIFLE, COLORADO
ORDINANCE NO. 18
SERIES OF 2011

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, PROVIDING FOR
A SUPPLEMENTAL APPROPRIATION FOR THE YEAR ENDING
DECEMBER 31, 2011.

WHEREAS, by Resolution No. 26, Series of 2010, the Rifle City Council adopted its annual budget for the fiscal year beginning January 1, 2011 and ending December 31, 2011 ("2011 Budget") after a duly-noticed public hearing; and

WHEREAS, based upon the 2011 Budget as adopted, the Council further approved by Ordinance No. 17, Series of 2010 the Annual Appropriation for fiscal year 2011 ("2011 Annual Appropriation") after a duly-noticed public hearing; and

WHEREAS, at the time the 2011 Annual Appropriation was adopted, certain expenses were not known, and operating transfers between funds were not anticipated; and

WHEREAS, funds are available in the City Treasury to meet the increased expenses; and

WHEREAS, the City Council desires to approve the additional appropriations set forth herein in order to ensure effective and fiscally responsible administration of City business for the remainder of fiscal year 2011.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The City Council incorporates the foregoing recitals as conclusions, facts, determinations and findings by the City Council.

a. General Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$7,565,041	\$1,065,000	\$8,630,041

b. Economic Development Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$1,057,000	\$800,000	\$1,857,000

c. Capital Fund Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$2,030,000	\$100,000	\$2,130,000.

d. Information Center Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$114,084	\$10,000	\$124,084

e. Parks and Recreation Fund

<u>Original Budget</u>	<u>Additional Funds</u>	<u>Amended Budget</u>
\$2,422,738	\$250,000	\$2,672,738

INTRODUCED at a regular meeting of the Council of the City of Rifle, Colorado, held on December 7, 2011, read in full, passed, approved, and ordered published in full in accordance with Section 4.4(g) of the City Charter.

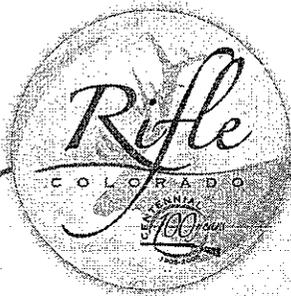
CITY OF RIFLE, COLORADO

By _____

Mayor

ATTEST:

City Clerk



MEMORANDUM

To: John Hier, City Manager
From: Charles Kelty, Finance Director *ck*
Date: December 1, 2011
Subject: Amend Utility Rates – First Reading

I am presenting Ordinance No. 19, series of 2011 for City Council's consideration. This ordinance will amend the Water and Sewer rates effective January 1, 2012.

Thank-you



**CITY OF RIFLE, COLORADO
ORDINANCE NO. 19
SERIES OF 2011**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING
APPENDIX A TO THE RIFLE MUNICIPAL CODE TO INCREASE CERTAIN
WATER AND SEWER RATES.

WHEREAS, the City of Rifle has experienced increased costs associated with the operation, maintenance, and repairs of its water and sewer system, and, these costs will continue to increase; and

WHEREAS, the City Council finds and determines that an increase of certain water and sewer rates charged by the City is necessary to adequately meet the City's current and future needs and to remain fiscally responsible and wishes to amend the Chapter 13 fees at Appendix A of the Rifle Municipal Code accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. The following water rate fees referenced in the Code at Appendix A, page Appx-5, row 30, are hereby repealed and reenacted to read as follows:

13-1-380	Flat fee	\$18.29 per water account up to 4,000 gallons of monthly water use
	Plus	\$3.54/1,000 gallons or part thereof, of water use/month over 4,000 gallons
	Variable rates/other fees	
	Outside corporate City limits	[No Change]
	Senior citizen/disabled (in City only)	[No Change]
	Single-family residential premium	\$3.81/1,000 gallons (if use exceeds 30,000 gallons)
	Multi-family or master meter premium	\$3.81/1,000 gallons (if use exceeds 21,000 gallons)

Section 3. The "future water rate increases" section referenced in the Code at Appendix A, page Appx-7, row 8, is hereby repealed and reenacted to read as follows:

(13-1-410)	Future water rate increases: Water service fees for all classes of water users located within the corporate City limits shall increase on January 1 of each calendar year by 5.0%.
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[Faint signature or stamp]

Section 4. The flat fee for standard sewer service fees for users within the corporate City limits referenced in the Chapter 13 fees section of the Rifle Municipal Code (the "Code") at Appendix A, page Appx-7, row 22, is hereby repealed in its entirety and reenacted to read as follows:

13-3-510	Flat fee	\$36.92 per sewer account up to 4,000 gallons of monthly water use
	Plus (in addition to above)	\$8.27/1,000 gallons or part thereof, of water use/month over 4,000 gallons

Section 5. The "future sewer rate increases" section referenced in the Code at Appendix A, page Appx-7, row 30, is hereby repealed and reenacted to read as follows:

(13-3-510)	Future sewer rate increases: Sewer service fees for all classes of sewer users located within the corporate City limits shall increase on January 1 of each calendar year by 5.0%.	
------------	--	--

Section 6. The effective date for the new water rates set forth herein shall be January 1, 2012.

INTRODUCED, on December 7, 2011, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on December 21, 2011, approved without amendments, and ordered published in full as required by the Charter.

CITY OF RIFLE, COLORADO

By _____

Mayor

ATTEST:

City Clerk

*UTILITY DEPARTMENT
INTEROFFICE MEMO*



TO: JOHN HEIR, CITY MANAGER

FROM: DICK DEUSSEN, DIRECTOR OF UTILITIES *DD*

DATE: NOVEMBER 29, 2011

RE: RAW WATER PIPELINE FOR NEW WATER TREATMENT PLANT

After discussion with CDOT, completing final design of the raw water pipeline and issuing an access permit, CDOT informed us that they would not allow construction to proceed based upon the design as presented to them.

Therefore, to complete the project, we must redesign the raw water pipeline to an alignment preferred by CDOT, within the pavement area of US 6 for the entire length, about 1,300 feet.

This additional work for our consultants, Malcolm Pirnie, is estimated to cost \$26,500, as shown in the attached letter. Funds are available from the Water Capital Fund (310-4333-400-734). This line item was established for the Bypass Pipeline and two borings, both of which were eliminated from the contract, one because of CDOT refusal to allow the alignment agreed upon and the other because ACOE refused to grant a permit for the bore pit needed for a bore under the railroad (we have a permit from the UPRR). The City's share of the amount eliminated from the contract more than covers the amount needed for redesign. A STAG grant pays for about 45% of the bypass pipeline project.

The new alignment eliminates the CDOT boring (but retains the UPRR boring) and parallels the US 6 R/W, about 5 feet within the existing pavement. The overall raw water pipeline installation within the pavement area should save the City a substantial amount as it will be above groundwater and nearly eliminates the pipeline effect upon wetland areas.

Please authorize Malcolm Pirnie to perform the redesign work for the raw water pipeline at an amount not to exceed \$26,500.



September 16, 2011

Mr. Dick Deussen, PE BCEE
Utilities Director/City Engineer
City of Rifle
202 Railroad Avenue
Rifle, CO 81650

Subject:
Rifle Regional Water Purification Facility – Raw Water Pipeline Re-Design

Dear Mr. Deussen:

On behalf of the City we submitted the Raw Water Pipeline Design to CDOT on July 27, 2011 for a 'Permit to Construct' within the Highway 6 Right of Way. The design was based on the agreed to location that the City had with CDOT and was in alignment with the CDOT project to install the new culvert under the Highway 6.

Based on verbal direction from CDOT, changes to the centerline alignment of the pipeline have been requested. Based on the meetings with the City and CDOT on August 4, 2011, August 18, 2011 and August 30, 2011 we understand that CDOT and the City have agreed to locate the pipe in the Highway westbound lane between the carrier pipe under the railway and the RRWPF.

We have prepared a scope and budget to redesign the pipeline. There are eight (8) plan sheets that will require revision. The City and CDOT have agreed that the pipeline will be located in the westbound travel lane approximately five (5) feet off the outer edge of the travel lane. It is assumed that the proposed centerline alignment of the pipeline will be accepted by both the City and CDOT prior to these revisions.

It is further assumed that no casing will be required for the pipeline installed along the westbound lane of Highway 6 and that the pipeline bedding and backfill will be flow fill with a "T-top" pavement replacement. It is assumed that CDOT will provide the requirements for the flow fill and the pavement replacement.

The scope of work is as follows:

Task 1 – Revision of Design Drawings

We will revise the plan and profile drawings (Sheets C1, C2 and C3) to reflect the agreed upon centerline alignment of the pipeline as well as the associated revised profile showing the vertical elements of the pipeline. The work will include revisions to all the "Water Construction Notes" on each of the noted sheets. The plan and

profile sheets will remain at 40-scale. The field survey that was undertaken for the initial alignment covers the proposed centerline so no new field survey is necessary. We will revise the notes sheet (Sheets G1 and G2) based on CDOT permit conditions. It is assumed that CDOT will provide these notes. We will revise the detail sheets (Sheets C4, C5 and C6) to reflect the change in the alignment and to reflect new trenching details for the portion of the pipeline under Highway 6. It is assumed that CDOT will provide the trenching and pavement replacement requirements. The coversheet (Sheet G1) will be revised to reflect the new submittal date. No new sheets are anticipated.

We will re-submit one (1) full size set of plans to CDOT and one (1) full size set of plans to the City for review purposes. We will wait for final direction to the review submittal to proceed to prepare the final design. It is assumed that the pipe centerline in the review submittal will not change.

Task 2 – CDOT Permit/Final Design package

Upon final direction to the submitted review submittal, we will make the final revisions and will submit one (1) full size set of plans and one PDF set of plans to CDOT and three (3) full size sets of plans, one (1) half size set of plans, and one CD containing a PDF of the full size plans to the City.

Based on and after agreement with the CDOT to the review drawing set, we will prepare a new right-of-way permit application package and submit it together with one (1) set of plans for the raw water pipeline to CDOT. We will handle questions and comments from CDOT on the review drawing submittal.

Task 3 – Sub-Consultant submittal to the Corps of Engineers.

We will with the assistance of a sub-consultant, Wetland Studies and Solution, submit to the Corps of Engineers a letter with the change in pipeline alignment. It is assumed that there will not be any comments that will affect the design from the Corps regarding these plans as it is believed that they will have minimal impact on the wetlands.

Task 4 – Meetings and Coordination

We will attend up to a total of four (4) meetings via phone conference to discuss and coordinate the submittals to CDOT and the City. Two of these meetings have already occurred, one on August 4, 2011 and one on August 18, 2011. We will attend two (2) additional meetings for the purpose of coordination of the plans with the anticipation of approval of the plans by CDOT and the issuance of a right-of-way permit. We will prepare and distribute (in email/PDF format) meeting minutes for these meetings.

We will address up to one (1) set of comments from CDOT and one (1) set of comments from the City on the revised plans and re-submit to both agencies with the anticipation of approval.

Task Fees:

The table below summarizes the fees to complete the above mentioned tasks.

Task 1 – Revision of Design Drawings	\$16,800
Task 2 – CDOT Permit Package	\$5,400
Task 3 – Sub-Consultant Submittal to the Corps of Engineers	\$500
Task 4 – Meetings and Coordination	\$2,800
Reimbursable Expenses Allowance	\$1,000
Total	\$26,500

The budget to complete the design is \$26,500. It is assumed that the schedule for the noted Tasks is 45 days with completion by October 15, 2011 assuming a maximum ten (10) day review period by CDOT and a maximum ten (10) day period to issue the permit.

Items specifically excluded from this Agreement:

- Shop Drawing Review
- Responses to Requests for Information
- As-Built Drawings
- Construction Assistance
- Preparation of Contract Revisions
- Attendance to meetings and preparation of meeting minutes not specifically mentioned above.
- Additional re-design of the pipeline not specifically mentioned above.

We trust this meets the City's needs. Should you have any questions please contact me at (303) 316-6535.

Sincerely,

ARCADIS U.S., Inc.



Jack Bryck, PE
Senior Associate

Copies:

Mr. Bayard Yang, PE, Malcolm Pirnie
Ms. Jena Prior, PE, Malcolm Pirnie

File 06594008.0000



Memorandum

TO: Honorable Mayor and City Council
FROM: John Hier, City Manager
DATE: December 1, 2011
RE: RFP Responses for the Mechanical, Electrical, Plumbing, and Structural Engineering Services for the New Ute Theatre

The City developed an RFP for the above noted services. Rich Carter assisted in development of the documents and we mailed and e-mailed it to over 15 firms who do this type of work, including local companies.

We conducted two walk throughs of the building for those who were interested. We received eight proposals by the deadline, and the summary sheets from those companies are attached for your review.

We applied the City's purchase policy for professional services and the discount for local vendors.

The apparent low bidders for the project are as follows:

Structural Engineering Services

Kaup Engineering, Inc.

Mechanical, Electrical, and Plumbing Engineering Services

Bighorn Consulting Engineers, Co.

I recommend that you award the Structural Engineering Services contract to Kaup Engineering, Inc., and the contract for services contract to Bighorn Consulting Engineers, Co.

Sincerely,



John Hier
City Manager



	MEP	Structural	Seismic Upgrade	Totals
Architectural Engineering Consultantst	\$ 19,750.00			
Bighorn Consulting	\$ 11,750.00			
JK Mechanical	\$ 31,675.00			
Kaup Engineering	\$	15,000.00	7,000.00	22,000.00
Martino & Luth, Inc.	\$	18,000.00	6,300.00	24,300.00
Schmueser Gordon Meyer	\$	17,940.00	7,400.00	25,340.00
Studio NYL	\$	12,500.00	10,200.00	22,700.00
Westar	\$	15,575.00	9,800.00	25,375.00

November 22, 2011

Attn: John Hier
City of Rifle
P.O. Box 1908
Rifle, CO 81650

RE: Ute Theater

Dear John:

Bighorn Consulting Engineers is pleased to provide you with this proposal for mechanical, plumbing and electrical engineering services for the above referenced project. The project involves a remodel and upgrades of a 9,000 ft² fire theater in Rifle. The intended use will be for live music performances, live theater productions, community functions and movie viewing. The theater will seat about 250 people.

Bighorn has completed designs similar to this project including: the Delta Center Community Theater in Delta, and the Masonic Lodge theater in Grand Junction.

Mechanically, the scope of work will include the design of heating, ventilating and air-conditioning systems. The design work will be in coordination with the acoustical consultant to ensure proper sound levels are achieved. Plumbing systems will include domestic cold and hot water, waste and vent piping layout and gas piping. Fire protection system design will be a performance specification.

Electrically, the scope of work will include the design of the electrical service entrance, general and receptacle power, power for owner supplied equipment, interior lighting including the stage/scene lighting, fire alarm, and phone/data. The design for fire alarm and phone/data will include rough-in only, cabling and termination will be by others. The stage lighting will include the design of a lighting control system and coordination with the AV design.

The scope of work for this proposal will be as follows:

All design work and meetings will be done per the scope of work in the RFP.

Our fee for the services above will be: \$ 11,750.00

Sincerely,



M. Blaine Buck, P.E.
Vice President

KAUP ENGINEERING INC.

1129 Grand Avenue
Glenwood Springs, CO 81601
(970)945-9613, fax (970)945-9633

November 22, 2011

Mr. John Hier, City Manager
City of Rifle
P.O. Box 1908
Rifle, CO 81650

RE: New Ute Theater, Rifle, CO

Dear John:

We have reviewed your Request for Proposal for the New Ute Theater Project. Based on the General Project Description & Scope, and the proposed schedule, please accept the following proposal for Structural Engineering Services. We have divided the scope into the following Phases.

Scope of Work:

Phase 1: Structural Evaluation of Existing Building:

In order to meet a construction budget ranging from \$800,000 to \$1,000,000, it is critical that the structural modifications of the renovation be limited to remain below the threshold of a required seismic upgrade. The structural evaluation will include recommendations on how the Owner & Architect can limit the scope of structural modifications to remain below the upgrade level and within the projected construction budget.

Based on our cursory site walk thru and the preliminary drawings provided, we performed a quick approximate structural analysis on the existing roof trusses. The trusses appear acceptable to support current roof snow live loads and dead loads, as will be required by upgrading of the insulation in the building. The existing cmu exterior walls appeared to be in good condition for a building of this age and can be expected to continue to perform well. The areas of modifications, such as the new opening in the existing alley cmu wall, will be strengthened to make them stronger and better than currently exists.

We recommend that this structural evaluation be performed immediately, to allow coordination with the Owner and Architect regarding scope to proceed prior to other consultants beginning work. This will enable the full design team to work toward the scope and budget levels. A site visit is included in the Phase 1 scope to observe existing conditions.

Phase 2: Schematic Design:

A quick preliminary design and layout that aids the Architect in establishing primary load paths and helps develop preliminary systems and solutions.

Phase 3: Design Development:

Develop preliminary design and coordinate with Architectural Plans. Prepare plans for review by the Architect and Owner. Provide preliminary pricing for preliminary budgeting.

Phase 4: 50% Construction Documents:

We will produce the structural drawings using Revit Structure 2011 and/or AutoCad 2011. The Construction Documents will consist of framing and foundation plans, typical foundation wall and framing details, and connection details which are not considered as standard framing construction. Structural specifications will be provided in CSI format or a format consistent with the architectural specifications.

Phase 5: 90% Construction Documents:

Continuing of Construction Documents.

Phase 6: 100% Construction Documents:

Completion of Construction Documents.

Phase 7: Construction Administration:

We will provide three site observations during Construction, review of Contractor payment applications, change order requests, responses to Contractor questions, and review of shop drawings and cut sheets. Revisions and addendums issued during Construction will be available with the as-built drawings.

Cost of Services:

Phase 1: Structural Evaluation of Existing Building:	A fixed fee of \$2,500.00.
Phase 2: Schematic Design:	A fixed fee of \$1,000.00.
Phase 3: Design Development:	A fixed fee of \$2,000.00.
Phase 4: 50% Construction Documents:	A fixed fee of \$2,500.00.
Phase 5: 90% Construction Documents:	A fixed fee of \$2,500.00.
Phase 6: 100% Construction Documents:	A fixed fee of \$1,000.00.
Phase 7: Construction Administration:	A fixed fee of \$3,500.00.
Total Fee Amount:	A fixed fee of \$15,000.00.

For this proposal, the existing foundation is assumed to be bearing on soils capable of supporting the existing building loads. A site visit is included in the Phase 1 Evaluation of the Existing Building. (3) Project Meetings are included in the scope during the design

process. Please see the attached Hourly Rate Sheet for information on hourly rates for any requested Additional Services.

Seismic Upgrade Option: In the event that the Owner chooses to pursue a seismic upgrade for the building, we estimate a fee in the range of \$5,000.00 to \$7,000.00 for this design work. This upgrade will likely dramatically increase construction costs and have a significant impact on all components of the building.

Qualifications: Please see the attached summary for our qualifications. The Midland Hotel Redevelopment Project in Rifle is a similar building that required cost effective and creative solutions. By understanding the desired end product and working closely with the Owner, Israel Shapira, we were able to achieve a quality project that met the Owner's needs and budget.

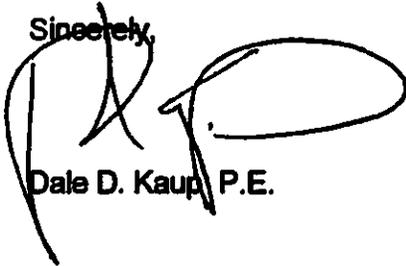
Project Staff:

Principal Engineer will be Dale Kaup.

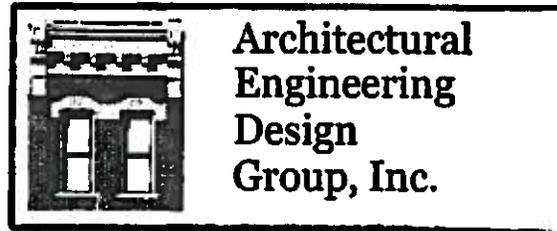
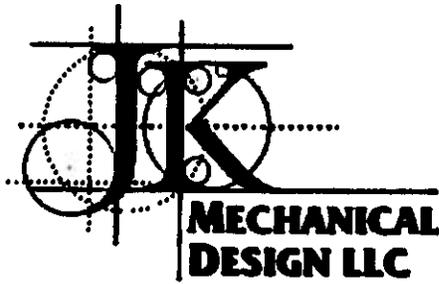
Production Drafting will be done by in house staff.

Please call with any questions or comments. Thank you for the opportunity to submit this proposal. Our schedule currently allows us to take on your project and we are looking forward to working with you. We are always willing to discuss our scope and fee structures to accommodate your comments and budgets.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dale D. Kaup', is written over the word 'Sincerely,'. The signature is stylized and somewhat cursive.

Dale D. Kaup P.E.



11/15/10

City of Rifle
Attn: John Hier, City Manager
P.O. Box 1908
Rifle, CO 81650

**Re: MEP Design Services
City of Rifle
Ute Theater**

Dear Mr. Hier,

Thank you for the opportunity to provide a proposal for consulting services for the Ute Theater Project. We are excited to propose on a project with the potential to become a vital part of the Rifle Community. Please accept the following proposal from our firms in response to the RFQ/P and Clarification #1.

HISTORY:

JK Mechanical Design and Architectural Engineering Design Group have a long standing relationship. Prior to the founding of their individual firms Kirk and Jon worked together at a MEP consulting firm in the Denver area. The relationship developed during this time has continued to grow under the guidance of our individual firms as we strive to provide seamless coordination for our clients. Since 2001, we have collaborated and completed many successful projects together.

APPROACH:

Our approach to the project demands that individuals representing each discipline: mechanical, electrical and plumbing will be the person present from the first meeting to the last. These team members will perform the day to day work as well as represent our individual firms and our team as a whole. Constant communication is central to our team's success.

THEATER EXPERIENCE:

Architectural Engineering Design Group and JK Mechanical Design provided MEP consulting services for the Steam Plant Theater in Salida, Colorado. The remodel incorporated a new commercial kitchen with additional public bathrooms to accommodate events in the updated 4,000 square foot ballroom. The remodel also provided a new backstage area and ticket booth for the Performing Arts Center. In addition a 2,300 square foot Annex building with 3 conference rooms, an office, a small kitchen, public restrooms and a utility space were included as well. The

project is a great source of pride for the community because of its contribution to the arts and its role in providing an anchor in the river park area development.

Please refer to the individual firm profiles for more information about project experience.

ESTIMATING SERVICES:

It is our impression that the budget will be a primary concern and obtaining accurate cost estimating data will be paramount in making decisions that will affect scope and efficiency. In addition to our team of design consultants, we also will be working with Parametrix, a cost estimating professional firm that performs cost estimating services every day and has a clear understanding of the current market conditions.

FEE SUMMARY:

Schematic Design:	
Mechanical & Plumbing	\$2,890.00
Electrical	\$2,800.00
Design Development:	
Mechanical & Plumbing	\$4,545.00
Electrical	\$3,800.00
Cost Estimating	\$2,955.00
Construction Documents:	
Mechanical & Plumbing	\$4,885.00
Electrical	\$4,700.00
Construction Administration:	
Mechanical & Plumbing	\$2,600.00
Electrical	\$2,500.00
Total:	\$31,675.00
Site Visit Add Per Firm:	\$900.00

TEAM CONTACT INFORMATION:

If there is a need for additional information or to discuss our proposal further please do not hesitate to contact us at 719.530.1104 or kirkroberts@gmail.com.

Sincerely



Kirk Roberts P.E. LEED AP BD+C



Jon Brooks P.E. LEED AP BD+C



aec

Architectural Engineering Consultants, Inc.

Mechanical, Electrical, & Lighting Design Services
An Office with LEED™ Accredited Professionals

Mr. John Hler
City Manager
City of Rifle
P.O. Box 1908
Rifle, CO 81650

Copy to:
Mr. Richard Carter
Johnson-Carter Architects, PC
136 E. Third Street, Suite B
Rifle, CO 81650

Reference: Ute Theater Rifle
Mechanical, Plumbing & Electrical
Engineering Services Proposal

November 22, 2011

Dear John and Rich,

Thank you for the opportunity to work with you and your company again.

We've recently completed Strings Performing Arts Center located in Steamboat. Please hit this link to see our [webpage](#) for pictures related to the Strings project. Strings stressed the necessity of good coordination in the planning for the acoustics, architecture, finishes and more. We hope that we can accomplish the same with this project.

We also had the opportunity to work with your theater consultant, D.L. Adams on the Strings project. Good review of the acoustical specifications of our mechanical equipment, ductwork, diffusers and the overall air supply and return systems ensured quiet systems. Similarly, good coordination of the general lighting systems, stage lighting, controls and more was important to establish good separation between the additional trades that may be working on the project. Overall the biggest challenge we found to overcome is to specify systems that can be readily completed by local subcontractors to the quality level that a performing arts center demands. We feel confident that we can work with your team to meet these challenges.

At this time we've included solar water heating, photovoltaic system and building modeling design services as an alternative for your consideration. Solar water heating design was a requirement of your RFP. If the building has intermittent use solar water heating may not have a good payback. With that in mind we may be able to use that money better to analyzing the envelope through building modeling and putting our money into the envelope.

After you've had an opportunity to review this proposal, please feel free to contact Stan or Taylor to discuss the specifics of our scope of work or any explicit design criteria you may desire. If everything is appropriate, please provide an authorization signature on the contract form so that we can begin our engineering and document preparation.

Thank you for your consideration; we look forward to hearing from you soon.

40801 US Hwy 6 & 24, Suite 214, Eagle-Vail, CO 81620 Post Office Box 8489, Avon, CO 81620
phone: 970-748-8520 fax: 970-748-8521 email: stan@aec-vail.com web: www.aec-vail.com

Project Description:

This is a renovation of the interiors at the Ute Theater In Rifle. The exterior renovations to the project are complete. There will be approximately 7,129 sf of renovated space within the theater. The theater will include a new basement level changing and green rooms. Main level lobby, concessions, bathrooms and theater. The upper level will add a sound and light control room.

At the second level, an existing residence will remain as is. We will plan reconnecting electrical service and plumbing as may be reworked for renovation. The rest of the mechanical, electrical and plumbing systems for this residence will not be renovated.

Scope of Design Services:

A. Mechanical Design Services

1. Run a computer simulation to determine heat loss heat gain for the building. Develop recommendations for improving the heating and cooling efficiency of the building. Provide Comcheck submittal to show compliance with energy codes.
2. Review with owner and determine the type of heating and cooling systems that would be most appropriate. Initially we would plan to replace the existing roof top unit with a unit or units appropriate for the new renovation. Existing vertical chase and ductwork may be used if conditions permit.
3. Provide acoustical data related to mechanical equipment, ductwork distribution, diffusers and air flow to acoustical consultant for their coordination. Will review ductwork specifications with acoustical consultant to determine if double walled acoustical duct should be planned.
4. Provide exhaust as required at concessions for popcorn and warming equipment. No hoods are planned at this time.
5. Design air systems for code ventilation based upon occupancy numbers provided by Architect. Fresh air will be provided through roof top units.
6. Plan bathroom exhaust systems. Where applicable, use energy recovery ventilation systems (ERVs) to recover heating and cooling from exhausted air.
7. Specify low voltage controls & state mechanical systems sequence of control.

B. Plumbing Design Services

- 1. Design the plumbing systems for the project, including:**
 - a) Domestic hot water system design**
 - b) Hot and cold water piping distribution**
 - c) Waste and vent system design**
 - d) Gas piping design**
- 2. Schedule and coordinate plumbing fixtures and trim; selection of fixtures is by others.**
- 3. Design connection to gas, water, and sewer utilities based upon a certified utility location plan, which includes sewer inverts.**
- 4. Determine automatic sprinkler system design parameters and specify design/build standards.**

C. Electrical Design Services

- 1. Design the electrical power systems for the project, including:**
 - a) Plan convenience power outlets.**
 - b) Power connections to mechanical equipment.**
 - c) Power connections to concessions and owner equipment.**
 - d) Power to lighting.**
 - e) Power to motorized seating tier systems**
 - f) Power to stage lighting and motorized lift systems for stage lighting.**
- 2. Electrical systems design services will include:**
 - a) Provide planning for the telephone & computer networks. Planning will include punch panels, raceway, wire, and terminations.**
 - b) Design the fire alarm system for this project and coordinate system requirements with the local Fire Marshal or authority having jurisdiction.**
- 3. Design the interior and exterior lighting systems. Provide Comcheck submittal to show compliance with energy codes.**
- 4. Design the lighting circuiting and controls. Plan independent lighting control system for lobby and theater area lighting or provide coordination to theater consultant for them to include the general lighting in their control system.**
- 5. Plan exit and egress lighting throughout the building.**
- 6. Plan the electrical distribution. Complete load, short circuit and voltage drop calculations. Provide panel schedules and one-line diagram.**

D. Building Modeling and Solar Energy Design

We are capable of providing full design services for building modeling, solar hot water design or solar photovoltaic design. These systems are well applied in our climate. If directed, we would be happy to provide you with the following design services as an add alternate.

1. Specify and design a solar-hydronic heating system to supplement the heating and domestic water requirements of the building. System size will be coordinated with the owner.
2. Specify and design a photovoltaic solar system tied in with the building electrical service. System size will be coordinated with the owner.
3. Provide computer modeling of the envelope to evaluate upgrades of any of the components of the envelope such as windows, doors, insulation etc. We will also model building mechanical, electrical, and lighting systems to quantify the energy usage impacts of various schemes.

E. Construction Administration Services

Construction administration services will be completed hourly as required. We normally recommend the following for a project of this scope:

1. Shop drawing review.
2. Respond to contractor questions and assist in clarification of construction documents.
3. Review contractor applications for payment.
4. Change order request review.
5. Provide (3) construction site visit and (1) final punch list.
6. Test and balance report review.
7. Provide As Built Drawings

Meetings & Drawing Issuances Planned:

1. Three meetings or site visits are planned at this time; travel outside of the Avon/Vail area will be billed as a reimbursable expense.
2. We will plan for schematic design, design development 50% and 90% coordination drawings and final specifications and bid documents.
3. We will include cost estimating for budget purposes. If it is permissible, we will use local contractors in the Rifle area that we've worked with to help establish good budgets for the design development drawings that we produce.
4. If additional meetings, drawing issuances, or site visits are requested, our time will be charged hourly. Typical site visit or meeting is estimated at 4 hours and 150 miles, approximately \$525 per additional site visit.
5. The mechanical and electrical systems listed above shall be presented in AutoCAD 2008 format with performance specifications included on the drawings. These documents shall be stamped and signed with a licensed State of Colorado professional engineer's seal.

Exclusions:

The General Scope of Design Services described in this proposal excludes the design of the following systems (these systems are either not requested or not required for this project, or the design is to be accomplished by others):

- Stage lighting and stage lighting controls
- Fire sprinkler system
- Wiring schematics for mechanical controls
- Sound and security systems
- Energy management system
- Documentation of cost reduction proposals by contractors

Compensation:

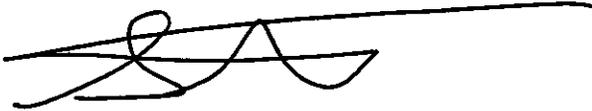
Our fee for the scope of work described is detailed below.

A-C. Mechanical, Plumbing and Electrical Design	\$12,250.00
D.1 & D.2 Solar water heating and photovoltaic design	\$ 1,500.00
D.3 Building modeling	\$ 1,500.00
<u>E. Construction Administration (billed hourly, budget)</u>	<u>\$ 4,500.00</u>
<u>Total all scopes, CA billed hourly</u>	<u>\$19,750.00</u>

Hourly Rate Schedule:

<u>Position</u>	<u>Hourly Rate</u>
Principals	\$ 145.00
Senior Project Engineer	\$ 125.00
Project Engineer	\$ 110.00
Designer	\$ 90.00

Sincerely,
Architectural Engineering Consultants



Stanton O. Humphries, PE
Principal



Taylor Critchlow, PE

John Hler, City Manager
City of Rifle
P.O. Box 1908
Rifle, Colorado 81650

November 16, 2011

RE: Proposal For Structural Engineering Services
New Ute Theatre

Dear John,

Thank you for the opportunity to present this proposal.

We have assembled a project team that we believe will provide you with the best possible combination of experience, expertise, responsiveness, economy, and quality.

The team we are proposing on this project is me, Russel A. Martino, M.S., P.E., as the Engineer of Record. Gregory P. Luth, Phd, S.E. will provide concept designs and act as Quality Control Manager. Greg and I have extensive experience in projects such as this. Greg and I will be assisted by Nick Geurts, who has an M.S. degree from Washington University in St. Louis, who will be acting as project manager. Nick will further be assisted by Brett Henning, who has an M.S. degree from the University of Florida, and / or Andrew Knoll, who has an M.S. degree from the Colorado School of the Mines, who will act as design engineers.

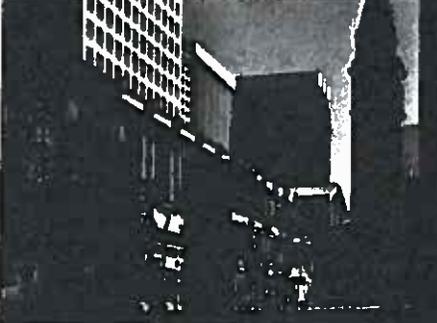
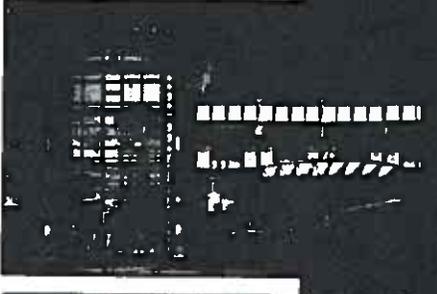
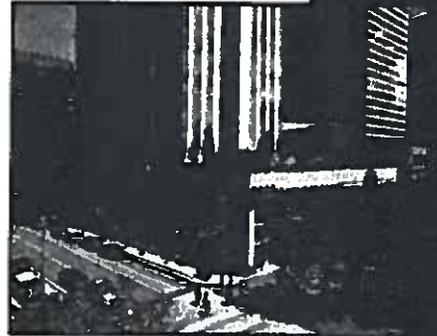
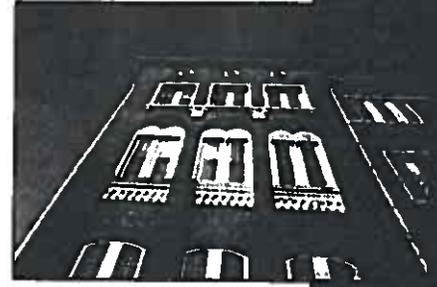
In the attached pages, we have included project references for four types of projects which we think are directly related to the New Ute Theatre:

- Performing Arts Facilities References
- Events Center References
- Renovation / Retrofit References
- Structural Assessment and Repair References

We have also included resumes for Nick, Greg, and me.

Per the request for proposal received via mail and the site walk attended by Nick Geurts on October 28, 2011, we understand that the structural scope of work consists of:

1. Analyzing the existing building structural components as they relate to the planned use of the facility
2. Identifying the loading limitations (both static and dynamic) of the existing structural members as they pertain to:
 - a. New mechanical units over existing second floor area
 - b. New motorized batten hoist locations – loads to be provided to us by the Theatre / AV consultants.
 - c. New stage drapery, lighting, pipe grid and projection screen - loads to be provided to us by the Theatre / AV consultants.



— A Member of the Renaissance Design Group —

- d. New ceiling panels – loads to be provided to us by the Theatre / AV consultants.
- e. New motorized, retractable, tiered seating system - loads to be provided to us by the Theatre / AV consultants.
- 3. Coordinating with Architect, MEP Consultant, and Theatre/AV Consultant to develop equipment mounting and attachment recommendations.
- 4. Designing and preparing drawings and specifications for a floor system at the existing main seating area (existing bowl shaped floor to be removed and replaced).
- 5. Designing and preparing drawings and specifications for a new performing stage platform.
- 6. Designing and preparing drawings and specifications for a new large opening in the existing wall system at the back of the stage.

Our fee proposal for the above scope of work is summarized as below. The base fee includes (3) meeting in Rifle during design and (4) visits to the site during Construction.

Base Fee – Items #1 - #6

Schematic Design	\$ 2,700.00
Design Development	\$ 3,600.00
Construction Documents	\$ 8,100.00
<u>Construction Administration</u>	<u>\$ 3,600.00</u>
Total	\$18,000.00

Additional Line Items

Additional Site Visits - Each	\$ 800.00
Seismic Upgrade Drawings	\$ 4,000.00
Reimbursable Expenses	\$ 1,500.00

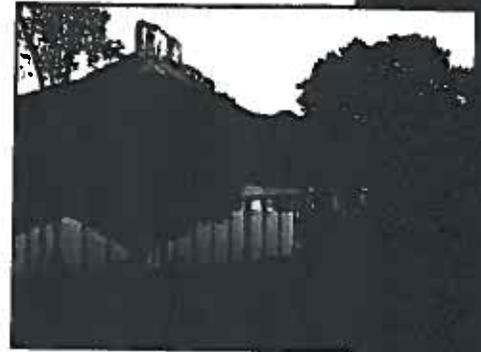
Geotechnical Engineering

If it is deemed necessary to have a geotechnical engineer provide a report for this project, we suggest getting proposals for that work at that time.

Thank you again for the opportunity to present this proposal and please feel free to call if you have questions or need anything else.

Sincerely,

Russel A. Martino, M.S., P.E., President





November 21, 2011

Mr. John Hier, City Manager
City of Rifle
P.O. Box 1908
Rifle, CO 81650

Re: New Ute Theater Structural Design Services

Dear John,

Thanks for taking the time to review our proposal for structural engineering services at the New Ute Theater. As you may be aware, SGM was involved in evaluating the structural components of the theater as part of the building assessment required to obtain Colorado State Historical Society Grant money. This work was performed during the winter of 2008/2009. Because of our previous involvement we believe we have the knowledge and skills to perform this work in the most professional and cost effective manner for the City of Rifle. We have also performed similar analysis on the Wheeler Opera House in Aspen in 2001, and again in 2008 to address an under strength floor system in the opera pit.

Based on our understanding of the project, we propose the following scope and approach to the project. Work will be on a time and materials basis and the City can adjust the scope and level of detail for the various tasks as work progresses.

1. **Project Management/Meetings/Site Visits** - This task includes basic project management functions required for setting project direction, managing project finances, coordinating project resources, and communicating internally and with the City and other professional consultants. Specific sub-tasks are:

- Project coordination (accounting, internal meetings).
- Site visits
- Compose project update emails to client.
- Meetings w/ City Staff and other design professionals.

Estimated Fee \$2,380

2. **Roof Structural Analysis** – Due to the uniqueness of the roof structure on this building this will be the most time consuming part of the project. This will include modeling the bow string trusses as well as checking the rafters and ceiling joists. Specific sub-tasks are:

- Creating a computer model of the bow string trusses.
- Determining the adequacy of the existing rafters and trusses to support the new RTU's.
- Determining the adequacy of the existing ceiling joists and trusses to support the new ceiling panels, motorized batten hoists, stage drapery, lighting, pipe grid, and projection screen.
- Preparation of plans and details of any retrofits required to the existing structure.

Estimated Fee \$5,940



3. **Mounting and Attachment Details-** We will work with the other design professionals (Architect, MEP Consultant, and Theater A/V Consultant) to coordinate the attachment of the new equipment.
Estimated Fee \$1,100

4. **New Theater Floor –** The existing bowl shaped seating area will be replaced with a level concrete slab on grade. We anticipate this will be accomplished by infilling the existing bowl with gravel fill and then placing a concrete slab over this fill. Specific sub-tasks include:
 - Analyzing the existing floor to determine if the additional loads can be supported.
 - Preparing design details showing the construction of the new floor.
 - Evaluation the effects of the new motorized seating on the floor.Estimated Fee \$880

5. **Stage Platform Design –** We anticipate the existing stage floor will be removed and replaced with a new floor framing. Specific sub-tasks include:
 - Analysis of existing foundation elements to support different loads.
 - Design of new stage platform.
 - Prepare plans and details of the new stage platform.Estimated Fee \$1,760

6. **New Overhead Door Opening –** A new door opening will be cut through the existing masonry wall behind the stage. Specific sub-tasks include:
 - Evaluate the existing wall.
 - Design new lintel to support opening.
 - Prepare plans and details showing the lintel.Estimated Fee \$880

7. **Quality Assurance/Quality Control –** In order to provide the most complete and economical plans we perform an internal review by a principal engineer.
Estimated Fee \$620

8. **Construction Administration –** Per the RFP, review shop drawings, respond to Request for Information, (4) site visits, and as-built drawings based on information provided by the Contractor.
Estimated Fee \$4,180
Reimbursable Estimate \$200

Total Estimated SGM Structural Fee \$17,940

Assumptions/Exclusions:

- AutoCAD drawing backgrounds will be provided.
- Soils report is not included or anticipated to be needed based upon the scope described.

ASPEN
101 FOUNDERS PLACE, UNIT 102
PO Box 2155
ASPEN, CO 81611
970.925.6727
970.925.4157 FAX

CRESTED BUTTE
407 FOURTH STREET
PO Box 3088
CRESTED BUTTE, CO 81224
970.349.5355
970.349.5358 FAX

GRAND JUNCTION
573 WEST CRETE CIRCLE,
BUILDING 1, SUITE 205
GRAND JUNCTION, CO 81505
970.245.2571
970.245.2871 FAX

MEEKER
320 THIRD STREET
MEEKER, CO 81641
970.878.5180
970.878.4181 FAX



Additive Alternate 1 – Seismic Upgrade

In the event this Level 3 Alteration requires a seismic analysis and design to be performed, we can provide this service in accordance with the 2009 International Building Code. This will include analysis, and development of a repair plan if required by analysis; this may also include materials testing (masonry) if required to support analysis assumptions.

Estimated Engineering Fee \$5,900
Estimated Materials Testing \$1,500

Additive Alternate 2 – Building Commissioning

Building commissioning is a quality assurance process that will ensure that all the subsystems for HVAC, Plumbing, Electrical, Fire/Life safety, and Building Security will be designed and operated as intended by the City. This task includes developing a Commissioning Plan as soon as possible, and performing commissioning services after completion and before occupancy. Commissioning a building is not only critical to long term performance, but basic commissioning is a LEED prerequisite with additional points possible through enhanced commissioning. Also included in our commissioning is blower door testing and Infrared camera analysis at the pre-drywall stage *and* at building completion. Detailed Scope of Services:

1. Serve as the Commissioning Authority representing the Owner for the purpose of ensuring that the project intent is achieved for all applicable systems.
2. Attend a project kick-off meeting with project team members to understand desired outcomes and communication expectations.
3. Review and comment on the Owner's Project Requirements (OPR) and Basis of Design (BOD).
4. Develop the Commissioning Plan to serve as the basis for all commissioning services and communicate it to the project team.
5. Develop commissioning requirements with detailed specifications and functional test procedures.
6. Verify systems manual(s), proper installation and start-up of systems.
7. Conduct on-site functional testing of all systems to verify intended performance.
8. Document commissioning process and communicate with project team. For this project this will entail a design review letter and Project Communication Reports as appropriate.
9. Submit a Final Commissioning Report, including all documentation.

Additive Alternate 2 Details

The project is a theater being remodeled in the City of Rifle. Systems to be included in our scope of services include:

- Heating, ventilation and air conditioning system(s)
- Building automation system (if applicable)

Our proposal includes site visits for kick-off meeting, installation and equipment start-up verification, on-site testing and a project close-out meeting. We will coordinate our services with the project team and request the necessary assistance from sub-contractors and vendors. Our services include single repeats

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of failed tests; however troubleshooting and/or additional testing necessary due to repeated test failure will be billed on an hourly basis.

This proposal excludes Testing and Balancing (TAB) services. Our on-site commissioning services will begin after receipt of the TAB report.

This proposal excludes the commissioning of lighting, security, telephone and data systems or any other systems not specifically identified above.

Estimated Engineering Fee \$2,750

Should you have any questions about our proposal, please don't hesitate to call me at 970.384.9037. Our Service Agreement and Fee Schedule are attached. Thank you for your consideration.

Sincerely,

SCHMUESER GORDON MEYER, INC.

William B. Swigert, PE, SE
Principal

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PO Box 2155
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November 20th, 2011

Mr. John Hier
City Manager
City of Rifle
Rifle, CO 81650

**Re: New Ute Theatre Renovation, Rifle, CO
Structural Engineering Fee Proposal**

Dear John,

Studio NYL's Lump Sum Fee for each phase of the project outlined in the scope section is as follows:

Schematic Design	\$ 1,000
Design Development	\$ 2,000
Contract Documents	\$ 2,000
Initial Survey and Design Meetings	\$ 3,000
Administration of Contract for Construction (Submittals, RFIs etc)	\$ 1,500
Administration of Contract for Construction (4 Site Observation Visits)	\$ 3,000

Base Services Total \$ 12,500

Additional Services	
Seismic Review of Existing Structure	\$ 2,500
Seismic Upgrade of Existing Structure	\$ 7,000
Additional Site Visits	\$ 700/visit

Studio NYL will invoice for reimbursable expenses in addition to the above fees. If no hard copy set of Architectural, MEP, Civil or Landscape drawings is received at each major project milestone we will bill the plotting of electronic files of these drawings for our project use as reimbursable expenses to the project.

Studio NYL will invoice monthly for the work completed the previous month. The invoice will be on a percentage completed basis of the current phase of the project, and will also include reimbursable expenses that occurred during that month.

Studio NYL is looking forward to working with you on this project. If acceptable, please return a signed copy of this proposal to our office.

Sincerely,

The Office of
Studio NYL, Inc.

Accepted by:

Christopher O'Hara
Principal

Date _____

Studio NYL

Structural Engineers

2995 Baseline Road

Suite 314

Boulder, Colorado

80303

Phone

303.558.3145

Fax

303.440.8536

Web

www.studionyl.com



448 Will Avenue
Rifle, Colorado 81650
970-625-2774 Phone
970-625-4399 FAX
westar@rof.net E-Mail

PROPOSAL FOR ENGINEERING SERVICES

22 November 2011

PROJECT: New Ute theater Engineering Services (the "Project")

TO: City Of Rifle. ("The Client")
P. O. Box 1908
Rife, Colorado 81650
Attn: Mr. John Hier, Clty Manager

SUBJECT: Scope of Work, Price Proposal, Fee Schedule, and Standard Terms and Conditions.

Dear John.

In response to your request for structural engineering proposals I have assembled the following information for your review.

Scope Of Work:

Structural Engineering.

1. Analyze the existing building structural components as they relate to the planned use of the facility. This analysis will be consistent with the drawing, data, and access to the existing structural components. Westar will not assume liability for concealed conditions or unknown structural elements. No forensic or invasive testing is included in this proposal.
2. Identify loading limitations (both static and dynamic) with respect to the following:
 - a. New mechanical unit support structure over the existing floor area with dimensions and loads provided by Owner.
 - b. New motorized batten hoist locations with dimensions and loads provided by Owner.
 - c. New stage drapery, lighting, pipe grid, and projector support with dimensions and loads provided by Owner.
 - d. New ceiling panel support structure with dimensions and loads provided by Owner.
 - e. New motorized, retractable, tiered seating system structural support with dimensions and loads to be provided by Owner.
3. Westar, Inc. will coordinate with Owner's consultants to develop the structural supports and connections for the new components and systems as listed herein.
4. Westar, Inc. will provide structural design, drawings, and specifications for the new concrete slab-on-grade floor system at the main seating area.
5. Westar, Inc. will provide structural design, drawings, and specifications for the new performing stage platform.

6. Westar, Inc. will provide structural design, drawings, and specifications for the new oversized door opening in the existing back wall near the stage area.
7. Westar, Inc. will obtain any required geotechnical investigation and report. The cost for this report is not included in the proposal. Westar, Inc. will procure any such needed report should it be determined that it is required. The Owner will reimburse Westar, Inc. for such report as outlined in the fee schedule, or the City can pay directly for these services if desired.
8. Westar, Inc. will attend three design coordination meeting within the City Of Rifle.
9. Westar, Inc. will provide drawings for schematic design, design development, 50% and 90% coordination drawings, and final specifications and bid drawings.
10. Westar, Inc. will assist with rough budgeting at the design development stage of the work.
11. Westar, Inc. will review structural shop drawings, contractor's pay applications, change orders, questions and answers, all related to structural engineering only.
12. Westar, Inc. will provide (3) site visits, and (1) final visit for punch list generation.
13. Westar, Inc. will provide as-built drawing from the detailed red-lined drawings produced by the contractor showing any and all deviations from the bid drawings.

All work will be based upon the drawings, data, surveys, and information provided by the Owner.

The cost for work items 1-13 will not exceed \$ 15,575.00 without an approved change order. Approved changes to the work will be charged on a lump sum basis or in accordance with the attached rate schedule as mutually agreed between Westar, Inc. and the City.

The cost for design and engineering of potential seismic upgrades cannot be accurately determined at this point. The estimated cost for this work will not exceed \$ 9,800.00 to provide the seismic review and seismic upgrade details as needed to meet code requirements, IBC2009. The seismic review alone will cost \$ 3,500.00. The total additional cost for design engineering can be determined following the review, but will not exceed the total cost shown above.

Westar, Inc. can begin work upon receipt of this signed agreement along with receipt of the needed information. Westar, Inc. will provide one stamped reproducible of each drawing. Scheduling and completion of the work will be by mutual agreement.

Submitted By:



 Stephen A. Kesler, P.E.
 President
 xc: File

Accepted By:

 Authorized Signature

Date: _____

All documents contained in this proposal shall be returned with the appropriate signature(s)/data. Please initial each of the following page.



Memo

To: Honorable Mayor and Council

From: Tom Whitmore, Parks Director

Date: December 1, 2011

Re: Agreement to Share Cemetery Parking with St. Mary Catholic Church

Attached you will find a proposed agreement to share use of the cemetery shed parking area with St. Mary Catholic Church.

Church representative Sally Brands approached us with a proposal to share the cemetery shed parking with St. Mary during the times that the church hosts large events or funerals. Church use of the lot will vary, but the church estimates 4-6 times per year.

The main benefit to St. Mary would be to have the availability of an egress from their lot to Ute Avenue via the cemetery shed parking during large assemblies. Staff sees no major conflict with cemetery operations other than moving our parked maintenance vehicles to the north of the lot. Our use of the area would otherwise continue as normal except during funerals and large events at the church.

In order to make this agreement manageable, we would be providing a gate key to the church to manage the access during their few events. We require that the gates remain locked except during use.

Legal has provided input on the agreement and City staff supports the agreement.

Thanks,
Tom



LICENSE AGREEMENT FOR SHARED USE OF ROSE HILL CEMETERY MAINTENANCE PARKING AREA

This agreement is between:

St. Mary Parish (SM), 761 Birch St, Rifle, CO

and

City of Rifle/ Rose Hill Cemetery (CR), 750 Ute Avenue, Rifle, CO

Property Description:

Area of the Rose Hill Cemetery maintenance shop, south of a line parallel to the shop building, running from Ute Ave to St. Mary property. Approximately 50' NS and 150' EW.

In order to add parking for special occasions and create an improved exit from the SM parking area, the CR agrees to allow the use of the described property when necessary for overflow parking for Church functions.

Except for funerals, these occasions will not interfere with the use of the area for cemetery maintenance, since they are either after 4:30 pm or on weekends and /or holidays

The area is a gravel surface is not anticipated to be paved for this use. There are also four trees on the south side of the parking area which will be protected.

SM agrees to keep the area free from trash and weeds, and plow snow when necessary for SM use.

CR agrees to move miscellaneous construction materials and machinery from the south side of the maintenance building.

If both parties deem it necessary CR and SM will share equally the cost of installing a fence along the north boundary of the established parking area in line with the south face of the maintenance building from east to west.

SM will install a 16' opening with a gate in the east side of the current fence, and all improvements between the fence and the SM parking lot necessary for access pursuant to plans reviewed and approved by the City.

CR will provide a key to the gate at the east side of the parking lot to SM and SM agrees to keep the gate locked unless in use as an exit from SM.

All through traffic in the parking lot will be restricted to one way east to west and SM will place and maintain signage in the parking area and at the intersection of 7th St and Ute Ave which forbids Ute Avenue as an entrance to SM.

CR shall not be held responsible for any damage to property or persons related to the shared use of the parking area with SM. SM agrees to indemnify, defend, and hold harmless CR against any and all claims, liens, liabilities, or demands whatsoever, including reasonable attorney fees, relating to or arising out of SM's use of the parking area or arising out of or related to this Agreement.

City of Rifle may terminate this agreement with 7 day notice for any reason.

Signatures:

_____ Date: _____
for City of Rifle

_____ Date: _____
Robert E. Hehn, Pastor, St. Mary Parish

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 18
SERIES OF 2011**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, AMENDING SECTION 2.11 OF THE CITY'S PERSONNEL MANUAL REGARDING RESTORATION OF LENGTH OF SERVICE, SECTION 3.3 OF THE MANUAL DESCRIBING BENEFITS OF PART-TIME EMPLOYEES, SECTIONS 1.1 AND 12.1 REGARDING THE CITY'S EQUAL EMPLOYMENT OPPORTUNITY STATEMENT, AND ADDING A SECTION DESCRIBING HEALTH BENEFITS AVAILABLE TO NEW EMPLOYEES HIRED IN 2012.

WHEREAS, by Resolution No. 55, Series of 2006, the City of Rifle adopted a new Rifle Personnel Manual (the "Manual"), as it has been amended since its adoption; and

WHEREAS, the Personnel Manual is subject to ongoing review by Rifle staff and the City Council to ensure that it reflects best management practices, remains competitive with other employee regulations, and provides a clear and efficient guide for employer and employee conduct; and

WHEREAS, Section 2.11 of the Manual, Restoration of Length of Service, currently allows an employee who resigns and is subsequently rehired to restore or "bridge" his or her prior service after an additional year of continuous service, and the City wishes to revise this benefit to apply to employees who are laid off; and

WHEREAS, in accordance with widespread employer protocol, staff proposes revising Section 3.3 of the Manual to designate that City health and leave benefits are offered to part-time employees who work at least thirty-two hours per week; and

WHEREAS, the City staff has also identified a need to update the Equal Employment Opportunity Statement set forth in Sections 1.1 and 12.1 of the Manual to reflect the most current language in state and federal antidiscrimination laws, including but not limited to the protection against discrimination of employees based on their genetic information mandated by the federal Genetic Information Nondiscrimination Act; and

WHEREAS, City staff has further identified a need to add a section describing the health insurance benefits that will be offered to new employees hired in 2012 and thereafter; and

WHEREAS, the Rifle City Council finds that the best interests of the citizens of Rifle will be served by amending the Manual to adopt the revised policies described above accordingly.

NOW, THEREFORE, be it resolved by the City Council of the City of Rifle, Colorado, that:

Section 1. The City incorporates the foregoing recitals as findings by the City Council.

Section 2. Section 1.1 of the Rifle Personnel Manual is hereby repealed in its entirety and reenacted to read as follows:

1.1. Introduction

It is the policy of the City of Rifle that there shall be no unlawful discrimination or harassment against employees or job applicants on the basis of race or color, religion or creed, sex or gender, sexual orientation, national origin or ancestry, age, physical or mental disability, military status, genetic information, or any other protected status. "Genetic information" includes information about an individual's genetic tests and the genetic tests of an individual's family members, including fetuses, family medical history, receipt of and/or results of genetic testing, and participation in genetic clinical research. Equal opportunity, as required by law, shall apply to all personnel actions including, but not limited to, recruitment, hiring, placement, promotion, transfer, demotion, layoff or termination. Equal opportunity shall also apply to all administrative actions such as compensation, benefits, training, and education.

This policy does not add to any rights that employees may be entitled to by law. Further, employment with the City may be terminated at any time, with or without cause, and with or without notice.

Section 3. Section 2.11 of the Rifle Personnel Manual is hereby repealed in its entirety and reenacted to read as follows:

2.11 Restoration of Length of Service

An employee who is involuntarily terminated due to reduction in force, and who is rehired, will have subsequent service "bridged" after a year of continuous service. For example, if an employee worked for the City for 3 years, was laid off and later rehired, after a year of continuous service, his/her length of service would be 4 years. An employee who resigned or was discharged, and who is rehired, will not have any prior service restored or "bridged." The date of rehire will become his/her service date.

However, computation of service for pension purposes and the effect of breaks in service on pension rights will be determined in accordance with the provisions of the City's pension plan.

Section 4. The second and third paragraphs of Section 3.3 of the Rifle Personnel Manual are hereby repealed in their entirety and reenacted to read as follows:

3.3 Part-time

A part-time employee regularly scheduled to work at least 32 hours per week is eligible to participate in employee benefit and leave programs on a prorated basis, including the employee-contribution retirement plan (457 plan) and the employer-contribution retirement program (401 plan). The City's contribution to the 401 plan will be prorated. For example, for an employee regularly scheduled to work 32 hours per week, the City will contribute to the 401 plan 80% (32/40) of the contribution the City would make for a full time employee.

A part-time employee regularly scheduled to work at least 32 hours per week is also eligible to participate in the City's health insurance program on a prorated basis. For example, an employee regularly scheduled to work 32 hours per week will receive 80% (32/40) of the health insurance benefit offered to a full time employee as set forth in Section 5.8.

Section 5. The title of Section 5 is hereby changed from "Salary Administration" to "Salary Administration and Benefits," and the following Section 5.8, entitled Health Care Benefits, is hereby added to Section 5:

5.8 Health Care Benefits

Full-time employees hired on or after January 1, 2012, are eligible to participate in the following health insurance plans and benefits:

5.8.1 County Health Pool (CTSI) – B1000 plan with HRA Account. Under this plan, the City will pay 80% of the premium for single person coverage and 60% of the premium for family coverage. The City will also contribute \$250 annually for single HRA accounts and \$500 annually for family HRA accounts.

5.8.2 County Health Pool – HDHP with HSA. Under this plan, the City will pay 80% of the premium for single person coverage and 60% of the premium for family coverage. The City will also contribute \$1,250 annually for single HSA accounts and \$2,500 annually for family HSA accounts.

Employees hired after the beginning of a fiscal year will receive a pro rata contribution to their HRA or HSA accounts. Part-time employees are eligible to participate in these plans on a prorated basis as set forth in Section 3.3 of this Manual.

Eligibility for health insurance is governed by the Insurance Plan, and to the extent it differs from this policy, the Insurance Plan controls. In addition, employees must properly submit all required information and documentation for enrollment before the health insurance will become active and must pay their portion of any premiums. For detailed information about eligibility and insurance coverage, please contact the Insurance Plan Administrator.

Section 6. Section 12.1 of the Rifle Personnel Manual is hereby repealed in its entirety and reenacted to read as follows:

12.1 Introduction

The City of Rifle strives to provide a work environment which is free from unlawful discrimination and harassment. Harassment of any employee on the basis of race or color, religion or creed, sex or gender, sexual orientation, national origin or ancestry, age, physical or mental disability, military status, genetic information, or any other protected status is a serious violation of City policy and will not be tolerated. A prompt investigation of all claims and complaints of unlawful discrimination and harassment will be undertaken, and appropriate corrective action will be taken when the City determines that action is warranted.

Section 7. The amendments to the Manual set forth herein shall become effective as of January 1, 2012.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this December 7, 2011.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



ENGINEERING / PUBLIC WORKS / UTILITIES

Bold Text = New Information

12/7/2011

<u>ITEM</u>	<u>AUTHOR</u>	<u>INFO</u>	<u>ACTION</u>
Water Treatment Plant Design	DD	<p>The Basis of Design Report (BODR) and Environmental Report have been submitted to CDPHE for review prior to submitting the application for SRF funding. We are proceeding with final design of the treatment plant as outlined in the BODR. At a recent meeting, several items were eliminated from final design to reduce the overall construction cost. These items will not affect water quality nor reduce the amount of produced water and include:</p> <ol style="list-style-type: none">1. Providing for a flat roof instead of a curved roof2. Provide for solar heat panels on the roof3. Reducing the administrative area4. Reducing the number of GAC basins by one5. Eliminating curb and gutters around asphalt6. Postpone purchase of secondary membranes7. Reduce the size of the standby electrical8. Reduce the size of the sand drying beds9. Provide for straight wall alignment10. Consider bidding as Construction Management <p>The Membrane Process Equipment System was awarded to General Electric (Zenon Environmental Corporation) which included shop drawings of the membrane system (completed), a demonstration pilot test (completed), and purchase of the units. A decision to purchase the membranes must be made prior to March 2012.</p>	ONGOING

The RO units purchased previously by the City must be incorporated into the project drawings. GE has prepared a proposal to inventory, inspect and determine what is needed to complete the design including electrical, instrumentation and control drawings. Any missing valves, membranes or instrumentation will be identified. The proposal includes design of P&ID'S, single line diagrams and piping arrangements. Also, an Operations and Maintenance Manual will be prepared. The proposal will be presented to Council in the near future.

Mitigation for wetlands within the construction site and meeting Corps requirements will require a payment to the Spring Water Ranch Wetland Mitigation Bank or mitigation restoration measures constructed on site. The bond amount will include this cost.

CDOT has issued an access permit for an entrance to the plant site from U.S. 6. A first set of drawings has been prepared for the entrance. A grading plan for the plant site has been prepared.

A site plan and electric/heating demands have been sent to Xcel for their planning and to determine a cost for the service. Xcel has preliminarily said the cost for the electrical service should be very minimal (like zero). A new gas line from 7th Street to the new plant may be in the range of \$50 to \$80 thousand.

A control scheme for the new facility has been developed by our consultant and reviewed by staff and returned for correction.

Walsh Environmental has completed a report determining the amount of and cost to remove asbestos and other hazardous material from the existing GMWTP. **We have reviewed the report and funds will set aside to perform the work in 2013 Or 2014.**

**Asbestos
Removal at
GMWTP**

SHELVE

**Bypass
Pipeline at
Rifle Pond**

DD

This project, funded partially by a STAG Grant, consists of a bypass pipeline from the River Intake to the raw water pump station and a bore across U.S. 6 for a future raw water pipeline to the new Water Treatment facility. A permit from CDOT was received and forwarded to the contractor for compliance to their provisions. However, as discussed above, CDOT will not allow construction of the bore and now wants the pipeline installed by trenching in the pavement section of US 6. This will require redesign and the bore under US 6 has been eliminated from the Contractor's scope of work.

ONGOING

Water in the pond was lowered to allow grading of the bottom to proceed but when the river level rose, work was stopped and the pond refilled. Pipe has been fused together and concrete anchors attached for placement across the pond. **The contractor has installed the connection to the inlet manhole at the pond intake. The pond water level has been lowered again and the pipe was floated into position and sunk to the specified alignment. Only slide gates need to be installed to complete the work.**

**Deerfield Park
Planning**

DD

A cost for Phase 1 construction has been developed and final design plans/specifications are being prepared for review. Staff has reviewed the 90% drawings and a meeting was held to discuss our comments.

HOLD

Rifle Arterial Transportation Engineering (S.H. 13 & U.S. 6)	RB	<p>Plans (Phase 1) are being finalized which includes changes to S.H. 13 south of Centennial Parkway, reducing two lanes to one to allow Whiteriver traffic to merge with Railroad Avenue traffic safely before the bridge over the river. CDOT has reviewed and approved the preliminary design for the improvements and a final office review with CDOT has been held. Comments from this meeting have been incorporated into the drawings. An Access Permit has been received from CDOT to construct the improvements and work will begin next spring. Funds have been included in the budget to perform this work. Striping for an eastbound left turn from US 6 at West Avenue is included in the project.</p>	IDLE
Biosolids Removal at the North Wastewater Plant	DD	<p>Sludge has been removed from the lagoons and delivered to Cacaloco for composting. CDPHE has been requested to approve the closure of the NWWTP. Personnel have changed at the department and getting answers as to completion of this work have been slow.</p>	ONGOING
Water Sales Building	DD	<p>The project has been put on hold because software is unavailable to mesh with the Finance Department software. The project has been included in next year's budget.</p>	HOLD
Banner Poles	RB	<p>Installation should be near complete, if not complete by mid November. Rifle crews have done the excavation, Walker Electric the hookup. Thanks goes to Todd's Welding for poles.</p>	CLOSEOUT
8th Street	RB/BP	<p>Paving completed in early November. Rifle crews to install final signage.</p>	CLOSEOUT
Other Paving	RB/BP	<p>7th, Aspen Ave, Whietriver, Patches at 3rd Bridge, 3rd & WR</p>	CLOSEOUT

2nd / West Ave	RB/DD	<p>RFP's were sent to local engineering firms for a technical and cost proposal for improvements to West 2nd Street between West Avenue and Railroad Avenue and West Avenue from US 6 to West 2nd Street. Design would include, in addition to normal street sections, landscape, street lighting and streetscape. This improvement would provide an attractive and inviting entrance to Rifle Creek Plaza from Railroad Avenue and would join the Plaza, City Hall and Library complex with the theater site. No proposals were received and Staff has sent the RFP to a landscape architect (who worked on the Roundabouts and the theater) for a quotation. Design may be performed next year, if funds are available.</p>	
Water Appliance Rebates		<p>Rebates for low-flush toilets and reduced water use clothes washers will be offered to citizens who purchase and install these appliances. Those who take advantage of this offer will receive a \$100 rebate off the installation cost on up to 3 toilets and 1 clothes washer. A total of \$400 in rebate is possible.</p>	ONGOING
Rifle Creek Plaza	BP	<p>A contract was awarded to Johnson Construction to complete the remaining work (final grading, sleeves for irrigation and electrical use, paving, electrical, lighting, curbs, gutters handicap ramps). Underground conduit and sleeves have been installed. Forming and pouring of curbs and gutters and work along West Avenue is nearing completion. Paving and striping of the parking area is complete as well as perimeter sidewalks. Installation of pavers continues. The detention pond work and drainage within CDOT R/W is underway. Paver installation is ongoing.</p>	ONGOING
O&M Service Center	BP	<p>The expansion consists of a 30 foot wide by 78 foot long bay on the east side of the building with garage doors at each end. The contract is now complete except for punch list items.</p>	CLOSEOUT

Boat Ramp	AB	<p>CDOT has supplied a lease agreement for the boat ramp area for our review. A preliminary layout of the access, parking, ramp and picnic areas has been completed. A wetlands delineation report and a cultural evaluation have been finalized. These reports have been delivered to CDOT. A nationwide general permit from the Corps is necessary. An engineer has been selected and design work is underway.</p>	SHELVE
Energy Process Audit		<p>The purpose of this work was to investigate the operations and process equipment of the Rifle Regional Wastewater Reclamation Facility to determine if savings in energy cost can be realized. The Final Report to establish a baseline of energy use at the Facility determined several conservation opportunities. Staff will determine which recommendation will be tried first. A request for rebate has been sent to Xcel.</p>	
Clean/Tele Sewer Mains	DD	<p>The contractor has cleaned and televised the system under this contract (about 30% of the entire City). We hope to schedule remaining work in the future.</p>	CLOSEOUT
Irrigation Systems Audit		<p>Audits would be free to the homeowners (contractor would be paid from a grant to the City). Recommended improvements by the contractor, if requested by the homeowners are to be paid by the homeowner. A rebate of \$100, \$200 or \$300 depending upon the required improvement would be deducted from the homeowners cost and paid to the contractor. Work on the majority of the irrigation systems has been completed. Several audits will be performed in the Spring.</p>	PAUSED

Acacia Ave. Waterline loop		<p>Our consultants have completed the survey and are preparing designs for a water main extending from the south end of Acacia avenue to Whiteriver Avenue along the existing trail. This will provide a loop to guarantee water service to residents of Deerfield and Rimrock subdivisions during periods when the 3 mg tank is off the system. Design is complete. Presently, this work not scheduled for next year but we hope to include this important extension in the future.</p>	
US 6 Culvert		<p>CDOT has replaced a 36 inch CMP culvert under U.S. at mile post 93.3 (near the proposed water treatment facility) with a 60x36 inch RCP. The work appears to be complete.</p>	CLOSEOUT
NE Pump Station	DD	<p>An additional pump and motor/switchgear is to be installed to meet demand from the Northeast Pressure Zone. An electrical design has been prepared. Equipment has been ordered and installation should begin in December or January.</p>	
3mg Tank Mixer	DD	<p>A mixing device, similar to those installed in the Airport and West tanks is to be installed in the 3 mg tank to prevent chlorine degradation. Installation should occur this year.</p>	
CDOT wildlife fencing	RB	<p>CDOT is planning for additional deer/elk fencing along I-70 from Canyon Creek to West Rifle. An informational meeting has been held on December 2nd. I will follow up with a report in coming weeks.</p>	
Theater Plaza	BP	<p>The work consists of construction of the plaza immediately in front of the theater which includes pavers, stamped concrete, landscaping, irrigation and lighting. Also included is landscaping and irrigation throughout the site. Landscaping will not be planted until the spring of 2012. The contractor has installed several of the architectural features within the plaza. Paver installation continues.</p>	ONGOING

Intake Repairs

RB

The floods of last season did some damage to our intake location. There are two major issues to contend with. First and foremost, repairs to the dike. The full length of the dike needs a new rip-rap face. This must happen if nothing else does. The second issue is the upstream bedload deposited in front of our intake, creating a much more stagnant water issue. If possible (\$\$) we would like to address this issue as well.

It is possible there will be federal Natural Resource Conservation Service (USDA) monies for flood damaged areas. The conceptual logistics is that a blanket grant will be given to counties to distribute via the county government (our commissioners). Mike Samson as well as our local USDA representative know of our situation and intend to give us priority. Essentially if money is given to counties, we should see some. How much will be the issue. We would like \$200,000 but we just have to wait and see.

Permitting is anticipated to be under a county umbrella as well, therefore we should only have minimal notifications to do for the Corps of Engineers. It is hoped that the decision shall be made this month with construction targeted for January or February.

We request approval to purchase up to \$40,000 in boulders. We essentially are paying for labor and hauling as the material is coming from the Savage property before weather gets too poor. This would deliver much of the needed quantity for repairs. Large rock like this is hard to find nearby and this is a fairly cheap price to pay. Thanks to Johnson Construction and Roy Savage. Should the monies come from NRCS, we would then repay ourselves for this cost.

It is unsure at this time if grant monies will available. Should they come, it is anticipated by NRCS that their general structure would be a 75 NRCS/25 Rifle breakdown of costs. Within this, the intent would be that we could count the cost of the boulders toward our 25%. This is all tentative, however.

Michael Johnson is proceeding on the rock acquisition as proposed.

**Beaver Creek
Watershed
Cumulative
Impact Study**

RB

Attached are the summary recommendation pages for the Impact Study conducted by Resource Engineering, funded by Williams energy, as requested by Council approximately one year ago. In general, the primary concerns raised by the report deal with sedimentation in the creek that impact our intake as well as general stream health. The primary source appears to be roads and poor ditch maintenance.

ONGOING

Development Projects

TIMEFRAME	RESP	ITEM	STATUS
		Garco Airport Runway	CLOSEOUT
		Scalzo Ranch (the Grove)	HOLD
		Kum & Go at 26 th Street	ONGOING
		Remington Square	HOLD
		Eagles Nest	HOLD
		Garfield County Airport Water and Sewer	CLOSEOUT
		West Side Mobile Homes	HOLD
		Whiteriver Plaza	HOLD
		The Farm	HOLD

Development projects presently under construction include:

TIMEFRAME	RESP	ITEM	STATUS
		Rifle Heights (minor punch list items remain)	FORECL
		Creekside Townhomes (punch list items)	FORECL
		880 Hickory retaining walls	
		NUTS sidewalk demolition	COMPLETE
		Sierra Chemicals	
		Aaron's Rentals Development	ONGOING

Projects in progress through Planning/Engineering are:

TIMEFRAME	RESP	ITEM	STATUS
	RB	Kum & Go at Centennial Parkway and RR Ave	REVIEW
	RB	Queen's Crown	HOLD
		Roan View Industrial Park	HOLD
		Rimrock	HOLD
		Trapper Hollow	HOLD
	RB/DD	Rifle Airpark	P/Z
		Mendoza Restaurant Remodel	
		819 Randolph Avenue	
		1413 Munroe Avenue	
		Xcel Operations Center	REVIEW
		Wal-mart lot split	

UTILITY DEPARTMENT
INTEROFFICE MEMO



TO: City Council; John Hier, City Manager

FROM: Dick Deussen, Director of Utilities

DATE: November 30, 2011

RE: Basis of Design Report

Following, for your information, is an executive summary of the Basis of Design Report for the proposed Rifle Regional Water Purification Facility. A portion of the summary, "Estimated Project Schedule" is tentative and depends upon financing. Therefore, please understand that the dates shown are not correct and will be changed, once financing is determined.



DECEMBER 2011

Basis of Design Report Executive Summary



Rifle Regional Water Purification Facility



The Water Division of ARCADIS

Project Overview

The City of Rifle's goal for this project is to construct a state-of-the-art water treatment plant to meet current and future demands, while producing drinking water that meets both current and future regulations and improving the overall aesthetic quality for its residents. The approach to the project is being phased beginning with the completion of a Basis of Design Report detailing the plan for the Rifle Regional Water Purification Facility (RRWPF).

Pirnie/ARCADIS completed the following elements to develop the Basis of Design Report:

- Reviewed historic data
 - Reviewed historical data and previous studies
 - Defined testing needs to select treatment process to meet water quality goals
- Characterized taste and odor in raw and finished water
- Conducted bench and pilot testing
- Selected treatment train
- Purchased site for new water treatment plant

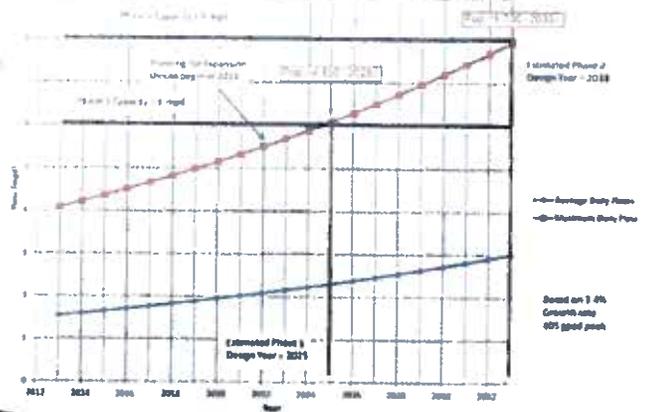
Using the recommendations and findings from the Basis of Design Report, Pirnie/ARCADIS is now completing detailed design of the RRWPF and providing construction cost estimates at the 60% and 90% design. The RRWPF is being designed for a 6 million gallons per day (mgd) capacity, expandable to 8 mgd to meet future demands.

City Goals

- Meet City water demands for the future
- Improve water quality and meet current and future regulations – for healthfulness and aesthetics
- Improve system reliability and customer service
- Replace worn-out and/or obsolete infrastructure



Figure 2-1: Projected Flows - City of Rifle



Bench and Pilot Testing

Pirnie/ARCADIS conducted bench and pilot testing to determine the optimal treatment process for the RRWPF. The systems tested and objective of each test are presented in the table below.

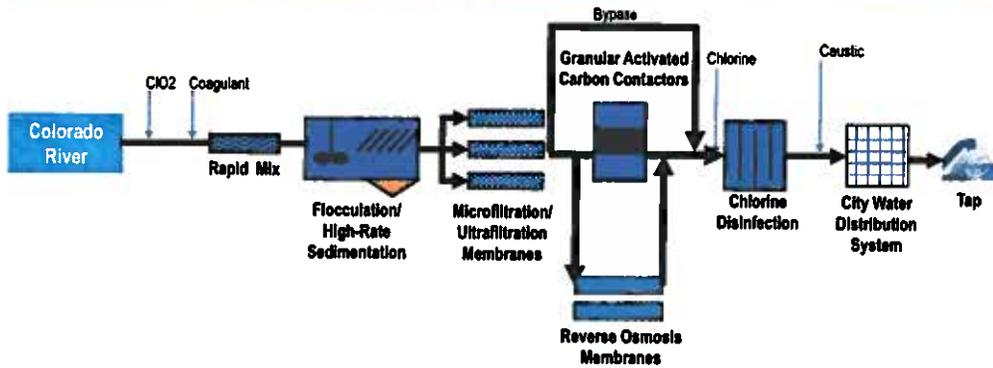
Test	Objective
Pilot Testing	
Ceramic Membrane Pilot Test	Are ceramic membranes/filters suitable for treatment of Rifle Pond Water for suspended solids removal?
Reverse Osmosis Pilot Test	What are the design conditions for reverse osmosis treatment at Rifle for removal of dissolved solids (salt)?
Bench Testing	
Simulated Distribution System	At what total organic carbon concentration will disinfection byproducts form above the water quality goal?
Coagulant Jar Testing	How much total organic carbon can be removed through coagulation? What is optimum dose?
Powdered Activated Carbon Jar Testing	Can naturally-occurring taste and odor causing organics be removed? What is optimum type and dose? How much total organic carbon can be removed?
Rapid Small Scale Column Testing (GAC)	What are the design conditions for granular activated carbon?



Treatment Process Unit Selection

The City of Rifle defined the water quality goals through a public consultation process. To select the final treatment process unit, Pimie/ARCADIS summarized the results of the bench and pilot testing and refined treatment train options. With this information, Pimie/ARCADIS and the City of Rifle staff conducted a workshop to select the final treatment process unit.

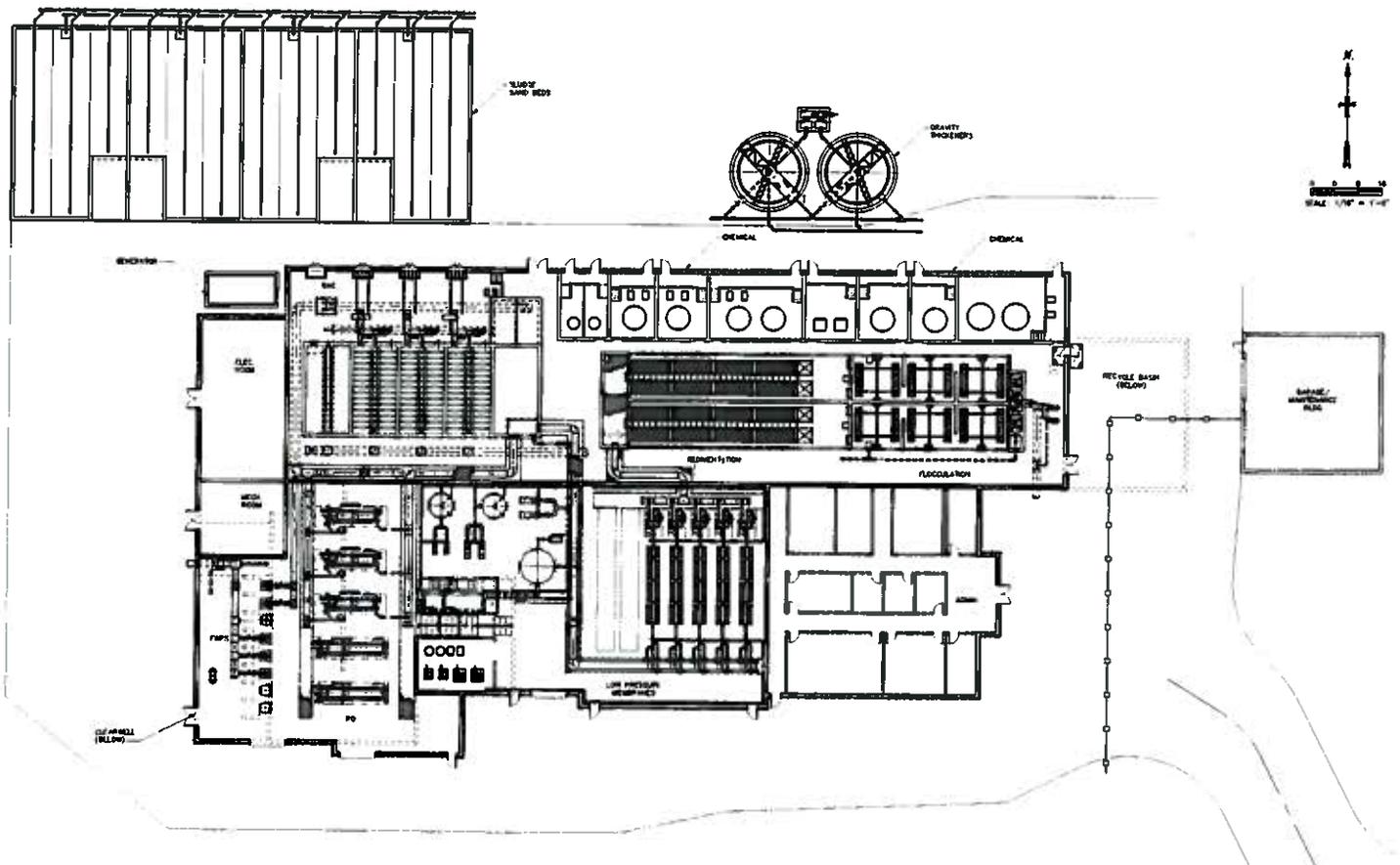
In the workshop, Pimie/ARCADIS experts presented the different carbon technologies. The City of Rifle staff then selected the preferred treatment train. A schematic of the selected treatment train is shown below.



The RRWPF improvements will also include:

- Administration area
- Chemical storage and delivery
- Solids Handling Facilities
- Electrical Equipment and Controls
- Treated Water storage and pumping

Plant Layout



Estimated Project Costs

The estimated projects costs were prepared based on the Pirnie/ARCADIS 30% design drawings and in accordance with the Association for the Advancement of Cost Engineering (AACE) Class 4 estimate guidelines. As we continue with the design, the cost estimates will be updated.

Item	Estimated Cost
General Conditions	\$1,150,000
Sitework	\$2,000,000
Raw Water Pump Station	\$100,000
Flocculation and Sedimentation	\$2,800,000
Low Pressure Membranes	\$7,200,000
Reverse Osmosis	\$800,000
Granular Activated Carbon Contactors	\$3,000,000
Finished Water Reservoir and Pumping	\$1,100,000
Clearwell	\$650,000
Chemical Storage	\$1,500,000
Solids Handling	\$800,000
Pipelines	\$200,000
Connection to City Sewer	\$300,000
Finished Water Pipeline Modifications	\$450,000
Reverse Osmosis System Improvements	\$350,000
Auxiliary Generator	\$300,000
Natural Gas Line and Connection	\$100,000
Maintenance Building	\$150,000
Solar Energy System - Building	\$650,000
Subtotal	\$23,600,000
Engineering	\$1,400,000
Total	\$25,000,000

Estimated Project Schedule

The major project milestones for the Rifle Regional Water Purification Facility are shown in the table below.

Milestone	Duration	Estimated Completion
30% Design Drawings		Completed
Membrane Procurement		Completed
60% Design	3 months	December 2011
90% Design	2 months	February 2012
Permitting	2 months	January/February 2012
Final Design	2 months	March 2012
Bids Accepted	2 months	June 2012
Notice to Proceed		July 2012
Construction	24 months	July 2014
Startup and Commissioning	2 month	July/August 2014
Decommission GMWTP	3 months	September/October 2014

