



# The GRIT Grant Application, Directions and Process

## GRANT PROCESS

The Greater Rifle Improvement Team Advisory Board has two grant cycles a year. The grant cycles are February and July. The application deadline for each grant cycle is listed in the chart below. Grant requests approved for the upcoming year, will not be processed until after the first of the year.

<b>Grant Cycle</b>	<b>Application Deadline</b>	<b>Presentation to Board</b>	<b>Vote by Advisory Board</b>
February	December 31 <sup>st</sup>	2 <sup>nd</sup> Tuesday in January	2 <sup>nd</sup> Tuesday in February
July	May 30 <sup>th</sup>	2 <sup>nd</sup> Tuesday in June	2 <sup>nd</sup> Tuesday in July

## GRANT APPLICATION

1. Complete the grant application and submit to Kim Burner at [kburner@riflecto.org](mailto:kburner@riflecto.org) or 202 Railroad Avenue, Rifle CO 81650. If you have any questions regarding the grant applications, please contact Kim Burner at 970-665-6496.
2. If the Board has questions regarding your grant application, they may request additional information or they may ask you to attend an additional meeting.
3. If the grant is approved, you will be notified by email at the address supplied on the grant application.
4. GRIT Grant funds cannot be used for operating expenses of applicant organization or any associated organization including but not limited to: payroll expenses, utilities, supplies (event supplies exempted), etc.

## PROJECT COMPLETION/EVALUATION

Once the project funded by the grant is complete, a Project Evaluation Form is required. It may be submitted to [kburner@riflecto.org](mailto:kburner@riflecto.org) or to 202 Railroad Ave., Rifle, CO 81650 no later than 60 days after the completion of the project/event. If you fail to complete the evaluation, you may be denied a future grant.



## Summary of Organization's History

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## Grant Request

Amount Requested:

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How many people will benefit from the funding?

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In what way will they benefit?

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Has your organization applied for a grant in the past?

Yes

No

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If Yes, what year?

How much was the grant for?

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What was the grant for?

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Brief description of request and why the purpose of your grant request is important to the City of Rifle?

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Description of current programs, activities and accomplishments:

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If funds are granted, what is your plan to create a sustainable program?

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Timetable for implementation:

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## Evaluation

What will be the measurable results? Example: How many people are expected to attend/benefit?

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How will the organization define and measure success?

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To what degree will the project and/or organization have a long-term sustainable value to the community of Rifle?

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Additional information you would like the Advisory Board to consider:

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