



## Rifle Parks Vending Policy 2016

- a) Any vendor desiring to sell food or merchandise in any Rifle Park shall first obtain a Parks Vending Permit from the City of Rifle Recreation Department.
- b) A vendor shall complete the required vending permit application available from the City of Rifle Recreation Department.
- c) Payment of the permit fee is required at submission of the vending permit application to the Recreation Department and a permit fee shall be paid for each park in which the vendor seeks a permit.
- d) The annual permit fee shall be \$50.00 and shall not be pro-rated. A Rifle Parks Vending Permit shall be valid for one year, from April 1<sup>st</sup> through March 31<sup>st</sup>.
- e) A vending permit entitles a vendor to an exclusive vending location for each park in which a permit is obtained. Vendors may not vend from sites other than their approved exclusive location. Vendors may request a specific location but all vending locations are subject to approval by the Parks and Recreation Director. Locations with electrical connections are limited and vary by park. An additional annual charge of \$50 will be assessed at the time of permit application if a vendor requests a location with electrical connection. Due to limited availability of such locations, the additional charge will apply whether or not the vendor uses the electrical connection. A vendor shall not connect to any City electrical service without approval and payment of the aforementioned additional fee.
- f) A single vendor shall hold no more than one vendor permit per park.
- g) The number of permits available per park is limited as follows and is subject to change based upon the determination of the Parks and Recreation Director:
  - Centennial Park: 3
  - Deerfield Park: 2
  - Rifle Mountain Park: 2
  - Davidson Park: 1
  - Civic Plaza: 1
  - Remote Control Park: 1
- h) The size of a vendor's trailer, cart, mobile vending unit, or temporary structure and type of vending may be restricted or prohibited depending on the park and/or desired vending location within the park.
- i) All vending related equipment and temporary structures must be removed from the vending location daily. No on-site storage will be allowed.
- j) All permitted vendors shall comply with all applicable City, State and Federal laws and regulations and will be required to furnish a copy of their Rifle Sales Tax Permit, workers compensation insurance (if applicable) and, for food vendors, appropriate health inspections/permits.

- k) All permitted vendors shall provide a certificate of insurance with the following information: \$1,000,000.00 combined single coverage indemnifying the City of Rifle. Insurance documents must list the City of Rifle as additionally insured as follows: Additionally insured, City of Rifle, it's officers, officials and employees. Insurance will be required prior to receiving a Rifle Parks Vending Permit.
- l) Permits must be reapplied for annually, in February and are not transferable.
- m) Permits may be revoked by the City at anytime, for any reason, without notice or reimbursement of fees.
- n) Permitted vendors shall only operate during the days and times a park is open to the public.
- o) Trash related to vendor, must be picked up by vendor before leaving the premises.
- p) Exceptions: Permitted special events, community events or sporting events in Rifle Parks may result in the City offering limited-term additional vending permits and locations and/or allow non-profit and civic groups to vend in Rifle Parks free of charge without a vending permit.

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